

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff

OTHER SUPERVISORS
PRESENT: County Board Chairman Breunig, Supervisors Bostrom, Blough, Gillmore, and O'Day

PLACE: KCAB, Committee Conference Room

DATE: October 26, 2017

Chairman Rose called the meeting to order at 6:00 p.m.

Ms. Merrill handed out a listing of departmental levy percentages noting total levy increase over 2017 was 2.85%.

The PACE items were moved up for discussion because Mr. Harrigan was not yet in attendance and was in transit to the meeting.

A Resolution Authorizing Entry into the PACE (Property Assessed Clean Energy) Commission (3:46)

Joseph Cardamone, Corporation Counsel, and Jason Stringer, PACE, presented this item. Motion by Gentz to approve. Second by Esposito. All aye, motion carried.

An Ordinance to Create Chapter 3.70 Entitled "Property Assessed Clean Energy Financing" of the Municipal Code of Kenosha County (4:18)

Joseph Cardamone, Corporation Counsel, presented this item. Motion by Dodge to approve. Second by Kubicki. All aye, motion carried.

POLICY RESOLUTION – 2018 Kenosha County Budget (16:12)

Barna Bencs, Budget Director, presented the Policy Resolution. The resolution was reviewed paragraph-by-paragraph, the pre-emptive "Whereas's" and corresponding resolution "Be It Further Resolved" items.

As part of the review, the subject of tax delinquencies (Page 3 and 11) was discussed. The Chairman requested the following be a part of the minutes from this session: "Whereas, the Treasurer has represented to the Board that the delinquent tax will be cleared by August 2018. Be it further resolved that the County Board endorses that and makes it the policy of Kenosha County."

After further discussion it was suggested to let the process move forward in steps and then if there continues to be a problem with not enough progress in reducing the tax delinquencies something more could be done at that time.

Motion by Dodge to amend Attachment D relative to new positions, add language to the 5th sentence - "subject to advice and consent of the County Board." Second by Gentz for discussion. All aye, motion carried. The sentence will read as follows: "The County hereby authorizes the Administration to add new positions related to the operational and organizational changes as recommended by the consultant subject to the advice and consent of the County Board."

An Initial Resolution Authorizing the Issuance of Not to Exceed \$13,100,000 General Obligation Promissory Notes for Budget Capital Projects Including Road and Highway Improvements (1:15:12)

Michael Harrigan, CIPFA, Chairman/Sr. Financial Advisor, Ehlers-Inc., presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried.

An Initial Resolution Authorizing the Issuance of Not to Exceed \$2,040,000 General Obligation Promissory Notes for Grants to the Kenosha Area Business Alliance (1:29:44)

Michael Harrigan, CIPFA, Chairman/Sr. Financial Advisor, Ehlers-Inc., presented this item. Dave Geertsen, Director of Finance and Administrative Services, and Brock Portilia of KABA, provided additional information. Motion by Gentz to approve. Second by Frederick. All aye, motion carried. Mr. Geertsen noted this item would take a $\frac{3}{4}$ vote at County Board (18 out of 23).

POLICY RESOLUTION – 2018 Kenosha County Budget – Continued (1:37:51)

Review of the 2018 Budget Resolution resumed with Barna Bencs, Budget Director, presenting. The resolution was reviewed paragraph-by-paragraph, comparing the pre-emptive “Whereas’s” and corresponding resolution “Be It Further Resolved” items.

Joe Cardamone, Corporation Counsel, explained information relative to the property at 1018 56th Street referenced on page 4 of the resolution. This property may result in the property going out to Sheriff’s Sale and the language in the resolution would authorize administration to proceed to submit a bid at that time.

The information on pages 4 and 12 was noted regarding the proposed capital project costs (a maximum of up to \$400,000) relative to the Anderson Arts Center. If the project comes in under budget the language authorizes Public Works to use the extra funding within their division.

It was noted that administration could authorize up to \$100,000 or adjust the budget as long as levy neutral, regarding costs that could be incurred to be reimbursed at a later date such as a presidential vote recount.

Page 6 and 16 the paragraph regarding Brookside Care Center to authorize to adjust current and future budgets for nursing (RN, LPN, and CNA positions) FTE levels to meet minimum standards when personnel appropriation is available.

Mr. Riedl reviewed Attachment A Policy Changes for 2018 reducing eligibility lists of jobs to six months and clarifying differences between a clause in the Fair Labor Standards Act and Wisconsin Law; Attachment B Wages for County officials with elections scheduled for 2018; and Attachment C new wage schedules.

Motion by Gentz to approve the 2018 Budget and Budget Resolution as amended. Second by Kubicki. Motion carried unanimously on the following roll call vote: Gentz – aye; Esposito – aye; Frederick – aye; Kubicki – aye; Retzlaff – aye; Dodge – aye; Rose – aye.

The Budget will be heard by the County Board November 7 first reading and November 8 second reading of proposed budget, as well as the two bonding resolutions.

Motion by Kubicki to adjourn. Second by Esposito. All aye, motion carried. The Committee adjourned at 8:18 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant