

*Kenosha*



*County*

## COUNTY BOARD OF SUPERVISORS

### NOTICE OF MEETING

NOTE: UNDER THE KENOSHA COUNTY BOARD OF RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SEC. 210(2) OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY ITEM SCHEDULED FOR THE FIRST OF TWO READINGS IS SUBJECT TO A MOTION TO SUSPEND THE RULES IN ORDER TO PROCEED DIRECTLY TO DEBATE AND VOTE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN.

**NOTICE IS HEREBY GIVEN** the **Annual County Board Meeting** of the Kenosha County Board of Supervisors will be held on Tuesday, the **18th Day of April at 7:30PM., in the County Board Room** located in the Administration Building. The following will be the agenda for said meeting:

- A. Call To Order By Chairwoman Breunig
- B. Pledge Of Allegiance
- C. Roll Call Of Supervisors
- D. Citizen Comments
- E. Announcements Of The Chairwoman
- F. Supervisor Reports
- G. NEW BUSINESS

#### Resolution - One Reading

120. From The Finance & Administration Committee A Resolution 2016-2017 Carry Over And Annual Closeout

Documents:

[2016 YEAREND CLOSEOUT.PDF](#)

121. From The Finance & Administration Committee A Resolution To Amend The 2017 Budget By Adding A Project Office Manager In The Division Of Information Technology

Documents:

[RES PROJECT MANAGER.PDF](#)

122 From The Human Services And Finance & Administration Committees A

122. From The Human Services And Finance & Administration Committees A Resolution To Convert Public Health Nurse Position To Population Health Project Manager

Documents:

[RES HS NURSE POSITION.PDF](#)

123. From The Human Service Committee A Resolution To Approve The Appointment Of Nina Taylor To The Kenosha County Workforce Development Board

Documents:

[TAYLOR WBD 2017 .PDF](#)

124. From Judiciary & Law Enforcement Committee A Resolution For Cabaret License - Bella Vita LLC

Documents:

[RESOLUTION BELLA VITA.PDF](#)

125. From Judiciary & Law Enforcement Committee A Resolution To Approve The Appointment Of Lt. Horace J. Staples To Serve As A Member Of The Local Emergency Planning Committee

Documents:

[RESOLUTION HORACE STAPLES LEPC APPT-REDACTED.PDF](#)

126. From The Judiciary & Law Enforcement Committee A Resolution To Approve The Appointment Of Lt. Horace Staples To The Position Of Director Of The Kenosha County Division Of Emergency Management

Documents:

[RESOLUTION HORACE STAPLES EMER MGT APPT-REDACTED.PDF](#)

127. From Judiciary & Law Enforcement Committee A Resolution To Approve The Appointment Of Kurt Gardner To Serve As A Member Of The Local Emergency Planning Committee

Documents:

[RESOLUTION KURT GARDNER APPOINTMENT.PDF](#)

128. From The Judiciary Law Enforcement And The Finance & Administration Committees A Resolution Regarding The 2017 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)

Documents:

[RES SEADOG GRANT.PDF](#)

129. From The Legislative Committee A Resolution Supporting The Ruling Invalidating State Legislative Maps And Ordering New Ones

Documents:

[RESOLUTION SUPPORTING RULING INVALIDATING STATE LEG MAPS  
AND ORDERING NEW ONES.PDF](#)

130. From The Legislative And Finance & Administration Committees A Resolution In Support Of The Preservation Of Tax-Exempt Financing

Documents:

[RES PRESERVING TAX EXEMPT FINANCING.PDF](#)

131. From The Planning, Development & Extension Education Committee A Resolution To Appoint Carl Matthew Sattersten To The George Lake Planning And Rehabilitation District Board

Documents:

[RES SATTERSTEN.PDF](#)

132. From The Public Works & Facilities And The Finance & Administration Committees A Resolution Resolution To Apply For WE Energies Permanent Easement Request Within County Owned Properties In The Area Of 1116 57th Street

Documents:

[RES DPW WE ENERGIES EASEMENT.PDF](#)

133. From The Public Works & Facilities And The Finance & Administration Committees A Resolution To Create An Account In The Division Of Parks Budget To Accept Donations

Documents:

[RES PARKS BUDGET.PDF](#)

134. From The Public Works & Facilities And The Finance & Administration Committees A Resolution To Hire A Parks Superintendent To Succeed The Incumbent Parks Superintendent

Documents:

[RES PARKS SUPERINTENDENT.PDF](#)

135. From The Public Works And Facilities And The Finance & Administration Committees A Resolution Authorizing Director Of Parks To Apply For Grant Funding From The Wisconsin Department Of Natural Resources Which Will Be Used To Make Trail Improvements In KD Park

Documents:

[RES TRAIL IMPRVMTS KD PARK.PDF](#)

136. From The Public Works And The Finance & Administration Committees A Resolution Authorizing Director Of Parks To Apply For Grant Funding From The Wisconsin Department Of Natural Resources Which Will Be Used For Phase II Improvements In KD Park

Documents:

[RES GRANT KD PARK PHASE II.PDF](#)

137. From The Public Works/Facilities Committee A Resolution To Approve The Appointment Of Rosalind Guida Brown To Serve On The Kenosha County Traffic Safety Commission

Documents:

[ROSALIND GUIDA BROWN APPOINTMENT TO TRAFFIC SAFETY COMMISSION 2017 RESOLUTION.DOC](#)

138. From The Planning, Development & Extension Education Committee A Resolution To Appoint Lt. Horace Staples To The Kenosha County Land Information Council

Documents:

[RES STAPLES LIC-REDACTED.PDF](#)

H. Approval Of The April 5, 2017 Minutes By Supervisor Wamboldt

I. Adjourn Sine Die



KENOSHA COUNTY

YEAR END CLOSEOUT AND CARRYOVER  
RESOLUTION

FOR THE YEAR ENDING

DECEMBER 31, 2016

# 2016 General Fund Year-End Forecast

	FC Mtg 2-16-17	FC Mtg 4-13-17	Variance
<b>2015 Year-End Unassigned General Fund Balance</b>	18,200,731	18,200,731	
<b><u>Items causing increase to the General Fund</u></b>			
Human Services	1,300,000	1,140,459	(159,541)
US Federal Marshal/ BICE Inmate/ Other Revenue	1,152,000	1,123,000	(29,000)
Sales Tax	850,000	1,032,697	182,697
DPW - State Maintenance/Other Revenue	600,000	600,000	0
DPW - Contractual Services/Gas& Diesel/Utilities	430,000	360,000	(70,000)
Vacancy	360,000	360,000	0
Sheriff - Contractual Services/Supplies	280,000	280,000	0
Elected Offices - Bond Default/Transfer Tax/Passport Revenues	217,000	217,000	0
Miscellaneous	<u>210,000</u>	<u>0</u>	<u>(210,000)</u>
<b>Total Increases to General Fund</b>	5,399,000	5,113,156	(285,844)
<b>Planned Decreases to General Fund</b>			
Reserves used to fund one time expenditures in the 2016 budget	(275,000)	(275,000)	0
<b>Total Planned Decreases to General fund</b>	<u>275,000</u>	<u>275,000</u>	<u>0</u>
<b><u>Items causing decrease to the General Fund</u></b>			
Health Insurance	(2,877,000)	(2,611,461)	265,539
Sheriff - Personnel	(1,076,000)	(1,027,000)	49,000
Workers Compensation/Liability Insurances	(320,000)	(481,793)	(161,793)
Treasurer Tax Delinquency and Interest on Taxes revenue	(285,000)	(285,000)	0
Tax Delinquencies Increase	(166,000)	(136,242)	29,758
Miscellaneous	<u>0</u>	<u>(159,122)</u>	<u>(159,122)</u>
<b>Total all other net reductions to Fund Balance</b>	(4,724,000)	(4,700,618)	23,382
<b>Projected 2016 Year-End Unassigned General Fund balance</b>	18,600,731	18,338,269	
Less: County Board minimum requirement of 17% of General Fund Expenditures	<u>10,907,921</u>	<u>11,037,720</u>	
<b>Amount over 17% Minimum</b>	7,692,810	7,300,549	
<b>Projected 2016 Year-End Unassigned General Fund balance</b>	<b>18,600,731</b>	<b>18,338,269</b>	
<b>Projected Increase in General Fund 2015/2016</b>	400,000	137,538	
<b>2016 Projected General Fund Expenditures</b>	64,164,242	64,927,766	
<b>Unassigned Reserves Balance as Percentage of General Fund Exp.</b>	<b>28.99%</b>	<b>28.24%</b>	

**Health Insurance  
Surplus/(Deficit)  
2005 - 2016 Budget Years**

	Internal Service Fund Adopted Budget	Internal Service Fund Revenues	Internal Service Fund Expenses	ISF Year-End (Chargeback) Credit	Year-End Vacancy Surplus (Deficit)	Net Year-End Final Surplus (Deficit)
2005	16,005,639	15,905,462	13,728,052	2,177,410	228,418	2,405,828
2006	17,370,393	16,955,387	15,142,184	1,813,203	399,044	2,212,247
2007	17,875,593	17,746,979	16,359,146	1,387,833	634,169	2,022,002
2008	18,359,029	18,023,656	17,489,511	534,145	645,641	1,179,786
2009	19,324,896	19,578,257	18,205,270	1,372,987	545,567	1,918,554
2010	19,975,551	19,860,817	18,124,476	1,736,341	614,099	2,350,440
2011	19,245,383	20,282,339	22,316,472	(2,034,133)	(112,585)	(2,146,718)
2012	20,298,822	20,092,719	20,525,897	(433,178)	1,307,049	873,871
2013	20,506,707	18,664,053	18,228,523	435,530	1,417,469	1,852,999
2014	20,106,460	19,211,847	20,118,003	(906,156)	831,711	(74,445)
2015	20,395,124	20,136,198	22,165,336	(2,027,385)	283,617	(1,743,768)
2016	21,094,773	20,057,109	24,185,819	(4,128,710)	561,544	(3,567,166)

2016 Health Insurance ISF Deficit	(4,128,710)
Vacancy Surplus	561,544
Allocated to Brookside/Golf (Fund 600/640)	668,068
DHS Additional Reimbursement Revenue Offset	<u>287,637</u>
Net Effect to General Fund	(2,611,461)
Appropriation/Revenue Surplus	<u>1,291,832</u>
Net Budgetary Overdraft	(1,319,629)

2016 Workers Comp/Liability ISF Deficit	(608,112)
Vacancy Surplus	0
Allocated to Brookside/Golf (Fund 600/640)	111,886
DHS Additional Reimbursement Revenue Offset	<u>14,433</u>
Net Effect to General Fund	(481,793)
Personnel Appropriation Surplus	<u>481,793</u>
Net Budgetary Overdraft	0

DHS Surplus (not including ISF net chargeback)	(1,140,459)
ISF Chargeback (Health, W/C, Liability)	954,596
Addition Funding Reimbursement	(302,070)
DHS Surplus (including ISF chargebacks)	(487,933)

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: 2016 TO 2017 CARRYOVER AND ANNUAL CLOSEOUT RESOLUTION	
Original_x    Corrected_    2nd Correction__    Resubmitted__	
Date Submitted: April 13, 2017	Date Resubmitted:
Submitted By: Finance Committee	
Fiscal Note Attached    Yes	Legal Note Attached
Prepared By: Barna Bencs, Finance	Signature:

WHEREAS, certain projects were authorized by the County Board in the prior year's budget, and

WHEREAS, it is necessary to carryover these funds to complete these projects, and

WHEREAS, it is necessary to cover a budgetary overdraft for the County Medical Insurance line expenditure, and

Now, Therefore Be It Resolved, that these funds be carried over from 2016 to 2017, and that the 2016 budget be adjusted as shown in the attached fiscal notes which detail the source and application of funds to be carried forward and are incorporated by reference, and

Be It Further Resolved, that it is the policy, desire, and intent of the Kenosha County Board that each appropriation unit of this budgetary amendment for which funds have been appropriated be carried out as if adopted by separate resolution and as necessary to carry out the public intent. The funds are made available and, unless amended by law or action by the County Board through budgetary transfers, no monies appropriated for any one purpose in any one appropriation unit can be used for any other purpose in any other appropriation unit without prior approval of the Kenosha County Board. The Finance Committee is authorized to approve transfers not to exceed \$1,000.00, and

## 2016 TO 2017 CARRYOVER AND ANNUAL CLOSEOUT RESOLUTION

Be It Further Resolved, that all expenditures appropriated are not to exceed funded monies in the budget or this amount without prior approval of the County Board.

Be It Further Resolved, that \$127,537 be carried over to the District Attorney's 2017 budget for use in the State vs. Jensen trial for professional service, expert and witness fees, and other prosecution costs as needed. Any remaining funds from this amount after the costs from the trial are incurred are to lapse to the General Fund. If the trial is postponed to 2018, these funds are to be carried over to the 2018 budget year, and

Be It Further Resolved, that the County-wide Non-Departmental 2016 Budget for County-wide Medical Insurance expenditure be amended per the attached budget modification which is incorporated by reference.

Respectfully Submitted,

### FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Terry Rose, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ronald Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## Attachment to 2016 Carryover Resolution

Attachment to 2016 Carryover Resolution			2016 Source			2017 Application			2016
	Purpose or Explanation	Account	Fund	Business Unit	Object Code	Fund	Business Unit	Object Code	Source Amount
<b><u>General Fund</u></b>									
<b><u>Unallocated</u></b>									
	Offset overdraft in Countywide Medical Insurance accounts	Medical Insurance	100	15130	449990	100	15130	515400	1,319,629
<b><u>District Attorney</u></b>									
	Carry over unspent District Attorney Expert Witness Fees for pending high profile felony cases needing expert witnesses.	Expert Witness Fees	100	16100	527220	100	16100	527220	82,627
	Carry over unspent District Attorney Witness Fees for pending high profile felony cases needing witnesses. (ex: Retrial of Mark Jensen)	Witness Fees	100	16100	527200	100	16100	527200	44,910
<b><u>Veterans</u></b>									
	Donation received for purposes of Veterans Services		100	55000	448650	100	55000	571900	2,587
<b>Total General Fund - Fund 100</b>						<b>Total Fund 100</b>		<b>1,449,753</b>	
<b><u>Capital Projects - General</u></b>									
<b><u>Capital Projects - Facilities</u></b>									
	Repurpose funds from 60th Street Tower to PSB Tower Project		432	76365	581310	411	19580	582200	59,271
<b>Total Capital Projects - General Fund 411</b>						<b>Total Fund 411</b>		<b>\$ 59,271</b>	
<b><u>Energy Reduction Technology</u></b>									
	Repurpose LED light conversion to energy reduction technology		411	19480	582200	434	76335	582200	31,270
						<b>Total Fund 434</b>		<b>\$ 31,270</b>	
<b><u>Brookside Care Center</u></b>									
<b><u>Brookside Capital Outlay</u></b>									
	Repurpose from Nursing Equipment to Nursing Equipment Rental		600	42190	530050	600	42140	553300	10,000
	Repurpose New Building Equipment		600	42190	530050	600	42190	530050	10,000
						<b>Total Fund 600</b>		<b>\$ 20,000</b>	

# Attachment to 2016 Carryover Resolution

Attachment to 2016 Carryover Resolution		2016 Source			2017 Application			2016
<u>Purpose or Explanation</u>	<u>Account</u>	<u>Fund</u>	<u>Business</u>	<u>Object</u>	<u>Fund</u>	<u>Business</u>	<u>Object</u>	<u>Source</u>
			<u>Unit</u>	<u>Code</u>		<u>Unit</u>	<u>Code</u>	<u>Amount</u>
<u>Brookside Replacement</u>								
<u>Brookside Capital Outlay</u>								
Repurpose water heater funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	19480	582200	605	42310	582250	10,942
Repurpose I-Beam funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	19480	582200	605	42310	582250	17,317
Repurpose PSB HVAC funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	19580	582200	605	42310	582250	30,000
Repurpose Sheriff Building funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	21280	582250	605	42310	582250	50,000
Repurpose Pre-Trial Exterior Sealant funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	19480	582200	605	42310	582250	25,000
Repurpose KCC Roof funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	19480	582200	605	42310	582250	146,000
Repurpose Structural Analysis of Parking Structure funds to Brookside Construction Project	Purchase/Plan/Design/Construction	411	19480	582200	605	42310	582250	20,000
<b>Total Brookside Replacement - Fund 605</b>						<b>Total Fund 605</b>		<b>\$ 299,259</b>

## Summary of Resolution Carryovers

<b>Fund 100</b>	<b>\$ 1,449,753</b>
<b>Fund 411</b>	<b>\$ 59,271</b>
<b>Fund 434</b>	<b>\$ 31,270</b>
<b>Fund 600</b>	<b>\$ 20,000</b>
<b>Fund 605</b>	<b>\$ 299,259</b>
<b>Grand Total</b>	<b>\$ 1,859,553</b>

**KENOSHA COUNTY  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
December 31, 2016**

**DRAFT/UNAUDITED  
04/05/2017**

	General	Human Services	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and investments	\$ 20,529,943	\$ 485,825	\$ 1,488,951	\$ 7,530,383	\$ 30,035,102
Receivables					
Property taxes	34,081,345	13,006,569	14,405,766	3,851,095	65,344,775
Delinquent taxes	11,392,751	-	-	-	11,392,751
Miscellaneous	319,192	172,394	-	182,318	673,904
Due from other governments	3,499,623	7,001,852	-	1,474,692	11,976,167
Due from other funds	-	-	-	-	-
Prepaid items	281,718	-	-	1,437	283,155
Inventories	-	-	-	-	-
Loans receivable	-	-	-	1,249,216	1,249,216
<b>TOTAL ASSETS</b>	<b>\$ 70,104,572</b>	<b>\$ 20,666,640</b>	<b>\$ 15,894,717</b>	<b>\$ 14,289,141</b>	<b>\$ 120,955,070</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>					
Liabilities					
Accounts payable	\$ 991,526	\$ 4,618,731	\$ -	\$ 635,682	\$ 6,245,939
Accrued compensation	4,417,120	-	-	-	4,417,120
Special deposits	4,410	2,846	-	53,461	60,717
Due to other governments	2,615,803	2,909,792	-	922,489	6,448,084
Due to other funds	-	-	-	-	-
Other unearned revenue	231,367	41,206	-	329,158	601,731
Total Liabilities	<u>8,260,226</u>	<u>7,572,575</u>	<u>-</u>	<u>1,940,790</u>	<u>17,773,591</u>
Deferred Inflows of Resources					
Deferred property tax levy	34,081,345	13,006,569	14,405,766	3,851,095	65,344,775
Revolving loan fund outstanding loans	-	-	-	1,249,216	1,249,216
Total deferred inflows of resources	<u>34,081,345</u>	<u>13,006,569</u>	<u>14,405,766</u>	<u>5,100,311</u>	<u>66,593,991</u>
Fund Balances					
<i>Nonspendable</i>					
Prepaid items	281,718	-	-	-	281,718
Delinquent taxes	7,701,421	-	-	-	7,701,421
<i>Restricted</i>					
Human services	-	-	-	-	-
Debt service	-	-	1,488,951	-	1,488,951
Health Department city contribution share	-	-	-	(170,969)	(170,969)
Housing Authority revolving loan fund	-	-	-	3,877	3,877
Federal Equitable Sharing funds	-	-	-	380,842	380,842
Aging	-	87,496	-	-	87,496
<i>Committed</i>					
Human services	-	-	-	-	-
Geographic Information Systems	-	-	-	29,852	29,852
<i>Assigned</i>					
Encumbrances	233,837	-	-	6,780	240,617
Sheriff special deposit-DARE program	-	-	-	-	-
Subsequent year expenditures	1,207,756	-	-	6,252,717	7,460,473
<i>Unassigned(deficit)</i>	<u>18,338,269</u>	<u>-</u>	<u>-</u>	<u>744,941</u>	<u>19,083,210</u>
Total Fund Balances	<u>27,763,001</u>	<u>87,496</u>	<u>1,488,951</u>	<u>7,248,040</u>	<u>36,587,488</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<b>\$ 70,104,572</b>	<b>\$ 20,666,640</b>	<b>\$ 15,894,717</b>	<b>\$ 14,289,141</b>	<b>\$ 120,955,070</b>

KENOSHA COUNTY  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS  
December 31, 2016

	Housing Authority	Health Department	Federated Library System	Geographic Information Systems	Federal Equitable Sharing	Total Nonmajor Special Revenue Funds
<b>ASSETS</b>						
Cash and investments	\$ 3,877	\$ (1,262,338)	\$ 290,008	\$ (24,664)	\$ 380,956	\$ (612,161)
Receivables						-
Property taxes	-	916,390	2,912,514	-	-	3,828,904
Miscellaneous	-	163,704	-	-	-	163,704
Due from other governments	-	1,404,772	9,000	60,920	-	1,474,692
Prepaid Items	-	1,437	-	-	-	1,437
Loans receivable	1,249,216	-	-	-	-	1,249,216
<b>TOTAL ASSETS</b>	<u>\$ 1,253,093</u>	<u>\$ 1,223,965</u>	<u>\$ 3,211,522</u>	<u>\$ 36,256</u>	<u>\$ 380,956</u>	<u>\$ 6,105,792</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>						
<b>Liabilities</b>						
Accounts payable	\$ -	\$ 247,381	\$ -	\$ 6,404	\$ 114	\$ 253,899
Special deposits	-	53,461	-	-	-	53,461
Due to other governments	-	1,581	-	-	-	1,581
Other unearned revenue	-	5,152	299,006	-	-	304,158
Total Liabilities	<u>-</u>	<u>307,575</u>	<u>299,006</u>	<u>6,404</u>	<u>114</u>	<u>613,099</u>
<b>Deferred Inflows of Resources</b>						
Deferred property tax revenue	-	916,390	2,912,514	-	-	\$ 3,828,904
Revolving loan fund outstanding loans	1,249,216	-	-	-	-	1,249,216
Total deferred inflows of resources	<u>1,249,216</u>	<u>916,390</u>	<u>2,912,514</u>	<u>-</u>	<u>-</u>	<u>5,078,120</u>
<b>Fund Balance</b>						
<b>Restricted</b>						
Health Department city contribution share	-	(170,969)	-	-	-	\$ (170,969)
Housing Authority revolving loan fund	3,877	-	-	-	-	3,877
Federal Equitable Sharing funds	-	-	-	-	380,842	380,842
<b>Unassigned</b>	<u>-</u>	<u>170,969</u>	<u>2</u>	<u>29,852</u>	<u>-</u>	<u>200,823</u>
Total Fund Balances	<u>3,877</u>	<u>-</u>	<u>2</u>	<u>29,852</u>	<u>380,842</u>	<u>414,574</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<u>\$ 1,253,093</u>	<u>\$ 1,223,965</u>	<u>\$ 3,211,522</u>	<u>\$ 36,256</u>	<u>\$ 380,956</u>	<u>\$ 6,105,793</u>

# DRAFT/UNAUDITED

## 04/05/2017

KENOSHA COUNTY  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS - CAPITAL PROJECT FUNDS  
December 31, 2016

	Parkland Development	Public Safety Building	Western County Communication	Energy Reduction Technology	Public Safety Access Point Project	Other Capital Projects	Total Nonmajor Capital Projects Funds
<b>ASSETS</b>							
Cash and investments	\$ 629,583	\$ 100,425	\$ (6,321)	\$ 73,490	\$ 600,000	\$ 6,745,367	\$ 8,142,544
Property taxes receivable	-	-	-	-	-	22,191	22,191
Miscellaneous receivable	-	-	16,312	2,300	-	-	18,612
<b>TOTAL ASSETS</b>	<u>\$ 629,583</u>	<u>\$ 100,425</u>	<u>\$ 9,991</u>	<u>\$ 75,790</u>	<u>\$ 600,000</u>	<u>\$ 6,767,558</u>	<u>\$ 8,183,347</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>							
<b>Liabilities</b>							
Accounts payable	\$ 5,305	\$ 13,950	\$ 9,991	\$ 23,553	\$ -	\$ 328,983	\$ 381,782
Other unearned revenue	-	-	-	-	-	25,000	25,000
Due to other governments	-	-	-	-	-	920,908	920,908
Total Liabilities	<u>5,305</u>	<u>13,950</u>	<u>9,991</u>	<u>23,553</u>	<u>-</u>	<u>1,274,891</u>	<u>1,327,690</u>
<b>Deferred Inflows of Resources</b>							
Deferred property tax revenue	-	-	-	-	-	22,191	22,191
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,191</u>	<u>22,191</u>
<b>Fund Balance</b>							
<b>Assigned</b>							
Encumbrances	-	-	-	-	-	6,780	6,780
Subsequent year expenditures	620,811	80,589	-	52,237	600,000	4,889,080	6,242,717
<b>Unassigned (deficit)</b>	<u>3,467</u>	<u>5,886</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>574,616</u>	<u>583,969</u>
Total Fund Balances	<u>624,278</u>	<u>86,475</u>	<u>-</u>	<u>52,237</u>	<u>600,000</u>	<u>5,470,476</u>	<u>6,833,466</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 629,583</u>	<u>\$ 100,425</u>	<u>\$ 9,991</u>	<u>\$ 75,790</u>	<u>\$ 600,000</u>	<u>\$ 6,767,558</u>	<u>\$ 8,183,347</u>



04/05/2017

**KENOSHA COUNTY**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**December 31, 2016**

	Business-type Activities				Governmental Activities
	Brookside Care Center	Highway	Non-major Fund Golf Course	Totals	Internal Service
<b>ASSETS</b>					
Current assets					
Cash and cash equivalents	\$ -	\$ 320,416	\$ 798,158	\$ 1,118,574	\$ 1,289,521
Accounts receivable	2,911,704	259,406	-	3,171,110	43,444
Property taxes receivable	-	1,720,781	-	1,720,781	216,005
Due from other governments	-	2,329,083	3,596	2,332,679	153,577
Due from other funds	-	-	-	-	4,639,690
Inventories	40,457	536,297	38,974	615,728	-
Prepaid items	-	-	-	-	87,356
Total current assets	2,952,161	5,165,983	840,728	8,958,872	6,429,593
Noncurrent assets					
Restricted cash and investments	9,610,306	-	-	9,610,306	488,277
Deposit in WMMIC	-	-	-	-	1,505,450
Net pension asset	1,299,169	678,503	137,100	2,114,772	-
Capital assets					
Land and construction in progress	11,088,688	60,409	277,646	11,426,743	682,623
Intangible assets	-	-	29,508	29,508	-
Buildings and improvements	5,936,473	8,699,308	9,361,016	23,996,797	7,451,990
Machinery and equipment	5,667,240	14,061,035	3,438,938	23,167,213	632,512
Accumulated depreciation/amortization	(8,366,883)	(16,577,228)	(7,606,526)	(32,550,637)	(6,905,034)
Total capital assets	14,325,518	6,243,524	5,500,582	26,069,624	1,862,091
Total noncurrent assets	25,234,993	6,922,027	5,637,682	37,794,702	3,855,818
Total Assets	28,187,154	12,088,010	6,478,410	46,753,574	10,285,411
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred outflows related to pension	1,350,346	711,598	132,696	2,194,640	-
<b>LIABILITIES</b>					
Current liabilities					
Accounts payable	1,281,022	962,112	42,683	2,285,817	682,340
Claims payable	-	-	-	-	5,266,528
Due to other funds	3,950,591	-	-	3,950,591	689,099
Due to other governments	-	20,860	-	20,860	-
Other current liabilities	237,111	-	-	237,111	11,206
Current portion of unamortized (discount) premium on debt	39,999	-	-	39,999	-
Unearned revenue	-	-	15,515	15,515	-
Total current liabilities	5,508,723	982,972	58,198	6,549,893	6,649,173
Noncurrent liabilities					
Long-term obligations	22,202,323	1,502,660	113,138	23,818,121	-
Total noncurrent liabilities	22,202,323	1,502,660	113,138	23,818,121	-
Total Liabilities	27,711,046	2,485,632	171,336	30,368,014	6,649,173
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred property tax levy	-	1,720,781	-	1,720,781	216,005
<b>NET POSITION</b>					
Net investment in capital assets	4,845,851	6,243,524	5,500,582	16,589,957	1,862,091
Restricted for non-expendable fund use	37,401	-	-	37,401	-
Restricted for pension benefits	2,649,515	1,390,101	269,796	4,309,412	-
Unrestricted (deficit)	(5,706,313)	959,570	669,392	(4,077,351)	1,558,142
Total Net Position	\$ 1,826,454	\$ 8,593,195	\$ 6,439,770	\$ 16,859,419	\$ 3,420,233

# DRAFT/UNAUDITED

## 04/05/2017

### KENOSHA COUNTY COMBINING STATEMENT OF NET POSITION INTERNAL SERVICE FUNDS December 31, 2016

	Human Services Building	Health Insurance	Workers Compensation	General Liability Insurance	Totals
<b>ASSETS</b>					
Current assets					
Cash and cash equivalents	\$ 119,909	\$ 1,169,612	\$ -	\$ -	\$ 1,289,521
Accounts receivable	-	43,444	-	-	43,444
Property taxes receivable	216,005	-	-	-	216,005
Due from other governments	-	-	-	153,577	153,577
Due from other funds	-	2,332,994	2,306,696	-	4,639,690
Prepaid items	-	7,356	80,000	-	87,356
Total current assets	<u>335,914</u>	<u>3,553,406</u>	<u>2,386,696</u>	<u>153,577</u>	<u>6,429,593</u>
Noncurrent assets					
Restricted cash and investments	-	334,700	-	153,577	488,277
Deposit in WMMIC	-	-	-	1,505,450	1,505,450
Capital assets					
Land	682,623	-	-	-	682,623
Buildings and improvements	7,451,990	-	-	-	7,451,990
Machinery and equipment	632,512	-	-	-	632,512
Accumulated depreciation	<u>(6,905,034)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(6,905,034)</u>
Total capital assets	<u>1,862,091</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,862,091</u>
Total noncurrent assets	<u>1,862,091</u>	<u>334,700</u>	<u>-</u>	<u>1,659,027</u>	<u>3,855,818</u>
Total Assets	<u>2,198,005</u>	<u>3,888,106</u>	<u>2,386,696</u>	<u>1,812,604</u>	<u>10,285,411</u>
<b>LIABILITIES</b>					
Current liabilities					
Accounts payable	56,307	576,360	842	48,831	682,340
Claims payable	-	1,806,000	2,385,854	1,074,674	5,266,528
Due to other funds	-	-	-	689,099	689,099
Other current liabilities	<u>5,460</u>	<u>5,746</u>	<u>-</u>	<u>-</u>	<u>11,206</u>
Total current liabilities	<u>61,767</u>	<u>2,388,106</u>	<u>2,386,696</u>	<u>1,812,604</u>	<u>6,649,173</u>
Total Liabilities	<u>61,767</u>	<u>2,388,106</u>	<u>2,386,696</u>	<u>1,812,604</u>	<u>6,649,173</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred property tax levy	<u>216,005</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>216,005</u>
<b>NET POSITION</b>					
Net investment in capital assets	1,862,091	-	-	-	1,862,091
Restricted for:					
Capital projects	-	-	-	-	-
Unrestricted (deficit)	<u>58,142</u>	<u>1,500,000</u>	<u>-</u>	<u>-</u>	<u>1,558,142</u>
Total Net Position	<u>\$ 1,920,233</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,420,233</u>

**KENOSHA COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2016**

	General	Human Services	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Taxes	\$ 48,150,277	\$ 12,391,991	\$ 14,726,376	\$ 2,471,579	\$ 77,740,223
Licenses and permits	184,433	-	-	462,373	646,806
Intergovernmental revenues	9,521,673	44,971,937	-	12,268,229	66,761,839
Charges for services	2,800,652	27,421	-	1,506,331	4,334,404
Fines, forfeits and penalties	1,310,410	-	-	-	1,310,410
Investment income	196,022	-	-	28,785	224,807
Miscellaneous income	474,213	26,390	-	111,431	612,034
Total Revenues	<u>62,637,680</u>	<u>57,417,739</u>	<u>14,726,376</u>	<u>16,848,728</u>	<u>151,630,523</u>
<b>EXPENDITURES</b>					
Current					
General government	22,832,093	-	-	24,626	22,856,719
Health	-	13,201,971	-	8,099,322	21,301,293
Public safety	38,517,109	-	-	5,150,675	43,667,784
Social services	282,094	43,453,311	-	-	43,735,405
Education and recreation	2,306,776	-	-	1,942,442	4,249,218
Conservation and development	989,799	-	-	843,932	1,833,731
Capital Outlay	2,662	-	-	4,870,522	4,873,184
Debt Service					
Principal retirement	-	-	12,975,000	-	12,975,000
Interest, fiscal charges and debt issuance costs	-	-	2,449,833	168,097	2,617,930
Total Expenditures	<u>64,930,533</u>	<u>56,655,282</u>	<u>15,424,833</u>	<u>21,099,616</u>	<u>158,110,264</u>
Excess (deficiency) of revenues over expenditures	<u>(2,292,853)</u>	<u>762,457</u>	<u>(698,457)</u>	<u>(4,250,888)</u>	<u>(6,479,741)</u>

KENOSHA COUNTY  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS  
For the Year Ended December 31, 2016

	General	Human Services	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
<b>OTHER FINANCING SOURCES (USES)</b>					
General obligation debt issued	-	-	-	8,658,900	8,658,900
Refunding debt issued	-	-	-	-	-
Refunding debt retirement	-	-	-	-	-
Premium on issuance of debt	-	-	655,581	182,609	838,190
Transfers in	3,002,070	-	-	735,553	3,737,623
Transfers out	(302,205)	(835,518)	-	(2,030,594)	(3,168,317)
<b>Total Other Financing Sources (Uses)</b>	<u>2,699,865</u>	<u>(835,518)</u>	<u>655,581</u>	<u>7,546,468</u>	<u>10,066,396</u>
<b>Net change in fund balance</b>	407,012	(73,061)	(42,876)	3,295,580	3,586,655
<b>FUND BALANCES</b>					
Beginning of year	<u>27,355,989</u>	<u>160,557</u>	<u>1,531,827</u>	<u>3,952,460</u>	<u>33,000,833</u>
<b>FUND BALANCES - END OF YEAR</b>	<u>\$ 27,763,001</u>	<u>\$ 87,496</u>	<u>\$ 1,488,951</u>	<u>\$ 7,248,040</u>	<u>\$ 36,587,488</u>

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KENOSHA COUNTY  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 NONMAJOR GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS  
 For the Year Ended December 31, 2016

	Housing Authority	Health Department	Federated Library System	Geographic Information Systems	Federal Equitable Sharing	Sheriff Federal Equitable Sharing	Federal Inmate Fund	Total Nonmajor Special Revenue Funds
<b>REVENUES</b>								
Taxes	\$ -	\$ 978,743	\$ 1,435,645	\$ -	\$ -	\$ -	\$ -	\$ 2,414,388
Licenses and permits	-	462,373	-	-	-	-	-	462,373
Intergovernmental revenues	-	5,004,957	505,785	65,694	64,751	-	6,554,542	12,195,729
Charges for services	-	1,441,758	-	12,870	-	-	-	1,454,628
Investment income	24	-	-	-	-	-	-	24
Miscellaneous income	6,820	(28,472)	-	-	-	-	-	(21,652)
Total Revenues	6,844	7,859,359	1,941,430	78,564	64,751	-	6,554,542	16,505,490
<b>EXPENDITURES</b>								
Current								
Health	-	8,099,322	-	-	-	-	-	8,099,322
Public Safety	-	-	-	-	23,920	4,000	5,122,756	5,150,676
Education and recreation	-	-	1,942,442	-	-	-	-	1,942,442
Conservation and development	24,378	-	-	66,354	-	-	-	90,732
Capital Outlay	-	55,000	-	-	-	-	-	55,000
Total Expenditures	24,378	8,154,322	1,942,442	66,354	23,920	4,000	5,122,756	15,338,172
Excess (deficiency) of revenues over expenditures	(17,534)	(294,963)	(1,012)	12,210	40,831	(4,000)	1,431,786	1,167,318
<b>OTHER FINANCING SOURCES (USES)</b>								
General obligation debt issued	-	55,000	-	-	-	-	-	55,000
Transfers in	-	68,990	1,014	-	-	4,000	-	74,004
Transfers out	-	-	-	-	(4,000)	-	(1,431,786)	(1,435,786)
Total Other Financing Sources (Uses)	-	123,990	1,014	-	(4,000)	4,000	(1,431,786)	(1,306,782)
<b>Net change in fund balance</b>	(17,534)	(170,973)	2	12,210	36,831	-	-	(139,464)
<b>FUND BALANCES</b>								
Beginning of year	21,411	170,973	-	17,642	344,011	-	-	554,037
<b>FUND BALANCES - END OF YEAR</b>	<u>\$ 3,877</u>	<u>\$ -</u>	<u>\$ 2</u>	<u>\$ 29,852</u>	<u>\$ 380,842</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 414,573</u>



KENOSHA COUNTY  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS - CAPITAL PROJECTS FUNDS  
For the Year Ended December 31, 2016

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	Parkland Development	Public Safety Building	Western County Communication	Energy Reduction Technology	Administration Building Restoration	Public Safety Access Point Project	Other Capital Projects	Nonmajor Capital Projects Funds
<b>REVENUES</b>								
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,191	\$ 57,191
Intergovernmental revenues	-	-	-	-	-	-	72,500	72,500
Charges for services	3,551	-	-	-	-	-	48,152	51,703
Investment income	-	-	-	-	-	-	28,761	28,761
Miscellaneous income	75,000	5,886	-	-	-	-	52,197	133,083
Total Revenues	78,551	5,886	-	-	-	-	258,801	343,238
<b>EXPENDITURES</b>								
Current								
General government	-	-	-	-	-	-	24,626	24,626
Conservation and development	-	-	-	-	-	-	753,200	753,200
Capital Outlay	128,449	219,411	32,666	109,811	61,576	-	4,263,609	4,815,522
Debt Service								
Interest, fiscal charges and debt issuance costs	-	-	-	-	-	-	168,097	168,097
Total Expenditures	128,449	219,411	32,666	109,811	61,576	-	5,209,532	5,761,445
Excess (deficiency) of revenues over expenditures	(49,898)	(213,525)	(32,666)	(109,811)	(61,576)	-	(4,950,731)	(5,418,207)
<b>OTHER FINANCING SOURCES (USES)</b>								
General obligation debt issued	-	300,000	-	100,000	-	600,000	7,603,900	8,603,900
Premium on issuance of debt	-	-	-	-	-	-	182,609	182,609
Transfers in	-	-	-	31,270	-	-	630,279	661,549
Transfers out	-	-	(59,271)	-	(142,008)	-	(393,529)	(594,808)
Total Other Financing Sources (Uses)	-	300,000	(59,271)	131,270	(142,008)	600,000	8,023,259	8,853,250
<b>Net change in fund balance</b>	(49,898)	86,475	(91,937)	21,459	(203,584)	600,000	3,072,528	3,435,043
<b>FUND BALANCES</b>								
Beginning of year	674,176	-	91,937	30,778	203,584	-	2,397,948	3,398,423
<b>FUND BALANCES - END OF YEAR</b>	\$ 624,278	\$ 86,475	\$ -	\$ 52,237	\$ -	\$ 600,000	\$ 5,470,476	\$ 6,833,466

**KENOSHA COUNTY**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2016**

**DRAFT/UNAUDITED**  
**04/05/2017**

	Business-type Activities				Governmental Activities
	Brookside Care Center	Highway	Non-major Fund Golf Course	Totals	Internal Service
<b>OPERATING REVENUES</b>					
Charges for services	\$ 15,328,516	\$ 4,913,832	\$ 3,002,957	\$ 23,245,305	\$ 25,086,499
Total Operating Revenues	15,328,516	4,913,832	3,002,957	23,245,305	25,086,499
<b>OPERATING EXPENSES</b>					
Operations and maintenance	15,790,247	12,999,363	2,509,079	31,298,689	24,914,623
General and administrative	1,458,387	472,401	-	1,930,788	-
Depreciation and amortization	337,128	937,628	683,426	1,958,182	499,088
Total Operating Expenses	17,585,762	14,409,392	3,192,505	35,187,659	25,413,711
Operating Income (Loss)	(2,257,246)	(9,495,560)	(189,548)	(11,942,354)	(327,212)
<b>NON-OPERATING REVENUES (EXPENSES)</b>					
General property taxes	(348,899)	1,803,553	-	1,454,654	215,105
Intergovernmental grants	-	3,943,953	-	3,943,953	-
Proceeds from debt issued		3,758,360	1,328,240	5,086,600	109,500
Investment income	62,634	-	-	62,634	15,577
Miscellaneous income	982,575	1,027	-	983,602	156,928
Interest and fiscal charges		-	-	-	(5,460)
Total Non-Operating Revenues (Expenses)	696,310	9,506,893	1,328,240	11,531,443	491,650
Income (Loss) Before Transfers	(1,560,936)	11,333	1,138,692	(410,911)	164,438
<b>TRANSFERS</b>					
Transfers in	462,902	-	-	462,902	1,085
Transfers out	(163,643)	(598,144)	-	(761,787)	(271,506)
Total Transfers	299,259	(598,144)	-	(298,885)	(270,421)
Change in net position	(1,261,677)	(586,811)	1,138,692	(709,796)	(105,983)
Net position - January 1	3,088,131	9,180,006	5,301,078	17,569,215	3,526,216
Net position - December 31	\$ 1,826,454	\$ 8,593,195	\$ 6,439,770	\$ 16,859,419	\$ 3,420,233

04/05/2017

KENOSHA COUNTY  
 COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION  
 INTERNAL SERVICE FUNDS  
 For the Year Ended December 31, 2016

	Human Services Building	Health Insurance	Workers Compensation	General Liability Insurance	Totals
<b>OPERATING REVENUES</b>					
Charges for services	\$ 722,591	\$ 22,165,335	\$ 1,703,672	\$ 494,901	\$ 25,086,499
Total Operating Revenues	<u>722,591</u>	<u>22,165,335</u>	<u>1,703,672</u>	<u>494,901</u>	<u>25,086,499</u>
<b>OPERATING EXPENSES</b>					
Operations and maintenance	378,208	22,165,336	1,705,958	665,121	24,914,623
General and administrative					-
Depreciation and amortization	499,088	-	-	-	499,088
Total Operating Expenses	<u>877,296</u>	<u>22,165,336</u>	<u>1,705,958</u>	<u>665,121</u>	<u>25,413,711</u>
Operating (loss)	<u>(154,705)</u>	<u>(1)</u>	<u>(2,286)</u>	<u>(170,220)</u>	<u>(327,212)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>					
General property taxes	215,105	-	-	-	215,105
Intergovernmental grants	-	-	-	-	-
Proceeds from debt issued	109,500	-	-	-	109,500
Investment income	-	-	2,285	13,292	15,577
Sale of county property	-	-	-	-	-
Miscellaneous income	-	-	-	156,928	156,928
Interest and fiscal charges	(5,460)	-	-	-	(5,460)
Total Non-operating Revenues (Expenses)	<u>319,145</u>	<u>-</u>	<u>2,285</u>	<u>170,220</u>	<u>491,650</u>
Income (Loss) Before Transfers	164,440	(1)	(1)	-	164,438
<b>TRANSFERS</b>					
Transfers in	1,085	-	-	-	1,085
Transfers out	(271,506)	-	-	-	(271,506)
	<u>(270,421)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(270,421)</u>
Change in net position	(105,981)	(1)	(1)	-	(105,983)
Total net position at the beginning of year	<u>2,026,214</u>	<u>1,500,001</u>	<u>1</u>	<u>-</u>	<u>3,526,216</u>
Total net position at end of year	<u>\$ 1,920,233</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,420,233</u>

				3/29/17 11:10 AM		
<b>FISCAL NOTE</b>				<b>UNAUDITED-DRAFT</b>		
<b>Amounts available for lapsing 2016</b>						
		<b>General Fund</b>	<b>DWD/ Social Services</b>	<b>Health Dept</b>	<b>Job Center Building</b>	<b>Highway</b>
Cash			1,321,343	(1,331,222)	323,415	(1,443,411)
Accounts Receivable			7,174,246	1,569,913	0	2,117,529
Accounts Payable			(7,572,573)	(307,575)	(61,769)	(136,974)
Carryovers/Encumbrances			(87,498)	0	(58,140)	0
<b>Amt Available to Lapse</b>			835,518	(68,884)	203,506	537,144
<b>Unassigned General Fund 12/31/2015</b>		\$ 18,200,731				
<b>Unassigned General Fund 12/31/2016 before lapsing</b>		16,830,985				
To Lapse from Public Works		537,144	-	-		(537,144)
To Lapse from Health Department and Human Services		970,140	(835,518)	68,884	(203,506)	-
<b>Available after lapsing surplus funds</b>		<b>\$ 18,338,269</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
These lapsing transfers have been approved in the Adopted Budget Resolution.						
Approval of transfers includes any related budget modifications required.						
General Fund Operating Expenditures 2016		64,927,766				
17% of General Fund Operating Expenditures		\$ 11,037,720				
Unassigned Fund Balance is		28.24%				
or		\$ 7,300,549				

# Kenosha County Administrative Proposal Form

## **1. Proposal Overview**

Division: Human Resources Department: Administration

Proposal Summary: The Division of Information Technology is requesting a mid-year budget amendment to replace a vacated position, Services Support Analyst (E04), with the position of Project Office Manager (job description attached-E12). This position will be responsible for managing large projects and the overall management and administration of the IT Project Management Office (PMO).

The PMO is a team within the Division of Information Technology specifically dedicated to the management of small to large-scale projects. The PMO is tasked with ensuring projects are delivered on time, within scope, and within budget. The Project Office Manager will hold three primary responsibilities; manage large-scale projects (65%), responsible for developing standard practice and policy related to all IT projects (15%) and manage subordinate members of the PMO (20%).

During the first 18-30 months of employment, the Project Office Manager will act as the Kenosha County Project Manager for the implementation of the Enterprise Resource Planning (ERP) project. The project is estimated to last 18-24 months, with another 3-6 months of post-implementation support. During this time, the Project Office Manager will spend closer to 80-90% of time managing the project with the remainder developing the structure of the PMO. Subordinate members of the PMO will continue to be managed by other members of IT Management.

In addition to managing the ERP, the Project Office Manager will also provide oversight and guidance on IT projects County-wide. This includes important projects such as the new Electronic Medical Records (EMR) application used by the Division of Health, migration of legacy applications, and assist in the implementation of a Business Intelligence (BI) platform providing powerful enterprise reporting across the County.

Dept./Division Head Signature: \_\_\_\_\_



Date: 3/16/2017



## **2. Finance Division Review**

Comments: The salary for the proposed position is \$110,000 plus roll-ups and benefits. The financial benefit is linked to having an on-site coordinator for the ERP implementation rather than the contract service the County is currently using. A financial analysis is attached.

Staffing Type	Annual Cost
Contract	\$ 243,000
County Employee	\$ 150,000
Annual Savings	\$ 93,000

- For the duration of the ERP project, the time spent working on the ERP (80-90% of salary) will be capitalized labor. This replaces the contract costs which also would have been capitalized.
- This position will be highly focused on capital projects after the ERP; this will result in a larger portion of the overall labor being capitalized resulting in an equal or lower impact to County levy.
- This will not result in an increase of FTE for IT; this position will replace a position vacated by the retirement of another member of IT.

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_

Date: 4/4/17

## **3. County Executive Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_

Date: 4/5/17

## Kenosha County, WI Job Description

<b>Classification Title</b>	Project Office Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Non-Exempt
<b>Pay Grade</b>	E12

### GENERAL SUMMARY

The role of the Project Office Manager is to establish, implement, develop, and control best practices for IT project management throughout the organization. This includes defining and documenting all policies and processes of project lifecycles in order to deliver these projects according to plan and within budget. The Project Office Manager will also create formal methodologies for defining project key performance metrics and allocating resources. The Project Office Manager will also play a key role in the development of the annual IT Budget and Project scheduling.

### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.*

- Strategy and Planning
  - Define how the scope, goals, and deliverables of IT projects should support business goals, in collaboration with senior management.
  - Define project success criteria and disseminate them to involved parties throughout project lifecycle.
  - Effectively communicate and manage project expectations to project managers, owners, sponsors, team members, and other stakeholders in a clear and concise fashion.
  - Establish project timelines and milestones/deliverables using the appropriate tools.
  - Determine frequency and content of status reports from project managers, analyze results, and troubleshoot problem areas/mitigate project risks.
  - Participate in the IT Budgeting process for Projects to include regular reports of ongoing projects to the CIO and ITSC, assist in developing project budgets in the annual budget process, and developing project priorities and schedules.
  - Act as a Project Manager for large-scale, enterprise-level, or other projects as assigned.

## **Kenosha County, WI Job Description**

<b>Classification Title</b>	Project Office Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Non-Exempt
<b>Pay Grade</b>	E12

### **Operational Management**

- Manage development of all IT projects within the PMO portfolio from beginning to end.
- Develop best practices, techniques, and tools for project planning, execution, project management, ongoing milestone/deliverable tracking, communication, and key performance metrics.
- Communicate project management standards and techniques to the appropriate training staff.
- Review budget proposals, and recommend subsequent budget changes where necessary.
- Track and monitor all project milestones and deliverables.
- Identify and manage project dependencies and critical path.
- Accept and assess status reports, change requests, and requirements documentation to ensure smooth project progression.
- Conduct project post mortems and create a recommendations report in order to identify successful and unsuccessful project elements.
- Coach, mentor, motivate, and supervise new project team leads, team members, and contractors, and influence them to take positive action and accountability for their assigned work.
- Identify and resolve issues and conflicts within and between various project teams.

### **ENTRANCE QUALIFICATIONS**

#### **Formal Education & Certification**

- Bachelor degree in the field of computer science, Project Management, or business administration.
- Certifications as a Project Management Professional from PMI strongly recommended or ability to complete.

#### **Knowledge & Experience**

- 10 years' direct work experience in an IT project management capacity, including all aspects of process development and execution.
- Strong familiarity with project management software, such as Microsoft Project, Microsoft SharePoint, the entire Microsoft Office Suite.

## Kenosha County, WI Job Description

<b>Classification Title</b>	Project Office Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Non-Exempt
<b>Pay Grade</b>	E12

- Strong familiarity with financial software or systems, such as ERP, Point of Sale Systems, Electronic Medical Records, or other line of business applications.
- Experience in developing and deploying project best practices, policies, procedures, and processes.
- Demonstrated experience in personnel management; preferably at least 7 years.

### Personal Attributes

- Ability to facilitate relations between business groups and technology departments.
- Solid leadership skills.
- Experience at working both independently and in a team-oriented, collaborative environment is essential.
- Can conform to shifting priorities, demands, and timelines through analytical and problem-solving capabilities.
- Ability to read communication styles of project team leads, team members, and contractors who come from a broad spectrum of disciplines.
- Persuasive, encouraging, and motivating.
- Ability to defuse tension among and between project teams, should it arise.
- Advanced interpersonal, written, and oral communication skills.
- Adept at conducting research into project-related issues and products.
- Must be able to learn, understand, and apply new technologies.
- Ability to effectively prioritize and execute tasks in a high-pressure environment is crucial.

### OTHER JOB REQUIREMENTS

- Valid driver's license
- Overtime may be required to meet deadlines.
- Some travel may be required for the purpose of meeting with clients, stakeholders, or off-site personnel/management.

### PHYSICAL DEMANDS

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- The position involves **light physical demands**, such as exerting up to 20 lbs. of force occasionally, and/or up to 10 lbs. of force frequently, and/or a negligible amount of force constantly to move objects. Also requires: dexterity of hands and

## Kenosha County, WI Job Description

<b>Classification Title</b>	Project Office Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Non-Exempt
<b>Pay Grade</b>	E12

fingers to operate a computer keyboard, mouse, and other devices and objects; ability to participate in training sessions, presentations, and meetings. This position may require sitting for long periods of time.

*Kenosha County, WI is an Equal Opportunity Employer.*

<b>Date created:</b>	02/20/17
<b>Dates revised</b>	

# KENOSHA COUNTY

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: <b>RESOLUTION TO AMEND THE 2017 BUDGET BY ADDING A PROJECT OFFICE MANAGER IN THE DIVISION OF INFORMATION TECHNOLOGY</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 18, 2017		Date Resubmitted:	
Submitted By: Human Services and Finance Committees			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert J. Riedl		Signature:	

**WHEREAS**, the Kenosha County Division of Information Technology, is requesting a mid-year organizational chart update, and

**WHEREAS**, the Division of Information Technology is engaged in the implementation of the Enterprise Resources Planning (ERP) project, and

**WHEREAS**, the addition of a Project Office Manager dedicated to large-scale projects will benefit Kenosha County through improved efficiency and cost savings, and

**WHEREAS**, the Project Office Manager will contribute three primary responsibilities: managing large-scale projects, developing standard practices and policies related to all IT projects and management of employees of the Project Management Office, and

**WHEREAS**, the first and immediate benefit of adding the Project Office Manager will be the successful implementation of the ERP more efficiently and cost effectively than retaining a contractor, and

**WHEREAS**, the Division of Information Technology will convert a Senior Systems Analyst to the Project Office Manager, funding the balance of the exchange with revenue saved from retaining a contractor to manage the ERP implementation,

**NOW, THEREFORE, BE IT RESOLVED**, that the Kenosha County Division of Information Technology, be authorized to update its organizational chart by eliminating a Senior Systems Analyst position and hire a Project Office Manager.

**FINANCE/ADMINISTRATION COMMITTEE:**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
<hr/> Terry Rose, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Ron Frederick, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Personnel Services Department: Administration

Proposal Summary: The Division of Health, Department of Human Services is proposing a mid-year budget amendment which would convert a vacant Public Health Nurse to a Population Health Manager (job description attached). The reason for the recommendation is to divide management responsibilities evenly over three subdivisions (organizational charge attached).

Dept./Division Head Signature:  Date: 3/16/2017

**2. Finance Division Review**

Comments: In addition to using the revenue saved by not filling a Public Health Nurse position, the cost will require an additional \$17,000. A fiscal analysis is attached.

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 3/28/17

**3. County Executive Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Signature:  Date: 4/5/17



**Kenosha County Division of Health  
Personnel Cost Analysis**

January 20, 2017

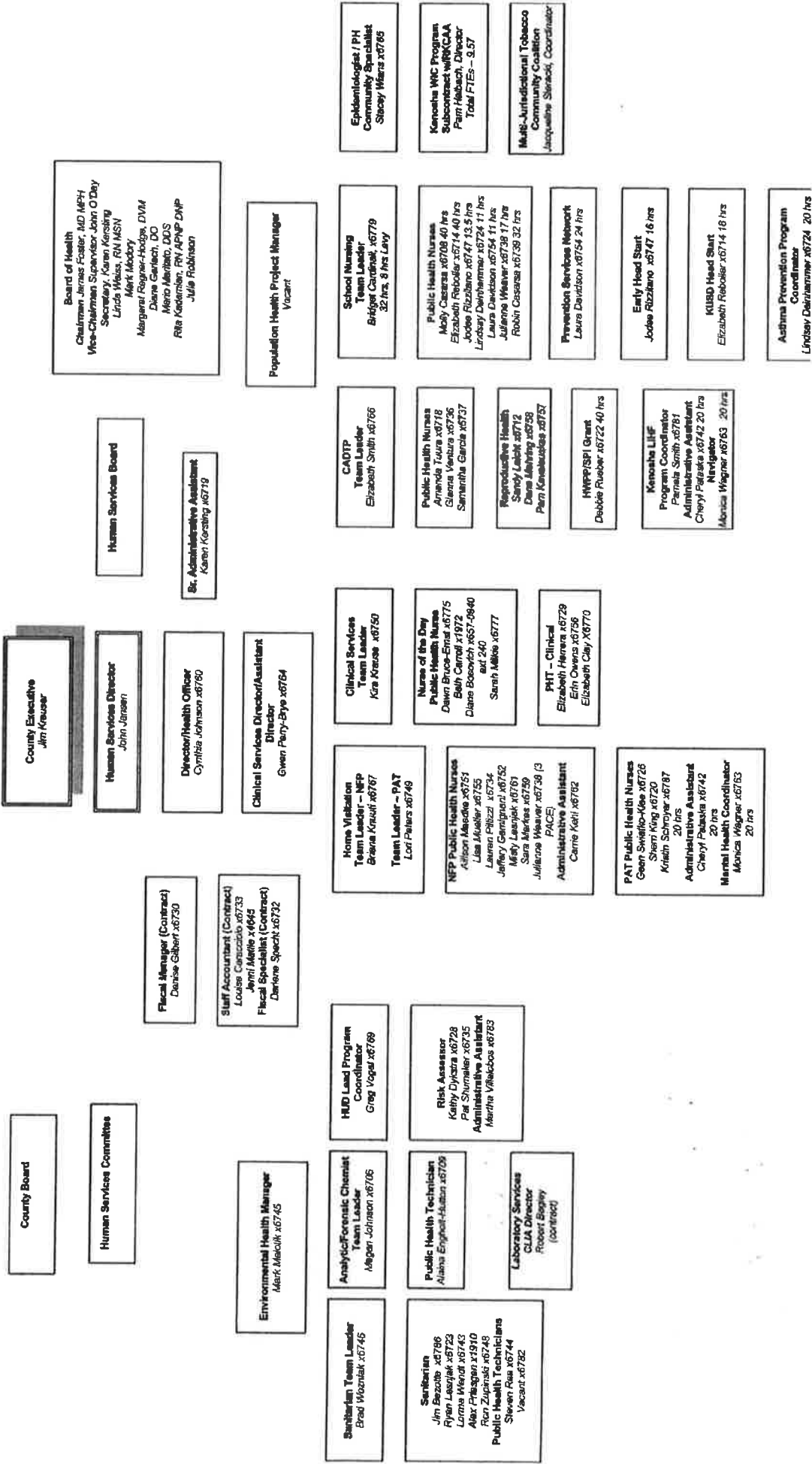
Current Open Positions	Employee Vacating	Current Personnel Cost			Pay Grade	Plans for Filling Vacancy	Proposed Personnel Cost		
		Hours per Week	Rate \$/Hr	Annualized Amount			Hours Per Week	Rate \$/Hr	Annualized Amount
MCH Grant Hours	Rauber	15	44.37	34,603.60	E2		15	41.00	31,980.00
MCH Grant Hours	Krause	8	52.41	21,802.56	E7	Samantha Garcia	8	41.00	17,056.00
CDC PDO Grant Hours	Rauber (Keeping 8 Hours)	14	44.37	32,301.36	E2	Samantha Garcia	14	41.00	29,948.00
CDC PDO Grant Hours	Tuura	1	45.74	2,378.48	NE11	Samantha Garcia	1	41.00	2,132.00
Opioid Abstract Review Grant Hours	New Grant Funds	10	41.00	21,320.00	NE11	Samantha Garcia	2	41.00	4,264.00
						Population Health Manager	8	47.16	19,618.56
NOD Nurse	Drab	40	40.65	84,552.00	NE11	Population Health Manager	32	47.16	78,474.24
NOD / STD Nurse	Rae	40	40.36	83,948.80	NE11	Rita Krause (Replaces Former MCH Hours)	8	52.41	21,802.56
FRHV Nurse	Catarsa	40	49.82	103,625.60	NE11	Jeff Gernighan / S.M.	40	41.00	85,280.00
						Laura Pilizzi	40	41.00	85,280.00
		168		384,537.40			168		375,735.36

**Overall Decrease in Personnel Cost**  
**Increase in Non-Grant Funded Position Cost**  
 Prorated fro 8 months in 2017 (May hire date)

**(8,802.04)**  
**17,056.00**  
**11371**

Assumptions for New Position - Population Health Manager			
	Min	Mid	Max
Pay grade E8	64,873	77,523	90,174
Population Health Manager:	Salary	75,000	
	Benefits	23,085	
		98,085	47.16

# KENOSHA COUNTY DIVISION OF HEALTH SERVICES



## Kenosha County, WI

### Job Description

<b>Classification Title</b>	Population Health Project Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Exempt
<b>Pay Grade</b>	E8

### GENERAL SUMMARY

The Population Health Project Manager is a supervisory position that manages a comprehensive program to identify population health needs and facilitate best practice service delivery to achieve a healthier lifestyle and improve health outcomes for the population. The position will support and direct the enforcement of state, city, and county laws, ordinances, and regulations. In addition, whoever holds this position supervises and coordinates Population Health Project staff, assigns work, and assures departmental goals are met.

### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.*

- Responsible for contract agreements with Wisconsin Department of Health Services, and other contracts and grants from various organizations.
- Administer the public health programs as identified in contracts and grants.
- Maintain standardization and benchmarks per contract and grant agreements.
- Coordinate the delivery and evaluation of population health and health promotion programs, campaigns, and other targeted member outreach to promote healthier lifestyles and better health outcomes.
- Outreach may include communicating about gaps in healthcare needs and preventive health opportunities, health education to the community and others.
- Develop and manage project activities, including assessment, planning, implementation, evaluation and reporting activities for assigned projects.
- Review and analyze population data from various databases, including state and national to support local planning.
- Design questionnaires and surveys to collect data on people and health.
- Collect data, analyze findings and create reports explaining the findings.
- Ensure the accuracy and timelines of data collections and reporting.
- Maintain continual program evaluation to monitor and measure population health improvements.
- Promote mentoring, peer advising, coaching, and other personal development opportunities for the workforce.

**Kenosha County, WI**  
**Job Description**

<b>Classification Title</b>	Population Health Project Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Exempt
<b>Pay Grade</b>	E8

- Ensure adherence to legislation, regulations and policies concerned with health services and client data collection, consent and privacy provisions.
- Participate in grant writing.
- Ensure programs and services meet the needs of the community while remaining within budget.
- Provide leadership for all quality and population health initiatives.
- Provide community leadership and serve as a professional role model to employees and the community.
- Review and update policies and procedures.
- Make recommendations to the Board of Health and Human Services Board.
- Perform other work as required or assigned.

**MINIMUM ENTRANCE QUALIFICATIONS**

**Education and Experience**

Bachelor's Degree with specialization in health sciences, public health, or related field.

5 years of experience in the area of population health programs including expertise in a supervisory or leadership position or any combination of education and experience which provides the required knowledge, skills, and abilities. Advanced analytical skills including the ability to use and interpret epidemiological data, program evaluation practices, and produce high quality reports. Comprehensive knowledge of the principles, practices, and standards of public health sciences and public health programs, including quality management framework. Field work experience in population health activities desirable.

**Licenses or Certifications**

Those applicable to public health sciences.

