

Kenosha County Administrative Proposal Form

1. Proposal Overview

Division: Land Information Department: Information Technology

Proposal Summary (attach explanation and required documents):

. In late 2018, after the 2019 budget was submitted, Kenosha received notice of award for a \$50,000 grant administered by the Wisconsin DOA within the Wisconsin Land Information Program. This program is administered from fees collected on real estate document recordings in the county Register of Deeds offices across the entire state. This program requires grant funding to be used by counties for land records modernization purposes. This administrative proposal seeks to insert these funds into the 2019 budget. Please see attached for further information. These funds are to be placed in 050 0550 445460.

Dept./Division Head Signature:  Date: 12/28/18

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 12/28/2018

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  Date: 12/28/18

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature:  Date: 1/2/19


Kenosha



County

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to accept and utilize Wisconsin Land Information Program grant funding for Kenosha County Land Records modernization project activities.			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: January 15, 2019		Date Resubmitted:	
Submitted By: Finance/Administration Committee			
Fiscal Note Attached <input checked="" type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Scott Schutze, Director Division of Land Information		Signature: 	

WHEREAS, Kenosha County participates in the Wisconsin Land Information Program administered by the State of Wisconsin Department of Administration, and

WHEREAS, Kenosha County collects fees from real estate related document recordings in the Kenosha County Register of Deeds Office, and certain portions of those fees are forwarded to the State of Wisconsin Land Information Program for the purpose of redistribution to the counties of the State for land records modernization projects, and

WHEREAS, the Wisconsin Land Information Program has awarded Kenosha County a grant of \$50,000 from the program, and

WHEREAS, Kenosha County has developed an internal application to manage tax delinquent properties and desires to utilize this Wisconsin Land Information Program grant for updating and extending the functionality of this application, and

WHEREAS, the Kenosha County Land Council, a statutorily required county oversight committee for Wisconsin Land Information Program generated funds, has reviewed and approved the use of these funds for the purpose of updating the tax delinquent property application, and

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors authorizes the Division of Land Information to act on its behalf and accept and utilize the grant from the Wisconsin Land Information Program in the amount of \$50,000 and amend the budget as per budget modification which is attached and incorporated by reference.

Resolution Regarding Wisconsin Land Information Program Grant Funds
Page 2

Approved by:

FINANCE/ADMINISTRATION
COMMITTEE

Aye No Abstain Excused

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Terry Rose, Chairman				

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald Frederick, Vice Chair				

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Gentz				

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Kubicki				

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John O'Day				

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Goebel				

<hr/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Wamboldt				

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: Land Information

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Adjust budget for acceptance and utilization of Wisconsin Land Information Program grant to be used for land records modernization purposes.

(1) ACCOUNT DESCRIPTION EXPENSES	(2)					BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION NUMBER	SUBDIVISION NUMBER	OBJECT	sub- sidiary	(3)	(4)				(8)	(9)
						EXPENSE INCREASE (+)	EXPENSE DECREASE (-)				REVISED BUDGET	EXPENSE BAL AVAIL
MAPPING	411	50	550	581800		50,000		0	0	0	50,000	50,000
EXPENSE TOTALS						50,000.00	-	-	-	-	-	-

REVENUES	FUND	DIVISION NUMBER	SUBDIVISION NUMBER	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	411	50	550	445460			50,000	1,000	1,000	51,000
REVENUE TOTALS						-	50,000.00	1,000.00	1,000.00	51,000.00

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

50,000	50,000
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SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

PREPARED BY: Scott Schutze

FINANCE DIRECTOR: [Signature] Date 1/3/19

DIVISION HEAD: [Signature] Date 12/28/18

DEPARTMENT HEAD: [Signature] Date 12/28/2018

COUNTY EXECUTIVE: [Signature] Date 1/2/19

- Please fill in all columns:
- (1) & (2) Account information as required
 - (3) & (4) Budget change requested
 - (5) Original budget as adopted by the board
 - (6) Current budget (original budget w/past mods.)
 - (7) Actual expenses to date
 - (8) Budget after requested modifications
 - (9) Balance available after transfer (col 8 - col 7)