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**M E M O**

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DATE: March 29, 2017

TO: Judiciary and Law Enforcement Committee  
Finance/Administration Committee

FROM: Sheriff David G. Beth

RE: Report: Recognizing surplus Federal Inmate Housing revenue to cover labor costs and other expenditures associated with housing federal inmates. Per 2016 Budget Policy Resolution #1, pg. 7, passed November 12, 2015.

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The 2016 Budget Policy Resolution, page 7, indicates that the Sheriff can utilize surplus federal inmate revenue to increase expenditure budgets associated with the increase in the level of housing of federal inmates and must report the details of the revenue/expenditure increases to both the Judiciary and Law Enforcement and Finance/Administration committees.

The Sheriff reports that \$1,021,105 of surplus Federal Inmate Revenue will be recognized to shore up overages in Overtime, Staff Development and Miscellaneous Contractual Services expenses incurred at both detention facilities for 2016. A budget modification document, submitted to the Finance Administration, is attached for reference.

The Sheriff reports that \$29,786.00 of surplus revenue receipted from the State of Wisconsin Department of Corrections, under their Extended Supervision Program, will also be recognized to help cover these same costs associated with the increase in the housing of the State's clients during 2016.

The actual average daily holds of federal inmates during 2016 was 241 per day. The 2016 adopted budget was figured at 199 per day. A report of the federal inmate housing invoicing and receipting activity for 2016 is also attached.



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David G. Beth  
Sheriff – Kenosha County

cc: Chief Deputy  
Captain Miller  
Captain Hallisy  
Fiscal Services Mngr. Nancy Otis  
File

## KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

10 Finance: 3-16-17

DEPT/DIVISION: SHERIFF 2016 ✓

DOCUMENT # _____	G/L DATE <u>12/30/2016</u>
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Shore up expense budget overages in the detention business units, recognizing surplus revenue earned in the Federal Inmate housing program and the State of WI DOC-Extended Supervision Program.

2016 Budget - Policy Resolution #1, passed Nov. 2015, page 7, authorizes recognizing surplus federal inmate revenue to increase various expense budgets associated with the housing of federal inmates. Also, on page 18, regarding Intergovernmental Revenue, (i.e. the revenue earned assisting the State DOC with their Extended Supervision Program, states that surplus earned can be recognized to shore up expenditures)

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Salaries-Overtime	100	21110	511200		605,130		400,000	409,937	1,015,067	1,015,067	0
Salaries-Overtime	100	21310	511200		434,190		400,000	650,447	1,084,637	1,084,637	0
Misc Contractual Svs	100	21310	529900		3,755		5,500	5,500	9,255	9,255	0
Staff Development	100	21110	543340		2,110		8,000	12,736	14,846	14,846	0
Staff Development	100	21130	543340		5,706		29,500	54,932	60,638	60,638	0
EXPENSE TOTALS					1,050,891	0	843,000	1,133,552	2,184,443	2,184,443	0

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Corrections-Extended Supv	100	21110	445795			(29,786)	(320,000)	-320000	(349,786)
Federal Inmate Revenue	100	21310	445801			(1,021,105)	(5,493,436)	-5533436	(6,554,541)
REVENUE TOTALS					0	(1,050,891)	0	0	0

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

1,050,891 (1,050,891)

PREPARED BY: Nancy Otis

DIVISION HEAD: *[Signature]*

DATE: 3-16-17

DEPARTMENT HEAD: *[Signature]*

DATE: 3-17-17

FINANCE DIRECTOR: \_\_\_\_\_  
(required)

DATE: \_\_\_\_\_

COUNTY EXECUTIVE: \_\_\_\_\_

DATE: \_\_\_\_\_

Please fill in all columns:

(1) &amp; (2) Account information as required

(3) &amp; (4) Budget change requested

(5) Original budget as adopted by the board

(6) Current budget (original budget w/past mods.)

(7) Actual expenses to date

(8) Budget after requested modifications

(9) Balance available after transfer (col 8 - col 7).

COPY

**Sheriff's Department**

**2016 Federal Inmate/Detainee Housing Revenue Report**

(Invoiced amount includes reimbursement expected for costs of daily  
Transportation to/from institutions and Hospital Guard/Med Appt

03/28/2017 transport events)

				Actual Avg Daily/	
MONTH	Avg per day	Invoiced	Receipted	By Month	
<b>January</b>					
USMS Eastern District of WI	71.48	\$ 161,542.47	\$ 161,542.47		
USMS Western Distr. of WI	0.161	\$ 350.00	\$ 350.00		247.281
BICE	175.64	\$ 404,988.04	\$ 404,988.04		
\$ 566,880.51					
<b>February (29 days)</b>					
USMS Eastern District of WI	66.48	\$ 142,166.30	\$ 142,166.30		
USMS Western Distr. of WI	0	\$ -	\$ -		227.89
BICE	161.41	\$ 349,315.43	\$ 349,315.43		
\$ 491,481.73					
<b>March</b>					
USMS Eastern District of WI	60.87	\$ 137,937.29	\$ 137,937.29		
USMS Western Distr. of WI	0.161	\$ 350.00	\$ 350.00		240.381
BICE	179.35	\$ 413,166.93	\$ 413,166.93		
\$ 551,454.22					
<b>April (30 days)</b>					
USMS Eastern District of WI	59.03	\$ 128,648.64	\$ 128,648.64		
USMS Western Distr. of WI	0.6	\$ 1,260.00	\$ 1,260.00		
BICE	183.66	\$ 408,531.47	\$ 408,531.47		243.2
\$ 538,440.11					
<b>May</b>					
USMS Eastern District of WI	61.51	\$ 142,261.39	\$ 142,261.39		
USMS Western Distr. of WI	0.3226	\$ 700.00	\$ 700.00		
BICE	178.96	\$ 411,061.06	\$ 411,061.06		240.793
\$ 554,022.45					
<b>June (30 days)</b>					
USMS Eastern District of WI	69.466	\$ 156,270.15	\$ 156,270.15		
BICE	189.33	\$ 421,009.18	\$ 421,174.85		258.80
\$ 577,279.33			(BICE pymt includes interest earned)		
<b>July</b>					
USMS Eastern District of WI	74.71	\$ 169,176.02	\$ 169,176.02		
BICE	175.87	\$ 404,770.41	\$ 404,770.41		250.58
\$ 573,946.43					
<b>August</b>					
USMS Eastern District of WI	58.90	\$ 134,131.84	\$ 134,131.84		
USMS Western Distr. of WI	0.19	\$ 420.00	\$ 420.00		
USMS Northern Distr of IL	0.00	\$ 223.96	\$ 223.96		
BICE	154.19	\$ 359,053.56	\$ 359,053.56		213.28
\$ 493,829.36					
<b>September (30 days)</b>					
USMS Eastern District of WI	57.03	\$ 126,027.79	\$ 126,027.79		
BICE	177.53	\$ 397,193.55	\$ 397,193.55		234.56
\$ 523,221.34					
<b>October</b>					
USMS Eastern District of WI	57.83	\$ 132,709.96	\$ 132,709.96		
BICE	184.38	\$ 424,122.38	\$ 424,122.38		242.21
\$ 556,832.34					
<b>November (30 days)</b>					
USMS Eastern District of WI	57.60	\$ 127,214.00	\$ 127,214.00		244.26
BICE	186.86	\$ 422,319.34	\$ 422,319.34		
\$ 549,533.34					251.60
<b>December -estimated rev</b>					
USMS Eastern District of WI	61.51	\$ 139,214.29	\$ 139,214.29		
USMS Western Distr. of WI	0.68	\$ 1,470.00	\$ 1,470.00		
BICE	189.41	\$ 436,994.56	\$ 436,994.56		
\$ 577,678.85					
Invoiced:		\$ 6,554,600.01	\$ 6,554,541.72	241.2	

**Adopted Revenue Budget: \$ 5,493,436.00**

<==Budget is figured at housing about  
199/day @\$70.00/day (365 days), plus  
transportation costs reimbursed, (est. at  
\$408,986)

<==Increased budget to Recognized  
\$40,000 of the earned surplus to fund the  
purchase of two boat motors for the  
SafeBoat (Res #20, Passed 6/21/2016)

**Budget Modification: \$ 40,000.00**

<==new revenue budget we must meet by  
year end.

**Current Budget: \$ 5,533,436.00**

\$ (6,554,541.72)

\$ (1,021,105.72)

Revenue Receipted

<==surplus to allocate to expenditure budgets