

Kenosha County Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution: to accept the (2018-19) Wisconsin Emergency Management - Mobile Field Forces - Equipment Grant. This grant will be used to purchase equipment for (13) new members of the Kenosha County Crowd Control Initiative which is made up of (4) Law Enforcement agencies in Kenosha County. This \$10,000 grant award is 80% funded by the awarding agency and requires a 20% match. Therefore, \$2,000 of tax levy dollars are requested to implement this grant award.

Dept./Division Head Signature: _____

Date: 8/22/18

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: _____

Date: 8-21-18

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: _____

Date: 8/27/18

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: _____


Date: 8/27/18

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Subject: 2018-2019 Wisconsin Emergency Management/ Mobile Field Forces – Equipment Grant Award			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: September 18, 2018		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee & Finance/Administration Committee			
Fiscal Note Attached X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Lt. Horace Staples, Director of Emergency Management		Signature: 	

WHEREAS, the Kenosha County Sheriff's Department, as the Agency in charge of the Kenosha County Crowd Control Initiative Unit, has been awarded a \$10,000 grant from the State of Wisconsin Emergency Management through the 2018-19 Mobile Field Forces - Equipment program, to equip (13) new members for the Kenosha County Crowd Initiative from all law enforcement agencies that are adding members to the Crowd Control Team, with Revision Viper A3 Mid Cut Helmets and DFX2 Flex Force Riot Suits with Stab Plates, and

WHEREAS, the Kenosha County Sheriff's Department Crowd Control Initiative Unit is a joint crowd control team comprising of Kenosha deputy sheriffs, Village and UW at Parkside police officers, who assist during a Kenosha Sheriff's Tactical Response Team (TRT) activation in response to a Civil Disturbance/Crowd Control Operation, where incidents may or may not start as peaceful assemblies and escalate into large-scale control issues such as sporting events, fairs, festivals, concerts, political rallies/appearances, court rulings, election results, and police use of force incidents, and

WHEREAS, the Revision Viper A3 Mid Cut Helmet and Riot suit with stab plate for the chest offers ultimate protection from stab and non-ballistic projectiles, and a hard shell back plate which provides a raised center for optimal spinal cord protection and shock absorbing covers for the top of shoulders and the upper arm, and

WHEREAS, the awarding agency is requiring a 20% hard match for this award, therefore, additional tax levy dollars in the amount of \$2,000 are requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins September 1, 2018 and expires December 31, 2018.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the this grant and approve the revenue and expenditure budget modifications, to the 2018 budget, as per the budget modification form, which is incorporated herein by reference, and

BE IT FURTHER RESOLVED, that this grant may be modified to allow appropriations for spend down of the grant dollars in accord with the grant requirements, and that Administration shall be authorized to modify grant funded appropriations for additional grant funds for which the purpose is the same or for purposes of capital items for which the county retains possession and grants which have not been expended by year end shall be automatically carried over where allowed.

Note: This resolution requires \$2,000 from the general fund. It increases revenues by \$8,000 and increases expenditures by \$10,000.

Subject: 2018-2019 Wisconsin Emergency Management/ Mobile Field Forces – Equipment Grant Award

Original ☒

Corrected ☐

2nd Correction ☐

Resubmitted ☐

Date Submitted: September 18, 2018

Date Resubmitted

Submitted By: **Judiciary & Law
Enforcement Committee &
Finance/Administration Committee**

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Michael Goebel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION:

2018 Emergency Management

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): To modify Sheriff Patrol/EMR Mgmt 2018 budget to recognize grant funding from Wisconsin Emergency Management DMA for the Kenosha County Crowd Control Initiative purchase of new equipment for (13) new members of the team. This grant award is for \$10,000 of which the grantor is requiring a 20% match.

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)					BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	SUB-PROJECT	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Grant Payment Programs	100	210	2130	571580	003260	8,000		82,400	115,400	82,142	123,400	41,258
EXPENSE TOTALS						8,000	0	82,400	115,400	82,142	123,400	41,258

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	SUB-PROJECT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
WI DMA-HS Program	100	210	2130	442605			(8,000)	(82,400)	(115,400)	(123,400)
REVENUE TOTALS						0	(8,000)	(82,400)	(115,400)	(123,400)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

PREPARED BY: Andrea McKnight

DIVISION HEAD

DEPARTMENT HEAD

FINANCE DIRECTOR

(required)

COUNTY EXECUTIVE

DATE

DATE: 8/27/18

Please fill in all columns:

- (1) & (2) Main Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7)

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

WISCONSIN EMERGENCY MANAGEMENT

Applicant Hereby Applies to WEM for Financial

Support for the Within-Described Project:

SUBGRANT #: 11222

WEM-USE ONLY

Receipt Date	Award Date	Subgrant Number(s)
8/6/2018		-- 11222

SHORT TITLE: Kenosha County Crowd Control Initiative

1. Type of Funds for which you are applying.	Mobile Field Force (St. 465.312 MFF) Mobile Field Forces - Equipment (2018-19)		
2. Applicant	Name Of Applicant: Kenosha County Sheriff's Department		County: Kenosha
	Street Address Line 1: 1000 55th Street		
	Address Line 2:		Address Line 3:
	City: Kenosha		State: WI Zip: 53140-3794
3. Recipient Agencies	Kenosha County Sheriff's Department		
4. Signatory	Name: Sheriff David G. Beth		Title: Sheriff
			Agency: Kenosha County
	Street Address: 1010 56th Street		
	Address Line 2:		Addr Line 3:
	City: Kenosha		State: WI Zip: 53140-3707
	Phone: 262-605-5101 Fax: 262-653-6903	Email: david.beth@kenoshacounty.org	
5. Financial Officer	Name: Mrs Nancy Otis		Title: Fiscal Services Manager
			Agency: Kenosha County Sheriff's Department
	Street Address: 1000 55th Street		
	Address Line 2:		Addr Line 3:
	City: Kenosha		State: WI Zip: 53140-3794
	Phone: 262-605-5178 Fax:	Email: Nancy.Otis@kenoshacounty.org	
6. Project Director	Name: Sgt Raymond A Merlin		Title: Crowd Control Supervisor
			Agency: Kenosha County Sheriff's Department
	Street Address: 1000 55th Street		
	Address Line 2:		Addr Line 3:
	City: Kenosha		State: WI Zip: 53140-3794
	Phone: 262-605-5100 Fax:	Email: raymond.merlin@kenoshacounty.org	
7. Brief Summary of Project (Do Not Exceed Space Provided)	Short Title (may not exceed 50 characters) Kenosha County Crowd Control Initiative Any Kenosha law enforcement agency may request the Kenosha County Crowd Control Initiative Unit, a 13 member joint crowd control team comprising of Kenosha deputy sheriffs, village and UW at Parkside police officers to assist during a Kenosha Sheriff's Tactical Response Team (TRT) activation in response to a Civil Disturbance/Crowd Control Operation. Civil Disturbance/Crowd Control Operation incidents often start as peaceful assemblies and escalate into large-scale control issues as anonymity influences some law-abiding individuals. Sporting events, Fairs or Festivals, Concerts and Political Rallies/Apearances are examples of these peaceful events. The Kenosha County Crowd Control Initiative Unit requests \$9,993.60 to equip this county-wide crowd control team.		

8. SubGrant Budget

Categories	Sources	
	State	Category Total
Equipment	0.00	0.00
Supplies & Operating Expenses	7,994.69	7,994.69
Consultants/Contractual	0.00	0.00
Source Total	7,994.69	7,994.69

9. Project Start Date: 9/1/2018

Project End Date: 12/31/2018

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Kenosha County Sheriff's Department	7,994.69	7,994.69
Total:	7,994.69	7,994.69

Allocation/Recipient Agency: Kenosha County Sheriff's Department

Category:	Year 1	Total
Supplies & Operating Expenses	7,994.69	7,994.69
Total:	7,994.69	7,994.69

11. Budget Details:

Master Budgets:

Line Item Details for Kenosha County Sheriff's Department

YEAR 1**SUPPLIES & OPERATING EXPENSES**

Justification: Equip new members of the Kenosha County Crowd Control Initiative made up of Law Enforcement agencies in Kenosha County

COST

Supply Item Revision Viper A3 Mid Cut Helmet
Description of your computation: 13 Helmets @\$299.72=\$3,896.36 X 80% = \$3,117.09 (Helmet Type: Viper A3 Mid Cut Helmet Shell 1 NVG Hole 0.75" Liner Pad Set Standard Harness Hardware Kit)
Source: State **3,117.09**

Supply Item DFX2 Flex Force Riot Suit with Stab Plate #AF-DXF2
Description of your computation: 13 Suits @\$469.00 ea = \$6,097.00 X 80% = \$4,877.60 (Lightweight cellular Protium™ foam pad design for maximum movement and protection 3mm Electrum XK8™ hard shell front and back panels feature a unique Damascus® 3-panel flex design for optimum movement, fit and comfort Included Aluminum Stab Plate Insert #AP20 for the chest portion offers ultimate protection from stab and projectiles (non-ballistic) Hard shell back plate offers a raised center for optimal spinal cord protection Electrum XK8™ plate with shock absorbing Protium™ foam covers both top of shoulder and upper arm Shoulder and side adjustable for increased flexibility and range of movement Protected with a durable tight-weave polyester mesh on the outside Stab Plate Insert Adjustable reinforced straps with Velcro® Pocket on interior back side to hold a hydration system (sold separately) Velcro® areas to secure ID name plates (sold separately) Non-ballistic
Source: State **4,877.60**

Supplies & Operating Expenses

Year 1 Total:

7,994.69**YEAR 1 TOTAL: 7,994.69**

12. Sections:

A EVIDENCE OF NEED

Describe the problem or issue that this grant will serve to solve or diminish. Make sure you include the following:

- If selected to receive this grant, would your agency be prepared and willing to respond to a regional mutual aid request.
- What would receiving this award accomplish?
- What negative impacts would occur if you were not awarded this grant?
- Is this grant required for a new start up team?
- Will this grant subsidize current equipment inventory?

Please include any additional information you did not include in the brief description section.

RESPONSE:

Grant will gear new members for the Kenosha County Crowd Control Initiative from all LE agencies adding memeber to the Crowd Control Team.

Yes Team would be available for regional mutual aid.

Gear for all members of the Kenosha County Crowd Control Initiative.

Members will not be able to be geared and ready to assist on crowd control issues.

Will not subsidize current gear.

Total new officers added to the Crowd Control Team- 13 Officer/ Deputies

Officers will be trained in:

This SOP is used when the Tactical Unit responds to a Civil Disturbance/Crowd Control Operation. Civil Disturbance/Crowd Control Operation incidents often start as peaceful assemblies and escalate into large-scale control issues as anonymity influences normally law-abiding individuals. Sporting events, Fairs or Festivals, Concerts and Political Rallies/Apearances are examples of these peaceful events. Other Civil Disturbance/Crowd Control Operations incidents start with no peaceful intent and are often fueled by emotional public events such as Court Rulings, Police Use of Force incidents and Election Results. Crowds affect individuals as they find an emotional release and can be easily open to manipulation and incited to violence by instigators. Although Civil Disturbances/Crowd Control Operations have a multitude of different causes the common theme in this context is that the situation is uncontrollable with normal patrol resources on any shift. This plan is intended as a resource for team members/leaders in executing the techniques for achieving a peaceful resolution of Civil Disturbances/Crowd Control Operations. This plan can not foresee every contingency and therefore is not intended to limit the flexibility or discretion of the on-scene commander. The Kenosha County Sheriff's Office Tactic Response Team (TRT) will utilize the Incident Command System (ICS) to command and control all Civil Disturbances/Crowd Control Operations. TRT personnel may be assigned as strike team leaders for teams consisting of patrol officers, arrest teams, or in other capacities as required by the Incident Commander. In attempting to resolve a Civil Disturbance/Crowd Control Operations the following three phases will be utilized:

- Assessment Phase
- Intervention Phase
- Follow Through Phase

EVIDENCE OF NEED - RELATED ATTACHMENTS:

File Name

File Description

B REQUIRED ATTACHMENTS

To attach a document to your Egrants application you must type "See Attached" in the text box to enable the document attachment tool.

1. Signed Agreements –
 - i. Please print out agreement found at the end of the Grant Announcement document located under the Application Summary screen.
 - ii. Fill in Agency Name and name of signing official which will be the highest ranking official of your agency.
 - iii. Obtain appropriate signature and date.
 - iv. Scan in the document and attach under this section of the application.
2. Signed Assurances –
 - i. Please print the Assurances document found at the end of the Grant Announcement document located under the Application Summary screen.
 - ii. Initial on the bottom as indicated.
 - iii. Attach a scanned copy of the document under this section of the application.

RESPONSE:

Good Morning. I am Sgt. Raymond A. Merlin the Project manager for this Grant, Attached are the documents and please let me know if anything else is needed or was missed. Thank you, Ray

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
✓ 2018 Assurances WEM Mobile Field Forces_Equipment Grant Program_Kenosha County.pdf	Assurances Document Executed
✓ MFF Equipment - Grant Announcement 2018 Signed by Sheriff Beth.pdf	MFF Equipment - Grant Announcement 2018 Signed by Sheriff Beth

13. Performance Measures:

Subgrantee Added:

<u>Measure Title</u>	<u>Measure Type</u>	<u>Target</u>	<u>Target Type</u>	<u>Description</u>
Equipment Purchase and Deployment	Process	90.00	Unit Count	Submit Request to order equipment. Await Purchase of equipment. Await Shipment of equipment. Issue equipment out new members of the Kenosha County Crowd Control Initiative Team. Pay Invoice to Vendor.

14. Approval Checklist:

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years?
- ☐ Yes
- ☒ No

- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Military Affairs, Attn: EEOP, 2400 Wright Street, PO Box 7865, Madison, WI 53707-7865
- ☐ Yes
- ☒ No
- ☐ N/A
- C. Do you have technical assistance needs regarding the financial process at WEM that you would like contacted about?
- ☐ Yes
- ☒ No
- D. Have you utilized the WEM Administrative Guide located on the WEM website? (<https://dma.wi.gov/DMA/wem/>)
- ☒ Yes
- ☐ No
- E. Would you like someone from WEM to contact you?
- ☐ Yes
- ☒ No
- F. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEOP) or Certification form (if applicable). A copy of your EEOP federal approval letter must be submitted to WEM. (More information may be found at <https://dma.wi.gov/DMA/wem/>, Grants, Grantee Civil Rights Information.)
- ☐ Yes
- ☒ No
- ☐ N/A
- G. Does this application apply for any of the following? a) Physical security enhancements (i.e., installation of fencing, cameras, TWIC readers, bollards, motion detection systems, x-ray machines, lighting, etc.) b) New installation/construction/renovation (i.e., emergency operations centers, docks, piers, security guard buildings, etc.) c) Renovations/upgrades/modifications to structures 50 years old or older, communication towers, related equipment, and equipment shelters, ground-disturbing activities (i.e., trenching, excavation, etc.), or d) Any activities that potentially involve ground disturbance. For more information, visit <https://www.fema.gov/environmental-planning-and-historic-preservation-program>. The program manager will follow up with you for more details if you answer yes.
- ☐ Yes
- ☒ No

☐ N/A

- H. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

☐ Yes

☒ No

☐ N/A

- I. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act).

☐ Yes

☒ No

☐ N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

Section: Required Attachments

<u>File Name</u>	<u>File Description</u>
✓ 2018 Assurances WEM Mobile Field Forces_Equipment Grant Program_Kenosha County.pdf	Assurances Document Executed
✓ MFF Equipment - Grant Announcement 2018 Signed by Sheriff Beth.pdf	MFF Equipment - Grant Announcement 2018 Signed by Sheriff Beth

GRANT AGREEMENT
for the
Mobile Field Forces - Equipment (2018-19)

Applicant: Kenosha County Sheriff's Department

Application (due July 23, 2018):

We understand that receipt of State grant funds under the Mobile Field Forces Grant are dependent upon successful completion and approval of an eligible Grant Application. We understand that failure to complete the work products and financial reports as agreed to and within the prescribed timeframes will result in the delay or loss of grant funds.

Name of Chief or Sheriff: Sheriff David G. Beth

Signature of Chief or Sheriff:  Date: 8-6-18

Project Closeout

We have prepared and reviewed the attached reimbursement request and are submitting it to Wisconsin Emergency Management for approval.

Chief of Police or Sheriff (Signature)

Date