

**Board of Health: Kenosha County Public Health****Meeting Minutes: 7.12.22**

Microsoft Teams Virtual – 12:00 Noon

<b>Agenda Item</b>	<b>Talking Points</b>	<b>Action Step (Who &amp; When)</b>
<b>Call to Order, President</b>	The meeting was called to order at 12:01 pm by John O’Day, Vice President, who is filling in for Dr. Diane Gerlach, President. <b>(00:00:32)</b>	
<b>Approval of Minutes of January 11, 2022 Re-organizational &amp; Regular meetings, February 8, 2022, March 8, 2022, April 12, 2022, May 10, 2022, and June 14, 2022 meetings</b>	Motion to approve the minutes of January 11, 2022, February 8, 2022, March 8, 2022, April 12, 2022, May 10, 2022, and June 12, 2022 meetings deferred to the October 11, 2022 in-person meeting. <b>(00:00:40)</b>	
<b>Public Comments</b>	None <b>(00:00:56)</b>	
<b>President’s Comments</b>	None <b>(00:01:08)</b>	
<b>Health Officer/Director’s Report</b>	<p><b>HEALTH DEPARTMENT UPDATES</b></p> <p>Training and implementation of our new electronic medical records system, Patagonia has begun. Lori Plahmer, Clinical Services Manager, reported that billing and clinical had a 5-day training in June with the “Go Live” date being July 26. Prior to “Go Live”, Patagonia is being customized to our workflow. Mock clinic next week to check our workflow and processes. Patagonia will have the ability to interface with WIR, WEDDS, Quest, and the State Lab of Wisconsin. These interfaces will enable us to capture everything in one system and streamline our processes. Other integrations coming before December.</p> <p>Community Health Assessment (CHA) is being moved to mid-August. Data will come in December/January with our Community Health Improvement Plan (CHIP) in 2023. Close to finalizing phone and online questions. These are quantitative assessments while focus groups on the community are qualitative assessments.</p> <p>STI rates are increasing in Chlamydia and Gonorrhea in our 20–27-year-old population. The teenage population ranks second. Working on an Instagram campaign along with other initiatives to reach these populations.</p> <p>June/July has been budget season. Looking at efficiencies and detailed explanations.</p>	<p>If the board has specific community groups that should be involved in these assessments, please let us know.</p>

<p><b>a. Proposed New Date and Time?</b></p>	<p>With our Fiscal Manager, Jacquetta Gearheart being promoted, the October budget will be presented by a new Fiscal Manager.</p> <p>Over 36 new establishments have been licensed in the past month. Currently collecting late license fees as these were due June 30<sup>th</sup>.</p> <p>New program with beach monitoring allows a QR Code at all area beaches where water is tested. Families can scan the QR code to check water quality.</p> <p>The WIC clinic will now be at KCC two days per month. On their first day at KCC they saw over 30 clients.</p> <p>Hospitalizations and deaths for Covid has been low; however, our case rate is likely 7x's what we know with two new highly transmissible sub variants circulating.</p> <p>Roger Perez has submitted his resignation. Per state statute, we are looking for another Hispanic member of the community to replace him. Please forward any names you may have.</p> <p>With the concern over members' absences, discussed attendance, best date/time for meeting, and By-Laws definition of excused vs unexcused absences. Service providers often don't have control of their schedules due to last minute work commitments/clients. At times, the meeting simply slips people's minds.</p> <p>By state statute the BOH is only required to meet quarterly; however, when meeting less than monthly the board becomes less actionable (less engagement and meaningful dialogue). Meeting less involves reviewing documents, giving feedback and being participative on off months. Proposal was made to meet every other month with the option to add meeting(s) as needed. This would prove difficult regarding a publicly noticed meeting for voting by email. Most action items that are substantive must be voted on in person. The Health Department is the government agency while the Board of Health is the community representative that is the bridge between the government entity and the community. Transparency is paramount. Suggestion to create a shared google folder with the monthly packets. Another option was to create a subfolder in your Outlook Inbox for BOH emails.</p> <p>Group agreed on:</p> <ul style="list-style-type: none"> <li>• 10 meetings per year (excluding July &amp; December)</li> <li>• Tuesdays @ noon</li> <li>• Adjust 24-hour notice for non-attendance</li> </ul>	<p>Packets to be emailed out for review ahead of meeting including monthly report</p>
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	<p>Does our Asthma Grant help with the cost of inhalers for adults? Unfortunately, that is not an allowable expense in the grant. Drug Companies may have indigent funds that can help with this. The grant is mainly centered around care management and education. Our grant works with Racine/Walworth/Kenosha counties (Kenosha Unified, Aurora, Froedtert South). Have had difficulty increasing caseload. (00:01:27– 00:38:15)</p>	
<b>Equity</b>	As Equity is now a standing agenda item, the board can add to this as well. The Equity report is updated annually and is a tool for all of you to use.	
<b>Corporation Counsel’s Report</b>	John reported that the contract with Lake and Kenosha Counties Behavioral Health has made progress. Still need approvals from the state departments, but a step forward has been taken. (00:38:25 – 00:39:17)	
<b>Other Business as Allowed by Law</b>	<b>None (00:39:23)</b>	
<b>Closing Board Comments</b>	<b>None (00:39:29)</b>	
<b>Adjournment</b>	<p>Motion to adjourn meeting by Dr. Rita Ventura and seconded by Julia Robinson. Meeting adjourned at 12:42 pm. (00:39:33)</p> <p>Prepared by Karen Kersting, Board of Health Secretary</p> <p>Respectfully submitted by Jen Freiheit, Health Officer/Director</p>	

**Present:** Olatoye Baiyewu, Jen Freiheit, Karen Kersting, John Moyer, John O’Day, Lori Plahmer, Dr. Dominique Pritchett, Julia Robinson, Dr. Rita Ventura

**Not Present:** Dr. Diane Gerlach (Excused), Dr. James Foster (Excused), Kenny Harper (Unexcused)