

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Jin

OTHER SUPERVISORS
PRESENT: County Board Chairman Breunig, Supervisors Blough, Franco, Gillmore, Goebel, Grady, Hallmon, O'Day, and Skalitzy

PLACE: KCAB, Committee Conference Room

DATE: October 24, 2017

Chairman Rose called the meeting to order at 6:00 p.m.

Supervisor Grady clarified some information he noted at last night's meeting relative to jailers and overtime.

COUNTY EXECUTIVE (1:45)

County Executive Jim Kreuser presented this item. Motion by Gentz to tentatively approve. Second by Dodge. All aye, motion carried.

REGISTER OF DEEDS (3:26)

JoEllyn Stohr, Register of Deeds, presented this item. Motion by Kubicki to tentatively approve. Second by Frederick. All aye, motion carried, including Youth In Governance (YIG).

TREASURER/ELECTED SERVICES (6:56)

Teri Jacobson, County Treasurer, presented this item. Motion by Frederick to tentatively approve. Second by Kubicki. All aye, motion carried, including YIG.

Office of Elected Services (office at KCC) – Motion by Gentz to tentatively approve. Second by Esposito. All aye, motion carried, including YIG.

INFORMATION TECHNOLOGY/LAND INFORMATION

Information Technology (10:30) - Martin Lacock, Chief Information Officer, presented this item. Discussion ensued regarding the Communications Manager position. Motion by Dodge to tentatively approve. Second by Kubicki. All aye, motion carried, including YIG.

Land Information Office (44:42) – Scott Schutze, Director, Division of Land Information, presented this item. Motion by Kubicki to tentatively approve. Second by Frederick. All aye, motion carried, including YIG.

DIVISION OF HUMAN RESOURCES (49:47)

Includes Insurances & Civil Service

Robert Riedl, Director of Human Resources, presented the Human Resources budget. He noted that the Living As A Leader program will be offered to 1st line supervisors FY2018 which will provide for consistency in county leadership and supervision. The program was previously offered to upper and middle management County employees. Motion by Gentz to tentatively approve. Second by Kubicki. All aye, motion carried, including YIG.

Civil Service (53:49) - Mr. Riedl presented this item. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG.

Workers Compensation (54:23) – Ashley Lutterman, Human Resources Analyst, presented this item. Motion by Gentz to tentatively approve. Second by Frederick. All aye, motion carried, including YIG.

Liability Insurance (55:22) – Ashley Lutterman, Human Resources Analyst, presented this item. Motion by Gentz to tentatively approve. Second by Frederick. All aye, motion carried, including YIG.

Health Insurance (59:16) – Mr. Riedl noted the proposed changes in percentages of premiums employees would pay for health insurance for FY2018 - Platinum 4%; Gold 6%; Silver 9%; Bronze 15%; and Blue 18% - the maximum out of pocket would increase to \$7,350 for single and \$14,300 for family coverage – employees pay full premium for dental and vision coverage – there will be a mandatory pharmacy for specialty drugs - and diagnostics would be \$100 co-pay if a hospital based facility was used versus only \$50 if a “smart” MRI facility was used for the tests.

Supervisors Esposito, Kubicki, and Dodge abstained from voting on this item.

Motion by Gentz to tentatively approve. Second by Retzlaff. Motion carried on a 4-0 voice vote, including YIG.

Mr. Riedl presented the Wages for County Officials, which proposes a 2.75% increase for elected officials that would be comparable with what County high level management would receive because these elected officials have a high level of supervision responsibilities. This will be part of the Budget Resolution. (1:37:40) Motion by Frederick to tentatively approve. Second by Gentz. All aye, motion carried, including YIG Member.

ADMINISTRATIVE SERVICES (1:45:18)

Purchasing, Financial Services (Includes Non Departmental, Debt Service, Administrative Services, etc.)

Matthew Fleming, Director of Purchasing, presented the Purchasing Division budget noting a reduction in personnel expenses due to the completion of the succession plan. Motion by Gentz to tentatively approve. Second by Dodge. All aye, motion carried, including YIG.

Patricia Merrill, Director of Finance, presented the Department of Finance and Administration budgets for Administrative Services and the Division of Finance. (1:46:43) Clarification of carryover, comp study, and uncompleted projects monies was provided. Barna Bencs, Budget Director, presented the Non Departmental budget.

Motion by Gentz to tentatively approve. Second by Frederick. Supervisor Grady requested explanation of “payment in lieu of taxes”; staff responded that it has to do with an allocation from the State for DNR land that has been removed from the tax roll. All aye, motion carried, including YIG. (2:02:43)

Barna Bencs, Budget Director, presented Debt Service proposed budget information. Motion by Gentz to tentatively approve. Second by Esposito. All aye, motion carried, including YIG. (2:06:39)

Motion by Kubicki to adjourn. Second by Esposito. All aye, motion carried, including YIG Members. The Committee adjourned at 8:10 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant