

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Jin

OTHER SUPERVISORS PRESENT: County Board Chairman Breunig, Supervisors Berg, Elverman, Franco, Gillmore, Goebel, Grady, O'Day, Skalitzky

PLACE: KCAB, Committee Conference Room

DATE: October 25, 2017

Chairman Rose called the meeting to order at 6:00 p.m.

Library (0:05) - Barb Brattin, Library Director, presented the budget. Motion by Frederick to tentatively approve. Second by Kubicki. All aye, motion carried, including Youth In Governance (YIG).

UW Extension (6:47)

Bev Baker, Area Extension Director, and Jim Kupfer, DPW, Chief Financial Officer, presented this item. Bev introduced herself as the new area director for both Kenosha and Racine counties. It was noted that the positions provided by the Board of Regents contract were now at a flat rate fee versus how the salaries were calculated in the past, which provides for a reduction in the FY2018 budget. Motion by Gentz to tentatively approve. Second by Kubicki. All aye, motion carried, including YIG.

Public Works (16:53) – Jim Kupfer, DPW, Chief Financial Officer, presented an overview of the Public Works budgets. A lengthy discussion ensued regarding the Kemper Center. Ray Arbet, Director of Public Works & Development Services, provided additional detailed information about the structure. It was noted that the County was locked in contractually until 2027 and until that time it was considered a Parks facility and must be administered and maintained as such.

Parks (25:40) - Jim Kupfer presented the operations and capital budget for the parks division. Motion by Frederick to tentatively approve. Second by Kubicki. All aye, motion carried, including YIG. (38:50 on recording)

Golf (58:30) – Jim Kupfer presented. Dan Drier, General Manager Golf Operations, provided additional detail. Motion by Dodge to approve. Second by Frederick. All aye, motion carried, including YIG.

Highway (1:02:09) – Jim Kupfer presented a detailed summary of capital outlay projects relative to Highway. Bonding for highway projects is down from \$6.5 FY2017 to \$4.9M FY2018. A utility/go-for position is proposed to be re-instated to assist the higher value added positions in the highway garage. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG.

Facilities and Capital Outlay (1:22:26) - Jim Kupfer presented. Ray Arbet offered additional details regarding the renovation of court rooms and law enforcement enhancements package. Motion by Frederick to tentatively approve the Facilities and Capital Outlay budget. Second by Dodge. All aye, motion carried, including YIG.

Planning & Development (1:30:45) – Jim Kupfer presented. The Division has proposed to apply for a grant in the amount of \$700,000 with a County match of \$100,000 for Hazard Mitigation relative to flood properties. An additional .25 position has been created for a succession person to be hired in 2018 in anticipation of the pending retirement of the County Conservationist in 2019. Motion by Gentz to tentatively approve as presented. Second by Kubicki. All aye, motion carried, including YIG.

Miscellaneous Departments – BOA, Tree Program, Pre-Development, Land & Water Resource Management (1:32:12) - Jim Kupfer presented noting these items were levy “neutral”. Motion by Frederick to approve as presented. Second by Gentz. All aye, motion carried, including YIG.

Human Services (1:33:15) - Tammy Capito, CFO Human Services, and John Jansen, Director Department of Human Services, presented the budgets and provided a 3rd quarter update. Supervisor Gentz requested a progress report the first quarter of the year to see progress and be proactive on the mental health issues.

Office of the Director (2:10:47)

Motion by Gentz to tentatively approve the Office of the Director budget. Second by Kubicki. Motion carried - All aye, including YIG.

Central Services (2:10:47) - Motion by Gentz to tentatively approve the Central Services budget. Second by Kubicki. Motion carried - All aye, including YIG

Workforce Development (2:10:47) - Motion by Gentz to tentatively approve the Workforce Development budget. Second by Kubicki. Motion carried - All aye, including YIG

Veterans Services (2:10:47) - Motion by Gentz to tentatively approve the Veterans Services budget. Second by Kubicki. Motion carried - All aye, including YIG

Medical Examiner (2:10:47) - Motion by Gentz to tentatively approve the Medical Examiner budget. Second by Kubicki. Motion carried - All aye, including YIG

Health (2:12:12) - Motion by Frederick to tentatively approve as presented. Second by Kubicki. All aye, motion carried, including YIG.

Children & Family Services (2:28:19) - Motion by Gentz to tentatively approve as presented. Second by Dodge. All aye, motion carried, including YIG.

Aging & Disability Services (2:37:40) - Motion by Frederick to tentatively approve as presented. Second by Dodge. All aye, motion carried, including YIG.

Brookside Care Center (2:47:17) - Laurie Staves, Special Projects Coordinator, presented this item. Motion by Gentz to tentatively approve. Second by Dodge. All aye, motion carried, including YIG.

Willowbrook (2:54:20) - Laurie Staves, Special Projects Coordinator, presented this item. This facility is the new 24-bed addition attached to Brookside. Motion by Gentz to tentatively approve. Second by Dodge. All aye, motion carried, including YIG.

The Budget Resolution was distributed to the Committee for tomorrow evening's review.

Motion by Dodge to adjourn. Second by Gentz. All aye, motion carried, including YIG, including YIG members.

The Committee adjourned at 9:06 p.m.

Respectfully Submitted,
Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant