



COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

NOTE: UNDER THE KENOSHA COUNTY BOARD OF RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SEC. 210(2) OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY ITEM SCHEDULED FOR THE FIRST OF TWO READINGS IS SUBJECT TO A MOTION TO SUSPEND THE RULES IN ORDER TO PROCEED DIRECTLY TO DEBATE AND VOTE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN.

NOTICE IS HEREBY GIVEN the **Regular County Board Meeting** of the Kenosha County Board of Supervisors will be held on Tuesday, the 19th day of September at **7:30PM.**, in the County Board Room located in the Administration Building. The following will be the agenda for said meeting:

- A. Call To Order By Chairwoman Breunig
- B. Pledge Of Allegiance
- C. Roll Call Of Supervisors
- D. Citizen Comments
- E. Announcements Of The Chairwoman
- F. Supervisor Reports
- G. OLD BUSINESS

Ordinance - Second Reading, Two Required

13. From The Planning, Development & Extension Education Committee An Ordinance Regarding Proposed Amendments To Chapter 14 Kenosha County Subdivision Control Ordinance

Documents:

[ORD SUBD CONTROL ORD REVISIONS.PDF](#)
[ORD SUBD CONTROL ORD.PDF](#)

- H. NEW BUSINESS

Ordinance - One Reading

14. From The Planning, Development & Extension Education Committee An Ordinance Regarding Dale P. And Donna M. Daniels (Owner), Requests An Amendment To The Adopted Land Use Plan Map For Kenosha County: 2035 (Map

54 Of The Comprehensive Plan) From "Farmland Protection" And "Non-Farmed Wetland" To "Farmland Protection", "Suburban-Density Residential" & "Non-Farmed Wetland", Town Of Brighton

Documents:

[ORD DANIELS CPA.PDF](#)

15. From The Planning, Development & Extension Education Committee An Ordinance Regarding Dale P. And Donna M. Daniels, Requests A Rezoning From A-1 Agricultural Preservation Dist. To A-1 Agricultural Preservation Dist. & R-2 Suburban Single-Family Residential Dist., Town Of Brighton

Documents:

[ORD DANIELS REZO.PDF](#)

16. From The Planning, Development & Extension Education Committee An Ordinance Regarding Neuendank Brighton Land Trust, Requests An Amendment To The Adopted Land Use Plan Map For Kenosha County: 2035 (Map 54 Of The Comprehensive Plan) From "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" To "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland", Town Of Brighton

Documents:

[ORD NEUENDANK CPA.PDF](#)

17. From The Planning, Development & Extension Education Committee An Ordinance Regarding Neuendank Brighton Land Trust, Requests A Rezoning From A-2 General Agricultural Dist. & C-1 Lowland Resource Conservancy Dist. To A-2 General Agricultural Dist., R-1 Rural Residential Dist. & C-1 Lowland Resource Conservancy Dist., Town Of Brighton

Documents:

[ORD NEUENDANK REZO.PDF](#)

18. From The Planning, Development & Extension Education Committee An Ordinance Regarding PDEEC Sponsored Shoreland Overlay Designation Parcels Owned By Neuendank Brighton Land Trust, Ronald Vanderwerff, And John E. And Denise S. Koenig, , Town Of Brighton

Documents:

[ORD SHORELAND OVERLAY DESIG.PDF](#)

Resolution - One Reading

36. From The Human Services Committee A Resolution To Approve The Appointment Of Tara Panasewicz To The Kenosha County Workforce Development Board

Documents:

[PANASEWICZ - KCWDB 2017.PDF](#)

37. From The Judiciary & Law Enforcement Committee A Resolution Regarding The 2014 Hazard Mitigation Grant

Documents:

[HAZARD MITIGATION GRANT.PDF](#)

38. From The Judiciary & Law And Finance & Administration Committees A Resolution Regarding FY2017 Law Enforcement Justice Assistance Grant (JAG) Award And Request To Sole Source The Vendor, Seiler, For The Trimble SX10 Station System

Documents:

[RES JAG GRANT AWARD.PDF](#)

39. From The Judiciary & Law Enforcement And Finance & Administration Committees A Resolution - HS - WEM/Public Private ICS/Preparedness Exercise Grant

Documents:

[RES HS-WEM PUBLIC PRVT ICS PREPAREDNESS EXERCISE.PDF](#)

40. From The Judiciary & Law And Finance & Administration Committees A Resolution Regarding Request Approval To Purchase One Full Body Security Scanning System For The Detentions Administration/Release Area Funded Using Proceeds Earned From The Sheriff's Inmate Commissary Fund And To Waive The Competitive Bidding Process For This Device

Documents:

[RES SHERIFF FULL BODY SCAN SYSTEM.PDF](#)

41. From The Planning, Development & Extension Education Committee A Resolution Regarding Dale P. And Donna M. Daniels (Owner), Requests An Amendment To The Adopted Land Use Plan Map For Kenosha County: 2035 (Map 54 Of The Comprehensive Plan) From "Farmland Protection" And "Non-Farmed Wetland" To "Farmland Protection", "Suburban-Density Residential" & "Non-Farmed Wetland", Town Of Brighton

Documents:

[RES DANIELS CPA.PDF](#)

42. From The Planning, Development & Extension Education Committee A Resolution Regarding Neuendank Brighton Land Trust, Requests An Amendment To The Adopted Land Use Plan Map For Kenosha County: 2035 (Map 54 Of The Comprehensive Plan) From "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" To "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland", Town Of Brighton

Documents:

[RES NEUENDANK CPA.PDF](#)

43. From The Planning, Development & Extension Education Committee A Resolution To Approve The Appointment Of Robert W. Merry To Serve On The Kenosha County Land Information Council

Documents:

[RES MERRY LAND INFO COUNCIL 09-2017.PDF](#)

44. From The Public Works & Facilities And Finance & Administration Committees A Resolution To Apply For Wisconsin Department Of Natural Resources (WDNR) Urban Forestry Grant Funding For The Purpose Of Developing A Savanna Restoration Plan For West End Park (KD Park)

Documents:

[RES WDNR PARKS.PDF](#)

45. From The Public Works And Facilities Committee A Resolution To Approve The Appointment Of Lieutenant Bill Beth To Serve On The Kenosha County Traffic Safety Commission, As The County Safety Coordinator

Documents:

[RESOLUTION 45.PDF](#)

46. From The Public Works & Facilities And Finance & Administration Committees A Resolution Regarding WE Energies Permanent Easement Request On County Owned Property (Lot 38) In The Camp Lakes Oaks Subdivision

Documents:

[RES WE ENERGIES CAMP LAKE OAKS.PDF](#)

47. From The Public Works & Facilities And Finance & Administration Committees A Resolution Regarding WE Energies Permanent Easement Request For Installation Of An Electric Service On The Kenosha County Detention Center Campus

Documents:

[RES WE ENERGIES KCDC.PDF](#)

I. COMMUNICATIONS

6. Communications From Andy M. Buehler Regarding Future Items Scheduled Before The Planning, Development & Extension Education Committee

Documents:

[10-11-2017 COMMUNICATIONS SIGNED.PDF](#)

J. Approval Of The September 5 2017 Minutes By Supervisor Goebel

K. Adjourn

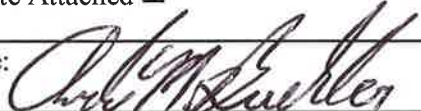
Kenosha



County

BOARD OF SUPERVISORS

ORDINANCE NO. _____

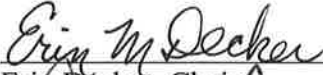
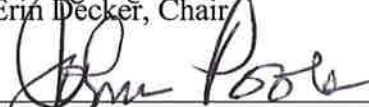
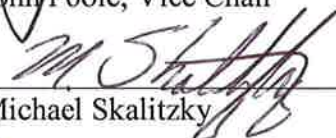

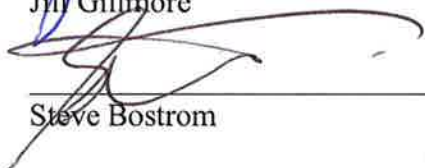
Subject: Proposed amendments to the Kenosha County Subdivision Control Ordinance in accordance with Section 236 and 703 of the Wisconsin State Statutes, in order to be in compliance with current language			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: August 15, 2017		Date Resubmitted:	
Submitted By: Planning Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

AN ORDINANCE TO AMEND CHAPTER 14 OF THE MUNICIPAL CODE OF KENOSHA COUNTY, WISCONSIN, WITH REFERENCE TO LAND DIVISIONS

NOW, THEREFORE BE IT RESOLVED that pursuant to the authority granted by Sections 59.692, 236.45, 281.31 and 703.115 of the Wisconsin State Statutes, the Kenosha County Board of Supervisors does hereby ordain that Chapter 14 of the Municipal Code of Kenosha County entitled "Kenosha County Subdivision Control Ordinance" be and hereby is changed by the following additions, deletions and amendments to read as set forth in the attached Exhibit A

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXECUTIVE SUMMARY

In response to a request from Kenosha County staff, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), has completed recommended amendments/revisions to Chapter 14, "Kenosha County Subdivision Control Ordinance," of the Municipal Code of Kenosha County, which would be retitled the "Kenosha County Land Division Ordinance."

Suggested updates to the land division ordinance reflect recommendations from the following plans:

- Adopted County and Town Comprehensive Plans
- SEWRPC's Model Land Division Ordinance

The update includes revisions to comply with current requirements of the following *Wisconsin Statutes*:

- Chapter 236, "Platting Lands and Recording and Vacating Plats"
- Chapter 383, "Private Onsite Wastewater Treatment Systems"
- Chapter 703, "Condominiums"

Also the suggested amendments include and ensure consistency with recommendations and requirements contained in the following:

- Adopted Town Comprehensive Plans
- Adopted Comprehensive Bike Plan for Kenosha County 2035
- County Highway Access Management Plans and Highway Width Map
- Chapter 11 of the **Municipal Code of Kenosha County**, "Multi-Jurisdictional Comprehensive Plan for Kenosha County 2015"
- Chapter 12 of the Municipal Code of Kenosha County, "General Zoning and Shoreland/Floodplain Zoning Ordinance"
- Chapter 15 of the **Municipal Code of Kenosha County**, "Sanitary and Private Sewage System Ordinance"
- Chapter 17 of the **Municipal Code of Kenosha County**, "Stormwater Management, Erosion Control and Illicit Discharge Ordinance"

Key revisions include those to the submittal, review, and approval process for subdivision plats, certified survey maps (minor land divisions), condominium instruments (including condominium plats), replats, and reconfigurations to comply with the provisions of Chapters 236 and 703 of the *Statutes*.

This draft amendment was prepared for review and approval by the Kenosha County Planning, Development and Extension Education Committee and subsequently for review and adoption by the Kenosha County Board of Supervisors, after holding a public hearing and considering a recommendation from the Committee.

KENOSHA COUNTY LAND SUBDIVISION ~~CONTROL~~ ORDINANCE

BEING

CHAPTER 14 OF THE MUNICIPAL CODE OF KENOSHA COUNTY

(Note: The following recommended revisions are denoted with an underline for additions and a ~~strikeout~~ for deletions.)



ORIGINAL ADOPTION DATE

9/21/1971

REVISION DATE

Includes amendments adopted through _____, 2017

NOTE: The Kenosha County Land Division Ordinance may be amended by Kenosha County Board of Supervisors at any time. Please contact the County Zoning Administrator to verify zoning regulations in effect on your property.

Inquiries about this Ordinance may be directed to:
Kenosha County Division of Planning and Development
19600 75th Street, Suite 185-3
Bristol, WI 53104
Phone Number: (262) 857-1895
Facsimile Number: (262) 857-1920

Assistance provided by:
Southeastern Wisconsin Regional Planning Commission
(262) 547-6721
www.sewrpc.org

PRELIMINARY DRAFT

PRELIMINARY DRAFT

SECTION I. INTRODUCTION

14.01-12 TITLE

This ~~Ordinance~~ shall be known as, ~~referred to, or cited as~~ the "LAND SUBDIVISION CONTROL ORDINANCE, KENOSHA COUNTY, WISCONSIN," ~~and is referred to as the "Ordinance" in this Chapter.~~

14.01-21 AUTHORITY

~~The regulations of this Ordinance are adopted under the authority granted by Sections 59.692971(3), 144.26, and 236.45, 281.31, and 703.115 of the Wisconsin Statutes and amendments thereto; and pursuant to this authority the County Board of Supervisors of the County of Kenosha do ordain as follows:~~

14.01-3 PURPOSE

The purpose of this ~~Ordinance~~ is to regulate and control the division of land within the unincorporated areas of Kenosha County in order to promote and protect the public health, safety, morals, prosperity, aesthetics and general welfare of the County.

14.01-4 INTENT

It is the general intent of this ~~Ordinance~~ to regulate the division of land so as to:

- (a) ~~Promote~~Obtain the ~~Wise~~ Use, conservation, protection, and proper development of the County's soil, water, wetland, woodland, and wildlife resources, and to achieve a balanced relationship~~attain a proper adjustment of~~ between land use and development to the supporting and sustaining natural resource base;
- (b) **Lessen** ~~e~~Congestion in the streets and highways;
- (c) Provide Proper Ingress to and egress from development sites;
- (~~d~~e) **Further the** ~~Orderly~~ L**ayout** and appropriate use of land;
- (e) Avoid the Harmful Effects of premature division or development of land;
- (~~f~~d) **Secure** ~~s~~Safety and Resiliency from disastrous storms, fire, flooding~~panic~~, water pollution, disease, and other hazards~~dangers to help minimize expenditures for disaster relief and mitigation projects;~~
- (~~g~~e) **Provide** ~~a~~A**dequate** I**light, and air, and water;**
- (~~h~~f) **Prevent the** ~~Overcrowding~~ of land;
- (~~g~~) ~~Avoid undue concentration of population;~~
- (~~h~~) **Facilitate** ~~a~~A**dequate** p**rovision** for housing, transportation, bicycling, pedestrian/recreation ways, water, sewerage, stormwater management, schools, parks, playgrounds, and other public facilities and services~~requirements;~~
- (j) Further the Sustainability of the County and local communities by accommodating green development and infrastructure;

- ~~(i) Secure safety from flooding, water pollution, disease, and other hazards;~~
- ~~(j) Prevent flood damage to persons and properties and minimize expenditures for flood relief and flood control projects;~~
- (k) **Prevent and eControl eErosion**, sedimentation, and other pollution of surface and subsurface waters;
- (l) **Preserve nNatural vVegetation** and cover to the extent practicable, and promote the natural beauty of the eCounty and towns;
- (m) Preserve the Distinct Character of hamlets, urban neighborhoods, or rural agricultural areas, as appropriate;
- ~~(n) Restrict bBuilding sSites on floodlands, shorelands,~~ areas covered by poor soils; or in other areas poorly suited for development;
- ~~(o) Facilitate the fFurther dDivision~~ of larger tracts into smaller parcels of land in accordance with adopted comprehensive plans;
- ~~(p) Ensure aAdequate lLegal dDescription~~ and proper survey monumentation of ~~sub~~divided land;
- ~~(q) Provide for the aAdministration~~ and enforcement of this eOrdinance;
- ~~(r) Provide pPenalties~~ for its violation; and
- ~~(s) Implement those mMunicipal~~, county, watershed, or regional comprehensive plans or their components adopted by the eCounty and towns; and ~~in general, to~~ facilitate enforcement of eCounty and town development standards as set forth in ~~the~~ adopted regional, ~~and~~ eCounty and town comprehensive plans, adopted plan components, the County zoning ordinance, town building codes and land divisions ordinances, the County bicycle plan and highway access management plans adopted by Kenosha County, and the and the highway width map prepared by Kenosha County Division of Highways.

14.01-5 ABROGATION AND GREATER RESTRICTIONS

It is not intended by this eOrdinance to repeal, abrogate, annul, impair, or interfere with any existing easements, covenants, deed restrictions, agreements, rules, regulations or permits previously adopted or issued pursuant to law. However, where this eOrdinance imposes greater restrictions and such restrictions do not contravene rights under law, the provisions of this eOrdinance shall govern, except that this Ordinance may not modify in a more restrictive way time limits, deadlines, notice requirements, or other provisions of Chapter 236 of the Wisconsin Statutes that provide protections for a subdivider in accordance with Section 236.45(2)(ac).

14.01-6 INTERPRETATION

~~In their interpretation and application, t~~The provisions of this eOrdinance shall be interpreted to be minimum requirements and shall be liberally construed in favor of the eCounty and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

14.01-7 SEVERABILITY AND NON-LIABILITY

- (a) Severability. If any section, provision or portion of this eOrdinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this eOrdinance shall not be affected thereby.
- (b) Non-Liability. The eCounty does not guarantee, warrant, or represent that only those areas designated as flood plainslands on plats and certified survey maps will be subject to periodic inundation and that those soils listed as being unsuited for specific uses are the only unsuited soils within the eCounty and thereby asserts that there is no liability on the part of the County bBoard ~~of supervisors~~, its agencies or agents, or employees for flooding problems, sanitation problems, or structural damages that may occur as a result of reliance upon, and conformance with, this eOrdinance.

14.01-8 REPEAL

All other ordinances or parts of ordinances of the eCounty inconsistent or conflicting with this eOrdinance, to the extent of the inconsistency only, are hereby repealed.

14.01-9 EFFECTIVE DATE

This eOrdinance and amendments thereto shall be effective after a public hearing, adoption by the eCounty bBoard of sSupervisors, and publication or posting as required~~provided~~ by law.

SECTION II. GENERAL PROVISIONS

14.02-1 JURISDICTION

Jurisdiction of these regulations shall include all unincorporated lands and waters within Kenosha County, Wisconsin.

14.02-~~210~~ APPLICABILITY ~~TO PENDING PRELIMINARY SUBDIVISION PLATS OR CERTIFIED SURVEY MAPS~~

All proposed land divisions, except those exempted in accordance with Sections 14.02-2(d) and (e), shall be subject to the affected town and County review and approval in which the town and County shall approve, approve with conditions and/or deed restrictions, or reject proposed plats and certified survey maps.

(a) **Subdivision.** Any division of land within the unincorporated areas of the County that results in a subdivision as defined in Section XI shall be, and any other division of land may be, surveyed and a plat of such division approved and recorded pursuant to the provisions of Section V of this Ordinance and Chapter 236 of the Wisconsin Statutes.

(b) **Minor Land Division.** Any division of land within the unincorporated areas of the County that results in a minor land division as defined in Section XI shall be surveyed, and a certified survey map of such division approved and recorded as required by Section VI of this Ordinance and Chapter 236 of the Statutes.

(c) **Condominiums.** Any development within the unincorporated areas of the County that creates a condominium as defined in Section XI shall be surveyed and a condominium plat thereof approved and recorded pursuant to the provisions of Section 14.03-10 of this Ordinance and Chapter 703 of the Statutes. Any condominium that creates a new lot, parcel, or outlot shall also comply with the requirements of Chapter 236 of the Statutes and the requirements of this Ordinance as applicable to land divisions. It is the express intent of this Ordinance to regulate condominiums having one or more principal structures on any parcel or lot, except condominium conversions in existing structures where no additional units are being developed, provided such conversions comply with Chapter 703 of the Statutes. In no case shall the maximum number of units in a condominium exceed the maximum number of residential lots or dwelling units the same parcel or lot could have accommodated under the County zoning ordinance if the parcel or lot had been conventionally divided or developed.

(d) **The pProvisions of this Ordinance,** as it applies to divisions of tracts of land into less than ~~five~~(5) parcels or lots, shall not apply to:

1. Transfer of interest in land by will or pursuant to court order.

2. Leases for a term not to exceed ~~ten~~10 years, mortgages, or easements.

~~4.3.~~ Sale or exchange of parcels of land between owners of adjoining property, subject to County review and approval for compliance with the standards in this Ordinance and County zoning requirements, if additional lots are not thereby created and the lots resulting are not reduced below the minimum size required by these regulations, the eCounty zoning ordinance, or other applicable laws or ordinances. ~~Where lots are to be sold in fee simple absolute for recreational vehicles and/or campgrounds the provisions~~

~~of this ordinance shall apply except as provided in the Kenosha County Zoning Ordinance #39 Section VII(8) and further Section XII(9).~~

(e) All of the Following Specific Uses and activities are exempted from this Ordinance:

1. Cemetery plats made under Section 157.07 of the Wisconsin Statutes.
2. Assessors' plats made under Section 70.27 of the Statutes; however, assessors' plats shall comply with Sections 236.151(1)(a) to (g), and 236.20(1) and (2)(a) to (e) of the Statutes, unless waived under Section 236.20(2)(L).
3. Public transportation project plats made under Section 84.095 of the Statutes.
4. Sale or exchange of parcels of public utilities or railway rights-of-way to adjoining property owners if the town board and the County zoning committee approve such sale or exchange on the basis of applicable local and County ordinances or the provisions of Chapter 236 of the Statutes.

(The following was moved to Section 14.02-10: “~~The provisions of the ordinance shall not apply to preliminary subdivision plats or certified survey maps which have been filed with the zoning administrator prior to the effective date of this ordinance.~~”)

14.02-32 COMPLIANCE

No person, firm, or corporation shall divide any land, unless specifically exempted under the Ordinance, located within the jurisdictional limits of these regulations and which results in a subdivision, minor land subdivision, condominium, or ~~a replat~~ as defined herein; ~~and~~ no such subdivision, minor land subdivision, condominium, or replat shall be entitled to recording; and, no street shall be laid out or improvements made to land without compliance with all requirements of this ~~e~~Ordinance and the following:

(a) Provisions of Chapters 236, of the Wisconsin Statutes for proposed land divisions.

~~(a)(b)~~ Provisions of Chapter 703 of the Statutes for proposed condominiums.

(c) All ~~a~~Applicable ~~L~~ocal and ~~e~~County ~~r~~egulations, including zoning, land division, erosion and stormwater management, sanitary, building, and official mapping ordinances.

(d) Comprehensive Plans or plan components ~~of such plans prepared by state, regional, county, or municipal agencies duly~~ adopted by the ~~e~~County or town boards ~~of supervisors~~.

(e) Rules of the Wisconsin Department of ~~Safety~~Health and ~~Professional~~Social Services, Division of Health, regulating lot size and lot elevation for proper sanitary conditions if any the land/lot or unit to be subdivided is not served by a public sewer and provisions for such service have not been made.

~~(b)(f)~~ Rules of Wisconsin Department of Transportation, Division of Highways and the Kenosha County Division of Highways relating to provision for the safety of entrance upon and departure from County and State trunk highways or connecting highways or streets and for the preservation of the public interest and investment in suchthe highways system if the land owned or controlled by the subdivider abuts on a ~~s~~State or County trunk highway or connecting highway or street.

~~(e)(g) Rules of the Wisconsin Department of Natural Resources, Division of Environmental Protection Rules~~ setting water quality standards preventing and abating pollution; ~~regulating on-site soil absorption (septic tank) sewage disposal systems,~~ and regulating development within flood~~plainland, wetland,~~ and shoreland areas.

~~(h) Rules of the U.S. Army Corps of Engineers and U.S. Environmental Protection Agency.~~

~~(i) All Other applicable ordinances and State and Federal regulations.~~

14.02-46 LAND SUITABILITY

Lands shall not be divided that are determined to be unsuitable for such use by the eCounty zoning committee or town board for reason of flooding, inadequate drainage, adverse soil or rock formation, unfavorable topography, or any other feature likely to be harmful to the health, safety, or welfare of the future residents or occupants of the proposed land division, or the County or town, or poses an imminent harm to the environment. In addition:

~~(a) Floodplainslands.~~

1. Lots served by public sanitary sewerage facilities shall contain at least the minimum required lot area, as specified in the County zoning district regulations, outside of the 1 percent annual probability (100-year recurrence interval) flood as identified by the Federal Emergency Management Agency (FEMA) and be contiguous to lands outside of the floodplain limits. Where such data is not available, the floodplain elevation shall be determined by a professional engineer or professional land surveyor and the sealed documents be reviewed and approved by the County engineer.

~~1.2. No L~~ots of one (1) acre or less in area served by a private onsite wastewater treatment system (POWTS) shall contain at least 40,000 square feet of land outside of the 1 percent annual probability flood.~~include floodlands as identified by FEMA. All lots more than one (1) acre and where a lot is partially within a floodplain may utilize that portion of the lot in the floodplain to meet the area requirement of the ordinance provided that at least 50 percent% of the minimum lot area requirements are and be contiguous to lands and outside of the floodplain limits. (9/1/84) Where such data is not available, the floodplain elevation shall be determined by a professional engineer or professional land surveyor and the sealed documents be reviewed and approved by the County engineer.~~

3. Undeveloped lands that access or would access existing streets located within the 1 percent annual probability floodplain may not be subdivided for residential, commercial, manufacturing, or institutional uses unless an alternative access is provided to streets located outside of such floodplain or meet the provisions of Section 14.08-4(j) of this Ordinance or the floodplain provisions in the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance.

~~(b) Shorelands shall not be divided into building sites which are to be served by deep soil absorption waste disposal systems except as provided for in the County Floodland and Shoreland Sanitary Ordinance.~~

~~(be) Lands made, a~~ltered, or f~~filled with non-earth materials~~within the last ten (10) years shall not be divided into building sites which are to be served by POWTS~~soil absorption waste disposal systems except where soil tests performed by a certified soil tester clearly show that the soils are suited to such use. Soil reports shall include, but need not be limited~~

to, an evaluation of soil permeability, depth to bedrock, soil compaction and depth to groundwater or seasonal water table determined by using redoximorphic features or other methods approved by the governing agencies having jurisdiction. To accomplish this purpose, a minimum of one test per acre shall be made initially where in situ soils or altered sites dictate such frequency. The town or County does not guarantee, warrant, or represent that the required samples represent conditions on an entire property and thereby asserts that there is no liability on the part of the town or County board, its agencies, agents, or employees for sanitary problems or structural damages that may occur as a result of reliance upon such tests.

The POWTS evaluation requirements specified herein shall be followed and any additional relevant requirements specified in Chapter 15, "Kenosha County Sanitary Code and Private Sewage System Ordinance.

- (c) **A Soil and Site Evaluation** shall be required, or an evaluation as determined by the POWTS regulatory staff (i.e. County Sanitarian), for any lands proposed to be divided that contain an existing POWTS installed before July 1, 1980, and/or is intended to continue operation in order to establish and designate a replacement area for a future POWTS, other than or except a holding tank. The evaluation report shall include a soil test at or near the existing POWTS.

Such existing POWTS, including holding tanks, that will continue to serve an existing structure and is a part of or a remnant parcel of a subdivision plat or certified survey map shall be evaluated by a Wisconsin licensed master or master restricted service plumber or POWTS inspector to document compliance with the requirements of Chapter SPS 383 of the Wisconsin Administrative Code. The evaluator shall provide to the Sanitarian a written report regarding its compliance. Any POWTS found not to be in compliance with Chapter 383 or other sections or chapters of the Wisconsin Administrative Code governing POWTS shall be in violation of Chapter 15 of the County municipal code and must have a Sanitary Permit issued for a replacement POWTS prior to or at the time of application submittal to the County for a land division approval. The County will issue orders and require the owner/subdivider to enter into an installation agreement with the County as part of the land division application. The owner/subdivider must install the permitted replacement POWTS within one (1) year from the date of Sanitary Permit issuance. The use of holding tanks to serve proposed land divisions for new residential development is prohibited in accordance with the provisions in Chapter 15 of the County municipal code.

- (d) **Lands Having a Slope** of 12 percent or more may be required by the County zoning committee or town board to be maintained in natural open uses. ~~Each lot~~ shall have ~~fifty (50) percent of at least~~ its minimum required lot area; or 20,000 square feet, whichever is less, in slopes of less than ~~twelve (12)~~20 percent. Proposed POWTS area shall have slopes of 25 percent or less and, if the absorption area for POWTS contains slopes exceeding 18 percent, there shall be sufficient available area for both a primary and replacement POWTS absorption area. Where in situ soils exist and land slope reduction or modification (i.e. shaping, grading, cutting, filling, or other alteration from existing conditions) is proposed in the POWTS area, a soil test (morphological evaluation) shall be conducted to determine that sufficient suitable in situ soils remain for a proposed inground or subsurface POWTS system. The proposed use of pretreatment devices for POWTS shall not be allowed as an alternative or used in lieu of meeting the in situ soil standards stated in this Ordinance. The slope and altered area shall provide sufficient topography alteration to prevent surface or

subsurface water ponding which may adversely affect the POWTS performance. Surface designed POWTS may be prohibited on such described soils.

- (e) **Lands ~~h~~Having ~~h~~Bedrock** within ~~seven~~ (7) feet of the natural undisturbed surface shall not be divided into building sites to be served by POWTSsoil absorption sewage disposal systems, unless the sites are compliant with standards set forth in Chapter 15 of the County municipal code, Chapters SPS 383, 384, and 385 of the Wisconsin Administrative Code, and the Wisconsin Department of Safety and Professional Services (SPS) most recent edition of POWTS design component manuals. The minimum depth of suitable soil over bedrock must comply with the specifications set forth in Table 383.44-3 of Chapter SPS 383, or any amendments or replacements thereto. The depth of soil required over bedrock will be dependent on soil texture, soil structure, and the quality of the influent entering the proposed soil dispersal area. The land division layout shall permit the infiltrative surfaces of dispersal cells to be located at least 36 inches above bedrock.
- (f) **Lands ~~h~~Having Permanent ~~g~~Ground-water and/or Seasonal Water Table** (as determined by redoximorphic features or other approved methodology) within ~~seven~~ (7) feet of the natural undisturbed surface shall not be divided into building sites to be served by POWTSsoil absorption sewage disposal systems unless the sites are compliant with standards set forth in Chapter 15 of the County municipal code, Chapters SPS 383, 384, and 385 of the Wisconsin Administrative Code, and the SPS most recent edition of POWTS design component manuals. The minimum depth of unsaturated soil above seasonal groundwater must comply with the specifications set forth in Table 383.44-3 of Chapter SPS 383, or any amendments or replacements thereto. The land division layout shall permit the infiltrative surfaces of dispersal cells to be located at least 36 inches above the highest groundwater elevation as estimated utilizing soil redoximorphic features. At least 6 of the 36 inches of soil separation required shall be comprised of an in situ soil type for which soil treatment capability is credited under the aforereferenced Table. Seasonal soil saturation shall be assumed to reach the ground surface where redoximorphic features are present within 4 inches of the bottom of the "A" horizon. Soils meeting this "A + 4" criteria shall contain at least in situ soil formed in place, as described above, and at least 4 inches of unmottled soil of a "B", "E", or "C" soil characteristic horizon directly below the in situ "A" horizon or non-redoximorphic features.
- (g) **Land Covered by Soils ~~h~~Having Coarse Textures** such as sand, coarse sand, loamy sand, and loamy coarse sand with more than 35 percent coarse fragment content shall have "described" soils of 5 or more feet below proposed POWTS elevation. The described soils shall not contain limiting characteristics other than coarse fragment quantity to be deemed acceptable for POWTS. When at surface POWTS are proposed on the aforementioned soils and soil conditions, the in situ surface soils must remain unaltered to preserve site suitability for accommodating a POWTS. ~~a~~ A percolation rate slower than ~~sixty (60)~~ 120 minutes per inch or a soil load rate of less than 0.20 gallons per square foot per day shall not be divided into building sites to be served by POWTSsoil absorption sewage disposal systems unless compliance with Chapter 15 of the County municipal code, Chapters SPS 383, 384, and 385 of the Wisconsin Administrative Code, and the SPS most recent edition of POWTS design component manuals can be demonstrated. The use of pretreatment devices in a POWTS design to make a proposed land division site suitable for POWTS in lieu of the site meeting the abovementioned soil standards shall be prohibited.
- (h) ~~The following soil types, as shown on the operational soil survey maps prepared by the U.S. Department of Agriculture, Soil Conservation Service for the Southeastern Wisconsin Regional Planning Commission, which have very severe limitations, may be included in~~

~~building sites provided such building sites contain not less than 20,000 square feet of soils suitable for building construction and installation of an on-site soil absorption sewage disposal system.~~

- (hi) ~~Lands d~~**Drained** by farm drainage tile or farm ditch systems shall not be divided into building sites to be served by ~~POWTS on-site soil absorption sewage disposal systems unless compliance with Chapter 15 of the County municipal code, Chapters SPS 383, 384, and 385 of the Wisconsin Administrative Code, and the SPS most recent edition of POWTS design component manuals can be demonstrated.~~
- (ij) ~~The e~~**County z**~~Zoning e~~**Committee or town board**, in applying the provisions of this ~~s~~**Section**, shall in writing recite the particular facts upon which it based~~s~~ its conclusion that the land is not suitable for a proposed use and afford the subdivider an opportunity to present evidence ~~in rebuttal to such finding of~~**regarding such** unsuitability if he so desires. Thereafter, the ~~county zoning e~~**County zoning e****Committee or town board** may affirm, modify, or withdraw its determination of unsuitability.

14.02-~~53~~ DEDICATION, ~~AND~~ RESERVATION, AND PROTECTION OF LANDS

- (a) **Streets, Highways, and Drainageways.** Whenever a ~~land division encompasses~~**tract of land to be subdivided embraces** all or any part of a street, highway, drainageway, other public way, or public access to navigable lakes, ~~rivers,~~ or streams, which has been designated in the adopted ~~regional and e~~**County or town** comprehensive plans or adopted plan components or on the highway width map of Kenosha County, said public way shall be made a part of the plat ~~or certified survey map~~ and dedicated or reserved, ~~as determined by the County or town,~~ by the subdivider in the locations and dimensions indicated on said plans or map and as set forth in ~~s~~**Section VII** of this ~~e~~**Ordinance**.
- (b) **Park and School Sites.** ~~Park, playground, and school sites shall be dedicated or reserved in accordance with Section 14.07-11~~ Whenever a ~~tract of land to be subdivided embraces all or any part of a proposed public playground, park, school site, open space site, or other public land, other than streets, highways, drainageways, other public ways or public access to navigable lakes or streams designated in the adopted regional and county comprehensive plans or adopted plan components of Kenosha County, or other adopted municipal plan, these proposed public lands shall be made a part of the plat. The subdivider shall reserve such proposed public lands for a period not to exceed three (3) years, unless extended by mutual agreement, for purchase by the public agency having jurisdiction.~~
- (c) **Protection of Open Space.** ~~Whenever tract of land to be subdivided encompasses~~**embraces** all or any part of ~~open space lands, as defined in Section XI, such open space land shall be protected. Acceptable means of protection shall include, but not be limited to, the following: existing floodlands, such floodlands shall be made a part of the plat. Floodlands included within a subdivision plat shall be included within lots, or reserved for acquisition as provided above, or if approved by the county zoning committee, shall be reserved in perpetuity for the recreational use of the future residents of the land to be divided.~~
1. Reservation or dedication to the town, County, or State.
 2. Donation to a nonprofit conservation organization.
 3. Conservation easement.

4. Deed restriction or restrictive covenant. Common open space to be permanently preserved shall be protected by providing a deed restriction or restrictive covenant that prohibits any land division or development of said open space, except limited recreational amenities as approved by the agency or organization having jurisdiction.

14.02-6

HOMEOWNER AND CONDOMINIUM ASSOCIATIONS

Common areas or facilities within a land division or condominium shall be held in common ownership as undivided proportionate interests by the members of a homeowners or condominium association, subject to the provisions set forth herein. The homeowners or condominium association shall be governed according to the following:

- (a) **The Subdivider** shall provide the town and County with a description of the homeowners or condominium association, including its bylaws, and all documents governing maintenance requirements and use restrictions for common areas and facilities. These documents shall be subject to review by the town and County.
- (b) **The Association** shall be established by the owner or applicant and shall be operating prior to the sale of any lots or units in the subdivision or condominium.
- (c) **Membership** in the association shall be mandatory for all purchasers of lots therein and their successors and assigns.
- (d) **The Association** shall be responsible for maintenance and insurance of common areas and facilities.
- (e) **A Land Stewardship Plan** for any common open space to be retained in a natural state shall be included in the submittal of association documents.
- (f) **The Members** of the association shall share equitably the costs of maintaining, insuring, and operating common areas and facilities.
- (g) **The Association** shall have or hire adequate staff to administer, maintain, and operate common areas and facilities.
- (h) **The Subdivider** shall arrange with the town assessor a method of assessment of any common areas and facilities, which will allocate to each lot or unit within the subdivision or condominium a share of the total assessment for such common areas and facilities.
- (i) **The Town or County** may require that it receive written notice of any proposed transfer of common areas or facilities by the association or the assumption of maintenance of common areas or facilities. Such notice shall be given to all members of the association and to the town and County at least 30 days prior to such transfer.
- (j) **In the Event** that the association established to own and maintain common areas and facilities, or any successor organization thereto, fails to properly maintain all or any portion of the aforesaid common areas or facilities, the town or County may serve written notice upon such association setting forth the manner in which the association has failed to maintain the aforesaid common areas and facilities. Such notice shall set forth the nature of corrections required and the time within which the corrections shall be made. Upon failure to comply within the time specified, the association, or any successor

association, shall be considered in violation of this Ordinance, in which case the town or County shall have the right to enter the premises and take the needed corrective actions. The costs of corrective actions by the town shall be assessed against the properties that have the right of enjoyment of the common areas and facilities.

14.02-74 IMPROVEMENTS

~~(a)~~ Before approval of any final plat or, where applicable, certified survey map located within the unincorporated areas of the ~~e~~County, the subdivider ~~shall~~may install street, utility and other public improvements as ~~are~~ hereinafter required, provided the town board concurs with and requires said improvements pursuant to section 14.08-1 through 14.08-14 of this ordinance. In the alternative, if such improvements are not installed as required ~~by~~at the time that the final plat or certified survey map is submitted for approval, the subdivider shall, before recording of the final plat or certified survey map, enter into a ~~development agreement~~contract with the ~~town, which may include required eCounty improvements, or town or both~~ agreeing to install the required improvements, and shall file with said ~~agreement~~contract a bond or letter of credit with good and sufficient surety meeting the approval of the ~~town~~ attorney ~~for the contracting municipality~~ or a certified check in an amount equal to the estimated cost of the improvements. ~~S~~said estimate ~~shall~~to be made by the ~~town and, if applicable, eCounty engineerzoning committee or town board or both~~, as a guarantee that such improvements, will be completed by the subdivider or his or her subcontractors not later than the dates set forth in the development agreement ~~one year from the date of recording of the plat~~ and as a further guarantee that all obligations to subcontractors for work on the development are satisfied. In addition:

~~(ab)~~ Contracts and contract specifications for construction of street and utility improvements within public street rights-of-way, as well as ~~C~~contractors and subcontractors providing such work, who are to be engaged in the construction of street and utility improvements on dedicated street rights-of-way shall be subject to the approval of the ~~T~~town ~~B~~board.

~~(be)~~ Governmental uUnits to which these bond and contract provisions apply may file, in lieu of said contract and bond, a letter from officers authorized to act on their behalf agreeing to comply with the provisions of this ~~s~~Section.

~~(ce)~~ Survey mMonuments. Before final approval of any plat or certified survey map, the subdivider shall ~~cause~~install survey monuments to be installed~~placed~~ in accordance with the requirements of ~~Section~~Chapter 236.15 of the Wisconsin Statutes and as may be required by the town board. ~~(e)~~ The ~~town board~~county zoning committee may waive the placing of monuments, required under ~~s~~Section 236.15 ~~(1)(hb), (e) and (d)~~, for a reasonable time, not to exceed one year, on the condition that the subdivider provide ~~execute~~ a letter of credit, certified check, or surety bond equal to the estimated cost of installing the monuments to ensure the placing of such monuments within the time required by Statute. Additional time may be granted upon show of cause.

14.02-8 DEVELOPMENT AGREEMENT

Before or as a condition of receiving final approval from the town and County of any final plat or certified survey map for which public improvements are required by this Ordinance; or for which public improvements, dedications, or fees are being deferred under this Ordinance; or for which phasing approval is being granted under Section 14-09.2 of this Ordinance, the subdivider shall sign and file with the town board a development agreement. The development agreement shall be approved as to form by the town attorney at the subdivider's expense and

shall be subject to approval by the town board prior to approval of the final plat or certified survey map.

14.02-95 EXCEPTIONS AND MODIFICATIONS/VARIANCES

~~(a)~~ Where, in the judgment of the eCounty zoning committee or town board, it would be inappropriate to apply literally the provisions of ~~sSections~~ VII and VIII of this eOrdinance because exceptional or undue hardship would result, the eCounty zoning committee or town board may waive or modify any requirement to the extent deemed just and proper. ~~(b)~~ ~~—When~~Such relief shall be granted, ~~it shall be~~ without detriment to the public good, without impairing the intent and purpose of this eOrdinance or the desirable general development of the eCounty in accordance with ~~the~~adopted ~~regional or eCounty or town~~ comprehensive plans or ~~adopted plan~~ components thereof. No exception or modification shall be granted unless all the following facts and conditions exist and the County zoning committee or town board so indicates in the minutes of its proceedings:

(a) **Exceptional Circumstances.** There are exceptional, extraordinary, or unusual circumstances or conditions where literal enforcement of the requirements of this Ordinance would result in severe hardship. Such hardships should not apply generally to other properties or be such a recurrent nature as to suggest that this Ordinance should be changed.

(b) **Preservation of Property Rights.** That such exception or modification is necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same vicinity.

(c) **Absence of Detriment.** That the exception or modification will not create substantial detriment to adjacent property and will not materially impair or be contrary to the purpose and spirit of this Ordinance or the public interest.

(d) A ~~simple~~ Majority Vote of the ~~quorum~~ ~~entire membership~~ of the eCounty zoning committee shall be required to grant any ~~exception or~~ modifications to the provisions~~of section VII~~ of this eOrdinance, ~~or the provisions of section VIII of this ordinance~~ over which the eCounty zoning committee ~~has~~shall have jurisdiction, and the reasons shall be entered in the minutes of the eCommittee. A majority vote of a quorum of the town board shall be required to grant any modifications to the provisions of ~~this Ordinance~~section VIII over which the town board ~~has~~shall have jurisdiction, and the reasons shall be entered in the minutes of the town board.

14.02-107 VIOLATIONS

No person, firm, or corporation shall build upon. It shall be unlawful to divide, convey, record, or place monuments on any land in violation of this eOrdinance or the Wisconsin Statutes; ~~and~~ ~~and~~ ~~No~~ person, firm, or corporation shall be issued a eCounty zoning permit or sanitary permit, and authorizing the building on, or improvement of, any lot or any part of any subdivision, minor land subdivision, or plat, or condominium within the jurisdiction of this eOrdinance not of record as of the effective date of this eOrdinance, until the provisions and requirements of this eOrdinance, or the Land Division Ordinance in effect on the date a plat or certified survey map was filed with the County zoning administrator, have been fully met. The eCounty may institute appropriate action or proceedings to enjoin violations of this eOrdinance.

14.02-~~118~~ **PENALTIES AND REMEDIES**

Any person, firm, or corporation who fails to comply with the provisions of this ~~e~~Ordinance or Chapter 236 of the Wisconsin Statutes shall, upon conviction thereof, face penalties set forth below~~forfeit not less than One Hundred Dollars (\$100) nor more than One Thousand Dollars (\$1,000) to and the plus any additional costs incurred by the town or County of prosecution for each violation and in default of payment of such forfeiture and costs shall be imprisoned in the county jail until payment thereof, but not exceeding six (6) months.~~ Each day a violation exists or continues shall constitute a separate offense. Violations and concomitant penalties shall include the following:

- (a) **Recordation** improperly made carries penalties as provided in Section 236.30 of the Wisconsin Statutes.
- (b) **Conveyance** of lots in unrecorded plats carries penalties as provided in Section 236.31 of the Statutes.
- (c) **Monuments** disturbed or not placed carries penalties as provided in Section 236.32 of the Statutes.
- (d) **Dividing a Lot or Parcel**, or use if so divided, in a recorded plat or certified survey map for purposes of sale or building development not in compliance with the provisions of Chapter 236 of the Statutes, to any applicable ordinance of an approving authority, or to the rules of the Wisconsin Department of Safety and Professional Services carries penalties as provided in Section 236.335 of the Statutes.
- (e) **An Assessors' Plat** made under Section 70.27 of the Statutes may be ordered as a remedy by the town or County, at the expense of the subdivider, when a subdivision, as defined in this Ordinance, is created by successive divisions.

14.02-~~129~~ **APPEALS**

Any person aggrieved by an objection to a plat or a failure to approve a plat may appeal therefrom, as provided in ~~s~~Section 236.13(5) of the Wisconsin Statutes, within ~~thirty (30)~~ days of notification of the rejection of the plat. Where failure to approve is based on an unsatisfied objection, the agency making the objection shall be made a party to the action. The court shall direct that the plat be approved if it finds that the action of the approving or objecting agency is arbitrary, unreasonable, or discriminatory.

SECTION III. PROCEDURES

14.03-1 PRE-APPLICATION CONSULTATION

~~It is recommended that, p~~Prior to the filing of an application for the approval of a preliminary ~~subdivision plat, condominium plat, or e~~certified ~~S~~survey ~~M~~map, the subdivider ~~shall~~ consult with ~~all~~ affected utilities, ~~town officials,~~ and the ~~e~~County zoning administrator ~~and/or his staff~~ in order to obtain advice and assistance (~~see Illustration Nos. 1 and 3~~). ~~A sketch or concept plan of the proposed subdivision, condominium, or certified survey map shall be brought by the applicant to the meeting.~~ This consultation ~~is neither formal nor mandatory, but~~ is intended to inform the subdivider of the purpose and objectives of these regulations, the adopted ~~regional or e~~County ~~and town~~ comprehensive plans or adopted plan components, and duly adopted plan implementation ordinances of the ~~e~~County ~~and town~~ and to otherwise assist the subdivider in planning his development. In so doing, both the subdivider and planning agency may reach mutual conclusions regarding the general ~~program and~~ objectives of the proposed development and its possible effects on the neighborhood, ~~town,~~ and ~~e~~County, and the subdivider will gain a better understanding of the subsequent required procedures.

14.03-2 PRELIMINARY PLAT REVIEW

~~(a)~~ Before submitting a ~~F~~final ~~P~~plat for approval, the subdivider shall prepare a ~~P~~preliminary ~~P~~plat and ~~complete an letter of application and review checklist (see Illustration No. 1).~~ The ~~P~~preliminary ~~P~~plat shall be prepared in accordance with this ~~e~~Ordinance, and the subdivider shall file an adequate number of copies ~~and an electronic copy, as determined by the County zoning administrator, together with the appropriate fee,~~ of the ~~P~~plat and the application with the ~~e~~County ~~zoning administrator~~clerk at least ~~twenty five (25)~~30 days prior to the meeting of the ~~e~~County zoning committee at which action is desired. ~~Preliminary subdivision plats shall be submitted in either .dxf, .dgn, .dwg, or ESRI coverage format, in addition to paper copies being submitted for review and approval unless it is deemed unnecessary by Kenosha County. (1/20/04)~~In addition:

~~(a)~~The ~~e~~County ~~Zoning Administrator~~clerk shall, within ~~two (2)~~ normal work days after filing, transmit:

1. Adequate number of~~four (4)~~ copies to the ~~e~~County zoning committee together with one copy of the soil boring and percolation results.
 2. Two (2) copies to the following agencies and companies for review and approval or comments concerning matters within their jurisdiction:
 - a. Town clerk, who is responsible for distributing to town officials and the fire department and sanitary or utility districts, if applicable.
 - b. Clerk of each adjoining city or village if the subdivision lies within their extraterritorial plat approval jurisdiction.
 - c. The Kenosha County Highway Department, if the land owned or controlled by the subdivider abuts a County trunk highway.
 - d. Southeastern Wisconsin Regional Planning Commission.
 - e. The applicable school district.
 - f. The applicable natural gas and electric power companies.
 - ~~a.g. Affected County departments concerning matters within their jurisdiction.~~
- ~~two (2) copies to the Director of the Planning Function in the Wisconsin Department of Local Affairs and Development; additional copies to the Director of the Planning Function for retransmission of two (2) copies each to the Wisconsin Department of Transportation if the subdivision abuts or adjoins a state trunk highway or a connecting~~

~~street; the Wisconsin Department of Health and Social Services if a subdivision is not served by a public sewer and provision for such service has not been made the Wisconsin Department of Natural Resources if shorelands are contained within the proposed subdivision; two (2) copies to the applicable town clerk; two (2) copies to the clerk of each adjoining city or village if the subdivision lies within the extraterritorial plat approval jurisdiction of the city or village; and two (2) copies to the Southeastern Wisconsin Regional Planning Commission; and two (2) copies to each affected public or private utility.~~

- ~~A. (b) **Wisconsin Department of Administration.** In accordance with Section 236.12(2) of the Wisconsin Statutes, the subdivider shall submit a paper copy or electronic copy of the preliminary plat that is capable of clearly legible reproduction to the Director of Plat Review of the Wisconsin Department of Administration, who will transmit copies of the plat at the subdivider's expense to objecting agencies.~~
- ~~(c) The county zoning committee, the town wherein the plat is located and each adjoining city or village in whose extraterritorial plat approval jurisdiction the subdivision lies are designated approving agencies. The Wisconsin Department of Local Affairs and Development, the Wisconsin Department of Transportation, the Wisconsin Department of Natural Resources, and the Wisconsin Department of Health and Social Services shall be hereinafter referred to as objecting agencies. The Southeastern Wisconsin Regional Planning Commission is an advisory planning agency created pursuant to section 66.945 of the Wisconsin Statutes in part for the purpose of serving the County of Kenosha and its Commissions, town boards or Commissions, and state agencies having jurisdiction under the provisions of this ordinance.~~
- ~~(d) The county zoning committee shall transmit a copy of the Preliminary Plat to all affected county commissions or departments for the review and recommendations concerning matters within their jurisdiction. Their recommendations and the recommendations of affected local utilities shall be transmitted to the county zoning committee within twenty (20) days from the date the Plat is filed. The Preliminary Plat shall then be reviewed by the county zoning committee for conformance with this ordinance and all ordinances, rules, regulations, adopted regional or county comprehensive plan or adopted plan components which affect it.~~

14.03-3 PRELIMINARY PLAT APPROVAL

~~(a) The objecting agencies shall, within ~~twenty (20)~~ days of the date of receiving their copies of the ~~P~~preliminary ~~P~~plat, notify the subdivider and all other approving and objecting agencies, including the County zoning administrator and town board, of any objections (see Illustration No. 1). If there are no objections, they shall so certify on the face of the copy of the ~~P~~plat and shall return that copy to the Wisconsin Department of Administration, who shall certify the plat and provide notice to the ~~e~~County zoning committee. If an objecting agency fails to act within ~~twenty (20) days~~ and the Department of Administration fails to act fails within 30 days ~~from after the date on which they received~~of receiving their copies of the copy or copies of the Preliminary ~~P~~plat; they shall be deemed to have no objection to the plat and, upon demand, the Department of Administration shall so certify on the face of the plat. In addition: notify the subdivider and all approving and objecting agencies of their findings and recommendations with respect to conformance of the proposed subdivision with adopted regional comprehensive plans or plan components and any other advisory recommendations as may be deemed appropriate after the date of receiving their copies of the Preliminary Plat, notify the subdivider and all approving and objecting agencies of their findings and recommendations with respect to conformance of the proposed subdivision with adopted regional comprehensive plans or plan components and any other advisory recommendations as may be deemed appropriate.~~

- (ab) ~~The eCounty zZoning eCommittee~~, within ~~90forty (40)~~ days of the date of filing of a Ppreliminary Pplat with the ~~eCounty zoning administratorelerk~~ and after considering a recommendation from the affected town, shall approve, approve conditionally, or reject such Pplat, unless the time is extended by written mutual agreement with the subdivider. The Committee shall examine the preliminary plat and objections and comments received from the objecting and reviewing agencies for conformance with this Ordinance and all other applicable ordinances, laws, regulations, and the adopted town and County comprehensive plan or components thereof. One (1) copy of the Pplat shall thereupon be returned to the subdivider with the date and action endorsed thereon; and if approved conditionally or rejected, a letter setting forth the conditions of approval or the reasons for rejection shall accompany the Pplat. One copy ~~of~~ each of the Pplat and letter shall be placed in the ~~eCounty~~ zoning committee permanent file.
- (be) ~~Failure of the eCounty zZoning eCommittee~~ to act within ~~90forty (40)~~ days of the date of filing or within the time(s) as extended by written mutual agreement(s) with the subdivider; shall constitute ~~an~~ approval of the plat as filed.
- (ce) ~~Approval or eConditional aApproval~~ of a Ppreliminary Pplat shall not constitute automatic approval of the Ffinal Pplat, except that if the Ffinal Pplat is submitted within ~~36six (6)~~ months after the last required approval of the Ppreliminary Pplat and conforms substantially to the preliminary plat, including any conditions of that approval, and to local plans and ordinances, layout as indicated in section 236.11(1)(b) of the Wisconsin Statutes, the Ffinal Pplat shall be entitled to approval as indicated in Section 236.11(1)(b) of the Wisconsin Statutes with respect to such layout. ~~The~~ An approved Ppreliminary Pplat shall be deemed an expression of approval or conditional approval of the layout submitted, and used as a guide to the preparation of the Ffinal Pplat, which will be subject to further consideration by the ~~eCounty~~ zoning committee at the time of its submission. The Committee may extend the time for submission of the final plat. See Section 14.03-4(d) pertaining to partial platting or phasing.

14.03-4 FINAL PLAT REVIEW

- (a) ~~The subdivider shall prepare a Ffinal Pplat and a letter of application in accordance with this eOrdinance and shall file with the County zoning administrator the application, together with appropriate fees, and an adequate number of copies and an electronic copy, as determined by the County zoning administrator, of the Pplat and the application with the county clerk at least twenty-five (25) 30 days prior to the meeting of the eCounty zoning committee at which action is desired (see Illustration No. 2). Final subdivision plats shall be submitted in either .dxf, .dgn, .dwg, or ESRI coverage format, in addition to paper copies being submitted for review and approval unless it is deemed unnecessary by Kenosha County. (1/20/04) In addition:~~
- (ab) ~~The eCounty Zoning Administratorelerk~~ shall, within ~~two (2)~~ normal work days after filing, transmit:
- (a) ~~1. Adequate number of four (4) copies to the eCounty zoning committee together with one copy of the soil boring and percolation results.~~
 2. Two (2) copies to the following agencies and companies for review and approval or comments concerning matters within their jurisdiction:
 - a. Town clerk, who is responsible for distributing to town officials and the fire department and sanitary or utility districts, if applicable.
 - b. Clerk of each adjoining city or village if the subdivision lies within their extraterritorial plat approval jurisdiction.

- c. The Kenosha County Highway Department, if the land owned or controlled by the subdivider abuts a County trunk highway.
 - d. The Southeastern Wisconsin Regional Planning Commission.
 - e. The applicable school district.
 - f. The applicable natural gas and electric power companies.
 - (b)g. Affected County departments concerning matters within their jurisdiction.
- two (2) copies to the Director of the Planning Function in the Wisconsin Department of Local Affairs and Development; additional copies to the Director of the Planning Function for retransmission of two (2) copies each to the Wisconsin Department of Transportation if the subdivision abuts or adjoins a state trunk highway or a connecting street; the Wisconsin Department of Health and Social Services if a subdivision is not served by a public sewer and provision for such service has not been made the Wisconsin Department of Natural Resources if shorelands are contained within the proposed subdivision; two (2) copies to the applicable town clerk two (2) copies to the clerk of each adjoining city or village if the subdivision lies within the extraterritorial plat approval jurisdiction of the city or village; and two (2) copies to the Southeastern Wisconsin Regional Planning Commission; and two (2) copies to each affected public or private utility.
- (b) **Wisconsin Department of Administration.** In accordance with Section 236.12(2) of the Statutes, the subdivider shall submit a paper copy or electronic copy of the final plat that is capable of clearly legible reproduction to the Director of Plat Review of the Wisconsin Department of Administration, who will transmit copies of the plat at the subdivider's expense to the objecting agencies.
- (c) ~~The county zoning committee~~, the town wherein the plat is located and each adjoining city or village in whose extraterritorial plat approval jurisdiction the subdivision lies are designated approving agencies. The Wisconsin Department of Local Affairs and Development, the Wisconsin Department of Transportation, the Wisconsin Department of Health and Social Services and the Wisconsin Department of Natural Resources shall be hereinafter referred to as objecting agencies.
- (cd) ~~The eCounty zZoning eCommittee~~ shall examine the Ffinal Pplat as to its conformance with the approved Ppreliminary Pplat; any conditions of approval of the Ppreliminary Pplat; this eOrdinance and all other ordinances, lawsrules, regulations, and the adopted regional and town and County comprehensive plans orand adopted plan components thereof which may affect it; and review comments from objecting agencies, town board and other agencies which reviewed and commented on the final plat and shall recommend, after considering a recommendation from the affected town, approval, conditional approval, or rejection of the Pplat to the County Board ~~of Supervisors~~.
- (de) **Partial pPlatting.** The Ffinal Pplat may, if permitted by the eCounty zoning committee and affected town, constitute only that portion of the approved Ppreliminary Pplat which the subdivider proposes to record at that time; however, it is required that each such phase be final platted and designated as a phase of the approved preliminary plat. ~~Approval of a Final Plat for only a portion of the Preliminary Plat shall extend approval for the remaining portion of the Preliminary Plat for one (1) year from the date of such Final Plat approval.~~

14.03-5 FINAL PLAT APPROVAL

- (ab) **Submission.** If the Ffinal Pplat is not submitted within ~~36six (6)~~ months ~~afterof~~ the last required approval of the Ppreliminary Pplat, the County Board ~~of Supervisors~~ may refuse to

approve the ~~F~~final ~~P~~plat or may extend the time for submission of the final plat, as provided in Section 236.11(1)(b) of the Wisconsin Statutes (see Illustration No. 2).

- (~~ba~~) ~~The~~ ~~o~~Objecting ~~a~~Agencies shall, within ~~twenty~~-(20) days of the date of receiving their copies of the ~~F~~final ~~P~~plat, notify the subdivider and all other approving and objecting agencies, including the County zoning committee and town board, of any objections. If there are no objections, they shall so certify on the face of the copy of the ~~P~~plat and shall return that copy to the Wisconsin Department of Administration, who shall certify the plat and provide notice to the eCounty zoning committee. If an objecting agency fails to act within ~~twenty~~-(20) days and the Department of Administration fails to act within 30 days from the date on which they received the copy or copies of plat, they# shall be deemed to have no objection to the ~~P~~plat and, upon demand, the Department of Administration shall so certify on the face of the plat.
- (c) ~~The~~ ~~e~~County ~~z~~Zoning ~~e~~Committee shall, within ~~thirty~~-(30) days of the date of filing of the final plat with the ~~e~~County zoning administrator~~clerk~~ and after considering a recommendation from the affected town, recommend approval, conditional approval, or rejection of the ~~P~~plat and shall transmit the ~~F~~final ~~P~~plat and application along with its recommendations to the ~~e~~County ~~b~~Board ~~of supervisors~~.
- (d) **Notification.** The County zoning committee shall, when it determines to recommend approval or rejection of the plat to the County Board, give at least 10 days prior written notice of its recommendation to the clerk of any municipality within 1,000 feet of the plat, but failure to give such notice shall not invalidate the plat.
- (~~ed~~) ~~The~~ ~~e~~County ~~b~~Board ~~of supervisors~~ shall, in accordance with Section 236.11(2) of the Wisconsin Statutes, within ~~sixty~~-(60) days of the date of filing the original ~~F~~final ~~P~~plat with the ~~e~~County zoning administrator~~clerk~~, approve or reject such ~~P~~plat unless the time is extended by written agreement with the subdivider. If the ~~P~~plat is rejected, the reasons shall be stated in the minutes of the meeting and a written statement of the reasons forwarded to the subdivider and surveyor. The ~~e~~County ~~b~~Board ~~of supervisors~~ may not inscribe its approval on the ~~F~~final ~~P~~plat unless the ~~e~~County clerk certifies on the face of the ~~P~~plat that the copies were forwarded to objecting agencies as required herein, the date thereof, and that no objections have been filed within ~~twenty~~-(20) days or, if filed, have been met, and the County treasurer certifies that there are no unpaid taxes or special assessments on any of the lands included in the plat.
- (~~fe~~) **Failure of the** ~~e~~County ~~b~~Board ~~of supervisors~~ to act within ~~sixty~~-(60) days, the time having not been extended and no unsatisfied objections having been filed and all fees payable by the subdivider having been paid, shall constitute approval of the final Pplat shall be deemed approved.
- (~~gf~~) **Recordation.** After the ~~F~~final ~~P~~plat has been approved by the ~~e~~County ~~b~~Board ~~of supervisors~~ and required improvements as shall be required by the County or town, or both, either installed or a contract and sureties insuring their installation is filed, the ~~e~~County clerk shall cause the certificate inscribed upon the ~~P~~plat attesting to such approval to be duly executed and the ~~P~~plat returned to the subdivider for recording with the ~~e~~County ~~r~~Register of ~~d~~Deeds at the subdivider's expense. The ~~r~~Register of ~~d~~Deeds shall not~~annot~~ record the ~~P~~plat unless it is offered for recording within 12 months after~~thirty~~-(30) days from the date of the last approval and within 36 months after the date of the first approval, as required by Section 236.25(2)(b) of the Wisconsin Statutes.

~~(hg)~~ **Copies.** The subdivider shall file a digital file, compatible with the County digital system, ~~and ten (10) adequate true~~ copies of the recorded Final Plat with the eCounty zoning administrator ~~clerk~~ for distribution to the town clerk, eCounty treasurer, eCounty highway commissioner, County engineer, eCounty surveyor, county zoning administrator and other affected County departments for their files.

14.03-68 CERTIFIED SURVEY MAP REVIEW (Minor Land SubDivision)

~~(a)~~ When it is proposed to divide land into at least 2 but not more than ~~four~~ parcels or building sites, inclusive of the original remnant parcel, any one of which is less than five (35) acres ~~or less~~ in size, by a division or by successive divisions of any part of the original parcel within a 5-year period; or when it is proposed to divide a block, lot, or outlot within a recorded subdivision plat into at least 2 but not more than ~~four (4)~~ parcels or building sites, inclusive of the remnant parcel, without changing the exterior boundaries ~~or of~~ said block, lot, or outlot, the subdivider may ~~shall~~ subdivide by use of a ~~the~~ certified survey map. Illustration No. 3 shows a flow chart of the review and approval process for a certified survey map.

In accordance with Sections 236.02(12)(bm) and 236.34(1)(ar) of the Wisconsin Statutes and as defined in Section XI of this Ordinance, a certified survey map may also be used for dividing land into 6 or fewer parcels or lots, not including outlots, for land in a B-1, B-2, B-3, B-4, B-5, BP-1, B-94, M-1, or M-2 zoning district. The certified survey map shall include all parcels of land five (5) acres or less in size and may at the owner's direction include any other parcels containing more than five (5) acres. Certified survey maps shall be prepared in accordance with sSection VI of this eOrdinance. In addition:

(a) A Pre-Application Consultation in accordance with Section 14.03-1 is required.

~~(b)~~ **The sSubdivider** shall file adequate ~~six (6)~~ copies of a certified survey map, together with the appropriate fee, and the letter of application with the eCounty zoning administrator ~~clerk~~ at least 30 days prior to the meeting of the County zoning committee at which first consideration is desired. Prior to submitting a final certified survey map for approval, the subdivider may submit a preliminary certified survey map. It shall be clearly marked "Preliminary Certified Survey Map" and shall be in sufficient detail to determine whether the final certified survey map will meet layout requirements.

~~(c)~~ **The eCounty Zoning Administrator** ~~clerk~~ shall, within ~~two (2)~~ normal work days after filing, transmit adequate ~~four (4)~~ copies of the map and letter of application to the eCounty zoning committee for review and comment. Two (2) copies of the certified survey map shall be transmitted to the applicable town clerk ~~when such certified survey map proposes to dedicate land for street or other public areas.~~ The recommendations of the town board shall be transmitted to the eCounty zoning administrator ~~committee~~ within ~~thirty (30)~~ days from the date the map is transmitted to the town by the eCounty zoning administrator ~~clerk.~~

~~(d)~~ **The eCounty zZoning Administrator** ~~committee~~ shall transmit ~~two copies~~ a copy of the map to all affected eCounty commissions ~~or~~ departments for their review and recommendations concerning matters within their jurisdiction. Their recommendations shall be transmitted to the eCounty zoning administrator ~~committee~~ within ~~twenty (20)~~ days from the date the map is transmitted by the eCounty zoning administrator ~~committee.~~

~~(e)~~ **The County Zoning Administrator** shall transmit two copies of the map for review to the Wisconsin Department of Administration if the provisions of Section 236.34(1m)(em)

apply, and the Wisconsin Department of Transportation if the provisions of Section 236.34(1m)(er) apply.

- (fe) ~~The m~~**Map** shall be reviewed by the ~~e~~**County** zoning committee and town for conformance with this ~~e~~**Ordinance** and all ordinances, laws~~rules~~, regulations, and the adopted ~~regional and town and e~~**County** comprehensive plans or adopted plan components ~~which affect it~~.

14.03-79 CERTIFIED SURVEY MAP APPROVAL (Minor Land SubDivision)

- (a) ~~The e~~**County** ~~z~~**Zoning e****Committee** shall approve, approve conditionally and/or with deed restrictions, or reject the certified survey~~such~~ map, after considering recommendations from the affected town, within ~~forty five (45)~~**30** days from the date of filing of the map unless the time is extended by written agreement with the subdivider. If the map is rejected, the reasons shall be stated in the minutes of the meeting and a written statement forwarded to the subdivider and surveyor. If the map is approved, the chairman of the e**County** zoning committee shall ~~cause the county clerk to~~ so certify on the face of the original map ~~and return the map to the subdivider~~. Illustration No. 3 shows a flow chart of the review and approval process for a certified survey map.
- (b) ~~The t~~**Town b****Board of s****Supervisors** shall approve, approve conditionally and/or with deed restrictions, or reject the certified survey map~~the dedication of streets or other public areas over which the town shall have jurisdiction when such streets or other public areas are included on the certified survey map~~ within ~~sixty (60)~~**90** days from the date of filing of the map unless the time is extended by written agreement with the subdivider. If the certified survey map ~~is the dedication of streets or other public areas are~~ rejected by the town, the reasons shall be stated in the minutes of the meeting and a written statement forwarded to the subdivider and surveyor. If the map is ~~the dedication of streets and other public areas are~~ approved, the chairman of the town board shall ~~cause the town clerk to~~ so certify on the face of the original map and return the map to the subdivider. The town clerk shall notify the County zoning committee of the Town's action to approve, approve conditionally and/or with deed restrictions, or reject the map. [The last part was moved to "(c)".]
- (c) ~~If a certified survey map is approved or approved conditionally in preliminary form by the county zoning committee and the dedication of streets or other public areas is approved or approved conditionally in preliminary form by the town board and the final plat conforms substantially to the layout shown thereon, including any conditions of that approval, and if the final certified survey map conforms with all other requirements of this ordinance, the county clerk shall certify the approval of the county zoning committee on the face of the original map and the town clerk shall certify the approval of the town board on the face of the original map.~~
- (c) **Failure** of the **C**ounty zoning committee to act within ~~forty five (45)~~**90** days, or any extension mutually agreed to with the subdivider, constitutes an approval of the map and, upon demand, a certificate to that effect shall be made on the face of the map by the County zoning committee~~and the county board of supervisors or the town board to approve the dedication of streets or other public areas within sixty (60) days, the time having not been extended, the map and dedication of streets or other public areas shall be deemed approved.~~
- (d) **Recordation.** After the certified survey map has been approved by the County zoning committee, the County zoning committee shall cause a certification to be inscribed on the map attesting to such approval, and the County zoning administrator shall record the map with the County Register of Deeds at the subdivider's expense. The Register of Deeds shall

not record the map unless it is offered for recording within 12 months after the date of the last approval and within 36 months after the first approval.

- (e) **Copies.** The subdivider shall provide adequate copies of the map, along with a digital file of the map that is compatible with the County digital system, to the County zoning administrator for distribution as necessary to the town and affected County departments for their files. One (1) copy of the map shall be placed in the County zoning committee permanent files.

14.03-86 REVIEW AND APPROVAL OF EXTRATERRITORIAL SUBDIVISION PLATS AND CERTIFIED SURVEY MAPS WITHIN THE EXTRATERRITORIAL PLAT APPROVAL JURISDICTION

When the land to be subdivided lies within the extraterritorial plat approval jurisdiction one and one-half (1 1/2) miles of the corporate limits of a village or city, the subdivider shall proceed as specified in Sections 14.03-1 through 14.03-75, with the following exceptions or additions (Illustration Nos. 1 to 3 show flow charts that indicate the review and approval process for plats and certified survey maps subject to extraterritorial approval by a city or village):

- (a) Prior to filing an application for approval of a preliminary subdivision plat or certified survey map, the subdivider shall consult with the County and town staff in accordance with the provisions of Section 14.03-1 as well as with the applicable village and/or city having extraterritorial approval jurisdiction in order to obtain their advice and assistance. This consultation is intended to inform the subdivider of the purpose and objectives of the regulations of the applicable approving authority's ordinances and plans; however, the subdivision plat or certified survey map shall not be reviewed by said village or city within the context of the land's proposed use in accordance with Section 236.45(3)(b) of the Wisconsin Statutes unless an adopted extraterritorial zoning or intergovernmental boundary agreement applies. As a result of the consultation, both the subdivider and the approving authorities may reach mutual conclusions regarding the general objectives of the proposed development and its possible effects on the neighborhood, community, and County. The subdivider will gain a better understanding of the subsequent required procedures. The subdivider shall specify in his letter of application to whom the original application was or is to be submitted.
- (a) ~~Transmittal responsibility~~ lies with the village or city clerk, town clerk, or county clerk to whomever the plat is first submitted; and the subdivider shall indicate which one in his application.
- (b) ~~Approving Authorities~~ Approval agencies ~~include the Village Plan Commission or Village Board or City Plan Commission or Common Council, Town Board, and the County Zoning Committee or County Board of Supervisors, and any village or city that has extraterritorial authority to review subdivision plats under Section 236.10 or that exercises extraterritorial authority to review certified survey maps (CSMs) under Section 236.45 of the Statutes, and~~ The subdivider must comply with the land division ordinances of these agencies—County, town, and applicable village or city.
- (c) **The Subdivider** may proceed with the installation of such improvements and under such regulations as the town within whose limits the plat or CSM lies may require. Wherever connection to any city, village, or special district is desired, permission for such connection shall be subject to city, village, or special district review and approval.

- (d) ~~(e)~~ **All ~~Improvement~~ Requirements** specified by the ~~eCounty, or town, and/or special district~~ both in matters over which they have jurisdiction, shall be met before filing of the ~~Final P~~plat or, if applicable, CSM.

14.03-97 REPLATS AND RECONFIGURATIONS

- (a) **Vacate or Alter.** When it is proposed to replat a recorded subdivision, or part thereof, so as to vacate or alter areas within a plat dedicated to the public, or to change the boundaries of a recorded subdivision, or part thereof, the subdivider or person wishing to replat shall vacate or alter the recorded ~~P~~plat as provided in ~~sSections~~ 236.3640 through 236.445 of the Wisconsin Statutes. If the replat is proposing to change the boundaries of a recorded subdivision, or part thereof, the subdivider, or person wishing to replat, shall then proceed as specified in ~~sSections~~ 14.03-1 through 14.03-~~56~~ of this Ordinance.
- (b) **The eCounty eClerk** shall schedule a public hearing before the ~~eCounty~~ zoning committee when a preliminary plat of a replat of lands within the ~~eCounty's~~ jurisdiction is filed, and shall cause a Class 2 notice of the public hearing to be published and mailed to the owners of record of all properties within the limits of the exterior boundaries of the proposed replat and to the owners of all properties within ~~two hundred (200)~~ feet of the exterior boundaries of the proposed replat.
- (c) **Reconfigure.** An applicant wishing to reconfigure a recorded certified survey map shall create a new certified survey map and proceed as specified in Sections 14.03-7 and 14.03-8 of this Ordinance, provided the reconfiguration does not result in a subdivision, no additional parcels are created, and no changes are made to areas previously dedicated to the public or to a restriction or easement placed on the land concerned.
- (d) **Change Boundaries.** A certified survey map may be used to change the boundaries of lots and outlots within a recorded plat or a recorded assessor's plat under Section 70.27 of the Wisconsin Statutes if the reconfiguration does not result in a subdivision. A certified survey map used to reconfigure lots within a recorded plat may not alter areas previously dedicated to the public or a restriction placed on the platted land by covenant, by grant of an easement, or by any other manner; or change the exterior boundaries of a plat.
- (e) **Changes to Condominium Instruments,** including condominium plats, shall comply with the requirements of Chapter 703 of the Wisconsin Statutes.

14.03-10 REVIEW AND APPROVAL OF CONDOMINIUM INSTRUMENTS

Condominium instruments, including condominium plats, prepared by a professional land surveyor are required to create a condominium or any amendments or expansions thereof, and are subject to County review and approval in accordance with Section 703.115 of the Wisconsin Statutes. Condominiums and associated plats shall comply with the requirements of Chapter 703 of the Statutes and the design standards, improvements, and all other requirements, as applicable, of this Ordinance that would otherwise apply to conventional subdivision plats, with the exception of Sections 14.03-2 through 14.03-5 if no new lots, parcels, or outlots will be created as part of the condominium. Condominium instruments may not be used to create or alter lots, parcels, outlots, public streets, or other areas to be dedicated to the public. Changes to recorded condominium instruments to create, alter, or remove any condominium units, easements, restrictions, or other encumbrances on the land included in a condominium shall require County review and approval of a correction instrument prepared in accordance with

Section 703.095 of the Statutes. In accordance with Section 703.27 of the Statutes, condominium projects shall be subject to no more restrictive rules than non-condominium projects that are physically equivalent.

SECTION IV. PRELIMINARY PLAT

14.04-1 GENERAL REQUIREMENTS

A preliminary plat shall be required for all subdivisions and shall be based upon a survey by a ~~registered~~professional land surveyor; ~~and shall be the plat prepared on tracing cloth or paper of good quality, as well in a digital form compatible with County digital requirements,~~ at a scale of not more than ~~one hundred (100)~~ feet to the inch; and shall show correctly on its face the following information:

- (a) The Preliminary Plat shall be clearly noted and labeled on its face, "Preliminary Plat."
- (b) Inset Map of the area concerned showing the general location of the proposed subdivision in relation to U.S. Public Land Survey section and quarter-section lines and abutting and nearby public streets and highways. The inset map shall be oriented on the sheet in the same direction as the main drawing.
- (~~ca~~) Title or Name under which the proposed subdivision is to be recorded. Such title shall not be the same or similar to a previously approved and recorded plat, unless it is an addition to a previously recorded plat and is so stated on the plat.
- (~~db~~) Location of proposed subdivision by: ~~government lot,~~ quarter section, township, range, county, and state.
- (~~ee~~) Date, ~~graphic~~ scale, and north point.
- (~~fd~~) Names and addresses of the owner, subdivider, and ~~professional~~ land surveyor preparing the plat.
- (~~ge~~) The Entire ~~a~~Area ~~e~~Contiguous to the proposed plat owned or controlled by the subdivider shall be included on the preliminary plat even though only a portion of said area is proposed for immediate development. The ~~e~~County zoning committee may waive this requirement where it is ~~deemed~~ unnecessary to fulfill the purposes and intent of this ~~e~~Ordinance and undue hardship would result from strict application thereof.

14.04-2 SITE ANALYSIS INFORMATION

The following site analysis information shall be inventoried and mapped at a scale no smaller than one inch equals 100 feet in sufficient detail, with brief descriptions if necessary, to allow for the proper evaluation of a preliminary plat. The site analysis map and accompanying descriptions shall be included with the submittal of the preliminary plat. The map(s) shall include:

- (a) Existing and Proposed Lot, street, and highway right-of-way lines.
- (b) Topographic Features, including existing contours within the exterior boundaries of the plat and extending to the centerline of adjacent public streets at vertical contour intervals of preferably one-foot intervals but not more than two-foot intervals. Elevations shall be marked on such contours, referenced to a vertical datum approved by the town or County engineer. Any rock outcrops, slopes of 12 percent or greater, ridge lines, and hilltops shall be noted.

- (c) **Hydrologic Characteristics**, including lakes, ponds, rivers, streams, creeks, drainage ditches, wetlands, floodplains, shoreland areas, and surface drainage patterns. The boundaries of wetlands shall be as delineated on the Wisconsin Wetland Inventory or more precise field identification. The boundaries of the one percent annual probability (100-year recurrence interval) floodplain, as determined by the Federal Flood Insurance Study or other technical document, shall be shown. Where such floodplain data are not available, the floodplain boundaries and related stages shall be determined by a professional engineer retained by the subdivider and the engineer's report providing the required data shall be subject to review and approved by the town or County engineer.
- (d) **Delineations of Natural Resource Areas**, including the boundaries of primary and secondary environmental corridors and isolated natural resource areas as identified by the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and the location and type of any rare or endangered species habitat.
- (e) **Soil Types** and their boundaries, as shown on the soil survey maps prepared by the U.S. Natural Resources Conservation Service.
- (f) **Existing Vegetation**, including the boundaries and characteristics of woodlands and hedgerows. Predominant species of hedgerows and woodlands shall be identified. Unless located within an area proposed to be maintained in open space, specimen trees (i.e. large or distinct ornamental, mature, or rare old-growth trees such as ginkgo, bur oak, and American beech or hornbeam trees) shall be located and identified by species, size, and health.
- (g) **Historic, Cultural, and Archaeological Features**, with a brief description of the historic character of buildings, structures, ruins, and burial sites.
- (h) **Scenic Vistas**, both into the proposed subdivision from adjacent roads and public areas and views from within the proposed subdivision.
- (i) **The Location and Classification** of existing streets and highways within or adjacent to the proposed subdivision and desirable or undesirable main entry and exit points for the subdivision.
- (j) **Existing Land Features** within the proposed subdivision and within 100 feet therefrom, including cultivated and non-cultivated fields, paved areas, buildings, structures, and all encumbrances, such as easements or covenants.
- (k) **Public Parks and Open Space Areas** within or adjacent to the proposed subdivision, and potential open space connections between the proposed subdivision and adjacent lands.
- (l) **Existing and, if Applicable, Proposed Zoning** and land uses on and adjacent to the proposed subdivision.
- (m) **Any Additional Information** requested by the County zoning administrator or staff, County zoning committee, or town board, plan commission, or staff.

14.04-32 PRELIMINARY PLAT DATA

All preliminary plats shall show the following:

PRELIMINARY DRAFT

- (a) ~~(a)~~ **Exact Length and Bearing** of the exterior boundaries of the proposed subdivision referenced to at least two corners established in the U.S. Public Land Survey and the total acreage encompassed thereby. The lengths of lines shall be given to the nearest 0.01 foot and bearings to the nearest one second of arc. The arc length, chord length, radius length, and bearing shall be given for all curved line.
- (b) ~~(m)~~ **Location of Civil Division Boundary Lines** and U.S. Public Land Survey system section and one-quarter section lines within the plat and within 100 feet of the exterior boundaries of the plat ~~Corporate limits lines within the exterior boundaries of the plat or immediately adjacent thereto.~~
- (c) ~~i)~~ **Topographic Features** including existing Contours within the exterior boundaries of the plat and extending to the centerline of adjacent public streets ~~to National Map Accuracy Standards based upon Mean Sea Level Datum~~ at vertical contour intervals of preferably one-foot intervals but not more than two-foot ~~(2) feet~~ intervals. Elevations shall be marked on such contours, referenced to a vertical datum approved by the town or County engineer. Any rock outcrops, slopes of 12 percent or greater, ridge lines, and hilltops shall be noted. ~~At least two (2) permanent bench marks shall be located in the immediate vicinity of the plat; the location of the bench marks shall be indicated on the plat, together with their elevations referenced to Mean Sea Level Datum, and the monumentation of the bench marks clearly and completely described.~~
- (d) ~~k)~~ **Location and Water-elevation of Ordinary High Water Marks (OHWM)** of all navigable creeks, streams, rivers, ponds, lakes, flowages, and ~~wetlands drainage ditches~~ within the exterior boundaries of the plat ~~and/or located within one hundred (100) feet therefrom.~~ The OHWM elevation shall be referenced, ~~at the date of the survey based on to a vertical datum approved by the town or County engineer.~~ Mean Sea Level Datum. The status of navigability of these surface water features shall be indicated based upon a determination by the Wisconsin Department of Natural Resources.
- (e) ~~f)~~ **Floodland and sShoreland bBoundaries** and ~~boundaries~~ the contour line lying a vertical distance of two (2) feet above the elevation of the one percent annual probability hundred (100)-year recurrence interval flood and related floodplain regulatory stages, as determined by the Federal Emergency Management Agency. ~~or, w~~ Where such data are is not available, the elevation shall be determined by a professional engineer retained by the subdivider, and the sealed engineer's report providing the required data shall be submitted with the plat for review and approval by the town or County Engineer. five (5) feet above the elevation of the maximum flood of record within the exterior boundaries of the plat or within one hundred (100) feet therefrom. The contour line lying a vertical distance of two feet above the one percent annual probability flood shall also be shown.
- (f) **Boundaries of Primary and Secondary Environmental Corridors** and isolated natural resource areas, as delineated and mapped by SEWRPC. The boundaries of wetlands shall also be shown. The wetland boundaries shall be shown as determined on the basis of a field survey made to identify, delineate, and map those boundaries; and the name of the person, agency, or firm identifying, delineating, and mapping the boundaries shall be provided together with the date of the field survey concerned.
- (g) **Location of Any Woodlands** as mapped by SEWRPC and/or field surveyed, and existing vegetation to be retained or removed within the proposed subdivision.

- (~~h~~**e**) **Location, ~~R~~Right-of-~~W~~ay ~~W~~Width,** and names of all existing and proposed streets, highways, alleys, or other public ways, bicycle and pedestrian/recreational ways, easements, active and abandoned railroad rights-of-way, and utility rights-of-way, access-control and vision corner clearance easements, deed restricted areas, conservation easements, and other easements ~~and all section and quarter section lines~~ within the exterior boundaries of the plat or immediately adjacent thereto.
- (**i**~~e~~) **Type, ~~W~~Width, and ~~e~~Elevation** of any existing street pavements within the exterior boundaries of the plat or immediately adjacent thereto, together with any legally established centerline elevations, all referenced to a vertical datum approved by the town or County engineer-Mean Sea Level Datum.
- (**j**~~d~~) **Location and ~~n~~Names** of any adjacent subdivisions, parks, ~~and~~ cemeteries, public lands, and watercourses, including impoundments, and The owners of record of abutting unplatted lands shall also be shown.
- (**k**~~b~~) **Locations of ~~a~~All ~~e~~Existing property boundary lines,** structures, together with an identification of the type of structure, such as residence, garage, barn, or shed; the distances of such structures from existing and proposed property boundary lines, wells, drives, watercourses, drainage ditches, wetlands, wooded areas, railroad tracks, and other similar significant natural or manmade features; and existing property lines in the area adjacent to the exterior boundaries of the proposed plat and within 100 feet thereof. The proposed use of existing structures to be retained shall be noted. All wells within the exterior boundaries of the plat and within 100 feet of the exterior boundaries of the plat shall be shown-drives, streams and watercourses, marshes, rock outcrops, wooded areas, railroad tracks and other similar significant features within the tract being subdivided or immediately adjacent thereto.
- (**l**~~f~~) **Location, ~~s~~Size, and ~~i~~nvert ~~e~~Elevation** of any existing sanitary or storm sewers, culverts, and drain pipes; the location of manholes, catch basins, hydrants, electric and communication facilities, whether overhead or underground; and the location and size of any existing water and gas mains within the exterior boundaries of the plat or immediately adjacent thereto. If no sewers or water mains are located on or immediately adjacent to the subdivision~~tract~~, the nearest such sewers or water mains which might be extended to serve the subdivision~~tract~~ shall be indicated by their direction and distance from the nearest exterior boundary of the plat~~tract~~, and by their size, and invert elevations. All elevations shall be referenced to a vertical datum approved by the town or County engineer.
- (**m**) Location of Existing and Proposed POWTS (private onsite wastewater treatment systems) if public sanitary sewer service is not available.
- (**j**) ~~High water elevation of all ponds, streams, lakes, flowages, and wetlands within the exterior boundaries of the plat or located within one hundred (100) feet therefrom referenced to Mean Sea Level Datum.~~
- (**m**) ~~Soil types and their boundaries within the exterior boundaries of the plat as shown on the operational soil survey maps, prepared by the U.S. Department of Agriculture, Soil Conservation Service, for the Southeastern Wisconsin Regional Planning Commission.~~

[Most of the following two provisions are recommended to be created as a separate subsection under this same Section IV:

- (n) **Location ~~and results of~~ Soil Boring and Percolation Tests** within the exterior boundaries of the plat, ~~made to a depth of seven (7) feet or four (4) feet below the bottom of a proposed deep absorption system, whichever is greater. The number of such tests shall be adequate to portray the character of the soil and the depths to bedrock and groundwater from the natural undisturbed surface. The number of such tests shall be not less than required by Chapter H65 of the Wisconsin Administrative Code or as required by the zoning administrator upon an examination of the soils as shown on the operational soil survey maps prepared by the U.S. Department of Agriculture, Soil Conservation Service for the Southeastern Wisconsin Regional Planning Commission.~~
- ~~(o) Location and results of percolation tests within the exterior boundaries of the plat conducted in accordance with section H65.06 of the Wisconsin Administrative Code, taken at the location and depth in which the soil absorption waste disposal system is to be installed. The number of such tests shall not be less than required by Chapter H65 of the Wisconsin Administrative Code.]~~
- ~~(p) Location, width and names of all proposed streets and public rights of way, such as alleys and easements~~
- ~~(oh)~~ **Existing and, if Applicable, Proposed zZoning** on and adjacent to the proposed subdivision.
- ~~(p)~~ **Building or Setbacks Lines** including those which are proposed to be more restrictive than the regulations of the zoning district in which the plat is located.
- ~~(q)~~ **Existing and Proposed Lot Lines**, Approximate dimensions and size of lots, the minimum lot area required by the zoning district in which the plat is located, together with proposed lot and block numbers. Lots and blocks shall be numbered consecutively.
- ~~(r)~~ **Location and aApproximate dDimensions, and AArea** of any sites to be reserved or dedicated for parks, playgrounds, drainageways, open space preservation, or other public use or which are to be used for groupmulti-family housing, shopping centers, church sites, or other nonpublic uses not requiring lotting.
- ~~(s)~~ **Location, Approximate Dimensions, and Area** of any proposed common areas or facilities.
- ~~(ts)~~ **Approximate rRadii** of all curveds lines within the exterior of the plat.
- ~~(u)~~ **Lake, River, and Stream Meander Lines** proposed to be established if applicable.
- ~~(vt)~~ **Any pProposed ILake** and stream access, and the width of the proposed access, to be provided within the exterior boundaries of the plat a small drawing clearly indicating the location of the proposed subdivision in relation to the access.
- ~~(wu)~~ **Any pProposed ILake, rriver,** and stream improvement or relocation, and notice of application for approval by the ~~Division of Environmental Protection~~Wisconsin Department of Natural Resources, when applicable.

~~(xv) Any additional information requested~~ required by the ~~eCounty zoning administrator or staff, or eCounty zoning committee, or town board, plan commission, or staff.~~

14.04-4 STREET PLANS AND PROFILES

The town or County engineer shall require the subdivider to provide street plans and profiles showing the existing ground surface and proposed and established street grades, including extensions for a reasonable distance beyond the limits of the proposed subdivision when requested. All elevations shall be referenced to a datum and the datum, plans, and profiles shall meet the approval of the town or County engineer.

14.04-5 SOIL BORINGS AND TESTS

- a) **The Town or County Engineer** may require that soil borings and soundings be made in specified areas to ascertain subsurface soil, rock, and water conditions, including depths to bedrock and groundwater table, in order to determine the suitability of specific areas for the construction of buildings and supporting roadways. The number of such borings and soundings shall be adequate to portray for the intended purpose the characteristics of the soil and the depths to bedrock and groundwater from the undisturbed surface. The town or County does not guarantee, warrant, or represent that only those soils tested and shown to be unsuited for specific uses are the only unsuited soils on the development site and thereby asserts that there is no liability on the part of the County Board, its agencies, or employees for sanitation problems or structural damages that may occur as a result of reliance upon, and conformance with, this Ordinance.
- b) **Where a Subdivision** will not be served by public sanitary sewer, soil borings and tests shall be made to determine the suitability of the site for the use of private onsite wastewater treatment systems (POWTS). Such borings and tests shall meet the requirements of Chapter 15 of the County municipal code and Chapters SPS 383, 384, and 385 of the Wisconsin Administrative Code, and the POWTS regulatory staff (i.e. County Sanitarian) may require additional soil borings and tests be made to determine the suitability of specific areas for POWTS. The location of the borings shall be shown on the preliminary plat, and the findings, with respect to the suitability of the site for the use of POWTS, shall be set forth in a separate report submitted with the plat.

14.04-63 STORMWATER MANAGEMENT AND EROSION AND SEDIMENTATION CONTROL SOIL AND WATER CONSERVATION

After approval of the preliminary plat and prior to approval of the final plat, stormwater management and erosion and sedimentation control plans and specifications shall be submitted and approved in accordance with Chapter 17, "Kenosha County Stormwater Management, Erosion Control, and Illicit Discharge Ordinance," of the County municipal code. ~~The county zoning committee upon determining from a review of the preliminary plat that the soil, slope, vegetation, and drainage characteristics of the site are such as to require substantial cutting, clearing, grading, and other earth moving operations in the development of the subdivision or otherwise entail a severe erosion hazard, may require the subdivider to provide soil erosion and sedimentation control plans and specifications prepared by a registered professional engineer, architect, or the U.S. Soil Conservation Service, using the county conservation standards.~~

[The following existing provision and those listed thereafter in this Section are recommended to be relocation to Section 14.08-17:

Review of such cutting, clearing, and movement may be requested by the county soil and water conservation district supervisors, the State District Fish and Game Managers, and the State District Forester by the county zoning committee as it deems appropriate. Alternative is to relocate this provision to the end of Section 14.08-18.

- ~~(b) Tree cutting and shrubbery clearing shall be so conducted as to prevent erosion and sedimentation and preserve and improve scenic qualities.~~
- ~~(c) Paths and trails shall not exceed ten (10) feet in width and shall be so designed and constructed as to result in the least removal and disruption of trees and shrubs and the minimum impairment of natural beauty.~~
- ~~(d) Earth movements, such as grading, topsoil removal, mineral extraction, stream course changing, road cutting, waterway construction or enlargement, removal of stream or lake bed materials, excavation, channel clearing, ditching, drain tile laying, dredging, and lagooning, shall be so conducted as to prevent erosion and sedimentation and to least disturb the natural fauna, flora, watercourse, water regimen and topography.~~
- ~~(e) Review of such cutting, clearing and movement may be requested by the county soil and water conservation district supervisors, the State District Fish and Game Managers, and the State District Forester by the county zoning committee as it deems appropriate.]~~

14.04-7 COVENANTS AND HOMEOWNERS OR CONDOMINIUM ASSOCIATION DOCUMENTS

- (a) A Draft Copy of Any Proposed Protective Covenants whereby the subdivider intends to regulate land use in the proposed subdivision shall accompany the preliminary plat. The proposed covenants shall be subject to review by the town and County.
- (b) A Draft Copy of Any Proposed Homeowners or Condominium Association Declarations, covenants, or other documents shall accompany the preliminary plat. These documents shall include the information specified in Section 2.06. The proposed documents shall be subject to review by the town and County.
- ~~(b)(c)~~ (c) A Draft Copy of Any Proposed Land Stewardship Plan and/or documents for proper management of the common open space in condominiums or subdivisions, including open space or cluster developments, shall accompany the preliminary plat. The proposed plan or document shall be subject to review by the town and County.

14.04-84 AFFIDAVIT

The professional land surveyor preparing the preliminary plat shall certify on the face of the plat that it is a correct representation of all exterior boundaries of the proposed plat and all existing land divisions and features within and adjacent thereto; and that the surveyor has fully complied with the provisions of this eOrdinance and Chapter 236 and, if applicable, Chapter 703 of the Wisconsin Statutes.

SECTION V. FINAL PLAT

14.05-1 GENERAL REQUIREMENTS

A final plat prepared by a ~~registered~~professional land surveyor shall be required for all subdivisions. It shall comply in all respects with the requirements of ~~Chapter~~section 236-20 of the Wisconsin Statutes.

14.05-2 FINAL PLAT DATAADDITIONAL INFORMATION

The plat shall show correctly on its face, in addition to the information required by sSection 236.20 of the ~~Wisconsin~~ Statutes, the following:

- (a) Length and Bearing of the centerline of all streets. The lengths shall be given to the nearest 0.01 foot and bearings to the nearest one second of arc. The arc, chord, and radius lengths and the chord bearings, together with the bearings of the radii at the ends of the arcs and chords, shall be given for all curved streets.
- (b) Exact ~~s~~Street ~~w~~Width along the line of any obliquely intersecting street to the nearest 0.01 foot.
- (c) Active and Abandoned Railway rights-of-way within and abutting the exterior boundaries of the plat.
- (~~db~~)Additional ~~b~~Building or ~~s~~Setback ~~l~~Lines required by the eCounty zoning committee, town board, or other approving or objecting agency, including those which are more restrictive than the regulations of the zoning district in which the plat is located or which are proposed by the subdivider ~~and which are~~ to be included in recorded protective covenants.
- (~~e~~)Additional yards required by the county zoning committee ~~which are more restrictive than the zoning district in which the plat is located.~~
- (e) Easements for Any Public sanitary sewers, water supply mains, stormwater management facilities, drainageways, and access ways.
- (f) Easements or Rights-of-Way for any existing and proposed streets, utilities, and bicycle and pedestrian ways.
- (~~gd~~)Floodland and ~~s~~Shoreland ~~b~~Boundaries and boundaries~~the contour line lying a vertical distance of two (2) feet above the elevation of the one percent annual probability~~hundred (100)-year recurrence interval) flood and related floodplain regulatory stages as determined by the Federal Emergency Management Agency.~~or~~ Where such floodplain data is not available, the elevation shall be determined by a professional engineer retained by the subdivider, and the sealed engineer's report providing the required data shall be submitted with the plat for review and approval by the town or County engineer~~a vertical distance of five (5) feet above the elevation of the maximum flood of record. The contour line lying a vertical distance of two feet above the one percent annual probability flood shall also be shown.~~
- (~~he~~)All ~~l~~Lands ~~r~~Reserved for future public acquisition or reserved for the common use of property owners within the plat. If property reserved for common use is located within the subdivision, the information required by Section 14.02-5 ~~provisions and plans for its use~~

~~and maintenance~~ shall be submitted with the plat, together with any associated deed or plat restrictions required by the County zoning committee.

- (if) Notations or Special Restrictions required by the ~~e~~County zoning committee or town and any other approving or objecting agency relating to access control along public ways within or adjacent to the plat; the provision and use of planting strips; or provisions for the protection of any existing wetlands or other environmentally significant lands within the exterior boundaries of the plat ~~or shorelands and floodlands.~~
- (ig) Any Additional Information requested by the ~~Where the e~~County zoning administrator or staff, County zoning committee, or town board, ~~or park and planning commission, or staff finds that it requires additional information relative to a particular problem presented by a proposed development to review the final plat, it shall have the authority to request in writing such information from the subdivider.~~

14.05-3 DEED RESTRICTIONS

The County zoning committee or town board may require deed restrictions to be filed and recorded with the final plat.

14.05-43 SURVEYING AND MONUMENTING

All final plats shall meet all ~~the~~ surveying and monumenting requirements of ~~s~~Section 236.15 of the Wisconsin Statutes.

14.05-54 WISCONSIN STATE PLANE COORDINATE SYSTEM

~~Where the plat is located within a quarter section, the corners of which have been relocated, monumented and placed on the Wisconsin State Plane Coordinate System by the Wisconsin Department of Transportation, Southeastern Wisconsin Regional Planning Commission, the County range, City, Village or Town, t~~The plat shall be tied directly to a minimum of two adjacent~~one of the~~ section or quarter-section corners defining a quarter section line so relocated, monumented, and placed~~coordinated~~ on a Coordinate System authorized under Section 236.18 of the Wisconsin Statutes. The ~~exact~~ grid bearing and distance of ~~each such~~ tie shall be determined by field measurements, ~~and the material and Wisconsin The State Plane C~~coordinates, together with a description of the monuments ~~marking the relocated~~ section or quarter-section corners to which the plat is tied, shall be ~~shown~~indicated on the plat. All distances and bearings shall be referenced to a Coordinate System and a horizontal datum approved by the town or County engineer~~the Wisconsin State Plane Coordinate System, South Zone, and shall be~~ adjusted to the control survey network.

14.05-6 SURVEY ACCURACY

The town or County engineer shall examine all final plats within the town and may make, or cause to be made by a professional land surveyor under the supervision or direction of the town or County engineer, field checks for the accuracy and closure of survey, proper type and location of monuments, and liability and completeness of the drawing. In addition:

- (a) The Maximum Error of Closure before adjustment of the survey of the exterior boundary of the subdivision shall not exceed that which is allowed by Section 236.15(2) of the Wisconsin Statutes.
- (b) All Street, Block, and Lot Dimensions shall be computed as closed geometric figures based upon the control provided by the closed exterior boundary survey.

- (c) The County and Town Boards shall receive the results of the town or County engineer's examination prior to approving the final plat. The town board may, however, in accordance with Section 14.02-6(c) of this Ordinance, waive the placing of monuments for a reasonable time, not to exceed one (1) year, on the condition that the subdivider provide a letter of credit, certified check, or surety bond equal to the estimated cost of installing the monuments, to ensure the placing of such monuments within the time required by Statute. In that case, the town or County engineer's examination required under this Section and any related field checks shall be made after the required monuments have been installed. The letter of credit, certified check, or surety bond concerned shall not be released until the town or County engineer is satisfied with the accuracy of the land surveying concerned.

14.05-75 CERTIFICATES AND AFFADAVIT

All final plats shall provide all the certificates required by sSection 236.21 of the Wisconsin Statutes; and, in addition, the surveyor shall certify that he or she has fully complied with all the provisions of this eOrdinance and, if applicable, Chapter 703 of the Statutes.

14.05-8 RECORDING, FILING, AND COPIES

- (a) The Final Plat shall be submitted for recording in accordance with Section 14.03-5(f) of this Ordinance.
- (b) The County Register of Deeds shall record the plat in accordance with Section 14.03-5(f) of the Ordinance and as provided by Section 236.25 of the Wisconsin Statutes.
- (c) The Subdivider shall file a copy of the final plat with the County clerk in accordance with Section 14.03-5(g) of this Ordinance and as provided in Section 236.27 of the Statutes.

SECTION VI. CERTIFIED SURVEY MAP (Minor Land Division)

14.06-1 GENERAL REQUIREMENTS

- (a) A ~~e~~**Certified s**~~Survey m~~**Map** prepared by a professional land surveyor registered in Wisconsin shall be required for all minor land subdivisions. It shall comply in all respects with the requirements of sSection 236.34 of the Wisconsin Statutes. The minor land subdivision shall comply with the design standards set forth in sSection VII and the improvement requirements set forth in sSection VIII of this ~~e~~Ordinance.
- (b) Prior to Filing an Application for review and approval of a certified survey map, the subdivider shall consult with the County zoning committee and/or its staff in accordance with Section 14.03-1 in order to obtain advice and assistance. A sketch or concept plan~~preliminary map~~ of the proposed certified survey map shall be brought by the subdivider submitted to the ~~meeting~~county zoning committee for all tracts of land proposed to be divided that contain floodlands or shorelands and shall show all the data required by section 14.04-2 of this ordinance for preliminary plats.

14.06-2 CERTIFIED SURVEY MAP DATAADDITIONAL INFORMATION

The map shall show correctly on its face, in addition to the information required by sSection 2365.34 of the Wisconsin Statutes, the following:

- (a) The Certified Survey Map shall be clearly noted and labeled on its face “Certified Survey Map.”
- (~~b~~a) Inset Map of the area concerned showing the location of the proposed certified survey map in relation to the U. S. Public Land Survey section and quarter-section lines and abutting and nearby public streets and highways. The inset map shall be oriented on the sheet in the same direction as the main drawing.
- (~~c~~b) Date of m~~Map~~, G~~raphic scale~~, and north arrow.
- (~~d~~e) Name and a~~Address~~ of the owner, subdivider, and professional land surveyor preparing the certified survey map.
- (e) Location of the proposed certified survey map by quarter section, township, range, county, and state.
- (~~f~~d) All e~~Existing Structures~~buildings, together with an identification of the type of structure, such as residence, garage, barn, or shed; the distances of such structures from existing and proposed property lines, wells, watercourses, and drainage ditches; existing property boundary lines in the area adjacent to the exterior boundaries of the proposed certified survey map and within 100 feet thereof, and any other features pertinent to proper land division. The proposed use of existing structures to be retained shall be noted. All wells within the exterior boundaries of the certified survey map, and within 100 feet of the exterior boundaries of the map, shall be shown.
- (g) Location of Existing and Proposed POWTS (private onsite wastewater treatment systems) if public sanitary sewer service is not available.

- (h) **Location of Soil Boring and Percolation Tests** within the exterior boundaries of the certified survey map.
- (ie) **Location and Names of ~~a~~Adjoining ~~s~~Streets**, highways, parks, cemeteries, subdivisions, public lands, water courses, including impoundments~~ponds, streams, lakes, flowages and wetlands~~. The owners of record of abutting unplatted lands shall also be shown.
- (j) **Existing and, if Applicable, Proposed Zoning** within and adjacent to the proposed land division.
- (k) **Existing and Proposed Lot Lines**, dimensions and size of all lots, and the minimum lot area required by the zoning district in which the land division is located.
- (lf) **~~Additional ~~b~~Building or ~~s~~Setback~~** lines required by the ~~e~~County zoning committee, ~~town board, or other approving or objecting agency, including those~~ which are more restrictive than the regulations of the zoning district in which the ~~certified survey map~~~~plat~~ is located or which are proposed by the subdivider ~~and are~~ to be included in recorded protective covenants.
- ~~(g) **Additional yards** required by the county zoning committee which are more restrictive than the regulations of the zoning district in which the plat is located.~~
- ~~(mh) **Location, Dimensions, and Area** of any sites to be~~All lands reserved ~~or dedicated~~ for parks, playgrounds, drainageways, opens space preservation, or other~~future~~ public use~~acquisition~~.
- (n) **Length and Bearing** of the centerline of all streets. The lengths shall be given to the nearest 0.01 foot and the bearings to the nearest one second of arc. The arc, chord, and radius lengths, and the chord bearing, together with the bearings of the radii of the ends of the arcs and chords, shall be given for all curved lines.
- (o) **Street Width** along the line of any obliquely intersecting street line to the nearest 0.01 foot.
- (p) **Active and Abandoned Railway Rights-of-Way** within and abutting the exterior boundaries of the proposed certified survey map.
- (q) **Notations or Restrictions** required by the County zoning committee, town board, or other approving or objecting agency relating to access control along any public ways within or adjacent to the proposed certified survey map; the provision and use of planting strips; or provisions for the protection of any existing wetlands or other environmentally significant lands within the exterior boundaries of the map.
- (r) **Easements for Any Public** sanitary sewers, water supply mains, stormwater management facilities, drainageways, and access ways.
- (s) **Easements or Rights-of-Way** for any existing and proposed streets, utilities, and bicycle and pedestrian ways.
- (ti) **~~Floodland and ~~s~~Shoreland ~~b~~Boundaries~~** and ~~boundaries~~the contour line lying at a vertical distance of two (2) feet above the elevation of the one percent annual probability~~hundred~~ (100)-year recurrence interval) flood ~~and related floodplain regulatory stages as determined~~

by the Federal Emergency Management Agency. or, wWhere such floodplain data is not available, the elevation shall be determined by a professional engineer retained by the subdivider, and the sealed engineer's report providing the required data shall be submitted with the certified survey map for review and approved by the town or County Engineer-at a vertical distance of five (5) feet above the elevation of the maximum flood of record. The contour line lying a vertical distance of 2 feet above the one percent annual probability flood shall also be shown.

- (u) **Boundaries of Primary and Secondary Environmental Corridors** and isolated natural resource areas, as delineated and mapped by the Southeastern Wisconsin Regional Planning Commission (SEWRPC). The boundaries of wetlands shall also be shown. The wetland boundaries shall be determined by a field survey conducted to identify, delineate, and map those boundaries; and the name of the person, agency, or firm identifying, delineating, and mapping the wetland boundaries shall be provided together with the date of the field survey concerned.

14.06-3 ADDITIONAL INFORMATION

The town or County may require that the following additional information be provided when necessary for the proper review and consideration of the proposed land division:

- (a) **Topographic Features**, including existing and, if applicable, proposed contours, with preferably one-foot intervals but no smaller than two-foot intervals. Elevations shall be marked on such contours, referenced to a vertical datum approved by the town or County engineer. The requirement to provide topographic data may be waived if the parcel or parcels proposed to be created are fully developed.
- (b) **Location and Water Elevation of Ordinary High Water Marks (OHWM)** of all navigable creeks, streams, rivers, ponds, lakes, flowages, and drainage ditches within the exterior boundaries of the proposed certified survey map and within 100 feet therefrom. The OHM elevations shall be referenced to a vertical datum approved by the town or County engineer. The status of navigability of the surface water features shall be indicated based upon a determination by the Wisconsin Department of Natural Resources.
- (c) **Soil Types** and their boundaries, as shown on the soil survey maps prepared by the U.S. Natural Resources Conservation Service.
- (d) **The Square Footage and Elevation** of the first floor as well as the overall total square footage of all floors of buildings proposed to remain on parcels or outlots within the proposed land division.
- (e) **If Available in the Vicinity, Location, Size, and Invert Elevation** of any existing sanitary or storm sewers, culverts, and drain pipes; the location of manholes, catch basins, hydrants, electric and communication facilities, whether overhead or underground; and the location and size of any existing water and gas mains within the exterior boundaries of the certified survey map or immediately adjacent thereto. If no sewers or water mains are located on or immediately adjacent to the land division, the nearest such sewers or water mains which might be extended to serve the land division shall be indicated by their direction and distance from the nearest exterior boundary of the certified survey map, and by their size, and invert elevations. All elevations shall be referenced to a vertical datum approved by the town or County engineer.

- (f) The Location of Woodlands, as mapped by SEWRPC, within the proposed land division.
- (g) Historic, Cultural, and Archaeological Features, with a brief description of the historic character of buildings, structures, ruins, and burial sites.
- (h) The County Zoning Committee or town board may require that the entire area contiguous to the land encompassed within the proposed certified survey map and owned or controlled by the subdivider be included in the certified survey map even though only a portion of said area is proposed for immediate development. The County zoning committee or town board may also require the submission of a sketch plan, drawn to scale, showing the entire contiguous holdings owned or controlled by the subdivider and identifying proposed future development of the parcel, including general street and lot or parcel locations.
- (i) Any Additional Information requested required by the County zoning administrator or staff, County zoning committee, or town board, plan commission, or staff.

14.06-4 DEED RESTRICTIONS

The County zoning committee or town board may require deed restrictions to be filed and recorded with the certified survey map.

14.06-53 WISCONSIN STATE PLANE COORDINATE SYSTEM

The Wisconsin Coordinate System requirements in Section 14.05-5 of this Ordinance for plats shall also apply to certified survey maps. Where the map is located within a quarter section the corners of which have been placed on the Wisconsin State Plane Coordinate System by the Wisconsin Department of Transportation, Southeastern Wisconsin Regional Planning Commission, the County or any City, Village or Town, the map shall be tied directly to one of the sections or quarter corners so coordinated. The exact grid bearings and distance of such tie shall be determined by field measurements, and the material and Wisconsin State Plane Coordinate of the monument marking the section or quarter corner to which the map is tied shall be indicated on the map. All distances and bearings shall be referenced to the Wisconsin State Plane Coordinate System, South Zone, and adjusted to the control survey.

14.06-6 SURVEY ACCURACY

The survey accuracy requirements in Section 14.05-6 of this Ordinance for plats shall also apply to certified survey maps.

14.06-74 CERTIFICATES AND AFFIDAVIT

- (a) Certified Survey Maps shall provide all of the certificates required for final plats by Section 236.21 of the Statutes. In addition, The surveyor shall certify on the face of the map that he has fully complied with all the provisions of this Ordinance have been met. The town board and County zoning committee county park and planning commission, after a recommendation by the reviewing agencies, shall certify their approval on the face of the map.
- (b) Dedication of sStreets and other public areas and granting of easements shall require, in addition, the owner's certificate, mortgagee's certificate, and certification of approval by the

town or County board having jurisdiction in substantially the same form as required by ~~s~~Section 236.21(2)(a) of the ~~Wisconsin~~ Statutes.

14.06-85 RECORDINGATION, FILING, AND COPIES

- (a) The Certified Survey Map shall be submitted for recording in accordance with Section 14.03-8(e) of this Ordinance.
- (b) The County Register of Deeds shall record the certified survey map in accordance with Section 14.03-8(e) of this Ordinance and as provided by Section 236.34 of the Statutes ~~shall only be recorded with the county register of deeds after the certificates of the county board of supervisors, town board and the surveyor are placed on the face of the map.~~
- (c) The Subdivider shall file a copy of the certified survey map with the County clerk in accordance with Section 14.03-8(f) of this Ordinance

SECTION VII. DESIGN STANDARDS

14.07-1 GENERAL REQUIREMENTS

All plans and specifications for land divisions and condominium developments shall comply with design standards established herein and in adopted County and town ordinances, referenced Best Management Practices, and comprehensive plans or components thereof while accommodating alternative sustainable or green-related design standards where appropriate. Such plans and specifications shall also comply with design related requirements in Section VIII, "Required Improvements," and Section IX, "Construction," of this Ordinance.

14.07-21 STREET ARRANGEMENTS

~~(a)~~ In any new land subdivision or condominium, the street ~~block and lot~~ layouts shall conform to the arrangement, width, and location indicated on the official map, highway width map, comprehensive plan or component neighborhood development plan, if any, of the ~~T~~town or County and shall be so designed as to: be within the capability of the land and water resources, least disturb the existing terrain, flora, fauna and water regimen; and meet all the use, site, sanitary, flood~~plainland~~, and shoreland regulations contained in the town, eCounty, and State zoning and sanitary ordinances and regulations. In areas for which such plans have not been completed, the street layout shall recognize the functional classification of the various types of streets and shall be developed and located in proper relation to existing and proposed streets, to the topography, to such natural features as streams and tree growth, to public convenience and safety, to the proposed use of the land to be served by such streets, and to the most advantageous development of adjoining areas. The land subdivision or condominium shall be designed so as to provide each lot with satisfactory access to a public street. In addition:

~~(ab)~~ **Arterial sStreets**, as hereafter defined, shall be arranged so as to provide ready access to centers of employment, centers of governmental activity, community shopping areas, community recreation, and points beyond the boundaries of the community. They shall also be properly integrated with and related to the existing and proposed system of streets and highways and shall be, insofar as practicable, continuous and in alignment with existing or planned streets with which they are to connect.

~~(be)~~ **Collector sStreets**, as hereafter defined, shall be arranged so as to provide ready collection of traffic from residential areas and conveyance of this traffic to the arterial street and highway system and shall be properly related to the mass transittransportation system, to special traffic generators such as schools, churches, ~~and~~ shopping centers, and other concentrations of population, and to the arterial streets ~~into~~ which they are to connectfeed.

~~(ce)~~ **Minor sStreets**, sometimes called minor land-access streetsas hereafter defined, shall be arranged to conform to the topography, to discourage use by through traffic, to permit the design of efficient storm and sanitary sewerage systems, and to require the minimum street area necessary to provide safe and convenient access to abutting property.

~~(de)~~ **Proposed sStreets** shall extend to the boundary lines of the lot, parcel, or tract being subdivided or developed unless prevented by topography or other physical conditions or unless the eCounty zoning committee finds that such extension is not necessary or desirable for the coordination of the layout of the land subdivision or condominium or for the advantageous development of the adjacent landtracts.

- (ef) **Arterial ~~s~~Street and ~~h~~Highway ~~p~~Protection.** Whenever the proposed ~~land subdivision or condominium~~ contains or is adjacent to an arterial street or highway, adequate protection of residential properties, limitation of access to the arterial street or highway, and separation of through and local traffic shall be provided by reversed frontage, ~~with screen planting contained in a non-access reservation along the rear property line~~, or by use of frontage, cul-de-sac, or looped streets. A restricted non-access easement along any property line abutting an arterial street or highway shall be required (see Sections 14.07-3(a) and 14.07-9(d)). Permanent screening such as earth berms, decorative walls or fencing, landscape plantings, or any combination thereof, shall be required in any restricted non-access area (see Section 14.07-2(a)).
- (fg) **Public ~~a~~Access to ~~a~~All ~~n~~Navigable ~~s~~Stream or ~~l~~Lake ~~s~~Shores.** See Section 14.07-11(b) shall be at least sixty (60) feet in width platted to the low watermark at intervals of not more than one half (1/2) mile except where greater intervals and wider access is agreed upon by the county zoning committee, the Wisconsin Department of Natural Resources, and the head of the planning function for the Wisconsin Department of Local Affairs and Development. All platted public access shall front on a public street, highway, parkway, or other public way.
- (gh) **Reserve or Development Access Control ~~s~~Strips** shall not be ~~allowed~~provided on any plat or certified survey map to control access to streets or alleys, except where control of such strips is placed with the town or ~~e~~County under conditions approved by the ~~e~~County zoning committee.
- (hi) **~~Access~~Alleys** shall be provided in commercial, ~~and industrial, and mixed-use areas~~districts for off-street loading/unloading and service ~~areas~~access unless otherwise required by the county zoning committee but shall not be approved, and alleys shall not connect to an arterial street or highway.
- (ij) **Street ~~n~~Names** shall be approved by the County in coordination with the town and in accordance with Chapter 6, "Road Naming and Building Numbering," of the County municipal code. New street names shall not duplicate or be similar to existing street names, unless the proposed streets are extensions or continuations of others already in existence and, therefore, shall bear the names of the existing streets~~and existing street names shall be projected wherever possible.~~
- (j) **Private Streets** may be allowed only in sewerer planned unit developments and are subject to town and County approval. All lots shall abut upon a public street or other officially approved means of access, such as a private street.

14.07-32 LIMITED ACCESS HIGHWAY AND RAILROAD RIGHT-OF-WAY TREATMENTS

Whenever the proposed ~~land subdivision or condominium~~ contains or is adjacent to a limited access highway or railroad right-of-way, the design shall provide the following treatment:

- (a) **Non-Access Easement and Planting Area.** When lots within the proposed ~~land subdivision or condominium~~ back upon the right-of-way of an existing or proposed limited access highway or railroad, a non-access easement (see Section Sections 14.07-9(d)) and a planting strip (sometimes called a landscaped buffer yard) at least ~~20~~thirty (30) feet in depth and/or width shall be provided adjacent to the highway or railroad in addition to the

normal lot depth and/or width. The minimum lot depth and/or width, where applicable, for the land division shall be increased 20 feet to accommodate the non-access easement and planting strip. Where a pedestrian and/or bicycle/recreation path is proposed in the strip by the subdivider or required by the town or County, this strip shall be increased to 30 feet. This strip shall be a part of the ~~platted~~ lots ~~and~~ but shall have the following restriction lettered on the face of the plat ~~or certified survey map~~:

"This strip ~~is~~ reserved for the planting of trees and shrubs. ~~Bicycle and pedestrian facilities and access may also be permitted. No motor vehicle access shall be permitted across this area. and~~ The building of all structures, excepting public or private utilities structures, ~~hereon~~ is prohibited ~~hereon~~."

- (b) ~~In Commercial and Industrial districts, streets~~ shall ~~be~~ provided, on each side of the limited access highway or railroad ~~right-of-way that are, streets~~ approximately parallel to and at a suitable distance from such highway or railroad for the appropriate use of the land between such streets and highway or railroad, but not less than ~~one hundred and fifty~~ (150) feet.
- (c) ~~Streets parallel to a limited access highway~~ or railroad right-of-way, when intersecting a major street and highway or collector street which crosses said railroad or highway, shall be located at ~~least a minimum distance of two hundred and fifty (250)~~ 300 feet from said highway or railroad right-of-way ~~or at a distance as determined by the town or County engineer~~. Such distance, where desirable and practicable, shall be determined with due consideration of the minimum distance required for the future separation of grades by means of appropriate approach gradients.
- (d) ~~Minor streets~~ immediately adjacent and parallel to railroad rights-of-way shall be avoided, ~~and location of minor streets immediately adjacent to arterial streets and highways and to railroad rights-of-way shall be avoided~~ in residential areas.

(e) ~~Cross- and Shared-Accesses~~. See Section 14.07-9(d).

14.07-43 STREET, BICYCLE, AND PEDESTRIAN/RECREATION WAY DESIGN STANDARDS

- (a) Cross-Sections. The minimum right-of-way and roadway width of all proposed streets ~~and~~ alleys shall be as specified by ~~this Ordinance, the town and County comprehensive plan or, comprehensive plan~~ component, ~~County highway width map or jurisdictional highway system plan~~ official map, or neighborhood development plan, ~~and in accordance with plans and specifications approved by the town and, if applicable, County. if any or if no right-of-way~~ width is specified therein, the minimum widths shall be as ~~specified in Table 14.07-1 follows~~.

Table 14.07-1

**MINIMUM RIGHT-OF-WAY WIDTH REQUIREMENTS
FOR STREETS AND OTHER PUBLIC WAYS**

Urban Street	Minimum Right-of-Way Width
Arterial	As shown on the <u>County Highway Width Map of the County</u> but <u>generally</u> not less than 130 feet
Collector	80 feet
Minor	<u>66</u> feet
<u>Pedestrian and Bicycle/ Recreation Ways^a</u>	<u>20</u> feet
<u>Cul-de-sac Turn-around</u>	<u>65-foot radius</u>
Rural Street	Minimum Right-of-Way Width
Arterial	As shown on the <u>County Highway Width Map of the County</u> but generally not less than 130 feet
Collector	80 feet
Minor	66 feet
<u>Pedestrian and Bicycle/ Recreation Ways^a</u>	<u>20</u> feet
<u>Cul-de-sac Turn-around</u>	<u>65-foot radius</u>

Note: Refer to Section 82.50 of the Wisconsin Statutes for minimum cross-sections for town roads.

^aRight-of-way width for combined pedestrian, bicycle, and recreation ways separate from street rights-of-way.

(a) Urban Street Section

Pedestrian Ways ——— 10 feet

(b) Urban and Rural Arterial Street and Highway Cross-Section Standards shall not apply to freeways, and expressways, and parkway. Freeways and expressways and parkway systems shall be based upon detailed engineering studies approved by the County highway commission, the Wisconsin Department of Transportation, Division of Transportation System Development Highways, or and the U.S. Department of Transportation, Federal Highway Administration Bureau of Public Roads.

(c) Cul-de-Sac Streets designed to have one end permanently closed shall not exceed 1,000 feet in length, unless otherwise approved by the town board and provisions are made for adequate emergency access. For lengths proposed to exceed 1,000 feet, the subdivider shall present extraordinary circumstances forcing the use of such lengths due to exceptional environmental constraints, the preservation of hilltops, irregular tract shape, or other limiting factors; however, provisions for adequate emergency access must still be provided.

Cul-de-sac streets shall typically terminate in a circular or “teardrop” turn-around having a minimum right-of-way radius as specified in Illustration No. 4, depending on the type of design configuration, if landscape islands are provided, and other factors as noted of sixty (60) feet. The design, size, construction, and maintenance of a cul-de-sac shall be as

determined by the town board, after considering a recommendation from the town engineer, based in part on the minimum design standards specified in Illustration No. 4. Such turnarounds with landscape planting islands, including “eyebrow” turnarounds (half circular cul-de-sacs or looped streets), may be allowed provided that the islands are maintained by private means such as a homeowners or condominium association. The town may require curb and gutter at the perimeter of such islands (also see Section 14.08-6(a)).

(d) **Temporary Termination** of streets intended to be extended at a later date shall be accomplished with the construction of a temporary circular- or “T”-shaped turnaround within the street right-of-way. Temporary turnarounds must be connected and extended when the adjoining property is developed. If the right-of-way for the temporary turnaround is wider than 66 feet, then the wider “bump-out” portion shall be a temporary easement which shall eventually be removed or vacated when the subject road is extended and constructed in accordance with the provisions of Section 14.08-5 of this Ordinance. Required front yards or building setbacks would be measured from the street right-of-way that is to be permanently dedicated.

(e) **Bicycle and Pedestrian/Recreation Ways** with a right-of-way, outlot, or public access easement width of not less than 20 feet may be required where deemed necessary by the town or County to provide adequate bicycle, pedestrian, and other recreational circulation or access to schools, parks, houses of worship, shopping centers, or transportation facilities. Bicycle and pedestrian/recreational paths in wooded and wetland areas shall be so designed and constructed as to minimize the removal of noninvasive trees, shrubs, and other vegetation, and to preserve the natural beauty of the area. Also see Sections 14.08-8 and 14.08-17(c) for requirements that may affect such facility design.

Design specifications should be determined during engineering studies for specific street and highway projects, and should be based on recommendations in the most recent edition of the “Guide for the Development of Bicycle Facilities,” published by the American Association of State Highway and Transportation Officials (AASHTO); the “Wisconsin Bicycle Facility Design Handbook,” and “Facilities Development Manual,” published by the Wisconsin Department of Transportation; Section 7.05, “Bicycle Lanes,” of the Kenosha County Traffic and Boating Laws Code; and the adopted Kenosha County Comprehensive Bicycle Plan. Signing, traffic control devices, and striping configurations for bicycle facilities should be provided in accordance with the most recent edition of the “Manual on Uniform Traffic Control Devices,” also published by AASHTO.

(fe) ~~Street g~~Grades.

~~(1.f) The grade of any street shall in no case exceed 12 percent or be less than one-half of one (0.5) percent.~~ Street grades shall be established wherever practicable so as to avoid excessive grading, the promiscuous removal of ground cover and tree growth, and ~~indiscriminate~~general leveling of the ~~terrain~~topography. All changes in street grades that exceed one (1) percent shall be connected by vertical curves that meet the standards for “stopping” sight distance established in AASHTO, “A Policy on Geometric Design of Highways and Streets” of a minimum length equivalent in feet to fifteen (15) times the algebraic difference in the rates of grade for major streets, and one-half (1/2) this minimum for all other streets.

2. Unless necessitated by exceptional topography, and subject to the approval of the town or eCounty zoning committee, the maximum centerline grade of any street or public way within public street rights-of-way shall not exceed the following:
 - a. Arterial streets: six (6) percent.
 - b. Collector, minor, frontage and cul-de-sac streets: eight (8) percent.
~~Minor streets, alleys,~~
~~and frontage~~ streets ten (10) percent
 - c. Sidewalks/
 Pedestrian ways: twelve (12) ~~8~~ percent ~~unless steps of acceptable design are provided.~~ Where a sidewalk/pedestrian way runs along an existing roadway with a grade that exceeds 8 percent, the sidewalk/pedestrian way may also exceed 8 percent but shall be less than or equal to the existing roadway grade in accordance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG).
3. ~~(f)~~ The grade of any street shall in no case exceed twelve (12) ~~10~~ percent or be less than one-half of one (0.5) percent for streets with an urban cross section, or less than one (1) percent for streets with a rural cross section, unless otherwise approved by the town or County.
4. See Section 14.07-5(f) for grades at street intersections.
- (g) Crowns. Unless otherwise approved, roadway pavements shall be designed with a centerline crown. Offset crowns or continuous cross-slopes may be utilized upon approval of the town or County engineer.
- (~~h~~) Radii of eCurvatures. When a continuous street centerline deflects at any one point by more than ~~ten (10)~~ 7 degrees, a circular curve shall be introduced having a radius of curvature on said centerline of not less than the following:
 1. Arterial streets
 and highways: 500 feet.
 2. Collector streets: 300 feet.
 3. Minor streets: 100 feet.

Minimum curve radii shall be further based on the consideration of traffic speed, sight distances, and other factors. A tangent at least ~~one hundred (100)~~ feet in length shall be provided between reverse curves on arterial and collector streets.
- (~~h~~) Half-sStreets. Where an existing dedicated or platted half-street is adjacent to the proposed land division~~tract being subdivided~~, the other half of the street shall be dedicated by the subdivider. The platting of new half-streets should be avoided where possible.
- (~~j~~) Street Elevations in Floodplains. Elevations of streets~~roadways~~ passing through flood~~plains~~~~land areas~~ shall be designed in the following manner:
 1. aAt least ~~two (2)~~ feet above the 2 percent annual probability ~~fifty (50)~~-year recurrence~~t~~ interval flood elevation for arterials streets~~and~~

2. ~~a~~At least ~~two~~ (2) feet above the ~~10~~~~ten~~ percent annual probability (10)-year recurrence interval flood elevation for collector and minor streets.

~~(a)~~3. Freeways, expressways, and railways shall be designed so that they will not be overtopped by the 1 percent annual probability (100-year recurrence interval) flood.

(k) ~~Bridges and Culverts~~Waterway openings. ~~of a~~All new and replacement bridges and culverts carrying highways and arterial streets over ~~waterways~~perennial streams, in addition to meeting other applicable requirements, shall be ~~designed~~adequate to accommodate the ~~2~~ percent annual probability ~~fifty~~ (50)-year recurrence interval flood flow, with the upstream or downstream high water elevation not to exceed a level of ~~two~~ (2) feet below the roadway elevation and ~~no~~the hydraulic head loss through the structure ~~not to exceed 0.5 foot.~~ Waterway openings of all new bridges and culverts carrying collector and minor streets and pedestrians over ~~waterways~~perennial streams shall be adequate to accommodate the ~~10~~~~ten~~ percent annual probability (10)-year recurrence interval flood flow, and ~~with~~the upstream or downstream ~~high~~headwater elevation not to exceed a level of ~~two~~ (2) feet below the roadway elevation and ~~no~~the hydraulic head loss through the structure ~~not to exceed 0.5 foot.~~ However, the combination of the waterway opening and the approach road elevations on the flood ~~plains~~lands shall not increase the flood stages ~~more than 0.5 foot, either upstream or downstream,~~ upon the occurrence of the ~~one~~ 1 percent annual probability ~~hundred~~ (100)-year recurrence interval flood established by the Federal Emergency Management Agency. Flood stage increases may be acceptable for reaches having topographic or land use conditions which could accommodate increased stages without creating additional flood damage potential upstream or downstream of the proposed structure, provided flood easements or other appropriate legal arrangements have been secured with all affected units of government and property owners and local zoning ordinances affected by the increase in the flood stage are amended. Such bridges and culverts shall be so designed and constructed as to facilitate the passage of ice floes and other debris.

New and replacement bridges shall be constructed in accordance with applicable State regulations and shall be submitted to the Wisconsin Department of Natural Resources, excluding ordinary maintenance repair or resurfacing of such bridges, to assure compliance therewith.

(l) Street Curb and Gutters. See Section 14.08-6.

(m) Passing and Acceleration/Deceleration Lanes. When the land to be subdivided is proposed to have a street connection to an arterial street or highway, the town or County zoning committee, after considering a recommendation from the town or County engineer, may require that the subdivider install a “passing” or “bypass” lane adjacent to the traffic lane opposite the intersection as well as an acceleration and a deceleration lane adjacent to the traffic lane nearest the intersection, all of which shall be approved by the town or County engineer.

14.07-54 STREET INTERSECTIONS

(a) Right Angle. Streets shall intersect each other at as nearly right angles as topography and other limiting factors of good design permit.

(b) Hills. The location of street intersections immediately below the crest of hills shall be avoided.

- (~~cb~~) **Number of ~~s~~Streets ~~e~~Converging** at one intersection shall be reduced to a minimum, preferably not more than two.
- (~~de~~) **Number of ~~i~~Intersections** along arterial streets and highways shall be held to a minimum. Wherever practicable, the distance between such intersections shall not be less than ~~twelve hundred~~ (1,200) feet.
- (~~ed~~) **Corner Curves.** Property lines at street intersections shall be rounded to an arc with a minimum radius of ~~fifteen~~ (15) feet or of a greater radius when required by the town or eCounty engineerzoning committee, or shall be cut off by a straight-line through the points of tangency of an arc having a radius of ~~fifteen~~ (15) feet or greater.
- (f) **Grades.** Intersections shall be approached on all sides by grades not to exceed 3 percent for a distance of no less than 100 feet from property/right-of-way lines of said intersection, unless exceptional topography would prohibit these grades.
- (~~ge~~) **Minor and Collector ~~s~~Streets** shall not necessarily continue across arterial ~~or collector~~ streets; but, if the distance between the centerlines intersection of such ~~minor~~ streets approach the major streets from opposite sides within three hundred is less than (300) feet ~~of each other~~, measured along the centerline of the arterial ~~or collector~~ street, then the location of the collector and/or minor street shall be so adjusted that the distance is increased or the alignment/adjoinment across the intersecting major or collector street is continuous; and a jog~~b~~ is avoided. Such jogs for minor and collector streets intersecting other minor or collector streets shall not be less than 125 feet, otherwise the distance shall be increased or said streets shall be adjusted to be continuous in alignment.
- (h) **Curb Ramps or Openings.** On all streets where curbs and sidewalks or pedestrian/recreation paths are required by the town or County, ramps or openings to accommodate people with disabilities, including individuals in wheelchairs and personal assistive mobility devices, shall be provided in accordance with Section 66.0909 of the Wisconsin Statutes and Americans with Disabilities Act Accessibility Guidelines (ADAAG) requirements.
- (i) **Vision Corner or Clearance Easements** shall be provided at street and highway intersections as required by Section 12.13-1(a) and shown in Illustration No. 2 of the Kenosha County zoning ordinance and by any approving or objecting authority concerned.
- (j) **Street Signs and Signals.** See Sections 14.07-2(i) and 14.08-14 of this Ordinance.

14.07-~~65~~ BLOCKS

- (~~a~~) The widths, lengths, ~~and~~ shapes, and orientation of blocks shall be suited to the planned use of the land, including supporting green development; zoning requirements; need for convenient pedestrian, bicycle, and motor vehicle access; control and safety of street traffic; and the limitations and opportunities of topography and other natural resource features. In addition:
- (~~ab~~) **Lengths.** Blocks in residential areas shall not as a general rule be less than ~~six hundred~~ (600) feet nor more than ~~fifteen hundred~~ (1,500) feet in length unless otherwise dictated by preservation of natural resource features, including exceptional topography, or other limiting factors of good design.

(be) Bicycle and Pedestrian/Recreation Ways of not less than ~~ten (10)~~ 20 feet in easement or right-of-way width may be required between side and/or rear lot lines where deemed necessary by the town or eCounty zoning committee to provide safe and convenient pedestrian, bicycle, or recreational circulations or access between ~~the~~ individual lots, streams, lakeshores, park lands, or other public areas, or may be required near the center and entirely across any block over ~~nine hundred (900)~~ feet in length where deemed essential by the town or eCounty zoning committee to provide adequate pedestrian, bicycle, or recreational circulation or access to schools, parks, shopping centers, employment centers, houses of worshipchurches, or transportation facilities. The final plat, CSM, or condominium plat shall contain a special restriction addressing by whom these ways will be maintained.

(ce) **Width.** Blocks shall have sufficient width to provide for two tiers of lots of appropriate depth except where a single tier of lots may be necessaryotherwise required to separate ~~residential~~ development from through traffic, such as with reverse frontage lots, or to protect and preserve natural resources.

(d) Utility Easements. See Section 14.07-9(a).

14.07-76 LOTS

(a) ~~The~~ size, shape, and orientation of lots shall be appropriate for the location of the land subdivision and for the type of development and use contemplated. The lots should be designed to provide an aesthetically pleasing building site and a proper architectural setting for the buildings contemplated. Lot lines shall follow municipal boundary lines rather than cross them. In addition:

(ab) **Side Lot Lines** shall be at right angles to straight street lines or radial to curved street lines on which the lots face, unless a non-conventional lot layout is approved by the town or County zoning committee.

(be) **Double orfrontage and rReverse fFrontage Lots** shall be prohibited except where necessary to provide separation of residential development from through traffic or to overcome specific disadvantages of topography and orientation.

(ce) **Access.** Every lot shall front or abut for a distance of at least sixty-six (66) continuous feet on a public street or other officially approved means of access in accordance with the provisions of the Kenosha County zoning ordinance based on the zoning of the subject land to be divided.-(2/6/90) Also see Section 14.07-9(d) pertaining to cross- and shared-accesses.

(de) **Area and dDimensions of aAll Lots** shall conform to the requirements of the eCounty zoning ordinance for land divisions and condominiums, and those bBuilding sites that will not be served by a public sanitary sewer system or other approved system shall be of sufficient size to permit the use of an private onsite wastewater treatmentsoil-absorption sewage disposal system (POWTS) designed in accordance with Chapters SPS 383, 384, and 385 of the Wisconsin Administrative Code, the most recent edition of SPS POWTS design component manuals, and the eCounty floodland and shoreland sanitary code and private sewage system ordinance. Buildable lots that will not be served by a public water supply system or other approved system shall be of sufficient size to allow the use of a private water supply system (well) designed in compliance with Chapter NR 812 of the

Wisconsin Administrative Code. Lots shall also contain sufficient area to comply with all required yards (setbacks), including those set forth in the County zoning ordinance and those that may be required to meet the requirements of Chapter Trans 233 of the Wisconsin Administrative Code. The width and area of all lots located on the following lands as shown on the operational soil survey maps prepared for the U.S. Department of Agriculture, Soil Conservation Service for the Southeastern Wisconsin Regional Planning Commission and which are on file with the zoning administrator shall not be less than one hundred (100) feet in width and twenty thousand (20,000) square feet in area:

14	106	173	316	418
70	110	269	323	414
72	119	276	324	
73	120	279	333	
75	170	282	334	
86	172	289	335	

The width and area of all lots located on other lands which have soils suitable for the use of an on-site soil absorption sewage disposal system shall not be less than one hundred fifty (150) feet in width and forty thousand (40,000) square feet in area.

- (ee) **Lot Sizes for Cluster and Planned Unit Developments** may be reduced to less than the minimum lot area and dimensions required for a zoning district, but in no case shall the density be more than that permitted in the zoning district. The remaining area of the development site shall be maintained in permanent open space, which may include compatible amenities, by proper deed restrictions and/or conservation easements and shall be restricted from further land division.
- (f) **Re-Divisions.** Whenever a lot, parcel, or tract is subdivided into lots or parcels ~~five~~(5) acres or less in area and more than twice the minimum lot area required for the zoning district in which ~~thesuch~~ lot or parcel is located, the ~~e~~County zoning committee may require such lots or parcels ~~to~~ be arranged and dimensioned ~~so as~~ to allow for possible future re-subdivision of any such lots or parcels into lot or parcel sizes compatible with the zoning district and in accordance with the provisions of this ~~e~~Ordinance, ~~and in conformance with the county zoning ordinance.~~
- (g) **Depth.** Lots shall have a minimum average depth of ~~one hundred~~(100) feet. The typical lot depth in the land division should be increased relative to the width of any buffer strips required along abutting arterial streets, highways, and railways. Where applicable, the minimum lot depth shall be increased relative to the width of any required drainage easement, bicycle way, pedestrian/recreation way, or landscaped buffer strip along a front or rear lot line (also see Section 14.07-3(a)). Excessive depth in relation to width shall be avoided and a proportion of ~~2two~~ to ~~1one~~ (2:1) shall be considered a desirable ratio under normal conditions, unless a deeper lot is needed to accommodate easements, buffers, or protect natural resources.
- (hj) **Width of ~~L~~ots** shall conform to the requirements of the County zoning ordinance ~~and in no case shall a lot be less than seventy five (75) feet in width at the building setback line. Where applicable, the minimum width shall be increased relative to the width of any required drainage easement, bicycle way, pedestrian/recreation way, or landscaped buffer strip along a side lot line (also see Section 14.07-3(a)).~~

- (ik) **Corner Lots** shall be designed and platted with at least ~~ten (10)~~20 feet extra width over and above the width the minimum required for the zoning district wherein located to allow adequate yards or building setbacks from two streets and to accommodate sufficient side and rear yards for the intended use and any required buffers and easements.
- (jh) **Depth and ~~w~~Width of Lots or ~~p~~Parcels** reserved or laid out for commercial or industrial use shall be adequate to provide for off-street parking and service (loading/unloading) areas and parking required by the use contemplated and the area zoning restrictions for such use.
- (k) **The Shape of Lots** shall be approximately square or rectangular, with the exception of lots located on a curved street or cul-de-sac turnaround. Flag lots or easements or other lot stacking techniques shall be prohibited, except where necessary to accommodate exceptional topography, preserve natural resources, or address extraordinary circumstances, and are subject to County zoning committee approval.
- (li) **Lands Lying ~~b~~etween the ~~m~~Meander Line and the ~~w~~Water's eEdge** and any otherwise undeveloped unplattable lands which lie between a proposed land subdivision or condominium and the water's edge shall be included as part of lots, outlots, or public dedications if not developable (i.e. wetlands, floodplains, or steep slopes), or as part of lots, outlots, or public dedication if developable in any plat or certified survey map abutting a stream, river, or lake.
- (m) **Remnants of Lots** below minimum size remaining after subdividing a large tract or parcel shall be added to an adjacent lot, or a plan shall be submitted indicating future use of the remnant area rather than allowing them to remain as unusable parcels.
- (n) **Restrictions Prohibiting Development.** Whenever a lot appearing on a final plat, condominium plat, or certified survey map is not intended to be buildable, or is intended to be buildable only upon certain conditions, an express restriction to that effect, running with the land and enforceable by the town or County, shall appear on the face of the plat or map.

14.07-~~87~~ **BUILDING SETBACK LINES**

Building setback lines, appropriate to the location and type of development contemplated, which are more restrictive than the regulations of the zoning district in which the land division plat is located, may be required by the town or eCounty zoning committee and shall be shown on the final plat, condominium plat, or certified survey map. Examples of the application of this Section would include requiring greater setbacks to meet the minimum lot width requirement at the setback line for lots on cul-de-sac or curved streets, conform to setbacks of existing adjacent developments (see Section 12.10-8 of the County zoning ordinance), accommodate a coving or other unique design, avoid placing buildings within buffers, easements, or vision clearance triangles while providing adequate yards for the intended use, protect natural resources, or conform to greater setbacks required by Chapter Trans 233 of the Wisconsin Administrative Code for lots along arterial streets and highways.

The yards and building pad or envelope on a lot, which is determined by required building setbacks, shall be generally similar to those on adjacent lots and contain sufficient areas to accommodate the intended use including any required buffers, easements, a principal building and any accessory structures, a driveway, and, if applicable, a private onsite wastewater treatment system (POWTS).

14.07-98 EASEMENTS

(a) Utility Easements. The ~~e~~County zoning committee may require easements of widths deemed adequate for the intended purpose as determined by the town or County engineer. Such easements shall be located as determined by the applicable utility company and subject to approval by the town or County engineer, but preferably should be located within midblock easements (see Section 14.07-6(b)) or on the property side of front lot lines, on each side of all rear lot lines, on each side of all side lot lines, or across lots where necessary or advisable. Easements for electric power transformers and similar equipment should not be located in the flow lines of drainage swales and ditches for electric power and communication facilities; storm and sanitary sewers; street trees and gas, water and other utility lines. All easements shall be noted on the final plat, condominium plat, or certified survey map followed by reference to the use or uses for which they are intended.

All lines, pipes, cables, and similar equipment shall be installed underground unless the town or County finds that the topography, soils, depth to bedrock, woodlands, wetlands, or other physical barriers would make underground installation impractical, or that the lots to be served by said facilities can be served directly from existing overhead facilities and requiring underground installation would constitute an undue hardship upon the subdivider. Associated equipment and facilities which are appurtenant to underground electric power, communications, and gas facility systems, including but not limited to substations, pad-mounted transformers, pad-mounted sectionalizing switches, above-grade pedestal-mounted terminal boxes, junction boxes, meter points, and similar equipment may be installed at ground level and shall be placed in an visually unobtrusive location or screened from public view while maintaining necessary access.

(b) **Drainage ~~e~~Easements.** Where a land subdivision is traversed by a drainageway or stream, an adequate easement shall be provided as may be required by the town or eCounty zoning committee. The location, width, alignment, and improvement of such drainage or easement shall be subject to the approval of the town or eCounty ~~engineer zoning committee and parallel streets or parkways may be required in connection therewith.~~ Where necessary, stormwater drainage shall be maintained by landscaped open channels of adequate size and grade to hydraulically accommodate maximum potential volumes of flow, subject to review and approval by the town or eCounty ~~zoning committee.~~

(c) Conservation Easements. See Section 14.07-10.

(d) Vision Clearance Easements and Cross-, Controlled-, and Shared-Access Easements. The town and County zoning committee may require vision corner or clearance easements, cross-access easements, non- or controlled-access easements, and shared-access easements as a condition of plat or certified survey map approval in order to minimize potential traffic hazards. Access provisions shall be evaluated on case-by-case basis to determine the safety and practicability of cross- and shared-access (i.e. shared entryway or driveway entrance). If the location of cross-access is not known and is dependent on future development or site plan layout, then a note shall be added to the plat or certified survey map indicating that a cross-access shall be provided and the subject lot replatted accordingly when the cross-access location is determined.

14.07-10 PROTECTION OF NATURAL RESOURCES

Where natural drainage channels, floodplains, wetlands, woodlands, or other environmentally sensitive areas are encompassed in whole or in part within a proposed land division, the town and County zoning committee may require that these areas be dedicated or that restrictions, including those for conservation easements, be placed on the plat or certified survey map to protect such resources. The town or County zoning committee may further require that such areas be included in outlots designated on the plat or certified survey map and be restricted from development, including those for common areas within cluster subdivisions and condominiums. Conservation easements may be held by the town, a nonprofit conservation organization, or another entity approved by the town board.

14.07-119 PARK, OPEN SPACE, AND OTHER PUBLIC SITES AND OPEN SPACES

(a) In the Design of the subdivision plat or certified survey map, due consideration shall be given to the dedication or reservation of suitable sites of adequate sizearea for future schools, parks, playgrounds, drainageways, public access to navigable waters, trail corridors, and other public purposes. If designated on the town or County comprehensive plan or, comprehensive plan component, official map, or component neighborhood development plan, if any, such areas shall be made a part of the plat or certified survey map as stipulated in sSection 14.02-53 of this Ordinancethese regulations. If not so designated, consideration shall be given to preserving open spacein the location of such sites such as environmental corridors, to the preservation of scenic and historic sites, stands of fine trees, wetlandsmarshes, lakes, and ponds, and watercourses, watersheds and ravines.

(b) Navigable Streams or Lakeshores shall have a public access-way dedicated at least 60 feet in width platted to the low water mark at intervals of not more than one-half mile and connecting to existing public streets, highways, or other public way, unless wider access or greater shoreline intervals are agreed upon by the Wisconsin Department of Administration, the Wisconsin Department of Natural Resources, and the town or County, as required by Section 236.16(3) of the Wisconsin Statutes.

14.07-12 OTHER RELATED DESIGN REQUIREMENTS

Section VIII, "Required Improvements," and Section IX, "Construction," of this Ordinance contain other design related requirements relevant to land division and condominium design. Such requirements or standards include those for curbs and gutters, street lights, street name signs, traffic control signs and signals, street trees, landscaping including for buffer yards, grading, erosion control, sedimentation control, stormwater management facilities, water supply facilities, sanitary sewerage disposal facilities, and other utilities. Even though some of these standards may not be shown on plats and certified survey maps, they are relevant to plans and specifications required for the development of subdivisions and condominiums. The Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance and Kenosha County Stormwater Management, Erosion Control, and Illicit Discharge Ordinance also contain requirements that may affect land division design or development.

SECTION VIII. REQUIRED IMPROVEMENTS

14.08-1 GENERAL REQUIREMENTS

All required improvements shall be constructed in accordance with plans and specifications approved by the town or County engineer. Such improvements may include those for green infrastructure subject to town or County engineer approval in accordance with accepted engineering practices to ensure proper functioning and monitoring of green stormwater infrastructure. Also see Section VII for design standards.

14.08-21 SURVEY MONUMENTS

The subdivider shall install survey monuments placed in accordance with the requirements of Chapter 236.15 of the Wisconsin Statutes and as may be required by the town or eCounty engineer and/or town.

14.08-32 GRADING

- (a) **Cut and fFilled lLands** shall be graded in accordance with grading plans and specifications approved by the town or County engineer. to Slopes shall not be steeper than a maximum slope of one (1) vertical to nfour 4 horizontal, or the soil's angle of repose, whichever is the lesser, and such slopes shall be covered with permanent vegetation. To the extent practicable, grading shall be minimized.
- (b) **After the iInstallation** of temporary block corner monuments or other survey control points by the subdivider and approval of street grades by the town or County engineerboard, the subdivider shall grade the full width of the right-of-way of all streets proposed to be dedicated in accordance with plans and standard-specifications approved by the town board for town roads and the County Highway Commissioner for improvements to County trunk highways. The subdivider shall grade the roadbeds in the street rights-of-way to subgrade. Any cut and filled lands immediately adjacent to street or highway rights-of-way shall be graded and restored in accordance with the approved plans and specifications.
- (c) **Finished Grade.** Streets and lots shall be brought to finished grades as specified in a site grading plan approved by the town or County engineer.
- (de) **Where eElectric and eCommunication fFacilities** are to be installed underground, the utility easements shall be graded to finished grade elevationwithin six of such facilities, and no earth fill, pile or mounds of dirt, or construction materials shall not be stored on such easement areas.

14.08-43 STREET SURFACING

- (a) **After the iInstallation, inspection, and approval by the town or County engineer** of all utility and storm-water drainage improvements, the subdivider shall surface all roadways in streets proposed to be dedicated to the widths prescribed by this Ordinance~~these regulations,~~ a local official map or County highway width map, orand the adopted regional and eCounty and town comprehensive plans or adopted plan components thereof. Said surfacing shall be done in accordance with plans and standard-specifications approved by the town engineerboard for town roads and by the County engineer for improvements to County trunk highways. The second lift of asphalt shall not be installed sooner than one (1)

year after the first lift of asphalt is installed or as otherwise specified in the development agreement. The cost of surfacing any arterial streets or highways in excess of 48 feet in width that would serve traffic beyond that generated by the proposed land division or condominium development will be borne by the unit or agency of government having jurisdiction.

- (b) **The Binder Course** shall be placed initially upon completion of the utilities using interim inlets and asphalt wedged curb and gutter. The surface course of asphalt shall be installed not later than 6 months after 60 percent of the lots in the land division have been developed provided the weather meets town or County standards for paving, but in no case shall the surface be placed sooner than one (1) year or more than 3 years after paving the binder course. All failures in the binder course shall be repaired prior to paving the surface. Surfacing shall be done in accordance with plans and specifications approved by the town or County engineer.

14.08-5 REMOVAL OF TEMPORARY TURNAROUNDS

Where a land division abuts an existing temporary circular cul-de-sac or “T” turnaround and the town plan includes extending the street ended by said temporary turnaround, the subdivider shall be responsible for the removal of the turnaround, reconstruction of the drainage and roadside ditches or curb and gutter as applicable, reinstallation of culverts, reconstruction of driveways, restoration of all disturbed areas, and removing or vacating the portion of the street containing a temporary easement if applicable (see Section 14.07-4(d)). The town engineer will determine if existing culverts, if any, may be salvaged and reused.

14.08-64 CURBS AND GUTTERS

- (a) **In Land Divisions, including condominiums,** ~~The~~ the town board may require the subdivider to construct concrete curbs and gutters in accordance with plans and ~~standard~~ specifications approved by the town ~~engineer~~board. Curbs and gutters may be required on cul-de-sac “islands” and on streets with steep topographical conditions. Openings in curbs for drainage may be allowed, upon approval of the town engineer, to accommodate green stormwater management measures such as drainage into street tree wells, infiltration trenches, or bioretention basins with under drains. Wherever possible, provision shall be made at the time of construction for driveway access curb cuts or construction of “mountable” type curb and gutter if permitted by the town. ~~The cost of installation of all inside curbs and gutters for dual roadway pavements on the established arterial street and highway system for the town shall be borne by the town.~~

- (b) **Curb Ramps or Openings** shall be installed, where applicable, in accordance with Section 66.0909 of the Wisconsin Statutes, Americans with Disabilities Act Accessibility Guidelines, and as approved by the town engineer. Also see Section 14.07-5.

14.08-7 RURAL STREET SECTIONS

When permanent rural street sections have been approved by the town engineer, the subdivider shall finish grade all shoulders and road ditches, install all necessary culverts at intersections and, if required, surface ditch inverts to prevent erosion and sedimentation in accordance with plans and specifications approved by the town engineer.

14.08-~~86~~ 87 SIDEWALKS AND PEDESTRIAN/RECREATIONAL PATHS

- (a) ~~The #Town bBoard~~ or County zoning committee may require the subdivider to construct a concrete sidewalk or asphalt path, including pervious pavements, on one side of all frontage streets, and on one or both sides of all other streets within and/or adjacent to the land subdivision. Off-street pedestrian/recreational paths may also be required within the open spaces of land divisions. All such facilities shall be located within a dedicated public right-of-way or a public pedestrian/recreation access easement. If located within a public access easement, said easement shall be at least 20 feet wide. The construction of all sidewalks or pedestrian/recreational paths, including bicycle facilities, shall be in accordance with plans and ~~standard~~-specifications approved by the town or County engineerboard and adopted pedestrian, bicycle, park, and recreational plans.
- (b) **Wider than sStandard** sidewalks or off-street pedestrian/recreational paths may be required by the town board in the vicinity of schools, commercial areas, and other places of public assemblage, and the town board may require the construction of such facilities sidewalks in locations other than required under the preceding provisions of this ~~Ordinance~~ if such walks or paths are necessary, in their opinion, for safe and adequate pedestrian, bicycle, or recreational circulation. The town board or County zoning committee may waive the requirement for sidewalks or paths upon a finding that such walks or paths are not required because of the provision of a separate network of pedestrian/recreational ways, low vehicular or pedestrian traffic volumes, or lot arrangement.

14.08-~~97~~ 98 SANITARY SEWAGE DISPOSAL FACILITIES

- (a) The Subdivider shall make provision for adequate private onsite wastewater treatment systems (POWTS), as specified by the County or State agencies concerned, where public sanitary sewer facilities are not available.
- (~~ba~~) ~~When pPublic~~ **Sanitary sSewer fFacilities** are available ~~to the subdivision plat~~ or when it is proposed to establish a private sanitary sewerage system to serve ~~two (2)~~ or more lots or condominium units, the subdivider shall construct sanitary sewerage facilities in such a manner as to make adequate sanitary sewerage service available to each lot or unit within the land subdivision.
- (~~cb~~) ~~The #Town bBoard~~ may require the installation of sewer laterals to the street right-of-way ~~lot~~ line.
- (~~de~~) ~~The sSize, #Type and iInstallation~~ of all sanitary sewers and sanitary sewer laterals proposed to be constructed shall be in accordance with plans and ~~standard~~-specifications approved by the town engineerboard.
- (~~ed~~) ~~Where a #Town sSanitary dDistrict~~ has been created pursuant to sSection 60.20 of the Wisconsin Statutes for the purpose of providing and constructing sanitary sewers, such plans and ~~standard~~-specifications shall be further subject to approval by the town sanitary district commission.
- (~~fe~~) ~~The sSubdivider~~ shall assume the cost of installing all sanitary sewers, sewer laterals, and sewer appurtenances within the proposed land subdivision, except for the added cost of in-

stalling sewers greater than ~~eight~~ (8) inches in diameter which are necessary to serve tributary drainage areas lying outside of the proposed ~~land subdivision~~, unless the over-sizing is required to serve vacant lands owned or controlled by the subdivider. In addition, the subdivider shall pay to the town or town sanitary district wherein the ~~land subdivision plat~~ is located, a sanitary sewer trunk line connection fee based on the added cost of installing larger sewers in the total tributary drainage area which shall be prorated in proportion to the ratio which the total area of the proposed ~~land division plat~~ is to the total drainage area to be served by such larger sewers.

14.08-~~108~~ STORM-WATER MANAGEMENT~~DRAINAGE~~ FACILITIES

~~(a)~~ **The sSubdivider** shall construct storm-water drainage facilities, adequate to serve the ~~land subdivision~~, which may include curbs and gutters, catch basins and inlets, storm sewers, road ditches, open channels, water retention and detention facilities~~structures~~, and settling basins, including bioretention basins with under drains, infiltration trenches, and other green stormwater infrastructure. In addition:

~~(a)~~ **(a) All sSuch fFacilities** shall be of adequate size and grade to hydraulically accommodate the maximum potential volumes of flow and shall be so designed as to prevent and control soil erosion and sedimentation and to present no hazard to life or property. The type of facilities required and the design criteria shall be determined by the town or County engineer. All facility plans shall be reviewed and evaluated on a case-by-case basis taking into consideration the nature of the topography and discharge location within and adjacent to the land division. The subdivider shall obtain a stormwater permit and install the size and type of stormwater management facilities proposed to be constructed in accordance with plans and specifications approved by the County engineer based on the stormwater management requirements in Chapter 17 of the County municipal code.

~~(b)~~ **Unpaved road ditches** and street gutters shall be shaped and seeded and/or sodded as grassed waterways. Where the velocity of flow is in excess of four (4) feet per second on soils having a severe or very severe erosion hazard and in excess of six (6) feet per second on soils having moderate, slight, or very slight erosion hazard, the subdivider shall install a paved invert or check dams, flumes, or other energy dissipating devices.

~~(c)~~ **Shoreland drainage facilities** shall, if required by the county zoning committee, include water retention structures and settling basins so as to prevent erosion and sedimentation where such facilities discharge into streams or lakes. The design criteria, the size, type, grades, and installation of all storm water drains and sewers and other cross section, invert and erosion control paving, check dams, flumes or other energy dissipating structures and seeding and/or sodding of open channels and unpaved road ditches proposed to be constructed shall be in accordance with the plans and standard specifications approved by the county zoning committee. Where a town sanitary district has been created pursuant to section 60.30 of the Wisconsin Statutes for the purpose of providing and constructing surface or storm water sewers or drainage improvements, such plans and standard specifications shall be further subject to approval by the town sanitary district commission.

~~(b)~~ **The sSubdivider** shall assume the cost of installing all storm~~water conveyances and storage facilities-sewers~~ within the proposed ~~land subdivision~~, except for the added cost of installing storm sewers greater than ~~twenty-four~~ (24) inches in diameter which are necessary to serve tributary drainage areas lying outside of the proposed ~~land subdivision~~, or to avoid flooding attendant to increased flows downstream of the proposed development caused not by the development but by preexisting development upstream. ~~In addition, t~~The subdivider shall pay to the town or town sanitary district wherein the ~~land subdivision plat~~

is located; a storm sewer trunk line connection fee based on the added cost of installing larger sewers in the total tributary drainage area which shall be prorated in proportion to the ratio which the total area of the proposed land division~~plat~~ is to the total drainage area to be served by such larger sewers.

14.08-~~119~~ WATER SUPPLY FACILITIES

- (a) **The Subdivider** shall make provision for adequate private water systems as required by the eCounty ~~or town~~ in accordance with the standards of the Wisconsin Department of Natural Resources~~Health and Social Services~~, if municipal (public) water service is not available.
- (b) **When pPublic wWater sSupply** and distribution facilities are available to the land subdivision ~~plat~~ or when it is proposed to establish a private water supply and distribution system to serve ~~two~~ (2) or more lots or condominium units, the subdivider shall cause such water supply and distribution facilities to be installed in such a manner as to make adequate water service available to each lot or unit within the land subdivision.
- (~~cb~~) **The tTown bBoard** may require the installation of water laterals to the street lot line.
- (~~de~~) **The sSize, tType, and iInstallation** of all public water mains proposed to be constructed shall be in accordance with plans and ~~standard~~ specifications approved by the town board.
- (~~ed~~) **Where a tTown sSanitary dDistrict** has been created pursuant to sSection 60.30 of the Wisconsin Statutes for the purpose of providing and constructing a system of water works, such plans and ~~standard~~ specifications shall be further subject to approval by the town sanitary district commission.
- (~~fe~~) **The Subdivider** shall assume the cost of installing all water mains, water laterals, and water system appurtenances within the proposed land subdivision except for the added cost of installing water mains greater than ~~six~~ (6) inches in diameter. The added cost of water mains greater than 6 inches in diameter shall be borne by the town or the town sanitary district wherein the land division is located. If water mains greater than 6 inches in diameter are required to serve areas outside the proposed development and not owned by the subdivider, the excess cost shall be borne by the town or town sanitary district.

14.08-~~120~~ OTHER UTILITIES

- (a) **The sSubdivider** shall cause gas, electrical power, television cable, ~~and~~ telephone, and other communication facilities to be installed, where available, in such a manner as to make adequate service available to each lot or unit in the land subdivision.
- (~~a~~)(b) **All nNew eElectric, telephone, or other** communication lines from which lots or condominium units are individually served shall be installed underground within all newly platted subdivisions containing ~~five~~ or more lots or units in all residence districts shown on the eCounty zoning maps, unless the town board, after considering a recommendation from the town engineer, or the eCounty zoning committee shall find after study that the location, topography, soil, stands of trees or other physical barriers would make underground installation unreasonable or impracticable or that the lots or units to be served by said facilities, can be served directly from existing overhead facilities. Associated equipment and facilities which are appurtenant to underground electric, telephone, and

other communications systems including, but not limited to, substations, pad mounted transformers, pad mounted sectionalizing switches, and above-grade pedestal-mounted terminal boxes may be located above ground. Any landscape screening plan required for such above-ground equipment shall be submitted to the affected utilityies company for approval.

(~~cb~~)**Plans** indicating the proposed location of all gas, electrical power, ~~and~~ telephone, and other communication distribution and transmission lines required to service the land division~~plat~~ shall be approved by the town engineer~~board~~.

14.08-131 STREET LAMPS

The town board may require the subdivider to install street lamps along all streets proposed to be dedicated of a design compatible with the neighborhood and type of development proposed. Such lamps shall be placed at each street intersection and at such interior block spacing as may be required by the town board. The specific type and location of such light posts shall be approved by the town engineer. Shielded luminaires with downward reflections, luminaries with cutoff optics, LED or similar energy-saving luminaries, and careful fixture placement may be required by the town board.

In lieu of or in addition to the installation of public street lamps, the town board may permit the installation of private posts lamps at appropriate locations within a land division. The type and location of such post lamps shall be subject to approval by the town engineer and shall be maintained by the homeowners or condominium association.

14.08-142 STREET NAME AND TRAFFIC CONTROL SIGNS AND SIGNALS

The subdivider shall install or pay for the material and installation of a street name sign of a design specified by the town engineer at the intersection of all streets proposed to be dedicated; ~~a street name sign of a design specified by the town board.~~ The subdivider shall also pay for the material and installation of any traffic control signs or signals required, where warranted, as a result of the traffic generated from the proposed land division. Traffic control signs and signals are subject to review and approval by the town engineer or the government agency having jurisdiction.

Traffic control and street name signs shall meet the following standards:

- (a) **The Design** and placement of traffic control signs shall comply with applicable State and County requirements.
- (b) **The Subdivider** shall install at least 2 street name signs, of a design and color compatible with the neighborhood and as approved by the town engineer, at each four-way street intersection proposed to be dedicated and one (1) sign at each "T" intersection. Street name signs shall be installed so as to be free of visual obstructions.

14.08-153 STREET TREES

- (a) ~~(a)~~ **Trees.** The subdivider shall plant ~~at least one (1) street~~ trees of ~~an~~ approved species ~~and~~ of at least 3 inches in diameter at breast height (dbh-approximately 4.5 feet above ground)~~six (6) feet in height for.~~ The total number of trees to be planted shall be based on one (1) for every ~~each~~ fifty (50) feet of frontage on all streets proposed to be dedicated and be spaced on average about 50 feet apart. The required trees shall be planted in the existing

or planned curb lawn area between sidewalk and curb when an urban street cross-section is used; to the property side of the road ditch when a rural street cross-section is used; or on private property within ~~five (5)~~ feet of a front lot line when an easement for such use has been designated on the final plat and at least 10 feet from driveways. Tree plantings shall be completed in accordance with landscaping plans and specifications approved by the town board.

- (b) Alternative. The requirement for street trees may be waived by the town board if substantial alternative landscaping, including trees, is to be provided within the land division or condominium development in accordance with a landscaping plan approved by the town board.

14.08-16 LANDSCAPING

- ~~(d)~~(a) Plans and Specifications. The subdivider shall install landscaping in accordance with landscape plans and specifications approved by the town as required by Section 14.09-4. Such landscaping may include drought-tolerant landscaping and landscaping in common open areas, and landscape screening within buffer areas, condominium developments, or open space subdivisions, sometimes called cluster developments. If plantings are not installed prior to approval of a final plat or condominium plat, a landscaping schedule shall be specified in a development agreement and appropriate sureties shall be provided.

- (b) Maintenance of all landscaping included in approved landscaping plans and specifications shall be the responsibility of the property owner, or, for landscaping installed in common areas, the homeowners or condominium association. Provisions for the maintenance of such landscaping shall be included in the homeowners or condominium association documents required under Section 14.02-5.

14.08-17 SHORELAND PLANTING AND EROSION AND SEDIMENTATION CONTROL

The subdivider shall prepare erosion and sedimentation control plans and specifications in accordance with Chapter 17, "Kenosha County Stormwater Management, Erosion Control, and Illicit Discharge Ordinance," of the of the County municipal code. Such plans shall be submitted by the subdivider for review and approval by the County engineer, and an erosion control permit shall be obtained by the subdivider. The subdivider shall plant those grasses, trees, shrubs, groundcover, and vines of a species and size native to Wisconsin and as specified by the eCounty zoning committee, necessary to prevent soil erosion and sedimentation, and protect stream and lake banks. In addition;

- (a) ~~¶~~The eCounty zZoning eCommittee may require the subdivider to provide or install certain stream and lake protection and rehabilitation measures, such as fencing, sloping, seeding, rip-rap, revetments, jetties, clearing, dredging, snagging, drop structures, brush mats, willow poles, and grade stabilization structures.

(The following provisions from Section 14.04-3 are recommended to be relocated to here.)

- (b) **Tree eCutting** and shrubbery clearing shall be so conducted as to prevent erosion and sedimentation and preserve and improve scenic qualities.

- (c) **Paths and Trails** in wooded and wetland areas shall not exceed ~~ten~~ (10) feet in width, unless otherwise approved by the town or County engineer, and shall be so designed and constructed as to result in the least removal and disruption of trees and shrubs and the minimum impairment of natural beauty.
- (d) **Earth ~~m~~Movements**, such as grading, topsoil removal, mineral extraction, stream course changing, road cutting, waterway construction or enlargement, removal of stream or lake bed materials, excavation, channel clearing, ditching, drain tile laying, dredging, and lagooning, shall be so conducted as to prevent erosion and sedimentation and to least disturb the natural fauna, flora, watercourse, water regimen and topography. Such activities shall comply with applicable County and State regulations.
- (e) **Review of ~~s~~Such ~~e~~Cutting**, clearing, and movement may be requested by the County ~~soil and water ~~e~~Conservationist-district supervisors,~~ the Wisconsin Department of Natural Resources~~State District Fish and Game Managers, and the State District Forester by,~~ the town, or the ~~e~~County zoning committee as it deems appropriate.

14.08-18 IMPROVEMENTS EXTENDED TO LIMIT OF PARCEL OR LOT

Any and all improvements or utility services required by this Ordinance for land divisions and condominiums shall be extended to the farthest limit of the parcel or lot upon which a building permit is requested unless the owner is exempted from meeting such requirement by the town board after considering a recommendation from the town engineer. In the event the improvements are required to the end of the parcel or lot, the subdivider shall be required to post bond or other financial sureties with the town if improvements are not installed.

SECTION IX. CONSTRUCTION

14.09-1 COMMENCEMENT

No construction or installation of improvements shall commence in a proposed ~~land subdivision~~ or condominium development until the preliminary plat or certified survey map has been approved, a development agreement in accordance with Section 14.02-8 has been executed, and the approving authorities having jurisdiction have given written authorization to proceed upon receipt of all necessary fees, sureties, and required permits. A preconstruction meeting of concerned parties, such as the utilities and contractors concerned, may be required by the County or town engineer prior to an approving authority issuing authorization to proceed.

14.09-2 PHASING

In accordance with Section 236.13(2)(a) of the Wisconsin Statutes, the County, with the concurrence of the town board concerned, may permit development of a project in phases and such shall include construction and installation of public improvements deemed necessary by the County or town. The County or town board will require security to be provided before improvements required for each phase are commenced and in an amount only for the phase currently being constructed. The required security shall be calculated in accordance with Section 14.02-7 of this Ordinance.

14.09-32 PERMITS

- (a) **Issuance.** No zoning, building, ~~or~~ sanitary, erosion control, stormwater management, or other permits shall be issued for erection of a structure on any lot not of record at the time of adoption of this ~~e~~Ordinance until all the requirements of this ~~e~~Ordinance have been met.
- (b) **Access.** The ~~e~~County zoning administrator shall have access to premises and structures during reasonable hours to make those inspections as deemed necessary by him to ensure compliance with this ~~e~~Ordinance. If, however, he is refused entry after presentation of his identification, he may procure a special inspection warrant in accordance with ~~s~~Section ~~66.0119963-10~~ of the ~~Wisconsin~~ Statutes, except in cases of emergency.

14.09-43 PLANS AND SPECIFICATIONS

The following plans and accompanying construction specifications ~~shall~~may be required and approved by the town or County engineer, town board, or eCounty zoning committee, and any other agency having relevant approving authority before construction or installation of improvements is authorized:

- (a) **Street pPlans** and profiles showing existing and proposed grades, elevations, ~~and~~ cross sections, materials, and other details of required improvements, including street lights, street signs and signals, and public sidewalks and pedestrian/recreational paths.
- (b) **Sanitary sSewer pPlans** and profiles showing the locations, grades, sizes, elevations, ~~and~~ materials, and other details of required facilities.
- (c) **Stormwater mManagement and Erosion and Sedimentation Control-sewer and open channel pPlans**, calculations, and profiles meeting the requirements of Section 14.08-10 and 14.08-17 of this Ordinance and Chapter 17 of the County municipal codes ~~showing the locations, grades, sizes, cross sections, elevations and materials of required facilities.~~

- (d) **Water ~~Supply~~main and Distribution ~~p~~Plans** and profiles showing the locations, sizes, elevations, ~~and materials, and other details~~ of required facilities.
- (e) **Utility Plans** showing the locations and sizes, where applicable, of all gas, electrical power, telephone, and other communication facilities.
- (f) **Grading Plans** showing limits of all grading with existing and proposed topographic contours, mass (“rough”) and finished grading plans not to exceed two-foot contour intervals unless otherwise approved by the town or County engineer, proposed top of building foundation and finished yard grade elevations, and such supplemental information as required by the town or County engineer.
- ~~(e) Erosion and sedimentation control plans showing those structures required to retard the rate of runoff water and those grading and excavating practices that will prevent erosion and sedimentation.~~
- (g)f) **LandscapingPlanting ~~p~~Plans** showing ~~and describing in detail~~ the locations, ~~sizes~~age, ~~caliper~~, and species of ~~proposedany required~~ grasses, vines, shrubs, and trees; ~~existing shrubs, trees with a diameter at breast height (dbh) of 5 inches or larger, and other vegetation to be retained, transplanted, or removed; nonliving durable landscaping material such as rocks, sand, gravel, decorative mulch, and hardscape features; and structures such as walls, fences, trellises, and entryway/gateway signs. Plants shall meet the American Standard for Nursery Stock. The use of drought-tolerant plants is encouraged where appropriate.~~
- ~~(hg)Additional sSpecial ~~p~~Plans or information as required by the town or County engineer, town board, or County zoning committee, which may include street lighting plans, land stewardship plans, hydraulic and hydrologic studies, additional design considerations, and data and computations involved in preparing required plans.~~

14.09-5 **EARTH MOVINGEROSION CONTROL**

~~Earth moving, such as~~The subdivider shall cause all grading, topsoil removal, stream course changing, road cuttings, waterway construction or enlargement, removal of stream bed materials, excavatingion, channeling, clearing, ditching, drain tile removal or laying, dredging and lagooning, open cuts, side slopes, and other land surface disturbances, shall be so conducted as to minimize erosion and sedimentation and disturbance of the natural fauna, flora, watercourses, water regimen and topography, and shall comply with all applicable town, County, and State requirements.~~to be so mulched, seeded, sodded, or otherwise protected that erosion, siltation sedimentation, and washing are prevented in accordance with plans and specifications and within such time periods approved by the county zoning committee. Sod shall be laid in strips at those intervals necessary to prevent erosion and at right angles to the direction of drainage.~~

14.09-6 **PRESERVATION OF EXISTING VEGETATIONFLORA**

~~(a)~~The subdivider shall make every effort to protect and retain all existing noninvasive trees, shrubs~~bery~~, vines, ~~and~~ grasses, and groundcover not actually lying in paved portions of public street rights-of-wayroadways, drainageways, building foundation sites, private driveways, private onsite wastewater treatmentsoil absorption waste disposal areas, and pedestrian/recreation pathways, and trails. In addition:

(ab) ~~Existing~~ ~~Such~~ ~~†~~ **Trees** are to be protected and preserved during construction in accordance with the approved landscaping plan and with sound conservation practices, including recommended by the U.S. Department of Agriculture in Agricultural Information Bulletin No. 285, Protecting Trees Against Damage From Construction Work, U.S. Government Printing Office 1964. ~~Such trees are to be~~ the preservationed of trees by well islands or retaining walls whenever abutting grades are altered.

(be) **Temporary** ~~†~~ **Vegetation and** ~~m~~ **Mulching** shall be used to protect critical areas (i.e. steep slopes and tree root zones (area extending from the tree trunk to the tree canopy drip line)), and permanent vegetation shall be installed as soon as practical.

(ce) **Construction** at any given time shall be confined to the smallest practical area and for the shortest practical period of time.

(de) **Sediment** ~~b~~ **Basins** shall be installed and maintained at all drainageways to trap, remove, and prevent sediment and debris from being washed outside the area being developed.

14.09-74 INSPECTION AND COMPLETION OF IMPROVEMENTS

The subdivider, prior to commencing any work within the land subdivision, shall notify and make arrangements with the approving authorities having jurisdiction, to provide for adequate inspection. The approving authorities having jurisdiction or their representative shall inspect and approve all completed work prior to release of ~~the~~ sureties.

14.09-8 AS-BUILT PLANS

Within 30 days following completion and acceptance of all improvements by the approving authority having jurisdiction, the subdivider shall provide two complete sets of plans and profiles and a digital copy, compatible with the town or County digital system, of such plans and profiles that accurately show the location, extent, and horizontal and vertical location and alignment of all improvements as actually constructed. Horizontal and vertical locations shall be expressed in terms of the Wisconsin Coordinate System and horizontal and vertical datums as approved by the town or County engineer.

SECTION X. FEES

14.10-1 GENERAL REQUIREMENTS

All fees shall be paid in full at the time an application is submitted. The subdivider shall pay the County ~~any outstanding~~ all fees as hereinafter required ~~and at the times specified before being entitled to record a plat or certified survey map.~~

14.10-2 PRELIMINARY PLAT AND CERTIFIED SURVEY MAP REVIEW FEES

- (a) ~~The s~~Subdivider shall pay a fee to the County Division of Planning and Development~~Treasurer~~ at the time of first application for approval of any preliminary plat, final plat, condominium plat, certified survey map, or County related improvement construction plans and specifications, to assist in defraying the cost of administration and review. The required preliminary plat and certified survey map review fees shall be established by separate resolution by the Kenosha County zoning committee~~Board of Supervisors~~ from time to time as deemed appropriate.
- (b) A Reapplication f~~ee~~ shall be paid to the County Division of Planning and Development~~Treasurer~~ at the time of reapplication for approval of any preliminary plat, final plat, condominium plat, or certified survey map which has previously been reviewed. The required reapplication fees shall be established by separate resolution by the Kenosha County zoning committee~~Board of Supervisors~~ from time to time as deemed appropriate.

~~14.10-3 CERTIFIED SURVEY MAP REVIEW FEE~~

~~The subdivider shall pay a fee to the County Treasurer at the time of application for approval of a certified survey map to assist in defraying the cost of review. The required certified survey map review fee shall be established by separate resolution by the Kenosha County Board of Supervisors from time to time as deemed appropriate.~~

~~14.10-6 FINAL PLAT REVIEW FEE~~

- ~~(a) The subdivider shall pay a fee to the County Treasurer at the time of first application for approval of said final plat to assist in defraying the cost of review. The required final plat review fee shall be established by separate resolution by the Kenosha County Board of Supervisors from time to time as deemed appropriate.~~
- ~~(b) Reapplication fee shall be paid to the County Treasurer at the time of a reapplication for approval of any final plat which has previously been reviewed. The required reapplication fee shall be established by separate resolution by the Kenosha County Board of Supervisors from time to time as deemed appropriate.~~

14.10-~~3~~7 ENGINEERING AND INSPECTION FEES

~~(a)~~ The subdivider shall pay a fee equal to the actual cost for all engineering work, including related administration and inspection, incurred by Kenosha County in connection with the plat or certified survey map. ~~(b)~~ Engineering work shall include the preparation of construction plans and standard specifications, and construction layout. Kenosha County may permit the subdivider to furnish all, some, or part of the required construction plans and specifications, in

which case no engineering fees other than those necessary for plan review shall be levied for such plans and specifications. The fee also covers inspections deemed necessary to ensure that the construction of the required improvements is in compliance with the approved plans, specifications, and ordinances of Kenosha County. Any funds remaining after covering actual cost for work conducted by the County will be refunded to the subdivider. ~~-(e) Inspection, checking, and reviewing work has fees provided for in section 14.10-3 and 14.10-4.~~

14.10-48 OTHER ADMINISTRATIVE FEES

- (a) **The sSubdivider** shall pay a fee, upon approval of the preliminary plat, final plat, condominium plat, certified survey map, and construction plans and specifications and acceptance of required improvements, equal to the cost of any legal, administrative, planning, or fiscal work which may be undertaken by Kenosha County in connection with the plat or certified survey map. ~~(b)~~ Legal work shall include the review, negotiation, and drafting of contracts between the approving authority having jurisdiction and the subdivider. These fees may also include the cost of obtaining professional opinions including, but not limited to, attorneys, engineers, landscape architects, and land planners, requested by the County zoningLand Use Ccommittee or staff in connection with the land division being considered.
- (b) **The Subdivider** shall pay fees to the County Division of Planning and Development for required erosion control plan reviews and engineered stormwater management plan reviews undertaken by Kenosha County for plats and certified survey maps, if applicable, in accordance with Chapter 17 of the Kenosha County municipal code.
- (c) **The Subdivider** is responsible for paying other fees required as a result of obtaining permits from other agencies as indicated in Section 14.09-3. Such permits and fees include obtaining permits from towns having jurisdiction over required improvements and the cost for town engineer and legal work related to such improvements, including town street and sidewalk pavement, street signs, street trees, street lamps, and public sanitary sewer, if applicable.

SECTION XI. DEFINITIONS

For the purpose of this ~~e~~Ordinance, certain words or phrases shall have meanings that either vary somewhat from their customary dictionary meaning or are intended to be interpreted to have a specific meaning~~the following definitions shall be used~~. Words used in the present tense include the future. The word "person" includes a firm, association, partnership, trust, company, or corporation as well as an individual. The word "he" includes the word "she". ~~†~~The singular number includes the plural number, and the plural number includes the singular number. The word "shall" is mandatory and not advisory~~directory, the word "should" is advisory, and the word "may" is permissive. Any words not defined in this Ordinance shall be presumed to have their customary dictionary definitions.~~

Agency, Advisory. Any agency, other than an objecting agency, to which a plat or certified survey map may be submitted for review and comment. An advisory agency may give advice to the town and County and suggest that certain changes be made to the plat or certified survey map, or it may suggest that a plat or certified survey map be approved or denied. Suggestions made by an advisory agency are not binding on the County zoning committee or town board. Examples of advisory agencies include the Southeastern Wisconsin Regional Planning Commission (SEWRPC), Wisconsin Department of Natural Resources, local school districts, and local utility companies.

Agency or Authority, Approving. Each governmental body having authority to approve or reject a subdivision plat or minor land division as set forth in Section 236.10 of the Wisconsin Statutes. Governing bodies with approving authority include the town board, the governing body of the municipality having extraterritorial plat approval authority such as the City of Kenosha and villages within the County, and the Kenosha County Board.

Agency, Objecting. An agency empowered to object to a subdivision plat pursuant to Chapter 236 of the Statutes. The town and County may not approve any plat upon which an objection has been certified until the objection has been satisfied. Objecting agencies include the Wisconsin Department of Administration, the Wisconsin Department of Safety and Professional Services if the land to be subdivided will be served by a private onsite wastewater treatment system (POWTS), and the Wisconsin Department of Transportation if the land to be subdivided abuts a State trunk highway or connecting highway or street.

Alley. A special public way ~~providing~~affording only secondary access to abutting properties.

Block. A tract of land bounded by streets or by a combination of one or more streets and public parks, cemeteries, railroad rights-of-way, bulkhead lines, or shorelines of waterways, or corporate boundary lines.

Buffer. An area separating land uses and may consist of open areas, existing natural vegetation, or new landscaping, such as trees, shrubs, and berms.

Buildable Lot Area. The portion of a lot remaining after required yards have been provided and conservancy, floodplain, and other unbuildable areas excluded, which contains sufficient buildable area to properly accommodate a building and driveway, and a well and POWTS if required.

Building. Any structure having a roof supported by columns or walls.

Building Setback Line. A line generally parallel to a lot line and at a distance from the lot line to comply with the ~~e~~County zoning ordinance's yard requirements and the requirements of this Ordinance.

Certified Check. A form of check in which a bank verifies that sufficient funds exist in an account to cover the check, and the bank certifies accordingly, at the time the check is written. The funds are then held in the bank's internal account until the check is cashed or returned by the payee. Said check shall have sufficient funds, and its liquidity is similar to cash, absent failure of the bank.

Certified Survey Map. A map prepared in accordance with Section 236.34 of the Statutes and this Ordinance for the purpose of dividing land into not more than 4 (or 6 in the B-1, B-2, B-3, B-4, B-5, BP-1, B-94, M-1, or M-2 zoning districts) parcels or building sites; or used to document, for recording purposes, survey and dedication data relating to single parcels. Certified survey maps are also referred to as minor land divisions.

Common Open Space. See "Open Space, Common".

Comprehensive Plan. Any extensively developed plan ~~also called a master plan prepared and~~ adopted by the ~~Southeastern Wisconsin Regional Planning Commission, the County board zoning committee, or by the governing body of a City, Village, or Town Plan Commission and certified to and adopted by the county board~~ pursuant to ~~§~~Section ~~66.1001~~66.945, 59.97, and 62.23 of the Wisconsin Statutes. ~~Components of a comprehensive plan include, but are not limited to, including proposals for future~~ land use, transportation system, urban redevelopment, park and open space, stormwater management, and neighborhood unit development plans, and public facilities plans. Devices for the implementation of ~~such~~these plans; ~~such as~~include zoning, official map, and land subdivision control ordinances ~~and capital improvement programs shall also be considered a part of the comprehensive plan.~~

Condominium. A form of ownership combining individual unit ownership with shared use and ownership of common property or facilities, established in accordance with Chapter 703 of the Wisconsin Statutes. Common areas and facilities are owned by all members of the condominium association on a proportional, undivided basis. A condominium is a legal form of ownership and not a specific building type or style.

Condominium Association. An association, whose members consist of owners of units in a condominium, which administers and maintains the common property and common elements of a condominium. The association is responsible for maintaining the common facilities and grounds and delivering services, but does not own the common facilities.

Condominium Declaration. The condominium instrument by which property becomes subject to Chapter 703 of the Statutes.

Condominium Instrument. Recorded documents relating to the creation and subsequent modification of the condominium, including the declaration, plats, and plans of a condominium together with any attached exhibits or schedules and addendums or amendments.

Condominium Plat. See "Plat, Condominium."

Condominium, Small. For the purpose of this Ordinance, small condominium means a condominium with not more than 6 units.

Condominium Unit. A part of a condominium intended for any type of independent use, including one or more cubicles of air at one or more levels of space or one or more rooms or enclosed spaces located on one or more floors (or parts thereof) in a building. A unit may include two or more noncontiguous areas.

Conservation Easement. The grant of a property right or interest from the property owner to another person, agency, unit of government, or other organization stipulating that the described land shall remain in its natural, scenic, open, agricultural, or wooded state, precluding future or additional development.

Conversion Condominium. A structure which, before the recording of a condominium declaration, was wholly or partially occupied by persons other than those who have contracted for the purchase of condominium units or those who occupy with the consent of the purchasers.

County Zoning Committee and/or Planning Agency. The Kenosha County Planning, Development and Extension Education Committee created by the County Board as authorized by Statute to plan land use and to review subdivision plats, condominium plats, and certified survey maps. The Committee is supported by staff from the Kenosha County Division of Planning and Development and other applicable supporting County departments.

County Zoning Ordinance. Chapter 12, “Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance,” of the County municipal code.

Covenant. A restriction on the use of land, usually set forth in a deed.

Cross Access. A shared access drive or traffic aisle between adjoining or adjacent properties with compatible land uses which usually allows access between adjacent parking areas located on different lots without traveling on adjacent public streets or highways.

Datum. A system that serves as a basis for land survey measurements and calculations.

Declaration of Restrictions. A set of restrictions filed by a subdivider, subdivision (homeowners) association, or condominium association stating rules residents must follow, including a statement of all the covenants, conditions, and restrictions that affect a parcel of land. A subdivider may note the restrictions on the map or plat when recording the subdivision or condominium plat. If the restrictions are numerous, the subdivider may prepare a separate document called a declaration or declaration of restrictions, listing all the restrictions, and then record that declaration.

Deed Restrictions. A restriction on the use of a property set forth in a deed.

Deep Absorption System. A soil absorption sewage system for disposal of effluent through the bottom and sides of a hole or trench at a depth of more than three (3) feet below the natural undisturbed surface.

Development Agreement (sometimes called a Subdivider’s Agreement). An agreement entered into by and between a town and a subdivider whereby the town and subdivider agree as to the design, construction, and installation of required public improvements, including improvements required by this Ordinance; the payment for such public improvements; dedication of land; and other matters related to the requirements of this Ordinance. The development agreement shall not come into effect unless and until a letter of credit or other appropriate surety or fees have been provided to the town and County by the subdivider.

Engineer, Town or County. A professional engineer who is a full-time employee of the town or County or consulting professional engineer who provides consulting or resident staff services to the town or County.

Environmental Corridor. Those lands containing concentrations of scenic, recreational, and other natural resources as identified and delineated ~~in the comprehensive planning program of the Southeastern Wisconsin Region by the Southeastern Wisconsin Regional Planning Commission~~ SEWRPC. These natural resources and resource-related elements include the following: 1) lakes, rivers, and streams, ~~and together with their associated natural~~ riparian buffers and floodplains; 2) wetlands; 3) forests and woodlands; 4)

prairies; 5) wildlife habitat areas; 6) rugged terrain and high-relief rough topography; 6) significant geological formations; 7) wet, or poorly drained, and organic soils; 8) existing park and open space outdoor recreation sites; 9) potential parks and outdoor recreation and related open space sites; 10) historic sites and structures; and 11) significant scenic areas and viewpoints vistas; and 12) natural areas and critical species habitat sites.

Environmental Corridor, Primary. A concentration of significant natural resources at least 400 acres in area, at least 2 miles in length, and at least 200 feet in width, as delineated and mapped by SEWRPC.

Environmental Corridor, Secondary. A concentration of significant natural resources at least 100 acres in area and at least one (1) mile in length. Where such corridors serve to link primary environmental corridors, no minimum area or length criteria apply. Secondary environmental corridors are delineated and mapped by SEWRPC.

Extraterritorial Plat and Certified Survey Map Approval Jurisdiction. The unincorporated area within one-and-one-half (1½) miles of a fourth class city or a village and within ~~three~~ (3) miles of all other cities. Wherever such statutory extraterritorial powers overlap with those of another city or village, the jurisdiction over the overlapping area shall be divided on a line, all points of which are equidistant from each community, so that not more than one city or village exercises extraterritorial powers over any area.

Final Plat. See “Plat, Final.”

Floodplainslands. Those lands, including the floodplains, floodways, and channels, subject to inundation by the one ~~percent annual probability~~ hundred (100)-year recurrence interval flood, or, where such data is not available, the maximum flood of record.

Frontage. The smallest dimension of a lot abutting a public street measured along the street line.

Green Development. The integration of techniques that help conserve natural resources by arranging land uses and site features (i.e. lots, buildings, and infrastructure) to include or be close to services, employment centers and alternative transportation systems (i.e. public transit, sidewalks, and bicycle facilities); protecting existing natural resources; providing opportunities to practicably harness renewable energy sources, where possible (i.e. south-oriented buildings capturing passive solar radiation); utilizing sun, wind, and/or earth for natural lighting, ventilation, heating, cooling, and other purposes (i.e. solar panels, wind turbines, wind catchers/ventilation shafts, and geothermal systems); using green infrastructure; incorporating local, reused, recycled, recyclable, or eco-friendly construction materials and energy efficient appliances; and including other energy and water conservation and efficiency measures into site and building designs. The term is also sometimes referred to as “low impact development (LID).”

Green Infrastructure. Incorporating stormwater management systems (sometimes called “green stormwater infrastructure”) that mimic nature to improve water quality and reduce flooding by storing, infiltrating, or evapotranspiring stormwater through the use of bioswales, infiltration trenches, bioretention basins with under drains, curb openings into tree wells, rain gardens and barrels or cisterns, rooftop and wall or “vertical” gardens, porous or permeable pavements with restricted salt and pollutants in such areas, drought-tolerant landscaping materials and techniques, and other energy and water conservation and efficiency measures into site and building designs. It also means to include or use natural hydrologic features of an ecological system such as vegetation (wetlands and woodlands), soil, waterways and other natural processes often located in environmental corridors that provide habitat, flood protection, and cleaner air and water.

Hedgerow. A row of shrubs or trees planted or preserved for enclosure or separation of fields.

High Groundwater Elevation. The highest elevation to which subsurface water rises. This may be evidenced by the actual presence of water during wet periods of the year, or by soil mottling during drier periods. Mottling is a mixture or variation of soil colors. In soils with restricted internal drainage, gray, yellow, red, and brown colors are intermingled giving a multicolored effect.

Homeowners Association. An association combining individual home ownership with shared use, ownership, maintenance, and responsibility for common property or facilities, including private open space, within a land division. The association is responsible for maintaining the common facilities and grounds and delivering services, but may or may not own such common facilities.

Improvement, Public. Any sanitary sewer, storm sewer, open channel, water main, roadway, park, parkway, public ~~access~~-sidewalk, pedestrian or recreational way, planting strip, or other facility for which the eCounty or town may ultimately assume the responsibility for maintenance and operation.

Isolated Natural Resource Area. An area containing significant natural resources at least 5 acres in area and at least 200 feet in width, as delineated and mapped by SEWRPC.

Land Division. Any division or conveyance of land or of an interest in land that results in the creation of one or more additional lots or parcels, including, without limitation, any subdivision or minor land division (certified survey map). A land division can be legally created only by means of a subdivision plat or certified survey map, and not a condominium plat.

Land Division, Minor (Certified Survey Map). A minor land division is any division of land that:

1. Creates at least 2 but not more than 4 parcels or building sites, inclusive of the original remnant parcel, any one of which is less than 35 acres in size, by a division or by successive divisions of any part of the original parcel within a period of 5 years; or
2. Divides a block, lot, or outlot within a recorded subdivision plat into at least 2 but not more 4 parcels or building sites, inclusive of the original remnant parcel, without changing the exterior boundaries of said plat or the exterior boundaries of blocks within the plat, and the division does not result in a subdivision.

~~For the purpose of this Ordinance and in accordance with Sections 236.015(12)(bm) and 236.34(1)(ar) of the Statutes, a minor land division also includes a division of land into 6 or fewer parcels or lots, not including outlots, that may be created by a certified survey map for land zoned commercial, industrial, or mixed-use development (land in a B-1, B-2, B-3, B-4, B-5, BP-1, B-94, M-1, or M-2 zoning district)The division of land by the owner or subdivider resulting in the creation of not more than 4 parcels or building sites any one of which is five (5) acres in size or less , or the division of a block, lot or outlot within a recorded subdivision plat into not more than 4 parcels or building sites without changing the exterior boundaries of said block, lot or outlot.~~

Landscaping. Living noninvasive plant material, such as grass, groundcover, flowers, shrubs, vines, hedges, and trees; nonliving durable material such as rocks, pebbles, sand, mulch, wood chips, or bark; and structures such as fences, walls, and trellises.

Letter of Credit. An irrevocable written agreement guaranteeing payment for improvements, entered into by a bank, savings and loan, or other financial institution authorized to do business in the State of Wisconsin and which has a financial standing acceptable to the town, which secures a subdivider's obligation to pay the cost of designing, constructing, and installing required public improvements

(including any improvements required by this Ordinance), and certain other obligations in connection with an approved land division.

Lot. A parcel of land having frontage on a public street or other officially approved means of access occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the minimum lot width, lot frontage, lot area, yard/setback, parking area, and other open-space provisions of the eCounty zoning ordinance. No land dedicated to the public or reserved for roadway purposes shall be included in the computation for meeting minimum lot or parcel area requirements except in the A-1, A-2, A-3 and A-4 Agricultural Districts.

Lot, Corner. A lot abutting two or more streets at their intersection provided that the corner of such intersection shall have an angle of 135 degrees or less, measured on the lot side. (See Illustration No. 5.)

Lot, Through (Double Frontage Lot). A lot which has a pair of opposite lot lines along two substantially parallel streets, and which is not a corner lot. On a through lot, both street lines shall be deemed front lot lines but in the case of two or more contiguous through lots, there shall be a common front lot line shall be identified on the plat or CSM. The term is also sometimes referred to as a “double frontage lot”. (See Illustration No. 5).

Lot, Flag. A lot not fully fronting on or abutting a public street and where access to the public street system is by a narrow strip (sometimes called a “neck,” “narrow leg,” or “flag staff”) of land, easement, or private right-of-way where a driveway is usually located. Flag lots generally are not considered to conform to sound planning principles. (See Illustration No. 5.)

Lot, Interior. A lot with frontage on one street which is bounded by adjacent lots along each side and usually a lot behind it fronting on a different street. (See Illustration No. 5.)

Mean Sea Level Datum. Mean Sea Level Datum, 1929 Adjustment, as established by the U.S. Coast and Geodetic Survey.

Minor Land Division. See “Land Division, Minor.”

Municipality. An incorporated city or village.

National Map Accuracy Standards. Standards governing the horizontal and vertical accuracy of topographic maps and specifying the means for testing and determining such accuracy, endorsed by all federal agencies having surveying and mapping functions and responsibilities. These standards having been fully reproduced in Appendix D of SEWRPC Technical Report No. 7, *Horizontal and Vertical Survey Control in Southeastern Wisconsin*.

Native Plants. Plants such trees, shrubs, grasses, and other plants that have developed naturally, or existed for many years in a given area.

Navigable ~~Water~~Stream. Lake Michigan, all natural inland lakes within Wisconsin, and all rivers, streams, ponds, sloughs, flowages, and other waters within the territorial limits of Wisconsin which are navigable under the laws of this State. The Wisconsin Supreme Court has declared navigable all bodies of water with a bed differentiated from adjacent uplands and with levels of flow sufficient to support navigation by a recreational craft. Any stream capable of floating any boat, skiff, or canoe, of the shallowest draft on an annually recurring basis used for recreational purposes. The Wisconsin Department of Natural Resources is responsible for determining if a water body or watercourse is navigable.

Official Map. A document prepared and adopted by a city, village, or town with village powers pursuant to Section 62.23(6) of the Wisconsin Statutes, which shows the location of existing and planned streets, parkways, parks, playgrounds, railway rights-of-way, waterways, and public transit facilities.

Open Space. Any site, parcel, lot, area, or outlot of land or water that has been designated, dedicated, reserved, or restricted from further development. Open space may be privately- or publicly-owned and shall be substantially free of structures, but may be used for landscaping and contain recreational facilities approved by the town or County. Such open space may include, but not be limited to, floodplains, wetlands, woodlands, prairie remnants, steep slopes, natural areas, critical species habitat sites, and other significant natural resource features, including those within environmental corridors and isolated natural resource areas.

Open Space, Common. Privately-owned land within a land division that has been restricted in perpetuity from further development and is set aside for the use and enjoyment by residents of the land division. Common open space shall be substantially free of structures, but may be used for landscaping and contain recreational facilities approved by the town or County.

Open Space, Public. Land within a land division that has been dedicated to the public for recreational or conservation purposes. Open space lands shall be substantially free of structures, but may be used for landscaping and contain recreational facilities approved by the town or County.

Ordinary High Water Mark (OHWM) or Elevation. The average annual high water level of a pond, stream, lake, flowage, or wetland referred to an established datum plane, or where such elevation is not available, the elevation of the line up to which the presence of the water is so frequent as to leave a distinctive mark by erosion, change in, or destruction of, terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized topographic, geologic, or vegetative characteristic.

Outlot. A parcel of land, other than a lot or block, so designated on the plat, but usually not of standard lot size, which is used to convey or reserve parcels of land. Outlots may be created to restrict a lot which is unbuildable due to high groundwater, steep slopes, or other physical constraints, or to create common open space. Outlots may also be parcels of land intended to ~~can~~ be either redivided into lots or combined with one or more other adjacent outlots or lots in adjacent land subdivisions ~~or minor subdivisions~~ in the future for the purpose of creating buildable lots. An outlot may also be created if a lot fails to meet requirements for a POWTS, but which may be buildable if public sewer is extended to the lot or land division.

Section 236.13(6) of the Statutes prohibits using an outlot as a building site unless it complies with all the requirements imposed for buildable lots. The County will generally require that any restrictions related to an outlot be included on the face of the plat.

Parcel. A single piece of land separately owned, either publicly or privately, and capable of being conveyed separately. For the purpose of this Ordinance, public dedications and public rights-of-way are not considered parcels. No land dedicated to the public or reserved for roadway purposes shall be included in the computation of parcel or lot area except in the A-1, A-2, A-3 and A-4 Agricultural Districts.

Planning Documents. Plans adopted by the town and County Boards for public facilities, transportation, future land use, sanitary sewer, water, storm sewer, capital improvements, and the County highway width map.

Plat, Condominium. A map (not a certified survey map) prepared in accordance with Chapter 703 of the Wisconsin Statutes and this Ordinance for the purpose of creating and recording condominium units as

defined herein. A “condominium plat” may be used to create condominium units along with specifying a condominium owner’s proportional share or ownership of common facilities and/or grounds and shall not be used to create lots or parcels. The creation of lots or parcels requires a “certified survey map” or “subdivision plat.”

Plat, Final. A map prepared in accordance with the requirements of Chapter 236 of the Statutes and this Ordinance for the purpose of creating a subdivision.

Plat, Preliminary-Plat. A map showing the salient features of a proposed subdivision submitted to an approving authority for purposes of preliminary consideration. A preliminary plat precisely describes the location and exterior boundaries of the parcel proposed to be divided, and shows the approximate location of lots, streets, and other improvements.

Plat, Subdivision. A map prepared in accordance with Chapter 236 of the Wisconsin Statutes and this Ordinance for the purpose of creating and recoding a subdivision as defined herein.

Public Improvement. Any sanitary sewer, storm sewer, open channel, water main, street, park, sidewalk, bicycle or pedestrian way, or other facility for which the town or County may ultimately assume the responsibility for maintenance and operation.

Public Way. Any public road, street, highway, bicycle or pedestrian waywalkway, drainageway, or part thereof.

Recreation Path or Way. For the purpose of this Ordinance, a multi-use path that provides opportunities for hiking/pedestrians and may accommodate bicycling, rollerblading, skateboarding, and other recreational uses.

Redoximorphic Features. A feature formed in the soil matrix by the process of reduction, translocation, and oxidation of iron and manganese compounds in seasonally saturated soil which appear “mottled.”

Replat. The process of changing, or the map or plat which changes, the boundaries of a recorded subdivision plat, certified survey map, or part thereof. The legal dividing of a large block, lot, or outlot within a recorded subdivision plat or certified survey map without changing exterior boundaries of said block, lot, or outlot is not a replat. Changes to condominium plats, such as merging or removal of condominiums, must meet the requirements of Chapter 703 of the Wisconsin Statutes, and condominium plats may not be used nor are considered a replat of a subdivision, certified survey map, or part thereof.

Reserve Strip. Any land which would prohibit or interfere with the orderly extension of streets, bicycle or pedestrian ways, sanitary sewer, water mains, storm water facilities, or other utilities or improvements between two abutting properties.

Resiliency. To withstand or recover from social, economic, and environmental crises or disasters.

Sanitarian, County. The Kenosha County Division of Planning and Development, Environmental Sanitarian, and Assistant Environmental Sanitarian, operating under the jurisdiction of the County and duly licensed by the State of Wisconsin, responsible for enforcement of County sanitary code and private sewage system ordinance (Chapter 15 of the County municipal code).

Shorelands. Those lands lying within the following distances: ~~one thousand (1,000)~~ feet from the ordinary high water mark or elevation of navigable lakes, ponds, and flowages; or ~~three hundred (300)~~ feet from the

ordinary high water mark or elevation of navigable streams, or to the landward side of the floodplain, whichever distance is greater.

Sketch or Concept Plan. A conceptual plan of a proposed land division that is submitted for informal review and shows the proposed layout of streets, lots, and other features in relation to existing conditions.

Soil. The naturally occurring pedogenically developed and undeveloped regolith overlying bedrock.

Soil, In Situ. Soil that is naturally formed or deposited in its present location or position and includes soil material that has been plowed using normal tillage implements and depositional material resulting from erosion or flooding.

Soil Horizon. A layer of soil material approximately parallel to the land surface and differing from adjacent genetically related layers in physical, chemical, or biologic characteristics.

Soil Horizon, "A". A layer of mineral soil or soil material that formed at the surface or below an "O" horizon and 1) are characterized by an accumulation of humified organic matter intimately mixed with the mineral fraction and not dominated by properties characteristic of "E" or "B" horizons or 2) have properties resulting from cultivation, pasturing, or similar kinds of disturbance.

Soil Horizon, "A+4". A layer of mineral soil or soil material located typically at ground surface and containing 4 inches of soil below the "A" horizon that is free of any redoximorphic soil features indicative of soil saturation and consist of soil diagnostic characteristics indicative of "B", "C", or "E" horizons. [For purposes of this Ordinance and Chapter 15 of the County municipal code, this is the soil criteria used for all lands being subdivided.]

Soil Horizon, "B". A layer formed below an A, E, or O horizon and is dominated by an obliteration of all or much of the original rock structure and by 1) illuvial concentration of silicate clay, iron, aluminum, humus, carbonates, gypsum, or silica, alone or in combination thereof; 2) evidence of removal of carbonates; 3) residual concentration of sesquioxides; 4) coatings of sesquioxides that make the horizon conspicuously lower in value, higher in chroma, or redder in hue than overlying and underlying horizons without apparent illuviation of iron; 5) alteration that forms silicate clay or liberates oxides or both and that forms granular, blocky, or prismatic structure if volume changes accompany changes in moisture content; or 6) any combination of these.

Soil Horizon, "C". A layer, excluding hard bedrock, that is little affected by pedogenic processes and lack properties of O, A, E, or B horizons. Most C horizons are mineral layers, but limnic layers, whether organic or inorganic, are included. The material of C layers may be either like or unlike that from which the solum presumably formed.

Soil Horizon, "E". A mineral horizon in which the main feature is loss of silicate clay, iron, aluminum, or some combination thereof, leaving a concentration of sand and silt particles of quartz or other resistant minerals.

Soil Horizon, "O". A layer dominated by organic material, except limnic layers that are organic. Some layers are saturated with water for long periods or were once saturated by are now artificially drained and others have never been saturated.

Soil Mapping Unit. Soil type, slope, and erosion factor boundaries as shown on the operational soil survey maps prepared by the U.S. Natural Resources Conservation Service (formerly known as the U.S. Soil Conservation Service).

Street, Arterial. A street used, or intended to be used, primarily for fast or heavy through traffic. Arterial streets shall include freeways and expressways as well as standard arterial streets, and highways and parkways.

Street, Collector. A street used, or intended to be used, to carry traffic from minor land-access streets to the system of arterial streets, including the principal entrance streets to residential developments and/or activity or employment centers.

Street, Cul-de-sac. A minor land-access street with only one (1) outlet and closed at the other end with a turn-around provided for safe and convenient vehicular traffic movement.

Street, Frontage. A minor land-access street auxiliary to and located on the side of an arterial street for control of access and for service to the abutting development.

Street, Minor Land-Access. A street used, or intended to be used, primarily for access to abutting properties. Such streets are sometimes called land-access streets or minor streets.

Street or Highway, Connecting. A marked route, not a State trunk highway per se, of the state trunk highway system over certain streets and highways in municipalities which the Wisconsin Department of Transportation has designated as a “connecting highway” (see Section 86.32 of the Wisconsin Statutes).

Subdivider. Any person, firm or corporation, or any agent thereof, dividing or proposing to divide land resulting in a subdivision, minor subdivision, or replat, or any person who creates a condominium under Chapter 703 of the Wisconsin Statutes.

Subdivision. The division of a lot, outlot, parcel, or tract of land by the owner thereof, or ~~his~~the owner's agent, for the purpose of sale, ~~or~~ transfer of ownership, or building development, where the act of division creates ~~five (5)~~ or more parcels or building sites, inclusive of the original remnant parcel, of five (less than 35) acres each or less in area, ; or where the act of division creates five (5) or more parcels or building sites of five (5) acres each or less in area by a division or by successive division of any part of the original property within a period of ~~five (5)~~ years. In accordance with Sections 236.015(12)(bm) and 236.34(1)(ar) of the Statutes, the word “subdivision” does not include a division of land into 6 or fewer parcels or lots, not including outlots, that may be created by a certified survey map for land in a B-1, B-2, B-3, B-4, B-5, BP-1, B-94, M-1, or M-2 zoning district.

Surety Bond. A bond guaranteeing performance of a contract or obligation through forfeiture of the bond if said contract or obligation is unfulfilled by the subdivider.

Sustainability. The capacity to meet the needs of the present generation without compromising the ability of future generations to meet their own needs.

Vision Clearance Triangle. A triangular shaped portion of land established at street or highway intersections in which nothing is erected, placed, planted, or allowed to grow in such a manner as to severely limit or substantially obstruct the sight distance of motorists entering or leaving the intersection. (See Illustration No. 2 in the Kenosha County zoning ordinance.)

Wetlands. An area where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation, and which has soils indicative of wet conditions~~Those lands which are partially or wholly covered by marshland flora and generally covered with shallow standing water or lands which are wet and spongy due to a high water table.~~

Wisconsin Administrative Code. Regulations, commonly referred to as rules, written and promulgated by State agencies to supplement, implement, or interpret laws enacted by the Wisconsin Legislature. The rules are referred to based on the agency that is responsible for administering the rules. For example, “SPS” refers to rules administered by the Department of Safety and Professional Services; “NR” refers to rules administered by the Department of Natural Resources, and “Trans” refers to rules administered by the Department of Transportation. Portions of the Administrative Code that particularly affect planning include SPS 383 (requirements for private onsite wastewater treatment systems); NR 115 (requirements for shoreland areas and shoreland-wetlands in towns and counties; NR 116 (floodplain requirements); NR 117 (requirements for shoreland-wetlands in cities and villages); and Trans 233 (requirements for subdivisions abutting State highways). The Wisconsin Administrative Code is available on the Legislature’s web page at <https://docs.legis.wisconsin.gov/code>. The rules of administrative agencies having rule-making authority in Wisconsin published in a loose leaf continual revision system as directed by section 35.93 and Chapter 227 of the Wisconsin Statutes, including subsequent amendments to those rules.

Wisconsin Statutes. The body of law enacted by the Wisconsin State Legislature. Portions of the Wisconsin Statutes that particularly affect planning include Chapter 236 (land division requirements); Chapter 703 (condominium plat requirements); Section 62.23 (zoning and master planning requirements for cities and villages, and towns that have adopted village powers); Section 66.1001 (comprehensive planning requirements); and Chapter 59 (zoning requirements for counties). The Wisconsin Statutes are available on the Legislature’s web page at <https://docs.legis.wisconsin.gov/statutes>.

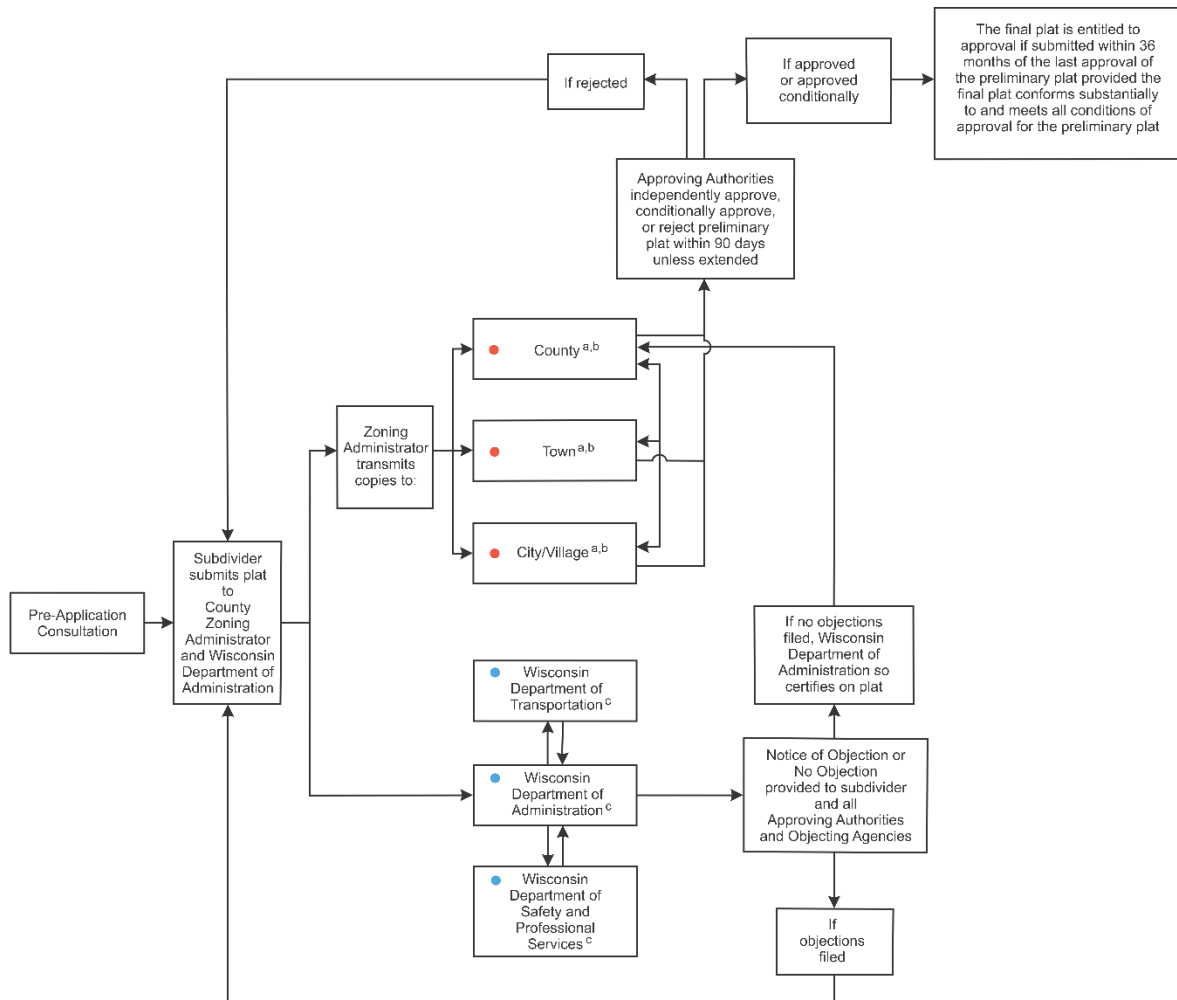
Woodlands. Upland areas at least one (1) acre in extent covered by deciduous or coniferous trees as delineated and mapped by SEWRPC.

Zoning Administrator. The officer designated by the eCounty bBoard of sSupervisors to administer this eOrdinance such as the Director of the Division of Planning and Development.

APPENDIX - ILLUSTRATIONS

Illustration No. 1 (Relates to Section 14.03-3)

PRELIMINARY PLAT REVIEW PROCESS AND TIME FRAME



● Approving Authority

● Objecting Agency

^a Approving authorities have 90 days in which to review a preliminary plat unless extended. Both the town and county are approving authorities for plats located in a town. In cases where a plat in a town is located within the extraterritorial plat approval jurisdiction of a city or village, the city or village is also an approving authority.

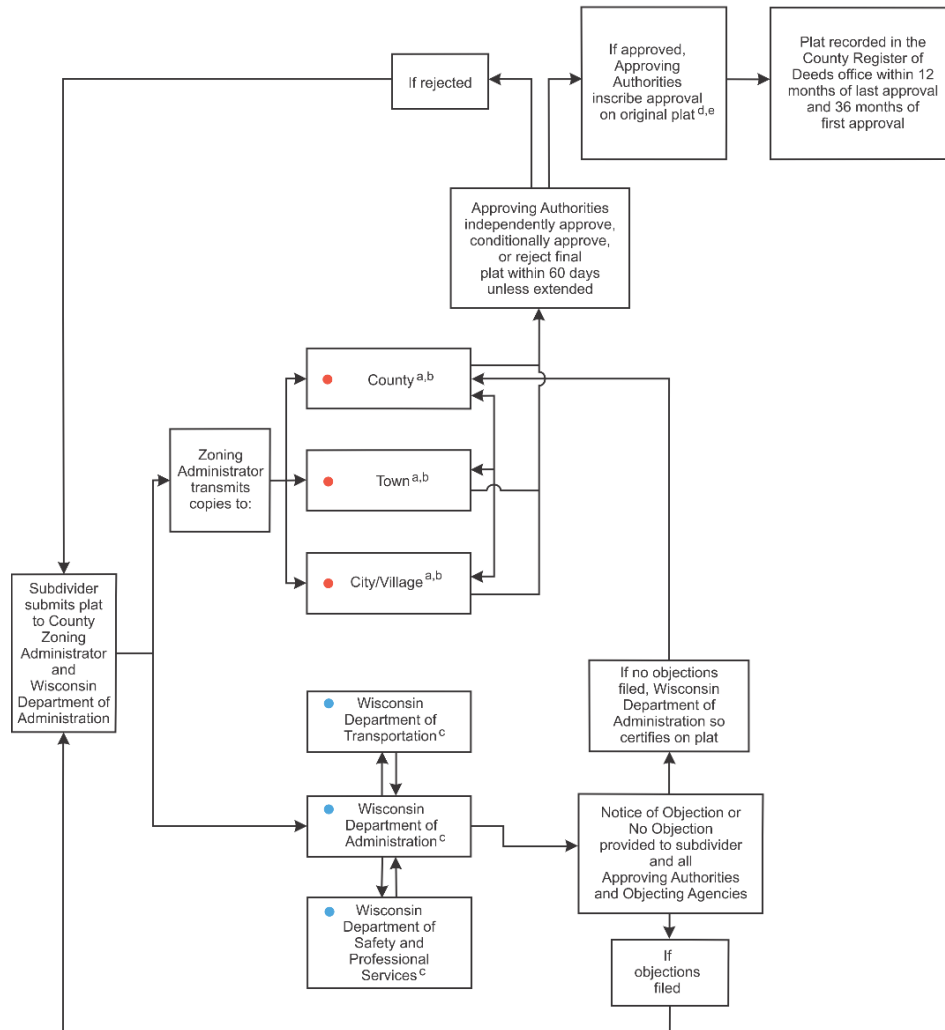
^b The authority to approve or reject preliminary plats may be delegated by the governing body to a plan commission or planning committee, however, final plats dedicating streets, highways, or other public lands must be approved by the governing body.

^c The Wisconsin Department of Administration has 30 days in which to review the plat from the date received. The other objecting agencies have 20 days, within that 30-day period, in which to review the plat. The Department of Administration coordinates the objecting agency review of plats.

Source: SEWRPC.

Illustration No. 2
(Relates to Section 14.03-4)

FINAL PLAT REVIEW PROCESS AND TIME FRAME



● Approving Authority

● Objecting Agency

^a Approving authorities have 60 days in which to review a final plat unless extended. Both the town and county are approving authorities for plats located in a town. In cases where a plat in a town is located within the extraterritorial plat approval jurisdiction of a city or village, the city or village is also an approving authority.

^b The authority to approve or reject final plats may be delegated by the governing body to a plan commission or planning committee, however, final plats dedicating streets, highways, or other public lands must be approved by the governing body.

^c The Wisconsin Department of Administration has 30 days in which to review the plat from the date received. The other objecting agencies have 20 days, within that 30-day period, in which to review the plat. The Department of Administration coordinates the objecting agency review of plats.

^d If a preliminary plat for a subdivision has been approved, the final plat is entitled to be approved if submitted within 36 months of the last approval of the preliminary plat, provided the final plat conforms substantially to and meets all conditions of approval placed on the preliminary plat.

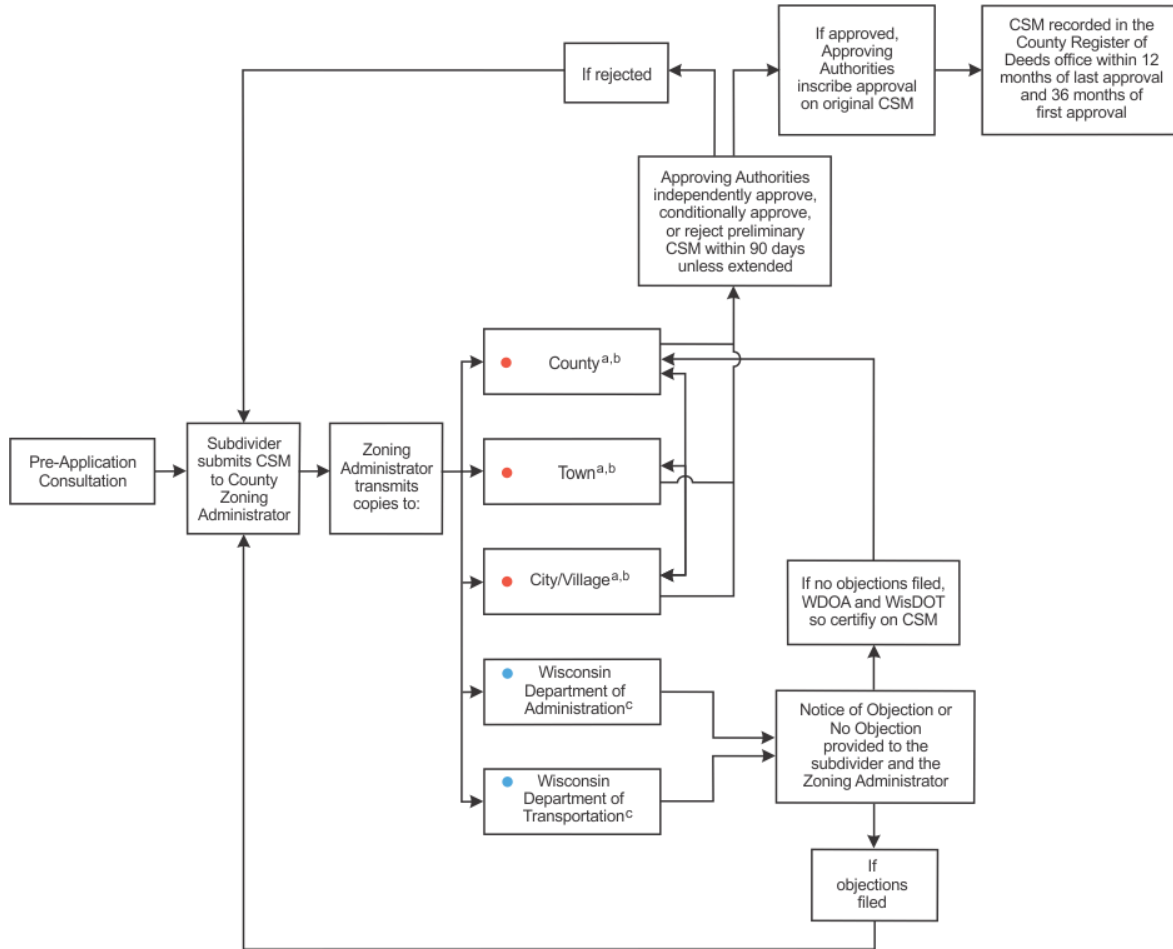
^e No approving authority may inscribe its approval on a plat prior to the clerk executing the certificate that no objections were filed.

Source: SEWRPC.

PRELIMINARY DRAFT

Illustration No. 3
(Relates to Sections 14.03-6 and 14.03-7)

CERTIFIED SURVEY MAP (CSM) REVIEW PROCESS AND TIME FRAME



● Approving Authority

● Objecting Agency

^a Both the town and county are approving authorities for CSMs located in a town. In cases where a CSM in a town is located within the extraterritorial CSM approval jurisdiction of a city or village, the city or village is also an approving authority.

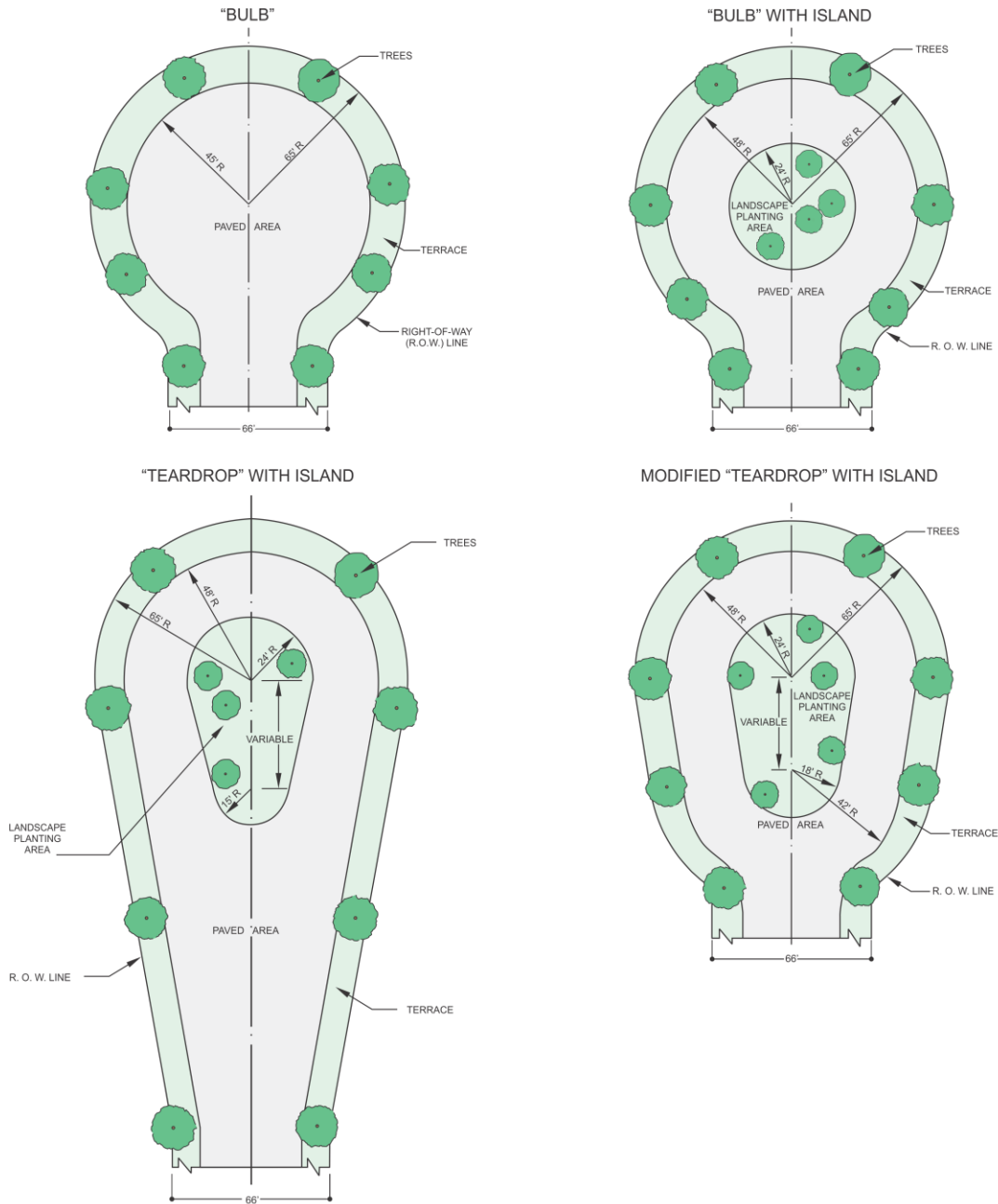
^b The authority to approve or reject CSMs may be delegated by the governing body to a plan commission or planning committee, however, CSMs dedicating streets, highways, or other public lands must be approved by the governing body.

^c The Wisconsin Department of Administration (WDOA) shall review a CSM if the provisions Section 236.34 (1m)(em) of the Wisconsin Statutes apply. The Wisconsin Department of Transportation (WisDOT) shall review a CSM if the provisions of Section 236.34 (1m)(er) of the Statutes apply.

Source: SEWRPC.

Illustration No. 4
(Relates to Sections 14.07-4 (a) and (c))

ALTERNATIVE MINIMUM RURAL CUL-DE-SAC TURNAROUND DESIGNS



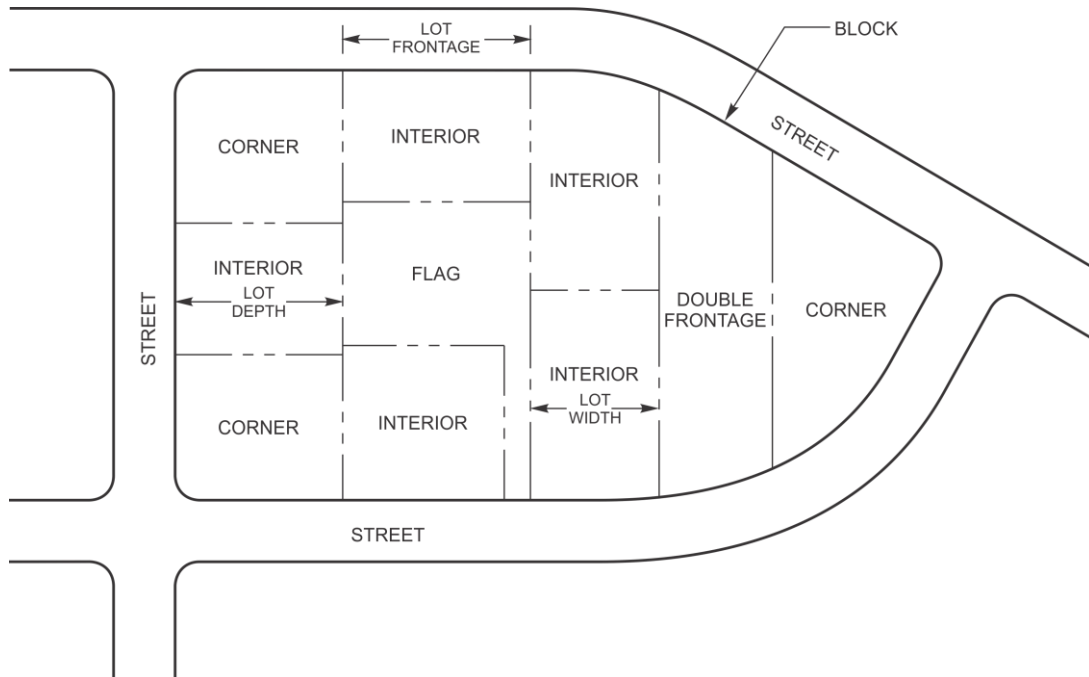
Note: The alternative designs are for rural cul-de-sac streets with roadside swales. For urban cul-de-sacs with curb, gutter, and stormwater infrastructure, the right-of-way radius as well as distance between the outside pavement edge and right-of-way line may be reduced up to 5' depending on detailed design, including if accommodating sidewalks/pedestrian paths, street trees, or bio-retention areas. The illustrations are typical and are subject to variations with regard to a number of considerations, including topography, vehicular and pedestrian traffic patterns, right-of-way widths, and relation to adjacent land uses, with such variations being subject to further consideration under subsequent preliminary engineering studies or designs.

