

**MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, June 15, 2017**

MEMBERS PRESENT: Terry Rose, Edward Kubicki, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Heller-Cavener

MEMBERS EXCUSED: Supervisor Ron Frederick

YOUTH IN GOVERNANCE

MEMBERS EXCUSED: Jeremy Jin

PLACE: KCAB, Committee Conference Room

DATE: June 15, 2017

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE (0:35)

Supervisor Retzlaff called for the introduction of the new Youth In Governance Member Emma Heller-Cavener. Emma noted that she is a Senior at Westosha Central High School. The Supervisors welcomed her to the Committee. It was noted that YIG Member Jin was in China at this time, which is the reason he was unable to attend the meeting this evening.

APPROVAL OF MINUTES (1:06)

Motion by Supervisor Gentz to approve the minutes from May 11, 2017. Second by Supervisor Kubicki. All aye, motion carried.

HUMAN RESOURCES – Resolution to Appoint Scott Schutze as Director of the Division of Land Information and Land Information Officer (1:17)

Robert Riedl, Director, Division of Human Resources, presented this item. Mr. Schutze was in attendance and responded to Committee questions. Motion by Kubicki to approve. Second by Gentz. All aye, motion carried, including YIG Member.

PUBLIC WORKS – DIVISION OF PARKS - Resolution – Kenosha County Division of Parks Roof Replacement Fund Transfer (requires 2/3 vote for County Board) (6:55)

Jim Kupfer, DPW CFO, presented this item. Motion by Gentz to approve. Second by Retzlaff. All aye, motion carried, including YIG Member.

FINANCE – Authorizing Resolution – 2018 Kenosha County Budget – Advisory Levy Objective (11:45)

Motion by Gentz to defer this to the July meeting agenda to allow for a better sales tax revenue estimate. Second by Esposito. All aye, motion carried, including YIG Member.

The committee also requested a five year actual vs. projected analysis of the sales tax revenue.

AUDIT OF BILLS (16:10)

REPORT FROM DEPARTMENT OF ADMINISTRATION (16:14)

Finance & Administration Committee Budget Hearing Schedule for 2018 Budget

Motion by Gentz to approve. Second by Retzlaff. All aye, motion carried, including YIG Members.

General Finance & Administration Committee Meeting Schedule 2017-2018

Human Resources – None.

General Fund Balance Report – None.

Public Works Report – None.

Human Services – None.

Treasurer's Report – March 2017 – presented.

Register of Deeds Report – April & May 2017 – presented.

County Clerk Report – May 2017 – presented.

Monthly Statement – June 15, 2017 – presented.

Budget Modification(s) – June 15, 2017 - presented.

Motion by Gentz to adjourn. Second by Esposito. All aye, motion carried, including YIG Members.

The Committee adjourned at 6:50 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant