

**Kenosha County  
Multi-Jurisdictional Comprehensive Plan Advisory Committee (MJAC)  
("Smart Growth")**

**MEETING MINUTES**

Tuesday, February 21, 2017

**Present:** See Attached Sign-In Sheet

Erin Decker, Chairman, called the meeting to order at 2:05 p.m.

**Committee Members and Staff Introductions:** Chairman Decker called for introductions. Voting, nonvoting representatives, and County staff then briefly introduced themselves.

**Approval of Minutes (2:06):** Motion was made by Kiel, to approve the February 23, 2016 MJAC meeting minutes. The motion was seconded by Morris, and passed unanimously by a voice vote of the MJAC representatives.

**Review and Possible Action on Draft Annual Report, "A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035, 2016 Annual Report" (2:42):** Andy Buehler, Director of the Kenosha County Division of Planning and Development, conducted a review of each section of the draft annual report, which covers the period January 1, 2016 – December 31, 2016.

Mr. Buehler noted that there was a total of 18 comp plan amendments: three (3) City of Kenosha, four (4) Pleasant Prairie, two (2) Bristol, one (1) Village of Somers, two (2) Salem, one (1) Wheatland, none (0) Paddock Lake, five (5) Kenosha County (unincorporated Towns) land use plan amendments, one (1) neighborhood plan modification for the City of Kenosha and two (2) neighborhood plan modifications for Pleasant Prairie incorporated in the Annual Report. The Adopted Land Use Plan Map for Kenosha County: 2035 has been updated accordingly. The Report is scheduled to be forwarded to the Kenosha County Planning, Development & Extension Education Committee March 8, 2017 and then to the Kenosha County Board for final approval.

\*One additional land use plan map amendment was added after the meeting – a multiple-property land use plan amendment that was approved in the Town of Paris (Ord. 2016-22). This brings the number of amendments in Kenosha County (unincorporated Towns, excluding Salem & Wheatland) to six (6) and to nineteen (19) total comp. plan amendments county-wide.

Recommended Programs & Priorities have been updated as to whether a program has been completed, is continuous, in-progress, not addressed, or discontinued. The following changes in status will be revised in the final report as noted by various committee members:

Dan Treloar, County Conservationist, noted the Farmland Preservation Plan item on page 7 of the annual report should be changed from "**Discontinued** Ø" To "**Completed** ✓"

Page 7 – Agricultural, Natural, & Cultural Resources Element

- **✓Program:** Update the *Kenosha County Farmland Preservation Plan* to reflect changes to the Wisconsin Farmland Preservation Program approved by the State Legislature in response to the Working Lands Initiative report. Encourage local governments to participate in developing and implementing the updated County Farmland Preservation Plan. **Add notation (plan not implemented)**

Change Status from “**Discontinued Ø**” To “**Continuous ∞**”

- **∞ Program:** Designate Agricultural Enterprise Areas (AEA) containing contiguous lands devoted primarily to agricultural use as recommended in the updated County Farmland Preservation Plan. An AEA may be part of a broader strategy to protect farmland and promote agriculture and agriculturally-related development.

Page 8 - Change Status from “**Discontinued Ø**” To “**Not Addressed ≠**”

- **≠Program:** Consider amending the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance to address Lake Michigan bluff erosion more comprehensively, and develop bluff setback requirements for new development and redevelopment projects, with assistance from the Wisconsin Coastal Management Program and Wisconsin Sea Grant. **Could be considered at the local zoning ordinance level for the City of Kenosha, Village of Somers and the Village of Pleasant Prairie. Not addressed at this time could pursue if need be.**

Ms. Werbie, Village of Pleasant Prairie, questioned the item on page 13 under Intergovernmental Cooperation Element. Mr. Buehler noted the item highlighted in yellow was a new program listed as continuous and combined retail marketing and downtown commerce together in one item.

Page 12 Utilities and Community Facilities Element first bullet item top of page:

The Towns of Brighton and Paris would be interested in updating their livestock siting ordinance as part of the County ordinance land and water resource management plan. Mr. Treloar will forward sample plans for discussion to move forward for either town level update or as part of the County ordinance. Mr. Buehler noted that this would then change this item from **Not Addressed ≠** to **In-Progress ~** for the 2017 Annual Report.

The chart on pages 15 and 16 is to be updated with the revisions as discussed today.

Mr. Kerkman, Village of Bristol, made a motion to approve “A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035, 2016 Annual Report,” with revisions, forward MJAC recommendation to the Kenosha County Planning, Development & Extension Education Committee for final approval of the Kenosha County Board of Supervisors. The motion was seconded by Mr. Morris, Village/Town of Somers, and passed unanimously by a voice vote of the MJAC representatives.

**Review/Discuss existing Procedures for Land Use Plan Amendments to the Comprehensive Plan (15:30):**

Mr. Buehler asked the committee if they had any questions regarding the procedures for land use plan amendments to the Comprehensive Plan. No questions were presented to discuss.

**Discussion of 10-year Update (26:43):** Nancy Anderson, SEWRPC, noted the State Statute requires an update every ten years and noted Kenosha County has been updating every year and was looking to see if they would want to do anything special for the ten year update. She noted how Washington County and Walworth County have chosen to go through their process. Washington County opted for a full update of inventory maps, information on existing plans, minimal updates to goals, objectives and policies programs. Walworth County will start work this year they are focusing on supplemental report to the existing comp plan. Each local town that is part of a multijurisdictional County plan will have the option of county and SEWRPC staff to assist them in how they want to update their local plans. It was noted that Kenosha County could probably forgo a 10-year update since they update annually

Mr. Buehler noted item that could possibly be rolled into a 10-year update of the County Comprehensive Plan: I-94 corridor, Village of Somers neighborhood plans, the new Village of Salem Lakes may want to revisit their neighborhood plans and update their plan. The plan could also be updated with the new 2020 Census information and the new Regional Land Use and Transportation Plan for 2050 which has recently been completed.

Consensus was to continue with the annual reviews.

**Any Other Business Allowed by Law (36:29):** Mr. Buehler reiterated that the formal report would be presented to the Kenosha County Planning, Development & Extension Education Committee and then to the County Board for final approval.

Mr. Buehler asked the committee if the current method of notification regarding the annual report meeting was sufficient. Committee members present had no objections to the notification method in use.

Mr. Buehler noted that Nancy Anderson would be retiring April 2017 and that Ben McKay of SEWRPC would be taking on comprehensive planning responsibilities. Everyone thanked and congratulated Ms. Anderson on her pending retirement and Mr. McKay on his new responsibilities.

It was also noted that Ken Yunker retired February 3, 2017 and Michael Hahn is now the Executive Director of SEWRPC and Kevin Muhs is the Deputy Director.

**Adjournment (45:20):** On a motion made by Mr. Morris, Village of Somers, and seconded by Mr. Kiel, Town of Brighton, the meeting adjourned at 2:46 p.m.

Respectfully submitted,

April A. Webb, CMC, Senior Administrative Assistant  
Kenosha County Division of Planning and Development

Approved: 02-20-2018