

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, May 10, 2018

MEMBERS PRESENT: Terry Rose, Ron Frederick, Jeffrey Gentz, Michael Goebel, Edward Kubicki, John O'Day, and Greg Retzlaff, YIG Member Jin, YIG Member Heller-Cavener

OTHER SUPERVISORS
PRESENT: Supervisor Boyd Frederick

PLACE: KCAB, Committee Conference Room

DATE: May 10, 2018

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

Supervisor O'Day informed the Committee that former Supervisor Dick Kessler passed away earlier today. The Committee members offered their condolences.

NOMINATION OF 2ND VICE CHAIR (2:10) – Supervisor Gentz nominated Supervisor Greg Retzlaff for 2nd Vice Chair. Second by Supervisor Goebel. Supervisor Retzlaff accepted the nomination. The Nomination was approved unanimously on a voice vote, including YIG.

APPROVAL OF MINUTES (2:46) - Motion by Supervisor Gentz to approve the minutes of April 12, 2018. Second by Supervisor Kubicki. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE - Request to Approve the Appointment of Sharon Acerbi to the Kenosha County Library System Board (3:07) - Robert Riedl, Director Division of Human Resources, presented this item, noting that this is a re-appointment. Motion by Frederick to approve. Second by O'Day. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE - Request to Approve the Appointment of George Gregory to the Kenosha County Library System Board (3:48) - Robert Riedl, Director Division of Human Resources, presented this item noting that this is a re-appointment. Motion by Gentz to approve. Second by Goebel. All aye, motion carried, including YIG Members.

CORPORATION COUNSEL – Resolution Authorizing Transfer of a Former Gas Station Parcel Taken by Tax Deed to the City of Kenosha and Forgiveness of Taxes and Assessments

(4:10) – John Moyer, Senior Assistant Corporation Counsel, presented this item. It was noted that the property is in rem and has delinquent taxes totaling \$82,021.90 since 2011. The property has environmental issues of contaminated soil that the City will be required to remediate with the DNR. It is expected the site will be cleaned up and back on the tax rolls as a viable business again. Motion by Gentz to approve. Second by Goebel. All aye, motion carried, including YIG Members.

PUBLIC WORKS – Memo – Repurpose Capital Funds for the Purchase of a New Broom Tractor (7:07) - Jim Kupfer, DPW CFO, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

INFORMATION TECHNOLOGY - 2018 Information Technology Resolution to recognize additional revenue and modify expenditure budgets for services incurred for the dkiWIFI network from the City of Kenosha (2/3 vote at County Board (10:26) – Marty Lacock, Chief Information Officer, presented this item. Motion by Kubicki to approve. Second by Goebel. All aye, motion carried, including YIG Members.

KABA – 1st Quarter 2018 Report (13:32) - Brock Portilia, Director of Finance and Administration, presented this item. It was noted that no new loans were made during this timeframe, there is nothing in default or outstanding from prior periods. One carryover item, the CKC Revolving loan fund, has an outstanding commitment of \$1.5M which they continue to work with that company to bring that to a resolution. An update on projects was presented: Haribo (expecting spring of 2019 should break ground with about a 2 yr. construction period; Gold Standard Baking; Vonco Products in Salem Business Park (have hired 120+ employees/projected about 85); Hwy H building - Majestic Realty - CTVI Pennsylvania just moved in and leased about half of that building, they will hire about 150-200 employees; Five Star Fabricating, on the west end of the County, announced a large expansion project for approximately \$15M (they are a large supplier for NASCAR) and expected job expansion of 60-75 jobs for this project; downtown Kenosha has about \$40M in projects that are in the works - Heritage House, YMCA Library Park Residences, Lofts at 5th Avenue have opened a 2nd tower, and a new project on the Isermann building has developed.

INFORMATION TECHNOLOGY – Social Media Update (26:20) - Joe Potente, Communications Manager, provided a PowerPoint presentation to apprise the Committee on Social Media Engagement explaining what social media platforms have been created and successful postings to them such as Facebook, Twitter, etc. The County Board Meeting videos will now be displayed on YouTube, which will save budget expenditure money for the County. The presentation also included Facebook demographics and Engagement Growth May 2017 – April 2018.

HUMAN SERVICES – Year To Date 2018 Report (39:52) - Tammy Capito, CFO Human Services, presented the report. Questions regarding capacity estimates during the renovations timeframe were discussed and explained. It was noted that maximum capacity is 154 beds; the average daily census for the end of April was 146 residents and the current capacity at that time was 154 residents. Open House will be held Saturday, May 19th, at 3:00 p.m.

COUNTY CLERK – Tax Deed Properties (55:18) - Mary Kubicki, County Clerk, presented these items.

- 08-222-35-351-015 Motion by Frederick \$15,000 – Second by O’Day – All aye, motion carried, YIG – aye.
- 12-223-31-384-026 Motion by Retzlaff \$2,000 – Second by O’Day – All aye, motion carried, YIG – aye.
- 37-4-121-222-0141 Motion by Frederick \$1,500 – Second by Goebel – All aye, motion carried, YIG – aye.
- 60-4-119-193-1960 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-214-1680 Motion by Kubicki to table this item for further research – Second by Goebel – All aye, motion carried, YIG – aye.
- 70-4-120-291-0550 Motion by Frederick \$20,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-354-1025 Motion by Retzlaff \$13,000 – Second by Frederick – All aye, motion carried, YIG – aye.
- 82-4-222-031-0565 Motion by Kubicki \$1,500 – Second by Gentz – All aye, motion carried, YIG – aye.
- 85-4-119-212-1460 Motion by Kubicki \$15,000 – Second by Gentz – All aye, motion carried, YIG – aye.
- 86-4-119-314-1951 Motion by Frederick \$20,000 – Second by Gentz – All aye, motion carried, YIG – aye.

Parcels that did not sell at April 16, 2018 Auction Reviewed and Starting Bids Revised as follows:

- 08-222-35-276-013 Motion by Gentz \$22,000 – Second by O’Day – All aye, motion carried, YIG – aye.
- 12-223-31-130-004 Motion by Retzlaff \$2,000 – Second by O’Day – All aye, motion carried, YIG – aye. Mary to check into buildings that appear to be on the lot line.
- 12-223-31-255-010 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 12-223-31-457-019 Motion by Kubicki \$100 – Second by Retzlaff – All aye, motion carried, YIG – aye.
- 70-4-120-283-0750 Motion by Gentz \$5,000 – Second by Goebel – All aye, motion carried, YIG – aye.

HUMAN RESOURCES – Civil Service Ordinance (1:23:31)

Robert Riedl, Director, Division of Human Resources, presented this item. Mr. Riedl presented a summary of the proposed revisions to the Civil Service ordinance as outlined in the Memorandum that accompanied the agenda packet information. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG Members.

AUDIT OF BILLS (1:38:27)

REPORT FROM DEPARTMENT OF ADMINISTRATION (1:40:13)

Treasurer's Report(s) – Delinquent Tax – Monthly Update – May 2018 Delinquent Tax Report – presented. February and March 2018 regular monthly report presented.

Register of Deeds Report – April 2018 – presented.

County Clerk Report – April 2018 – presented.

Monthly Statement – May 10, 2018 – presented.

Budget Modification – May 10, 2018 - presented.

Motion by Gentz to adjourn. Second by Frederick. All aye, motion carried, including YIG Members.

The Committee adjourned at 8:16 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant