



Judiciary and Law Enforcement Committee Agenda  
Kenosha County Administration Building  
2nd Floor Committee Room  
Wednesday, February 5th at 6:30 p.m.

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **CITIZEN COMMENTS**
4. **SUPERVISOR COMMENTS**
5. **CHAIRMAN COMMENTS**
6. **APPROVAL OF MINUTES FROM JANUARY 8TH, 2020**
7. **RESOLUTIONS FROM THE KENOSHA COUNTY SHERIFF'S DEPARTMENT:**
  - Resolution to Approve the Appointment of Lt. Horace Staples to Serve as a Member of the Local Emergency Planning Committee
  - 2020 WI DOJ National Crime Statistics Exchange Implementation Assistance Grant; funds to support costs to implement a different crime reporting statistics method.

Documents:

[RESOLUTION TO APPROVE THE APPOINTMENT OF HORACE STAPLES TO SERVE AS A MEMBER OF THE LOCAL EMERGENCY PLANNING COMMITTEE.PDF](#)  
[RESOLUTION-2020 WI DOJ NATIONAL CRIME STATISTICS EXCHANGE IMPLEMENTATION ASSISTANCE GRANT.PDF](#)

8. **ANY OTHER BUSINESS ALLOWED BY LAW**
9. **ADJOURNMENT**

A Quorum of Other Committees or of the County Board May be Present.

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> Resolution to Approve the Appointment of Lt. Horace J. Staples to Serve as a Member of the Local Emergency Planning Committee			
<b>Original</b> <input type="checkbox"/>	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> February 18, 2020		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Committee			
<b>Fiscal Note Attached</b> <input type="checkbox"/>		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Horace J. Staples, MSCJ Director of Emergency Management		<b>Signature:</b> 	

WHEREAS under County Executive Appointment #2019/20-27, the County Executive has appointed Lt. Horace J. Staples to serve as a three-year term as a member of the Local Emergency Planning Committee, and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approve the appointment of Lt. Horace J. Staples to serve as a member of the Local Emergency Planning Committee immediately upon confirmation of the County Board and to continue until the 1<sup>st</sup> day of November 2022, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Respectfully submitted,

**Judiciary & Law Committee**

\_\_\_\_\_  
Boyd Frederick, Chairperson

**Aye   No   Abstain**

\_\_\_\_\_  
Jeff Wamboldt, Vice-Chairperson

\_\_\_\_\_  
David Celebre

\_\_\_\_\_  
Monica Yuhas

\_\_\_\_\_  
Zach Rodriguez



# COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor

Kenosha, Wisconsin 53140

(262) 653-2600

Fax: (262) 653-2817

## ADMINISTRATIVE PROPOSAL

### COUNTY EXECUTIVE APPOINTMENT 2019/20-27

**RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Lt. Horace Staples  
1000 55<sup>th</sup> Street  
Kenosha, WI 53140

to serve a three-year term on the Kenosha County Local Emergency Planning Committee beginning immediately upon the confirmation of the County Board and continuing until the 1st day of November, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since his last appointment in April, 2017, Lt. Staples has attended 6 out of the 6 meetings held.

Lt. Staples will serve without pay. Lt. Staples will be succeeding himself.

Respectfully submitted this 16<sup>th</sup> day of January, 2020.

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Jim Kreuser  
Kenosha County Executive



\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards:

Appointed as Director of Kenosha County Emergency Management - Kenosha County LEPC - Kenosha County Land Information Council

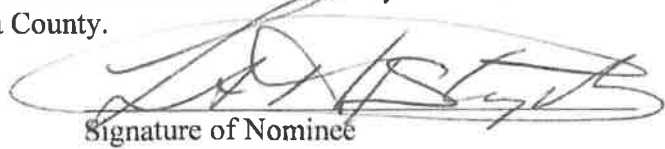
Nominee's Supervisory District Eight Supervisor Zach Rodriguez

Governmental Services: List services with any governmental unit.

