

*Kenosha*



*County*

## COUNTY BOARD OF SUPERVISORS

### NOTICE OF MEETING

NOTE: UNDER THE KENOSHA COUNTY BOARD OF RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SEC. 210(2) OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY ITEM SCHEDULED FOR THE FIRST OF TWO READINGS IS SUBJECT TO A MOTION TO SUSPEND THE RULES IN ORDER TO PROCEED DIRECTLY TO DEBATE AND VOTE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN.

**NOTICE IS HEREBY GIVEN** the **Annual County Board Meeting** of the Kenosha County Board of Supervisors will be held on **Tuesday, the 16th of April, 2024 at 7:30 P.M.**, in the County Board Room located in the Kenosha County Administration Building, 1010 56th St, Kenosha, WI. The following will be the agenda for said meeting:

- A. Call To Order By Chairman Nudo
- B. Pledge Of Allegiance
- C. Roll Call Of Supervisors
- D. Citizen Comments

Documents:

[GUIDELINES FOR CITIZEN COMMENTS FOR COUNTY BOARD AND COMMITTEE MEETINGS.PDF](#)

- E. Announcements Of The Chairperson
- F. Supervisor Reports
- G. OLD BUSINESS

Ordinance - Second Reading, Two Required

13. From The Legislative Committee - An Ordinance For The Amendment Of MCKC Chapter 2 – County Board Rules Of Procedure

Documents:

H. NEW BUSINESS

Resolution - One Reading

125. From The Executive Committee - A Resolution Recognizing May 5-11, 2024 As "Public Service Recognition Week"

Documents:

[MAYPUBLICSERVICERECOGNITIONWEEK.PDF](#)

126. From The Executive Committee - A Resolution Recognizing May 15, 2024 As "Peace Officers Memorial Day" And May 12-18, 2024 As "National Police Week"

Documents:

[MAYPOLICEWEEK.PDF](#)

127. From The Executive Committee - A Resolution Recognizing May 2024 As "National Military Appreciation Month"

Documents:

[MAYMILITARYAPPRECIATIONMONTH.PDF](#)

128. From The Executive Committee - A Resolution Recognizing May 5-11, 2024 As "National Correctional Officers And Employees Week"

Documents:

[MAYCORRECTIONALOFFICERSWEEK.PDF](#)

129. From The Executive Committee - A Resolution Recognizing May 6-12, 2024 As "National Skilled Nursing Care Week"

Documents:

[MAYSKILLEDNURSINGCAREWEEK.PDF](#)

130. From The Executive Committee - A Resolution Recognizing May 2024 As "National Foster Care Month"

Documents:

[MAYFOSTERCAREMONTH.PDF](#)

131. From The Public Works & Facilities And Finance & Administration Committees - A Resolution To Approve A Land Rental Agreement With UW-Madison For The Installation Of A Weather Station

Documents:

[RESOLUTION TO APPROVE A LAND RENTAL AGREEMENT WITH UW-MADISON FOR INSTALLATION OF A WEATHER STATION.PDF](#)

132. From The Public Works & Facilities And Finance & Administration Committees

- A Resolution To Approve A Jurisdictional Transfer Agreement Of Part Of CTH N To The City Of Kenosha

Documents:

[RESOLUTION TO APPROVE A JURISDICTIONAL TRANSFER OF PART OF CTH N TO THE CITY OF KENOSHA.PDF](#)

133. From The Finance & Administration Committee - A Resolution 2023-2024 Carry Over And Annual Closeout

Documents:

[COMPLETE CLOSEOUT PACKET AND RESOLUTION -FINAL.PDF](#)

Ordinance - First Reading, Two Required

14. From The Legislative Committee - An Ordinance To Amend Municipal Code Of Kenosha County Chapters 19 And 20 - Kenosha County Ethics Policy

Documents:

[O14 AMENDMENT OF CHAPTERS 19 AND 20- ETHICS POLICY.PDF](#)

Ordinance - One Reading

15. From The Planning, Development & Extension Education Committee An Ordinance Regarding Gerald A. & Linda M. Helmert Jt. Rev. Trust (Owner), Requesting A Rezoning From A-1 Agricultural Preservation Dist. & C-2 Upland Resource Conservancy Dist. To A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist., Town Of Brighton

Documents:

[04-2024 HELMERT REZO.PDF](#)

#### I. CLAIMS

21. Mike Seitz - Property Damage

Documents:

[GL-08-24 SEITZ, MIKE.PDF](#)

J. Approval Of The April 3, 2024, Minutes By Supervisor Wamboldt

K. Adjourn Sine Die

## **GUIDELINES FOR “CITIZEN COMMENTS” AT KENOSHA COUNTY BOARD AND COMMITTEE MEETINGS**

Please follow the guidelines for participating in Citizen Comments:

- Any person who wishes to address the county board during the “Citizen Comments” portion of the county board meeting must verbally state their name and residential address for the record.
- Citizens that speak during “Citizen Comments” must list their name and residential address on the sign-in sheet on the podium.
- Citizen Comments portion of the meeting will be for 1 hour, which may be adjusted by the County Board Chair at their discretion, if necessary.
- Each speaker is provided one opportunity to speak up to five (5) minutes in length or as announced by the County Board Chair at the beginning of the meeting. Stay within the time limits provided.
- Citizen comments should pertain to county operations.
- Comments should be made to the Board as a whole, and not to address individual Supervisors.
- Do not ask questions of the Board as a whole, or to individual supervisors, this is a time for public comments, not discussion or debate.
- Citizens must be courteous in their language and deportment and must avoid personalized remarks. Refraining from comments that are rude, obscene, or profane, personally attacking, or which demonstrate a lack of respect for others.
- The County Board Chair will not tolerate abusive language or disruptive behavior. The County Board Chair, for abusiveness or disruptive behavior, may terminate an individual’s public comments. The County Board Chair has the authority to rule speakers out of order for noncompliance with these guidelines and may call a short recess in disorderly situations.
- Citizens in the audience are not to audibly respond to comments being made or to make demonstrations either in support of or in opposition to a speaker or idea. Refraining from derogatory comments, inappropriate gesturing, or applause.



# KENOSHA COUNTY

## BOARD OF SUPERVISORS

ORDINANCE NO.

Subject: Amendment of MCKC Chapter 2 - County Board Rules of Procedure	
Original <input type="checkbox"/>	Corrected <input type="checkbox"/> 2nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>
Date Submitted: February 6, 2024	Date Resubmitted:
Submitted By: Legislative Committee	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared By: Joseph M. Cardamone III Corporation Counsel	Signature:

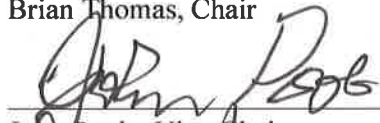
THE KENOSHA COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN that the Municipal Code of Kenosha County Chapter 2, the County Board Rules of Procedure, is hereby amended by being replaced by the attached.

Approved by:

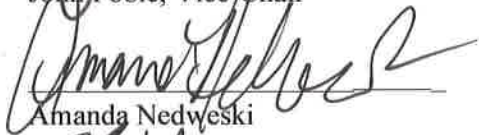
Legislative Committee:



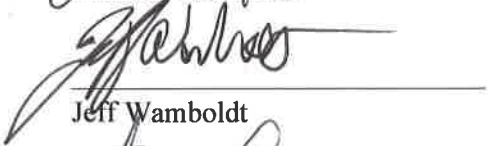
Brian Thomas, Chair




John Poole, Vice-Chair



Amanda Nedweski



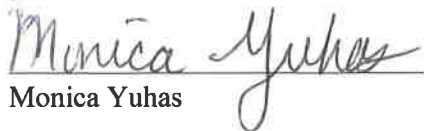
Jeff Wamboldt



Andy Berg



Daniel Gaschke



Monica Yuhas

Aye Nay Abstain Excused

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## **Chapter 2**

### **COUNTY BOARD RULES**

#### Sections:

- 2.01 Rules of Procedure.**
- 2.02 Meetings, time and place.**
- 2.03 Meetings, quorum, conduct of.**
- 2.04 Open meetings.**
- 2.05 Closed session at meetings.**
- 2.06 Board meeting agenda, order of business and minutes.**
- 2.07 Exercise of power and presentation.**
- 2.08 Motion Procedure.**
- 2.09 Appeals and motions to reconsider, rescind and to take from the table.**
- 2.10 Voting.**
- 2.11 Claims.**
- 2.12 Finance and budget.**
- 2.13 Standing committees (6/17/14).**
- 2.14 Rule changes, suspension of rules.**
- 2.15 Severability, prior rules, repeal, effective date, and publication.**
- 2.16 Penalty provision.**

#### **Addendum.**

### **2.01 Rules of procedure.**

The most recent version of Robert's Rules of Order (Newly Revised) shall govern the proceedings at all meetings of the Kenosha County Board of Supervisors and its committees and all other boards and commissions of Kenosha County Government except as set forth in these County Board Rules, also referred to herein as Board Rules, and except as otherwise provided by Wisconsin state statute.

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## **2.02 Meetings, time and place.**

### **(1) ORGANIZATIONAL MEETING AND DUTIES OF OFFICERS.**

(a) On the third Tuesday in April in even-numbered years, after each regular election at which members are elected for full terms, the County Board will meet and shall:

1. Meet for the purpose of organizing and for transacting general business.
2. Elect a member chair to perform the duties set forth in section 59.12(1) of the Wisconsin Statutes in addition to other duties established in these Rules or by the County Board from time to time. Specifically, without limitation, the chair may administer oaths to persons required to be sworn concerning any matter submitted to the County Board or a committee of the County Board or connected with their powers or duties. The chair shall countersign all ordinances of the County Board, and shall preside at meetings when present. When directed by ordinance the chair shall countersign all county orders, transact all necessary County Board business with local and county officers, expedite all measures resolved upon by the County Board and take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced.
3. Elect a member vice-chair to perform the duties set forth in section 59.12(2) of the Wisconsin Statutes. Specifically, in case of the absence or disability of the chair, the vice-chair shall perform the chair's duties.

The organizational meeting may be adjourned in the same manner as prescribed for the adjournment of the annual meeting as set forth in section [59.11\(1\)](#) of the Wisconsin Statutes.

### **(b) Duties of Board Chair.**

1. At the Biennial Organizational Meeting described in sec. 2.04(1)(a) or as soon thereafter as practicable, the Board Chair shall appoint members to the standing committees of the County Board and shall call upon the chairs of such standing committees to advise him or her from time to time as the need arises as members of the chair's advisory committee. The Board Chair has the authority, in his or her sole

discretion, to remove members from committees and remove members as chair of a committee.

2. In the absence of the Board Chair and the Vice-Chair and where their presence is necessary to carry out the responsibilities of their office, the Kenosha County Board of Supervisors does hereby designate the most recent past chair present the responsibility to serve as chair pro tempore of a meeting of the County Board. In the absence of a past chair, such responsibilities shall be carried out by the most senior member of the County Board. (10/7/86)

(c) The County Board shall also hold an organizational meeting on the third Tuesday in April in non-election years for the purpose of transacting business that is permitted at the annual meeting and for the further purpose of organizing or reorganizing as may be deemed necessary.

(2) *ANNUAL MEETING.* The County Board shall hold an annual meeting on the date established in section 59.11(1) of the Wisconsin Statutes.

(3) *REGULAR MEETINGS.* In addition to the organizational and annual meetings, the County Board shall meet at 7:30 p.m. on the first and third Tuesday of each month for the purpose of transacting business. The Chair, in his or her discretion, may cancel a regular meeting for any reason, including, but not limited to: a lack of agenda items, inclement weather, or other unforeseen circumstances. The Board Chair shall provide reasonably adequate notice to the Supervisors and the public in advance of any such meeting cancellation.

(4) *SESSION.* The two-year period of time between the organizational meetings in sec. 2.04(1)(a) hereof shall constitute a session of the County Board, and any business pending and upon which the Board has not acted prior to the close of a session can no longer be acted upon without being reintroduced. (3/20/18)

(5) *SPECIAL AND EMERGENCY MEETINGS.* Special and emergency meetings of the County Board may be held at the call of the Board Chair for any reason or otherwise pursuant to section [59.11\(2\)](#) of the Wisconsin Statutes, as amended. A written request delivered under section 59.11(2) of the Wisconsin Statutes may be signed and delivered electronically.

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## **2.03 Meetings, quorum, conduct of.**

- (1) A majority of the supervisors entitled to a seat on the Board or a committee thereof shall constitute a quorum. All questions shall be determined by a majority of the supervisors present unless otherwise provided.
- (2) Where two or more committees of the County Board hold a joint meeting, no business shall be conducted unless there is a quorum from each committee present. Members of the County Board who are present and serving as members of more than one of the committees meeting jointly are to be considered present in determining whether there is a quorum of each committee of which they are a member.
- (3) In those cases where a joint report or resolution is to be considered, those members serving on more than one of the committees meeting jointly shall be entitled to cast separate votes as a member of each committee upon which he or she serves.
- (4) The Board Chair shall preside at all meetings, preserving order and decorum and shall decide all questions of procedure and order, subject to appeal to the Board. The Board Vice-Chair shall preside in the absence of the Chair. The Board Chair and Vice-Chair shall be entitled to vote on all matters presented to the Board. (5/17/16)
- (5) The Corporation Counsel's office shall serve as parliamentarian for Board meetings.
- (6) All matters referred to committee or committees must be returned to the Board within sixty days if supported by the committee. In the event of referral to more than one committee, action must be taken separately by each committee, although joint meetings may be held and joint reports may be made as outlined in subsections [\(2\)](#) and [\(3\)](#). An issue that does not receive an affirmative vote in committee may be reported back to the County Board during supervisor comments by the committee chair. (8/6/91)
- (7) Persons wishing to make presentations to the County Board during the citizen comments portion of the meeting will limit their comments to one five-minute presentation and otherwise abide by the terms of the citizen comment rules in sec. 2.07(10) . Persons requested to appear before the Board, the county executive and county department heads shall not be limited in the time required to provide the presentation. (4/17/90)

(8) *Supervisor Reports, Announcements, and Referrals (4/12/05).* After “Citizen Comments” at County Board meetings, an item shall appear on the agenda entitled: “Supervisor Reports, Announcements and Referrals.” This item is intended to allow for committee reports by committee chairs, routine announcements, and matters that a supervisor would like referred to a committee or department. No debate or official action will be taken up on any matter announced under such agenda items.

(9) *Supervisor Comments (4/12/05).* Comments by Supervisors regarding matters on the agenda shall be made only at the time that the matter is properly before the Board. Supervisor comments on matters not on the agenda shall be specifically noted on the agenda with a description of the comments with enough specificity to comply with the Wisconsin Open Meeting Law. (5/17/16)

(10) *Rules for Citizen Comment.* The following rules apply to all periods of citizen comment at County Board and Committee meetings:

(a) Any person who wishes to address the County Board during the “Citizen Comment” portion of the agenda must complete the “Citizen Comment” sign-in sheet and verbally state their name and address prior to beginning comment.

(b) All comments shall be limited to five (5) minutes in length per speaker unless the Board Chair establishes a different time limit in his or her discretion, in which case the time limit will be announced.

(c) Comments should be directed to the Board as a whole and not addressed to individual Board or Committee Members.

(d) A commenter should refrain from asking questions of the Board or any individual Board or Committee Member.

(e) Commenters should be courteous in their language, avoid personalized remarks and refrain from comments that are rude, obscene, profane, personally attacking, and which demonstrate a lack of respect for others.



(f) The Chair reserves the right to terminate an individual's public comments if these rules are violated. As well, the Chair has the authority to rule speakers out of order where appropriate and may call a short recess in disorderly situations.

## **2.04 Open meetings.**

All meetings shall be open to the public and shall be held in conformance with section [59.11](#) and sections [19.81](#) through [19.98](#) of the Wisconsin Statutes, as amended.

## **2.05 Closed session at meetings.**

(1) Any meeting may convene in closed session provided any such closed session complies with the provisions of section [19.85](#) of the Wisconsin Statutes as amended.

(2) In accordance with section [19.89](#) of the Wisconsin Statutes and unless otherwise provided by law, no member of the Board may be excluded from any meeting of the Board, its committees or commissions provided, however, that a committee or commission may exclude a Board member that is not a member of the committee or commission from a closed session portion of a meeting upon majority vote of the committee or commission members present. The records, tapes and any other materials distributed in any closed session of the Board or any of its committees, including without limitation the record of any official action taken or authorized, shall be available to all supervisors upon written request presented to the Board Chair or chair of the appropriate committee. (3/20/18)

(3) All motions and roll call votes taken in closed session must be recorded and preserved, but such recordings shall be impounded and left in the custody of the county clerk or recording secretary to the committee and, subject to Sec. 2.03(2), not distributed to anyone until the reason for the closed session has expired and secrecy is no longer allowed by law. Those Board or Committee members in attendance at a closed session shall have access to the record of any official action taken or authorized in the closed session and such record shall be deemed approved as recorded unless objected to at the next regular meeting of the Board or Committee. (8/21/90)

## **2.06 Board meetings agenda, order of business and minutes.**

(1) *Agenda and Inspection.* The Board Chair, in consultation with the County Clerk, shall establish the agenda for all meetings of the Board. In creating the agenda, the Board Chair

shall include, among other matters, all items acted upon favorably by a committee. The Board Chair shall determine the process for referral to a committee. All reports, resolutions, ordinances, communications, etc., to be presented to the Board shall be filed with the county clerk no later than 10:00 a.m. on the Friday preceding the Board meeting and shall be open to public inspection upon filing. In the case of committees, all reports, resolutions, ordinances, communications, etc., shall be filed with a designee of the county clerk and shall be open to public inspection upon filing. The Board Chair may authorize the filing of any report, resolution, ordinance, communication, etc., at a later time than provided herein. The county clerk shall forward to the respective supervisors at least 48 hours prior to the start of a county board meeting copies of all agenda items which have been timely filed. A matter may be pulled from the agenda only by the Board Chair after polling and receiving a consensus of the committee members present during the Announcements of the Chair segment of the meeting. Removal of an item is not subject to debate. Where an item is not submitted by a committee but by an individual supervisor, that item may be removed from the agenda at the request of the presenter. (11/4/96) The Board agenda shall be kept on file with the Clerk, be posted on the county's website and published in the proceedings of the County Board as required by law.

(2) The order of business as established by the rules of the County Board shall not be changed except by unanimous consent or by a vote of two-thirds of the members present.

(3) The County Clerk shall prepare and record minutes of County Board meetings including a record of any action taken, if any, during a closed session portion of the meeting. The chair of each committee or his or her designee, in coordination with the county clerk shall prepare and record all minutes of all committee meetings including a record of any action taken, if any, during a closed session portion of the meeting. Final approved minutes of Board and committee meetings shall be posted to the county's website within five (5) business days of approval.

(4) Unless otherwise required by law, no item may be scheduled for inclusion on the agenda for a regular meeting of the County Board until the appropriate committee or committees has acted upon the item unless the Board Chair, in his or her discretion and after consultation with the item's submitter, determines that the matter is of a time sensitive nature requiring the Board's attention in which case the Board Chair may place the item on the agenda for a regular meeting without committee consideration. This section does not prevent a matter from being scheduled for the first of two required readings prior to committee consideration. (1/17/17)

(5) *Consent Calendar.* The Chair may place items of routine business on the consent calendar portion of the agenda. Unless an objection is raised by any member of the Board, all items on the consent calendar may be disposed of by a single motion approving the consent calendar. If an objection is raised to the consent calendar, the objector shall specify the individual items in the consent calendar that will be removed from the consent calendar and acted upon individually. Each agenda containing a consent calendar shall specify the matters being considered in the consent calendar.

## **2.07 Exercise of power and presentation.**

(1) The County Board shall act by way of ordinances or resolutions. Except as otherwise noted, ordinances and resolutions shall be adopted by majority vote of a quorum or by such other vote as may be required by statute or ordinance. Reports submitted by County Board committees or members shall be intended for informational purposes and shall not be used for the purpose of instituting policies or enacting laws.

Any paper presented to the Board requesting Board action shall have endorsed thereon the date of presentation, subject matter, and the name of the presenting member(s). The Board Chair or the Board clerk shall read the endorsement and the matter shall then be either referred or otherwise disposed of as directed by the Board.

(2) All committee resolutions and ordinances must be in writing and indicate the “yes” or “no” vote or abstention of every member of the committee present at the committee meeting where such resolution or ordinance was acted upon. Resolutions, reports and ordinances not sponsored by a committee must be signed by the sponsoring member. If the County Board member initiating the resolution or ordinance or policy statement seeks additional support and sponsors he or she shall do so in compliance with the Open Meetings Law by having such resolution or ordinance or policy statement delivered to each Supervisor by the County Clerk, by mail or electronic delivery, as part of Board’s meeting packet with a memorandum informing all Board members that they may co-sponsor and sign the resolution, ordinance or policy statement immediately prior to the next County Board meeting. [Opinions of the Attorney General, March 11, 1993, July 28, 1998, September 16, 2002] (1/8/08)

All committee resolutions and ordinances must also have a space for:

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- (a) a fiscal note commenting on the financial impact of the proposal to be completed and signed by the County's Finance Department; and
  - (b) a legal note commenting on the legal authority relating to the proposal to be completed and signed by the Office of the Corporation Counsel.
- (3) Ordinances and resolutions may be adopted by a majority vote of a quorum or by such majority vote as may be required and ordinances shall commence as follows: "The County Board of Supervisors of Kenosha County do ordain as follows . . ."
- (4) *Readings and Notations.* Every resolution and report, except as otherwise noted, shall only require one reading. All ordinances and all resolutions which are intended to reflect policy (as determined by the Board Chair in consultation with the Corporation Counsel) or which are otherwise required by law to have more than one reading shall be read at two successive Board meetings. Zoning map amendments shall only require one reading. The County Board may suspend this rule requiring a second successive reading by two-thirds vote of the members present and consider such matter on the day presented. Notice of possible suspension of the second reading shall appear on all County Board agendas. In regards to ordinances and resolutions requiring two readings, no debate shall be permitted at the first reading. Unless otherwise indicated, all resolutions shall survive expiration of a session and remain in effect until such time as repealed. Any resolution intending to reflect the policy of the County Board shall be so duly noted and properly indexed and incorporated into a policy manual. When presenting these items for first reading, the County Clerk shall read them by number and title only, but when requested by any one member of the County Board, said item shall be read in its entirety. A copy of said resolution and ordinance shall be presented in writing to each supervisor at the time of the first reading. The County Board may take action on the proposed resolution or ordinance after the second reading. Any resolutions or ordinances shall be read by title only unless any one supervisor requests a reading of the resolution or ordinance in its entirety, which request can be overridden by a 2/3 vote of the members present. (3/6/12)
- (5) All resolutions, ordinances and reports shall be filed and indexed cumulatively, with said file and index reflecting the subject matter and number of the report or resolution, and the page number where said report or resolution is reported, in full, in the yearly Proceedings of the County Board pursuant to Wis. Stat. § 59.14.

(6) *Adoption.* Upon the adoption of any ordinance or resolution enacted by the County Board, it shall be countersigned by the Board Chair and the county clerk and forwarded to the county executive pursuant to the provisions of section [59.17\(6\)](#) of the Wisconsin Statutes. Upon approval or abstention by the county executive or in the event of his or her veto, upon the subsequent overriding vote of the County Board, the county clerk shall publish said resolution or ordinance and distribute copies pursuant to the applicable state statutes. If any resolution or ordinance is not returned by the county executive to the County Board at its first meeting occurring not less than 6 days, Sundays excepted, after it has been presented to the county executive, it shall become effective unless the County Board has recessed or adjourned for a period in excess of 60 days, in which case it shall not be effective without the County Executive's approval. If the County Executive vetoes, in whole or in part as allowed by law, any ordinance or resolution, the Board shall place the vetoed ordinance or resolution on the agenda for the next Board meeting for purposes of reconsidering the vetoed ordinance or resolution and if, after such reconsideration, 2/3 of the members-elect of the Board agree to adopt the vetoed ordinance or resolution, it shall become effective as provided therein but in no event earlier than the date of the meeting at which such ordinance or resolution is reconsidered.

(7) The Board Chair shall appoint a temporary County Executive, subject to Board confirmation, in the event of a vacancy in the office of County Executive.

