

**MINUTES  
KENOSHA COUNTY  
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE  
Wednesday, September 13, 2017**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, September 13, 2017 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Michael Skalitzky, Jill Gillmore, Steve Bostrom

Youth In Governance Representatives Present: Julia Arturi and Jonathan Filiatreault

UW-Extension Staff Present: Bev Baker, Area Extension Director, Amy Greil, Leigh Presley, and Jen Reese

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning and Development  
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Feature Program “*Empowering Youth in Kenosha County*”:** Jen Reese, Interim Youth Development Educator, presented an overview youth development frameworks that guide youth development programming. These frameworks included the Essential Elements of Positive Youth Development, the Experiential Learning Model, the Life Skills Wheel, and Youth and Adult Partnerships. Annual reports for both Kenosha County Youth As Resources and Kenosha County Youth In Governance for the 2016-2017 program year were shared along with plans for the upcoming months.
3. **Youth In Governance Policy Recommendations:**
  - Supervisor Bostrom made a motion to evaluate attendance in February and any Youth In Governance member not attending at least 60% of committee meetings will be asked to step down (an alternate will not take their place) and not be recognized at the May County Board meeting. Second by Supervisor Skalitzky and passed unanimously, including Youth In Governance.
  - Supervisor Gillmore made a motion to not require returning Youth In Governance members to again attend the bus tour, however, it is highly recommended. Second by Supervisor Bostrom and passed unanimously, including Youth In Governance.

4. **UW-Extension Educator/Program updates:**

Amy Greil, Community Natural Resources and Economic Development (CNRED) Educator, distributed the Kenosha Creative Space publication that was a supplement to the Kenosha News in September and gave updates on projects in Kenosha. Amy also shared and update on the Human Resource employee survey and noted the Wisconsin Counties Association webinar in December.

Bev noted that Jeanne Hilinske-Christensen, Interim Horticulture Educator, is teaching the Level One Master Gardner Training on Wednesday nights into December and will not be able to attend the committee meetings this fall.

Leigh Presley, Agriculture Educator, shared details on the Agriculture Clean Sweep scheduled for October 19, 2017 and the Farm Fresh Atlas including the Going Whole Hog Farm Fresh Feast scheduled for September 17 at Brightonwoods Orchard to raise funds for the Atlas printing and coordination.

Bev Baker shared information for Bethany Sorce, 4-H Program Assistant, that the 4-H Open House is going to be held September 26 at 6:30 p.m. and the 4-H Awards Night will be October 24, both at the Kenosha County Center.

5. **UW-Extension Director Updates:** The Kenosha County UW-Extension Office team is preparing for a Civil Rights Review on November 13 to share how outreach has been conducted to reach underserved audiences.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

6. **Dale P. & Donna M. Daniels**, 801 248<sup>th</sup> Ave., Kansasville, WI 53139 (Owner), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from "Farmland Protection" and "Non-Farmed Wetland" to "Farmland Protection", Suburban-Density Residential" & Non-Farmed Wetland" on Tax Parcel #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of **Brighton** (1:43)

Dale Daniels, owner, was in attendance to speak to this item.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the request of Dale and Donna Daniels for a Comprehensive Plan Amendment. The motion was seconded by Supervisor Bostrom and passed on the following roll call vote: Poole – aye; Gillmore – aye; Skalitzky – aye; Bostrom – aye; Decker – aye. Youth In Governance: Arturi – aye; Filiatreault – aye.

7. **Dale P. & Donna M. Daniels**, 801 248<sup>th</sup> Ave., Kansasville, WI 53139 (Owner), requesting a **rezoning** from A-1 Agricultural Preservation Dist. to A-1 Agricultural Preservation Dist. & R-2 Suburban Single-Family Residential Dist. on Tax Parcel #30-4-220-142-0302 located in the NW ¼ of Section 14, T2N, R20E, Town of **Brighton** (5:42)

Dale Daniels, owner, was in attendance to speak to this item.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Dale and Donna Daniels. The motion was seconded by Supervisor Bostrom and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

8. **New Life Bible Church**, 112 W Main St, Twin Lakes, WI 53181 (Owner), Tracy B. McConnell, 112 W Main St, Twin Lakes, WI 53181 (Agent), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from “Medium-Density Residential” to “Medium-Density Residential” and “Governmental and Institutional” on Tax Parcel #60-4-119-172-1000 located in the NW ¼ of Section 17, T1N, R19E, Town of **Randall** (8:43)

Staff noted this item had been tabled at the Town and recommended the Committee table items #8 and 9 to allow the Town additional time to act on the requests.

- Supervisor Skalitzky made a motion to **table** the request of New Life Bible Church (Owner), Tracy B. McConnell (Agent), for a Comprehensive Plan Amendment, to allow the Town additional time to act on the application. The motion was seconded by Supervisor Gillmore and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

9. **New Life Bible Church**, 112 W Main St, Twin Lakes, WI 53181 (Owner), Tracy B. McConnell, 112 W Main St, Twin Lakes, WI 53181 (Agent), requesting a **rezoning** from A-2 General Agricultural Dist. & B-3 Highway Business Dist. to I-1 Institutional Dist. & B-3 Highway Business Dist. on Tax Parcel #60-4-119-172-1000 located in the NW ¼ of Section 17, T1N, R19E, Town of **Randall** (8:43)

Staff noted this item had been tabled at the Town and recommended the Committee table items #8 and 9 to allow the Town additional time to act on the requests.

- Supervisor Skalitzky made a motion to **table** the rezoning request of New Life Bible Church, to allow the Town additional time to act on the application. The motion was seconded by Supervisor Gillmore and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

10. **Neuendank Brighton Land Trust**, 9000 Murphy Ln., Skokie, IL 60076 (Owner), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from “General Agricultural & Open Land”, “SEC” & “Non-Farmed Wetland” to “General Agricultural & Open Land”, “Rural Residential”, “SEC” & “Non-Farmed Wetland” on Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of **Brighton** (9:32)

Robert Maroni, 5300 Green Bay Road, agent, and Ken Neuendank, Trustee, were in attendance to speak to this item.

John Koenig, 4252 252<sup>nd</sup> Avenue, neighbor to the north, had a question regarding the driveway.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the request of Neuendank Brighton Land Trust (Owner) for a Comprehensive Plan Amendment. The motion was seconded by Supervisor Bostrom and passed on the following roll call vote: Poole – aye; Gillmore – aye; Skalitzky – aye; Bostrom – aye; Decker – aye. Youth In Governance: Arturi – aye; Filiatreault – aye.

11. **Neuendank Brighton Land Trust**, 9000 Murphy Ln., Skokie, IL 60076 (Owner), requesting a **rezoning** from A-2 General Agricultural Dist. & C-1 Lowland Resource Conservancy Dist. to A-2 General Agricultural Dist., R-1 Rural Residential Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #30-4-220-273-0301 located in the S ½ of Section 27, T2N, R20E, Town of **Brighton** (16:06)

Robert Maroni, 5300 Green Bay Road, agent, and Ken Neuendank, Trustee, were in attendance to speak to this item.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Neuendank Brighton Land Trust (Owner) for a rezoning. The motion was seconded by Supervisor Poole and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

12. **Planning, Development & Extension Education Committee**, 19600 75<sup>th</sup> St., Suite 185-3, Bristol, WI 53104 (Sponsor). The following is a list of owners and Tax Parcels of which the Department of Natural Resources has determined that existing waterways are considered “non-navigable.” Consequently, notice is hereby given to revise the **shoreland overlay designation** on the below stated properties:

**Owners - Tax Parcels**

Neuendank Brighton Land Trust, 4323 Salem Rd. - #30-4-220-273-0301

Ronald Vanderwerff, 4005 Salem Rd. - #30-4-220-273-0121

John E. & Denise S. Koenig, 4252 252<sup>nd</sup> Ave. - #30-4-220-274-0320  
(18:34)

Staff presented this information noting the revisions are to reflect actual field conditions.

John Koenig, 4252 252<sup>nd</sup> Avenue, asked for clarification regarding the setback requirement with the removal of the previous navigable designation.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the PDEEC sponsored Shoreland Overlay Designation request. The motion was seconded by Supervisor Gillmore and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

13. **Tabled Request of Badtke Holdings LLC**, 1520 136th Ave., Union Grove, WI 53182 (Owner), **Jeff Badtke**, 1520 136th Ave., Union Grove, WI 53182 (Agent), requesting a **Conditional Use Permit** to operate a resale lot of trucks, large and small farm equipment, and construction equipment in the B-5 Highway Business Dist., and to operate a landscaping and lawn care service in the B-5 Wholesale Trade and Warehousing Dist., on Tax Parcel #45-4-221-173-0202 located in the SW ¼ of Section 17, T2N, R21E, Town of **Paris** (23:42)

- Supervisor Skalitzky made a motion to **remove from the table** the request of Badtke Holdings LLC-Jeff Badtke for a Conditional Use Permit. The motion was seconded by Supervisor Bostrom and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

Jeff Badtke, agent, was in attendance to speak to this item.