Source: SEWRPC.

PRELIMINARY DRAFT

Illustration No. 5
(Relates to Section XI)

TYPICAL CORNER, DOUBLE, FLAG, AND INTERIOR LOTS



Source: SEWRPC.

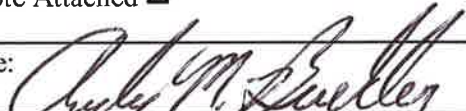
Kenosha



County

BOARD OF SUPERVISORS

ORDINANCE NO. _____

Subject: Dale P. & Donna M. Daniels , 801 248 th Ave., Kansasville, WI 53139 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from “Farmland Protection” and “Non-Farmed Wetland” to “Farmland Protection”, Suburban-Density Residential” & Non-Farmed Wetland” on Tax Parcel #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of Brighton			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Planning Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

AN ORDINANCE TO AMEND
THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR KENOSHA COUNTY:
2035 BEING CHAPTER 11 OF THE KENOSHA COUNTY MUNICIPAL CODE

That #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of **Brighton**, be changed from “Farmland Protection” and “Non-Farmed Wetland” to “Farmland Protection”, Suburban-Density Residential” & Non-Farmed Wetland”, as presented in the Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.

For informational purposes only, this property is located on the north side of S.T.H. 142 (Burlington Rd.) west of the intersection of S.T.H. 142 (Burlington Rd.) and C.T.H. “X” (240th Ave.) and on the south side of S.T.H. 142 (Burlington Rd.) approximately 285 ft. west of the intersection with C.T. H. “X” (240th Avenue).

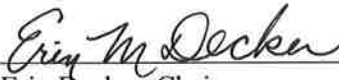


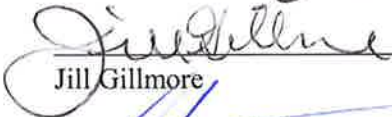

Dale P. & Donna M. Daniels (Owner)

Description: See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skaltzky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMPREHENSIVE PLAN AMENDMENT SITE MAP

PETITIONER(S):

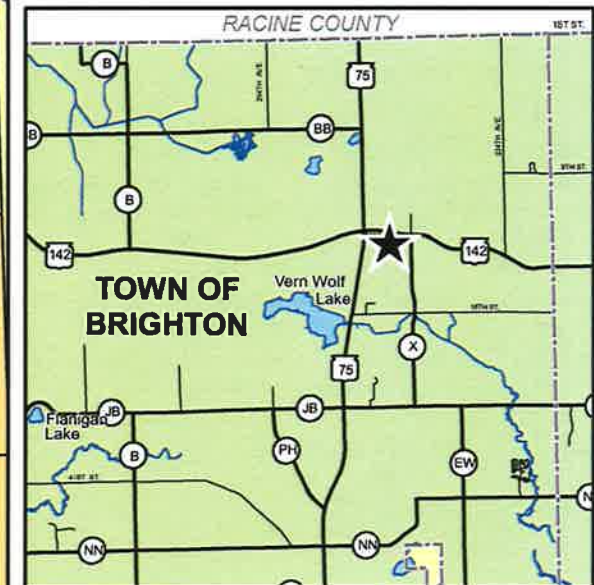
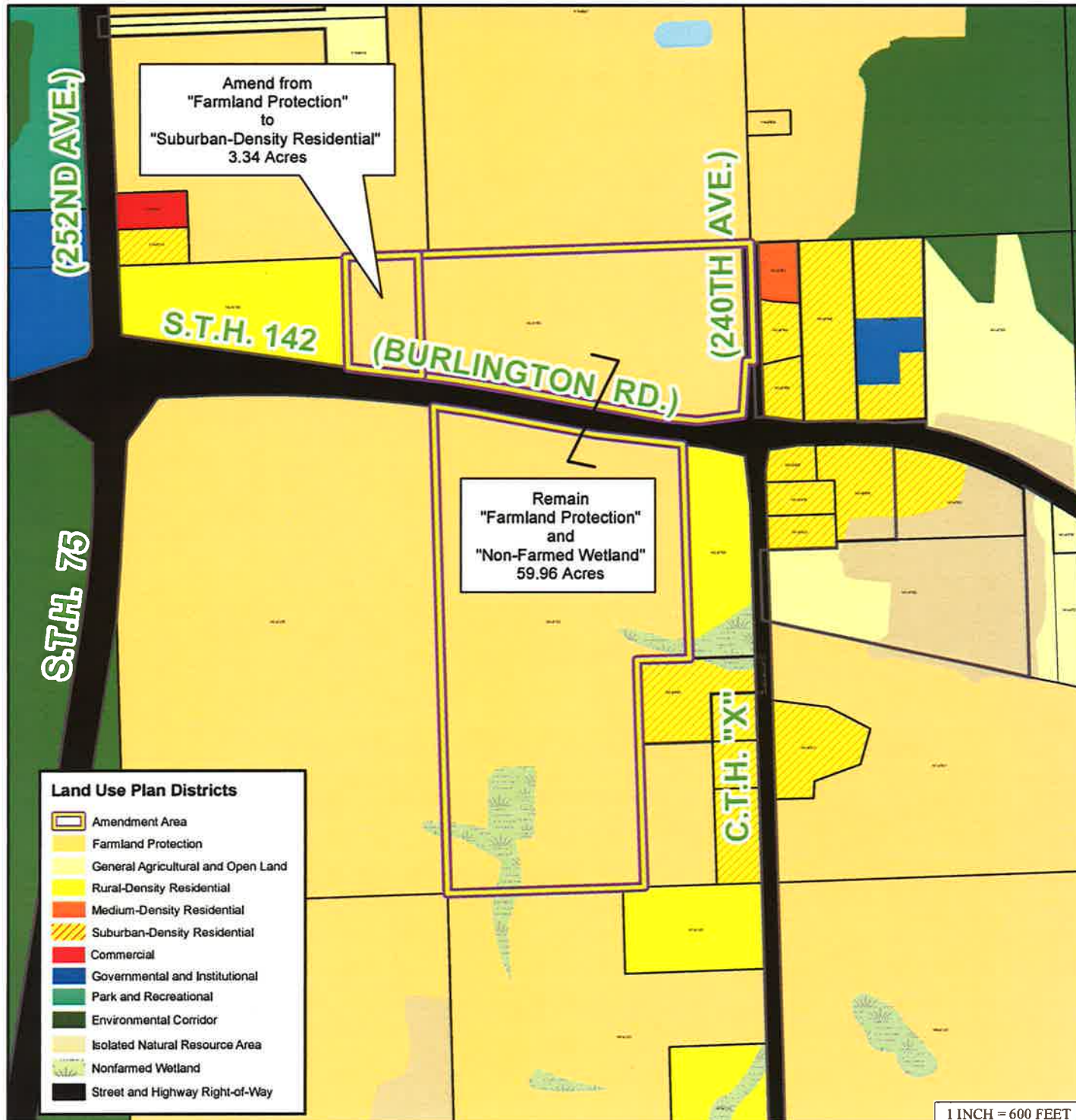
Dale P. & Donna M. Daniels, (Owner)

LOCATION: NW 1/4 of Section 14,
Town of Brighton

TAX PARCEL(S): #30-4-220-142-0302

REQUEST:

Requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Farmland Protection" and "Non-Farmed Wetland" to "Farmland Protection", "Suburban-Density Residential" & "Non-Farmed Wetland".



Kenosha



County

BOARD OF SUPERVISORS

ORDINANCE NO. _____

Subject: **Dale P. & Donna M. Daniels**, 801 248th Ave., Kansasville, WI 53139 (Owner), requesting a **rezoning** from A-1 Agricultural Preservation Dist. to A-1 Agricultural Preservation Dist. & R-2 Suburban Single-Family Residential Dist. on Tax Parcel #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of **Brighton**

Original ☐ Corrected ☐ 2nd Correction ☐ Resubmitted ☐

Date Submitted: September 19, 2017

Date Resubmitted:

Submitted By: Planning Development &
Extension Education Committee

Fiscal Note Attached ☐

Legal Note Attached ☐

Prepared By: Andy M. Buehler, Director
Division of Planning & Development

Signature:

AN ORDINANCE TO AMEND CHAPTER 12 OF THE MUNICIPAL CODE OF KENOSHA COUNTY, WISCONSIN, WITH REFERENCE TO ZONING

That the map referred to in Section 12.02-10 of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance be amended as follows:

That the zoning of Tax #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of Brighton, be changed as follows:

from A-1 Agricultural Preservation District to A-1 Agricultural Preservation
District & R-2 Suburban Single-Family Residential District



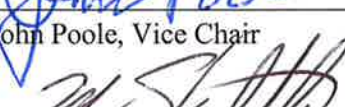

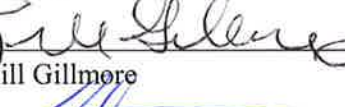
Dale P. & Donna M. Daniels (Owner)

Description: See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REZONING SITE MAP

PETITIONER(S):

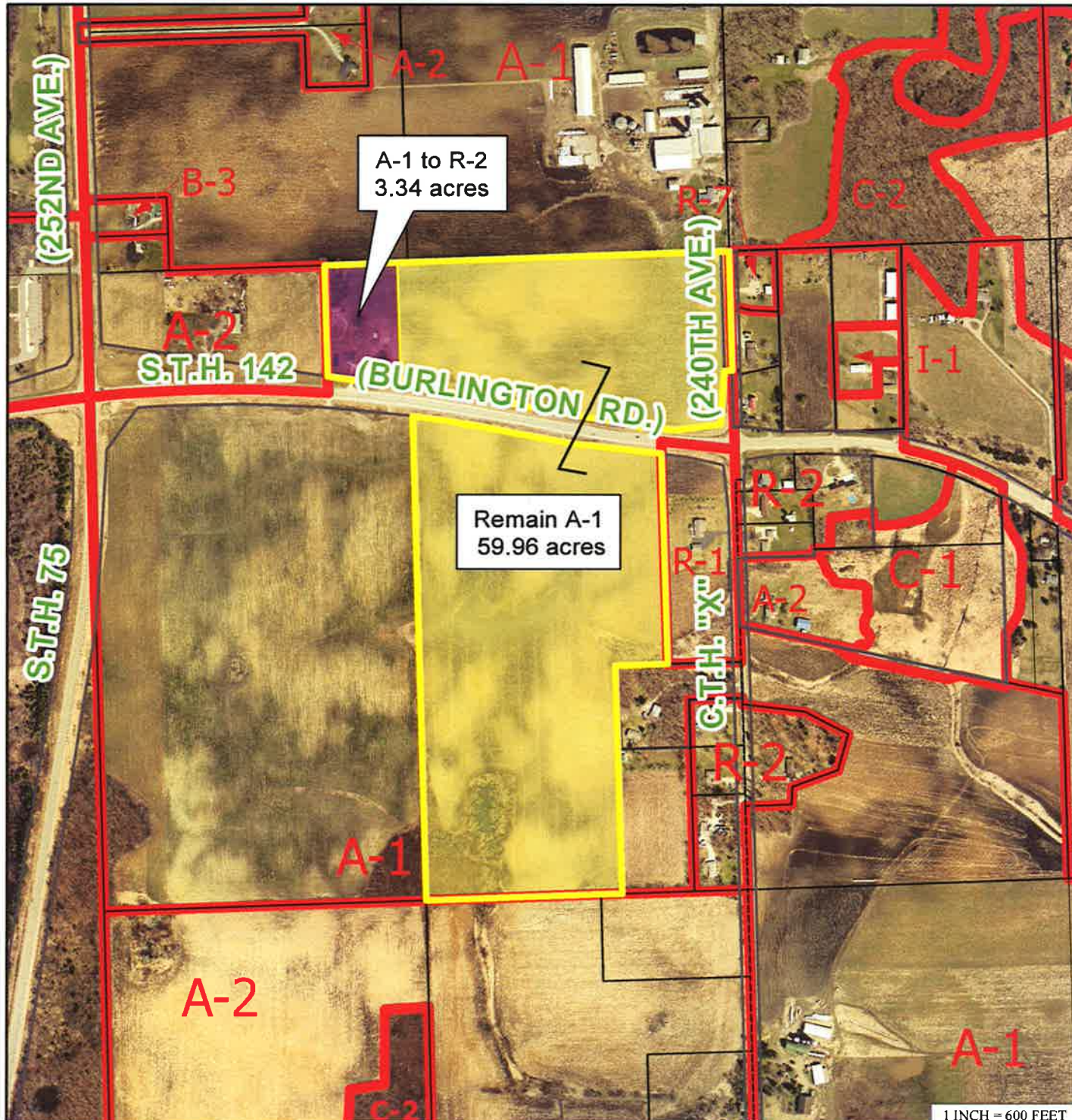
Dale P. & Donna M. Daniels, (Owner)

LOCATION: NW 1/4 of Section 14,
Town of Brighton

TAX PARCEL(S): #30-4-220-142-0302

REQUEST:

Requesting a rezoning from A-1 Agricultural Preservation District to A-1 Agricultural Preservation District & R-2 Suburban Single-Family Residential District.



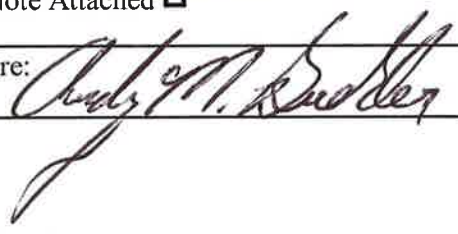
Kenosha



County

BOARD OF SUPERVISORS

ORDINANCE NO. _____

Subject: Neuendank Brighton Land Trust, 9000 Murphy Ln., Skokie, IL 60076 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" to "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland" on Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of Brighton			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted: August 15, 2017	
Submitted By: Planning Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

AN ORDINANCE TO AMEND
THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR KENOSHA COUNTY:
2035 BEING CHAPTER 11 OF THE KENOSHA COUNTY MUNICIPAL CODE

That Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of Brighton, be changed from "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" to "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland", as presented in the Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.

For informational purposes only, this property is located on the west side of S.T.H. 75 (252nd Ave.) approximately 460 feet north of the intersection with C.T.H "PH" (Salem Rd).

Neuendank Brighton Land Trust (Owner)


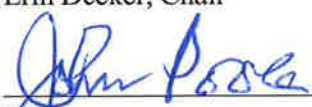
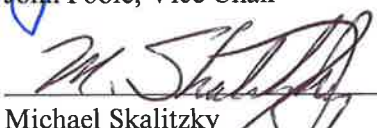
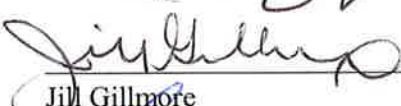
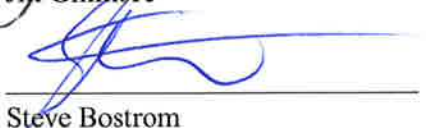
Ordinance – Neuendank Brighton Land Trust (Owner) – Comp Plan Amendment
Page 2

Description: See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalizky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMPREHENSIVE PLAN AMENDMENT SITE MAP

PETITIONER(S):

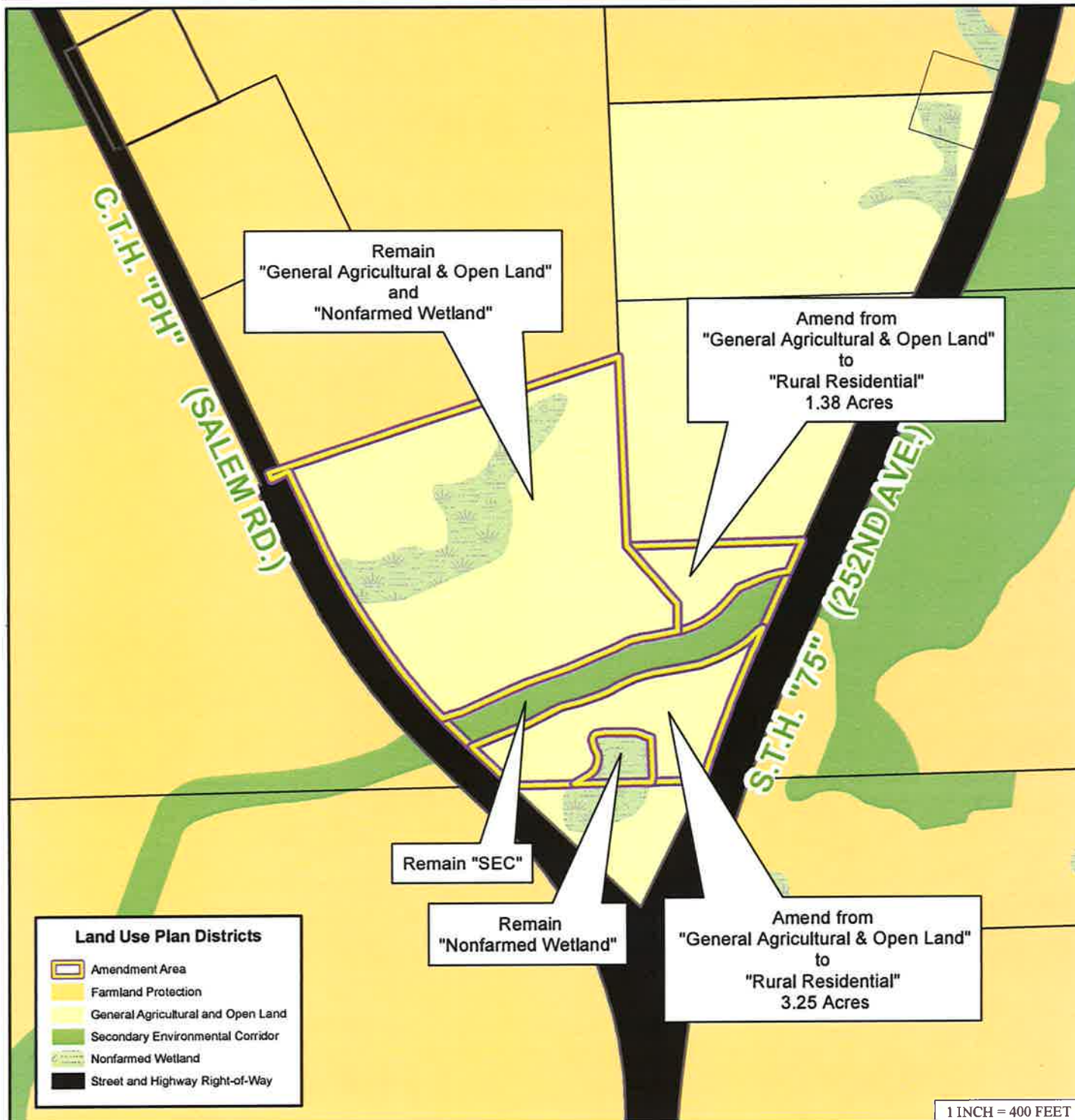
Neuendank Brighton Land Trust (Owner)

LOCATION: S 1/2 of Section 27,
Town of Brighton

TAX PARCEL(S): #30-4-220-273-0301

REQUEST:

Requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" to "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland".



Kenosha



County

BOARD OF SUPERVISORS

ORDINANCE NO. _____

Subject: Neuendank Brighton Land Trust, 9000 Murphy Ln., Skokie, IL 60076 (Owner), requesting a rezoning from A-2 General Agricultural Dist. & C-1 Lowland Resource Conservancy Dist. to A-2 General Agricultural Dist., R-1 Rural Residential Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of Brighton

Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
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Date Submitted: September 19, 2017	Date Resubmitted: August 15, 2017
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Submitted By: Planning Development & Extension Education Committee	
--	--

Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
---	--

Prepared By: Andy M. Buehler, Director Division of Planning & Development	Signature: 
--	--

AN ORDINANCE TO AMEND CHAPTER 12 OF THE MUNICIPAL CODE OF
KENOSHA COUNTY, WISCONSIN, WITH REFERENCE TO ZONING

That the map referred to in Section 12.02-10 of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance be amended as follows:

That the zoning of Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of Brighton, be changed as follows:

from A-2 General Agricultural Dist. & C-1 Lowland Resource Conservancy Dist.
to A-2 General Agricultural Dist., R-1 Rural Residential Dist. & C-1 Lowland
Resource Conservancy Dist.

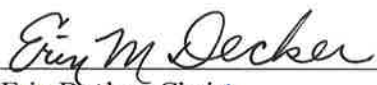
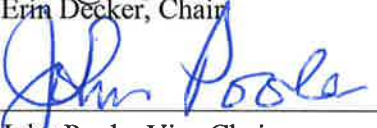
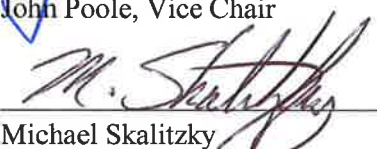
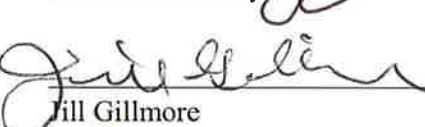

Neuendank Brighton Land Trust (Owner)

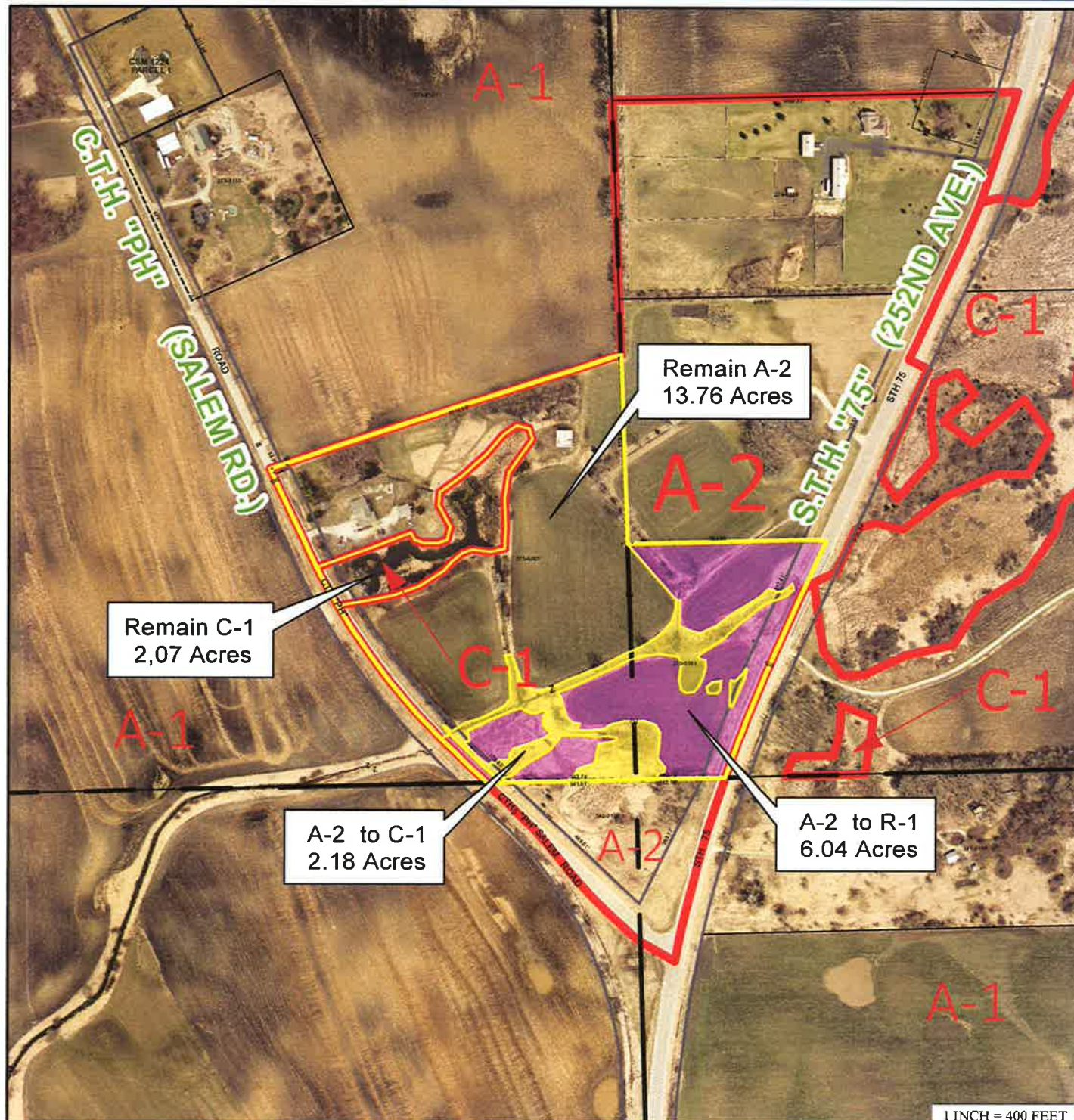
Description: See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



REZONING SITE MAP

PETITIONER(S):

Neuendank Brighton Land Trust (Owner)

LOCATION: S 1/2 of Section 27,
Town of Brighton

TAX PARCEL(S): #30-4-220-273-0301

REQUEST:

Requesting a rezoning from A-2 General Agricultural District & C-1 Lowland Resource Conservancy District to A-2 General Agricultural District, R-1 Rural Residential District & C-1 Lowland Resource Conservancy District.



Kenosha



County

BOARD OF SUPERVISORS

ORDINANCE NO. _____

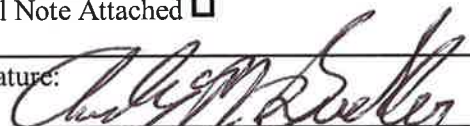
Subject: Planning, Development & Extension Education Committee, 19600 75th St., Suite 185-3, Bristol, WI 53104 (Sponsor). The following is a list of owners and Tax Parcels of which the Department of Natural Resources has determined that existing waterways are considered “non-navigable.” Consequently, notice is hereby given to revise the shoreland overlay designation on the below stated properties:

Owners - Tax Parcels

Neuendank Brighton Land Trust, 4323 Salem Rd. - #30-4-220-273-0301

Ronald Vanderwerff, 4005 Salem Rd. - #30-4-220-273-0121

John E. & Denise S. Koenig, 4252 252nd Ave. - #30-4-220-274-0320

Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Planning Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

AN ORDINANCE TO AMEND CHAPTER 12 OF THE MUNICIPAL CODE OF KENOSHA COUNTY, WISCONSIN, WITH REFERENCE TO ZONING

That the map referred to in Section 12.02-10 of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance be amended as follows:

That Tax Parcels #30-4-220-273-0301, #30-4-220-273-0121, and #30-4-220-274-0320 Town of Brighton, have the state mandated shoreland overlay designation applied or adjusted as shown on the enclosed map. For informational purposes only, these parcels are generally located approximately 400 feet north of the intersection of S.T.H. “75” (252nd Avenue) with C.T.H.”PH” (Salem Road), Town of Brighton.

Shoreland overlay designation be applied or adjusted on the following parcels:

Owners

Neuendank Brighton Land Trust, 4323 Salem Rd.

Ronald Vanderwerff, 4005 Salem Rd.

John E. & Denise S. Koenig, 4252 252nd Ave.

Tax Parcels

#30-4-220-273-0301

#30-4-220-273-0121

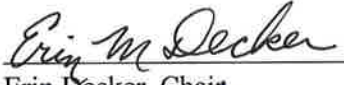
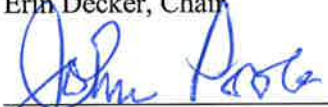

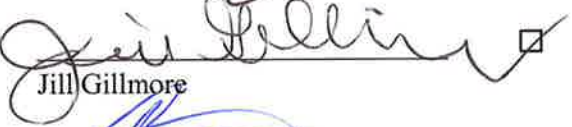

#30-4-220-274-0320

Description: See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SHORELAND OVERLAY DESIGNATION
MAP

PETITIONER(S):

Kenosha County Planning, Development &
Extension Education Committee (Sponsor)

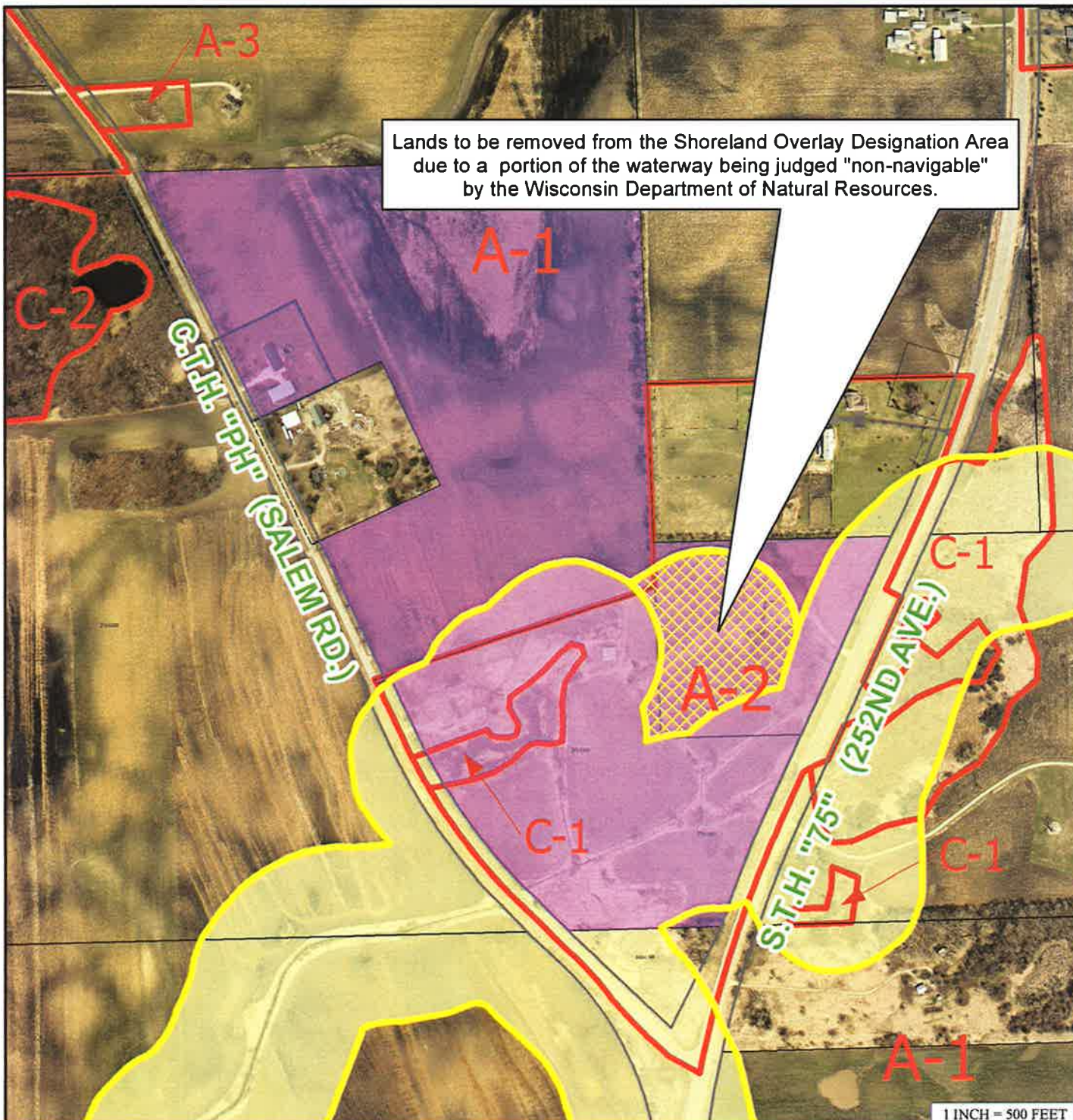
LOCATION: S 1/2 of Section 27,
Town of Brighton

TAX PARCEL(S):

#30-4-220-273-0301 Neuendank Brighton Land Trust (Owner)
#30-4-220-273-0121 Ronald Vanderwerff (Owner)
#30-4-220-274-0320 John E. & Denise S. Koenig (Owner)

REQUEST:

Giving notice that the shoreland overlay designation is being revised on the stated properties following the determination by the Department of Natural Resources that the existing waterways are considered "non-navigable."



KENOSHA COUNTY

BOARD OF SUPERVISORS

RESOLUTION NO. _____




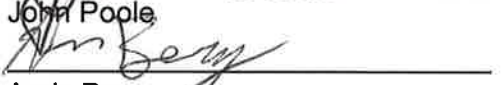
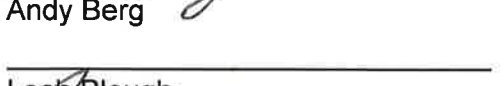


Subject: RESOLUTION TO APPROVE THE APPOINTMENT OF TARA PANASEWICZ TO THE KENOSHA COUNTY WORKFORCE DEVELOPMENT BOARD			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 6, 2017		Date Resubmitted:	
Submitted By: Human Services Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: John T. Jansen		Signature: 	

WHEREAS, pursuant to County Executive Appointment 2017/18-9, the County Executive has appointed Tara Panasewicz to serve on the Kenosha County Workforce Development Board, and

WHEREAS, the Human Services Committee has reviewed the request of the County Executive for confirmation of his appointment of the above named to serve on the Kenosha County Workforce Development Board and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Tara Panasewicz to the Kenosha County Workforce Development Board. Tara Panasewicz's appointment shall be effective immediately and continuing until the 31st day of January, 2019, or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. Tara Panasewicz will serve without pay. Tara Panasewicz will be succeeding Tracy Nielsen.

HUMAN SERVICES COMMITTEE:

	
Michael Goebel, Chairman	
	
Dayvin Hallmon, Vice Chair	
	
John Poole	
	
Andy Berg	
	
Leah Blough	
	
Rick Dodge	
	
Greg Retzlaff	

Aye Nay Abstain Excused

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

APPOINTMENT 2017/18-9

RE: KENOSHA COUNTY WORKFORCE DEVELOPMENT BOARD

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Ms. Tara Panasewicz, CEO
United Way of Kenosha County
5500 6th Avenue, Suite 210
Kenosha, WI 53140

to serve on the Kenosha County Workforce Development Board beginning immediately upon confirmation of the County Board and continuing until the 31st day of January, 2019, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Ms. Panasewicz will serve without pay.

Ms. Panasewicz will be succeeding Tracy Nielsen.

Respectfully submitted this 15th day of June, 2017.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: TARA MARIE PANASEWICZ
First Middle Last

Residence Address: 5524-67th St Kenosha, WI 53142

Previous Address if above less than 5 years: _____

Occupation: United Way of Kenosha County CEO
Company Title

Business Address: 5500-67th Ave Ste 210 Kenosha, WI 53140

Telephone Number: Residence 945 4922 Business 658 4104

Daytime Telephone Number: 658 4104

Mailing Address Preference: Business (☒) Residence ()

Email Address: tpanasewicz@kenoshaunderway.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes () No (☒)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Building Our Future - Executive Committee & Leadership Table
LakeSideCurative - Vice President & Executive Committee
Big Brothers Big Sisters - Big Sister in Kenosha
Tiny Paws - Foster mom Band of Blue - Board member

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

Family Service of Racine - former VP of Board
Rotary - Former Board member in Racine

*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

WIA

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Strategic planning, fundraising, nonprofit leadership, mentoring, tutoring

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.


Signature of Nominee

6/6/2017
Date

Please Return To: Kenosha County Executive
1010 – 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____

Tara Panasewicz

Tara4844@att.net // (262) 945-4922 Cell

Summary of Competencies & Achievements

- Over twenty years of high performance in the areas of sales, human resource and account management
- Successful community change agent, chairing over 14 events and an integral member of many more
- Recognized nonprofit leader and community steward, founding several successful community events
- Effective leader, project manager, communicator, public speaker, and volunteer organizer

Education: Concordia University - Mequon, Bachelor of Business Arts/HR minor (Magna Cum Laude); 2009

Professional Experience:

United Way of Kenosha County, Kenosha, WI;

(02/15/2017 – Present)

Chief Executive Officer

- Lead the United Way of Kenosha County to carry out the programs, goals, objectives, policies and decisions formulated by the Board of Directors and its Committees to address and impact the education, health and income needs of people in Kenosha County.
- Hired to develop and implement a year-round resource development strategy, including a master campaign plan ensuring proper accountability and accurate reporting.
- Plan, develop, implement and evaluate an effective network of services for the United Way of Kenosha County to be able to address and impact the education, health and income needs of people in Kenosha County.
- Ensure that all business and financial affairs of the United Way in Kenosha County are conducted in accordance with all acceptable standards of business and regulatory agencies at the lowest cost possible including implementation and maintenance of budgetary controls.
- Develop, manage and effectively involve volunteers to assist the United Way of Kenosha County in addressing and impacting the education, health and income needs of people in Kenosha County.
- Supervise staff to meet the mission and goals of the United Way of Kenosha County.
- Collaborate with other United Way organizations including United Way Wisconsin and United Way Worldwide.
- Implement the Human Resource policies of the United Way of Kenosha County.
- Ensure all operations are in compliance with Federal, State, local and United Way guidelines.

Southport Bank, Kenosha, WI;

(03/2015 – 02/14/2017)

Vice President Cash Management

- Hired to develop strategy, reorganize, and implement solutions for an underperforming department
- Within the first six months, diagnosed existing systems, personnel and procedures – creating new programs and account classifications, along with the necessary training and reporting mechanisms
- Cultivated over ten new deposit relationships, while growing bank balances by over \$5MM
- Continuously work with the owners of small to large business clients, building rapport with their management teams while helping them improve operational procedures and cash flow
- Proven ability to understand complex issues, solving clients' technical and operational support needs
- Sales team leadership in the areas of cold calling and prospecting new relationships
- Work closely with outside attorneys as necessary to revise cash management policies and procedures
- Organize, participate and direct bank's involvement in numerous community events and initiatives
- Team player actively generating cross-sales within the bank's portfolio of various services
- Senior staff member with risk underwriting approval authority

Johnson Bank, Racine, WI;

(03/2003 – 03/2015)

Treasury Management Officer-Implementation & Training Specialist (2013 – 2015)

- First hire for a newly created position; developed and implemented the necessary components of role
- Created and administered Client Needs Analysis, Client Evaluation Analysis and client training surveys
- Cross trained Deposit Operations and Treasury Management sales areas on the training processes
- Conducted onsite training for Green Bay, Arizona, Janesville, Madison, Milwaukee, Racine, Kenosha, and Hayward markets
- Developed and conducted interactive training session curriculum and process

Treasury Management Officer-Relationship Manager (2007 -2013)

- Worked with small to large net worth business clients managing and growing a \$100MM+ portfolio
- Consistently grew new deposit relationships and Treasury revenue, via cold calling and enhancing existing relationships
- Provided technical and operational Treasury support for clients
- Created and provided training for the corporate Vault Service program
- Trained and mentored region in Treasury Management referrals and sales
- Consistently selected as a committee member for new system implementations
- Systems expert for account set up and origination; able to solve complex system issues
- Customized and implemented processes for annual client reviews and CDARs program

Branch Manager Officer – Johnson Building (2003 – 2007)

- Created and executed branch strategic plans
- Created and conducted corporate-wide Health Saving Account training
- Created and led sales initiatives within my branch, increasing branch referrals and sales
- Led bank presentations at local businesses for Health Savings Accounts and Johnson Bank On The Job
- Managed PMP (Performance Management Process) for my five direct reports

Bank One, Kenosha, Wisconsin

(10/2001 – 03/2003)

Relationship Banker

- Originated and grew retail and commercial banking depository accounts and related products
- Networked with local businesses to grow the bank's commercial portfolio
- Managed over 400 deposit accounts by building relationships and cross-selling bank products

Awards:

- 2012 Johnson Financial Group Community Service Award Recipient
- 2013 RAMAC Young Professional of the Year
- 2016 Community Trustee Honoree for Journal Times Positively Racine Publication

Community Affiliations:

- Graduate of Leadership Racine; 2006
- Board Member, Family Service of Racine – VP Exec Committee; Strategy Committee (2014 to 2017)
- Board Member, Racine Founders Rotary – Community Service Chair (2013 to 2017)
- Board Member, Lakeside Curative Services – Finance Committee (2014 to present)
- Board Member, Racine YMCA – Events Committee (2015 to 2017)
- Board Member, Band of Blue (2015 to present)
- Chair, Young Professionals of Racine (2013 to 2017)
- Chair, Dodgeball Tournament/Young Professionals of Racine Fundraiser (2013 to 2017)
- Chair, Bark for Life of Racine/American Cancer Society Fundraiser (2013 to 2017)
- Chair, Racine Founders Rotary; Vegas Night Fundraiser (2014 to 2017)

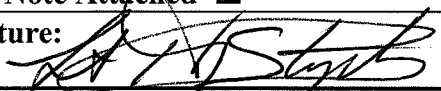
- Founder and Chair, Racine Policeman's Ball; K9 Fundraiser (2014 to 2017)
- Founder and Chair, Young Professionals of Racine; Lip Sync Challenge Fundraiser (2015 to 2017)
- Leadership Table/Executive Committee; Building Our Future (2017)
- Mentor, Big Brothers Big Sisters of Racine and Kenosha Counties (2015 to present)
- Committee Member, Dancing With Our Stars Fundraiser (2010 to present)
- Committee Member, American Heroes Golf Outing (2015 to 2017)
- Committee Member, Hospice Alliance; Evening of Wishes Fundraiser (2013 to 2014)
- Volunteer, Racine Habitat for Humanity (2013 to present)
- Foster Mom For Tiny Paws Small Dog Rescue (2010 to present)
- Captain of Johnson Bank Relay for Life Team (2011-2014)

Skills:

- Effective public speaker
- Proven leader, project manager, communicator, and mentor
- Adaptability: ability to function well in stressful and unfamiliar environments
- Proficient in Microsoft Word, PowerPoint, and Excel
- Organized Business Blenders and Corporate Meetings for various organizations

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: 2014 Hazard Mitigation Grant			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Judiciary & Law Enforcement Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Lt. Horace J. Staples, Director of Emergency Management		Signature: 	

WHEREAS, Kenosha County Sheriff's Department Division of Emergency Management executed an agreement with the Southeastern Wisconsin Regional Planning Commission in early 2015 to update the countywide all-hazard mitigation plan leading to the recommendations for reducing natural hazards and selected manmade and technical hazards potentially impacting Kenosha County, and

WHEREAS, such plan has been completed under a cooperative effort of the Kenosha County Sheriff's Department Division of Emergency Management and the Southeastern Wisconsin Regional Planning Commission under the guidance of the Kenosha County Hazard Mitigation Plan Task Force, and

WHEREAS, Kenosha County believes that the plan is a valuable guide to the means for reducing the impact of natural and technological hazards that could potentially impact Kenosha County, and that the adoption of such plan by the Kenosha County Board of Supervisors and municipal local Boards, will assure a common understanding by the local governments, and

WHEREAS, the preparation and adoption of the hazard mitigation plan is a requirement for maintaining eligibility for certain hazard mitigation and disaster grant programs funded by the Federal Emergency Management Agency and administered by the State of Wisconsin Department of Military Affairs, Division of Emergency Management, and

WHEREAS, this resolution required no budget modification,

NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby adopts the Kenosha County All-Hazard Mitigation Plan as set forth in SEWRPC Community Assistance Planning Report No. 278, 3rd edition Kenosha County Hazard Mitigation Plan Update 2017-2021, and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors directs the Kenosha County Sheriff's Department Division of Emergency Management to take the necessary steps to provide copies of the Kenosha County Hazard Mitigation Plan to all of the general-purpose local units of government in the County for consideration and adoption, and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors directs the County Clerk to transmit a certified copy of the resolution to the Southeastern Wisconsin Regional Planning Commission.

Subject: 2014 Hazard Mitigation Grant			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Judiciary & Law Enforcement Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Lt. Horace J. Staples, Director of Emergency Management		Signature:	

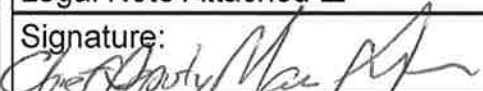
Respectfully submitted,

Judiciary & Law Enforcement Committee

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____ <i>Boyd Fredericks</i> Boyd Fredericks, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ <i>Greg Retzlaff</i> Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Michael Skalitzy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ <i>Jeff Wamboldt</i> Jeffrey Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Subject: FY2017 Law Enforcement Justice Assistance Grant (JAG) award and request to sole source the vendor, Seiler, for the Trimble SX10 Total Station system.

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee & Finance/Administration Committee			
Fiscal Note Attached X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Marc Levin, Chief Deputy		Signature: 	

WHEREAS, the Kenosha County Sheriff's Department has been awarded \$11,804 from the federal Law Enforcement Justice Assistance Grant (JAG) program through the US Department of Justice, Bureau of Justice Assistance, and

WHEREAS, these funds have been made available to the Kenosha County Sheriff's Department through a Memorandum of Understanding (MOU) of an agreed upon 60/40 split of the amount awarded to the City of Kenosha totalling \$29,509, and

WHEREAS, the funds earmarked for the Sheriff's Department will be used to purchase a Total Station use for GPS/digitally mapping a crime scene totaling \$60,459, and

WHEREAS, this purchase plan has been so designated by the Sheriff for law enforcement purposes under the JAG grant program and the spending period for this award will expire September 2020, and

WHEREAS, the Trimble Total Station system had been approved for purchase utilizing funds from the Sheriff Office-Federal Equitable Sharing Fund (Fund 280), i.e. Resolution #116, passed March 21, 2017; however, the Sheriff wishes to purchase the more robust model requiring additional funds that will come from this JAG grant and the KDOG Task Force-Federal Equitable Sharing Fund (Fund 270), and

WHEREAS, the City of Kenosha is the fiduciary of the JAG grant program, responsible for the application and subsequent financial and programmatic reporting to the federal Bureau of Justice Assistance and will, upon request, reimburse the Sheriff's Department for the expenditures herein, and

WHEREAS, the Sheriff is requesting approval to sole source the vendor, Seiler, for purchase of the Trimble brand, SX10 Total Station system for which justification for sole source is incorporated herein by reference, and

WHEREAS, this grant does not require a local match of funds, and

WHEREAS, this budget modification will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2017 JAG grant award of \$11,804; modifying revenue and expenditure as per the budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the JAG grant requirements, and that the administration shall be authorized to modify the grant

Subject: FY2017 Law Enforcement Justice Assistance Grant (JAG) award and request to sole source the vendor, Seiler, for the Trimble SX10 Total Station system.

Original ☒

Corrected ☐

2nd Correction ☐

Resubmitted ☐

Date Submitted: September 16, 2017

Date Resubmitted

Submitted By: **Judiciary & Law
Enforcement Committee &
Finance/Administration Committee**

fund appropriation among various budget and expenditure appropriation units within the Sheriff's Department budget in accordance with all Federal and State regulations of the JAG program and in compliance with generally accepted accounting principles.

Note: This resolution requires No funds from the general fund. It increases revenues by \$11,804 and increases expenditures by \$11,804

Subject: FY2017 Law Enforcement Justice Assistance Grant (JAG) award and request to sole source the vendor, Seiler, for the Trimble SX10 Total Station system.

Original ☒

Corrected ☐

2nd Correction ☐

Resubmitted ☐

Date Submitted: September 16, 2017

Date Resubmitted

Submitted By: **Judiciary & Law Enforcement Committee & Finance/Administration Committee**

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Boyd Frederick</i> _____ Supervisor Boyd Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Greg Retzlaff</i> _____ Supervisor Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Micheal Skalitzy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Jeff Wamboldt</i> _____ Supervisor Jeff Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
<i>Terry Rose</i> _____ Supervisor Terry Rose, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Ron Frederick</i> _____ Supervisor Ron Frederick, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Jeff Genty</i> _____ Supervisor Jeffrey Genty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Rick Dodge</i> _____ Supervisor Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Edward Kubicki</i> _____ Supervisor Edward Kubicki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Daniel Esposito</i> _____ Supervisor Daniel Esposito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Greg Retzlaff</i> _____ Supervisor Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** **2017**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish Revenue and Expenditure lines for the FY2017 US DOJ, Bureau of Justice Assistant, Byrne Memorial Justice Assistance Grant (JAG) award. The spending period terminates September 2020.
Purchase equipment; i.e. Total Station
(Kenosha County is a sub recipient of a total JAG award of \$29,509 awarded to the City of Kenosha.)

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Mach/Equip >\$100<\$5,000	100	21130	530050	JAG	11,804		0	0	0	11,804	11,804
EXPENSE TOTALS					11,804	0	0	0	0	11,804	11,804

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
JAG-US Dept of Justice	100	21130	442795			(11,804)	0	0	(11,804)
REVENUE TOTALS					0	(11,804)	0	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

11,804	(11,804)
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PREPARED BY: Nancy Otis

DIVISION HEAD: CAPT. JG/W

DATE: 8/23/17

DEPARTMENT HEAD: Cheryl Maff

DATE: 8-24-17

FINANCE DIRECTOR: Patricia M. Sprill

(required)

DATE: 8/28/17

COUNTY EXECUTIVE: [Signature]

DATE: 8/30/17

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

2017 WISCONSIN LOCAL JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for FY 2017 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the updated JAG Technical report here: <https://www.bja.gov/jag/pdfs/JAG-Technical-Report.pdf> and current JAG Frequently Asked Questions here: <https://www.bja.gov/Funding/JAGFAQ.pdf>

2017 JAG Grant

Finding your jurisdiction:

(1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.

(2) Eligible individual allocations are listed alphabetically below the shaded, disparate groupings.

(3) Counties that have an asterisk (*) under the "Eligible Individual Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
WI	BROWN COUNTY	County	*	
WI	GREEN BAY CITY	Municipal	\$50,944	\$50,944
WI	DANE COUNTY	County	*	
WI	MADISON CITY	Municipal	\$91,240	\$91,240
WI	EAU CLAIRE COUNTY	County	*	
WI	EAU CLAIRE CITY	Municipal	\$12,110	\$12,110
WI	FOND DU LAC COUNTY	County	*	
WI	FOND DU LAC CITY	Municipal	\$13,850	\$13,850
WI	KENOSHA COUNTY	County	*	
WI	KENOSHA CITY	Municipal	\$29,509	\$29,509
WI	LA CROSSE COUNTY	County	*	
WI	LA CROSSE CITY	Municipal	\$10,892	\$10,892
WI	MILWAUKEE COUNTY	County	*	
WI	MILWAUKEE CITY	Municipal	\$928,999	
WI	WEST ALLIS CITY	Municipal	\$22,723	\$951,722
WI	OUTAGAMIE COUNTY	County	*	
WI	APPLETON CITY	Municipal	\$20,148	\$20,148
WI	RACINE COUNTY	County	*	
WI	RACINE CITY	Municipal	\$34,032	\$34,032
WI	ROCK COUNTY	County	*	
WI	BELOIT CITY	Municipal	\$15,868	
WI	JANESVILLE CITY	Municipal	\$16,494	\$32,362
WI	SHEBOYGAN COUNTY	County	*	
WI	SHEBOYGAN CITY	Municipal	\$15,485	\$15,485
WI	WAUKESHA COUNTY	County	*	
WI	WAUKESHA CITY	Municipal	\$10,091	\$10,091
WI	WINNEBAGO COUNTY	County	*	
WI	OSHKOSH CITY	Municipal	\$16,285	\$16,285
	Local total		\$1,288,670	



Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fact Sheet

Updated April 26, 2017

PROGRAM OVERVIEW: The Edward Byrne Memorial Justice Assistance Grant (JAG) Program was created as part of the Consolidated Appropriations Act of 2005. The JAG Program, administered by the Bureau of Justice Assistance (BJA), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court, prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, and technology improvement, crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

In Fiscal Year (FY) 2016 there was \$263.9 million available under JAG (approximately \$179 million to states and territories and \$84 million to local units of government) and 1,011 local and 56 state applications eligible to be funded.

LEGISLATION: Public Law 109-162, Title XI—Department of Justice Reauthorization, Subtitle B—Improving the Department of Justice's Grant Programs, Chapter 1—Assisting Law Enforcement and Criminal Justice Agencies, Sec. 1111 Merger of Byrne Grant Program and Local Law Enforcement Block Grant Program.

FORMULA: The Bureau of Justice Statistics (BJS) calculates, for each state and territory, a minimum base allocation which, based on the congressionally mandated JAG formula, can be enhanced by (1) the state's share of the national population and (2) the state's share of the country's Part 1 violent crime statistics. Once the state funding is calculated, 60 percent of the allocation is awarded to the state and 40 percent to eligible units of local government. For additional details regarding the JAG formula and award calculation process, with examples, please click here: [JAG technical report](#).

ELIGIBILITY AND PROGRAM GUIDANCE: All 56 states and territories are eligible, as well as units of local government identified annually in the JAG allocation charts. BJA posts annual JAG program solicitations (program guidance) and allocation charts to its [JAG webpage](#); which also contains a direct link to [JAG Frequently Asked Questions](#), which are updated regularly.

HOW/WHEN TO APPLY: All applications must be submitted via the Office of Justice Programs (OJP) [Grants Management System \(GMS\)](#). Current Fiscal Year State and Local JAG solicitations and allocations can be found on the [JAG webpage](#).

AWARD LENGTH: Awards of at least \$25,000 or more begin October 1 of the FY and are four years in length. Awards that are less than \$25,000 begin October 1 of the FY and are two years in length. Requests for up to two additional years to complete performance of the award will be granted automatically. Extensions beyond a four- year period for all JAG awards may be approved on a case-by-case basis at the discretion of BJA.

MATCH REQUIREMENT: Match is not required.

REPORTING REQUIREMENTS: JAG recipients are required to submit quarterly performance metrics reports, quarterly Federal Financial Reports (FFR-425) and an annual or semi-annual programmatic performance reports depending on award year. Detailed reporting information can be found here: [JAG Reporting Requirements](#).

ABSTRACT

Kenosha County Sheriff's Department
BJA FY2017 Edward Byrne Memorial- JAG Application
GMS Application #2017-H2225-WI-DJ
Project Title: Seiler SX10 Trimble Scanning Total Station (Sole Source Purchase)
Purpose Area: Crime Lab/Forensics
Type of Program: Forensic Evidence

Total cost of project: \$60,458

Total request for federal funds: \$11,804

The FY2017 JAG program funding will help provide the Sheriff's Department with (1) Trimble SX10 Scanning Total Station device with power kit, (1) Trimble Tablet Rugged PC Controller, Total Station and Controller Accessories, (1) Software Update (2) Trimble Software Packages (1) extended warranty, and (4) three-day software trainings for staff members.

Goal: To upgrade the department inventory with a Trimble SX10 1" Scanning Total Station which will allow the department to streamline work processes and capture accurate and reliable geospatial data for analysis and reporting of crime and crash scene investigations and for use in court presentations.

The public safety market is already using Trimble total stations to view and recreate crash and crime scenes. By providing this tool, the SX10 system will gather information quickly and accurately from crash and/or crime scene investigations which will allow officers to capture exactly what they need, saving the department time and resources on the scene.

Project identifiers associated with the project activities

Officer Safety- continue to assess benefits of improved models of surveying devices to ensure officers have reliable equipment in order to safely and effectively fulfill their duties as police officers. The SX10 can be used by either 1 or 2 people allowing for less time on scene or with roads closed. It has a direct reflex measuring capability which allows for accurate measurements of areas that are not readily accessible such as locations that are too high to reach or too destroyed to safely enter.

Equipment Forensic-the Trimble SX10 device is a full total station technology plus a high-precision scanner in one, it will enable officers to register, visualize, explore and manipulate as-built or scene point cloud data. It incorporates precision tools, modeling, and empowering features suited for the needs of the department.

System Improvements- Realworks software will allow officers to manage, process, and analyze large datasets collected using 3D scanning techniques. Rather than capturing measurements point-by-point. The automated scanning feature reduces operator strain and allows the officer to perform other field work while the scan is being performed. The improved ergonomics of screen-based control should provide a dramatic productivity increase because officers can remotely view and control the instrument. The data collected by scanning is obtained with high measurement density which significantly improves real-world visualization. Combined with camera images, the detailed scans enable those in the office to clearly see and comprehend features measured in the field. This will significantly reduce the time needed to explain site conditions or features measured. The Trimble SX10 will also help minimize road closures by reducing the time it will take to capture evidence at the scene. The simplicity of the field and office procedures should also reduce the departments investment cost. A minimal amount of software training is required to enable staff to deliver quality reports.

GMS APPLICATION NUMBER 2017-H2225-WI-DJ

BJA FY 2017 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
INTERGOVERNMENTAL AGREEMENT

By And Between

THE CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation,

and

THE COUNTY OF KENOSHA, WISCONSIN,
A Wisconsin Quasi-Municipal Corporation

THIS AGREEMENT is made and entered into by and between the CITY OF KENOSHA, WISCONSIN, a Wisconsin municipal corporation organized and existing under the laws of the State of Wisconsin, and with offices located at 625 - 52nd Street, Kenosha, Wisconsin 53140 (hereinafter "CITY"), and the COUNTY OF KENOSHA, WISCONSIN, a Wisconsin quasi-municipal corporation organized and existing under the laws of the State of Wisconsin, and with offices located at 1010 - 56th Street, Kenosha, Wisconsin 53140 (hereinafter "COUNTY").

WHEREAS, CITY, and COUNTY, maintain separate, and independent, law enforcement agencies in the performance of their respective governmental functions, which agencies are fully funded from current revenues legally available to the parties; and,

WHEREAS, CITY has made application (NUMBER 2017-H2225-WI-DJ) for a Grant, under the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, administered by the United States Department of Justice, Office of Justice Programs; and,

WHEREAS, the proposed Grant, as provided by the United States Department of Justice, Office of Justice Programs, stipulates that funds are to be allocated to the CITY, and COUNTY, and that the award be approved and accepted by the respective governing bodies; and

WHEREAS, the CITY, and COUNTY, find the acceptance of the 2017 Edward Byrne Justice Assistance Grant in the amount of \$29,509.00 and the allocation of Grant funds to be in the public interest and the best interest of all parties.

W I T N E S S E T H:

NOW, THEREFORE, in consideration of the mutual undertakings and agreements herein set forth, CITY, and COUNTY agree as follows:

SECTION I

CITY agrees to pay COUNTY a total sum of Eleven Thousand Eight Hundred Fout (\$11,804) Dollars of JAG funds.

SECTION II

COUNTY agrees to use a total sum of Dollars of JAG funds for the Law Enforcement Program for the period of October 01, 2016 to September 30, 2020.

SECTION III

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the laws of the State of Wisconsin.

SECTION IV

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the laws of the State of Wisconsin.

SECTION V

CITY and COUNTY will be responsible for their own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

SECTION VI

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

SECTION VII

By entering into this Agreement, CITY, and COUNTY do not intend to create any obligations, express or implied, other than those set forth herein. Further, this Agreement shall not create any rights in any party not a signatory hereto.

SECTION VIII

CITY and COUNTY certify that they have authority under their respective organizational structure and governing laws to accept the Byrne Justice Assistance Grant and execute this Agreement. This Agreement was approved by the Common Council of CITY at a duly noticed and convened meeting held on the ____ day of _____, 2017. This Agreement was approved by the Board of Supervisors of COUNTY at a duly noticed and convened meeting held on the 19 day of Sept., 2017.

IN WITNESS WHEREOF, the parties hereto have herein executed this Agreement on
the dates below given.

CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation

BY: [Signature]
John Antaramian, Mayor
Date: 08/29/2017

BY: [Signature]
Debra Salas,
City Clerk/Treasurer
Date: 08/29/2017

STATE OF WISCONSIN)

: SS.

COUNTY OF KENOSHA)

Personally came before me this 29th day of August, 2017, John Antaramian, Mayor, and Debra Salas, City Clerk/Treasurer, of the CITY OF KENOSHA, WISCONSIN, a municipal corporation, to me known to be such Mayor and City Clerk/Treasurer of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said City, by its authority.



Paula M. Lattergrass
Paula M. Lattergrass

Notary Public, Kenosha County, WI.

My Commission expires/is: 08/09/2019

COUNTY OF KENOSHA, WISCONSIN,

A Wisconsin Quasi-Municipal Corporation

BY: Jim Kreuser
Jim Kreuser, County Executive
Date: 8/18/17

BY: Mary T. Kubicki
Mary T. Kubicki, County Clerk
Date: 8/18/17

By: David Beth
David Beth – Kenosha County Sheriff
Date: 8/18/17

STATE OF WISCONSIN)

: SS.

COUNTY OF KENOSHA)

Personally came before me this 18th day of August, 2017, Jim Kreuser, County Executive, and Mary T. ^{Kubicki} ~~Schuch-Krebs~~, County Clerk, and David Beth, Sheriff of the COUNTY OF KENOSHA, WISCONSIN, a Wisconsin quasi-municipal corporation, to me known to be such County Executive and County Clerk and Sheriff of said quasi-municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said County, by its authority.

Edie LaMoine
Edie LaMoine

Notary Public, Kenosha County, WI,

My Commission expires/is: 09/28/2018



COUNTY OF KENOSHA

REQUEST FOR SOLE SOURCE - GRANT-FUNDED PURCHASES

To: Matt Fleming
Purchasing Director

From: Captain Kenneth Weyker

Date: August 24, 2017

Subject: **Sole Source Request for the Purchase of: (1) Seiler SX10 Trimble Scanning Total Station**

Requested Supplier: Seiler

Requisition Number: N/A Cost Estimate: \$60,458.31

Name or Title of Grant: 2017 Justice Assistance Grant

Per Kenosha County Ordinance 3.11(4)(d), "...the purchasing director shall make 'sole source' determinations for all county purchases under his or her control..... Sole source purchases exceeding \$25,000.....shall be approved by resolution of the county board, before the purchase is made."

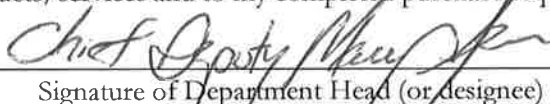
This form must be submitted to the Purchasing Director, with the requisition, whenever a "sole source" purchase is requested for a grant-funded project. **Include a copy of the grant and award letter and highlight the specific language authorizing the sole-source purchase.** A "sole source" is defined by the National Institute of Governmental Purchasing as "only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation."

STATEMENT OF COMPLIANCE

This department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the County and is in strict compliance with all grant requirements. I know of no conflict of interest, real or apparent, on my part with this request. I have no financial or other business relationship in any of the provider's businesses. I have no family relationship or other personal relationship with the provider or any member of his/her family. No gratuities of any value, no offers of employment and no favors or compromising action have taken place that would influence, or give the appearance of influencing, this contract have taken place.

By my signature, I certify that I have read and understand all administrative and financial provisions of the grant award, that this sole-source request is in strict compliance with those provisions and that the grant awarding agency has clearly authorized the use of non-competitive proposals. I have attached a copy of the specific language in the grant that authorizes this sole-source purchase.

Refer to the attached sole source justification as prepared by our department, the attached review of available products/services and to my completed purchase requisition.


Signature of Department Head (or designee)

8-24-17

Date

SOLE SOURCE JUSTIFICATION

REQUISITION NUMBER: N/A

PRIOR PURCHASE ORDER NUMBER N/A

(if item has been previously approved):

1. Description of item and its function:

*The Trimble SX10 is a combination total station and laser scanner the will be used to accurately measure and document crime and crash scenes for investigation and court presentation. The machine allows for accurate measurements in 3 dimensions which allow the data to be imported into a CAD (computer aided drawing) program to render accurate scene diagrams to scale. This instrument is a survey instrument capable of delivering accurate measurements with a minimal degree of error. The SX10 has three built in cameras which provide focused photographs at different distances which allow the photographs to be overlaid and incorporated in the final diagrams.

*The Trimble SX10 scanning total station redefines the capabilities of everyday survey equipment by providing the most innovative solution for surveying and documenting crime and crash scenes. This is a new, versatile solution capable of collecting any combination of high-density 3D scan data, enhanced Trimble VISION imaging, and high-accuracy total station data, allowing you to capture exactly what you need, saving you time and resources on scene. Trimble's new Lightning 3DM enables the SX10 to capture both high-accuracy total station measurements and true high-speed 3D scans together in a single instrument providing a higher level of measurement performance than ever before.

*The SX10 can be used by either 1 or 2 people allowing for less time on scene or with roads closed. The SX10 also has DR (direct reflex) measuring capability which allows for accurate measurements of areas that are not readily accessible such as locations that are too high to reach or too destroyed to safely enter.

Key Features of the Trimble SX10:

- ▶ Combines surveying, imaging and high speed 3D scanning in one solution
- ▶ Trimble's Lightning 3DM enables both high-accuracy total station measurements and high-speed scanning capability
- ▶ Scanning speeds of up to 26,600 Hz at ranges up to 600 m and the smallest spot size in the industry—a mere 14 mm at 100 m
- ▶ Improved Trimble VISION technology allows for fast and easy capture of high resolution site imagery
- ▶ Complete integration with familiar workflows of Trimble Access and Trimble Business Center Software

2. This is a sole source because:

- ☐ The grant awarding agency has clearly authorized the use of noncompetitive proposals
- ☐ Sole provider of a licensed or patented good or service
- ☒ Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services (**compatible with the system used by the WI State Patrol Division**)
- ☐ Sole provider of goods and services for which the County has established a standard
- ☒ Sole provider of factory-authorized warranty service
- ☒ Sole provider of goods or services that will meet the specialized needs of the County or perform the intended function (give detail below or in an attachment)
- ☐ The vendor/distributor is a holder of a used item that would represent good value and is advantageous to the County (attach supporting documentation)
- ☐ Other: _____

3. What necessary features does this vendor provide which are not available from other vendors?
Please be specific.

*Seiler Instrument is the first vendor in the United States that will be able to service the Trimble SX10. Service of the SX10 is currently only available in Sweden where they are built. Seiler will be a certified service center by fall of 2017 for the SX10 and will be the only one in the US at that time. Delivery of the product will take an estimated 8 weeks from the time of purchase which would be the approximate time that service will be available through Seiler.

*Seiler is located in Franklin, WI and is available for technical assistance, replacement parts and training with the product should issues arise.

*Seiler Instrument is the **sole-source** provider of survey equipment (total stations and laser scanners) for the Wisconsin State Patrol-Technical Reconstruction Unit and has tailored the instrument software for law enforcement use.

*The Trimble SX10 is compatible with the instruments used by the Wisconsin State Patrol meaning measurements taken by both agencies (which occurs frequently) can be merged into the same diagram with no compatibility issues. It will also allow for large scenes to be measured by multiple devices at once and then the data can be merged later allowing for the scene to be cleared in less time.

*The Wisconsin State Patrol has several members who are certified trainers for Trimble equipment and have offered to provide additional training for the instrument when needed without cost.

4. What steps were taken to verify that these features are not available elsewhere?

X Other brands/manufacturers that are out on the market; explain why these were not suitable.

*Faro brand name manufacturer is often mentioned in forensics, but it is a Scanner only, it has no total station measurement tools other than scanning.

*Leica brand offers many scanner only models, as well, that also are not total stations, but they have the only somewhat comparable model, MS60, but it really is too slow to be considered a true 'scanner' like the Trimble SX10.

☐ Other vendors were contacted (please list phone numbers and names, and explain why these were not suitable).

Attach additional supporting documentation if necessary.

☒ Approved ☐ Denied

 8/24/17
Purchasing Director DATE



Sales Quotation

Kenosha County, WI
 David Beth
 david.beth@kenoshacounty.org
 (262) 605-5100
 1000 55th St.
 Kenosha, Wisconsin 5314



Date Issued: 07/13/2017
Quote Expiration: 08/12/2017
Quote Number: 00034958

Qty	Part Number	Product Description	Unit Price	Subtotal
1.00	SX10-100-00	Instrument - Trimble SX10 1" Scanning Total Station Trimble SX10 1" Scanning Total Station, Instrument Case, Tribrach with Bi-directional optical/video plumb, Trimble SX10 USB2.0 communications cable (PN: 53099032), Rain Cover, Lens Wipes, Trimble SX10 Quick start guide, Trimble SX10 Regulatory Information, Instrument Certificate, Note Limited Warranty, Note Extended Limited Warranty, Trimble Installation Manager card	\$44,900.00	\$44,900.00
1.00	SLSU-S2005	ROBOTIC POWER KIT Includes: 49400 Battery - Li-Ion Battery Trimble S-series 4.4 Ah 11.1V 3x 50113-00 Battery - Multi Battery Adapter, for up to 3 batteries 51693-00 Power and Charging Kit (57550-00) (Charger - Trimble Battery System Charger) (51694) (Power - Power Supply for Trimble Battery System Charger 100 - 240V (S6/5800) (51695)(Cable - Power Cable for Power Supply) 58382001 Case - Power and charger kit (S6) 73837019 Cable - 1.0m, Hirose 6 pin to Hirose 6 pin	\$1,860.00	\$1,860.00
1.00	TAB-01-1110	Trimble Tablet Rugged PC, w/Trimble Access, Cirronet radio, extended batteries	\$8,295.00	\$8,295.00
1.00	91473-01	Trimble Tablet Accessory - Screen Protectors with Cleaning Cloth (Qty 2) for flat glass version	\$16.00	\$16.00
1.00	91480-00	Trimble Tablet Accessory - Office Docking Station	\$395.00	\$395.00
1.00	91482-00	Trimble Tablet Accessory - Vehicle Charging Adapter	\$225.00	\$225.00
1.00	EWLS-TABLET	Warranty - Survey Tablet Hardware and Field Software Maintenance- extend for an additional year to match instrument two year warranty.	\$525.00	\$525.00

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Chicago

Milwaukee

Omaha

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Sales Quotation

1.00	91487-00	Trimble Tablet Accessory - Range Pole Bracket	\$325.00	\$325.00
1.00	51003007	Rod - Trimble standard telescopic rod 2,6m	\$399.00	\$399.00
1.00	58012029	PRISM 360, 1 INCH, P.C. 2 MM	\$1,015.00	\$1,015.00
1.00	8082-00-ORG	BAG,PRISM,SUPER JUMBO	\$67.95	\$67.95
1.00	90550-PL	TRIMAX TRIPOD, QC	\$420.00	\$420.00
1.00	5217-04-FLY	BIPOD,TRB,1/2-13SS,UNIVERSAL	\$172.95	\$172.95
1.00	01-TFG2	Tripod Floor Guide, large	\$39.00	\$39.00
1.00	FOR-05-UPDATE-01	Update Previous VS Software to Trimble Forensics Reveal Advanced (Dongle) software Includes 1yr warranty	\$995.00	\$995.00
96.00	FOR-06-ONLINE	Reveal software training: Four staff member three day training Trimble Forensics Online Training (Per hour) Online live trainings are conducted by a live certified trainers using Go-To- Meeting Example: For 4 members to attend the 3-day, (24hr) order 96 hours for Basic, online training course	\$16.00	\$1,536.00
1.00	FOR-04-LSM-01	Trimble Forensics Reveal 3D Laser Scanner Module (Dongle) Adds the functionality for Trimble Forensics Reveal Advance software to support scan data (Dongle) Includes 1yr warranty	\$1,995.00	\$1,995.00
1.00	FOR-03-TRWFX-01	Trimble Realworks Forensics with Dongle software Includes 1yr warranty	\$3,995.00	\$3,995.00
1.00	SI-TNL-DISCOUNT	SEILER DISCOUNT	\$-6,717.59	\$-6,717.59
Note: One day onsite training for the total station is included in the purchase.				
This is not an invoice: Applicable sales tax will apply			Total	\$60,458.31

Please contact us:

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REV 09/12/2014•

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution: Request approval to accept the 2017 federal Justice Assistance Grant award that is shared with the City of Kenosha Police Department. The Sheriff's Department's share of the federal award is \$11,804. These funds will be used to complete the purchase of the Trimble brand SX10 Total Station system that costs \$60,459. Funding in the amount of \$38,000 has already been approved to purchase a Trimble Total Station system, via Resolution #116, passed March 21st, 2017, however, the Sheriff prefers a more robust model requiring additional funds provided by this grant and the KDOG Task Force Federal Equitable Sharing fund. Additionally, request to authorize suspending the competitive bid process, as outlined in County Ordinance 3.11 (4)(a) and approve the sole source vendor, Seiler, for this product.

Dept./Division Head Signature: 

Date: 8/24/17

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: 

Date: 8-24-17

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: 

Date: 8/28/17

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: _____



Date: _____

8/30/17

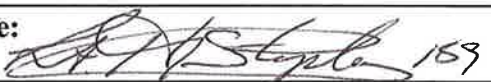
Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: HS – WEM/Public Private ICS/Preparedness Exercise			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: August 15, 2017		Date Resubmitted:	
Submitted By: Judiciary & Law Enforcement Committee and Finance/Administration Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Lt. Horace J. Staples, Director of Emergency Management		Signature: 	

WHEREAS, Kenosha County Emergency Management is being offered a Wisconsin Emergency Management Public/Private Partnership Grant totaling \$2,000, and

WHEREAS, the cost of this grant is 100% funded by Wisconsin Emergency Management, and

WHEREAS, this grant will be used towards expenses in hosting an Exercise on ICS/Preparedness identifying areas where the public and private sectors can work together refreshing their ICS skills and using their emergency plans encouraging cooperation and partnering in an emergency situation within our community, and

WHEREAS, the project funding period for this grant will expire December 31, 2017.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept this grant and approve the revenue and expenditure budget line modifications, as per the budget modification form which is incorporated herein by reference.

Note: This resolution requires NO funds from the general fund. It increases revenues by \$2,000.00 and increases expenditures by \$2,000.00.

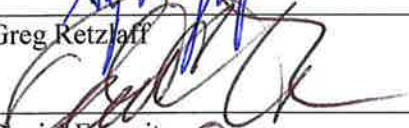
Respectfully submitted,

Judiciary & Law Enforcement Committee

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 _____ Boyd Frederick, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Michael Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Jeffrey Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Subject: HS – WEM/Public Private ICS/Preparedness Exercise			
Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>	
Date Submitted: August 15, 2017		Date Resubmitted:	
Submitted By: Judiciary & Law Enforcement Committee and Finance/Administration Committee			

Finance/Administration Committee

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Terry Rose, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Ron Frederick, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jeffrey Gentz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Edward Kubicki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Daniel Esposito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **2017 Emergency Management**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish a Revenue and Expenditure budgets to account for a grant from WI Emerg Management for the the Public Private Partnership ICS/Preparedness Exercise

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Grant Program Payments	100	24100	571580		2,000		0	0	0	2,000	2,000
EXPENSE TOTALS					2,000	0	0	0	0	2,000	2,000

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Public/Private Partnership	100	24100	443735			(2,000)	0	0	(2,000)
REVENUE TOTALS					0	(2,000)	0	0	(2,000)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

2,000	(2,000)
-------	---------

PREPARED BY: Cheryl McCrary

DIVISION HEAD: 

DATE: 02/07/2017

DEPARTMENT HEAD: _____ DATE: _____

FINANCE DIRECTOR: _____ DATE: _____
(required)

COUNTY EXECUTIVE: _____ DATE: _____

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.



State of Wisconsin
Scott Walker, Governor



Department of Military Affairs
Donald P. Dunbar, Adjutant General

Office of the Adjutant General
2400 Wright Street · P.O. Box 14587 · Madison, WI 53708-0587

June 26, 2017

Horace Staples, Emergency Management Director
Kenosha County Emergency Management
1000 55th St.
Kenosha, WI 53140

RE: Homeland Security - WEM/Public/Private ICS/Preparedness Exercise
DMA Grant Number: 2015-HSW-04-10907

Dear Lieutenant Staples:

Congratulations! On behalf of General Dunbar, I have approved a grant award to Kenosha County in the amount of \$2,000. These funds are from DMA's Homeland Security - WEM Program available through the State of Wisconsin. This grant supports the Kenosha County Homeland Security - WEM/Public/Private ICS/Preparedness Exercise.

To accept this award, have the authorized official initial the bottom right corner of Attachments A and B, and sign the *Signatory Page*, *Certified Assurances*, and *OMB Standard Form 424B* (Attachment C). The Project Director should sign the *Acknowledgement Notice*. Two award packets are enclosed. Once signed, return one to WEM (attention: Rebecca Thompson) and keep the other for your records. Funds cannot be released until all signed documents are received.

As Project Director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications enclosed. We look forward to a collaborative working relationship with you.


Sincerely,

Brian M. Satula, Administrator
Wisconsin Emergency Management

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: Request approval to purchase one Full Body Security Scanning System for the detentions admission/release area funded using proceeds earned from the Sheriff's Inmate Commissary Fund and to waive the competitive bidding process for this device.

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/ Admin Committee			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Justin Miller, Captain of Detentions		Signature: 	

WHEREAS, in order to improve the safety and security of the detention staff and the inmate/detainee population, it is the desire of the Sheriff to purchase and install a full body security scanning system in the admission and release area of the PreTrial facility, and

WHEREAS, the cost of this system is \$120,000 and the funding will be provided by the proceeds earned through the Sheriff's Department Inmate Commissary program, and

WHEREAS, the desired product is the **SOTER RS Full Body Security Scanning System** manufactured by OD Security North America which is the sole licensed manufacturer and distributor of this model and the only vendor who manufactures like systems in the United States, and

WHEREAS, this product is found to best fit the needs of correctional environments and can be customized to fit the environment where it will be installed providing the smallest footprint compared to other scanning systems and this model has the smallest radiation footprint of other like products on the market, and

WHEREAS, County Municipal Ordinance Chapter 3, 3.11 (4)(a) Purchasing Policy directs that purchases exceeding \$10,000 must be procured through a competitive bidding process unless, by resolution passed by County Board, waives the competitive bid process, and

WHEREAS, a Request for Sole Source Justification document had drafted and submitted for review and approval by the County Purchasing Director and is made part of this Resolution justifying the request to Sole Source the vendor, OD Security North America, and

WHEREAS, the Sheriff requests approval to suspend the competitive bid process and authorize the purchase of the full body security scanning system from OD Security North America.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board, approve the increase in expenditure and revenue of \$120,000 in order to afford the scanning device. The budget modification form has also been incorporated herein by reference.

BE IT FURTHER RESOLVED, at year end, Administration will match actual expenditures with funding to account for other expenditures associated with this purchase plan, such as, but not limited to, price changes, shipping and handling costs, which may require additional non-levy funds to be allocated.

Subject: Request approval to purchase one Full Body Security Scanning System for the detentions admission/release area funded using proceeds earned from the Sheriff's Inmate Commissary Fund and to approve suspending the competitive bidding process for this device.

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 9, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/Admin Committee			

Note: This resolution requires NO additional funds from the general fund. It increases funding by \$120,000 and expenditures by \$120,000 for the year 2017.

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Boyd Frederick</i> Supervisor Boyd Frederick, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Greg Retzlaff</i> Supervisor Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Michael Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Jeff Wamboldt</i> Supervisor Jeff Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATIVE COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
<i>Terry Rose</i> Supervisor Terry Rose, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Ron Frederick</i> Supervisor Ron Frederick, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Rick Dodge</i> Supervisor Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Jeff Gehrt</i> Supervisor Jeffrey Gehrt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Greg Retzlaff</i> Supervisor Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Edward Kubicki</i> Supervisor Edward Kubicki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Daniel Esposito</i> Supervisor Daniel Esposito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORMDEPT/DIVISION: **SHERIFF** **2017**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish a Revenue and Expenditure budget to account for the purchase of (1) Full Body Scanning System funded 100% by proceeds from the Sheriff's Inmate Commissary Fund.

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Machinery/Equip >\$5000	100	21110	580050		120,000		0	0	0	120,000	120,000
EXPENSE TOTALS					120,000	0	0	0	0	120,000	120,000

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Inmate Commissary Revenue	100	21110	448512			(120,000)	0	0	(120,000)
REVENUE TOTALS					0	(120,000)	0	0	(120,000)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

120,000	(120,000)
---------	-----------

PREPARED BY: Nancy OtisDIVISION HEAD: Capt. [Signature]DATE: 8/24/17DEPARTMENT HEAD: [Signature]DATE: 8-24-17FINANCE DIRECTOR: Catrina Merrill

(required)

DATE: 8/31/17COUNTY EXECUTIVE: [Signature]DATE: 8/31/17

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).



COUNTY OF KENOSHA

REQUEST FOR SOLE SOURCE

(For grant-funded purchases, use the Sole Source Request for Grant Funded Purchases form)

To: Matthew Flemming
Purchasing Director

From: Captain Justin Miller

Date: August 18, 2017

Subject: Sole Source Request for the Purchase of: SOTER RS Full Body Security Scanning System

REQUESTED SUPPLIER: OD Security North America

REQUISITION NUMBER: (N/A)

COST ESTIMATE: \$120,000

FUNDING SOURCE: OTHER: Sheriff Department Inmate Commissary Fund
(Levy, Other, be specific)

Per Kenosha County Ordinance 3.11(4)(d), "...the purchasing director shall make 'sole source' determinations for all county purchases under his or her control..... Sole source purchases exceeding \$25,000.....shall be approved by resolution of the county board, before the purchase is made."

This form must be submitted to the Purchasing Director with a purchase requisition whenever a "sole source" purchase is requested and either the unit price or the total aggregate price exceeds \$5,000.00. A "sole source" is defined by the National Institute of Governmental Purchasing as "only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation." If a specific brand of product is requested, and only one vendor can provide that brand, then sole source rules apply.

Procurement of items for which the County has established a standard by designating a brand or manufacturer or by pre-approving via testing methods shall be competitively procured if there is more than one vendor of the item.

STATEMENT OF COMPLIANCE

This department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the County. I know of no conflict of interest, real or apparent, on my part with this request.

Complete Page 2 – Sole Source Justification and attach this document to the purchase requisition for submittal to the Purchasing Division.


Signature of Department or Division Head


Date

SOLE SOURCE JUSTIFICATION

REQUISITION NUMBER: Not Available

PRIOR PURCHASE ORDER NUMBER None
(if item has been previously approved)

1. Description of item and its function:

The SOTER RS Full Body Security Scanning System detects and prevents contraband (including narcotics) from entering the Pre-Trial Facility.

2. This is a sole source because:

- ☒ Sole provider of a licensed or patented good or service
☐ Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
Describe the existing items: _____
☐ Sole provider of goods and services for which the County has established a standard
☒ Sole provider of factory-authorized warranty service
☐ Sole provider of goods or services that will meet the specialized needs of the County or perform the intended function
(give detail below or in an attachment)
☐ The vendor/distributor is a holder of a used item that would represent good value and is advantageous to the County
(attach supporting documentation)
☒ Other: Sole Provider of the only US manufactured Full Body Security Scanning System

3. What necessary features does this vendor provide which are not available from other vendors? Please be specific:

-OD Security North America is the manufacturer of the SOTER RS and only vendor in the US to offer the product. -
-The footprint of this model is the only one that offers customization to fit the KSD needs, it is built to specifications on site.
-Smallest radiation footprint on the market making it safe for employees and inmates.
-5 year warranty offered by OD Security North America, industry standard is 2 years.
-Price, other system that we inquired about is priced at \$243,000 starting. (Canon RadPRO SecurPASS)
-Equipment is manufactured and installed by OD Security North America not contracted out.

4. What steps were taken to verify that these features are not available elsewhere?

☒ Other brands/manufacturers were examined (please list phone numbers and names, and explain why these were not suitable).

RadPRO SecurPASS Full Body Security Screening System, 561-573-3393, Dennis Wolfe,
Rep for Canon, was slow in response, did not get back to me for a demo or a sales pitch.
Site visit to Brevard County Florida who owns two, the footprint would necessitate a larger space than KSD has room for. The price paid by Brevard was \$243,000 per unit. That number was verified as the starting point with Canon. 2 year warranty. This unit is manufactured overseas and managed by the reps out of Florida and Georgia.

☐ Other vendors were contacted (please list phone numbers and names, and explain why these were not suitable).

☐ Other steps: (explain in detail)

☒ Approved ☐ Denied

Purchasing Director Signature: _____

Date 8/22/17

Zone I

Commercial Proposal

Delivered, installed and calibrated (F.O.B Destination) – Kenosha County Sheriff's Office, 1000 55th Street, Kenosha, WI 53140

1 x SOTER RS Full Body Security Scanning System

Unit Cost - \$118,750

Includes - Shipping, Installation, Calibration and Testing, Operator and Administrator Training, **5-years Full Manufacturer's Warranty** (parts and labor, to include time and travel associated with servicing and maintenance)

Delivery and installation - 30 days After Receipt of Purchase Order/Contract Deposit (ARO)

Cost includes –

- Provision of 24/7 Toll Free Support Line and 24/7 On-Line Help Desk
- Same day Technical/Engineering Support (WI based Technicians)
- Annual Re-calibration and Annual State Certification/Radiation Inspection
- Quarterly Preventative Maintenance Program
- All software upgrades through-out term of contract

Extended Warranty Option –

1. Provision of Full Warranty (Maintenance/Service) Contract (parts and labor and including time and travel) year 6 onwards

\$8,750 annually, payable in advance

Terms remain valid until June 16th 2017

2 Terabit - Drive ~ 650,000 images.



Kenosha County Sheriff's Office, Wisconsin Commercial Proposal

Full Body Security Scanning System

PREPARED BY



John Shannon
OD Security North America
2453 Daniel Island Drive
Daniel Island
SC 29492

PROPOSAL DATE

June 2nd 2017



1-844-99-SOTER
info@odsecurityna.com

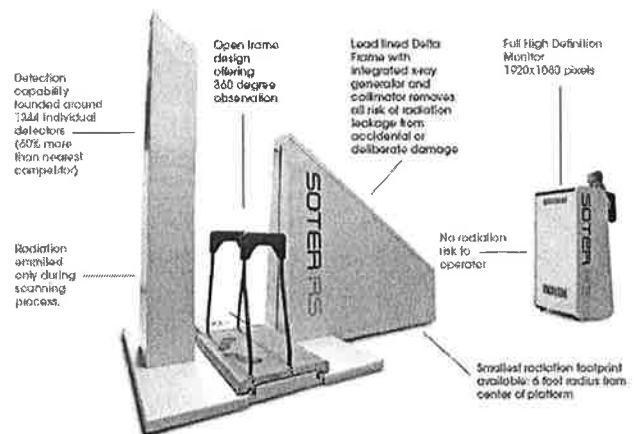
[Home](#) [SOTER RS](#) [Our Clients](#) [Affordable Financing](#) [About Us](#) [Contact Us](#)

The SOTER RS Full Body Security Scanning System

The SOTER RS Full Body Security Scanning System offers a modern, efficient alternative to strip searching, utilizing proven technology to replace traditional manual procedures. Utilizing a fast but thorough scanning process, security personnel can quickly and effectively detect metal, plastic, organic and inorganic contraband, hidden externally or internally. Variable operating modes match detection level to contraband risk.

The SOTER RS operator interface experience is uniquely enhanced by exclusive "Touch-Screen" functionality, offering greater image manipulation and interrogation. Your staff will appreciate the ease of use and the familiar technology interface, similar to Smartphones and Tablets.

The entire scanning process takes about 10 seconds. During that period, an x-ray image is generated that shows the entire body and all contraband that may be hidden. Operators are exposed no absolutely no radiation during the scanning process, making it safe for your staff and more effective than ever before.



User Interface

Radiation Footprint

Scanning Technology

SOTER RS Product Video

Kenosha Sheriff's Department Custom Summary Report July 2017

							TOTALS
CHECKING ACCOUNT BEGINNING BALANCE:							\$ 95,847.30
						July 17	
Income							
					Commissary Profit	\$ 23,688.86	
					ICE HAIRCUTS	\$ 1,965.00	
					KCDC		
					Indigent Kits	\$ 92.89	
					Postage	\$ 93.74	
					Total KCDC	\$ 186.63	
					Pre-Trial		
					Indigent	\$ 167.97	
					Postage	\$ 85.69	
					Pre-Trial - Inmate Accounts	\$ 338.05	
					Total Pre-Trial	\$ 591.71	
Total Income						\$ 26,432.20	\$ 26,432.20
Expense							
					Inmate Expenses		
					US Post Office	\$ 735.00	
					Inmate Expenses - Other	\$ 7.00	
					Total Inmate Expenses	\$ 742.00	
					Kenosha Liteacy Council	\$ 525.00	
					Triangle - carpet down payment	\$ 1,738.48	
					MSC Industrial Supply Co.	\$ 792.00	
					Program Supplies		
					Matthew Bender & Co., Inc	\$ 545.00	
					Total Program Supplies	\$ 545.00	
					Programs/Services		
					Anita Hill	\$ 450.00	
					Jail Chaplaincy	\$ 1,200.00	
					Kenosha Co. Sheriff's Dept.	\$ 9,960.00	
					Total Programs/Services	\$ 11,610.00	
					Supplies		
					Quill	\$ 1,276.58	
					Total Supplies	\$ 1,276.58	
Total Expense						\$ 17,229.06	\$ 17,229.06
Net Income						\$ 9,203.14	\$ 9,203.14
CHECKING ACCOUNT ENDING BALANCE:							\$ 105,050.44

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement

Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution: Establish a Revenue and Expenditure budget for \$120,000 to purchase a Full Body Scanning System for the admissions/release area in the PreTrial facility. This unit is afforded using non-levy funds provided by the Sheriff's Inmate Commissary Fund.

Additionally, request to authorize suspending the competitive bid process, as outlined in County Ordinance 3.11 (4)(a).

Dept./Division Head Signature: _____

Date: _____

8/24/17

2. Department Head Review

Comments:

Recommendation: Approval ☒

Non-Approval ☐

Department Head Signature: _____

Date: _____

8-24-17

3. Finance Division Review

Comments:

Recommendation: Approval ☒

Non-Approval ☐

Finance Signature: _____

Date: _____

8/25/17

4. County Executive Review

Comments:

Action: Approval ☒

Non-Approval ☐

Executive Signature: _____

Date: _____

8/30/17

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.

- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File


Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Dale P. & Donna M. Daniels , 801 248 th Ave., Kansasville, WI 53139 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from “Farmland Protection” and “Non-Farmed Wetland” to “Farmland Protection”, Suburban-Density Residential” & Non-Farmed Wetland” on Tax Parcel #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of Brighton			
Corrected <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Planning, Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

WHEREAS, in compliance with Wisconsin’s comprehensive planning law set forth in Section 66.1001 of the Wisconsin Statutes, Kenosha County adopted a Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035 on April 20, 2010; and,

WHEREAS, Dale P. & Donna M. Daniels, 801 248th Ave., Kansasville, WI 53139 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from “Farmland Protection” and “Non-Farmed Wetland” to “Farmland Protection”, Suburban-Density Residential” & Non-Farmed Wetland” on Tax Parcel #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of Brighton; and,

WHEREAS, the Kenosha County Division of Planning & Development has published said request in accordance to State Statutes; and

WHEREAS, the Town Board of Brighton recommended approval of the request; and,

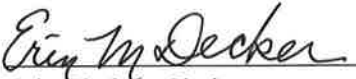
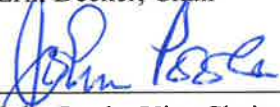
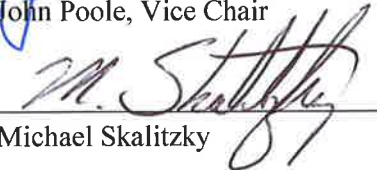


WHEREAS, the Kenosha County Planning, Development and Extension Education Committee held a public hearing on the request on September 13, 2017, and recommended approval of the request.

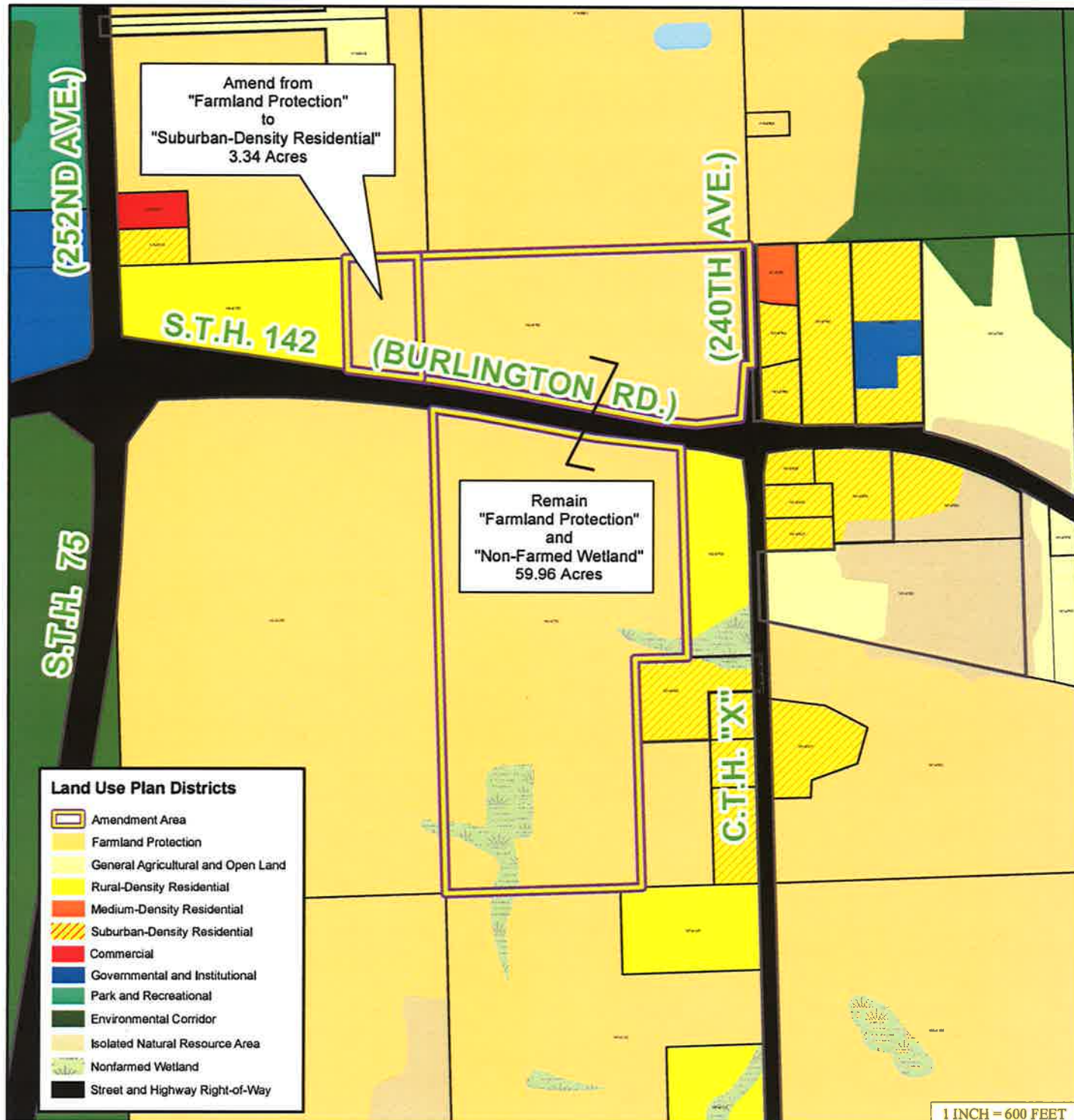
NOW, THEREFORE, BE IT RESOLVED that pursuant to Sections 59.69 and 66.1001(4) of Wisconsin Statutes, the Kenosha County Board of Supervisors hereby amends the comprehensive plan on Tax Parcel #30-4-220-142-0302 as described above.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors enact an ordinance adopting the comprehensive plan change.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COMPREHENSIVE PLAN AMENDMENT SITE MAP

PETITIONER(S):

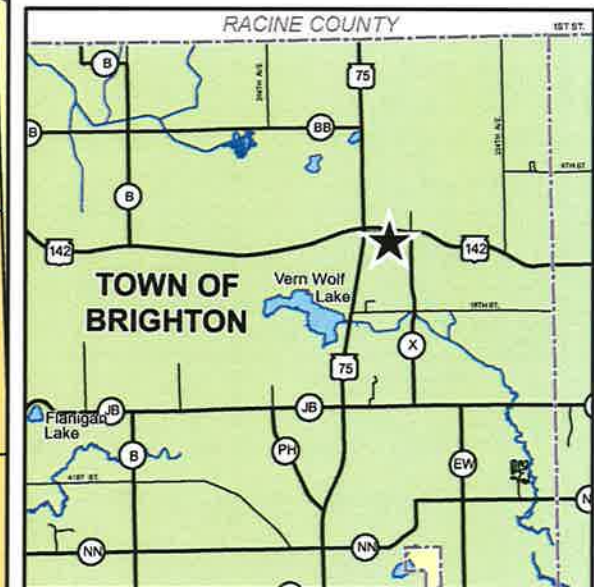
Dale P. & Donna M. Daniels, (Owner)

LOCATION: NW 1/4 of Section 14,
Town of Brighton

TAX PARCEL(S): #30-4-220-142-0302

REQUEST:

Requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Farmland Protection" and "Non-Farmed Wetland" to "Farmland Protection", "Suburban-Density Residential" & "Non-Farmed Wetland".



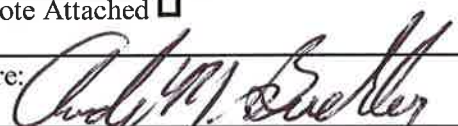
Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Neuendank Brighton Land Trust, 9000 Murphy Ln., Skokie, IL 60076 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" to "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland" on Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of Brighton			
Corrected <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Planning, Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

WHEREAS, in compliance with Wisconsin's comprehensive planning law set forth in Section 66.1001 of the Wisconsin Statutes, Kenosha County adopted a Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035 on April 20, 2010; and,

WHEREAS, Neuendank Brighton Land Trust, 9000 Murphy Ln., Skokie, IL 60076 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "General Agricultural & Open Land", "SEC" & "Non-Farmed Wetland" to "General Agricultural & Open Land", "Rural Residential", "SEC" & "Non-Farmed Wetland" on Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of Brighton; and,

WHEREAS, the Kenosha County Division of Planning & Development has published said request in accordance to State Statutes; and

WHEREAS, the Town Board of Brighton recommended approval of the request; and,




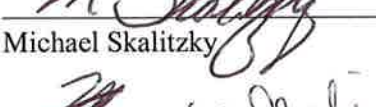
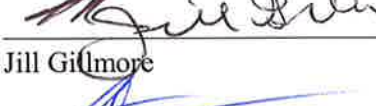
WHEREAS, the Kenosha County Planning, Development and Extension Education Committee held a public hearing on the request on September 13, 2017, and recommended approval of the request.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Sections 59.69 and 66.1001(4) of Wisconsin Statutes, the Kenosha County Board of Supervisors hereby amends the comprehensive plan on Tax Parcel #30-4-220-273-0301 as described above.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors enact an ordinance adopting the comprehensive plan change.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gilmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from “General Agricultural & Open Land”, “SEC” & “Non-Farmed Wetland” to “General Agricultural & Open Land”, “Rural Residential”, “SEC” & “Non-Farmed Wetland”.



1 INCH = 400 FEET

Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: REQUEST TO APPROVE THE APPOINTMENT OF ROBERT W. MERRY TO SERVE ON THE KENOSHA COUNTY LAND INFORMATION COUNCIL			
Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 19, 2017		Date Resubmitted:	
Submitted By: Planning, Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning and Development		Signature: 	

WHEREAS, pursuant to County Executive Appointment 2017/18-14 the County Executive has appointed Robert W. Merry (Kenosha County Surveyor) to serve on the Kenosha County Land Information Council; and

WHEREAS, the Planning, Development & Extension Education Committee of the Kenosha County Board of Supervisors has reviewed the request of the County Executive for confirmation of the above-named to serve on the Kenosha County Land Information Council and recommends approval of the appointment to the County Board,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Robert W. Merry (Kenosha County Surveyor) to the Kenosha County Land Information Council. Mr. Merry's appointment shall be effective immediately and shall continue until the 1st day of July 2021, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. Mr. Merry will serve without pay and will be succeeding himself.

Approved by:

PLANNING, DEVELOPMENT
& EXTENSION EDUCATION
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
 Erin Decker, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Skalitzy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56th Street, Third Floor

Kenosha, Wisconsin 53140

(262) 653-2600

Fax: (262) 653-2817

APPOINTMENT 2017/18-14

RE: KENOSHA COUNTY LAND INFORMATION COUNCIL

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. Robert W. Merry
Chief Surveyor
Southeastern Wisconsin Regional Planning Commission
W239 N1812 Rockwood Drive
P.O. Box 1607
Waukesha, WI 53187-1607

to serve on the Kenosha County Land Information Council beginning immediately upon the confirmation of the County Board and continuing until the 1st day of July, 2021 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since his last appointment, Mr. Merry has attended two of the two meetings held.

Mr. Merry will serve without pay. Mr. Merry will be succeeding himself.

Respectfully submitted this 30th day of August, 2017.


Jim Kreuser
Kenosha County Executive

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

***If more space is needed, please attach another sheet.**

Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.
See Attached

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.
See Attached

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.



Signature of Nominee

3/31/17

Date

Please Return To: Kenosha County Executive
1010 – 56th Street
Kenosha, WI 53140

=====

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____

Prior Business with Kenosha County

Serve Kenosha County as County Surveyor. By adopted Resolution Number 88 on March 15, 2016, approving Mr. Merry to serve as Kenosha County Surveyor. Prior to Kenosha County Surveyor, Mr. Merry served as Deputy County Surveyor sworn in as Deputy County Surveyor on the 3rd day of December, 2014 and working under Dr. Kurt Bauer, Executive Director Emeritus and Kenosha County Surveyor.

Special Interests

Served on The Ohio State University Surveying and Mapping Industry Advisory Board from October 2001 to April 2010. Reason for leaving was due to the University discontinuing the Bachelor of Science in Surveying program.

Governmental Services

Serve as County Surveyor or Deputy County Surveyor in Kenosha, Milwaukee, Ozaukee, Walworth, and Waukesha Counties.

Additional Information

Extensive knowledge of LiDAR technologies and aerial imagery. Involved with these technologies since 1993 and currently assisting counties with their quality assurance and overall evaluation and use of acquired LiDAR and Aerial Imagery data sets. Also, developing strategic initiatives with the supplemental uses of existing geospatial data such as change detection analysis and building footprint algorithms.

Licensed as a Professional Land Surveyor in both Michigan and Wisconsin and have conducted surveys in 46 of the 50 U.S. States along with 2 U.S. Territories (Puerto Rico and Guam) and 2 foreign countries (Canada and Jamaica). Managed, analyzed, and reported data collected for: Wisconsin Height Modernization Projects, using precise leveling techniques; countywide High Accurate Reference Network (HARN) densification projects, using GPS static observations; Public Land Survey System (PLSS) Section Corner projects, using GPS "rapid static", conventional, and digital leveling techniques; Lock and Dam Deformation Studies, using conventional and digital leveling techniques.


Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to apply for Wisconsin Department of Natural Resources (WDNR) Urban Forestry grant funding for the purpose of developing a savanna restoration plan for West End Park (KD Park)	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 9/6/17	Date Resubmitted:
Submitted by: Matthew Collins	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Matthew Collins	Signature: 

WHEREAS, in 2016, Kenosha County Parks Division constructed a parkway, parking lots and storm water retention basins within KD Park; and

WHEREAS, these improvements were part of the overall master plan to improve KD Park; and

WHEREAS, the overall master plan to KD Park includes restoring natural areas to provide recreational amenities and educational features to the residents of Kenosha County; and

WHEREAS, WDNR Urban Forestry grant funding is available to fund the development of a savanna restoration plan in KD Park; and

WHEREAS, the total estimated cost of the project shall not exceed \$25,000, of which one half or \$12,500 will be Kenosha County match; and

WHEREAS, Kenosha County receives the grant, the source of the County match shall be appropriated within the approved County budget; and

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors authorizes the Director of Parks to act on its behalf to submit an application to the WDNR for an Urban Forestry grant, sign documents and take necessary action to undertake, direct and complete the approved project.

Respectfully Submitted:

Committee: Public Works/Facilities

	Aye	Nay	Abstain	Excused
 Dennis Elverman, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 William Grady, Vice Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John O'Day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jeff Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Franco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Parks Department: Public Works

Proposal Summary (attach explanation and required documents):

Resolution to apply for Wisconsin Department of Natural Resources (WDNR) Urban Forestry grant funding for the purpose of developing a savanna restoration plan for West End Park (KD Park)

Dept./Division Head Signature: 

Date: 9/6/17

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: 

Date: _____

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: 

Date: 9/6/17

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: 

Date: 9/6/17

FINANCE/ADMINISTRATION COMMITTEE

	Aye	Nay	Abstain	Excused
 Supervisor Terry W. Rose, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Supervisor Ronald J. Frederick, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Supervisor Jeffrey Gentz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Supervisor Ed Kubicki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Supervisor Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Supervisor Daniel Esposito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Supervisor Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3.1

OVERALL MASTER PLAN SUMMARY

DRY MESIC PRAIRIE



SAVANNA

WET PRAIRIE / SEDGE MEADOW

MESIC WOODLAND

EMERGENT WETLAND

TAMARACK BOG

TREATMENT WETLANDS

BOTTOMLAND FOREST / CREEK

BIOPRAIRIE

FUEL CROPS OR SOLAR

WIND FARM

HYDRO-POWER

1

2

3

4

5

6

7

8

9

10

11

12

GEOTHERMAL

MOUNTAIN BIKE ZONE

TRAIL ACCESS PARKING

SPORTS FIELDS / DOG PARK

SUBMERGED DIVE PLATFORM

MAIN ENTRANCE

MAIN PAVILION

ARCHEOLOGICAL DIG PATH

MAINTENANCE BUILDING

POND PAVILION

ENERGY BRIDGE

OVERFLOW PARKING

13

14

15

16

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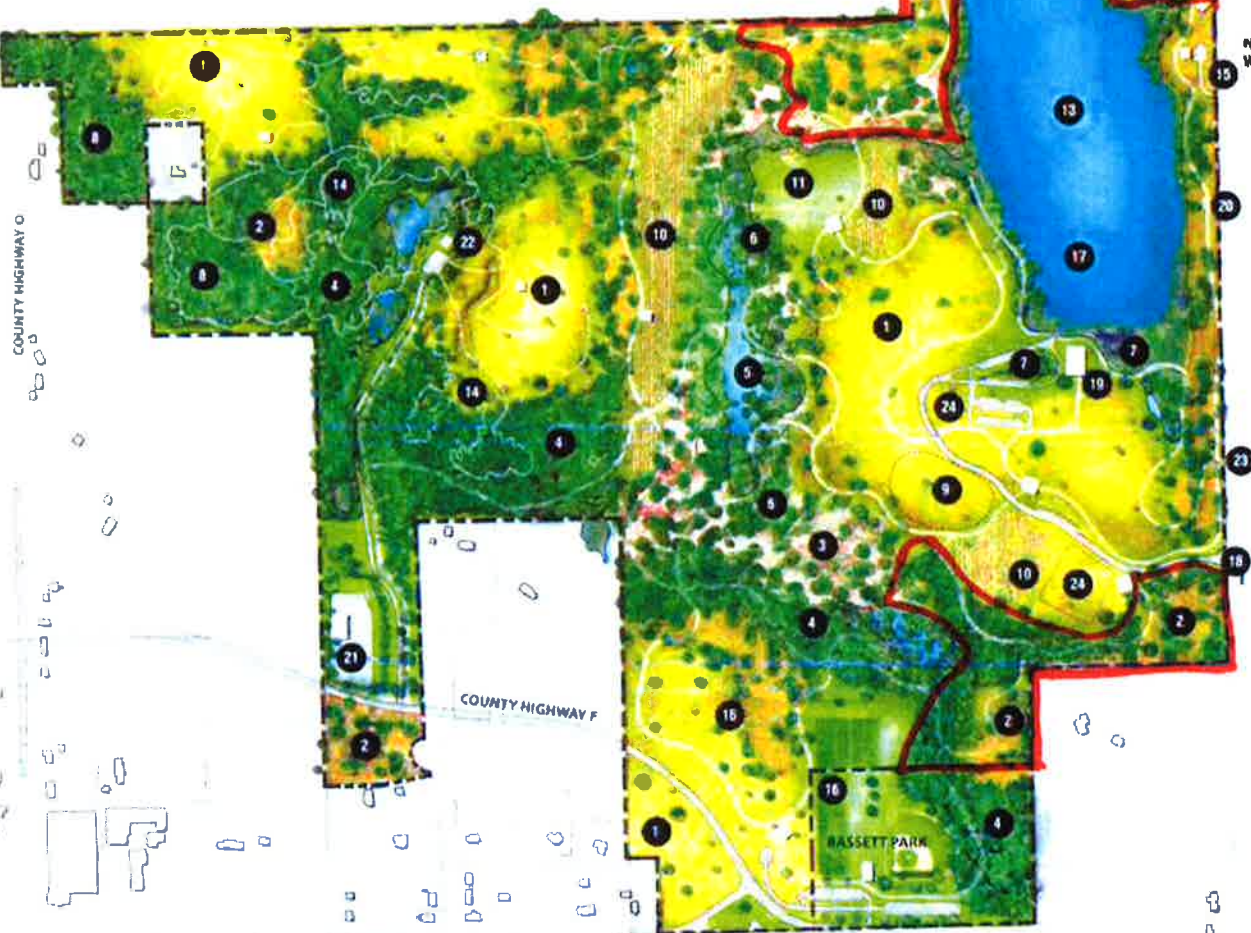
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KD Parklands Master Plan

KENOSHA



COUNTY

BOARD OF SUPERVISORS

RESOLUTION NO. 45

Subject: Resolution to Approve the Appointment of Lieutenant Bill Beth to serve on the Kenosha County Traffic Safety Commission, as the County Highway Safety Coordinator	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 9/11/17	Date Resubmitted:
Submitted by: Public Works/Facilities Committee	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Clement Abongwa	Signature: <i>Clement Abongwa</i>


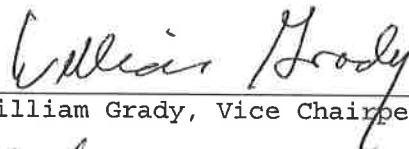
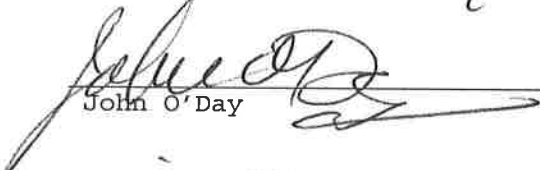
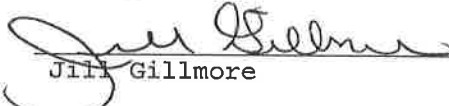

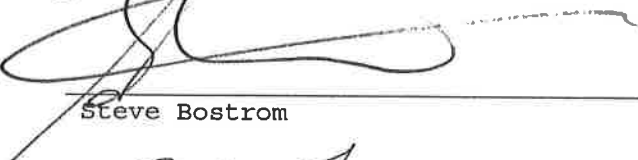

WHEREAS, pursuant to County Executive Appointment 2017/18-15, the County Executive has appointed Lieutenant Bill Beth to serve on the Kenosha County Traffic Safety Commission, as the County Highway Safety Coordinator, and

WHEREAS, the Public Works/Facilities Committee has reviewed the request of the County Executive for confirmation of appointment of the above named to serve on the Kenosha County Traffic Safety Commission and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Lieutenant Bill Beth to the Kenosha County Traffic Safety Commission, as the County Highway Safety Coordinator. Lieutenant Beth's appointment shall be effective immediately and continuing until the 1st day of April, 2019 or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. Lieutenant Beth will be succeeding Thomas Gilley and will serve without pay.

Respectfully Submitted:

Committee: Public Works/Facilities

	Aye	Nay	Abstain	Excused
 Dennis Elverman, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 William Grady, Vice Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John O'Day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jill Gillmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jeff Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Bostrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Franco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

APPOINTMENT 2017/18-15

RE: KENOSHA COUNTY TRAFFIC SAFETY COMMISSION

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Lieutenant Bill Beth
Kenosha County Sheriff's Department
1000 55th Street
Kenosha, WI 53140

to serve on the Kenosha County Traffic Safety Commission, as the County Highway Safety Coordinator, beginning immediately upon confirmation of the County Board and continuing until the 1st day of April, 2019 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Lieutenant Beth will serve without pay.

Lieutenant Beth will be succeeding Thomas Gilley.

Respectfully submitted this 30th day of August, 2017.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name:

Bill _____ E. _____ Beth _____
First Middle Last

Residence Address: 3160 136th Ave. Kenosha (Town of Paris)

Previous Address if above less than 5 years: _____

Occupation: Kenosha County Sheriff's Dept. Lieutenant
Company Title

Business Address: 1000 55th St. Kenosha

Telephone Number: Residence 262-818-9406 (cell) Business 262-605-5100

Daytime Telephone Number: 262-605-5100

Mailing Address Preference: Business (X) Residence ()

Email Address: Bill.Beth@kenoshacounty.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes () No (x)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Member of CrossWay Community Church in Bristol Greeting Team. Adoption & Foster Care Committee. Youth Group Leader

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

N/A

*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.
Employment at Kenosha County Sheriff

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.
Experience as a Deputy Sheriff, Resident of Kenosha County

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Lt. B. E. B. L.
Signature of Nominee

8-17-17
Date

Please Return To: Kenosha County Executive
1010 - 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____



Lt. Bill E. Beth | 262-605-5100 | bill.beth@kenoshacounty.org

I am a 22 year veteran of the Kenosha County Sheriff's Department who has held a broad range of positions throughout the department and brought innovative solutions to every position that I have held.

Education

Bachelor of Arts – Criminal Justice

Mount Scenario University – Ladysmith, WI

High School Graduate

Westosha Central High School – Salem, WI

Work Experience

- Dispatcher Pleasant Prairie Police Department Jan 1990 – Jan 1991
- Dispatcher Kenosha Joint Services Jan 1991 – Feb 1995
- Deputy Sheriff Kenosha County Sheriff's Department Feb 1995 – June 2007
 - Evidence Technician
 - Tactical Response Team
 - Honor Guard
 - Accident Investigator
 - Hostage Negotiator
- School Resource Officer – Westosha Central High School Mar 2004 – Jun 2007
- Sergeant June 2007 – Dec 2014
 - Patrol Sergeant June 2007 – July 2008
 - Turned copy room from disorganized mess to usable work space.
 - Found two \$700 tool kits and put them into service.
 - Created Excel spreadsheet for tracking arrests, still in use today.
 - Training Sergeant July 2008 – Jan 2011
 - Completely restructured the Field Training program from check off lists to recommended model of training task sheets.
 - Initiated roll call training in Detentions Division saving \$30,000.00 /year in OT.
 - Suggested elimination of K-9's at KCDC, which were very limited use, later implemented saving training & salary money.
 - Initiated relationship with propertyroom.com capturing revenue from unused equipment and disposed of rooms full of old equipment.
 - Public Information Officer Jan 2011 – Dec 2014
 - Constant positive contacts with the public & outside organizations.
 - Testified at State Senate Subcommittee on landlord legislation. Language from Kenosha County used in the legislation. Sheriff received an award from the Landlord Association for KSD's Involvement.
 - Conducted internal investigations.
 - Secured funding for New Honor Guard Uniforms & Negotiations equipment.
 - Deputy Director of Kenosha County Emergency Management.
 - Hostage Negotiations Unit & Honor Guard Commander.



Lt. Bill E. Beth | 262-605-5100 | bill.beth@kenoshacounty.org

➤ Lieutenant

- Kenosha County Emergency Management, Dep. Director Jan 2012 - Present
 - Kenosha County Detention Center, Facility Administrator Dec 2014 – July 2017
 - Significant overhaul, cleaning, painting & organization of facility
 - Truckloads of broken equipment, ancient paperwork, disposed of.
 - Space repurposed including training room, warehouse space, and medical ward.
 - Organized document storage with shred dates implemented.
 - Electronic access list for PTF & KCDC created and maintained.
 - Presided over two near perfect Immigration & Customs Enforcement Inspections
 - Utilized creative housing of inmates in order to maintain closed dorms saving \$300,000 of OT in 2015.
 - Pursued new commissary vendor which will bring increased revenue to KSD.
 - Working on tablet project at KCDC that will bring increased revenue to KSD.
 - Implemented sexually transmitted infection program with Health Department.
 - Implemented Vivitrol program with Health Department.
 - Highlighted on Fox6 News
 - Implemented job search program for inmates with the Job Center.
 - Artwork/Murals at KCDC highlighted on Fox6 News.
 - Implemented new federal inmate access to phones saving KCDC staff time (50% FTE) at no cost to KSD.
 - Initiated new employee training program providing professional communications and principles of subject control training.
 - Developed pay matrix for KSD sworn supervisors that makes pay more equitable without increased cost to Kenosha County.
 - Worked with KSD Administration and Personnel to be in a constant hiring cycle for Corrections.
 - First Shift Patrol Commander Aug 2017 - Present
-

Outside of Work

- Lifelong resident of Kenosha County
- Married to a lifelong resident of Kenosha County since 1991
- Six children ranging in age from 3 years old to 23 years old
- An active member of my local church
 - Greeting team
 - Adoption & Foster Care Committee
 - Youth Group leader since 2007

Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: WE Energies Permanent Easement Request on County Owned Property (Lot 38) in the Camp Lakes Oaks Subdivision	
Original <input type="checkbox"/> Corrected <input type="checkbox"/> 2nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 9/19/17	Date Resubmitted:
Submitted by: Ray Arbet	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Ray Arbet	Signature: 

WHEREAS, the County currently owns Lot 38 in the Camp Lakes Oaks Subdivision, described as being located in the Southeast $\frac{1}{4}$ of Section 21, Township 1 North, Range 20 East, and

WHEREAS, based on subdivision demand, We Energies has determined it is necessary to enhance the Subdivision's electrical infrastructure by installing new equipment on Lot 38, and

WHEREAS, WE Energies is requesting an easement to construct, install, operate, maintain, repair, replace and extend underground utility facilities including together with all necessary and appurtenant equipment under and above ground as deemed necessary to improve the subdivision's electrical infrastructure, and

WHEREAS, the location of the easement area with respect to Kenosha County land is shown on the attached drawing, market Exhibit "A",

NOW, THEREFORE BE IT RESOLVED that the Kenosha County Board of Supervisors authorizes the Director of Public Works and Development Services to execute any contracts, agreements or other documents necessary to complete this transaction.

**WE Energies Permanent Easement Request for County Owned Property (Lot 38) in the
Camp Lakes Oaks Subdivision**

September 19, 2017

Page 2

Respectfully Submitted,

PUBLIC WORKS/FACILITIES COMMITTEE:



Dennis Elverman, Chairperson

Aye No Abstain

☒ ☐ ☐



William Grady, Vice-Chairperson

 ☒ ☐ ☐



John O'Day

 ☒ ☐ ☐




Jill Gillmore

☒ ☐ ☐



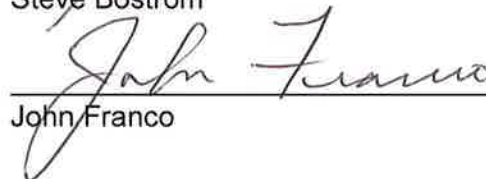
Jeff Wamboldt

 ☒ ☐ ☐



Steve Bostrom

☒ ☐ ☐



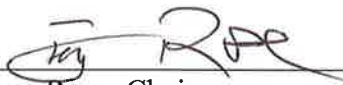


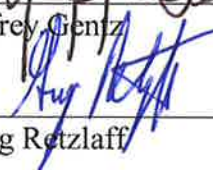
John Franco

☒ ☐ ☐

We Energies Permanent Easement Request

Page 3

FINANCE COMMITTEE:

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
 Terry Rose, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Ronald J. Frederick, Vice Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Daniel Esposito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Ed Kubicki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jeffrey Genz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4093440**

IO NO. **5448**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **KENOSHA COUNTY**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as a strip of land 6 feet in width being a part of the Grantor's premises described as **Lot 38, Camp Lake Oaks**, a subdivision being located in the **Southeast 1/4 of Section 21, Township 1 North, Range 20 East**, Village of Salem Lakes, Kenosha County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM A252
PO BOX 2046
MILWAUKEE, WI 53201-2046

66-4-120-214-0870
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities including: conduit and cables, one (1) electric pad-mounted transformer, one (1) concrete slab, power pedestal, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

KENOSHA COUNTY

By

(Print name and title): _____

By _____

(Print name and title): _____

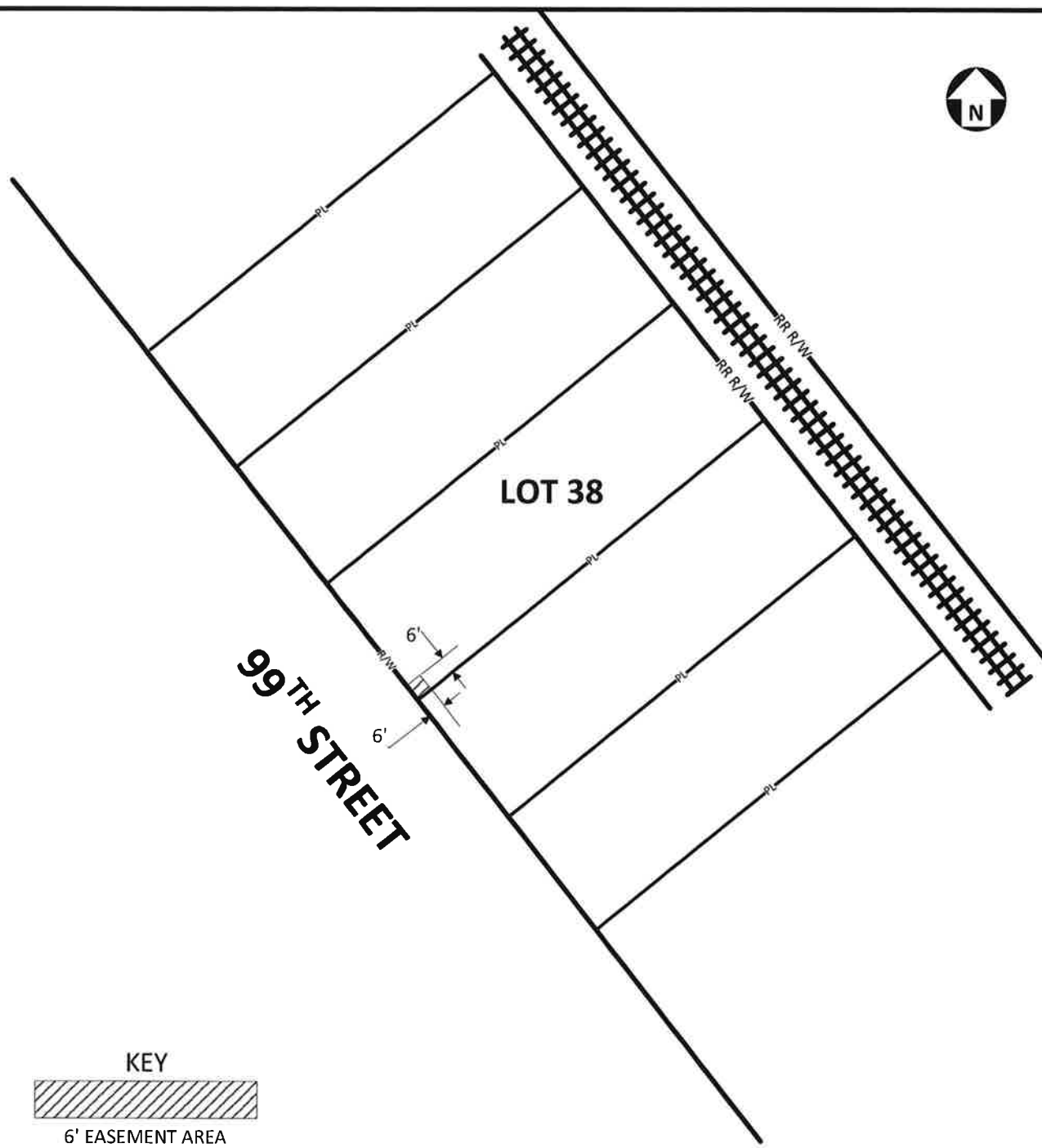
Personally came before me in _____ County, Wisconsin on _____, 2017,
the above named _____, the _____
and _____, the _____
of **KENOSHA COUNTY**, pursuant to a Resolution adopted by the County Board on _____,
2017.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____



99TH STREET

LOT 38


KEY

6' EASEMENT AREA

EXHIBIT "A"
NOT TO SCALE

IDO 4093440	PART OF LOT 38, CAMP LAKE OAKS IN THE SOUTHEAST $\frac{1}{4}$ OF SECTION 21, TOWN 1 NORTH, RANGE 20 EAST, VILLAGE OF SALEM LAKES, KENOSHA COUNTY, WISCONSIN.	DRAWN BY TAZ
REVISIONS		DATE August 17, 2017

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Facilities Department: Public Works

Proposal Summary (attach explanation and required documents):

WE Energies Permanent Easement Request on County Owned Property (Lot 38) in the Camp Lakes Oaks Subdivision.

Dept./Division Head Signature: _____ Date: _____

2. Department Head Review

Comments:

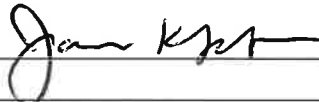
Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 9-1-17

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  Date: 9-1-17

4. County Executive Review

Comments:

*Please keep WE out of future Bike Path
expansions ROW*

Action: Approval ☒ Non-Approval ☐

Executive Signature:  Date: 9/4/17

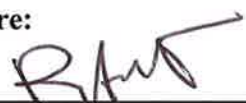
Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: WE Energies Permanent Easement Request for Installation of an Electric Service on the Kenosha County Detention Center Campus	
Original <input type="checkbox"/> Corrected <input type="checkbox"/> 2nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: 9/19/17	Date Resubmitted:
Submitted by: Ray Arbet	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Ray Arbet	Signature: 

WHEREAS, to facilitate the construction of an Equipment Storage and Vehicle Investigation Building on the Kenosha County Detention Center Campus property it is necessary to establish electric service for the Building, and

WHEREAS, to establish the required electric service, WE Energies requests an easement over and across a part of Kenosha County's land described as strips of land 12 feet in width located in Northwest ¼ of Section 33, Township 2 North, Range 22 East, City of Kenosha, Kenosha County, Wisconsin to accomplish this task, and

WHEREAS, the location of the easement area with respect to Kenosha County land is shown on the attached drawing, market Exhibit "A", and

WHEREAS, the purpose of this easement is to allow WE Energies to construct, install, operate, maintain, repair, replace and extend underground utility facilities together with all necessary and appurtenant equipment under and above ground as deemed necessary to transmit electric energy,

NOW, THEREFORE BE IT RESOLVED that the Kenosha County Board of Supervisors authorizes the Director of Public Works and Development Services to execute any contracts, agreements or other documents necessary to complete this transaction.

**WE Energies Permanent Easement Request for Installation of an Electric Service on the
Kenosha County Detention Center Campus**

September 19, 2017

Page 2

Respectfully Submitted,

PUBLIC WORKS/FACILITIES COMMITTEE:


Dennis Elverman, Chairperson

Aye No Abstain

☒ ☐ ☐


William Grady, Vice-Chairperson


☒ ☐ ☐


John O'Day

☒ ☐ ☐


Jill Gillmore

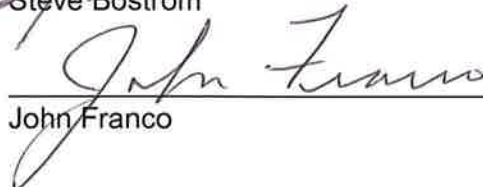
☒ ☐ ☐


Jeff Wamboldt

☒ ☐ ☐


Steve Bostrom

☒ ☐ ☐


John Franco

☒ ☐ ☐

We Energies Permanent Easement Request

Page 3

FINANCE COMMITTEE:

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
 Terry Rose, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Ronald J. Frederick, Vice-Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Daniel Esposito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Ed Kubicki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Rick Dodge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jeffrey Gentz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Greg Retzlaff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4101454** IO NO. **5445**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **KENOSHA COUNTY**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land 12 feet in width being a part of the Grantor's premises described as **Parcel 1, Certified Survey Map No. 1874**; said CSM being recorded in the office of the Register of Deeds for Kenosha County, Wisconsin as Document No. 1016402; said premises being located in the **Northwest 1/4 of Section 33, Township 2 North, Range 22 East**, City of Kenosha, Kenosha County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM A252
PO BOX 2046
MILWAUKEE, WI 53201-2046

08-222-33-201-021
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to the initial installation of said facilities or to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

KENOSHA COUNTY

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2017,
the above named _____, the _____
and _____, the _____
of KENOSHA COUNTY, pursuant to a Resolution adopted by the County Board on _____,
2017.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

NW. COR. PARCEL 1
C.S.M. NO. 1874

N 89° 35' 46" E

1135.29'

S 00° 24' 14" E 586.65'

S 78° 16' 58" E
83.62'

P.O.B.

N 90° 00' 00" E
55.51'

PARCEL 1 C.S.M. NO. 1874

C.T.H. "H"

- C/L 12' WIDE WE-ENERGIES EASEMENT

OK BJA
8-22-19



EXHIBIT "A"

PARCEL 1 C.S.M. NO. 1874
NW. 1/4 SEC. 23, T2N, R22E
CITY OF KENOSHA
KENOSHA COUNTY
WISCONSIN

DRAWN BY: TIMOTHY JOHNSON

DATE: 8/18/2017

WR NUMBER: 4101454

REVISIONS: _____

$\tau'' = 50'$

SHEET NO.

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Facilities Department: Public Works

Proposal Summary (attach explanation and required documents):

WE Energies Permanent Easement Request for Installation of an Electric Service on the Kenosha County Detention Center Campus.

Dept./Division Head Signature: _____ Date: _____

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 9-1-17

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  Date: 9-1-17

4. County Executive Review

Comments:

*Placement needs to be located out of future
Bike Path ROW - WE will make Kenosha Co pay
for relocation for all bike width/path expansions.*

Action: Approval ☒ Non-Approval ☐

Executive Signature:  Date: 9/4/17



COUNTY OF KENOSHA

Division of Planning & Development

Andy M. Buehler, Director
Division of Planning & Development
19600 75th Street, Suite 185-3
Bristol, WI 53104-9772
(262) 857-1895

MEMORANDUM

Communication to Kenosha County Board of Supervisors
(For Informational Purposes Only)

As required by Section 59.69(2)(e), the following report is being made on the petitions to the **October 11, 2017** Planning, Development & Extension Education Committee meeting that have been filed in the Kenosha County Clerk & Kenosha County Planning & Development Offices for future consideration by the County Board.

1. **Town of Brighton**, PO Box 249, Kansasville, WI 53139 (Sponsor). The following is a list of owners and Tax Parcels of which the Department of Planning & Development has determined that a rezoning action is necessary to match existing land use. Consequently, notice is hereby given to **rezone** from A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. to R-1 Rural Residential Dist., R-2 Suburban Single-Family residence Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. on the below stated properties:

<u>Owners</u>	<u>Tax Parcels</u>
Paul G. Davidson 3705 41 st St.	#30-4-220-304-0310
David R. Kerr 30703 41 st St.	#30-4-220-304-0320
Abraham Underkofler 30701 41 st St.	#30-4-220-304-0330
Daniel L. Boyd 30699 41 st St.	#30-4-220-304-0340
James T. Poltrock 29601 41 st St.	#30-4-220-304-0702
Matthew D. Eckhart 29705 41 st St.	#30-4-220-304-0720
Connie M. Erdman 29715 41 st St.	#30-4-220-304-0730
Paul Perks 29801 41 st St.	#30-4-220-304-0740
Ian P. Lampe 29875 41 st St.	#30-4-220-304-0750
Nancy J. Salerno 4990 301 st Ave.	#30-4-220-311-0110
Robert C. Epping 52 nd St.	#30-4-220-311-0120
Brent E. Basara 5000 301 st Ave.	#30-4-220-311-0130
Jonathan L. Haapanen 4810 301 st Ave.	#30-4-220-311-0140

Kevin B. Cedegren 4711 301 st Ave.	#30-4-220-311-0150
Russell C. Mueller 4710 301 st Ave.	#30-4-220-311-0160
Jonathan R. Eckhart 4703 301 st Ave.	#30-4-220-311-0170
G. A. Sanneman 4705 301 st Ave.	#30-4-220-311-0180
Robert A. Nikolai 4715 301 st Ave.	#30-4-220-311-0190
William Leibly 5009 301 st Ave.	#30-4-220-311-0271
Toby J. Hawkes 5015 301 st Ave.	#30-4-220-311-0280
Wade Hucker 30114 52 nd St.	#30-4-220-311-0291
Robert C. Epping 29900 52 nd St.	#30-4-220-311-0300
Audrey Rothbauer 29810 52 nd St.	#30-4-220-311-0310
Carl R. Kempf 29706 52 nd St.	#30-4-220-311-0320
Michael J. Marchuk 29610 52 nd St.	#30-4-220-311-0330
Dennis J. Parkinson 5150 294 th Ave.	#30-4-220-311-0230
Kent D. Looney 5104 294 th Ave.	#30-4-220-311-0240
Timothy A. Bruns 5145 294 th Ave.	#30-4-220-311-0250
Gary A. Christofferson 5121 294 th Ave.	#30-4-220-311-0260
Robert C. Epping 52 nd St.	#30-4-220-311-0270

2. **Action 50 LLC.**, 420 W. Westleigh Rd., Lake Forest, IL 60045 (Owner), **Keith Favaro**, Favaro Auction Service LLC, 4308 376th Ave., Burlington, WI 53105 (Agent), requesting a **Conditional Use Permit** to allow a flea market and auction house in the B-3 Highway Business Dist. on Tax Parcel #95-4-219-323-0305 located in the SW ¼ of Section 32, T2N, R19E, Town of **Wheatland**.
3. **Tabled Request of New Life Bible Church**, 112 W Main St, Twin Lakes, WI 53181 (Owner), Tracy B. McConnell, 112 W Main St, Twin Lakes, WI 53181 (Agent), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from "Medium-Density Residential" to "Medium-Density Residential" and "Governmental and Institutional" on Tax Parcel #60-4-119-172-1000 located in the NW ¼ of Section 17, T1N, R19E, Town of **Randall**
4. **Tabled Request of New Life Bible Church**, 112 W Main St, Twin Lakes, WI 53181 (Owner), Tracy B. McConnell, 112 W Main St, Twin Lakes, WI 53181 (Agent), requesting a **rezoning** from A-2 General Agricultural Dist. & B-3 Highway Business Dist. to I-1 Institutional Dist. & B-3 Highway Business Dist. on Tax Parcel #60-4-119-172-1000 located in the NW ¼ of Section 17, T1N, R19E, Town of **Randall**

5. Certified Surveys.
6. Approval of Minutes.
7. Citizens Comments.
8. Any Other Business Allowed by Law.
9. Adjournment.

Sincerely,



ANDY M. BUEHLER, Director
Division of Planning & Development

AMB:BF:aw