

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: Sheriff's Department

Proposal Summary (attach explanation and required documents):

2017 Resolution - request to transfer funds from the Sheriff's Department KDOG Unit Task Force Fund 270 to Sheriff Department Federal Equitable Sharing Fund (Fund 280) to afford planned expenditures to support the Patrol Division and Sheriff's Special Teams.

Dept./Division Head Signature: \_\_\_\_\_

*Capt. J. J. W. 148*

Date: 2/21/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_

*J. J. W.*

Date: 2-22-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_

*J. J. W.*

Date: 2/22/17

**4. County Executive Review**

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: \_\_\_\_\_

*J. J. W.*

Date: 2/22/17

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

**RESOLUTION NO. \_\_\_\_\_**

<b>Subject: 2017 Request for Approval to purchase Equipment &amp; Supplies using funding from the KDOG Task Force Federal Equitable Sharing Fund</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 21, 2017		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/ Admin Committee</b>			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Ken Weyker, Captain of Oper.		Signature: <i>CAPT. Ken Weyker</i>	

WHEREAS, the KDOG Unit Task Force has had an agreement with the Department of Justice, Federal Equitable Sharing Program for many years, and

WHEREAS, the Sheriff's Office, in 2015, established a separate agreement with the Department of Justice, Federal Equitable Sharing Program, and

WHEREAS, the KDOG Task Force has had earnings posted by the Federal Equitable Sharing Program that represents the equitable share of forfeited property and proceeds to KDOG Task Force, resulting from items sold and/or cash seized in drug cases, under federal jurisdiction, whereby the Task Force earns a percentage of the proceeds based on the participation in drug investigations that result in adjudication, and

WHEREAS, the KDOG Task Force has an ending balance of \$380,842.57, at the close of 2016, and

WHEREAS, federal guidelines of the Federal Equitable Sharing Program directs that expenditures supporting the Task Force operations are allowed using the KDOG Task Force Federal Equitable Sharing proceeds, and

WHEREAS, the Sheriff wishes to utilize some of these earnings to purchase equipment, supplies, and/or services to support the Patrol Division and Special Teams operations, and

WHEREAS, federal guidelines of the Federal Equitable Sharing Program require these types of expenditures to be recorded in the Sheriff's Department Equitable Sharing Fund, and

WHEREAS, the Sheriff's Department Equitable Sharing Fund Agreement has established the governing body to be the Kenosha County Board,

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board, approve the transfer of \$174,070 from the Task Force Equitable Sharing Fund (Fund 270) to the Sheriff (KSD) Equitable Sharing Fund (Fund 280) in order to afford the planned expenditures in support of the Patrol Division and Sheriff Special Teams. A list of the equipment and supplies purchase plan for 2017 is attached to this resolution. The budget modification form has also been incorporated herein by reference and summarizes planned expense accounts and the transfer of funds from Fund 270 to Fund 280 to afford expenditures.

BE IT FURTHER RESOLVED, at year end, Administration will match actual expenditures with funding to account for other expenditures associated with purchase plan, such as, but not limited to, price changes, shipping and handling costs, which may require additional funds to be transferred from Fund 270.

Note: This resolution requires NO additional funds from the general fund. It increases funding by \$174,070 and expenditures by \$174,070 for the year 2017.

**Subject: : 2017 Request for Approval to purchase Equipment & Supplies using funding from the KDOG Task Force Federal Equitable Sharing Fund**

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: March 21, 2017		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/Admin Committee</b>			

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Leah Blough, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Boyd Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Michael Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATIVE COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION:

**SHERIFF YR2017**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED):

To establish budgets in the Sheriff's Department Fed Equitable Sharing Fund (Fund 280), to afford planned expenditures that support the Patrol Division and Sheriff Special Teams. We are also showing the establishment of a budget for the transfer out of funds from the KDOG Fed Equitable Sharing Fund to the Sheriff's Fed Equitable Sharing Fund.

(1) ACCOUNT DESCRIPTION  EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Transfer Out	270	21270	599991		174,070		0	0	0	174,070	174,070
Machinery & Equipment >\$300<\$5000	280	21260	530050		27,820		0	0	0	27,820	27,820
Officers Equipment	280	21260	534700		87,650		0	0	0	87,650	87,650
Ammunition	280	21260	536050		3,600		0	0	0	3,600	3,600
Machinery & Equipment >\$5000	280	21260	580050		53,000		0	0	0	53,000	53,000
Computer Hardware	280	21260	581700		2,000		0	0	0	2,000	2,000
EXPENSE TOTALS					348,140	0	0	0	0	348,140	348,140

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Transfer In	280	21260	449991			(174,070)		0	(174,070)
REVENUE TOTALS					0	(174,070)	0	0	(174,070)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

348,140 (174,070)

PREPARED BY: Andrea McKnight

DIVISION HEAD:

DATE: 2/21/17

DEPARTMENT HEAD:

DATE: 2-22-17

FINANCE DIRECTOR:

(required)

COUNTY EXECUTIVE:

DATE: 2/22/17

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

**List of Equipment/Supplies to be afforded  
utilizing the KDOG Task Force - Federal Equitable Share Fund**

Purpose:	Item Description	QTY	Total
Patrol (2016 Purchase)	RIGID TQ Case for SOFFT-W, Cross Front, Belt (Tek-Lok) Tourniquet case for utility belt	125	\$ 3,998.75
Armory	MagPul MS3 Multi-Mission Sling	50	\$ 2,400.00
	MagPul PMAG Gen M3 AR/M4	80	\$ 1,200.00
Dive Team	Hazmat Drysuit	2	\$ 3,700.00
	Thermal Fusion Undergarment	2	\$ 600.00
	Dive Computer w/trade in	2	\$ 2,000.00
Investigations	Trimble S6 3" Vision Robot TSC3 w/ ABCD keyboard MT1000	1	\$ 38,000.00
Patrol	5.11 Two Banger Active Shooter Bag	40	\$ 2,400.00
SMC	Mobile Conductor Box w/PTT Foot Switch	1	\$ 1,100.00
	6 Ft. Interface Cable, Primary Voltage Fluc.	1	\$ 320.00
Support Services	32GB, White, Google Nexus 9 Tablet (for drone)	1	\$ 400.00
Patrol	Select Fire Light Tactical Handguard/ Tactical Team Rifles	3	\$ 3,000.00
Range Supervisor	M15(SELM15LTC100) .223/5.56 Select Fire Light Tactical w/11.5 in barrel, handguard, and sights.	2	\$ 2,000.00
Patrol	Include 1-30 round P-Mag	64	\$ 2,800.00
TRT Team	QuikClot Combat Gauze	4	\$ 600.00
	Remington Short Action Scope Rail Model 306-06F	4	\$ 700.00
	30mm Medium High Scope Rings, Model 306-21	4	\$ 8,000.00
TRT Team	Illuminated Reticle rifle scope	50	\$ 800.00
TRT Team	Hyfin Chest Seal Twin Pack	10	\$ 1,300.00
TRT Team	BLS IFAK first aid kit- OD Green	25	\$ 19,000.00
TRT Team	3M Ultra Light Weight Helmet w/Rails	50	\$ 15,000.00
TRT / Riot Team	Avon C50 gas mask and & Carrier Accessories	25	\$ 1,300.00
TRT Team	Avon CBRNF12B Filter	9	\$ 1,900.00
TRT Team	Avon CTF12 Riot Agent Filter (6 Pack)	50	\$ 2,200.00
TRT Team	Clear Outsert Assembly, Part# 70501-156	50	\$ 2,300.00
TRT Team	Black Multi-Position Mask Carrier, Part# PTSAB	1	\$ 15,000.00
TRT Team	Throwbot XT w/audio w/OCU II unit included	8	\$ 19,600.00
TRT Team	MSA- Paraclete Releasable Modular Tactical Vest- OD Green	3	\$ 600.00
Snowmobile/ATV	Articivia comp boot and liner	20	\$ 1,300.00
	DRS180 Vest Assmbly	20	\$ 450.00
	DRS180 Elbows	20	\$ 1,300.00
	DRS180 Legs	20	\$ 500.00
	WDS Male Groin Guard	20	\$ 700.00
	Redman Suit Bag	20	\$ 4,000.00
	Non Ballistic Riot Shield	20	\$ 3,000.00
	Non Ballistic Riot Helmet	20	\$ 600.00
	36" Riot Baton	6	\$ 1,000.00
TRT Team	CORE Survival-HELSTAR 6 IR strobe	4	\$ 13,000.00
Admin Services	Motorola APX6000 Portable Radio w/ charger, audio jack, D-ring, and swviel belt loop		
<b>Total Estimated Funds needed from the Fed Equitable Share Fund:</b>			<b>\$ 174,070.00</b>

# Guide to Equitable Sharing for State and Local Law Enf. Agencies

April 2009

All related costs must be in accordance with the agency's per diem policy and must not create the appearance of extravagance or impropriety.

- h. **Law enforcement awards and memorials**—the costs associated with the purchase of plaques and certificates for law enforcement personnel in recognition of a law enforcement achievement, activity, or training. Shared funds may not be used to pay awards in the form of cash or cash equivalents such as stored value cards.

Shared funds may be used to pay the costs for commemorative plaques, displays, or memorials on law enforcement property that serve to recognize or memorialize a law enforcement officer's contributions, such as a memorial plaque or stone in honor of an agency's officers killed in the line of duty. The plaque, display, or memorial must not create the appearance of extravagance.

- i. **Drug and gang education and other awareness programs**—the costs associated with conducting awareness programs by law enforcement agencies. For example, meeting costs, motivational speakers, child identification kits, and anti-crime literature or software.
- j. **Matching funds**—the costs associated with paying a state or local law enforcement agency's matching contribution or share in a state or federal grant program for items other than salaries, provided that the grant funds are used for a permissible law enforcement purpose in accordance with this *Guide*. For information regarding the use of equitable sharing funds to match federal salary grants, see Section V.B.3.

k. **Transfers to other law enforcement agencies**—cash transfers of shared funds from one state or local law enforcement agency to another. In order to receive a cash transfer of shared funds, the law enforcement agency must be compliant with the Agreement, Certification, and Audit provisions of this *Guide* (see Section X). All cash transfers must be used in accordance with the permissible use provisions of this *Guide*. The agency transferring funds is responsible for verifying that the recipient agency is eligible to receive sharing. The transfer must be reported on the Equitable Sharing Agreement and Certification form filed by both the transferring and recipient agencies. Transferring agencies must verify the recipient agency's compliance at the time of transfer on the agency compliance list found on AFMLS' public website.

- l. **Support of community-based programs**—transfers of shared funds from a state or local law enforcement agency to a state, county, or local governmental agency or community non-profit organization (501(c)(3) or (4)). An agency may, at its discretion, transfer up to a total of \$25,000 of its shared funds annually to community-based programs whose missions are supportive of and consistent with a law enforcement effort, policy, and/or initiative. Examples include a drug