

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Emergency Management Department: Sheriff

Proposal Summary (attach explanation and required documents):

Resolution requesting approval for a grant award for \$2,000 from WI Emergency Management for costs associated with hosting an Exercise for the Kenosha County Public/Private Partnership for Emergency Preparedness.

This grant is 100% funded by the Wisconsin Emergency Management requiring no tax levy.

Dept./Division Head Signature: Capt. J. G. Waff Date: 7/5/17

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: Chief Deputy Date: 7-5-17

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: J. W. 17 Date: 7/6/17

**4. County Executive Review**


Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: Jim Hansen Date: 7-6-17

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> HS – WEM/Public Private ICS/Preparedness Exercise			
<b>Original</b> <input type="checkbox"/>	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> August 15, 2017		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Enforcement Committee and Finance/Administration Committee			
<b>Fiscal Note Attached</b> <input type="checkbox"/>		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Horace J. Staples, Director of Emergency Management		<b>Signature:</b>  163	

WHEREAS, Kenosha County Emergency Management is being offered a Wisconsin Emergency Management Public/Private Partnership Grant totaling \$2,000, and

WHEREAS, the cost of this grant is 100% funded by Wisconsin Emergency Management, and

WHEREAS, this grant will be used towards expenses in hosting an Exercise on ICS/Preparedness identifying areas where the public and private sectors can work together refreshing their ICS skills and using their emergency plans encouraging cooperation and partnering in an emergency situation within our community, and

WHEREAS, the project funding period for this grant will expire December 31, 2017,

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept this grant and approve the revenue and expenditure budget line modifications, as per the budget modification form which is incorporated herein by reference.

Note: This resolution requires NO funds from the general fund. It increases revenues by \$2,000.00 and increases expenditures by \$2,000.00.


Respectfully submitted,

## Judiciary & Law Enforcement Committee

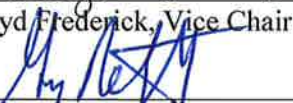
**Aye      No      Abstain      Excused**

\_\_\_\_\_  
Leah Blough, Chair

☐      ☐      ☐      ☒

  
\_\_\_\_\_  
Boyd Frederick, Vice Chair

☒      ☐      ☐      ☐

  
\_\_\_\_\_  
Greg Retzlaff

☒      ☐      ☐      ☐

\_\_\_\_\_  
Michael Skalitzky

☐      ☐      ☐      ☐

  
\_\_\_\_\_  
Jeffrey Wamboldt

☒      ☐      ☐      ☐

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<b>Date Submitted:</b> August 15, 2017		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Enforcement Committee and Finance/Administration Committee			

**Finance/Administration Committee**

	<u><b>Aye</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>	<u><b>Excused</b></u>
_____ Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Daniel Esposito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**DEPT/DIVISION: **2017 Emergency Management**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish a Revenue and Expenditure budgets to account for a grant from WI Emerg Management for the  
the Public Private Partnership ICS/Preparedness Exercise

(1) ACCOUNT DESCRIPTION <b>EXPENSES</b>	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Grant Program Payments	100	24100	571580		2,000		0	0	0	2,000	2,000
EXPENSE TOTALS					2,000	0	0	0	0	2,000	2,000

<b>REVENUES</b>	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Public/Private Partnership	100	24100	443735			(2,000)	0	0	(2,000)
REVENUE TOTALS					0	(2,000)	0	0	(2,000)

**COLUMN TOTALS (EXP TOTAL + REV TOTAL)**

2,000	(2,000)
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PREPARED BY: Cheryl McCraryDIVISION HEAD: DATE: 02/07/2017

DEPARTMENT HEAD: \_\_\_\_\_ DATE: \_\_\_\_\_

FINANCE DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_  
(required)

COUNTY EXECUTIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please fill in all columns:

(1) &amp; (2) Account information as required

(3) &amp; (4) Budget change requested

(5) Original budget as adopted by the board

(6) Current budget (original budget w/past mods.)

(7) Actual expenses to date

(8) Budget after requested modifications

(9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.



State of Wisconsin  
Scott Walker, Governor



Department of Military Affairs  
Donald P. Dunbar, Adjutant General

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Office of the Adjutant General  
2400 Wright Street · P.O. Box 14587 · Madison, WI 53708-0587

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June 26, 2017

Horace Staples, Emergency Management Director  
Kenosha County Emergency Management  
1000 55th St.  
Kenosha, WI 53140

**RE: Homeland Security - WEM/Public/Private ICS/Preparedness Exercise**  
**DMA Grant Number: 2015-HSW-04-10907**

Dear Lieutenant Staples:

Congratulations! On behalf of General Dunbar, I have approved a grant award to Kenosha County in the amount of \$2,000. These funds are from DMA's Homeland Security - WEM Program available through the State of Wisconsin. This grant supports the Kenosha County Homeland Security - WEM/Public/Private ICS/Preparedness Exercise.

To accept this award, have the authorized official initial the bottom right corner of Attachments A and B, and sign the *Signatory Page, Certified Assurances, and OMB Standard Form 424B* (Attachment C). The Project Director should sign the *Acknowledgement Notice*. Two award packets are enclosed. Once signed, return one to WEM (attention: Rebecca Thompson) and keep the other for your records. Funds cannot be released until all signed documents are received.

As Project Director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications enclosed. We look forward to a collaborative working relationship with you.

Sincerely,

Brian M. Satula, Administrator  
Wisconsin Emergency Management