

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: Sheriff's Department

Proposal Summary (attach explanation and required documents):

2016 Resolution to modify expenditure and revenue budgets to recognize the expenses incurred and forecasted for participating with Racine County Sheriff's Department (RASO) in extra patrol enforcement efforts focusing on alcohol/drug impaired drivers.

The funding is offered through the WI DOT, Bureau of Transportation Safety (BOTS).

Kenosha County is partnering with RASO, who is the grantee and administor of the BOTS Alcohol Impaired Drivers Enforcement grants. The grant funds are used to reimburse Deputy Sheriff overtime and benefit costs for the extra patrols scheduled. Deputies are expected to work an approximate total of 176 overtime hours from November 1, 2016 through September 30, 2017. The Resolution, Budget Modification and grant award documents are attached. The Kenosha County Sheriff's Department (KSD) expects the share of the partnered award for KSD will be up to \$10,058 for the period.

Dept./Division Head Signature:  Date: 1-24-17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 1-24-17

**3. Finance Division Review**

Comments:


Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  Date: 1-25-17

**4. County Executive Review**

Comments

Action: Approval ☒ Non-Approval ☐

Executive Signature:  Date: 1/25/17

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

**Subject: WI D.O.T. Bureau of Transportation Safety (BOTS) – Alcohol Enforcement Grant 2016\_2017**

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 21, 2017		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Committee</b> <b>Finance/Admin Committee</b>			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: <i>David Beth, Sheriff</i>		Signature: <i>[Signature]</i>	

WHEREAS, the Kenosha County Sheriff's Department has partnered with Racine County Sheriff's Department (RASO) to participate in traffic control enforcement grants offered through the WI Dept of Transportation, Bureau of Transportation Safety (BOTS), and

WHEREAS, the grant is offered to reimburse labor costs associated with scheduling increased patrol presence to enforce alcohol/drug impaired drivers at targeted times, and

WHEREAS, the grant from BOTS is awarded to RASO and administered by RASO and Kenosha County Sheriff's Dept applies, through Racine County, for reimbursement for labor costs incurred, and

WHEREAS, the state BOTS grant awarded to RASO covers one fiscal period; October 2016 through September of 2017, and

WHEREAS, Kenosha County Sheriff's Department anticipates deputies to work approximately 176 hours from November 2016 through September 30, 2017 for a total expected shared award reimbursement of \$10,058.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the grant and approve that the revenue and expenditure line items be modified for the 2016 Budget year, as per the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end 2016 be hereby authorized for carryover to 2017 until such time as the approved grant funds are expended in accordance with grant requirements, and that the Administration shall be authorized to modify the grant fund appropriation among various budget and expenditure appropriation units within the Sheriff's Department budget in accordance with all Federal and State regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO funds from the general fund. It increases revenues and expenditures, respectfully.

Subject: **WI D.O.T. Bureau of Transportation Safety (BOTS) – Alcohol Enforcement Grant 2016\_2017**

Original ☒

Corrected ☐

2<sup>nd</sup> Correction ☐

Resubmitted ☐

Date Submitted: February 21, 2017

Date Resubmitted

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Boyd Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Michael Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DOCUMENT #	G/L DATE	12/30/2016
BATCH #	ENTRY DATE	

DEPT/DIVISION: **SHERIFF FY2016**

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Sheriff's Dept partnering with RASO for extra patrols concentrating on alcohol enforcement funded via the WI DOT, Bureau of Transportation Safety. The grant is awarded and administered by the Racine Co. Sheriff's Dept. We are estimating revenue to be earned through the grant funding period, November 2016 thru Sept 2017. We will carryover unspent grant funds at close of 2016 to 2017 budget year to spend down through Sept 2017.

(1) ACCOUNT DESCRIPTION EXPENSES	(2)			BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)			(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Overtime	100	21130	511200		8,043		420,000	765,518	462,082	(303,435)
FICA	100	21130	515100		615		328,778	335,722	388,643	52,922
Retirement	100	21130	515200		1,400		730,830	784,097	741,025	(43,072)
EXPENSE TOTALS					10,058	0	1,479,608	1,885,336	1,591,750	(293,586)

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	100	21130	442570			(10,058)		(5,257)	(15,315)
REVENUE TOTALS					0	(10,058)		(5,257)	(15,315)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

PREPARED BY: Andrea McKnight

DEPARTMENT HEAD: JJ

FINANCE DIRECTOR: Tina H

(required)

COUNTY EXECUTIVE: Tim

DIVISION HEAD: Sheriff Deputy

DATE: 1-24-17

DATE: 1-25-17

DATE: 1-24-17

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.



## Wisconsin Department of Transportation

www.dot.wisconsin.gov

Division of State Patrol  
Bureau of Transportation Safety  
4802 Sheboygan Ave.  
P O Box 7936  
Madison, WI 53707-7936

Telephone: 608-709-0099  
FAX: 608-267-0441

November 21, 2016

Christopher Schmaling  
Racine County Sheriff's Office  
717 WISCONSIN AVE  
RACINE, Wisconsin 53403

RE: Racine County Sheriff's Office  
Alcohol Enforcement  
Highway Safety Project ID: 3950957-31-12  
FG-2017-RACINE C-03695  
CFDA: 20.616

Dear Sheriff Schmaling:

I'm pleased to inform you that your Highway Safety Project, 3950957-31-12, entitled Racine County Sheriff's Office Alcohol Enforcement is approved based upon its potential for improving traffic safety in Wisconsin.

Funds: Highway Safety Funds are approved in the maximum amount of \$39,804.00 for reimbursement, only if funds are available.

Reimbursement:

- Reimbursement will be based upon the documented expenditures that do not exceed each approved budget item.
- BOTS must receive all reimbursement claims and deliverables in compliance with the Highway Safety Project Agreement.
- Claims will not be reimbursed when there are delinquent deliverables.

Dates: The approved project period begins 11/1/2016, and ends September 30, ~~2016~~ **2017**, and only those costs incurred during this period are eligible for reimbursement.

Amendment: If you need to change any of the terms of the approved agreement, please contact your Regional Program Manager, Joseph Davis (608) 598-9668. They will assist you in preparing any required documentation.

A copy of this agreement is available to print within the WISE-Grants System. My staff and I appreciate your continued efforts to improve traffic safety in Wisconsin and look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Pabst".

David Pabst, Director  
Bureau of Transportation Safety

**Instructions:**

- Please complete this page, then click the Save button.
- Required fields are marked with an \*.

Alcohol-impaired Driving: In Wisconsin during 2015 alcohol was listed as a contributing factor in 4.2% of all crashes. 33.6% of all vehicle crash fatalities in 2015 were alcohol-related, resulting in 185 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear seat belts.

Enforcement Area (Targeting): WisDOT analysis has identified roadway segments patrolled by this agency as 'at-risk'. All alcohol and speed-related crash data from the three previous years for every jurisdiction in Wisconsin were analyzed, including those involving property damage through all ranges of injuries to those that resulted in death. These data were scientifically weighted, following established statistical protocol. Using the weighted data, the Bureau identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed. After factoring in each identified, at-risk location's population density, a snapshot of the state's most likely places for similar crashes per capita was established. *Source: BOTS Analysis*

For Alcohol Enforcement Grantees, Reimbursed enforcement must take place between the hours of 6:00P and 4:30A.

**Additional Justification****RPM/SPM Notes**

This is a Alcohol Enforcement (OWI) Taskforce Grant.

The members of the taskforce is as follows: ✓

\* Racine County Sheriffs Department

\* Kenosha County Sheriffs Department

The amount of the taskforce grant shall be \$40,000.00 and a detailed funding allocation plan to participating taskforce member agencies shall be submitted.

Both Op Plan and signature page should be submitted with the grant at the beginning of the process on the "Supporting Documents" tab.

The budget is for deployments only; no grant funds are for equipment. This grant requires a 25% soft local match. Activity Reports may use one overall monthly statistical report if a pre-approved spreadsheet is attached. Such reports are due on/by the 15th of the next month (example: January's report is due by February 15th). ALL involved agencies MUST participate in mobilization periods such as click it or ticket and drive sober.

ALL agencies are encouraged to attend the quarterly traffic safety commission (TSC) meetings for their County.

✓ I agree to the terms and conditions above.