

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Facilities

Department: Public Works and Development  
Services

Proposal Summary (attach explanation and required documents):

Repurpose 2018 Facilities capital budget funds for the replacement of automatic transfer switches at the Kenosha County Detention Center

Dept./Division Head Signature: Michael Schmitt Date: 9/6/18

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: RAT Date: 9-5-18

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: D. M. D. J. K. Date: 9/6/18

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: Tim Greiner Date: 9-6-18



# COUNTY OF KENOSHA

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DATE: September 6, 2018

TO: Finance Committee

FROM: Mike Schrandt, Facilities Manager – Kenosha County Public Works

SUBJECT: Repurpose Capital Funds – Kenosha County Detention Center – Automatic Transfer Switches

There are four automatic transfer switches at the Kenosha County Detention Center that are obsolete and must be replaced. Replacement parts are impossible to find making repairs difficult. These switches service two generators that supply power to KCDC during emergency situations. The 2018 Facilities capital budget includes \$53,000 for this project. The low supplier bid came in at \$70,000 to complete the replacement of the switches, leaving a budget shortfall of \$17,000.

Over the past few years, Kenosha County has undertaken the replacement of fire alarm panels at several locations. This year alone, Molinaro, KCAB and Pre-Trial buildings all received new panels. All major County buildings now have up-to-date fire alarm panels. For this project overall, actual expenditures have been less than budget. There are sufficient funds remaining from this project to cover the additional cost of replacing the ATS.

These projects are included in the same appropriation category and therefore the repurposing of funds requires only the approval of the Finance Committee. The Facilities Division requests this approval and permission to undertake the replacement of the switches and the repurposing of \$17,000 to complete the funding of this project.

Thank you for consideration of this matter.

Respectfully Submitted,

*Michael Schrandt*

Michael Schrandt  
Facilities Manager