

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Parks Department: Public Works

Proposal Summary (attach explanation and required documents):

Letter to Finance authorizing Director of Parks to repurpose Parks Division Capital Fund to fund restroom renovations at Silver Lake Park and Petrifying Springs Park.

Dept./Division Head Signature: \_\_\_\_\_

Date: 3-5-18

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_

Date: 3-6-18

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_

Date: 3/17/18

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: \_\_\_\_\_

Date: 3/8/18



# COUNTY OF KENOSHA

Department of Public Works & Development Services  
Raymond G. Arbet, Director

Matthew J. Collins  
Director, Division of Parks  
19600 75<sup>th</sup> Street, Suite 122-1  
Bristol, Wisconsin 53104  
Office: (262) 857-1850  
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DATE: March 5, 2018

TO: Finance Committee

FROM: Matthew Collins, Director of Parks – Kenosha County Public Works

SUBJECT: Repurpose Parks Division Capital Funds – Silver Lake and Petrifying Springs Park Restroom Renovations

Silver Lake Park has experienced sediment infiltration within the water line leading to Park Shelter and Restroom facility "B". The infiltration within the water line has caused the restroom mechanical pump and valve systems to fail resulting in the closure of this restroom facility. The water line has been inspected and was determined to have a break within the main water line. The economical solution to the water line failure is to drill a new shallow well that will directly supply the Shelter "B" restroom facility. The estimate on the Silver Lake well project is approximately \$32,000.

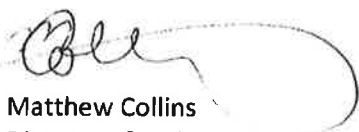
Petrifying Springs Park Restroom #2 has also had plumbing failures due to out of date fixtures, water supply lines and isolation valves. These restrooms have fixtures and plumbing lines that are original to the facility which is over 50 years of age. The restroom facility requires new fixtures and plumbing to make the system more manageable to avoid continuous repairs and expenses. The estimate on the Petrifying Springs Restroom project is approximately \$9,000.

In 2018, the Kenosha County Capital Budget included \$50,000 for Fox River Restroom Renovations. The work to the Fox River Restroom facility has since been completed under budget at \$8,377 due to the cost savings realized from reducing the size of the sanitary septic tanks. This remaining balance will allow for the repurposing of \$41,623 to aid in the Silver Lake and Petrifying Springs restroom projects.

Both of these projects are in the same budget appropriation thereby requiring only approval of the Finance Committee. The Parks Division requests this approval to repurpose \$41,623 from the Fox River Restroom Renovations to the Silver Lake Restroom and Petrifying Springs Restroom projects.

Thank you for your consideration of this matter.

Respectfully Submitted,



Matthew Collins  
Director of Parks