Discussion was held regarding condition #8 and WI Dept. of Transportation approval of the STH 45 access to the property.

- Supervisor Skalitzky made a motion to **approve** Conditional Use Permit request for Badtke Holdings LLC-Jeff Badtke, subject to the following conditions:

1. Subject to the application stamped received by the office of Planning and Development on August 5, 2016 and all corresponding plans and attachments.
2. Subject to that approved by the Town of Paris Town Board on August 23, 2016 (Exhibit A, attached).
3. Subject to the conditions present in the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance Section 12.29-8(b)14; Automotive Sales, Service and Repairs in the B-2, B-3, and B-5 Districts (shown below):
  - a) All servicing and repair work shall be within an enclosed structure. Repair materials, new, used or junk parts shall not be stored outside unless the storage area has a solid fence enclosure. Junk materials shall be removed at least once a month to avoid unsightliness of the site. Fences shall be of uniform design and height and be properly maintained for aesthetic purposes.
  - b) No cars shall be parked within the vision triangle and all parking lots shall meet all yard requirements.
  - c) Lights shall not be beamed directly onto adjoining property.
4. Subject to the conditions present in the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance Section 12.29-8(b)32b; Construction services including building contractors; carpentering, wood flooring; concrete services; landscaping and lawn care services; masonry, stonework, tile setting,

and plastering services; roofing and sheet metal services; septic tank installers; and water well drilling services in the B-5 District (shown below):

- a) All outside storage and work areas that are within 300 feet from residential, institutional or park districts shall be enclosed by a solid fence with a minimum height of six feet; screen plantings may be required around the perimeter of the use where such perimeter abuts residential districts or where such a screen planting is deemed necessary or advisable depending on surrounding land uses.
  - b) A detailed site and security plan shall be required indicating the location of storage areas, the type of material to be stored and a list of all hazardous materials stored on the property along with precautions necessitated by the storage of such hazardous material.
  - c) Lighting shall be required for the storage and work areas provided, however, that the glare from said lighting does not shine on adjoining properties.
5. Outdoor display items associated with the truck & equipment sales business shall be limited to twenty (20). All display items shall be located within the designated gravel areas as shown on the submitted site plan.
  6. Outdoor storage items (i.e. landscape material and products) associated with Grassman Lawn Service shall be limited to seven (7) bins approximately 8'x10' in size. The bins shall be located within the designated gravel areas as shown on the submitted site plan. The storage of salt for winter snow events on the subject property is prohibited. All other outdoor storage is prohibited.
  7. "For Sale" signage must be placed inside of vehicle window or attached directly to display item. No informational signage shall be placed leaning up against a display item or placed on the ground in front of or next to a display item.
  8. Subject to receiving a permit approval from the Wisconsin Department of Transportation (WisDOT) for a commercial access point onto STH 45. If access approval cannot be granted from STH 45, the site plan shall be revised and submitted to the Planning, Development & Extension Education Committee for approval. Access approval and an approved site plan are required prior to the issuance of any zoning permit(s).
  9. Subject to receiving final approval for a stormwater management plan from the Kenosha County Department of Planning and Development pursuant to the requirements of Chapter 17 of the Kenosha County Municipal Code – Stormwater Management, Erosion Control, and Illicit Discharge Ordinance. By signing these conditions, the petitioner is aware that a stormwater permit will need to be issued prior to the issuance of any zoning permit(s).

10. Subject to applying for and receiving sanitary permit approval for a Private Onsite Wastewater Treatment System (POWTS) from the Kenosha County Sanitarian. By signing these conditions, the petitioner is aware that said permit will need to be issued prior to the issuance of any zoning permit(s).
11. Subject to undergoing a full site plan review with the Kenosha County Department of Planning and Development (pursuant to Section 12.08-2 of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance) including but not limited to a stormwater plan, parking plan, landscaping plan, lighting plan and architectural plan. Said plans must be reviewed and approved by the Department of Planning and Development prior to the issuance of any zoning permit(s).
12. Any newly proposed or changed outdoor lighting shall consist of full cut-off luminaires and shall not exceed an illumination level of 0.5 foot-candles as measured at the property line. Lighting fixtures shall be shielded or directed in such a manner so as to prevent light from shining directly onto abutting rights-of-way and adjacent properties (cut-off type luminaires only). No protruding lenses are allowed and lenses must be constructed to be parallel to the constructed yard grade. All security lighting shall be shielded and aimed so that illumination is directed only to the designated areas. General flood lighting fixtures shall be discouraged.
13. A Certificate of Compliance shall be issued by the Department of Planning and Development prior to operation of the business(es).
14. A zoning permit shall be applied for and issued by the Department of Planning and Development prior to the construction of any structure(s) (i.e. buildings, fencing, signage, etc...).
15. Any substantial change or expansion of the submitted plan of operation (i.e. new buildings and/or change in use) shall require the petitioner to reapply for a Conditional Use Permit to the Planning, Development & Extension Education Committee for its review and approval.
16. It is the total responsibility of the petitioner to assure and guarantee that the above stated conditions are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.
17. If property ownership shall happen to change then it is the responsibility of the person(s) that signed these conditions to notify new owner of all above stated conditions of approval. Any changes or deviations from the above referenced approved plans will require additional review and approval and will be subject to additional fees by Planning and Development.

18. Pursuant to section 12.29-5(k) of the Kenosha County General Zoning & Shoreland/Floodplain Zoning Ordinance, this conditional use permit approval shall not be valid unless recorded by the applicant in the office of the Kenosha County Register of Deeds within 5 days after the issuance of the permit. Any recording fees shall be paid by the applicant. Said recording document is to be prepared by the Kenosha County Department of Planning & Development.

The motion was seconded by Supervisor Bostrom and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

14. **Review and Possible Approval of a Resolution To Approve The Appointment Of Robert W. Merry To Serve On The Kenosha County Land Information Council** (48:52)

Staff explained that this is a re-appointment of Mr. Merry to the Land Information Council, therefore his attendance this evening had been waived.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the appointment of Robert W. Merry to the Kenosha County Land Information Council. The motion was seconded by Supervisor Gillmore and passed unanimously. Youth In Governance: Arturi – aye; Filiatreault – aye.

15. **CERTIFIED SURVEYS AND OTHER LAND DIVISIONS** (50:03)

- Supervisor Skalitzky made a motion to **approve** the following certified surveys, subject to conditions. The motion was seconded by Supervisor Gillmore and passed unanimously.

- 1) Dale P, Donna M, Jordan R, Thomas J and Louise M Daniels (Owners) – Part of the NW Quarter of Section 14, Township 2 North, Range 20 East, Town of Brighton. For informational purposes only this parcel is located on the north side of STH 142 (Burlington Rd.) approximately 1000 ft. east of STH 75.

Requesting approval of a Certified Survey Map (dated June 19, 2017 by Robert J. Wetzel of B.W. Surveying, Inc.) to create one (1) 3.34-acre parcel from Tax Parcel #30-4-220-142-0302.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Brighton.
- b) Subject to revising the CSM to address the review comments from the Wisconsin Department of Administration's July 24, 2017 review letter.
- c) Subject to making the following revisions to the CSM:
  1. Add a note to the face of the CSM: "Zoning: R-2 Suburban Single-Family Residential District".



2. Add a note to the face of the CSM: "Removal of second single-family residence and excess detached accessory buildings on Lot 1 shall be subject to an "Agreement Affecting Real Estate", recorded in the Kenosha County Register of Deeds as Doc. # \_\_\_\_\_."
  3. In the surveyor's certificate, indicate compliance with the Kenosha County Subdivision Ordinance.
- d) Subject to all rules and requirements of Chapter 15 of the Kenosha County Sanitary Code and Private Sewage System Ordinance and SPS 383 and 385 of the Wisconsin Administrative Code. Complete soil and site evaluations have been conducted on each lot and where required by County Ordinance. The report is on file with the Kenosha County Department of Planning and Development. Any change in the location of the dispersal cell area must result in another soil and site evaluation by a licensed State of Wisconsin soil tester prior to changing the location of a prospective Private Onsite Wastewater Treatment Systems (POWTS). It is recommended that any desired change in the location of the dispersal cell be done prior to any transaction of property. All tested areas shall be protected and preserved by the developer and any subsequent owner from any disturbance which includes: cutting and filling of existing soil surface, compaction from vehicles, installation of roads and driveways, installation of storm water devices and excavation for utilities. Destruction of a POWTS site may result in a parcel being unbuildable. None of these lots may have their dwellings served by holding tanks.
  - e) Subject to the rezoning being approved from "A-1 Agricultural Preservation District" to "R-2 Suburban Single-Family Residential District".
  - f) The certified survey map shall not be released for recording until the rezoning ordinance is signed by the County Executive.
  - g) Subject to sending an electronic copy of the revised CSM showing the required revisions to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: [Luke.Godshall@kenoshacounty.org](mailto:Luke.Godshall@kenoshacounty.org).
  - h) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
  - i) Subject to receiving the original certified survey as approved by the Town of Brighton.
  - j) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County

Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

- 2) Badtke Holdings LLC (Owner) – Part of the Southwest Quarter of Section 17, Township 2 North, Range 21 East, Town of Paris. For informational purposes only this parcel is located southeast of the intersection of USH “45” (200TH Avenue) & STH 142 (Burlington Road), approximately 275’ south of said intersection.

Requesting approval of a Certified Survey Map (dated revised August 24, 2017 by Mark R. Madsen of Nielsen Madsen & Barber.) to create one (1) 4.236-acre parcel and one (1) 4.942-acre parcel from existing tax parcel #45-4-221-173-0202.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Paris.
- b) Subject to making the following revisions to the CSM:
  - 1. On Sheet 1, list the owner as “Owner/Subdivider”.
  - 2. On Sheet 1, add C-1 to the zoning note.
  - 3. On Sheet 1, label the dedicated right-of-way as “Dedicated to the Public”
  - 4. On Sheet 1, add a note indicating access to Lot 1 is subject to approval by the Wisconsin Dept. of Transportation (WisDOT).
  - 5. On Sheet 2, the surveyor’s certificate shall be revised to indicate that the surveyor has also complied with the Kenosha County Subdivision Control Ordinance.
  - 6. Add a note stating that there shall be no filling, excavation or building within the wetland areas.
  - 7. Subject to the following signature block being added to the CSM for the Kenosha County signature requirement:

Kenosha County Planning, Development & Extension Education  
Committee Approval

This certified survey map was hereby approved by the Kenosha County Planning, Development & Extension Education Committee on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Erin Decker – Chairperson

- c) Subject to all rules and requirements of Chapter 15 of the Kenosha County Sanitary Code and Private Sewage System Ordinance and SPS 383 and 385 of the Wisconsin Administrative Code. Complete soil and site evaluations

have been conducted on each lot and where required by County Ordinance. The report is on file with the Kenosha County Department of Planning and Development. Any change in the location of the dispersal cell area must result in another soil and site evaluation by a licensed State of Wisconsin soil tester prior to changing the location of a prospective Private Onsite Wastewater Treatment Systems (POWTS). It is recommended that any desired change in the location of the dispersal cell be done prior to any transaction of property. All tested areas shall be protected and preserved by the developer and any subsequent owner from any disturbance which includes: cutting and filling of existing soil surface, compaction from vehicles, installation of roads and driveways, installation of storm water devices and excavation for utilities. Destruction of a POWTS site may result in a parcel being unbuildable. None of these lots may have their dwellings served by holding tanks.

- d) Subject to sending an electronic copy of the revised CSM showing the aforementioned changes to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: [Luke.Godshall@kenoshacounty.org](mailto:Luke.Godshall@kenoshacounty.org).
- e) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
- f) Subject to receiving the original certified survey as approved by the Town of Paris.
- g) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

16. **APPROVAL OF MINUTES - APPROVED**

- Supervisor Poole made a motion to approve the minutes as presented of the August 9, 2017 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Gillmore and passed unanimously.

17. **CITIZEN COMMENTS - NONE**

18. **ANY OTHER BUSINESS ALLOWED BY LAW**

Mr. Buehler noted that UW Extension and Planning and Development budgets would be scheduled for the October PDEEC agenda, as well as two new items and the two items for Neuendank that were tabled this evening. He also noted that the meeting date for November may need to be changed due to County Board Budget Hearings.

19. **ADJOURNMENT**

- Supervisor Skalitzky made a motion to adjourn the meeting. The motion was seconded by Supervisor Bostrom and passed unanimously. The meeting was adjourned at 7:57 p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, October 11, 2017.