

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Facilities

Department: Public Works

Proposal Summary (attach explanation and required documents):

Repurpose Facilities Capital funds for the purpose of purchasing judges chairs.

Dept./Division Head Signature: Mike Schrandt

Date: 2/9/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: RAH

Date: 2-9-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: Jan Kys

Date: February 9, 2017

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: Jim Kenser

Date: 2/13/17



# COUNTY OF KENOSHA

---

Mike Schrandt  
Department of Public Works  
19600 75<sup>th</sup> Street, Suite 122-1  
Bristol, Wisconsin 53104  
(262) 857-1869  
Fax: (262) 857-1885

DATE: February 9, 2017

TO: Finance Committee

FROM: Mike Schrandt, Facilities Manager – Kenosha County Public Works

SUBJECT: Repurpose Facilities Capital Funds – Courthouse Chairs

Recently, an incident occurred at the Kenosha County Courthouse where a chair in which one of the Kenosha County judges was sitting, broke. The judge fell from the broken chair and suffered a cut to his head. The chair is not usable and must be replaced. The replacement cost of this chair is approximately \$2,500.

The 2017 Kenosha County Capital Budget includes \$5,000 for the purchase of Jury Room chairs at the Courthouse. It has been determined that the existing chairs can be reconditioned and remain in use and will not need to be immediately replaced.

Facilities requests approval to repurpose \$5,000 from the purchase of Jury Room chairs to the purchase of two judges' chairs; one replacement and one additional as a backup for potential future use. Both of these projects are in the same budget appropriation thereby requiring only approval of the Finance Committee.

Thank you for your consideration of this matter.

Respectfully Submitted,

*Mike Schrandt*

Mike Schrandt  
Facilities Manager