Work-related only: Kenosha Sheriff's Department - Kenosha County Government - Wisconsin Emergency Management/Department of Military Affairs - FEMA

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.: All of the above professional and personal affiliations

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in a conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

  
Signature of Nominee

12/10/2019  
Date

Please Return: To Kenosha County Executive  
1010 - 56th Street  
Kenosha, WI 53140

-----  
(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_ Reappointment \_\_\_\_\_


Previous Terms: \_\_\_\_\_  
\_\_\_\_\_

# Kenosha County

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

**Subject: 2020 WI DOJ National Crime Statistics Exchange Implementation Assistance Grant; funds to support costs to implement a different crime reporting statistics method.**

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: <b>February 18, 2020</b>		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enforcement Committee &amp; Finance/ Administration Committee</b>			
Fiscal Note Attached: <b>X</b>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Justin Miller, Captain of Administration		Signature: 	

WHEREAS, Kenosha County Sheriff's Department has been awarded a grant, totaling \$24,650, funded through the State of WI Department of Justice, Division of Law Enforcement Services and partnering with Kenosha Joint Services, this grant provides funding to implement a change in our law enforcement software to report crime statistics in the manner of Incident-Based Reporting (IBR) versus the Uniform Crime Reporting method, and

WHEREAS, the federal government is mandating the change to crime statistics reporting to the Incident-Based Reporting method and is providing funds through the State of WI Dept of Justice to law enforcement agencies to help cover the costs, and

WHEREAS, the Sheriff's Dept is partnering with Kenosha Joint Services to contract with Tyler Technologies to build/configure the modifications necessary in our current law enforcement records management software, and

WHEREAS, the grant spending period runs through September 30, 2020, and will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2020 WI DOJ grant for \$24,650 and approve the budget modification as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year-end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$24,650 and increases expenditures by \$24,650.

**Subject: 2020 WI DOJ National Crime Statistics Exchange Implementation Assistance Grant; funds to support costs to implement a different crime reporting statistics method.**

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 18, 2020		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enforcement Committee &amp; Finance/Administration Committee</b>			

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Boyd Frederick, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wambolt, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor David Celebre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Monica Yuhas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Zach Rodriguez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Edward Kubicki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wambolt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

RESOLUTION: 2020 WI DOJ National Crime Statistics Exchange Implementation Assistance Grant

The State of WI Department of Justice has awarded the Sheriff's Department \$24,650 to cover costs associated with modifying our Law Enforcement Records Management software to report crime statistics in the manner of Incident-Based Reporting vs the current methodology of Uniform Crime Reporting. The federal government is offering fund through the States in order to encourage the change in crime reporting statistics.

Dept./Division Head Signature: \_\_\_\_\_



Date: 1/22/2020

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature: \_\_\_\_\_



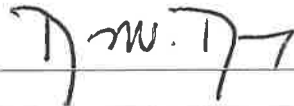
Date: 1-22-20

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: \_\_\_\_\_



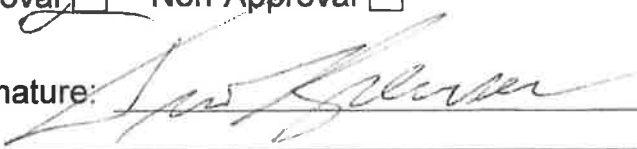
Date: 1/23/20

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature: \_\_\_\_\_



Date: 1/23/20



- **Original Returned to Requesting Dept.**
- **Department attaches the Original to the Resolution to County Board**
- **Copy to Secretary of Oversight Committee to distribute in packets with Resolution**
- **Copy to Requesting Department File**

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

BRE # \_\_\_\_\_ G/L DATE \_\_\_\_\_  
 ENTRY DATE \_\_\_\_\_

DEPT/DIVISION: **SHERIFF** 2020

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Establish Revenue and Expenditure Budgets for new grant award through the State of WI DOJ for the National Crime Statistics Exchange Implementation Assistance Program (Grant # 2015-NCSSX-01-15429). This grant award will be presented via Resolution scheduled for County Board agenda on February 18, 2020

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)					(3)			(4)			(5)		(6)		(7)		(8)		(9)	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	ACTUAL EXPENSES	REVISED BUDGET	EXPENSE BAL AVAIL	ADOPTED BUDGET	CURRENT BUDGET	ACTUAL EXPENSES	REVISED BUDGET	EXPENSE BAL AVAIL			
Grant Program Payment	100	210	2130	571580			24,650		0	0	0	24,650	24,650	0	0	0	24,650	24,650			
EXPENSE TOTALS											0	0	0	24,650	24,650	0	0	0	24,650	24,650	

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
WI Department of Justice	100	210	2130	442550		(24,650)	0	0	(24,650)
REVENUE TOTALS							0	0	(24,650)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

24,650 (24,650)

PREPARED BY: Nancy Otis DIVISION HEAD: 1-22-20 DATE: 1/22/20  
 DEPARTMENT HEAD: [Signature] DATE: 1/23/20  
 FINANCE DIRECTOR: [Signature] DATE: 1/23/20  
 COUNTY EXECUTIVE: [Signature] DATE: 1/23/20

- Please fill in all columns:  
 (1) & (2) Main Account information as required  
 (3) & (4) Budget change requested  
 (5) Original budget as adopted by the board  
 (6) Current budget (original budget w/past mods.)  
 (7) Actual expenses to date  
 (8) Budget after requested modifications  
 (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

Josh Kaul  
Attorney General

Room 114 East, State Capitol  
PO Box 7857  
Madison WI 53707-7857  
(608) 266-1221  
TTY 1-800-947-3529

December 17, 2019

Josh Nielsen, Assistant Director  
Kenosha County Sheriff's Department  
1000 55th Street  
Kenosha, WI 53140-3794

Re: NCS-X Implementation Assistance  
Wisconsin Department of Justice Grant Number: 2015-NCSX-01-15429

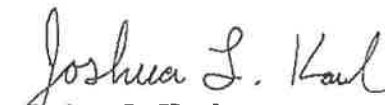
Dear Mr. Nielsen:

The Wisconsin Department of Justice, Division of Law Enforcement Services, has approved a grant award to Kenosha County in the amount of \$24,650. These funds are from the Wisconsin Department of Justice's National Crime Statistics Exchange Implementation Assistance Grant Program available through the US Department of Justice. This grant supports Kenosha County's "NCS-X Implementation Assistance Program."

To accept this award, please have the authorized official sign the Signatory Page, Certified Assurances and Lobbying and Debarment Forms in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to Wisconsin Department of Justice within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,

  
Joshua L. Kaul  
Attorney General

JLK:AWL  
Enclosures

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

1-17-18 Matt S... STATE

Josh Kaul  
Attorney General

Room 114 East, State Capitol  
PO Box 7857  
Madison WI 53707-7857  
(608) 266-1221  
TTY 1-800-947-3529

NATIONAL CRIME STATISTICS EXCHANGE  
IMPLEMENTATION ASSISTANCE PROGRAM  
NCS-X Implementation Assistance  
2015-NCSX-01-15429

The Wisconsin Department of Justice (DOJ), hereby awards to **Kenosha County**, (hereinafter referred to as the **Grantee**), the amount of **\$24,650** for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended.

This grant may be used until **September 30, 2020** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

*This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.*

BY: Joshua L. Kaul  
JOSHUA L. KAUL  
Attorney General  
Wisconsin Department of Justice

12/17/19  
Date

The (Grantee), **Kenosha County**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Kenosha County**  
BY: Jim Kreuser  
NAME: **Jim Kreuser**  
TITLE: **County Executive**

1/15/20  
Date

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

**NATIONAL CRIME STATISTICS EXCHANGE IMPLEMENTATION ASSISTANCE PROGRAM  
ATTACHMENT A**

Grantee: Kenosha County  
 Project Title: NCS-X Implementation Assistance CFDA #16.734  
 Grant Period: From September 1, 2019 To September 30, 2020  
 Grant Number: 2015-NCSX-01-15429 Program Area: 01

**APPROVED BUDGET**

*See your Egrants Application for details*

	<b>Federal &amp; Match</b>
Personnel	
Employee Benefits	
Supplies & Operating Expenses	
Consultants	\$24,650
Other	
<b>FEDERAL TOTAL</b>	<b>\$24,650</b>
<b>MATCH TOTAL</b>	
<b>TOTAL APPROVED BUDGET</b>	<b>\$24,650</b>

**Award General Conditions:**

1. Award funds will be used to supplement, not supplant, planned or allocated funds.
2. To be allowable under a grant program, all funds (federal and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
3. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require approval from DOJ. All changes to the contractual category require prior DOJ approval.
4. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
5. Grant funds will be paid to the grantee on a reimbursement basis.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day, unless prior approval is received from DOJ.
8. All income generated as a direct result of an agency funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and expended as soon as possible. If the cost is allowable under the Federal grant program, then the cost would be allowable using program income. All program income must be reported to DOJ.
9. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.

10. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
11. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
12. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
13. Please be advised that a hold may be placed on any application or grant payment if it is deemed that an agency is not in good standing on other Wisconsin Department of Justice (DOJ) grants, has other grants compliance issues that would make the applicant agency ineligible to receive DOJ funding, and/or is not cooperating with an ongoing DOJ grant review or audit.
14. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.

A handwritten signature in black ink, consisting of a stylized, cursive 'K' or similar character, followed by a horizontal line extending to the right.