**PREFERRED ENTRANCE QUALIFICATIONS**

**Education and Experience**

Master's Degree in public health, public administration, or related field in population health preferred.

**Licenses or Certifications**

Applicable to professional training and experiences.

**Kenosha County, WI**  
**Job Description**

<b>Classification Title</b>	Population Health Project Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Exempt
<b>Pay Grade</b>	E8

**OTHER JOB REQUIREMENTS**

- Valid driver's license

**COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES**

**Knowledge of:**

- Applicable laws, codes, ordinances, and regulations governing public health programs.
- Pertinent state, county, and city laws, codes, and regulations.
- The principles, practices, and standards and core competencies of public health.

**Skill in:**

- Communication, public relations and public speaking
- Quality Improvement Process
- Coordinating and multi-tasking, setting priorities on work assignments
- High degree of flexibility, initiative, attention to detail, and commitment.
- Demonstrated high-level written and oral presentation skills
- Demonstrated program and project management
- Excellent computer experience in windows-based environment and knowledge of Microsoft applications and Excel.

**Ability to:**

- Effectively communicate and maintain good public relations.
- Prepare and produce high quality reports and keep accurate records.
- Organize, plan, and work with others.
- Effectively work in a team environment that promotes coaching and training and positive feedback to improve individual performance and customer satisfaction.
- Apply evidence-based public health programs and services to improve population health and safety.
- Remain professional and courteous at all times

## Kenosha County, WI Job Description

<b>Classification Title</b>	Population Health Project Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Exempt
<b>Pay Grade</b>	E8

### WORK ENVIRONMENT/CONDITIONS

*The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work Environment	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Office or similar indoor environment			X
Outdoor environment		X	
Street environment (near moving traffic)		X	
Construction site	X		
Clinical health care environment		X	
In the community (homes, businesses, etc.)		X	
Warehouse environment	X		
Shop environment	X		
Detention center or correctional facility		X	
Exposures	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Individuals who are rude or irate		X	
Individuals with known violent backgrounds	X		
Communicable diseases		X	
Bodily fluids (blood, urine, etc.)		X	
Infectious waste		X	
Extreme cold ( <i>below 32 degrees</i> )		X	
Extreme heat ( <i>above 100 degrees</i> )		X	
Moving mechanical parts	X		
Risk of electrical shock	X		
Vibration	X		
Fumes or airborne particles	X		
Toxic or caustic chemicals, substances waste	X		
Loud noises ( <i>85+ decibels</i> )	X		

**Kenosha County, WI**  
**Job Description**

<b>Classification Title</b>	Population Health Project Manager
<b>Job Code</b>	
<b>FLSA Status</b>	Exempt
<b>Pay Grade</b>	E8

**PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*


The position involves **physical demands**, of sitting, standing, climbing stairs, light lifting, operate a computer and other devices, and drive a car to transport self.  
*Kenosha County, WI is an Equal Opportunity Employer.*

<b>Date created:</b>	1/20/2017
<b>Dates revised</b>	

5506672v1/14131.001

**KENOSHA COUNTY**  
**BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

Subject: <b>RESOLUTION CONVERT PUBLIC HEALTH NURSE POSITION TO POPULATION HEALTH PROJECT MANAGER</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 18, 2017		Date Resubmitted:	
Submitted By: Human Services and Finance Committees			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert J. Riedl		Signature: 	

**WHEREAS**, the Kenosha County Department of Human Services, Division of Health, is requesting a mid-year organizational chart update which is attached hereto, and

**WHEREAS**, the Division of Health will convert a public health nurse position to a mid-level management position known as the Population Health Project Manager, and

**WHEREAS**, population health programs address multiple health disparities among diverse communities and implement strategies to increase positive health outcomes, and

**WHEREAS**, the Division of Health has over 11 comprehensive programs that provide outreach and community education opportunities, and

**WHEREAS**, the funding for these programs have required an increased demand for statistical and outcome reporting, and

**WHEREAS**, the Population Health Project Manager will be responsible to identify Kenosha County population health needs and facilitate best practice service delivery to achieve a healthier lifestyle and improve our community health outcomes, and

**WHEREAS**, the Population Health Project Manager will provide assessment, data collection, and enhance current program evaluation methods to ensure community health improvements, and

**WHEREAS**, the Division of Health personnel budget has realized salary savings by hiring new staff due to recent retirements in 2017 with the savings continuing in the 2018 proposed budget,

**WHEREAS**, this Division of Health estimates no additional levy needed for this position.



**NOW, THEREFORE, BE IT RESOLVED**, that the Kenosha County Department of Human Services, Division of Health, be authorized to update their organizational chart by eliminating a public health nurse position and hire a Population Health Manager.

**HUMAN SERVICES COMMITTEE:**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
<u>Michael Goebel</u> Mike Goebel, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Daynn Hallmon</u> Daynn Hallmon, Vice-Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Greg Retzlaff</u> Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Leah Blough</u> Leah Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Andy Berg</u> Andy Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>John Poole</u> John Poole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Rick Dodge</u> Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


**FINANCE/ADMINISTRATION COMMITTEE:**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
<u>Terry Rose</u> Terry Rose, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Ron Frederick</u> Ron Frederick, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Daniel Esposito</u> Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Jeffrey Gentz</u> Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Edward Kubicki</u> Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Greg Retzlaff</u> Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Rick Dodge</u> Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# KENOSHA COUNTY

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_


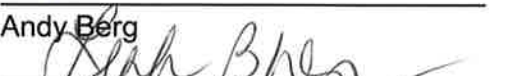
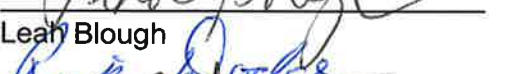
Subject: <b>RESOLUTION TO APPROVE THE APPOINTMENT OF NINA TAYLOR TO THE KENOSHA COUNTY WORKFORCE DEVELOPMENT BOARD</b>			
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/>		2nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: April 12, 2017		Date Resubmitted:	
Submitted By: Human Services Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: John T. Jansen		Signature: 	

**WHEREAS**, pursuant to County Executive Appointment 2016/17-52, the County Executive has appointed Nina Taylor to serve on the Kenosha County Workforce Development Board, and

**WHEREAS**, the Human Services Committee has reviewed the request of the County Executive for confirmation of his appointment of the above named to serve on the Kenosha County Workforce Development Board and is recommending to the County Board the approval of this appointment,

**NOW, THEREFORE, BE IT RESOLVED** that the Kenosha County Board of Supervisors confirms the appointment of Nina Taylor to the Kenosha County Workforce Development Board. Nina Taylor's appointment shall be effective immediately and continuing until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. Nina Taylor will serve without pay and will be succeeding Adelene Greene.

**HUMAN SERVICES COMMITTEE:**

	
Michael Goebel, Chairman	
	
Dayvin Hallmon, Vice Chair	
	
John Poole	
	
Andy Berg	
	
Leah Blough	
	
Rick Dodge	
	
Greg Retzlaff	

Aye    Nay    Abstain    Excused

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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# COUNTY OF KENOSHA

## OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor

Kenosha, Wisconsin 53140

(262) 653-2600

Fax: (262) 653-2817

### APPOINTMENT 2016/17-52

#### RE: KENOSHA COUNTY WORKFORCE DEVELOPMENT BOARD

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Nina Taylor, Director  
Division of Workforce Development  
8600 Sheridan Road  
Kenosha, WI 53143

to serve on the Kenosha County Workforce Development Board beginning immediately upon confirmation of the County Board and continuing until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Ms. Taylor will serve without pay.

Ms. Taylor will be succeeding Adelene Greene.

Respectfully submitted this 16<sup>th</sup> day of March, 2017.

Jim Kreuser  
Kenosha County Executive

COUNTY OF KENOSHA  
OFFICE OF THE COUNTY EXECUTIVE  
JIM KREUSER

**APPOINTMENT PROFILE**  
**KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS**

(Please type or print)

Name: Nina Marie Taylor  
First Middle Last

Residence Address: 20519 83rd Street, Bristol, WI 53104

Previous Address if above less than 5 years: \_\_\_\_\_

Occupation: Kenosha County Director of Workforce Development  
Company Title

Business Address: 8600 Sheridan Rd., Suite 122, Kenosha, WI 53143-6504

Telephone Number: Residence (262) 891-7718 Business (262) 697-4564

Daytime Telephone Number: (262) 697-4564

Mailing Address Preference: Business ☒ Residence ☐

Email Address: nina.taylor@kenoshacounty.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ☐ No ☒

If yes, please attach a detailed document.

**Affiliations:** List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Hope Council Board President, Wisconsin Child Support Enforcement  
Association Member, Hospice Alliance Volunteer, Kenosha Unity  
Coalition Leadership Team, Strive Together, Kindness Committee member.

**Special Interests:** Indicate organizations or activities in which you have a special interest but may not have been actively involved.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards  
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

N/A

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Director of Workforce Development programs for Kenosha County, including WIOA, Income Maintenance Programs, Child Support, and Supporting Parents Supporting Kids.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

  
Signature of Nominee

3-13-17  
Date

Please Return To: Kenosha County Executive  
1010 - 56th Street  
Kenosha, WI 53140

(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_ Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_

# Nina Taylor, M.S.W.

20519 82nd Street, Bristol, WI 53104 • Ninataylor1130@gmail.com • (262) 891-7718

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## QUALIFICATIONS

- Self-directed critical thinker pursuing a challenging role to maximize proven leadership experience, business acumen, knowledge, and a passion for process improvement to enhance organizational performance, reliability, human capital development, and operational sustainability. Skills include:
  - Quality/Risk Management
  - Leadership Development
  - Strategic Operations Management
  - Budgeting/Forecasting
  - Public Speaking
  - Process/Productivity Optimization
  - Education/Training
  - Project Management
  - Customer Service
- Known for a collaborative style and successes in directing multidisciplinary teams in a variety of settings in which outcomes are developed, evaluated, and executed upon to foster efficient high-reliability services

## PROFESSIONAL EXPERIENCE

Department of Children and Families Division of Family and Economic Security      Madison, WI      10/2012 to present  
*Site Lead for Federal Office of Child Support Enforcement Parent Employment Demonstration Project*

- Develop and implement intensive employment and parenting programming for 375 non-custodial parents
- Collaborate with WIOA, DVR, W2 and FSET employment programs and monitor non-custodial parent outcomes
- Manage integrity of evaluation design with the University of Wisconsin, Institute for Research on Poverty
- Compose grant reports and continuing applications for the State of Wisconsin and the Federal Office of Child Support Enforcement. Manage contracts with Goodwill Industries and the Wisconsin Department of Children and Families.
- Manage \$1.15 million budget for Supporting Parents Supporting Kids operations
- Provide outcomes and presentations at state and national conferences

Kenosha County DHS-DWD Child Support Program      Kenosha, WI      5/2000 to present  
*Collections Supervisor*

- Coordinate collection strategies to support compliance, consistent quality outcomes, and assess cost effectiveness by way of analytics, summary/trend analysis, performance reporting and legal consultation. Child support collections have increased 14.65% since May, 2000.
- Manage and facilitate joint operations and procedures with the Kenosha County Circuit Court, Sheriff's Department, District Attorney's Office, Workforce Development, Economic Support, and Department of Children and Family Services. Implement special projects and performance improvement plans.
- Manage \$776,000 in contracts and budgets for Service of Process, Genetic Testing/Health Department, Locate Services, and the Kenosha County Clerk of Circuit Courts/Family Court Commissioner's Office Cooperative Agreement
- Request for proposal and competitive bid reviewer for Kenosha County Child Support contracts and previous Kenosha County Human Services Request for Proposal panel member
- Conduct Administrative Review Hearings and render decisions for DCFS Rehabilitative Review Hearings. Provide domestic violence related Good Cause Hearing determinations. Negotiate child support lump sum payments for the County and State.
- Analyze local, state and federal laws and policies. Review and study evidenced based practices. Develop standard operating procedures, produce training manuals and provide staff training.
- Conduct outreach to the Kenosha County Detention Center and the Racine-Kenosha Community Action Agency to provide child support resources and promote Kenosha County Job Center employment services and income maintenance programs
- Other responsibilities include membership in Placement Reduction Committee, Pact Team, and Job Center Service Delivery Team. State and local Official Correspondence Liaison and Administrative Complaint Fact Finder. State Functional Agency Security Liaison (FASL) and Civil Rights training compliance monitor for the Bureau of Child Support.

## EDUCATION / TRAINING

Loyola University  
*Masters of Social Work*  
*Children and Families Concentration*

Chicago, IL

09/2009

University of California, Irvine  
*Bachelor of Arts, Social Ecology*  
*Summa cum Laude*

Irvine, CA

06/1993

## INTERNSHIPS

### Professional Services Group Intensive In-Home Services

6/08 – 7/09

Assess, treat and educate multi-problem families. Provided in-home family therapy utilizing Functional Family Therapy Model.

### Kenosha Human Development Services Shelter Care

10/07– 5/08

Applied Bowen Family Systems Theory in daily interactions with clients. Implemented creative open house activities for families and developed a family component for operations.

## LICENCES AND PROFESSIONAL MEMBERSHIPS

### Wisconsin Child Support Enforcement Association

Current

*Awards and Nominations Committee Member*

### Hope Council for Alcohol and Other Drug Abuse, Kenosha, Wisconsin. Board Member since 2010.

President

*Past Vice President, Past Secretary*

### Kenosha County Women's Substance Abuse Workgroup

Current

### Kenosha Unity Coalition

Current

## PRESENTATIONS, PROJECTS AND AWARDS

State-Wide Lien Docket Implementation, Sheriff's Warrant Project, and Court Order Conversion Project whereby 3,500 child support orders were modified with the Kenosha County Family Court. Successful partnerships with the courts and law enforcement to maximize collections, expedite court processing, and comply with statutory changes and state and federal guidelines.

Lump Sum Release Program development and implementation. Program increases child support collections \$150,000 annually and reduces incarceration levels and Kenosha County Sheriff's Department costs. Since 2003 the program has collected over \$1,800,000 for families.

Developed Pro Se Legal Clinic for indigent child support parents in coordination with the ELCA Outreach Center and local attorneys

Nominated and received Wisconsin's Child Support Program of the Year Award in 2014 for the Kenosha County Child Support Agency

Wisconsin Bureau of Child Support and Wisconsin Child Support Enforcement Association conference presentations. Recent presentations involved information on employment services, child support partnerships with workforce programs, and employment for non-custodial parents.

National tele-conference presentations provided for the University of Wisconsin, Institute for Research on Poverty in regard to Kenosha's Supporting Parents Supporting Kids employment and parenting programming

National Child Support Enforcement Conference August, 2015 presentation featuring changing the culture of child support and connecting child support programs to employment services

Mary Lou and Arthur F. Mahone Fund "Living Legend" Award, 2016

"Volunteer of the Year", Women's and Children's Horizons, 2003

## VOLUNTEER

### Kindness Week Member

2005 to Present

### Hospice Alliance Volunteer

Current

### Conduct Job Center Human Services Building tours for Carthage College Social Work Students

Current

### Gateway Technical College Dr. Martin Luther King, Jr. Planning Committee Member

2006-2012

### Anger Management Female Inmate Educator, Kenosha County Detention Center


2006-2007

# KENOSHA COUNTY BOARD OF SUPERVISORS

## RESOLUTION NO.

**Subject: CABARET LICENSE –**

Bella Vita LLC

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 5th , 2017		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enforcement Committee</b>			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: <b>Kenneth W. Weyker</b> Captain of Field Operations		Signature: 	

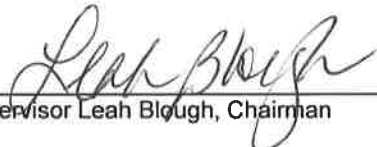
WHEREAS, the application of Heather Boeckenstedt for a Probationary Cabaret License for Bella Vita LLC, 34816 Geneva Rd. New Munster, WI 53105, was made during the month of July 2016, was turned over to this office on July 9<sup>th</sup>, 2016, and

WHEREAS, the establishment known as Bella Vita LLC was granted a Probationary Cabaret License per County Board Resolution on Sept. 20<sup>th</sup>, 2016, and

WHEREAS, the establishment known as Bella Vita LLC was found to be in conformity with County Ordinance # 8.02 governing it's conduct for a probationary period of the last 6 months.

NOW, THEREFORE BE IT RESOLVED, that a regular cabaret license, in lieu of a probationary cabaret license, be granted to Heather Boeckenstedt & Bella Vita LLC.

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

  
\_\_\_\_\_  
Supervisor Leah Blough, Chairman

\_\_\_\_\_  
Supervisor Boyd Frederick, Vice-Chairperson

  
\_\_\_\_\_  
Supervisor Greg Retzlaff

  
\_\_\_\_\_  
Supervisor Mike Skalitzky

  
\_\_\_\_\_  
Supervisor Jef Wamboldt

Aye	No	Abstain	Excused
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# TAVERN SUMMARY REPORT

Reporting Period: 01/01/2016

## Bella Vita

34816 Hwy 50, Wheatland Marino's Country Aire

07/09/2016 2016-100127 Cabaret license inspection

both

0

0

Total Calls:

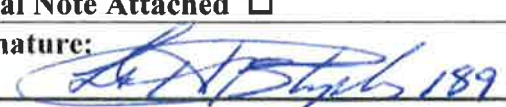
Total Arrests:

0

0

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> Resolution to Approve the Appointment of Lt. Horace J. Staples to Serve as a Member of the Local Emergency Planning Committee			
<b>Original</b> <input type="checkbox"/>	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> April 18, 2017		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Committee			
<b>Fiscal Note Attached</b> <input type="checkbox"/>		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Horace J. Staples, Director of Emergency Management		<b>Signature:</b> 	

WHEREAS, pursuant to County Executive Appointment #2016/17-50, the County Executive has appointed Lt. Horace J. Staples to serve as a three-year term as a member of the Local Emergency Planning Committee, and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approve the appointment of Lt. Horace J. Staples to serve as a member of the Local Emergency Planning Committee immediately upon confirmation of the County Board and continuing until the 1<sup>st</sup> day of November, 2019, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.


Respectfully submitted,

**Judiciary & Law Committee**

  
Leah V. Blough, Chairperson

  
Boyd Frederick, Vice Chairperson

  
Greg Retzlaff

  
Michael Skalitzky

  
Jeff Wamboldt

**Aye   No   Abstain**

☒   ☐   ☐

☐   ☐   ☐

☒   ☐   ☐

☒   ☐   ☐

☒   ☐   ☐



# COUNTY OF KENOSHA

## OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor

Kenosha, Wisconsin 53140

(262) 653-2600

Fax: (262) 653-2817

### APPOINTMENT 2016/17-50

#### RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Lt. Horace Staples  
1000 55<sup>th</sup> Street  
Kenosha, WI 53140

to serve on the Kenosha County Local Emergency Planning Committee beginning immediately upon the confirmation of the County Board and continuing until the 1st day of November, 2019 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Lt. Staples will serve without pay.

Lt. Staples will be succeeding Lt. Gil Benn.

Respectfully submitted this 2<sup>nd</sup> day of March, 2017.

Jim Kreuser  
Kenosha County Executive

COUNTY OF KENOSHA  
OFFICE OF THE COUNTY EXECUTIVE  
JIM KREUSER

APPOINTMENT PROFILE  
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: HORACE JOSEPH STAPLES  
First Middle Last

Residence Address: \_\_\_\_\_

Previous Address if above less than 5 years: NA

Occupation: KENOSHA COUNTY SHERIFF'S DEPT. LIEUTENANT  
Company Title

Business Address: 1000 - 55<sup>TH</sup> STREET, KENOSHA, WI 53140

Telephone Number: Residence \_\_\_\_\_ Business (262) 605-7900

Daytime Telephone Number: (262) 605-7903

Mailing Address Preference: Business ( ☒ ) Residence ( ☐ )

Email Address: horace.staples@kenoshacounty.wi.gov

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ☐ ) No ( ☒ )

If yes, please attach a detailed document.

**Affiliations:** List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

I AM A BOARD MEMBER / THESE ORGANIZATIONS: ST. MARK PARISH  
PASTORAL COUNCIL, SAINT JOSEPH CATHOLIC ACADEMY (SJA) BOARD / TRUSTEES,  
KRES COUNTY CREDIT UNION, AND WE SPECIAL OLYMPICS LAW ENFORCEMENT  
TORCH RUN / ADJUNCT INSTRUCTOR GTC KENOSHA

**Special Interests:** Indicate organizations or activities in which you have a special interest but may not have been actively involved.

OFFICIAL DOWN MEMORIAL MEMBER / INTERNATIONAL ASSOCIATION  
OF CHIEFS OF POLICE / ADJUNCT INSTRUCTOR

\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards  
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

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Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

EXPERIENCE IN PUBLIC RELATIONS (FORMER PIO) / ENROLLED IN ADVANCE DEGREE CLASSES

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

  
Signature of Nominee

02/22/2017  
Date

Please Return To: Kenosha County Executive  
1010 - 56th Street  
Kenosha, WI 53140

---

(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_ Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_  
\_\_\_\_\_

## **HORACE J. STAPLES**

---

### **CERTIFIED LAW ENFORCEMENT OFFICER / 1995 TO PRESENT**

**KENOSHA COUNTY SHERIFF'S DEPARTMENT – 1000 55<sup>TH</sup> STREET – KENOSHA, WI 53140 – (262) 605-5100 EXT. 7934**

July 25, 1995 - hired by the Kenosha Sheriff's Department, and graduated from the Police Academy, and after in-the-field training, assigned to 2<sup>nd</sup> shift patrol

1998 - Firearms Instructor, Field Training Officer, Hostage Negotiator, Bike Patrol, Honor Guard, and SWAT Member

2001 - promoted to Sergeant, assigned to the Patrol Division as a supervisor of 15-deputy sheriffs to second shift patrol

2003 - assigned to the Kenosha Sheriff's Administration Services Bureau as the Public Information Officer (PIO). Duties consist of public speaking, holding press conferences, regarding Kenosha Sheriff's Department investigations, Sheriff's Neighborhood Watch; supervision of the School Resource Officers and grant writing.

2007 – reassigned to oversee Communications and Support Services of the Kenosha Sheriff's Administration Services Bureau. Duties consist of creating administrative budgets, automating departments documents, developing and implementing highly successful strategic plans, establishing inventory/purchasing control systems that gained accountability for \$3 million dollars in equipment.

2011 – reassigned as the Sergeant of Training of the Kenosha Sheriff's Administration Services Bureau. Duties include maintenance of sworn and non-sworn members of the Kenosha Sheriff's Department personnel training records, certifications, and seeking new training opportunities.

2013 - assigned to the Kenosha Sheriff's Department Field Operations Division as the Commander of the Kenosha Drug Operations Group (KDOG). Supervision of three Kenosha Sheriff's Detectives, three City of Kenosha Police Detectives, One Twin Lakes Police Detective, and One US DEA (Drug Enforcement Administration Special Agent), sworn in as a Kenosha Sheriff's Special Deputy. KDOG's mission is to investigate and arrest mid to high-level drug dealers/suppliers in Southeastern Wisconsin with a special focus on heroin/prescription drug abuse.

August 26, 2016 - promoted to the rank of Lieutenant, reassigned to the Kenosha Sheriff's Field Operations Division as the Director of Kenosha County Emergency Management

October 10, 2016 - assumption of command of Kenosha County Emergency Management

---

1998 to present: A LESB (Law Enforcement Standards Bureau) Certified Firearms Instructor, teaching firearm classes at Gateway Technical College's Kenosha Campus. Teach Gateway Technical College's CCW (Concealed Carry Weapons) classes. 1998 - Range Officer at the Kenosha County Sheriff's Department. 1998 - joined the Kenosha County Sheriff's Tactical Response Team (SWAT), Positions held during tenure: Hostage Negotiator, Entry Team Operator, Assistant Commander, and at present, Executive Officer. Taught deputy sheriffs and police officers enrolled in Basic SWAT Schools, in-service training session on immediate deployment for patrol officers, and contributed to several Kenosha Unified and County Schools crisis-plans.

2001 to present: Teaching Traffic Theory classes at the Kenosha and Racine campuses in Gateway Technical College's Criminal Justice Program. Taught Cultural Competency (formerly Diversity) sessions in the Gateway Law Enforcement Recruit Academy, Diversity training classes during in-service training sessions, and as a speaker for Kenosha County Personnel's HR Division's presentation on diversity. Participates in Gateway Technical College's Law Enforcement Recruit Academy Scenario Week as an evaluator, safety officer, and role-player.

---

### **Community Service / 1996 to Present**

Serving and protecting the citizens of Kenosha County by volunteering on non-for profit boards such as President of the Board of Directors for the Kenosha County Credit Union, Saint Mark's Catholic Parish Pastoral Council (Past Chairperson), the LETR (Law Enforcement Torch Run) for Special Olympics Wisconsin's Selections Committee Chairperson), President of Spanish Center of Kenosha, Racine, and Walworth Counties (2011 defunded), a Saint Joseph Catholic Academy (SJCA) Board of Trustees Member, and Chairperson of the SJCA Education Committee.

---

### **EDUCATION**

Lakeland UNIVERSITY (formerly Lakeland College), Sheboygan, WI

BACHELOR OF SCIENCE DEGREE, 1986

Major: Fitness and Health

Minor: Business Administration

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

**Subject: RESOLUTION TO APPROVE THE APPOINTMENT OF LIEUTENANT HORACE STAPLES TO THE POSITION OF DIRECTOR OF THE KENOSHA COUNTY DIVISION OF EMERGENCY MANAGEMENT**

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 18, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Donna DeBree		Signature: 	

WHEREAS, pursuant to County Executive Appointment #2016/17-45 the County Executive has appointed Lt. Horace Staples to the position of Director of the Division of Emergency Management and;

WHEREAS, Lt. Staples was hired by Kenosha County in July of 1995 and has held various positions with the Kenosha County Sheriff's Department including Firearms Instructor, Field Training Officer, Hostage Negotiator and SWAT Team Member. He was promoted to Sergeant in 2001 and held the positions of Patrol Division Supervisor (supervising 15 Deputy Sheriffs on Second Shift), Public Information Officer and Commander of the Kenosha Drug Operations Group. On August 26, 2016, he was promoted to the rank of Lieutenant and assigned to the Division of Emergency Management, assuming command of that division on October 10, 2016.

WHEREAS, Lieutenant Staples will be succeeding Lieutenant Gil Benn as the Director of the Division of Emergency Management as Lieutenant Benn retired on February 17, 2017.

WHEREAS, the Judiciary & Law Enforcement Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve in this position and is recommending to the County Board the approval of this appointment, and;

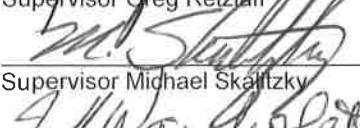
NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors approve the appointment of Lt. Horace Staples to the position of Director of the Division of Emergency Management effective immediately upon passage of this resolution.

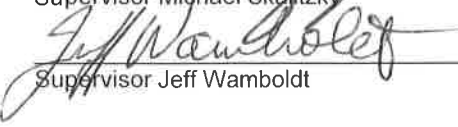
Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

  
Supervisor Leah V. Blough, Chair

  
Supervisor Boyd Frederick, Vice-Chair

  
Supervisor Greg Retzlaff

  
Supervisor Michael Skaltzky

  
Supervisor Jeff Wamboldt

<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# COUNTY OF KENOSHA

## OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor  
Kenosha, Wisconsin 53140  
(262) 653-2600  
Fax: (262) 653-2817

### APPOINTMENT 2016/17-45

#### **RE: APPOINTMENT OF THE DIRECTOR OF THE DIVISION OF EMERGENCY MANAGEMENT**

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and confirmation the name of:

Lieutenant Horace Staples  
Kenosha County Sheriff's Department  
1000 55<sup>th</sup> Street  
Kenosha, WI 53140

to serve as the Director of the Kenosha County Division of Emergency Management.

Lieutenant Staples was hired by Kenosha County in July of 1995 and has held various positions with the Kenosha County Sheriff's Department including Firearms Instructor, Field Training Officer, Hostage Negotiator and SWAT Team Member. He was promoted to Sergeant in 2001 and held the positions of Patrol Division Supervisor (supervising 15 Deputy Sheriffs on Second Shift), Public Information Officer and Commander of the Kenosha Drug Operations Group.

On August 26, 2016 he was promoted to the rank of Lieutenant and assigned to the Division of Emergency Management, assuming command of that division on October 10, 2016.

Lieutenant Staples will be succeeding Lieutenant Gil Benn as the Director of the Division of Emergency Management as Lieutenant Benn will retire on February 17, 2017.

Respectfully submitted this 2<sup>nd</sup> day of February, 2017.

Jim Kreuser  
Kenosha County Executive



## **HORACE J. STAPLES**

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### **CERTIFIED LAW ENFORCEMENT OFFICER / 1995 TO PRESENT**

**KENOSHA COUNTY SHERIFF'S DEPARTMENT – 1000 55<sup>TH</sup> STREET – KENOSHA, WI 53140 - (262) 605-5100 EXT. 7934**

July 25, 1995 - hired by the Kenosha Sheriff's Department, and graduated from the Police Academy, and after in-the-field training, assigned to 2<sup>nd</sup> shift patrol

1998 - Firearms Instructor, Field Training Officer, Hostage Negotiator, Bike Patrol, Honor Guard, and SWAT Member

2001 - promoted to Sergeant, assigned to the Patrol Division as a supervisor of 15-deputy sheriffs to second shift patrol

2003 - assigned to the Kenosha Sheriff's Administration Services Bureau as the Public Information Officer (PIO). Duties consist of public speaking, holding press conferences, regarding Kenosha Sheriff's Department investigations, Sheriff's Neighborhood Watch; supervision of the School Resource Officers and grant writing.

2007 – reassigned to oversee Communications and Support Services of the Kenosha Sheriff's Administration Services Bureau. Duties consist of creating administrative budgets, automating departments documents, developing and implementing highly successful strategic plans, establishing inventory/purchasing control systems that gained accountability for \$3 million dollars in equipment.

2011 – reassigned as the Sergeant of Training of the Kenosha Sheriff's Administration Services Bureau. Duties include maintenance of sworn and non-sworn members of the Kenosha Sheriff's Department personnel training records, certifications, and seeking new training opportunities.

2013 - assigned to the Kenosha Sheriff's Department Field Operations Division as the Commander of the Kenosha Drug Operations Group (KDOG). Supervision of three Kenosha Sheriff's Detectives, three City of Kenosha Police Detectives, One Twin Lakes Police Detective, and One US DEA (Drug Enforcement Administration Special Agent), sworn in as a Kenosha Sheriff's Special Deputy. KDOG's mission is to investigate and arrest mid to high-level drug dealers/suppliers in Southeastern Wisconsin with a special focus on heroin/prescription drug abuse.

August 26, 2016 - promoted to the rank of Lieutenant, reassigned to the Kenosha Sheriff's Field Operations Division as the Director of Kenosha County Emergency Management

October 10, 2016 - assumption of command of Kenosha County Emergency Management

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1998 to present: A LESB (Law Enforcement Standards Bureau) Certified Firearms Instructor. teaching firearm classes at Gateway Technical College's Kenosha Campus. Teach Gateway Technical College's CCW (Concealed Carry Weapons) classes. 1998 - Range Officer at the Kenosha County Sheriff's Department. 1998 - joined the Kenosha County Sheriff's Tactical Response Team (SWAT), Positions held during tenure: Hostage Negotiator, Entry Team Operator, Assistant Commander, and at present, Executive Officer. Taught deputy sheriffs and police officers enrolled in Basic SWAT Schools, In-service training session on immediate deployment for patrol officers, and contributed to several Kenosha Unified and County Schools crisis-plans.

2001 to present: Teaching Traffic Theory classes at the Kenosha and Racine campuses in Gateway Technical College's Criminal Justice Program. Taught Cultural Competency (formerly Diversity) sessions in the Gateway Law Enforcement Recruit Academy, Diversity training classes during In-service training sessions, and as a speaker for Kenosha County Personnel's HR Division's presentation on diversity. Participates in Gateway Technical College's Law Enforcement Recruit Academy Scenario Week as an evaluator, safety officer, and role-player.

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### **Community Service / 1996 to Present**

Serving and protecting the citizens of Kenosha County by volunteering on non-for profit boards such as President of the Board of Directors for the Kenosha County Credit Union, Saint Mark's Catholic Parish Pastoral Council (Past Chairperson), the LETR (Law Enforcement Torch Run) for Special Olympics Wisconsin's Selections Committee Chairperson), President of Spanish Center of Kenosha, Racine, and Walworth Counties (2011 defunded), a Saint Joseph Catholic Academy (SJCA) Board of Trustees Member, and Chairperson of the SJCA Education Committee.

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### **EDUCATION**

Lakeland UNIVERSITY (formerly Lakeland College), Sheboygan, WI

BACHELOR OF SCIENCE DEGREE, 1986

Major: Fitness and Health

Minor: Business Administration

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> Resolution to Approve the Appointment of Kurt Gardner to Serve as a Member of the Local Emergency Planning Committee			
<b>Original</b> <input type="checkbox"/>	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> April 18, 2017		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Committee			
<b>Fiscal Note Attached</b> <input type="checkbox"/>		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Horace J. Staples, Director of Emergency Management		<b>Signature:</b> 	

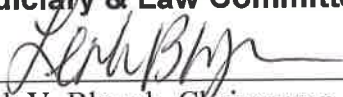
WHEREAS, pursuant to County Executive Appointment #2016/17-47, the County Executive has appointed Kurt Gardner to serve as a three-year term as a member of the Local Emergency Planning Committee, and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approve the appointment of Kurt Gardner to serve as a member of the Local Emergency Planning Committee immediately upon confirmation of the County Board and continuing until the 1<sup>st</sup> day of August, 2019, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Respectfully submitted,

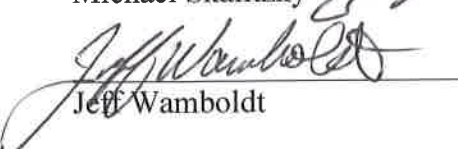
**Judiciary & Law Committee**

  
\_\_\_\_\_  
Leah V. Blough, Chairperson

  
\_\_\_\_\_  
Boyd Frederick, Vice Chairperson

  
\_\_\_\_\_  
Greg Retzlaff

  
\_\_\_\_\_  
Michael Skalitzy

  
\_\_\_\_\_  
Jeff Wamboldt

**Aye**   **No**   **Abstain**

☒   ☐   ☐

☐   ☐   ☐

☒   ☐   ☐

☒   ☐   ☐

☒   ☐   ☐



# COUNTY OF KENOSHA

# COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor  
Kenosha, Wisconsin 53140  
(262) 653-2600  
Fax: (262) 653-2817

## APPOINTMENT 2016/17-47

### RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of


Mr. Kurt Gardner  
Ocean Spray Cranberries, Inc.  
Environment, Health and Safety Manager  
7800 60<sup>th</sup> Avenue  
Kenosha, WI 53142

to serve on the Kenosha County Local Emergency Planning Committee (Group #5 – Owners & Operators of facilities subject to the requirements of EPCRA) beginning immediately upon confirmation of the County Board and continuing until the 1<sup>st</sup> day of August, 2019 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Gardner will serve without pay.

Mr. Gardner will be succeeding Michael Tarasik.

Respectfully submitted this 2<sup>nd</sup> day of March, 2017.

  
\_\_\_\_\_  
Jim Kreuser  
Kenosha County Executive

COUNTY OF KENOSHA  
COUNTY BOARD CHAIR APPOINTMENT

APPOINTMENT PROFILE

KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: Kurt Clayton Gardner  
First Middle Last

Residence Address: 1168 W. Violet Dr. Oak Creek, WI 53154

Previous Address if above less than 5 years: \_\_\_\_\_

Occupation: Ocean Spray Cranberries, Inc. EHS Manager  
Company Title

Business Address: 7800 60th Ave, Kenosha, WI

Telephone Number: Residence 414-238-4751 Business 262-942-5371

Daytime Telephone Number: 262-770-0948

Mailing Address Preference: Business ( ) Residence ( ☒ )

Email Address: Kgardner@oceanspray.com

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No ( ☒ )

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Public Private Partnership for Emergency Preparedness  
member of the property committee at church

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

past member of the Occupational Safety Professional  
subcommittee

\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards  
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

*Please see provided resume for additional expertise and qualifications.*

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

  
Signature of Nominee

*2/14/17*  
Date

Please Return To: County Board of Supervisors  
1010 - 56th Street  
Kenosha, WI 53140

-----  
(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_ Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_  
\_\_\_\_\_

# KURT GARDNER

1168 W. Violet Drive  
Oak Creek, Wisconsin 53154  
414.570.0162  
oakcreekgardner@yahoo.com

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## Summary of Experience

Over 23 years of diverse safety and management experience in the food and heavy manufacturing industry. Specific assignments include the creation, development and implementation of plant and corporate wide safety, health and environmental programs, workers compensation, ergonomics, security oversight, on site physical therapy, environmental permitted programs and regulatory requirements.

2009 to Present Ocean Spray Cranberries, Inc., Kenosha WI

High quality producer of innovative juices, cranberry sauce and sweet and dry cranberries (SDC's)

**Safety Manager:** Member of the SLT team and responsible to the Plant Manager for: Safety and Environmental Compliance, Workers Compensation, Security Oversight and other assigned projects.

- Responsible for the oversight of 34 plant safety, health, environmental, DHS and security programs to assure employee safety, environmental health and Quality program requirements are met. **Result:** Compliant safety, health and environmental programs including Department or Homeland Security requirements for chemicals of interest. Compliant TIER II reporting and Off Site Emergency Action Plan.
- Responsible for Storm water Pollution Prevention, Spill Control and Countermeasure Plans, WPDES and Significant Industrial Water User (SIU) permits, Air Permits. **Result:** Compliant and sustainable Environmental programs.
- Responsible for RMP/PSM program for two plant ammonia refrigeration systems. **Result:** Compliant RMP/PSM programs.
- Responsible for the Site Security Plan covering the Department of Homeland Security (DHS) requirements covering a Chemical of Interest (COI). **Result:** In a recent DHS audit it was found that plant was compliant.
- Responsible for the Implementation of a proactive, comprehensive ergonomic and injury case management program to address the high cost of injuries resulting in strains and sprains. **Result:** Job analysis completed and onsite injury rehab response clinic successfully implemented treating work and non-work related cases.
- Supervision of security team responsible for site security and food defense. **Result:** implemented team responsible for addressing employee safety, plant physical security, employee and visitor badge process, food defense and visitor and contractor safety policies.
- Implemented lockout tagout team and equipment assessment. **Result:** Reviewed and updated equipment energy source locations for quick and accurate locating. Performed hazard risk assessment for unit ops involving multiple tasks resulting in clear safe guards related to routine and integral tasks and those that require lockout tagout. Implemented LOTOTO boards for equipment cell lockout tagout needs.
- Assessed fall protection requirements related to five 40 foot sugar tanks. **Result:** Implemented stainless steel ladder fall arrest system on each tank to assure falls are eliminated when ascending and descending the ladder structure.
- Accessed floor slip hazards around sauce filler equipment. **Result:** Tried 2 floor grip styles that eliminated the slip hazard in a wet and slippery environment and set

the bar for future floor coating styles.

- Implemented secondary container labeling system at the plants chemical storage locations. **Result:** Compliant labeling process and materials for assuring secondary containers are properly labeled and that all information is available to assess hazards and train employees on chemicals used.
- Participated in and led corporate plant safety audits. **Result:** Reviewed network plant safety programs and identified opportunities and made recommendations for program improvement. Observed well run programs and incorporated best practices into current safety programs.
- Engaged safety team in the redraft of the Emergency Action Plan (EAP). **Result:** Completed a detailed EAP that outlines all aspect of emergency response including response assessment levels and detailed checklists outlining roles and responsibilities. Conducted plant drills that resulted in 6-7 minute evacuation times from announcement of an emergency to full accountability of all employees in the plant.
- Responsible for the implementation and maintenance of the In house First Aid, Haz Matt and Confined Space Rescue Team. **Result:** Teams are well equipped and trained to respond to medical, chemical and confined space rescue emergencies.
- Conducted 2 plant wide full scale worst case scenario ammonia release drills. Drills involved a high concentration ammonia release, a down employee, missing person(s), plant evacuation and accountability and the Kenosha fire department, Kenosha Haz Mat Team level B and the Racine County Haz Mat team level A response. **Result:** Known expectations of response activities and levels of support from outside ERS agencies. Face to face confidence in response teams abilities.
- By supporting the Cultural Change path and integrating the ACTS program (Acting, Coaching, Thinking, Seeing) developed for Ocean Spray, assembled a team of hourly and management employees to educate and train employees on people based safety. **Result:** Lowest injury (TIR) and dart incident rate since 2003, increased employee morale, program support and participation.

2000 to  
2009

**Metal Technologies, Inc.,** West Allis, Wisconsin

High quality producer of gray and ductile iron castings for the automotive, small engine and home appliance markets.

**Safety Manager/ Ergonomic Evaluations:** Responsible to Vice President of Human Resources for: Safety Compliance, Workers Compensation, Ergonomic Evaluations, Security Oversight and other assigned duties.

- Supervised security team with 1 supervisor and 7 officers. **Result:** Secured property assets with 24-7 on site personnel, facilities video and key equipment monitoring, time keeping and invoice tracking, immediate injury care, timely injury reporting, reduced equipment down time, and 0 catastrophic incidents.
- Implemented remote plant security monitoring through integrated video surveillance and strategic internal motion detectors. **Result:** Secured property assets and eliminated onsite security staff saving \$175,000.00 annually. Security options for current plant closure will result in annual savings of \$260,000.
- Oversaw Safety Intern. **Result:** Implemented specific confined space entry procedures.
- Established partnerships with local health care centers to treat work related injuries. **Result:** Reduced recordable and lost time injuries and enhanced doctor/employer relationships.

- Implemented a comprehensive partnership and an integrated program with an onsite physical therapy partner. **Result:** Reduced strains injuries by 45% with a worst case cost savings exceeding \$250,000.
- Utilized American Industrial Medical (AIM) for audiograms and respirator medical clearances. **Result:** Achieved 100% compliance in audiogram testing and respirator clearances.
- Conducted industrial hygiene surveys to assure good air quality and determine respiratory and hearing protection requirements. **Result:** Engineered out and abated repairable silica dust to below the OSHA PEL, reduced CO exposure below the OSHA TWA, and achieved 100% compliance with respirator and hearing protection requirements.
- Integrated a complete safety program that included new and annual employee training, behavior based training, monthly safety audits, safety topics and safety incentive programs. **Result:** Achieved no OSHA citations or violations, a lost time incident rate below the industry average and a workers' compensation modification factor between .80 and .85.
- Developed a Management Accountability Program (MAP). **Result:** Achieved 100% compliance with safety audits, injury corrective actions, STOP observations and established yearly safety goals 30 supervisors.
- Implemented monthly workers compensation review meetings with the VP of Human Resources, plant HR Managers, Safety Managers, and VP of finance. **Result:** Assured accurate reserve figures and timely credit for claims closed under reserved amount, increased timely closure of claims and 0 claims left un-reviewed.
- Managed workers compensation (WC) program for two WI plants. **Result:** Achieved 100% timely reporting of first reports of injury, 100% accident investigations performed, surveillance, questionable claims, weekly wage reporting, and daily tracking of individual doctor and physical therapy appointments modified work assignments, and developed a close relationship with claims handlers to assure accurate claims management.
- Implemented ergonomic enhancements. **Result:** Mover stacker equipment and lift tables eliminated back strains, hydraulic wedger's reduced hammering 50%, bob cat mounted breaker unit greatly reduced carpal tunnel, and a trialed system to manually handle and stack 50 + pound castings eliminated arm and shoulder strains and allowed company flexibility to process heavier castings safely.
- Initiated a cost effective personal protective equipment (PPE) distribution center. **Result:** Reduced PPE cost by over 45% with an annual savings of \$60,000. Assured PPE availability and streamlined invoicing.
- Volunteered to head up and broker the sale and dismantle of the plant back up fuel system. **Result:** Sold two 60,000 gallon propane tanks and remaining liquid propane, rendered tanks safe for removal, removed fill station, mixer equipment, mercury switches, asbestos, deluge system and vaporizer which netted \$200,000.
- Implemented the 5 "S" housekeeping program. **Result:** Improved space utilization and professional appearance, minimized combustibles, streamlined purchasing of various process materials, and increased worker utilization.
- Established alternative fire system protection options for current plant closure. **Result:** Produced reliable and compliant system that will protect company assets as the building becomes unoccupied and weather becomes colder.



- Partnered with local West Allis Fire Department. **Result:** Implemented fire department personnel plant tours, conducted yearly on site confined space rescue training, gained an ally when dealing with neighborhood affairs, and achieved 100% compliance with fire inspections.

1995 to  
2000

**J&L Fiber Services**, Waukesha, Wisconsin

A foundry supplier of refiner fillings and screen cylinders for the paper industry.

**Safety / Ergonomic Engineer:** Responsible to Plant Manager for Safety Compliance, Workers Compensation, and Ergonomic Project Solutions.

- Directed all aspects of the plant safety program. **Result:** Achieved 100% compliance with OSHA lead standard and a random on site OSHA inspection with air sampling resulted in minimal findings.
- Eliminated need to manually lift and flip 250 lb sand molds on a pouring cart. **Result:** Engineered a manipulator to lift and flip 250 lb sand molds onto a pouring cart eliminating the potential for back and shoulder injuries.

1994 to  
1995

**Anchor Glass Container Corporation**, Gurnee, Illinois

A glass foundry supplier of bottles and jars for the food and beverage industry.

**Safety Supervisor / Process Improvement Facilitator:** Responsible to Plant Manager for Safety Compliance, Workers Compensation, and Quality Control Facilitation.

- Conducted all aspects of the Illinois and Minnesota glass manufacturing safety and workers compensation programs.
- Coordinated and conducted line team training of 150 employees in Statistical Process Control.

1993

**FEISCO**, Jacksonville, Florida

A workers compensation fund provider for Florida employers.

**Internship as a Loss Control Counselor:**

Met with clients to develop and maintain cost effective safety programs.

**Education:**

BS Degree, Education/ Occupational Safety, University of Wisconsin- Whitewater, 1993

**Continuing  
Education:**

E.P.A 165.15 Haz Mat technician 40 Hr. Certified  
First Aid – CPR and AED Certified  
Confined Space Rescue Certified  
Certified in DOT Hazardous Materials Transportation  
Community Emergency Response Team (CERT) Trained  
Completed Dale Carnegie Course: Skills for Success  
30 hour OSHA voluntary compliance course  
Industrial Ergonomics I: Basic Principles  
Industrial Ergonomics II: Analysis & Design  
Attend Cabinet and Millwork course at Oak Creek MATC Campus

**Memberships:**

Active member in the Public Private Partnership for Emergency Preparedness Planning Committee meetings  
Past member of the Occupational Safety Professional subcommittee to the Wisconsin Safety Council

**Skills:**

Proficient in Maximo, Microsoft Excel, Word, PowerPoint, and Outlook

# Kenosha County Administrative Proposal Form

## 1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: 2017 WI OJA Multi-Jurisdiction Drug Task Force Grant-for S.E.A.D.O.G. consortium

The State of WI Office of Justice Assistance has awarded \$211,792 to the multi-county consortium drug task forces.

The consortium includes Kenosha, Racine, Walworth, Dodge and Jefferson counties.

Kenosha County share of this funding is \$53,140.

The Resolution requests modifications to the 2017 expenditure and revenue budgets in the Sheriff's Dept Drug Unit business unit (21170) to account for the \$53,140 grant.

Kenosha County works with Racine County, the lead agency, for quarterly reporting and reimbursement requests to the State.

Dept./Division Head Signature: Capt. [Signature]

Date: 3-24-17

## 2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: [Signature]

Date: 3-24-17

## 3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature]

Date: 3/28/17

## 4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

[Signature] 3/29/17

Executive Signature: \_\_\_\_\_

Date: \_\_\_\_\_

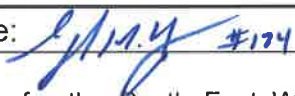
Revised 01/11/2001 (5/10/01)

**DISTRIBUTION**

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

**RESOLUTION NO. \_\_\_\_\_**

<b>Subject: 2017 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 25, 2017		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/ Admin Committee</b>			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Sgt. Mike Weyker, KDOG		Signature:  #174	

WHEREAS, Racine County, acting as the lead agency for the South East Wisconsin Drug Operations consortium (S.E.A.D.O.G.), had been awarded a continuation grant totaling \$211,792 comprised of \$125,176 of funding through the WI Office of Justice Assistance via the federal Byrne Memorial Justice Assistance Grant program and \$86,616 from the WI Penalty Assessment fund (i.e. state local match funds), to support the multi-jurisdictional drug task force that includes Kenosha, Racine, Dodge, Jefferson and Walworth counties, aka, Southeast Area Drug Operations Group, S.E.A.D.O.G., and

WHEREAS, the grant attributes \$53,140 to the Kenosha County's Drug Task Force for 2017 to support investigation costs, such as, informant information, drug buys, purchase of equipment, telecommunications expenditures and overtime expense, and

WHEREAS, the grant spending period is January – December, 2017 and will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2017 Drug Task Force grant of \$53,140 for the Sheriff's Department as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$53,140 and increases expenditures by \$53,140.

**Subject: 2017 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.)**

Original ☒

Corrected ☐

2<sup>nd</sup> Correction ☐

Resubmitted ☐

Date Submitted: April 25, 2017

Date Resubmitted

Submitted By: **Judiciary & Law Enf.  
Committee & Finance/Admin Committee**

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Boyd Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Michael Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FINANCE/ADMINISTRATION COMMITTEE**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ed Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**DEPT/DIVISION: **SHERIFF** YR 2017

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): To accept Kenosha County Sheriff's Department share of the 2017 WI OJA SEADOG grant award and to modify the Drug Unit expense budgets for tracking expenditures funded with KSD share of the 2017 WI OJA SEADOG grant. Any remaining funds will be carried over into subsequent years until the grant funds are expended in accord with grant requirements, and Administration is authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations.

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Overtime	100	21170	511200		12,700		35,350	35,350	8,760	48,050	39,290
Other Professional Services	100	21170	521900	DRG	12,700		0	0	0	12,700	12,700
Telecommunications	100	21170	522500	DRG	3,157		0	0	0	3,157	3,157
Investigation	100	21170	525400	DRG	21,345		0	0	0	21,345	21,345
Mach/Equip <\$5,000	100	21170	530050		3,238		0	0	0	3,238	3,238
EXPENSE TOTALS					53,140	0	35,350	35,350	8,760	88,490	79,730

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Drug Unit Grant	100	21170	445820			(53,140)	0	0	(53,140)
REVENUE TOTALS					0	(53,140)	0	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

53,140	(53,140)
--------	----------

PREPARED BY: Andrea McKnightDIVISION HEAD: Capt. [Signature]DATE: 3-24-17DEPARTMENT HEAD: [Signature]DATE: 3-24-17FINANCE DIRECTOR: [Signature]  
(required)DATE: 3/25/17

COUNTY EXECUTIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

BRAD D. SCHIMEL  
ATTORNEY GENERAL

Paul W. Connell  
Deputy Attorney General

Delanie M. Breuer  
Chief of Staff

114 East, State Capitol  
P.O. Box 7857  
Madison, WI 53707-7857  
608/266-1221  
TTY 1-800-947-8529

BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM  
South East Area Drug Operations Group  
2016-DJ-01-12233

The Wisconsin Department of Justice (DOJ), hereby awards to **Racine County Sheriff - Drug Unit**, (hereinafter referred to as the **Grantee**), the amount of **\$211,792** for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended.

This grant may be used until **December 31, 2017** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

*This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.*

BY: 

BRAD D. SCHIMEL  
Attorney General  
Wisconsin Department of Justice

03/02/17  
Date

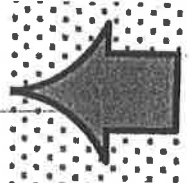
The (Grantee), **Racine County Sheriff - Drug Unit**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Racine County Sheriff - Drug Unit**

BY: \_\_\_\_\_

NAME: **Jonathan Delagrave**  
TITLE: **County Executive**

\_\_\_\_\_  
Date



Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

BRAD D. SCHIMEL  
ATTORNEY GENERAL

Paul W. Connell  
Deputy Attorney General

Delanie M. Breuer  
Chief of Staff

114 East, State Capitol  
P.O. Box 7857  
Madison, WI 53707-7857  
608/266-1221  
TTY 1-800-947-3529

March 2, 2017

Captain Thomas Lamke, Captain  
Racine County Sheriff - Drug Unit  
717 Wisconsin Avenue  
Racine, WI 53403-1237

**RE: South East Area Drug Operations Group**  
**DOJ Grant Number: 2016-DJ-01-12233**

Dear Captain Lamke:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to Racine County Sheriff - Drug Unit in the amount of \$125,176 to be supplemented by \$86,616 in penalty assessment funds administered by the Department of Justice. Your penalty assessment funds are included with your grant award packet this year.

The total amount of this award, \$211,792 supports activities of the South East Area Drug Operations Group. These funds are from DOJ's Byrne Memorial Justice Assistance Grant Program available through the US Department of Justice and supplemented by funds derived from the state budget through penalty assessment fees.

To accept this award, have the authorized official sign the *Signatory Page, Certified Assurances and Lobbying and Debarment Forms* in addition to initialing the bottom right corner of Attachments A and B. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to DOJ within 30 days. The other should be maintained for your records. Federal funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Very truly yours,

BRAD D. SCHIMEL  
Attorney General

BDS:ja



Numbers for 2017

Agency	% of funds	CY16 Pent. Asm.	CY16 Federal	Total CY16 Award
Projected Award		\$86,616	\$125,176	\$211,792
IP Camera Airtime- Verizon \$39.99 X 12 mos	Pd by Jefferson Cty	\$480	\$0	
SEADOG GPS service fees (5 @ \$420/yr)	Pd by Jefferson Cty	\$2,100	\$0	
Remaining to be divided		\$84,036	\$125,176	\$209,212
Dodge Co.	12.5%	\$10,505	\$15,647	\$26,152
Jefferson Co	13.3%	\$11,177	\$16,648	\$27,825
Kenosha Co	25.4%	\$21,345	\$31,795	\$53,140
Racine Co	31.3%	\$26,303	\$39,180	\$65,483
Walworth Co	17.5%	\$14,706	\$21,906	\$36,612
TOTALS	100.0%	\$84,036	\$125,176	\$211,792

## ATTACHMENT A

### FUNDING AMOUNT BY DRUG TASK FORCE – CALENDAR YEAR 2017

The table below itemizes the funds that are anticipated for distribution to drug task forces during calendar year 2017. Federal funds are made available through the Byrne/Justice Assistance Grants, while state Penalty Assessment funds will be awarded to agencies by as "State Match" funds. Please use the combined amount in your Egrants application budget.

<b>Task Force</b>	<b>Byrne/JAG "Federal Funds"</b>	<b>Penalty Assessment "State Match"</b>	<b>Total Egrants Application Budget</b>
Brown County Drug Task Force	\$49,024	\$33,922	\$82,946
Central Area Drug Enforcement Group (Marathon)	\$26,269	\$18,177	\$44,446
Central Wisconsin Drug Task Force (Adams, Green Lake, Juneau, Marquette, Portage, Waupaca, Waushara, Wood)	\$53,977	\$37,349	\$91,326
Dane County Narcotics and Drug Task Force	\$78,141	\$54,070	\$132,211
Lake Winnebago Area MEG Unit (Calumet, Fond du Lac, Outagamie, Winnebago)	\$78,759	\$54,498	\$133,257
Manitowoc County Metro Drug Unit	\$14,624	\$10,119	\$24,743
Milwaukee Metropolitan Drug Enforcement Group	\$321,147	\$222,218	\$543,365
NADGI Tribal (Oneida)	\$37,833	\$26,179	\$64,012
North Central Drug Enforcement Group (Oneida, Forest, Langlade, Lincoln, Price, Taylor, Vilas)	\$30,302	\$20,967	\$51,269
Northwest Area Crime Unit (Douglas, Ashland, Bayfield, Burnett, Iron, Sawyer, Washburn)	\$24,288	\$16,806	\$41,094
Richland-Iowa-Grant Drug Task Force	\$13,495	\$9,338	\$22,833
Sheboygan County MEG Unit	\$14,251	\$9,861	\$24,112
✓ South East Area Drug Operations Group (Jefferson, Dodge, Kenosha, Racine, Walworth)	\$125,176	\$86,616	\$211,792 ✓
St. Croix Valley Drug Task Force (St. Croix, Pierce, Polk)	\$33,379	\$23,097	\$56,476
Washington County Multi-Jurisdictional Drug Unit	\$19,030	\$13,168	\$32,198
Waukesha County Metropolitan Drug Enforcement Unit	\$52,871	\$36,584	\$89,455
West Central Drug Task Force (Eau Claire, Buffalo, Chippewa, Clark, Dunn, Pepin)	\$41,761	\$28,896	\$70,657
West Central MEG Drug Task Force (La Crosse, Jackson, Monroe, Trempealeau, Vernon)	\$23,173	\$16,035	\$39,208
<b>Total</b>	<b>\$1,037,500</b>	<b>\$717,900</b>	<b>\$1,755,400</b>

# County of Kenosha

## Board of Supervisors

### Resolution No. \_\_\_\_\_

Subject: A RESOLUTION SUPPORTING THE RULING INVALIDATING STATE LEGISLATIVE MAPS AND ORDERING NEW ONES			
Original <u>_X_</u>	Corrected <u>   </u>	2 <sup>nd</sup> Correction <u>   </u>	Resubmitted <u>   </u>
Date Submitted: _____ Date resubmitted: _____			
Submitted by: Supervisor Leah Blough and the Legislative Committee			
Fiscal Note Attached: <u>   </u>		Legal Note Attached: <u>   </u>	
Prepared By: Supervisor Leah Blough			

**WHEREAS**, Voting is a responsibility which highlights the importance of choosing the government; and

**WHEREAS**, Voters must have meaningful choices and a fair chance to win representation, to exercise their voices, and to be active citizens; and

**WHEREAS**, Both political parties must be held accountable to ensure legislative districts have a fairly equal amount of voters and that all voters in all districts have an equal say in the political process; and

**WHEREAS**, There was a recent 2 to 1 ruling by the United States District Court for the Western District of Wisconsin, which said the Wisconsin Legislature's 2011 re-drawing of the Wisconsin State Assembly districts violates both the First Amendment and the Equal Protection Clause of the Fourteenth Amendment because it aimed to deprive Democratic voters of their right to be represented; and

**WHEREAS**, As a result of the 2 to 1 ruling, the Federal Court ordered the Wisconsin State Legislature to draw new maps by November 1, 2017, to be ready in time for the November 2018 election cycle; and

**WHEREAS**, The State of Wisconsin, representing the Elections Commission, has indicated their intent to appeal this ruling and the Republicans in the Wisconsin Legislature has voted to retain outside counsel to represent them as "friends of the court" at taxpayer expense in any such appeal; and


**WHEREAS**, The Kenosha County Board of Supervisors, as elected representatives of the people, have a responsibility to ensure that all voters should be able to choose their representatives and not the other way around;

**NOW THEREFORE BE IT RESOLVED**, That the County Board of Supervisors supports the 2 to 1 ruling of the United State District Court for the Western District of Wisconsin to have the State Legislature draw new maps by November 1, 2017, to be ready for the November 2018 election cycle and opposes any further appeal of the same; and

**BE IT FURTHER RESOLVED**, That the County Board of Supervisors finds that adoption and support of this ruling will ensure that all voters have an equal say in the political process and will save the needless expenditure of taxpayer dollars on expensive legal fees; and

**BE IT FURTHER RESOLVED** that the County Clerk is instructed to send a copy of this resolution to Governor Scott Walker, Attorney General Brad Schimel, and Kenosha County's representatives in the Wisconsin State Assembly and Senate.



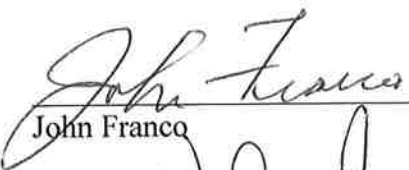


Respectfully Submitted,

A handwritten signature in cursive script, reading "Leah Blough", written over a horizontal line.

Leah Blough

Approved by:

Legislative Committee:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Excused</u>
<hr/> Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<hr/>  Dayvin Hallmon, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>  Andy Berg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Erin Decker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<hr/>  John Franco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>  John Poole	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>  Michael Skalitzy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# County of Kenosha

## Board of Supervisors

Resolution No. \_\_\_\_\_

### A RESOLUTION IN SUPPORT OF THE PRESERVATION OF TAX-EXEMPT FINANCING

Original <u>  X  </u> Corrected <u>      </u> 2 <sup>nd</sup> Correction <u>      </u> Resubmitted <u>      </u>			
Date Submitted:                      Date resubmitted:			
Submitted by: Legislative and Finance/Administration Committees			
Fiscal Note Attached: <u>      </u> Legal Note Attached: <u>      </u>			
Prepared By: Supervisor Boyd Frederick			

### A RESOLUTION IN SUPPORT OF THE PRESERVATION OF TAX-EXEMPT FINANCING

**WHEREAS**, tax-exempt municipal bonds are the primary means by which state and local governments finance three quarters of the critical infrastructure of our nation, including roads, bridges, hospitals, schools, and utility systems; and

**WHEREAS**, through the tax exemption, the federal government continues to provide critical support for the federal, state and local partnership that develops and maintains essential infrastructure, which it cannot practically replicate by other means; and

**WHEREAS**, the municipal tax exemption has enabled state and local governments to finance more than \$1.65 trillion in infrastructure investment over the last decade; and

**WHEREAS**, this tax exemption is part of a more than century-long system of reciprocal immunity under which owners of federal bonds are, in turn, not required to pay state and local income tax on the interest they receive from federal bonds; and

**WHEREAS**, Kenosha County and Kenosha County taxpayers have benefited from this tax exemption through substantial savings on the interest cost of borrowed money; and

**WHEREAS**, tax exempt bonds benefit state and local governments who need the support of investors to finance critical infrastructure, taxpayers across the country who depend on this infrastructure for reliable transportation systems, schools, public health facilities, energy, clean water and affordable housing, the federal government, who gets quite a bargain on their partnership with state and local Resolution – In Support of the Preservation of

government to provide the nation's infrastructure through the exemption; and investors who buy bonds for many reasons, including the safe nature of these financial products; and

**WHEREAS**, municipal bonds are the second safest investment, aside from U.S. Treasuries, with state and local governments having nearly a zero default rate; and

**WHEREAS**, 72.4 percent of the total outstanding muni debt is held by individual investors, either directly or through mutual funds and money market funds (Source - 2010 Thomson Reuters); and

**WHEREAS**, Congress and the President have proposed legislation to reduce or repeal the tax exemption on municipal bonds; and

**WHEREAS**, these proposals to reduce or repeal the tax exemption would have severely detrimental impacts on national infrastructure development and the municipal market, raising costs for state and local borrowers and creating uncertainty for investors;

**WHEREAS**, if the proposal to cap the exemption on municipal bonds at 28 percent had been in place over the last 10 years it would have cost state and local governments an additional \$173 billion in interest costs; and

**WHEREAS**, total repeal of the exemption over the last decade would have cost state and local governments over \$495 billion in additional interest costs; and

**WHEREAS**, the municipal tax exemption has a long history of success, having been maintained through two world wars and the Great Depression, as well as the recent Great Recession, and it continues to finance the majority of our nation's infrastructure needs for state and local governments of all sizes when no other source exists to do so; and

**NOW, THEREFORE, BE IT RESOLVED** that the Kenosha County Board of Supervisors opposes any efforts by Congress and the White House to reduce or repeal the federal tax exemption on interest earned from municipal bonds; and

**BE IT FURTHER RESOLVED** that we oppose any action that would reduce or repeal the exemption on tax-exempt bond interest, and affirm that there should be no legislative action to apply any changes retroactively to current outstanding bonds; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to our Congressional Representatives and key members of the Administration.

Respectfully Submitted,

---

Approved by:

Legislative Committee:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Excused</u>
_____ Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Dayvin Hallmon, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Andy Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Erin Decker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John Franco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Michael Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Finance and Administration Committee

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Excused</u>
<hr/> Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Ronald Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

January 23, 2017

Chairman Kevin Brady  
House Committee on Ways and Means  
Longworth House Office Building, Room: 1011  
Washington, DC 20515

Ranking Member Richard Neal  
House Committee on Ways and Means  
Cannon House Office Building, Room: 341  
Washington, DC 20515

Dear Chairman Brady and Ranking Member Neal:

As Congress considers tax reform and infrastructure financing, we, the undersigned, write to express our strong support for an already potent tool already in hand – the tax-exempt municipal bond. For more than a century, states and local governments have depended on this reliable and efficient means of financing.

Nearly two-thirds of core infrastructure investments in the United States are financed with municipal bonds. In 2015 alone, more than \$400 billion in municipal bonds were issued to finance the projects that touch the daily lives of every American citizen and business. They are the roads we drive on, schools for our children, affordable family housing, water systems that supply safe drinking water, courthouses, hospitals and clinics to treat the sick, airports and ports that help move products domestically and overseas, and, in some cases, the utility plants that power our homes, businesses, and factories. These are the pro-growth investments which spur job creation, help our economies grow, and strengthen our communities.

A combination of local control and local responsibility makes municipal bonds an incredibly effective and efficient tool. Voters throughout the country overwhelmingly support tax-exempt municipal bonds, which are either approved by locally-elected officials or directly through bond referenda – fiscal federalism at its finest. This must help explain why the default rate is less than 0.01%. Federal tax exemption reduces the cost of issuing municipal bonds, but it is these voters who will pay the interest and principle on this debt. As a result, over the last decade overall state and local borrowing has actually declined in proportion to the economy, while still financing more than \$2 trillion in new infrastructure investments. And, if simply left alone, municipal bonds likely will finance another \$3 trillion in new infrastructure investments by 2026.

Furthermore, millions of Americans depend on municipal bonds for their economic security, and invest in them because of their low-risk nature. Nearly three-quarters of individual investors earn less than \$200,000 per year and more than three-quarters are 55 or older. Businesses also rely on municipal bonds as a safe, stable, long-term investment.

In conclusion, changes to the tax-code should recognize the vital role of tax-exempt municipal bonds. Any changes under consideration to the tax exempt status that would increase the cost of financing for states and local government should be provided very careful consideration. We

believe the current tax-exempt status contributes to efficient economic growth that benefits all Americans.

Sincerely,

---

Randy Hultgren  
Member of Congress  
Co-Chair, Municipal Finance Caucus

---

C.A. Dutch Ruppersberger  
Member of Congress  
Co-Chair, Municipal Finance Caucus

# Kenosha



# County

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: Appointment of C. Matthew Sattersten as County Representative to the George Lake Planning and Rehabilitation District Board			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 18, 2017		Date Resubmitted:	
Submitted By: Planning, Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning and Development		Signature: 	

WHEREAS, the Kenosha County Executive and the George Lake Planning and Rehabilitation District Board have recommended C. Matthew Sattersten to serve as Kenosha County representative on the George Lake Planning and Rehabilitation District Board; and

WHEREAS, the Kenosha County Land and Water Conservation Committee reviewed Mr. Sattersten's credentials and recommended approval of the appointment at its March 6, 2017 meeting; and


WHEREAS, the Kenosha County Planning, Development & Extension Education Committee recommended approval of the appointment at its April 12, 2017 meeting;

Resolution – To Appoint C. Matthew Sattersten as County Representative to the George Lake  
Planning and Rehabilitation District Board  
Page 2

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the  
appointment of C. Matthew Sattersten to the George Lake Planning and Rehabilitation  
District as a representative of Kenosha County.

Approved by:

PLANNING, DEVELOPMENT  
& EXTENSION EDUCATION  
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# COUNTY OF KENOSHA

## Division of Planning & Development

19600 75<sup>th</sup> Street, Suite 185-3  
Bristol, WI 53104-9772  
(262) 857-1895

March 6, 2017

Mr. Jim Kreuser  
Kenosha County Executive  
1010 – 56th Street  
Kenosha, WI 53140

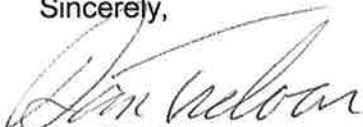
Dear Mr. Kreuser:

The Kenosha County Land & Water Conservation Committee (LWCC) is in receipt of your letter requesting the committee to consider the nomination of Matt Sattersten as a candidate for the vacant position of county representative to the George Lake Planning and Rehabilitation District Board.

The nomination was presented to the LWCC at their meeting on March 6, 2017 and it is my pleasure to inform you that the Committee supports the nomination of Mr. Sattersten as the county representative on the George Lake Planning and Rehabilitation District Board.

Thank you for presenting this nomination for our consideration.

Sincerely,



Dan Treloar  
County Conservationist

# C. MATTHEW SATTERSTEN

18807 101<sup>st</sup> St.

Bristol, WI. 53104

matt@meritcontractorsllc.com

## OBJECTIVE

Working resume to profile education and professional experience.

## EDUCATION

**Bachelor of Science**, December 2002

*UW-Parkside* – Kenosha, WI

Major: Business, Marketing concentration (National Dean's List- 2002)

**Associates of Science**, May 2000

*Southeastern Community College*- Burlington, IA

## SKILLS AND QUALIFICATIONS

### **Building Industry Experience**

- Managed over 100 rough and trim carpentry employees, including an office staff of 5 and field management staff of 15 employees
- Generated estimating systems, payroll processes, job cost tracking, job release/working file processes and AR billing policies for company from start up to over 120 employees
- Managed insurance/safety risk program for Merit Contractors and negotiated premiums and deductibles for Workmen's Compensation, GL & Umbrella policies.
- Negotiated pricing for purchase of over \$5 million of annual material/equipment purchases for Merit Contractors, LLC
- Negotiated contracts with over 5 national home builders in the Chicagoland area, with contracts in excess of \$1 million.
- Developed and maintained working relationship with customers for over 6 years
- Created and edited business proposals using Microsoft Word
- Developed spreadsheets and generated complex formulas using Microsoft Excel

## EMPLOYMENT HISTORY

- **President/Manager/Owner**, Merit Contractors, LLC. – Spring Grove, IL.  
March 2010- Current
- **Senior Estimator/ Project Manager**, Asbach & Vanselow Inc. - Wauconda IL  
January 2005- February 2010
- **Estimator/ Project Manager**, Asbach & Vanselow Inc. - Wauconda IL  
October 2002- January 2005
- **Carpentry Laborer**, Asbach and Vanselow Inc. – Wauconda, IL  
May 2000-August 2000 / May 2001- August 2001

## ACTIVITIES/LEADERSHIP

- Named Academic Athlete of the Year- University of Wisconsin Parkside (2001-2002)
- Baseball Captain- University of Wisconsin Parkside 2002
- Baseball Captain- Southeastern Community College 2000
- Baseball Captain- Wilmot High School 1998

COUNTY OF KENOSHA  
OFFICE OF THE COUNTY EXECUTIVE  
JIM KREUSER

APPOINTMENT PROFILE

KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: Carl Matthew Sattersten  
First Middle Last

Residence Address: 18707 101st St. Bristol, WI. 53104

Previous Address if above less than 5 years: 543 Short St. Twin Lakes, WI. 53191

Occupation: Merit Contractors, LLC President / Owner  
Company Title

Business Address: P.O. Box 159 Spring Grove, IL. 60081

Telephone Number: Residence 915-322-3086 Business 915-531-3026

Daytime Telephone Number: 915-531-3004

Mailing Address Preference: Business (X) Residence ( )

Email Address: matt@meritcontractorsllc.com

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No (X)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

N/A

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

Kenosha City League Baseball



\*If more space is needed, please attach another sheet.  
Kenosha County Commissions, Committees, & Boards  
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

N/A

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Business Management & Leadership Skills - I have & solely manage over 100 employees since 2010.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

  
Signature of Nominee

10/07/16  
Date

Please Return To: Kenosha County Executive  
1010 - 56th Street  
Kenosha, WI 53140

\_\_\_\_\_  
(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_ Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_  
\_\_\_\_\_

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Facilities

Department: Public Works

Proposal Summary (attach explanation and required documents):

Resolution to grant We Energies a permanent easement within County owned properties in the area of 1116 57<sup>th</sup> Street, for gas and electric service to the new Fleet Maintenance Building.

Dept./Division Head Signature: \_\_\_\_\_



Date: \_\_\_\_\_

3/30/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_



Date: \_\_\_\_\_

3-30-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_



Date: \_\_\_\_\_

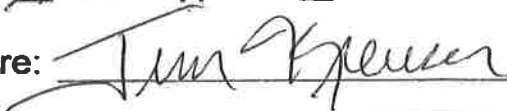
3-30-17

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: \_\_\_\_\_



Date: \_\_\_\_\_

3-30-17

# Kenosha



# County

## BOARD OF SUPERVISORS

### RESOLUTION NO. \_\_\_\_\_

Subject: We Energies permanent easement request within County owned properties in the area of 1116 57th Street	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 <sup>nd</sup> Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 3/30/17	Date Resubmitted:
Submitted by: Frank Martinelli	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Frank Martinelli	Signature:

WHEREAS, Kenosha County will begin the process of remodeling the former Badger Millworks Building into the new Fleet Maintenance Building, which was approved within the Kenosha County budget, and

WHEREAS, part of the project includes the rerouting of electric and gas service to the new Fleet Maintenance Building, and

WHEREAS, We Energies requests a permanent easement over and across a part of Kenosha County property described as strips of land 12 feet in width being a part of the grantor's premises described as Part of Block 36, Original Town of Southport; said premises being located in the Southeast 1/4 of Section 31, Township 2 North, Range 23 East, City of Kenosha, Kenosha County, Wisconsin, and

WHEREAS, the location of the easement area with respect to Kenosha County land is shown on the attached drawing, market Exhibit "A", and

WHEREAS, the purpose of this easement is to allow We Energies to construct, install, operate, maintain, repair, replace and extend underground utility facilities together with all necessary and appurtenant equipment under and above ground as deemed necessary to transmit gas and electric energy, and

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors authorizes the Director of the Division of Public Works to execute any contracts, agreements or other documents necessary to complete this transaction.

We Energies permanent easement request within County owned properties in the area of 1116 57th Street

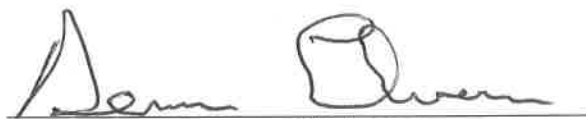
March 30, 2017

Page 2

Respectfully Submitted:

Committee:

Aye      Nay      Abstain      Excused

  
Dennis Elverman, Chairperson

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William Grady, Vice Chairperson

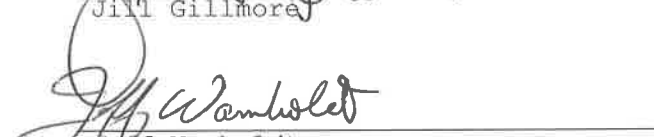
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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John O'Day

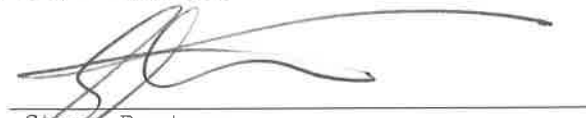
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Jill Gillmore

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Jeff Wamboldt

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Steve Bostrom

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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John Franco

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# FINANCE/ADMINISTRATION COMMITTEE

	Aye	Nay	Abstain	Excused
_____ Supervisor Terry W. Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ed Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DISTRIBUTION EASEMENT  
OVERHEAD AND UNDERGROUND**

Document Number

WR NO.      **4026484**              IO NO.    **5445**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **COUNTY OF KENOSHA**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land 12 feet in width being a part of the grantor's premises described as **Part of Block 36, Original Town of Southport**; said premises being located in the **Southeast 1/4 of Section 31, Township 2 North, Range 23 East**, City of Kenosha, Kenosha County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:  
We Energies  
PROPERTY RIGHTS & INFORMATION GROUP  
231 W. MICHIGAN STREET, ROOM A252  
PO BOX 2046  
MILWAUKEE, WI 53201-2046

See Next Page  
(Parcel Identification Numbers)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend overhead and underground utility facilities including: a pole, together with the necessary conductors, anchors, guy wires, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground, as deemed necessary by Grantee, for the distribution of electric energy, signals, television and telecommunications services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed by Grantee whenever it decides it is necessary so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to the initial installation of said facilities or to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

**Grantor:**

**COUNTY OF KENOSHA**

By \_\_\_\_\_

(Print name and title): \_\_\_\_\_

By \_\_\_\_\_

(Print name and title): \_\_\_\_\_

Personally came before me in \_\_\_\_\_ County, Wisconsin on \_\_\_\_\_, 2017,  
the above named \_\_\_\_\_, the \_\_\_\_\_  
and \_\_\_\_\_, the \_\_\_\_\_  
of the **COUNTY OF KENOSHA**, pursuant to a Resolution adopted by the County Board on \_\_\_\_\_,  
2017.

\_\_\_\_\_  
Notary Public Signature, State of Wisconsin

\_\_\_\_\_  
Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires \_\_\_\_\_

Parcel Identification Numbers:

12-223-31-454-014

12-223-31-454-013

12-223-31-454-005

This instrument was drafted by Tracy Zwiebel on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.





Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Parks

Department: Public Works

Proposal Summary (attach explanation and required documents):

Resolution to create an account to accept donations for the Division of Parks

Dept./Division Head Signature: \_\_\_\_\_



Date: 3/24/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_



Date: 3-24-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_



Date: 3/24/17

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: \_\_\_\_\_



Date: 3/29/17


# Kenosha



# County

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: Create an account in the Division of Parks budget to accept donations	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 <sup>nd</sup> Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 3/21/17	Date Resubmitted:
Submitted by: Matthew Collins	
Fiscal Note Attached <input checked="" type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Matthew Collins	Signature: 

WHEREAS, Kenosha County provides public parks for the enjoyment of nature, recreation and wholesome family activities; and

WHEREAS, from time to time there is the desire on the part of individuals, groups or units of government to gift, donate, or otherwise provide to the Kenosha County Park Division monetary or non-monetary assets; and

WHEREAS, it is helpful for the Parks Division to invite donations and recognize donors and sponsors; and

WHEREAS, recognizing that there are times where such gifts or donations, while appreciated, may have associated costs for which were not anticipated in the current year budget; and

WHEREAS, the purpose from these gifts or donations shall be used for parks operations and assets; and

WHEREAS, the County Board being proper stewards of the County's finances, wishes to ensure that such well-intended gifts do not result in significant adjustments of carefully planned and approved budgets; and

WHEREAS, the outcome of gifts or donations, net of any associated costs will not result in an increase in the tax levy; and

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors authorizes the Director of Parks to accept gifts or donations of non-monetary or monetary assets to authorize expenses for the Parks operations not to exceed the amount of \$25,000 for individual gifts or donations.

Division of Parks Donation Account

March 21, 2017

Page 2

Respectfully Submitted:


Committee:

Aye

Nay

Abstain

Excused

  
Dennis Elverman, Chairperson

☒☐☐☐

  
William Grady, Vice Chairperson

☐☐☐☐

  
John O'Day

☒☐☐☐

  
Jim Gillmore

☒☐☐☐

  
Jeff Wamboldt

☒☐☐☐

  
Steve Bostrom

☒☐☐☐

  
John Franco

☒☐☐☐☒☐☐☐

# FINANCE/ADMINISTRATION COMMITTEE

	Aye	Nay	Abstain	Excused
_____ Supervisor Terry W. Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ed Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Parks

Department: Public Works

Proposal Summary (attach explanation and required documents):

Resolution to address retirement of long time Park Superintendent (over 44 years of service) prior to year-end 2017.

Dept./Division Head Signature: 

Date: 3/23/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: 

Date: 3/23/17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: 

Date: 3/23/17

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: 

Date: 3/28/17

**KENOSHA COUNTY**  
**BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

Subject: <b>RESOLUTION TO HIRE A PARKS SUPERINTENDENT TO SUCCEED THE INCUMBENT PARKS SUPERINTENDENT</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 18, 2017		Date Resubmitted:	
Submitted By: Public Works and Finance Committees			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert J. Riedl		Signature: 	

**WHEREAS**, the Kenosha County Department of Public Works currently employs two Park Superintendents within its management structure, and

**WHEREAS**, Kenosha County has implemented a succession plan which permits hiring an incumbent's successor while the incumbent is still a County employee allowing for training and transfer of knowledge from the incumbent to the successor, and


**WHEREAS**, the Division has accepted the retirement notice of an existing Park Superintendent, and

**WHEREAS**, the Department of Public Works and Division of Parks has the financial resources necessary to employ a Parks Superintendent for the balance of fiscal year 2017, and

**WHEREAS**, the funding for this replacement position, approximately \$35,000 in salary and \$15,877 in benefits for a total of \$50,877 in 2017, is available in the existing budget and no new levy is required, and

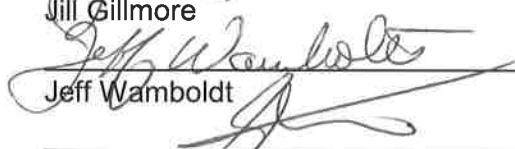
**NOW, THEREFORE, BE IT RESOLVED**, that the Kenosha County Department of Public Works, Division of Parks, be authorized to hire a replacement Parks Superintendent.

**PUBLIC WORKS COMMITTEE:**

  
Dennis Elverman, Chairman

  
Bill Grady, Vice-Chairman

  
Jill Gillmore

  
Jeff Wamboldt

  
Steve Bostrom

  
John O'Day

  
John Franco

Aye      No      Abstain

☒      ☐      ☐

☒      ☐      ☐

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☒      ☐      ☐

☒      ☐      ☐

☒      ☐      ☐

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**FINANCE/ADMINISTRATION COMMITTEE:**

\_\_\_\_\_  
Terry Rose, Chairman

\_\_\_\_\_  
Ron Frederick, Vice-Chairman

\_\_\_\_\_  
Daniel Esposito

\_\_\_\_\_  
Jeffrey Gentz

\_\_\_\_\_  
Edward Kubicki

\_\_\_\_\_  
Greg Retzlaff

\_\_\_\_\_  
Rick Dodge

Aye      No      Abstain

☐      ☐      ☐

☐      ☐      ☐

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☐      ☐      ☐

☐      ☐      ☐

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Parks

Department: Public Works

Proposal Summary (attach explanation and required documents):

Resolution authorizing Director of Parks to apply for grant funding from the Wisconsin Department of Natural Resources (WDNR) which will be used to make multiuse trail improvements in KD Park

Dept./Division Head Signature: \_\_\_\_\_



Date: 3/28/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_



Date: 3-30-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_



Date: 3/29/17

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: \_\_\_\_\_



Date: 3/30/17



# Kenosha



# County

## BOARD OF SUPERVISORS

### RESOLUTION NO. \_\_\_\_\_

Subject: Resolution authorizing Director of Parks to apply for grant funding from the Wisconsin Department of Natural Resources (WDNR) which will be used to make trail improvements in KD Park

Original ☒ Corrected ☐ 2<sup>nd</sup> Correction ☐ Resubmitted ☐

Date Submitted: 3/28/17

Date Resubmitted:

Submitted by: Matthew Collins

Fiscal Note Attached ☒

Legal Note Attached ☐

Prepared by: Matthew Collins

Signature:

WHEREAS, in 2016, Kenosha County Parks Division constructed a parkway, parking lots and storm water retention basins within KD Park; and

WHEREAS, these improvements were part of the overall master plan to improve KD Park; and

WHEREAS, the overall master plan to KD Park includes adding improvements to provide recreational amenities to the residents of Kenosha County; and

WHEREAS, WDNR Stewardship grant funding is available to fund the construction of a multiuse trail in KD Park; and

WHEREAS, the total estimated cost of the project is \$288,000, of which one half or \$144,000 will be Kenosha County match; and

WHEREAS, the funds to complete the project are included in the approved County budget; and

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors authorizes the Director of Parks to act on its behalf to submit an application to the WDNR for a Stewardship Grant, sign documents and take necessary action to undertake, direct and complete the approved project.

March 21, 2017  
Page 2

Respectfully Submitted:

Committee:

Aye

Nay

Abstain

Excused

  
Dennis Elverman, Chairperson

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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William Grady, Vice Chairperson

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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John O'Day

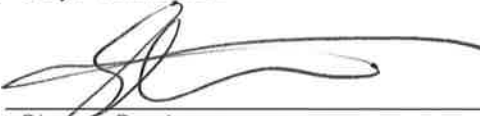
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Jill Gillmore

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Jeff Wamboldt

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Steve Bostrom

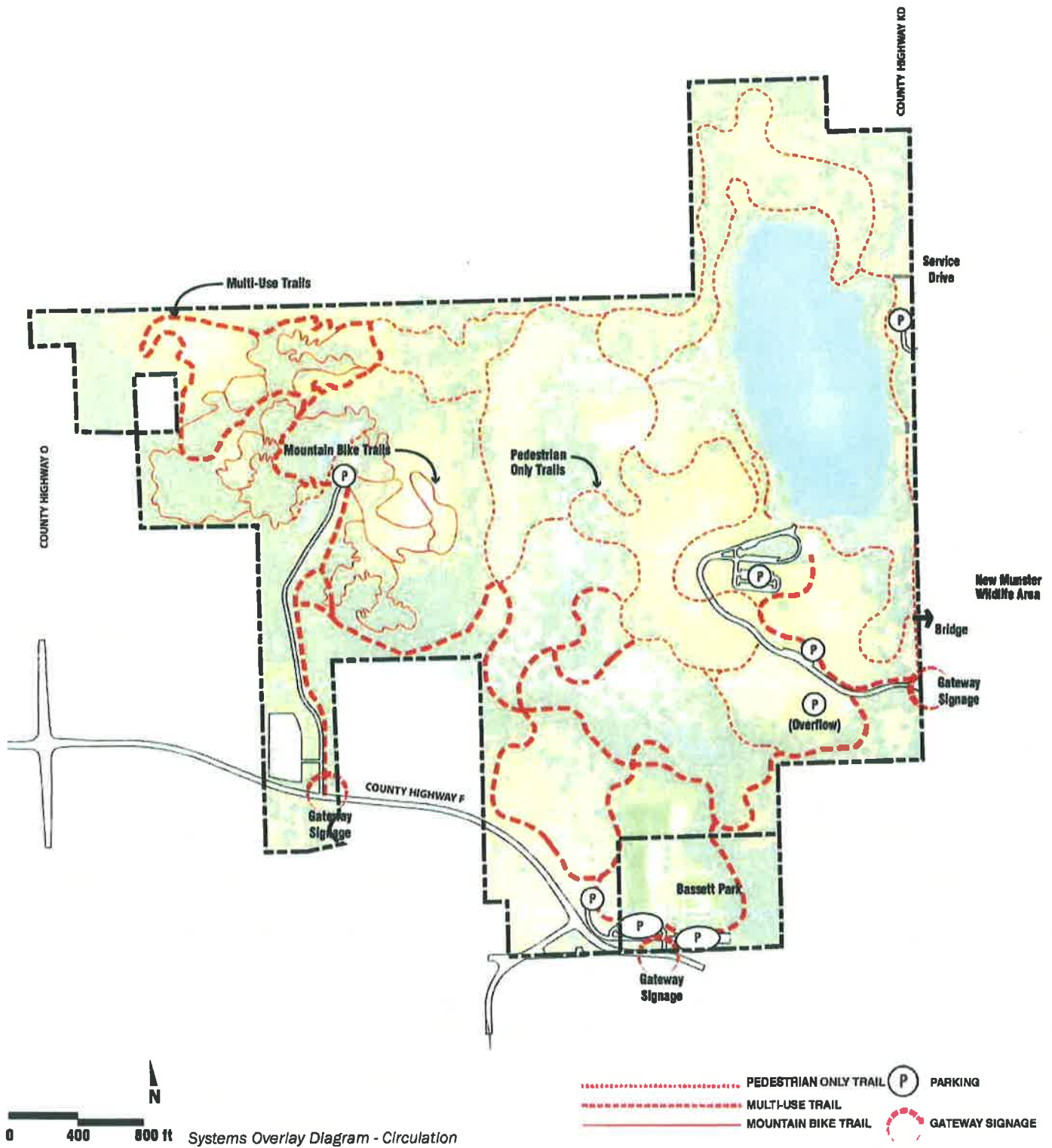
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John Franco

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**FINANCE/ADMINISTRATION COMMITTEE**

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Excused</b>
<hr/> <b>Supervisor Terry W. Rose, Chair</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>Supervisor Ronald J. Frederick, Vice-Chair</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>Supervisor Jeffrey Gentz</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>Supervisor Ed Kubicki</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>Supervisor Greg Retzlaff</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>Supervisor Daniel Esposito</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> <b>Supervisor Rick Dodge</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Parks

Department: Public Works

Proposal Summary (attach explanation and required documents):

Resolution authorizing Director of Parks to apply for grant funding from the Wisconsin Department of Natural Resources (WDNR) which will be used to make Phase II improvements in KD Park

Dept./Division Head Signature: 

Date: 3/28/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: 

Date: 3-30-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: 

Date: 3/29/17

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: 

Date: 3/30/17

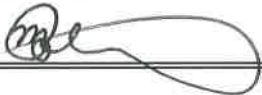
# Kenosha



# County

## BOARD OF SUPERVISORS

### RESOLUTION NO. \_\_\_\_\_

Subject: Resolution authorizing Director of Parks to apply for grant funding from the Wisconsin Department of Natural Resources (WDNR) which will be used to make trail improvements in KD Park	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 <sup>nd</sup> Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 3/28/17	Date Resubmitted:
Submitted by: Matthew Collins	
Fiscal Note Attached <input checked="" type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Matthew Collins	Signature: 

WHEREAS, in 2016, Kenosha County Parks Division constructed a parkway, parking lots and storm water retention basins within KD Park; and

WHEREAS, these improvements were part of the overall master plan to improve KD Park; and

WHEREAS, the overall master plan to KD Park includes adding improvements to provide recreational amenities to the residents of Kenosha County; and

WHEREAS, WDNR Stewardship grant funding is available to fund a restroom facility, parking lot and multiuse dock in KD Park; and

WHEREAS, the total estimated cost of the project is \$446,826.44, of which one half or \$223,413.22 will be Kenosha County match; and

WHEREAS, the funds to budget the project are included in the approved County budget; and

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors authorizes the Director of Parks to act on its behalf to submit an application to the WDNR for a Stewardship Grant, sign documents and take necessary action to undertake, direct and complete the approved project.

March 21, 2017  
Page 2

Respectfully Submitted:

Committee:

Aye

Nay

Abstain

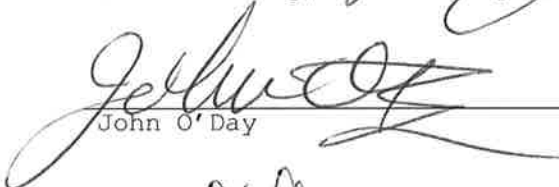
Excused

  
Dennis Elverman, Chairperson

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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William Grady, Vice Chairperson

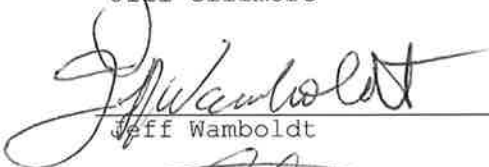
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John O'Day

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Jill Gillmore


<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Jeff Wamboldt

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Steve Bostrom

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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John Franco

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**FINANCE/ADMINISTRATION COMMITTEE:**

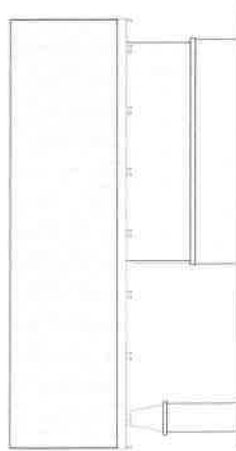
	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
<hr/> Terry Rose, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Ron Frederick, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



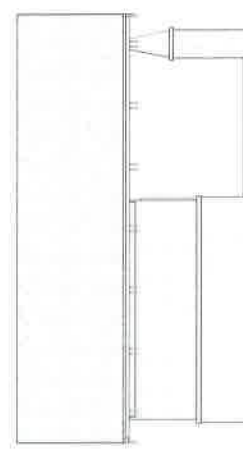
DATE	DESCRIPTION
10/1/10	100.00
10/2/10	200.00
10/3/10	300.00
10/4/10	400.00
10/5/10	500.00
10/6/10	600.00
10/7/10	700.00
10/8/10	800.00
10/9/10	900.00
10/10/10	1000.00



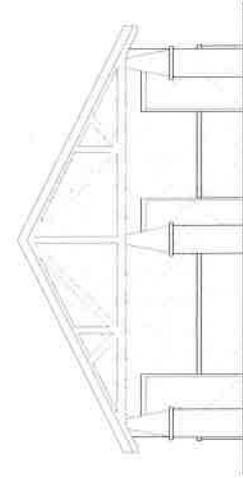
**1** Proposed Floor Plan - KD Park  
1/4" = 1'-0"



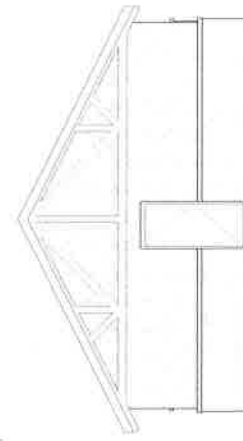
**2** KD Elevation - South  
1/4" = 1'-0"



**4** KD Elevation - North  
1/4" = 1'-0"



**5** KD Elevation - West  
1/4" = 1'-0"



**3** KD Elevation - East  
1/4" = 1'-0"

# KENOSHA COUNTY

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: RESOLUTION TO APPROVE THE APPOINTMENT OF LIEUTENANT DANIEL REILLY TO THE KENOSHA COUNTY TRAFFIC SAFETY COMMISSION			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: December 7, 2015		Date Resubmitted:	
Submitted By: Public Works/Facilities Committee Judiciary and Law Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Gary Sipsma		Signature:	

**WHEREAS**, pursuant to County Executive Appointment 2015/16-17, the County Executive has appointed Lieutenant Daniel Reilly to serve on the Kenosha County Traffic Safety Commission, and

**WHEREAS**, the Public Works/Facilities Committee has reviewed the request of the County Executive for confirmation of his appointment of the above named to serve on the Kenosha County Traffic Safety Commission and is recommending to the County Board the approval of this appointment,

**NOW, THEREFORE, BE IT RESOLVED** that the Kenosha County Board of Supervisors confirms the appointment of Lieutenant Daniel Reilly to the Kenosha County Traffic Safety Commission. Lieutenant Daniel Reilly's appointment shall be effective immediately and continuing until the 1st day of September 2018 or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. Lieutenant Daniel Reilly will serve without pay.

PUBLIC WORKS/FACILITIES COMMITTEE:

Aye   No   Abstain

\_\_\_\_\_  
Dennis Elverman, Chairperson

☐   ☐   ☐

\_\_\_\_\_  
William Grady, Vice-Chairperson

☐   ☐   ☐

\_\_\_\_\_  
Boyd Frederick, Secretary

☐   ☐   ☐

\_\_\_\_\_  
Michael Skalitzky

☐   ☐   ☐

\_\_\_\_\_  
John Poole

☐   ☐   ☐

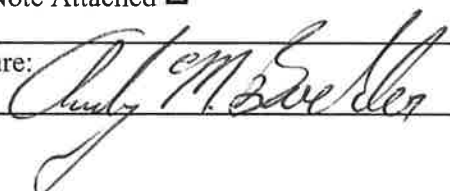
# Kenosha



# County

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: <b>REQUEST TO APPROVE THE APPOINTMENT OF LT. HORACE STAPLES TO SERVE ON THE KENOSHA COUNTY LAND INFORMATION COUNCIL</b>			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 18, 2017		Date Resubmitted:	
Submitted By: Planning, Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director - Division of Planning and Development		Signature: 	

WHEREAS, pursuant to County Executive Appointment 2016/17-49, the County Executive has appointed Lt. Horace Staples to serve on the Kenosha County Land Information Council; and


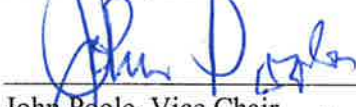
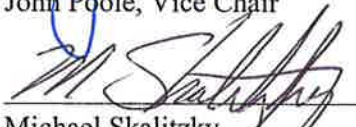
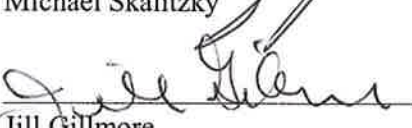
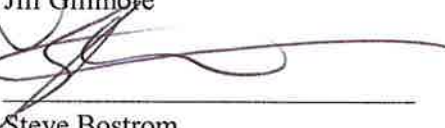
WHEREAS, the Planning, Development & Extension Education Committee of the Kenosha County Board of Supervisors has reviewed the request of the County Executive for confirmation of the above-named to serve on the Kenosha County Land Information Council and is recommending to the County Board the approval of the appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Lt. Horace Staples to the Kenosha County Land Information Council. Lt. Staples' appointment shall be effective immediately and shall continue until the 1<sup>st</sup> day of July 2020, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. Mr. Staples will serve without pay and will be succeeding Lt. Gil Benn.



Approved by:

PLANNING, DEVELOPMENT  
& EXTENSION EDUCATION  
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# COUNTY OF KENOSHA

## OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor

Kenosha, Wisconsin 53140

(262) 653-2600

Fax: (262) 653-2817

### APPOINTMENT 2016/17-49

#### RE: KENOSHA COUNTY LAND INFORMATION COUNCIL

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Lt. Horace Staples  
1000 55<sup>th</sup> Street  
Kenosha, WI 53140

to serve on the Kenosha County Land Information Council beginning immediately upon the confirmation of the County Board and continuing until the 1st day of July, 2020 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Lt. Staples will serve without pay.

Lt. Staples will be succeeding Lt. Gil Benn.

Respectfully submitted this 2<sup>nd</sup> day of March, 2017.

Jim Kreuser  
Kenosha County Executive

COUNTY OF KENOSHA  
OFFICE OF THE COUNTY EXECUTIVE  
JIM KREUSER

APPOINTMENT PROFILE  
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: HORACE JOSEPH STAPLES  
First Middle Last

Residence Address: 

Previous Address if above less than 5 years: NA

Occupation: KENOSHA COUNTY SHERIFF'S DEPT. LIEUTENANT  
Company Title

Business Address: 1000 - 55<sup>TH</sup> STREET, KENOSHA, WI 53140

Telephone Number: Residence  Business (262) 605-7900

Daytime Telephone Number: (262) 605-7903

Mailing Address Preference: Business ( ☒ ) Residence ( ☐ )

Email Address: horace.staples@kenosha.county.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ☐ ) No ( ☒ )

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

I AM A BOARD MEMBER / THESE ORGANIZATIONS: ST. MARK PARISH  
PASTORAL COUNCIL, SAINT JOSEPH CATHOLIC ACADEMY (SJCA) BOARD OF TRUSTEES,  
PRES. COUNTY CREDIT UNION, AND WI SPECIAL OLYMPICS LAW ENFORCEMENT  
TORCH RUN / ADJUNCT INSTRUCTOR GTC KENOSHA

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

OFFICER DOWN MEMORIAL MEMBER / INTERNATIONAL ASSOCIATION OF  
CHIEFS OF POLICE / ADJUNCT INSTRUCTOR

\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards  
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

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Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

EXPERIENCE IN PUBLIC RELATIONS (FORMER PIO) / ENROLLED  
IN ADVANCE DEGREE CLASSES

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Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

  
Signature of Nominee

02/22/2017  
Date

Please Return To: Kenosha County Executive  
1010 - 56th Street  
Kenosha, WI 53140

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(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_ Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_  
\_\_\_\_\_



## **HORACE J. STAPLES**

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### **CERTIFIED LAW ENFORCEMENT OFFICER / 1995 TO PRESENT**

**KENOSHA COUNTY SHERIFF'S DEPARTMENT – 1000 55<sup>TH</sup> STREET – KENOSHA, WI 53140 - (262) 605-5100 EXT. 7934**

July 25, 1995 - hired by the Kenosha Sheriff's Department, and graduated from the Police Academy, and after In-the-field training, assigned to 2<sup>nd</sup> shift patrol

1998 - Firearms Instructor, Field Training Officer, Hostage Negotiator, Bike Patrol, Honor Guard, and SWAT Member

2001 - promoted to Sergeant, assigned to the Patrol Division as a supervisor of 15-deputy sheriffs to second shift patrol

2003 - assigned to the Kenosha Sheriff's Administration Services Bureau as the Public Information Officer (PIO). Duties consist of public speaking, holding press conferences, regarding Kenosha Sheriff's Department Investigations, Sheriff's Neighborhood Watch; supervision of the School Resource Officers and grant writing.

2007 – reassigned to oversee Communications and Support Services of the Kenosha Sheriff's Administration Services Bureau. Duties consist of creating administrative budgets, automating departments documents, developing and implementing highly successful strategic plans, establishing inventory/purchasing control systems that gained accountability for \$3 million dollars in equipment.

2011 – reassigned as the Sergeant of Training of the Kenosha Sheriff's Administration Services Bureau. Duties include maintenance of sworn and non-sworn members of the Kenosha Sheriff's Department personnel training records, certifications, and seeking new training opportunities.

2013 - assigned to the Kenosha Sheriff's Department Field Operations Division as the Commander of the Kenosha Drug Operations Group (KDOG). Supervision of three Kenosha Sheriff's Detectives, three City of Kenosha Police Detectives, One Twin Lakes Police Detective, and One US DEA (Drug Enforcement Administration Special Agent), sworn in as a Kenosha Sheriff's Special Deputy. KDOG's mission is to investigate and arrest mid to high-level drug dealers/suppliers in Southeastern Wisconsin with a special focus on heroin/prescription drug abuse.

August 26, 2016 - promoted to the rank of Lieutenant, reassigned to the Kenosha Sheriff's Field Operations Division as the Director of Kenosha County Emergency Management

October 10, 2016 - assumption of command of Kenosha County Emergency Management

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1998 to present: A LESB (Law Enforcement Standards Bureau) Certified Firearms Instructor. teaching firearm classes at Gateway Technical College's Kenosha Campus. Teach Gateway Technical College's CCW (Concealed Carry Weapons) classes. 1998 - Range Officer at the Kenosha County Sheriff's Department. 1998 - joined the Kenosha County Sheriff's Tactical Response Team (SWAT), Positions held during tenure: Hostage Negotiator, Entry Team Operator, Assistant Commander, and at present, Executive Officer. Taught deputy sheriffs and police officers enrolled in Basic SWAT Schools, In-service training session on Immediate deployment for patrol officers, and contributed to several Kenosha Unified and County Schools crisis-plans.

2001 to present: Teaching Traffic Theory classes at the Kenosha and Racine campuses in Gateway Technical College's Criminal Justice Program. Taught Cultural Competency (formerly Diversity) sessions in the Gateway Law Enforcement Recruit Academy, Diversity training classes during In-service training sessions, and as a speaker for Kenosha County Personnel's HR Division's presentation on diversity. Participates in Gateway Technical College's Law Enforcement Recruit Academy Scenario Week as an evaluator, safety officer, and role-player.

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### **Community Service / 1996 to Present**

Serving and protecting the citizens of Kenosha County by volunteering on non-for profit boards such as President of the Board of Directors for the Kenosha County Credit Union, Saint Mark's Catholic Parish Pastoral Council (Past Chairperson), the LETR (Law Enforcement Torch Run) for Special Olympics Wisconsin's Selections Committee Chairperson, President of Spanish Center of Kenosha, Racine, and Walworth Counties (2011 defunded), a Saint Joseph Catholic Academy (SJCA) Board of Trustees Member, and Chairperson of the SJCA Education Committee.

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### **EDUCATION**

Lakeland UNIVERSITY (formerly Lakeland College), Sheboygan, WI

BACHELOR OF SCIENCE DEGREE, 1986

Major: Fitness and Health

Minor: Business Administration