
M E M O

DATE: March 29, 2017

TO: Judiciary and Law Enforcement Committee
Finance/Administration Committee

FROM: Sheriff David G. Beth

RE: Report: Recognizing surplus Federal Inmate Housing revenue to cover labor costs and other expenditures associated with housing federal inmates. Per 2016 Budget Policy Resolution #1, pg. 7, passed November 12, 2015.

The 2016 Budget Policy Resolution, page 7, indicates that the Sheriff can utilize surplus federal inmate revenue to increase expenditure budgets associated with the increase in the level of housing of federal inmates and must report the details of the revenue/expenditure increases to both the Judiciary and Law Enforcement and Finance/Administration committees.

The Sheriff reports that \$1,021,105 of surplus Federal Inmate Revenue will be recognized to shore up overages in Overtime, Staff Development and Miscellaneous Contractual Services expenses incurred at both detention facilities for 2016. A budget modification document, submitted to the Finance Administration, is attached for reference.

The Sheriff reports that \$29,786.00 of surplus revenue receipted from the State of Wisconsin Department of Corrections, under their Extended Supervision Program, will also be recognized to help cover these same costs associated with the increase in the housing of the State's clients during 2016.

The actual average daily holds of federal inmates during 2016 was 241 per day. The 2016 adopted budget was figured at 199 per day. A report of the federal inmate housing invoicing and receipting activity for 2016 is also attached.



David G. Beth
Sheriff – Kenosha County

cc: Chief Deputy
Captain Miller
Captain Hallisy
Fiscal Services Mngr. Nancy Otis
File

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

To Finance: 3-16-17

DEPT/DIVISION: **SHERIFF** **2016** ✓

| | |
|------------------|----------------------------|
| DOCUMENT # _____ | G/L DATE 12/30/2016 |
| BATCH # _____ | ENTRY DATE _____ |

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Shore up expense budget overages in the detention business units, recognizing surplus revenue earned in the Federal Inmate housing program and the State of WI DOC-Extended Supervision Program.

2016 Budget - Policy Resolution #1, passed Nov. 2015, page 7, authorizes recognizing surplus federal inmate revenue to increase various expense budgets associated with the housing of federal inmates. Also, on page 18, regarding Intergovernmental Revenue, (i.e. the revenue earned assisting the State DOC with their Extended Supervision Program, states that surplus' earned can be recognized to shore up expenditures)

| (1) ACCOUNT DESCRIPTION EXPENSES | (2) | | | | BUDGET CHANGE REQUESTED | | (5) ADOPTED BUDGET | (6) CURRENT BUDGET | (7) ACTUAL EXPENSES | AFTER TRANSFER | |
|---|------|------------------|--------|-----------------|--------------------------------|--------------------------------|--------------------------|--------------------------|---------------------------|--------------------------|-----------------------------|
| | FUND | BUSINESS UNIT | OBJECT | sub- sidiary | (3) EXPENSE INCREASE (+) | (4) EXPENSE DECREASE (-) | | | | (8) REVISED BUDGET | (9) EXPENSE BAL AVAIL |
| Salaries-Overtime | 100 | 21110 | 511200 | | 605,130 | | 400,000 | 409,937 | 1,015,067 | 1,015,067 | 0 |
| Salaries-Overtime | 100 | 21310 | 511200 | | 434,190 | | 400,000 | 650,447 | 1,084,637 | 1,084,637 | 0 |
| Misc Contractual Svs | 100 | 21310 | 529900 | | 3,755 | | 5,500 | 5,500 | 9,255 | 9,255 | 0 |
| Staff Development | 100 | 21110 | 543340 | | 2,110 | | 8,000 | 12,736 | 14,846 | 14,846 | 0 |
| Staff Development | 100 | 21130 | 543340 | | 5,706 | | 29,500 | 54,932 | 60,638 | 60,638 | 0 |
| EXPENSE TOTALS | | | | | 1,050,891 | 0 | 843,000 | 1,133,552 | 2,184,443 | 2,184,443 | 0 |

| REVENUES | FUND | BUSINESS UNIT | OBJECT | sub- sidiary | REVENUE DECREASE (+) | REVENUE INCREASE (-) | ADOPTED BUDGET | CURRENT BUDGET | REVISED BUDGET |
|---------------------------|------|------------------|--------|-----------------|-------------------------|-------------------------|-------------------|-------------------|-------------------|
| | | | | | | | | | |
| Corrections-Extended Supv | 100 | 21110 | 445795 | | | (29,786) | (320,000) | -320000 | (349,786) |
| Federal Inmate Revenue | 100 | 21310 | 445801 | | | (1,021,105) | (5,493,436) | -5533436 | (6,554,541) |
| REVENUE TOTALS | | | | | 0 | (1,050,891) | 0 | 0 | 0 |

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

| | |
|-----------|-------------|
| 1,050,891 | (1,050,891) |
|-----------|-------------|

PREPARED BY: _____ Nancy Otis

DIVISION HEAD: _____

DATE: 3-16-17

DEPARTMENT HEAD: _____

DATE: 3-17-17

FINANCE DIRECTOR: _____
(required)

DATE: _____

COUNTY EXECUTIVE: _____

DATE: _____

COPY

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

Sheriff's Department

2016 Federal Inmate/Detainee Housing Revenue Report

(Invoiced amount includes reimbursement expected for costs of daily

Transportation to/from institutions and Hospital Guard/Med Appt

03/28/2017 transport events)

| | | | | | Actual Avg Daily/ |
|--------------------------------|-------------|-----------------|-----------------|--------------------------------------|-------------------|
| MONTH | Avg per day | Invoiced | Receipted | By Month | |
| January | | | | | |
| USMS Eastern District of WI | 71.48 | \$ 161,542.47 | \$ 161,542.47 | | |
| USMS Western Distr. of WI | 0.161 | \$ 350.00 | \$ 350.00 | | 247.281 |
| BICE | 175.64 | \$ 404,988.04 | \$ 404,988.04 | | |
| \$ | 566,880.51 | | | | |
| February (29 days) | | | | | |
| USMS Eastern District of WI | 66.48 | \$ 142,166.30 | \$ 142,166.30 | | |
| USMS Western Distr. of WI | 0 | \$ - | \$ - | | 227.89 |
| BICE | 161.41 | \$ 349,315.43 | \$ 349,315.43 | | |
| \$ | 491,481.73 | | | | |
| March | | | | | |
| USMS Eastern District of WI | 60.87 | \$ 137,937.29 | \$ 137,937.29 | | |
| USMS Western Distr. of WI | 0.161 | \$ 350.00 | \$ 350.00 | | 240.381 |
| BICE | 179.35 | \$ 413,166.93 | \$ 413,166.93 | | |
| \$ | 551,454.22 | | | | |
| April (30 days) | | | | | |
| USMS Eastern District of WI | 59.03 | \$ 128,648.64 | \$ 128,648.64 | | |
| USMS Western Distr. of WI | 0.6 | \$ 1,260.00 | \$ 1,260.00 | | |
| BICE | 183.66 | \$ 408,531.47 | \$ 408,531.47 | | 243.2 |
| \$ | 538,440.11 | | | | |
| May | | | | | |
| USMS Eastern District of WI | 61.51 | \$ 142,261.39 | \$ 142,261.39 | | |
| USMS Western Distr. of WI | 0.3226 | \$ 700.00 | \$ 700.00 | | |
| BICE | 178.96 | \$ 411,061.06 | \$ 411,061.06 | | 240.793 |
| \$ | 554,022.45 | | | | |
| June (30 days) | | | | | |
| USMS Eastern District of WI | 69.466 | \$ 156,270.15 | \$ 156,270.15 | | |
| BICE | 189.33 | \$ 421,009.18 | \$ 421,174.85 | | 258.80 |
| \$ | 577,279.33 | | | (BICE pymt includes interest earned) | |
| July | | | | | |
| USMS Eastern District of WI | 74.71 | \$ 169,176.02 | \$ 169,176.02 | | |
| BICE | 175.87 | \$ 404,770.41 | \$ 404,770.41 | | 250.58 |
| \$ | 573,946.43 | | | | |
| August | | | | | |
| USMS Eastern District of WI | 58.90 | \$ 134,131.84 | \$ 134,131.84 | | |
| USMS Western Distr. of WI | 0.19 | \$ 420.00 | \$ 420.00 | | |
| USMS Northern Distr of IL | 0.00 | \$ 223.96 | | | |
| BICE | 154.19 | \$ 359,053.56 | \$ 359,053.56 | | 213.28 |
| \$ | 493,829.36 | | | | |
| September (30 days) | | | | | |
| USMS Eastern District of WI | 57.03 | \$ 126,027.79 | \$ 126,027.79 | | |
| BICE | 177.53 | \$ 397,193.55 | \$ 397,193.55 | | 234.56 |
| \$ | 523,221.34 | | | | |
| October | | | | | |
| USMS Eastern District of WI | 57.83 | \$ 132,709.96 | \$ 132,709.96 | | |
| BICE | 184.38 | \$ 424,122.38 | \$ 424,122.38 | | 242.21 |
| \$ | 556,832.34 | | | | |
| November (30 days) | | | | | |
| USMS Eastern District of WI | 57.60 | \$ 127,214.00 | \$ 127,214.00 | | 244.26 |
| BICE | 186.86 | \$ 422,319.34 | \$ 422,319.34 | | |
| \$ | 549,533.34 | | | | |
| December -estimated rev | | | | | |
| USMS Eastern District of WI | 61.51 | \$ 139,214.29 | \$ 139,214.29 | | 251.60 |
| USMS Western Distr. of WI | 0.68 | \$ 1,470.00 | \$ 1,470.00 | | |
| BICE | 189.41 | \$ 436,994.56 | \$ 436,994.56 | | |
| \$ | 577,678.85 | \$ - | | | |
| Invoiced: | | \$ 6,554,600.01 | \$ 6,554,541.72 | 241.24 | |

Adopted Revenue Budget: \$ 5,493,436.00

Budget Modification: \$ 40,000.00

Current Budget: \$ 5,533,436.00

\$ (6,554,541.72)

\$ (1,021,105.72)

<==Budget is figured at housing about 199/day @\$70.00/day (365 days), plus transportation costs reimbursed, (est. at \$408,986)

<==Increased budget to Recognized \$40,000 of the earned surplus to fund the purchase of two boat motors for the SafeBoat (Res #20, Passed 6/21/2016)

<==new revenue budget we must meet by year end.

Revenue Receipted

<==surplus to allocate to expenditure budgets