

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: Sheriff's Department

Proposal Summary (attach explanation and required documents):

2016 Resolution - request to modify the Sheriff's Department 2016 Patrol Division budgets for personnel costs incurred and to recognize expected revenue earned for extra patrol efforts requested of Amazon to control the Amazon Fulfillment Center employee parking entrances at shift changes during their busy period beginning November 14 through December 23, 2016.

Total overtime hours worked is 612.50 for a cost of \$36,857.14, invoiced to Amazon.

Dept./Division Head Signature:  Date: 1-18-17

**2. Department Head Review**

Comments:

Recommendation: Approval ☐ Non-Approval ☐

Department Head Signature:  Date: 1-18-17

**3. Finance Division Review**

Comments:


Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  Date: 1-20-17

**4. County Executive Review**


Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature:  Date: 1/28/17

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

**RESOLUTION NO. \_\_\_\_\_**

<b>Subject: 2016 Traffic Control for Amazon Fulfillment Center, recognize Revenue earned and modify expenditure budgets</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 21, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enf. Committee & Finance/ Admin Committee			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert Hallisy, Captain of Admin.		Signature: 	

WHEREAS, the Sheriff's Department entered into an agreement with Amazon to provide traffic control, on overtime, at the employee parking entrances of the Amazon Fulfillment Center to control congestion at shift changes during their busy season beginning November 14, 2016 and ending December 23, 2016, and

WHEREAS, the traffic control enforcement required two sessions per day at shift changes occurring in early morning hours and again in late afternoon, and

WHEREAS, the Sheriff's Department provided 4 to 5 Deputies per session totaling 612.50 hours of overtime at a cost of \$36,857.14 for wages and benefits, and

WHEREAS, the Sheriff would like to recognize this revenue source, billed to Amazon, to shore up the 2016 Overtime and Benefit budgets of the Patrol Division.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2016 adjustments of \$36,857 to Revenue and Expenditure budgets for the Sheriff's Department as detailed in the attached budget modification form, which is incorporated herein by reference.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$36,857 and increases expenditures by \$36,857.

**Subject: : 2016 Traffic Control for Amazon Fulfillment Center, recognize Revenue earned and modify expenditure budgets**

Original ☒Corrected ☐2<sup>nd</sup> Correction ☐Resubmitted ☐

Date Submitted: February 21, 2017

Date Resubmitted

Submitted By: **Judiciary & Law Enf.  
Committee & Finance/Admin Committee**

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Boyd Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Michael Skalitzy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## FINANCE/ADMINISTRATIVE COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION: **SHERIFF YR2016**

DOCUMENT #	G/L DATE	12/30/2016
BATCH #	ENTRY DATE	

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Recognize Revenue earned and modify expenditure budgets for labor costs incurred providing traffic control at employee entrances for Amazon at the Amazon Fulfillment Center from Nov 14 - Dec 23, 2016.

(1) ACCOUNT DESCRIPTION	(2) BUSINESS UNIT	(2) OBJECT	sub- sidary	BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
				(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Overtime	100	21130		29,790		420,000	424,249	765,518	454,039	(311,479)
FICA	100	21130		2,279		328,778	385,749	335,722	388,028	52,306
Retirement	100	21130		4,788		730,830	734,837	784,097	739,625	(44,471)
EXPENSE TOTALS				36,857	0	1,479,608	1,544,835	1,885,336	1,581,692	(303,644)

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Sundry Revenue	100	21130	448520			(36,857)	(10,100)	(10,100)	(46,957)
REVENUE TOTALS					0	(36,857)	(10,100)	(10,100)	(46,957)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

36,857	(36,857)
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PREPARED BY: Andrea McKnight

DIVISION HEAD: Capitol Hill DATE: 1/13/17

DEPARTMENT HEAD: 22-1380

DATE: 1-18-17

FINANCE DIRECTOR: [Signature] DATE: 1-24-17

COUNTY EXECUTIVE: [Signature] DATE: 1-25-17

- Please fill in all columns:
- (1) & (2) Account information as required
  - (3) & (4) Budget change requested
  - (5) Original budget as adopted by the board
  - (6) Current budget (original budget w/past mods.)
  - (7) Actual expenses to date
  - (8) Budget after requested modifications
  - (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.



# COUNTY OF KENOSHA

## OFFICE OF THE SHERIFF

David G. Beth  
Sheriff  
1000 55th Street  
Kenosha, WI 53140  
(262) 605-5100  
Fax: (262) 605-5130

### INVOICE

Invoice #12302016

January 19, 2017

Amazon.com.dedc LLC  
1 Centerpoint Boulevard  
New Castle, DE 19702

DESCRIPTION	AMOUNT
Reimburse the Kenosha County Sheriff's Department for the costs of traffic control at the Kenosha Amazon Fulfillment Center.	
<b>November 14-30, 2016</b>	
Total wages: \$12,991.84	\$12,991.84
Total benefits: \$3,083.79	\$3,083.79
<b>December 1-23, 2016</b>	
Total wages: \$16,798.04	\$16,798.04
Total benefits: \$3,983.47	\$3,983.47
PO #22-00207181	
<b>TOTAL</b>	<b>\$36,857.14</b>

Net: 60 days

**Make Check Payable to & Send to:**

Kenosha Co Sheriff Dept  
1000 - 55th Street  
Kenosha, WI 53140  
Attn: Accountant

  
Nancy Otis  
Fiscal Services Manager

# PURCHASE ORDER

NAME AND ADDRESS of  
PURCHASER:

**Amazon.com.dedc LLC**

1 Centerpoint Blvd  
New Castle, DE 19702  
USA

**PURCHASE ORDER:**

22-00207181

**REV:**

1

**SHIP TO:**

Amazon Non-Inventory (MKE1)  
c/o IMS/FastPak, Dock Door 21  
3030 S. Sylvania Ave, Ste 4  
Sturtevant, WI 53177  
Attn: Stuart Ten Cate

**SUPPLIER:**

KENOSHA COUNTY  
1000-55TH STREET  
KENOSHA, WI 53140-1144

**SEND INVOICES TO:**

By Email: nonretail-invoices@amazon.com  
Attn: Non-Inventory  
P.O. Box 80683  
Seattle, WA 98108-0683  
United States

ORDER DATE:	PURCHASER CONTACT:	TERMS:	FOB / INCOTERMS:
11/02/2016	Stuart Ten Cate (stuacate@amazon.com)	60 NET	
REVISED DATE:	REVISED BY:	SHIP METHOD:	SHIP VIA:
11/23/2016	-	-	-
SUPPLIER NUMBER:	SUPPLIER CONTACT:	FREIGHT:	
	-	-	-

**PLEASE FOLLOW THE INVOICE DOCUMENTATION REQUIREMENTS BELOW  
FOR INQUIRIES EMAIL AP-NONINVENTORY@AMAZON.COM**

Ln	Item Number & Description	Due Date	Qty Ordered	UOM	Unit Price	Total
1	Police Services	2016-10-13			42,750.00	42,750.00

## INVOICE DOCUMENTATION REQUIREMENTS

- Exact **NAME AND ADDRESS OF PURCHASER** listed above
- Address Where Goods/Services were Delivered
- Full Supplier Name and Address
- Purchase Order Number
- Requestor Name
- Invoice Number, Date, and Payment Terms

This Purchase Order may be accepted only on the precise terms in the Purchase Order Terms & Conditions (a copy of which is attached hereto or may be obtained by contacting the purchaser)

<b>USD</b>	<b>42,750.00</b>
<b>Purchase Order Total</b>	

## Terms and Conditions

**1. Definitions.** Capitalized terms have the following meanings: (a) "Goods" means the goods, software, and other items supplied or obligated to be supplied under this Purchase Order (if any); (b) "Project" means all Goods and Services; (c) "Purchaser" means the entity Specified as the purchaser; (d) "Services" mean the services provided or obligated to be provided under this Purchase Order (if any); (e) "Specified" means as