

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Facilities

Department: Department of Public Works and  
Development Services

Proposal Summary (attach explanation and required documents):

Repurpose capital budget funds for the replacement of Kenosha County Job Center boilers.

Dept./Division Head Signature: Michael Schrandt Date: 8/1/18

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: [Signature] Date: 7-31-18

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature] Date: 7/31/18

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: [Signature] Date: 8/2/18



# COUNTY OF KENOSHA

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Mike Schrandt  
Department of Public Works  
19600 75<sup>th</sup> Street, Suite 122-1  
Bristol, Wisconsin 53104  
(262) 857-1869  
Fax: (262) 857-1885

DATE: August 6, 2018

TO: Finance Committee

FROM: Mike Schrandt, Facilities Manager – Kenosha County Public Works

SUBJECT: Repurpose Capital Funds – Kenosha County Job Center – Boiler Replacement

There are two boilers at the Kenosha Job Center that are eighteen years old and are at the end of their useful lives. One of these boilers is currently not operational due to a cracked heat exchanger. The other boiler is currently experiencing issues and needs maintenance. Due to the age of these boilers, the recommended course of action is replacement before the winter season begins. The cost to replace these two boilers is \$60,000. The Facilities capital budget does not currently include funds for this project.

Over the past two years, Kenosha County has undertaken several roofing projects (Kenosha County Center, Public Safety Building and Pre-Trial Building) that have all resulted in actual expenditures coming in below budget. There are sufficient funds remaining from these projects to cover the cost of replacing the two boilers.

These projects are included in the same appropriation category and therefore the repurposing of funds requires only the approval of the Finance Committee. The Facilities Division requests this approval and permission to undertake the replacement of the two boilers at the Job Center.

Thank you for consideration of this matter.

Respectfully Submitted,

*Michael Schrandt*

Michael Schrandt  
Facilities Manager