

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Monday, October 16, 2017**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Monday, October 16, 2017 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Michael Skalitzky, Jill Gillmore

Members Excused: Supervisor Steve Bostrom

Other Supervisors Present: Kimberly Breunig, Chairwoman of the County Board

Youth In Governance Representative Present: Jonathan Filiatreault

Youth In Governance Representatives Excused: Julia Arturi

UW-Extension Staff Present: Beverlee Baker, Area Extension Director, Jeanne Hilinske-Christensen, and Bethany Sorce

Also in Attendance:

Patricia Merrill, Director of Finance

Barna Bencs, Financial Consultant

Andy M. Buehler, Director, Division of Planning and Development

April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

Supervisor Skalitzky joined the meeting at 6:05 p.m.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee confirmed that all requirements of the Wisconsin Open Meetings Law had been met.
2. **Review and recommendation to the Finance Committee regarding the proposed 2018 UW-Extension budget(s):**

It was noted that Supervisor Bostrom was unable to attend the meeting this evening and had requested the budget reviews be tabled. County Board Chairwoman Breunig suggested that the budgets could be reviewed on the same evening as the Finance Committee hearings if scheduled just prior to the hearings. The committee members in attendance concurred to continue with the agenda, as posted.

- Motion by Gillmore to remove items 2 and 3 from the table. Seconded by Poole and passed unanimously by those committee members present, including Youth In Governance.

The UWEX positions and contract were discussed. The new fees are at a flat rate; the Area Extension Director is paid 100% by UW-Extension and is shared 50/50 with Racine County. Ms. Baker noted she had been given the green light to interview and hire a Family Living, Nutrition educator (Tedi was filling in on some of those duties and the position has been vacant FY2017).

- Supervisor Poole made a motion to eliminate the CNRED position and that the current employee might be able to make a fluid transition to the FLN position. Seconded by Supervisor Skalitzky.

Discussion ensued at length with Chairwoman Breunig cautioning removing any positions at this time when the UW System was still working out details of the reorganization. Supervisor Poole thought it appeared to be a duplicated position when we have KABA and other economic development positions in the County. It was noted that the CNRED position fostered community involvement creating work plans and working with the community to put those plans into place. Mr. Buehler noted that the current CNRED had contacts and information that were heavily relied upon relative to the recent Human Resources employee survey and that the CNRED provided support for other areas such as retail marketing strategy, Council of Governments, and First Impressions. Supervisor Gillmore noted the CNRED's work on the Uptown Brass community rehabilitation plan.

- Supervisor Skalitzky called the question – the motion failed on the following voice vote: Skalitzky/Poole – aye; Gillmore/Decker – nay. Youth In Governance – nay.

The committee discussed carrying over any 2017 savings to offset the 2018 Levy rather than the funds going to the general fund. Mr. Bencs noted instead of the money going to the general fund they could go to the UW Extension budget.

- Motion by Supervisor Poole to use 2017 carryover funds to fund the UW Extension budget 2018 and adjust in 2019 Levy. Motion carried unanimously by those committee members present. Youth In Governance – aye.
- Motion by Skalitzky to **approve** the 2018 UW-Extension budget(s) as presented. Seconded by Supervisor Gillmore. Motion carried unanimously by those committee members present. Youth In Governance – aye.

3. **Review and recommendation to the Finance Committee regarding the proposed 2018 Planning and Development budget(s) (57:12)**

Mr. Bencs presented the 2018 Planning & Development budget(s). He noted that the levy was down \$31,000; personnel increased by \$16,000 due to annual wage increases; a new .25 (1/4) position was going to be filled for succession planning to prepare for the upcoming 2019 proposed retirement of the county conservationist. Contracted services for document imaging and flood plain expenses are down, as well as a reduction in printing and publication expenses. Revenue for State Aid Land Conservation is flat per State estimate and an estimated increase in activity for Land Use Fees is expected for 2018.

It was noted that Hazard Mitigation grant funding in the amount of \$700,000 with a \$100,000 County grant match is being pursued for FY2018. This funding would be used to purchase homes in the Fox River area that had flood insurance and substantial damage. The County would purchase the homes and there would be no rebuild allowed. The insurance policy money would go toward paying for the purchase of the homes. The matching grant would allow the county to buy more of these properties to eliminate them from the floodplain zone. It was noted that owners of seventeen (17) of the damaged properties could not move back into their homes.

- Motion by Skalitzky to **approve** the 2018 Planning and Development budget(s) as presented. Seconded by Supervisor Poole and passed unanimously by those committee members present. Youth In Governance – aye.

4. **CITIZEN COMMENTS - NONE**

5. **ANY OTHER BUSINESS ALLOWED BY LAW**

6. **ADJOURNMENT**

- Supervisor Skalitzky made a motion to adjourn the meeting. The motion was seconded by Supervisor Gillmore and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:18 p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, November 8, 2017.