Kenosha County Administrative Proposal Form

1 Proposal Overview								
<u>1. Proposal Overview</u>								
Division: <u>Information Technology</u> Department: <u>Executive</u> Proposal Summary (attach explanation and required documents):								
2019 Resolution regarding the Memorandum of Understanding betwee								
InformationTechnology Division and Kenosha Joint Services. The pro								
modify the Information Technology Division 2019 budget for services r								
recognize expected revenue earned from Kenosha Joint Services for t	he use o	of the fiber						
infrastructure for the Public Safety Software and NG911.								
/		11						
Dept./Division Head Signature:	Date:	4/29/2019						
2. Department Head Review								
Comments:								
Recommendation: Approval 🗹 Non-Approval 🗌								
Department Head Signature:	Date:	4/29/2019						
		-1 1						
3. Finance Division Review								
Comments:								
Recommendation: Approval 🖾 Non-Approval 🗌								
Finance Signature: Intricia Merrill		11.21.						
Finance Signature:	Date:	4/30/19						
4. County Executive Review								
Comments:								
Action: Approval 1 Non Approximit								
Action: Approval Non-Approval								
Executive Signature:	Detail	71119						
Executive Signature: Aluse Date: 5// 19								
-	1							

Revised 01/11/2001 (5/10/01)

KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO.

Subject: 2019 Information Technology Resolution to recognize additional expected revenue and modify expenditure budgets for the use of the fiber infrastructure for the Public Safety Sofware and NG 911 by Kenosha County Joint Serives.									
Original 🗵	Corrected	2 nd Correction □	Resubmitted						
Date Submitted: May, 20	19	Date Resubmitted							
Submitted By: Finance/	Admin Committee]							
Fiscal Note Attached: X		Legal Note Attached							
Prepared By: Martin Laco Officer	ock, Chief Information	Signature: Matan							

WHEREAS, on or about November 1, 2014, Kenosha Joint Services and Kenosha County Information Technology Division agreed to a Memorandum of Understanding regarding Kenosha County's network infrastructure and Kenosha Joint Services use of the internet and fiber access; and

WHEREAS, on or about January 1, 2019, the Kenosha County Information Technology Division and Kenosha Joint Services amended the agreement to add fiber infrastructure maintenance for the Public Safety Software and NG 911, and

WHEREAS, Kenosha County's Information Technology Division is capable of providing these services to Joint Services and continued cooperation between the municipalities is mutually beneficial to the parties; and

WHEREAS, Joint Services currently pays a monthly fee of \$150 per month for a total annual fee of \$1,800 for access to the network; and

WHEREAS, the added fiber infrastructure maintenance for the Public Safety Software and NG 911, will increase the annual fee to Joint Services by \$13,000, and

WHEREAS, Kenosha County Information Technology Division is requesting recognition of the additional revenue and expenditure for the 2019 budget; and

WHEREAS, the additional \$13,000 will be allocated to Kenosha County Information Technology Division for the maintenance fee for the agreed use of the fiber infrastructure for the Public Safety Software and NG 911.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors approves the amendement to Kenosha Joint Services and Kenosha County Information Technology Division Memorandum of Understanding and the 2019 budget adjustments as shown in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that the County Executive and/or the Chief Information Officer or their designees are authorized to execute this Memorandum of Understanding and any other documents necessary to carry out the intent of the resolution.

Note: This resolution requires NO additional funds from the general fund. It increases revenues and expenditures by \$13,000 for Kenosha County Information Technology Division.

Approved by:

FINANCE & ADMINISTRATION COMMITTEE	Aye	<u>No</u>	<u>Abstain</u>	Excused
Terry Rose, Chairman				
Ronald Frederick, Vice Chair				
Jeffrey Gentz				
Edward Kubicki				
John O'Day				
Michael Goebel				
Jeff Wamboldt				

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: Information Technology

DOCUMENT #	G/L DATE	
BATCH #	ENTRY DATE	

PURPOSE OF BUDGET MODIFICATION (REQUIRED):

								12 miles					
(1)	BUDGET CHANGE REQUE					GE REQUESTED					AFTER TRAN	SFER	
ACCOUNT			(2)		(3)	(4)		(5)	(6)	(7)	(8)	(9)	
DESCRIPTION			SUB	MAIN	EXPENSE	EXPENSE		ADOPTED	CURRENT	ACTUAL	REVISED	EXPENSE	
EXPENSES	FUND	DIVISION	DIVISION	ACCOUNT	INCREASE (+)	DECREASE (-)		BUDGET	BUDGET	EXPENSES	BUDGET	BAL AVAIL	
Data Processing	100	040	0400	521400	13,000			1,452,856	1,452,856	454,768	1,465,856	1,011,088	
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			EXPENSE T	OTALS	13,000.00	-	ŀ	1,452,856.00	1,452,856.00	454,767.96	1,465,856.00	1,011,088.04	
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			SUB	MAIN	REVENUE	REVENUE	ſ	ADOPTED	CURRENT		REVISED		
REVENUES	FUND	DIVISION	DIVISION	ACCOUNT	DECREASE (+)	INCREASE (-)		BUDGET	BUDGET		BUDGET		
Internet Access Fee	100	040	0400	442995		13,000		(3,600)	(3,600)		(16,600)		
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											-		
			REVENUE 7	TOTALS	-	13,000.00		(3,600.00)	(3,600.00)		(16,600.00)		
COLUMN TOTALS (EXP TOTAL + REV TOTAL)			13,000.00	13,000.00		Please fill in all columns:							
							(1) & (2) Account information as required						
SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.							(3) & (4) Budget change requested						
							(5) Original budget as adopted by the board						
PREPARED BY: Connie Rinaldi FINANCE DIRECTOR:					Date			(6) Current budget (original budget w/past mods.)					
(required)								(7) Actual expenses to date					
DIVISION HEAD: Date $4/29/2019$ (8) Budget after requested modifications													
						00101010000			(9) Balance availab		8 - col 7).		
DEPARTMENT HEAD: Date COUNTY EXECUTIVE: Date													