

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution to accept \$10,000 in funding from the Federal Organized Crime Drug Enforcement Task Forces (OCDETF) office to reimburse overtime costs associated with assisting the feds on special FY17 OCDETF investigations. The funding will cover the period October 1, 2016 through September 30, 2017. The funds will be used to reimburse for overtime incurred by detectives in the Sheriff's Dept Drug Operations Group.

Dept./Division Head Signature: 

Date: 1/20/17

2. Department Head Review

Comments:

Recommendation: Approval ☐ Non-Approval ☐

Department Head Signature: 

Date: 1-20-17

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: 

Date: 1-20-17

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: 

Date: 1/23/17

Revised 01/11/2001 (5/10/01)


DISTRIBUTION

- Original Returned to Requesting Dept.

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

Subject: 2016 Organized Crime Drug Enforcement Task Forces Strategic Initiative (OCDETF) FY17 Funding for Overtime

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 21, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee and Finance/Administrative Committee			
Fiscal Note Attached <input checked="" type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert Hallisy, Captain of Admin. Services		Signature: 	

WHEREAS, the Federal Organized Crime Drug Enforcement Task Forces (OCDETF) agency has partnered with the Sheriff's Department's drug unit- Kenosha Drug Operations Group (KDOG) , for investigative assistance and will reimburse for overtime costs incurred, up to \$10,000, while assisting in FY17 OCDETF investigations, strategic initiatives and prosecutions, and

WHEREAS, this round of funding will provide reimbursement for the cost of overtime hours worked by the KDOG unit detectives beginning October 1, 2016 through September 30, 2017, and

WHEREAS, the Sheriff will submit monthly reimbursement claims to the OCDETF Executive Office, and

WHEREAS, the reimbursement claims may include overtime hours worked by Sheriff's Department Detectives, Kenosha Police Department Detectives, and Twin Lakes Police Department Detectives who are assigned to the Sheriff's KDOG unit, working the OCDETF funded investigations, and

WHEREAS, the Sheriff's Department will reimburse the Kenosha Police Department and Twin Lakes Police Department for any overtime expense that their detectives incurred under the grant program.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the investigations partnership funding support with OCDETF of \$10,000 and approve the Revenue and Expenditure line item modifications to the Sheriff's 2016 budget as per the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated funds remaining at year end be hereby authorized for carryover to the subsequent year until such time as the funds are expended in accord with the OCDETF requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles and if OCDETF offers supplemental funding under this same program, during this funding period, that Administration be authorized to increase the appropriation for the revenue and expenditure as long as the original intent of the funding has not changed and the costs incurred will be fully funded by the supplemental award.

Subject: 2016 Organized Crime Drug Enforcement Task Forces Strategic Initiative (OCDETF) FY17 Funding for Overtime

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 21, 2017		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee and Finance/Administrative Committee			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Boyd Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Michael Skalitzy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffrey Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF FY16**

DOCUMENT #	G/L DATE	12/30/2016
BATCH #	ENTRY DATE	

PURPOSE OF BUDGET MODIFICATION (REQUIRED):

Modify the Sheriff's Dept - Drug Unit budgets to recognize FY 17 OCDEF funding available for overtime reimbursement. Employer paid benefits associated with overtime hrs worked is not covered by OCDEF. We are

also recognizing funding for Misc Contractual Services, to allow for reimbursement to other law enforcement agencies participating in investigations.

ACCOUNT DESCRIPTION EXPENSES	(1) BUDGET CHANGE REQUESTED						(2) AFTER TRANSFER				
	FUND	BUSINESS UNIT	OBJECT	sub- sidary	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	(8) EXPENSE	
										REVISED BUDGET	BAL AVAIL
Overtime	100	21170	511200		5,000		22,539	44,346	48,764	49,346	582
Misc Contractual Services	100	21170	529900		5,000		0	6,906	7,547	11,906	4,359
EXPENSE TOTALS							22,539	51,252	56,311	61,252	4,941

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
OCDEF Assist Investigation	100	21170	442545			(10,000)	0	(12,894)	(22,894)
REVENUE TOTALS							0	(12,894)	(22,894)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

10,000	(10,000)
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PREPARED BY: Andrea McKnight

DIVISION HEAD: Gregory J. Smith

DATE: 1/20/17

DEPARTMENT HEAD: 20130

DATE: 1-24-17

FINANCE DIRECTOR: John De

DATE: 1-24-17

(required)

COUNTY EXECUTIVE: Tim Powers

DATE: 1-25-17

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

Law Enforcement Sensitive



U.S. Department of Justice

United States Attorney
Organized Crime Drug Enforcement Task Forces
Great Lakes Region

219 S. Dearborn
Suite 500
Chicago, IL 60604

312-353-3243
Fax: 312-886-3502

December 27, 2016

Mike Weyker
Kenosha County-Kenosha Drug Operations Group
1000-55th Street
Kenosha, WI 53140

Subject: Organized Crime Drug Enforcement Task Forces (OCDETF) State and Local Overtime and Authorized Expense Agreement for Fiscal Year 2017

Dear Mike Weyker:

The Great Lakes Region OCDETF Regional Coordination Group has approved an OCDETF Agreement for the Kenosha County-Kenosha Drug Operations Group under the following terms:

OCDETF Case #:	GL-WIE-0185	MENDING BRIDGES
Dates of the Agreement:	10/01/2016 through 09/30/2017 (Fiscal 2017)	
Funding Amount:	\$ 10,000.00	
Sponsoring Federal Agency:	FBI	

At no time should your State or Local agency exceed the approved funding noted above.

****Please note that the approved funding amount may be less than the amount originally submitted to the Regional Coordination Group.**

Initial funding allocations represent projections only and therefore are subject to modification by the Regional Coordination Group based upon the progress and needs of the OCDETF investigation. Federal government accounting policy requires all open obligations be reviewed and validated at the end of each quarter; therefore if no costs have been incurred within 90 days of the date of the agreement all funding could automatically be de-obligated unless an extension has been requested and has been granted in writing by the sponsoring Agency Regional OCDETF Coordinator.

If additional funding or agreement modifications are necessary, a written request must be submitted by the sponsoring Agency Regional OCDETF Coordinator to the Assistant U.S. Attorney (AUSA) Regional OCDETF Director **prior** to incurring any overtime and/or expenses. The sponsoring Federal agency and State or Local agency will be notified in writing on the status of the request. Any supplemental funding will be contingent upon availability of funds.

Law Enforcement Sensitive

OCDETF Agreement for Fiscal Year 2017

A reimbursement request will not be deemed "submitted" unless it is completely and accurately prepared. Reimbursement requests must be submitted within 30 days of overtime worked. The requests must be approved and signed by the sponsoring Federal agency prior to being forwarded to the U.S. Attorney's office. All requests without the proper signatures will be returned. Approved funds that do not have properly submitted reimbursement requests submitted on a timely basis will be de-obligated by the committee to meet other financial responsibilities.

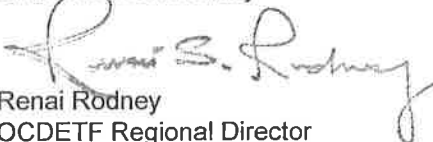
The State or Local agency is responsible for ensuring and monitoring overtime payments. These payments may not, on an annual per person basis, exceed \$17,753.00 (increased to 25% of a GS-12 Step 1 Federal salary rate in effect for fiscal year beginning October 2016). The field office of the sponsoring Federal agency and the sponsoring Agency Regional OCDETF Coordinator will also monitor these payments, as stated in section 14 of the agreement. Without approval from the Regional Coordination Group and the grant of a waiver from the OCDETF Executive Office in Washington D.C. an agency may not be reimbursed in excess of \$25,000.00 on any OCDETF investigation in a given year.

Reimbursement requests which are not submitted for payment in a timely manner are subject to availability of funds.

If you have any questions, please do not hesitate to contact your sponsoring Agency Regional OCDETF Coordinator John McIvor at 312-886-1311.

Very truly yours,

Zachary T. Fardon
United States Attorney



Renai Rodney
OCDETF Regional Director
Great Lakes Region