

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, October 12, 2017

MEMBERS PRESENT: Terry Rose, Ron Frederick, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Heller-Cavener, YIG Member Jin

MEMBERS EXCUSED: Edward Kubicki

PLACE: KCAB, Committee Conference Room

DATE: October 12, 2017

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (0:17)

Motion by Supervisor Gentz approve the minutes from September 14, 2017. Second by Supervisor Frederick. All aye, motion carried, including YIG Members.

SHERIFF - Resolution – WI DOT Bureau of Transportation Safety (BOTS) – Alcohol Enforcement Grant 2017-2018 (0:28)

Lt. Steve Beranis, Kenosha County Sheriff Department, presented this item. Motion by Gentz to approve. Second by Retzlaff. All aye, motion carried, including YIG Members.

TREASURER – Delinquent Tax – Monthly Update (1:41)

Teri Jacobsen, Kenosha County Treasurer, presented this item. There will be a monthly report presented at the November meeting and the Treasurer and Information Technology representative(s) will provide an update in December on software upgrades and how the process is moving forward.

FINANCE – Presentation of 2016 Audit Report (5:01)

Kathryn Andrea, Andrea & Orendorff, presented this item. Motion by Gentz to receive and place on file. Second by Retzlaff. All aye, motion carried, including YIG Members.

FINANCE – Review and Discussion – Reserve Policy 17% vs. 25% (28:36)

Dave Geertsen, Director of Administrative Services, presented this item. Taking into consideration the information Mr. Geertsen provided, the Committee concurred to leave the policy percentages “as is.”

AUDIT OF BILLS (34:03)

REPORT FROM DEPARTMENT OF ADMINISTRATION (34:14)

General Fund Balance Report – Barna Bencs, Budget Director, presented this item. Chairman Rose requested a copy of the report be placed on the Supervisors desks so they are available for the next County Board meeting.

Mr. Geertsen gave a report and update on the Tax Increment Districts.

Treasurer’s Reports – April, 2017 – presented.

Register of Deeds Report – September, 2017 – presented.

County Clerk’s Report – September, 2017 – presented.

Monthly Statement – October 12, 2017 – presented.

Budget Modification(s) – October 12, 2017 - presented.

CORPORATION COUNSEL – REPORT ON CLAIM SUBMITTED BY THE ESTATE OF SEAN BIALAS (GL-12-15) (51:47)

****A motion may be made to go into closed session pursuant to Wis. Stat. § 19.85 (1)(g) to confer with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**

Motion by Gentz to go into closed session pursuant to the Wisconsin State Statute as noted on the agenda. Second by Frederick. Motion carried on the following roll call vote: Gentz – aye; Esposito – aye; Frederick – aye; Retzlaff – aye; Dodge – aye; Rose – aye.

Supervisor Dodge noted for the Youth In Governance the importance of the confidentiality of the Closed Session discussions.

Reconvene to Open Session if Necessary - Chairman Rose called the Open Session to order.

MEMBERS PRESENT: Terry Rose, Ron Frederick, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Heller-Cavener, YIG Member Jin

OTHERS PRESENT: Patricia Merrill, Director of Finance
Barna Bencs, Financial Consultant
Jennifer Kopp, Senior Assistant Corporation Counsel
Remzy Bitar, Arenz, Molter, Macy, Riffle & Larson, S.C.
Robert Riedl, Director of Human Services
Ashley Lutterman, Human Resources Analyst
Marc Levin, Kenosha County Chief Deputy
April Webb, Senior Administrative Assistant

The Open Session reconvened at approximately 8:07 p.m.

Motion by Gentz to adjourn. Second by Dodge. All aye, motion carried, including YIG Members.

The Committee adjourned at 8:08 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant