



Judiciary and Law Enforcement Committee Agenda
Kenosha County Administration Building
2nd Floor Committee Room
Tuesday, March 12, 2019 at 6:30 p.m.

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **CITIZEN COMMENTS**
4. **SUPERVISOR COMMENTS**
5. **CHAIRMAN COMMENTS**
6. **APPROVAL OF MINUTES FROM JANUARY 2, 2019 MEETING**
7. **RESOLUTIONS FROM THE KENOSHA COUNTY SHERIFF'S DEPARTMENT**
 - 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant - South East Area Drug Operations Group (S.E.A.D.O.G.)
 - 2019 WI Dept of Justice Law Enforcement Drug Trafficking Response Equipment Grant
 - WI DOJ National Criminal History Improvement Program Grant
 - 2019 Organized Crime Drug Enforcement Task Force Strategic Initiative (OCDETF) Funding for Overtime

Documents:

[2019 S.E.A.D.O.G..PDF](#)
[2019 WI DEPT OF JUSTICE.PDF](#)
[WI DOJ NATIONAL CRIM HIST.PDF](#)
[2019 OCDETF FUNDING FOR OVERTIME.PDF](#)

8. **DISCUSSION ON HUBER/WORK CREW INMATES ESCAPING**
9. **ANY OTHER BUSINESS ALLOWED BY LAW**
10. **ADJOURNMENT**

A Quorum of Other Committees or of the County Board May be Present.

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/ Admin Committee			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert E. Hallisy, Captain of Operations		Signature: <i>Capt. R. E. Hallisy</i>	

WHEREAS, Racine County, acting as the lead agency for the South East Wisconsin Drug Operations consortium (S.E.A.D.O.G.), had been awarded a continuation grant totaling \$211,792 comprised of \$125,176 of funding through the WI Office of Justice Assistance via the federal Byrne Memorial Justice Assistance Grant program and \$86,616 from the WI Penalty Assessment fund (i.e. state local match funds), to support the multi-jurisdictional drug task force that includes Kenosha, Racine, Dodge, Jefferson and Walworth counties, aka, Southeast Area Drug Operations Group, S.E.A.D.O.G., and

WHEREAS, the grant attributes \$53,140 to the Kenosha County's Drug Task Force for 2019 to support investigation costs, such as, informant information, drug buys, purchase of equipment, telecommunications expenditures and overtime expense, and

WHEREAS, the grant spending period is January – December, 2019 and will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2019 Drug Task Force grant of \$53,140 for the Sheriff's Department and approve budget modifications as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$53,140 and increases expenditures by \$53,140.

Subject: 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/Admin Committee			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Ronald J. Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Micheal Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: 2019 WI OJA Multi-Jurisdiction Drug Task Force Grant for S.E.A.D.O.G. consortium.

The State of WI Office of Justice Assistance has awarded \$211,792 to the multi-county consortium drug task force known as SouthEast Area Drug Operations Group.

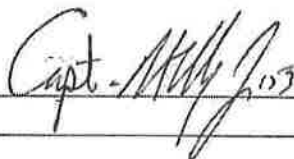
The consortium includes the following counties: Kenosha, Racine, Walworth, Dodge and Jefferson.

Kenosha County's share of this funding for the Sheriff's Drug Unit is \$53,140.

The Resolution requests modification to the 2019 revenue and expense budgets, in the Sheriff's Department Drug Unit sub-division, 2170, to account for the \$53,140 grant.

Kenosha County works with Racine County, the lead agency for the state grant, and reports quarterly to Racine County for reimbursement.

Dept./Division Head Signature: _____



Date: 2-21-19

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: _____



Date: 2-25-19

3. Finance Division Review

Comments:

Recommendation: Approval ☐ Non-Approval ☐

Finance Signature: _____

Date: _____

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐



Executive Signature: _____

Date: _____

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** **2019** BRE # _____ G/L DATE _____ ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Modify 2019 budgets for Revenue and Expenditures to acknowledge the 2019 SEADOG grant award from the State of WI OJA office. in the amount of \$53,140. Project Number: 003222

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)			BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	REVISED BUDGET	EXPENSE BAL AVAIL
Overtime	100	210	2170	511200	003222		7,403		48,400	52,407
Other Professional Services	100	210	2170	521900	003222		17,000		17,027	34,027
Telecommunications	100	210	2170	522500	003222		2,700		820	3,372
Investigation	100	210	2170	525400	003222		21,345		10,000	-8,655
Machine/Equip <\$5000	100	210	2170	530050	003222		4,692		0	4,692
EXPENSE TOTALS							53,140	0	76,247	85,843

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	REVENUE DECREASE (-)	REVENUE INCREASE (+)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Drug Unit Grant	100	210	2170	445820			0	0	(53,140)
REVENUE TOTALS							0	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

PREPARED BY: Nancy Otis DIVISION HEAD: 2-26-19 DATE: 2-26-19
 DEPARTMENT HEAD: [Signature] DATE: 2-26-19
 FINANCE DIRECTOR: [Signature] DATE: 2-26-19
 COUNTY EXECUTIVE: [Signature] DATE: 2-26-19

Please fill in all columns:
 (1) & (2) Main Account information as required
 (3) & (4) Budget change requested
 (5) Original budget as adopted by the board
 (6) Current budget (original budget w/past mods.)
 (7) Actual expenses to date
 (8) Budget after requested modifications
 (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

12/3/18

2019 Summary

FUNDING SOURCES:

	2019 Local Match (Total Cost less the funding sources)	2019 Federal Request	2019 OJA State Match
Personnel:	990,138.00	\$ 24,403	\$ -
Travel:	13,729.00	\$ -	\$ -
Equipment:	0.00	\$ -	\$ -
Supplies/Operating Expenses:	57,286.00	\$ 7,392	\$ -
Contractual:	8,524.00	\$ -	\$ -
Confidential Funds:	88,655.00	\$ -	\$ 21,345
Total:	1,158,332.00	\$ 31,795	\$ 21,345
			\$ 53,140

Percentages: (grant funds vs total expenditures)

2.62%

1.76%

Percentage Funded by Feds:

2.62%

Use this percenta

Seizure and Forfeitt

2019 Annual WI OJA SEADOG Grant Application

PART V

Kenosha County Sheriff's Dept - Drug Operations Group

TASK FORCE BUDGET-REVISED TO FIT FUNDING LEVEL TO INCLUDE THE STATE PENALTY ASSESSEMENT FUNDING ALLOWANCE

Prior to completing this section, please refer to the Application Instructions in the General Policies and Procedures.

A. Personnel Detail (Full and part-time)

Position Titles/Individuals Name	FTE	Fringe		Total		OJA State Match**	Federal Request***
		Salary	Benefits	Project Cost			
Admin Assistant, ██████████ - KSD-KCDTF	1.00	\$ 46,604	\$ 32,382	\$ 78,986			
Sergeant, ██████████ - KSD - KCDTF	1.00	\$ 80,134	\$ 23,127	\$ 103,261			
Drug Investigator, ██████████ - KSD-KCDTF	1.00	\$ 73,303	\$ 45,135	\$ 118,438			
Detective ██████████ - KSD - KCDTF	1.00	\$ 73,303	\$ 21,227	\$ 94,530			
Detective ██████████ - KSD - KCDTF	1.00	\$ 73,303	\$ 45,135	\$ 118,438			
Detective ██████████ - KPD - KCDTF	1.00	\$ 78,984	\$ 33,014	\$ 111,998			
Detective ██████████ - KPD - KCDTF	1.00	\$ 78,984	\$ 33,014	\$ 111,998			
Detective ██████████ - KPD - KCDTF	1.00	\$ 78,984	\$ 33,014	\$ 111,998			

FTE= Full-time Equivalency (i.e., 1.00 = full-time, .50 = half-time, etc)
 Continuing Task Force positions not funded above which receive only overtime compensation.
 (Show computations!! Example: 5 officers X \$38/hr X 17 hrs X 12 mos = \$38,760)

Overtime (6 Detectives, Estimating 2400 hrs OT at AVG hrly rate of \$55.00/hour; plus FIC \$ 132,000 \$ 32,894 \$ 164,894 \$ 24,403							
---	--	--	--	--	--	--	--

Newly requested full and/or part-time Task Force positions.

New positions which will receive overtime compensation only.

		2019 Personnel Total	\$ 1,014,541	\$ -	\$ 24,403
B. Travel (enter cost calculation using State mileage rate .485/mile; \$72/night; Meals, \$8 breakfast; \$9 lunch; \$17 dinner)					
(Show computations!!)					
C.E.A.S.E. Conf Cannibus Enf & Suppression-KCDTF			\$ 44		
(2 attending: Meal costs only (Each: 2 B @\$7.00 ea. And 2 D @\$15.00 ea)					
WI Narcotics Officer Assoc Conf - KCDTF			\$ 2,435		
(7 attending: Reg \$185ea X 7; Lodging: (\$72 *2 nights)* 5 rooms; Meals: B,L,D ((\$30/day *2dys)*7)					
Annual LE In-Service Training (7 attending: 24 hrs ea. No Cost) - KCDTF			\$ -		
WI Law Enforcement Canine Handlers Conference -3 attending. Reg. \$150 *3 - KCDTF			\$ 450		
K9 Officer Training-T.O.P.S. In Dog Training Corp.-Monthly K9 Maint Training-KCDTF			\$ 10,800		
(3 K9 Teams: LanctovFritz, Tiff/Riggs, Kasulke/Arlo at \$300/ea x 12 months)					
		2019 Travel Total	\$ 13,729	\$ -	\$ -

C. Equipment (If the cost of any one item is over \$5,000, it must be itemized in the equipment category. Please refer to OJA's General Policies & Procedures. All requests for equipment must contain a written summary of compliance with the relevant policy provision.

	Total			Federal Request***
	Project Cost	OJA State Match**		
What will be purchased?				

\$ - \$ - \$ -

D. Supplies/Operating Expenses (If the cost of any one item is less than \$5,000, it must be itemized in the Supplies/operating Expenses category. Please refer to OJA's General Policies.

(to include cell phone/wireless, computer support, building lease, vehicle lease, GPS airtime)

Show computations for all items!! Example: airtime - 4 phones X \$80/month X 12 months = \$3840;

copy costs - 100 copies X .25 copy X 12 months = \$300; Fuel - \$85 fuel a month X 12 mos X 4 officers = \$4104)

Supplies/Operating Expenses

Office Supplies - (Drug Test Kits, general office supplies) - KCDTF	\$ 4,000			
Motor Vehicle Maintenance - KCDTF	\$ 9,000			
Fuel - (est usage: 15,000 gas \$2.3/gal) - KCDTF	\$ 34,500			
Telecommunications -(TDS Telecom \$33/mo X 12)+(Micro-Tel Inc @\$27.00) +SMART Net @ \$398.00)-	\$ 821			
K9 Veterinary Care/Training Toys/Dog Food - KCDTF	\$ 7,800			
Bank Fees ((\$2.00/mo x 12 mos) X 2) - KCDTF	\$ 48			
Equipment Maint -(Copier Maint. 21,000 *.0136/copy), Currenty Counter-\$423-KCDTF	\$ 709			
Subscriptions (Narcotic Law Bulletin) KCDTF	\$ 408			
Telecomm - Nextel Air Card Data Plan (\$148.00/mo. X 12 mos) KCDTF	\$ 1,776			\$ 1,776
Telecomm - Verizon AirCard/Wireless Service- (\$77/mos X 12 mos) KCDTF	\$ 924			\$ 924
Nikon Digital Camera - 2 @\$900.00 ea. - KCDTF	\$ 1,800			\$ 1,800
Sierra Wireless Airlink GX450-gateway - 3 @ \$697.20 ea. - KCDTF	\$ 2,092			\$ 2,092
Streamlight Protac HL-X-USB Flashlight - 8 @\$100 ea. - KCDTF	\$ 800			\$ 800
2019 Supplies/Operating Expenses Total	\$ 64,677	\$ -		\$ 7,392

E. Contractual. Please refer to OJA's General Policies.

Contractor	Total		OJA State Match**	Federal Request***
	Project Cost			
Trans Union (Background Checks/Vehicle Searches) (\$118 X 12)-KCDTF	\$ 1,416			
LeadsOnline (Reporting Services for Stolen/recovered Property) Annual Subscription - KCDTF	\$ 6,688			
GPS Service for Mini Trackers (12 mos \$420) (AA Security & Monitoring) - KCDTF	\$ 420			
2019 Contractual Total	\$ 8,524	\$ -	\$ -	\$ -
F. Other - Confidential Funds				
Kenosha County - KCDTF	\$ 110,000	\$ 21,345		
	\$ 110,000	\$ 21,345	\$ -	
2019 GRAND TOTAL:	\$ 1,211,472	\$ 21,345	\$ 31,795	

** Please indicate how the OJA provided state match will be utilized (may not exceed 15% of total project cost).
 *** Federal request may not exceed 75% of the total project cost.
 If receipt of these funds would mean an aggregate amount of \$500,000 or more in a fiscal year for any agency having 50 or more employees, please refer to General Policy and Procedures #16 for further instruction.

ATTACHMENT A

FUNDING AMOUNT BY DRUG TASK FORCE – CALENDAR YEAR 2019

The table below itemizes the funds that are anticipated for distribution to drug task forces during calendar year 2019. Federal funds are made available through the Byrne/Justice Assistance Grants, while state Penalty Assessment funds will be awarded to agencies by as "State Match" funds. Please use the combined amount in your Egrants application budget.

Task Force	Byrne/JAG "Federal Funds"	Penalty Assessment "State Match"	Total Egrants Application Budget
Brown County Drug Task Force	\$49,024	\$33,922	\$82,946
Central Area Drug Enforcement Group (Marathon)	\$26,269	\$18,177	\$44,446
Central Wisconsin Drug Task Force (Adams, Green Lake, Juneau, Marquette, Portage, Waupaca, Waushara, Wood)	\$53,977	\$37,349	\$91,326
Dane County Narcotics and Drug Task Force	\$78,141	\$54,070	\$132,211
Lake Winnebago Area MEG Unit (Calumet, Fond du Lac, Outagamie, Winnebago)	\$78,759	\$54,498	\$133,257
Maritowoc County Metro Drug Unit	\$14,624	\$10,119	\$24,743
Milwaukee Metropolitan Drug Enforcement Group	\$321,147	\$222,218	\$543,365
NADGI Tribal (Oneida)	\$37,833	\$26,179	\$64,012
North Central Drug Enforcement Group (Oneida, Forest, Langlade, Lincoln, Price, Taylor, Vilas)	\$30,302	\$20,967	\$51,269
Northwest Area Crime Unit (Douglas, Ashland, Bayfield, Burnett, Iron, Sawyer, Washburn)	\$24,288	\$16,806	\$41,094
Richland-Iowa-Grant Drug Task Force	\$13,495	\$9,338	\$22,833
Sheboygan County MEG Unit	\$14,251	\$9,861	\$24,112
✓ South East Area Drug Operations Group (Jefferson, Dodge, Kenosha, Racine, Walworth)	\$125,176	\$86,616	\$211,792 ✓
St. Croix Valley Drug Task Force (St. Croix, Pierce, Polk)	\$33,379	\$23,097	\$56,476
Washington County Multi-Jurisdictional Drug Unit	\$19,030	\$13,168	\$32,198
Waukesha County Metropolitan Drug Enforcement Unit	\$52,871	\$36,584	\$89,455
West Central Drug Task Force (Eau Claire, Buffalo, Chippewa, Clark, Dunn, Pepin)	\$41,761	\$28,896	\$70,657
West Central MEG Drug Task Force (La Crosse, Jackson, Monroe, Trempealeau, Vernon)	\$23,173	\$16,035	\$39,208
Total	\$1,037,500	\$717,900	\$1,755,400

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: 2019 WI Dept of Justice Law Enforcement Drug Trafficking Response Equipment Grant			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/ Admin Committee			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert E. Hallisy, Captain of Operations		Signature: <i>Capt. R. Hallisy</i>	

WHEREAS, Racine County, acting as the lead agency for the South East Wisconsin Drug Operations consortium (S.E.A.D.O.G.), had been offered a grant of up to \$50,000 through the State of Wisconsin Department of Justice to afford equipment to support the operations of the Drug Units in the multi-jurisdictional drug task force group, and

WHEREAS, the Sheriff's Department's Kenosha Drug Operations Group unit was allocated \$10,000 for equipment needs, and

WHEREAS, the grant spending period is January 2019 through December, 2019, and

WHEREAS, this funding will be used to afford equipment for the K9 Unit, rifles and surveillance equipment to improve investigation operations on drug trafficking activities and this program does not require a local match.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the \$10,000 awarded to the Kenosha Drug Operations Group and approve the modification to expense and revenue budgets as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$10,000 and increases expenditures by \$10,000

Subject: 2019 WI Dept of Justice Law Enforcement Drug Trafficking Response Equipment Grant

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/Admin Committee			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Ronald J. Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Micheal Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: Request to approve a grant offer for \$10,000 offered by the State of WI Department of Justice passed through the Racine Co. Sheriff's Dept. This grant offer is up to \$50,000 and is shared amongst the five participating counties in the Southeast Area Drug Operations Group (S.E.A.D.O.G.) managed by the Racine Co. Sheriff's Dept. The Sheriff proposes spending our share of \$10,000 on equipment to support the drug unit operations.

Dept./Division Head Signature: Capt. [Signature]

Date: 2-25-19

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: [Signature]

Date: 2-25-19

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature]

Date: 2/26/19

4. County Executive Review

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: [Signature]

Date: 2/26/19

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: SHERIFF 2019

PRE #	_____	G/L DATE	_____
		ENTRY DATE	_____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish a Revenue and Expense budget to account for a new Grant Award through the State of WI Dept of Justice for equipment for the Drug Unit.

The grant amount is the Kenosha Co. Sheriff's Dept share of a larger grant managed by the Racine Co. Sheriff's Dept.

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)					BUDGET CHANGE REQUESTED			(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	SUB- DIVISION	MAIN ACCT	PROJECT	SUB- PROJECT	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)	(5) ADOPTED BUDGET		(6) CURRENT BUDGET	(8) REVISED BUDGET
Machinery/Equip <\$5000	100	210	2170	530050		10,000		0	0	10,000	10,000
					EXPENSE TOTALS	10,000	0	0	0	10,000	10,000

REVENUES						REVENUE INCREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
FUND	DIVISION	SUB-DIVISION	MAIN ACCT							
100	210	2170	442550				(10,000)	0	0	(10,000)
W1 Dept of Justice										
REVENUE TOTALS						0	(10,000)	0	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

10,000	(10,000)
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PREPARED BY: Nancy Otis

DEPARTMENT HEAD: [Signature] DATE: 2-25-19

FINANCE DIRECTOR: *[Signature]* DATE: *2/26/99*

(required)

(6) Current

COUNTY EXECUTIVE: K. A. ... DATE: 11-19-11

Please fill in all columns:

- (1) & (2) Main Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

Law Enforcement Drug Trafficking Response (2019)

The Wisconsin Department of Justice (DOJ) through its Justice Programs Section provides financial and technical assistance to public safety and criminal justice agencies throughout the state. As the state administering agency for state and federal juvenile and criminal justice programs DOJ is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

Program Description

Through this grant announcement, DOJ is seeking applications from Wisconsin law enforcement and tribal law enforcement agencies for state funds to support the investigation and response to drug trafficking within the state. A Wisconsin law enforcement agency or tribal law enforcement agency receiving a grant under this section may use the grant to fund extra training for law enforcement officers, or any other purpose, such as necessary equipment or supplies, that is directly related to drug trafficking response and that is not an existing program within the agency at the time the grant is received.

Award Information

Law Enforcement Drug Trafficking Response funding will be provided on a calendar year basis. A total of \$1,000,000 in State funds is available for the period January 1, 2019 through December 31, 2019. A Wisconsin law enforcement agency or tribal law enforcement agency may apply to the department of justice for a grant under this section and shall include a proposed plan of expenditure of the grant money. The proposed plan of expenditure shall specify a new program or purpose for which the funds will be used. If the proposed plan of expenditure will result in the agency incurring an ongoing expense that will continue after all grant funds have been spent, the plan shall include a description of how that expense will be met when there are no remaining grant funds.

Upon application approval, the applicant agency's project director will receive paper grant award documents by mail in approximately 30 days. Once grant award documents are signed and returned to DOJ, the project may begin on the date listed. DOJ grant funds are funded on a reimbursement basis, meaning that during the grant period, funded projects will track expenditures and request reimbursement from DOJ through quarterly financial reports.

Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/AccountManagement/> and complete the 'self registration' process. On the account registration site, you will have a choice between the DOJ Egrants and WEM Egrants. Please take care to select **DOJ Egrants** during this process.

Authorization to access Egrants can take several days depending on registration activity. The DOJ help desk is open Monday-Friday 8am-4:30pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

Grant Announcement Summary

Program Area: Criminal Justice

Grant Title: Law Enforcement Drug Trafficking Response (2019)

Description: Authority for this program comes from WI Statute 165.984, which states that: "The department of justice shall establish policies and procedures for the distribution of grants from the appropriation under s. 20.455 (2) (cm) to Wisconsin law enforcement agencies and tribal law enforcement agencies to fund law enforcement response to drug trafficking. Notwithstanding s. 227.10 (1), the department need not promulgate the required policies and procedures as rules under ch. 227."

Opportunity Category: Competitive

Important Dates: The funding period for this grant will be January 1, 2019 to December 31, 2019.

- Application Due Date: December 10, 2018
- Project Start Date: January 1, 2019
- Project End Date: December 31, 2019

Anticipated Funding Amount: Through 2017 Wisconsin Act 261, a total of \$1,000,000 in State funds is available to eligible Wisconsin law enforcement and tribal law enforcement agencies for the calendar year 2019. The Department of Justice will review each application and plan and may provide grants to an eligible Wisconsin law enforcement agency or tribal law enforcement agency of not less than \$25,000 and not more than \$50,000 per application.

A grant will be provided only to fund a new program or purpose within the agency and will not be provided to supplement an existing program.

Priority consideration will be given to applications from multi-jurisdictional drug task forces intended to enhance interagency coordination, share intelligence, and facilitate multi-jurisdictional investigations focused on drug trafficking within the state.

Please note that all awards are subject to the availability of appropriated State funds and to any modifications or additional requirements that may be imposed by law.

Match/Cost Sharing Requirement: There is no local match required.

Eligibility: Eligibility is limited to Wisconsin law enforcement and tribal law enforcement agencies. "Wisconsin law enforcement agency" means a governmental unit of one or more persons employed full time by this state or a political subdivision of this state for the purpose of preventing and detecting crime and enforcing state laws or local ordinances, employees of which unit are authorized to make arrests for crimes while acting within the scope of their authority,

and includes a task force administered by the department of justice that exists to respond to drug crimes.

Eligible Expenses: Funding may be used for travel and training, contractual/consultant expenses, supplies and operating expenses, equipment purchases and confidential funds.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

2019 Summary - WI OJA Law Enf Drug Trafficking Response Grant

	2019	2019
	Federal	OJA State
	Request	Match
Personnel:	\$ -	\$ -
Travel:	\$ -	\$ -
Equipment:	\$ -	\$ -
Supplies/Operating Expenses:	\$ 9,969	\$ -
Contractual:	\$ -	\$ -
Confidential Funds:	\$ -	\$ -
Total:	\$ 9,969	\$ -

Percentages: 100.00% 0.00%

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: WI DOJ National Criminal History Improvement Program Grant			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Committee Finance/Administration Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert E. Hallisy, Captain of Operations		Signature: <i>Capt. R. E. Hallisy</i>	

WHEREAS, the Kenosha County Sheriff's Department has partnered with Kenosha Joint Services, the Kenosha Police Department and the District Attorney's (DA) office to participate in a grant program offered through the WI Department of Justice (DOJ) to improve the sharing of arrest/complaint data between the agencies, and

WHEREAS, the grant is offered to prepare, build, test and implement an interface between the law enforcement records management system, New World LERMS, and the DA's office PROTECT E-Referral software to share, electronically, arrest and complaint data to the DA's office which will eliminate the paper trail generated currently between the law enforcement agencies and the District Attorney's office and the double entry of the data prepared by law enforcement and entered manually in the DA's office PROTECT software, and

WHEREAS, this interface will improve efficiencies in sharing arrest/complaint data generated by the law enforcement agencies electronically to the District Attorney's office which will provide better accountability of documents, distribution of documents to the Courts and defense counsel and reduce data entry errors, and

WHEREAS, the state grant award covers the period through March 31, 2019, and

WHEREAS, certain staff identified, as the build team, from the Kenosha County Sheriff's Department, Kenosha Joint Services and the Kenosha Police Department will dedicate hours worked to prepare and develop and test the interface along with the New World LERMS vendor, Tyler Technologies, and these labor hours will be applied to the local match requirement for the project, and

WHEREAS, the grant funded amount is \$19,200 to cover the development cost from Tyler Technologies for the custom interface between the records management software and the DA's PROTECT software, plus a 10% local match requirement of \$2,134 which represents the personnel costs of the KSD personnel involved in the project.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the grant and approve that the revenue and expenditure budgets modified for the 2019 Budget year, as per the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end 2019 be hereby authorized for carryover to 2020 until such time as the approved grant funds are expended in accordance with grant requirements, and that the Administration shall be authorized to modify the grant fund appropriation among various budget and expenditure appropriation units within the Sheriff's Department budget in accordance with all Federal and State regulations of the program and in compliance with generally accepted accounting principles.

Subject: **WI DOJ National Criminal History Improvement Program Grant**

Original ☒

Corrected ☐

2nd Correction ☐

Resubmitted ☐

Date Submitted: March 19, 2019

Date Resubmitted

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Terry Rbse, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffréy Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Michael Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: 2019 WI DOJ National Criminal History Improvement Program Grant

The State of WI Department of Justice has awarded the Sheriff's Department \$19,200 to cover the cost of an interface between the Sheriff's Department's records management system and the District Attorney's PROTECT system which will electronically send criminal complaint data from the Sheriff's records management system to the DA's PROTECT system. Our current process of providing this information to the DA's office has been in paper format. This interface will improve efficiencies in document handling of cases, distribution of documents to the Courts and defense counsel and reduce data entry errors.

Dept./Division Head Signature: Capt. [Signature]

Date: 2-21-19

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: [Signature]

Date: 2-25-19

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature]

Date: 2/26/19

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: [Signature]

Date: 2/26/19

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** **2019** BRE # _____ G/L DATE _____ ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish expense budget and revenue budget to recognize a new grant award program for 2019, WI DOJ National Criminal History Improvement Program.

Spending period ends March 31, 2019.

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)						BUDGET CHANGE REQUESTED			(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)	(8) REVISED BUDGET				(9) EXPENSE BAL AVAIL	
Grant Program Payments	100	210	2130	571580			19,200		0	0	0	19,200	19,200	
EXPENSE TOTALS							19,200	0	0	0	0	19,200	19,200	

REVENUES	(2)			BUDGET CHANGE REQUESTED			(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT				EXPENSE INCREASE (+)	EXPENSE DECREASE (-)
WI Dept of Justice	100	210	2130	442550			0	0	0		(19,200)
REVENUE TOTALS							0	0	0		0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

PREPARED BY: Nancy Otis DIVISION HEAD: Capt. Kelly J. J. DATE: 2-24-19

DEPARTMENT HEAD: [Signature] DATE: 2-26-19

FINANCE DIRECTOR: [Signature] DATE: 2/26/19

COUNTY EXECUTIVE: [Signature] DATE: 2/26/19

- Please fill in all columns:
- (1) & (2) Main Account information as required
 - (3) & (4) Budget change requested
 - (5) Original budget as adopted by the board
 - (6) Current budget (original budget w/past mods.)
 - (7) Actual expenses to date
 - (8) Budget after requested modifications
 - (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: Kenosha County

Project Title: Kenosha Co SD and Kenosha PD e-Referral

CFDA #16.738

Grant Period: From 7/1/2018

To 3/31/2019

Grant Number: 2014-NC-01-13404

Program Area:

01

APPROVED BUDGET

See your Egrants Application for details

	Federal & Match
Personnel	\$2,134
Employee Benefits	
Travel (Including Training)	
Equipment	
Supplies & Operating Expenses	
Consultants	\$19,200
Other	
FEDERAL TOTAL	\$19,200
MATCH TOTAL	\$2,134
TOTAL APPROVED BUDGET	\$21,334

Award General Conditions:

1. Award funds will be used to supplement, not supplant, planned or allocated funds.
2. To be allowable under a grant program, all funds (federal and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
3. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require approval from DOJ. **All changes to the contractual category require prior DOJ approval.**
4. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
5. Grant funds will be paid to the grantee on a reimbursement basis.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day, unless prior approval is received from DOJ.
8. All income generated as a direct result of an agency funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and expended as soon as possible. If the cost is allowable under the Federal grant program, then the cost would be allowable using program income. All program income must be reported to DOJ.
9. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
10. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
11. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.

12. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
13. Please be advised that a hold may be placed on any application or grant payment if it is deemed that an agency is not in good standing on other Wisconsin Department of Justice (DOJ) grants, has other grants ~~compliance issues that would make the applicant agency ineligible to receive DOJ funding, and/or is not~~ cooperating with an ongoing DOJ grant review or audit.
14. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.

DCE



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

BRAD D. SCHIMEL
ATTORNEY GENERAL

Paul W. Connell
Deputy Attorney General

Delanie M. Breuer
Chief of Staff

114 East, State Capitol
P.O. Box 7857
Madison, WI 53707-7857
608/266-1221
TTY 1-800-947-3529

June 27, 2018

Robert Hallisy, Captain
Kenosha County Sheriff's Department
1000 55th Street
Kenosha, WI 53140-3794

RE: Kenosha Co SD and Kenosha PD e-Referral
DOJ Grant Number: 2014-NC-01-13404

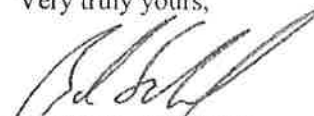
Dear Capt. Hallisy:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to Kenosha County in the amount of \$21,334. These funds are from DOJ's National Criminal History Improvement Grant Program available through the US Department of Justice. This grant supports Kenosha County's "Kenosha Co SD and Kenosha PD e-Referral."

To accept this award, have the authorized official sign the *Signatory Page, Certified Assurances and Lobbying and Debarment Forms* in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to DOJ within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Very truly yours,


(BRAD D. SCHIMEL
Attorney General

BDS:ja



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

BRAD D. SCHIMEL
ATTORNEY GENERAL

Paul W. Connell
Deputy Attorney General

Delanie M. Breuer
Chief of Staff

114 East, State Capitol
P.O. Box 7857
Madison, WI 53707-7857
608/266-1221
TTY 1-800-947-3529

NATIONAL CRIMINAL HISTORY IMPROVEMENT PROGRAM
Kenosha Co SD and Kenosha PD e-Referral
2014-NC-01-13404

The Wisconsin Department of Justice (DOJ), hereby awards to **Kenosha County**, (hereinafter referred to as the **Grantee**), the amount of **\$21,334** for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended.

This grant may be used until **3/31/2019** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY: 

BRAD D. SCHIMEL

Attorney General

Wisconsin Department of Justice

06/27/18

Date

The (Grantee), **Kenosha County**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Kenosha County**

BY: 

NAME: **Daniel Esposito**

TITLE: **County Board Chairman**

7-12-18

Date

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: 2019 Organized Crime Drug Enforcement Task Forces Strategic Initiative (OCDETF) Funding for Overtime

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee and Finance/Administrative Committee			
Fiscal Note Attached <input checked="" type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert E. Hallisy, Captain of Operations		Signature: <i>Capt. R. E. Hallisy</i>	

WHEREAS, the federal Organized Crime Drug Enforcement Task Forces (OCDETF) agency has partnered with the Sheriff's Department's drug unit- Kenosha Drug Operations Group (KDOG) , for investigative assistance and will reimburse for overtime costs incurred, up to \$25,000, to assist in a federal OCDETF investigation, and

WHEREAS, this round of funding will provide reimbursement for the cost of overtime hours worked by the KDOG unit detectives beginning January 2019 through September 2019, and

WHEREAS, the Sheriff will submit monthly reimbursement claims to the OCDETF Executive Office, and

WHEREAS, the reimbursement claims may include overtime hours worked by Sheriff's Department Detectives, Kenosha Police Department Detectives, and Twin Lakes Police Department Detectives who are assigned to the Sheriff's KDOG unit, working the OCDETF funded investigation, and

WHEREAS, the Sheriff's Department will reimburse the Kenosha Police Department and Twin Lakes Police Department for any overtime expense that their detectives incurred under the grant program.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the investigations partnership funding support with OCDETF of \$25,000 and approve the Revenue and Expenditure budget modifications to the Sheriff's 2019 budget as per the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated funds remaining at year end be hereby authorized for carryover to the subsequent year until such time as the funds are expended in accord with the OCDETF requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles and if OCDETF offers supplemental funding under this same program, during this funding period, that Administration be authorized to increase the appropriation for the revenue and expenditure as long as the original intent of the funding has not changed and the costs incurred will be fully funded by the supplemental award.

Subject: **2019 Organized Crime Drug Enforcement Task Forces Strategic Initiative (OCDETF) Funding for Overtime**

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 19, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee and Finance/Administrative Committee			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffrey Gents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Michael Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wambolt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: To accept \$25,000 in funding from the Federal Organized Crime Drug Enforcement Task Forces (OCDETF) office to reimburse overtime costs associated with assisting the feds on special OCDETF investigations. The funding will cover the period January 2019 through September 2019. The funds will be used to reimburse for overtime incurred by detectives in the Sheriff's Dept. Drug Operations Unit.

Dept./Division Head Signature: Capt. [Signature]

Date: 2-21-19

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: [Signature]

Date: 2-25-19

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature]

Date: 2/26/19

4. County Executive Review

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: [Signature]

Date: 2/26/19

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** 2019 G/L DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): ENTRY DATE _____

Modify the Sheriff's Department - Drug Unit budgets to recognize federal OCDETF funding available to cover overtime costs incurred assisting the feds in an investigation. Employer paid benefits associated with overtime hrs worked is not covered by OCDETF.

Adjust the Overtime budget for the KSD Detvs and Misc Contr Services to reimbursement other Law Enf agencies assisting in the invest.

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED			(7) ACTUAL EXPENSES	AFTER TRANSFER			
	FUND	DIVISION	SUB- DIVISION	MAIN ACCT	PROJECT	SUB- PROJECT	(3) EXPENSE INCREASE (+) EXPENSE DECREASE (-)		(4) EXPENSE DECREASE (-)	(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(8) REVISED BUDGET
Overtime	100	210	2170	511200	003525		8,000		0	0	8,000	8,000
Misc Contractual Services	100	210	2170	529900	003525		17,000		0	0	17,000	17,000
					EXPENSE TOTALS			25,000	0	0	25,000	25,000

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	REVENUE DECREASE (+) INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
OCDETF Assist Investigation	100	210	2170	442545	(25,000)	0	0	(25,000)
					REVENUE TOTALS			0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

25,000 (25,000)

PREPARED BY: Nancy Otis DIVISION HEAD: Capt. Mike J. 153 DATE: 2-26-19

DEPARTMENT HEAD: [Signature] DATE: 2-26-19

FINANCE DIRECTOR: [Signature] DATE: 2-26-19

COUNTY EXECUTIVE: [Signature] DATE: 2-26-19

Please fill in all columns:

- (1) & (2) Main Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
FY 2019 Agreement
FOR THE USE OF THE STATE OR LOCAL
OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC INITIATIVE PROGRAM

DUNS #: 198506628
Federal Tax Identification #: 39-600707

UFMS Doc#: _____
DC#: _____

Amount Requested:
<u>\$ 25,000.00</u>
Number of Officers Listed: <u>15</u>

OCDETF Investigation / Strategic Initiative Number:
<u>GL-WIE-196</u>
Operation Name:
<u>Big Dog</u>

From: <u>December 15, 2018</u>
<small>Beginning Date of Agreement</small>
To: <u>September 30, 2019</u>
<small>Ending Date of Agreement</small>

Federal Agency Investigations:
Number: <u>245D-MW-2971517</u>

State or Local Organization
Narcotics Supervisor: <u>[REDACTED]</u>
Telephone Number: <u>[REDACTED]</u>
E-mail Address: <u>[REDACTED]</u>

State or Local Organization Name:
<u>Kenosha County Sheriff's Department</u>
Address to receive OCDETF paperwork (no PO Boxes):
ATTN: _____
<u>1000 55th Street</u>
<u>Kenosha, WI 53140</u>

Sponsoring Federal Agency(ies):
<u>Federal Bureau of Investigation</u>

Sponsoring Federal Agency Group/Squad Supervisor: <u>[REDACTED]</u>
Telephone Number: <u>[REDACTED]</u>
E-mail Address: <u>[REDACTED]</u>

Please provide the name, telephone number, e-mail address, and fax number for the **financial staff person at the State or Local Organization, who is directly responsible for the billing on the Reimbursement Request:**

Name: Nancy Otis
Telephone Number: (262) 605-5100
E-mail Address: nancy.otis@kenoshacounty.org

This Agreement is between the above named State or Local Law Enforcement Organization and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Organization official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Director, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State or Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2019.
2. No individual Agreement with a State or Local organization may exceed \$25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed \$50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Director to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.
3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Director or designee for the region and sent to the OCDETF Executive Office.
4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Organization indicates that it is no longer performing work under a particular Agreement, the State or Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.
5. The State or Local Law Enforcement Organization agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.

6. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.
7. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.
8. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.
9. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State or Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.
10. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" expectation, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Organization must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Organization for a limited amount of those overtime costs.] The Organization is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.
11. It is the responsibility of the State or Local Organization to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State or Local official.
12. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Organization affected by any such modification will receive a memo notifying them of the changes.

13. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Organization is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.

14. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.

15. Under no circumstances will the State or Local Organization charge any indirect costs for the administration or implementation of this Agreement.

16. The State or Local Organization shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.

17. The State or Local Organization shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Organizations from receiving OCDETF funding in the future.

18. The State or Local Organization will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.

19. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.

20. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. All participating State and Local Organizations must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating organization prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office may make exceptions for Organizations that are unable to accept this form of payment, however, such Organizations must include written justification in the addendum of each new Agreement.
21. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Director or designee must initial all funding changes.
22. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Organizations are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.
23. Restrictions: Fringe benefits (such as retirement, FICA, or other expenses) are NOT to be included in overtime payment. Auxiliary educational benefits are also NOT to be included in overtime payment. Reimbursement of overtime payment is based solely on the authorized overtime rate of each participating officer listed in the Agreement. Under no circumstances may a State or Local agency include any administrative fees for the processing of overtime. Additionally, officers are not eligible for reimbursement of compensation time earned in lieu of overtime payment. OCDETF will only reimburse an actual \$ amount paid to the officer for overtime worked, any additional benefit (including compensation time) will NOT be reimbursed.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Organization. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Organization official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDETF Investigation or Strategic Initiative.

Addendum A

Definition of "Full-Time Participation" Exemption

Officers assigned to OCDETF Investigations or Strategic Initiatives are expected to work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" expectation, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s).

Any Other Exceptions or Justifications

There are limited circumstances where OCDETF State and Local Overtime funding may be made available.

1. If the officer/agent is not exclusively assigned to work full-time on OCDETF matters, then overtime can be reimbursed if the officer worked eight hours of regular time in a given day on OCDETF investigations, overtime may be claimed for that date without a waiver.

2. When a small state or local agency has insufficient personnel to allow the "full-time" commitment of officers, an email must be sent to the Regional Agency coordinator requesting and justifying the exception before the overtime is worked. If the coordinator approves it, he will forward it to the USAO for approval. If no regular hours were worked, no more than sixteen hours of overtime may be reimbursed in a month for any officer under this provision.

3. If an unforeseen event occurs, such as an unexpected surveillance, and the investigation would suffer without those additional resources, overtime may be reimbursed without the officer/agent having worked an eight (8) hour shift dedicated to the OCDETF investigation, provided that the OCDETF overtime is performed at the request of a supervisor of a sponsoring federal agency in the district where the investigation is being conducted. If no regular hours were worked, no more than sixteen hours of overtime may be reimbursed in a month for any officer under this provision.

A written justification for any waiver request where no regular hours were worked, under exceptions # 2 and #3, must be attached to each affected claim for reimbursement.

Acknowledged:

Signature of Authorized State or Local Official Title Date

JL BSW SHERIFF 1-2-19

Addendum B

Identification of Additional Policy Requirements

Authorization to expend funds under this Agreement is effective only after it has been approved and funded by the OCDETF Regional Coordination Group (RCG).

Provide an accurate address for the State/Local Supervisor – this is imperative for mailing purposes.

- 1.If additional officers must be added subsequent to the original agreement, the form adding officers must be submitted to the coordinator prior to permitting them to work overtime.
- 2.Officers ranked above sergeant will not be eligible for overtime.
- 3.Reimbursement for travel and per diem costs for state and local officers under this agreement is not covered under this agreement and is the responsibility of the sponsoring federal agency.
- 4.All overtime reimbursement requests must be submitted to the RCG within thirty days of the close of the month in which the overtime was worked. Zero amounts are to be provided to Coordinators by the 15th of each month.
- 5.A reimbursement form must be submitted each month, even if the amount is zero. If no regular or overtime hours were worked, a cover page reporting 0 hours must be submitted. The officer log does not need to be submitted in that situation.

Acknowledged:

J. J. [Signature] SHERIFF 1-2-19
Signature of Authorized State/ Local Official Title Date