



COUNTY OF KENOSHA

Division of Personnel Services
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MEMO

DATE: June 6, 2018

TO: The Honorable Chairpersons and Members of
The Judiciary Law Committee and Finance
Administration Committees

FROM: Robert J. Riedl
Director of Personnel Services

SUBJECT: Request for Special Assignment Wage – Corrections and Admission Release
Supervisors

The Kenosha County Sheriff's Department is seeking approval to offer special assignment wages to corrections supervisors and admission release supervisors who accept a regular shift assignment outside of their salaried responsibilities. The department has unusually high demand which has created a significant number of involuntarily assigned overtime shifts. Allowing supervisors to work these shifts, and not force CO/DSO's, will expand the available pool of corrections professionals and admission release specialists and alleviate the burden of all of the overtime shifts being assigned to hourly employees.

Supervisors would be limited to two additional shifts per pay period and may not substitute paid time off for a special assignment shift. No corrections supervisor or admission release supervisor would be allowed to sign up for a special assignment shift which takes away the opportunity from a corrections professional who wishes to work overtime. The special assignment wage would be what a top of the scale corrections professional or admission release specialist makes at time and one half. The committee's special assignment approval would last through December 31, 2019.

The practice of allowing detentions operations supervisors to accept shift assignments on a special needs basis has been approved by the Committee, in the past, with annual sunsets.