

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, April 13, 2017

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, and YIG Member Koroly

YOUTH IN GOVERNANCE
ABSENT: YIG Member Dutkiewicz

PLACE: KCAB, Committee Conference Room

DATE: April 13, 2017

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (0:17)

Motion by Supervisor Gentz approve the minutes from March 16, 2017. Second by Supervisor Esposito. All aye, motion carried, including YIG Member.

CORPORATION COUNSEL - Resolution In Support of the Preservation of Tax-Exempt Financing (0:28)

Dave Geertsen, Director of Finance & Administration, presented this item. Motion by Frederick to approve. Second by Gentz. All aye, motion carried, including YIG Member.

SHERIFF – Resolution 217 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.) (10:49)

Sgt. Mike Weyker presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG Member.

SHERIFF – Memorandum – Report Use of Surplus Federal Housing Revenue to Increase Expense Budgets for 2016; per 2016 Budget Policy Resolution #1, passed Nov. 12, 2015 (11:55)

Chief Deputy Mark Levin presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Member.

PUBLIC WORKS – Resolution authorizing Director of Parks to apply for grant funding from the Wisconsin Department of Natural Resources which will be used to make trail improvements in KD Park (16:10)

Matt Collins, Assistant Director of Parks, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG Member.

PUBLIC WORKS – Resolution Authorizing Director of Parks to Apply for Grant Funding from the Wisconsin Department of Natural Resources which will be used for Phase II Improvements in KD Park (17:15)

Matt Collins, Assistant Director of Parks, presented this item. Motion by Kubicki to approve. Second by Dodge. All aye, motion carried, including YIG Member.

PUBLIC WORKS – Resolution to Create an Account in the Division of Parks Budget to Accept Donations (17:57)

Matt Collins, Assistant Director of Parks, presented this item. Motion by Kubicki to approve. Second by Frederick. All aye, motion carried, including YIG Member.

PUBLIC WORKS – Resolution to apply for WE Energies Permanent Easement Request Within County Owned Properties in the Area of 1116 57th Street (19:30)

Ray Arbet, Director of Public Works & Development Services, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG Member.

HUMAN RESOURCES – Resolution to Hire a Parks Superintendent to Succeed the Incumbent Parks Superintendent (20:36)

Robert Riedl, Director of Human Resources, presented this item. Motion by Kubicki to approve. Second by Frederick. All aye, motion carried, including YIG Member.

HUMAN RESOURCES – Resolution to Amend the 2017 Budget by Adding a Project Office Manager in the Division of Information Technology (28:32)

Robert Riedl, Director of Human Resources, and Shawn Smith, Assistant Director of Information Technology, presented this item. Motion by Kubicki to approve. Second by Dodge. All aye, motion carried, including YIG Member.

HUMAN RESOURCES – Resolution to convert Public Health Nurse Position to Population Health Project Manager (33:10)

Robert Riedl, Director of Human Resources, Laurie Staves, CFO Human Services, and Cynthia Johnson, Director of Division of Health Services, presented this item. Motion by Gentz to approve. Second by Retzlaff. All aye, motion carried, including YIG Member.

FINANCIAL SERVICES – 2016 Year End Report (37:50)

Kathryn Andrea, Financial Consultant, Andrea & Orendorff LLP, presented this item. Motion by Gentz to receive and place on file. Second by Esposito. All aye, motion carried, including YIG Member.

FINANCIAL SERVICES – Resolution 2016-2017 Carry Over and Annual Closeout (48:15)

Kathryn Andrea, Financial Consultant, Andrea & Orendorff LLP, and Barna Bencs, Financial Consultant, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried.

AUDIT OF BILLS (1:11:22)

REPORT FROM DEPARTMENT OF ADMINISTRATION (1:15:03)

Dave Geertsen, Director Administrative Services, noted that he recently became available for social security on his birthday in February. He announced that Patricia Merrill, Director of Finance, will now be the lead contact liaison to the Finance Committee. He indicated he would continue his employment with the County, however, he was “passing the torch” to Ms. Merrill regarding committee financial matters.

Personnel – None.

General Fund Balance Report – presented as part of 2016 Year End Report.

Public Works Report – None.

Human Services – Year End Status Report – (1:20:15) Laurie Staves, CFO Human Services, presented.

Treasurer’s Reports – None.

Register of Deeds Report – February & March 2017 – presented.

County Clerk Report – March 2017 – presented.

Monthly Statement – April 13, 2017 – presented.

Budget Modification(s) – April 13, 2017 - presented.

Motion by Gentz to adjourn. Second by Dodge. All aye, motion carried, including YIG Member.

The Committee adjourned at 8:10 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant