

**Kenosha County
Administrative Proposal Form**

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution: to accept the 2019 WI Department of Justice/JAG Crisis Intervention Team (CIT) Training Grant. This grant will be used to advanced training to deputy sheriff's, correctional officers, and staff that have already completed the 40-hour Community Intervention Training. This \$10,000 grant award is 100% funded by the awarding agency and does not require a match. Therefore, no additional tax levy dollars are being requested to implement this grant award.

Dept./Division Head Signature: Capt. [Signature]

Date: 7-25-19

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: Chief Deputy [Signature]

Date: 7-25-19

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature]

Date: 7/26/19

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: Tim Griesner

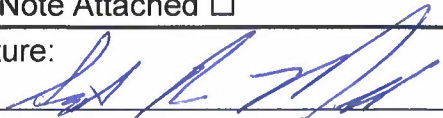
Date: 7-26-19

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Subject: 2019 Wisconsin Department of Justice/JAG Crisis Intervention Team (CIT) Training Grant			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: August 13, 2019		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee & Finance/Administration Committee			
Fiscal Note Attached X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Sgt. Raymond A. Merlin, Sergeant of Training		Signature: 	

WHEREAS, the Kenosha County Sheriff's Department has been awarded a \$10,000 grant from the Wisconsin Department of Justice through the 2019 JAG Crisis Intervention Team (CIT) Training program, to provide advanced training to deputy sheriff's, correctional officers, and staff that have already completed the 40-hour Community Intervention Training, and

WHEREAS, grant funding will be used for the cost of qualified speaker, the venue where the training event will occur, and the cost of Overtime for participants and/or cost of Overtime for backfill for participants attending the training, and

WHEREAS, the awarding agency does not require a hard match for this award, therefore, no additional tax levy dollars are being requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins June 1, 2019 and expires September 30, 2019.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the this grant and approve the revenue and expenditure budget modifications, to the 2019 budget, as per the budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that this grant may be modified to allow appropriations for spend down of the grant dollars in accord with the grant requirements, and that Administration shall be authorized to modify grant funded appropriations for additional grant funds for which the purpose is the same or for purposes of capital items for which the county retains possession and grants which have not been expended by year end shall be automatically carried over where allowed.

Note: This resolution requires no additional funds from the general fund. It increases revenues by \$10,000 and increases expenditures by \$10,000.

Subject: 2019 Wisconsin Department of Justice/JAG Crisis Intervention Team (CIT) Training Grant

Original ☒

Corrected ☐

2nd Correction ☐

Resubmitted ☐


Date Submitted: August 13, 2019


Date Resubmitted

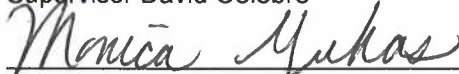
Submitted By: **Judiciary & Law
Enforcement Committee &
Finance/Administration Committee**

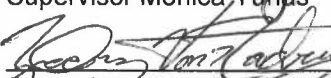
Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE


Supervisor Boyd Frederick, Chair


Supervisor Jeff Wamboldt, Vice Chair


Supervisor David Celebre


Supervisor Monica Yuhus


Supervisor Zach Rodriguez

Aye No Abstain Excused

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☒ ☐ ☐ ☐

☒ ☐ ☐ ☐

☒ ☐ ☐ ☐

FINANCE/ADMINISTRATION COMMITTEE

Aye No Abstain Excused

Supervisor Terry Rose, Chair

☐ ☐ ☐ ☐

Supervisor Ron Frederick, Vice Chair

☐ ☐ ☐ ☐

Supervisor Jeffrey Gentz

☐ ☐ ☐ ☐

Supervisor Michael Goebel

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Supervisor Edward Kubicki

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Supervisor John O'Day

☐ ☐ ☐ ☐

Supervisor Jeff Wamboldt

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KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** **2019**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): To modify Sheriff Patrol 2019 budgets for Revenue and Expenditures to acknowledge grant funding from Wisconsin Department of Justice for the JAG Crisis Intervention Team (CIT) Training Grant in the amount of \$10,000.

(1) MAIN ACCOUNT DESCRIPTION							BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
(2)							(3)	(4)				(8)	(9)
EXPENSES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB- PROJECT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)				REVISED BUDGET	EXPENSE BAL AVAIL
Salaries - Overtime	100	210	2130	511200			6,006		476,000	488,279	611,989	494,285	(117,703)
FICA	100	210	2130	515100			612		439,139	440,460	241,553	441,072	199,519
Retirement	100	210	2130	515200			1,382		839,541	842,522	440,666	843,904	403,238
Misc. Contractual Services	100	210	2130	529900			2,000		0	0	0	2,000	2,000
EXPENSE TOTALS							10,000	0	1,754,680	1,771,261	1,294,207	1,781,261	487,054

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB- PROJECT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
WI Department of Justice	100	210	2130	442550				(10,000)	0	(19,200)	(29,200)
REVENUE TOTALS							0	(10,000)	0	(19,200)	(29,200)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

10,000 (10,000)

PREPARED BY: Jasleen Kaur DIVISION HEAD: Capt. [Signature] DATE: 7-25-19

DEPARTMENT HEAD: [Signature] DATE: 7-25-19

FINANCE DIRECTOR: [Signature] 7/26/19 DATE: _____

COUNTY EXECUTIVE: [Signature] DATE: 7-26-19

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

- Please fill in all columns:
- (1) & (2) Main Account information as required
 - (3) & (4) Budget change requested
 - (5) Original budget as adopted by the board
 - (6) Current budget (original budget w/past mods.)
 - (7) Actual expenses to date
 - (8) Budget after requested modifications
 - (9) Balance available after transfer (col 8 - col 7).



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

114 East, State Capitol
P.O. Box 7857
Madison, WI 53707-7857
608/266-1221
TTY 1-800-947-3529

BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM
Advanced Training CIT Course
2015-DJ-01-15387

The Wisconsin Department of Justice (DOJ), hereby awards to **Kenosha County**, (hereinafter referred to as the **Grantee**), the amount of **\$10,000** for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended.

This grant may be used until **9/30/2019** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY:

JOSHUA L. KAUL
Attorney General

Wisconsin Department of Justice

06/14/19

Date

The (Grantee), **Kenosha County**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Kenosha County**

BY:

NAME: **Jim Kreuser**

TITLE: **County Executive**

Date

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: Kenosha County

Project Title: Advanced Training CIT Course

CFDA #16.738

Grant Period: From 6/1/2019

To 9/30/2019

Grant Number: 2015-DJ-01-15387

Program Area: 1

APPROVED BUDGET

See your Egrants Application for details

	<u>Federal & Match</u>
Personnel	\$8,000
Employee Benefits	
Travel (Including Training)	
Equipment	
Supplies & Operating Expenses	
Consultants	\$2,000
Other	
TOTAL APPROVED BUDGET	\$10,000

Award General Conditions:

1. Award funds will be used to supplement, not supplant, planned or allocated funds.
2. To be allowable under a grant program, all funds (federal and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
3. Budget changes in excess of 10% of the approved line item amount and **any** increases for personnel compensation not included in the approved budget require approval from DOJ. **All changes to the contractual category require prior DOJ approval.**
4. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
5. Grant funds will be paid to the grantee on a reimbursement basis.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day, unless prior approval is received from DOJ.
8. All income generated as a direct result of an agency funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and expended as soon as possible. If the cost is allowable under the Federal grant program, then the cost would be allowable using program income. All program income must be reported to DOJ.
9. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
10. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
11. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
12. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