## **2.08 Motion procedure.**

(1) After a motion receives a second and has been restated by the chair, it is in possession of the Board. Before the adoption of any amendment or decision on the question it may be withdrawn by the mover with the consent of a second. If any member objects to the withdrawal of the motion, it may be withdrawn only with the consent of the majority of the members present. A motion to amend a main motion, when in order, shall require a second and a vote of the body.

(2) Any item of business before the Board not otherwise required by law to be acted upon in a specific manner of voting may be acted upon by unanimous consent by the Board Chair asking if there is any objection. If no Board member objects, the item of business is adopted by unanimous consent. (3/20/18)

(3) The names of the mover and the seconder of every motion shall be entered on the minutes of the Board. A proposed ordinance or resolution appearing on the agenda with a positive

recommendation from a committee shall not require a motion and second and the minutes shall reflect that the committee recommended and moved adoption of such ordinance or resolution.

(4) No debate shall be permitted until the Board Chair has stated a question. When the question is under debate, no motion is in order except as provided in the rules of order, and such motions shall have precedence in the order outlined in said rules of order.

(5) A motion to adjourn the Board is always in order except when the County Board is voting. A motion to close debate or move the previous question may not be made by the person making the motion or amendment or by the person who seconds the motion or amendment. Furthermore, no speaker may make a motion to close debate or to move the previous question immediately after speaking on the question. A motion to close debate or move the previous question, when in order, is not debatable and shall require two-thirds vote of the members present to be adopted. (6/6/95)

(6) A member has the floor only after he or she is recognized by the chair; and the member who wishes to be recognized shall seek recognition from the chair. When two or more members ask for recognition, the Board Chair shall determine the order in which such members shall speak. A member called to order shall immediately return to his or her seat and discontinue speaking unless permitted to explain by the chair.

(7) Any member may ask for the privilege of the floor for a non-Board member to address the County Board, and if no supervisor objects, the Board Chair shall grant the privilege to such non-Board member. If a member objects, any County Board member may move that the privilege of the floor be granted, and any member may second such motion. If the motion is adopted by a two-thirds vote of all members present, the County Board Chair shall grant the privilege of the floor to the non-Board member, and the Board Chair shall limit the time that such person can address the County Board.

## **2.09 Appeals and motions to reconsider, rescind and to take from the table.**

(1) Any two members have the right to appeal any decision of the Board Chair by one member making the appeal and another seconding it, at which point the question shall be taken from the Board Chair and vested in the County Board for final decision. Upon such motion for appeal



made and seconded, the Board Chair shall state the question as "Shall the decision of the chair be sustained?" This motion is debatable, but each member may speak only once on the motion.

(2) No motion to reconsider is in order unless made by a member who cast a vote on the prevailing side of the question proposed to be reconsidered, or where the County Board is evenly divided by any member who voted in the negative, and such motion is made at the same meeting at which the original decision on that question was made or at the next meeting provided, however, that a motion to reconsider may be made in a committee meeting by a member of the committee that was absent from the meeting at which the question was presented. A motion to reconsider that fails shall not be renewed. The motion to reconsider and again place a prior motion before the Board shall require a majority vote. A motion to rescind or amend a prior action of the Board shall require prior notice and shall require the same vote as needed to adopt the original motion. Any supervisor intending and qualified to bring a motion to reconsider, rescind or amend a prior action of the Board at any meeting other than the meeting at which the report, resolution or ordinance was adopted shall notify the Board Chair and Clerk of his or her intent so that the motion may be properly placed on the appropriate agenda. Neither a motion to reconsider, rescind nor amend a prior action of the Board shall be in order if there has been action or an undertaking in furtherance of implementing the business that is the subject of the motion to reconsider, rescind or amend the prior action of the Board.

## **2.10 Voting.**

(1) *Voting Requirement.* Every member who is present at a Board meeting, including the Board Chair, shall cast a vote when the question is put before the Board Chair; when a vote is equally divided, the question is lost. This section shall not be construed to prohibit a supervisor from abstaining from voting for any reason. (3/16/93)

(3) No member shall be permitted to vote on any question unless he or she is present or unless he or she appears, upon division of the Board, prior to the tally. A member wishing to absent him or herself from any meeting while the meeting is in session shall first obtain consent from the Board Chair who shall so notify the Board.

(5) Unless otherwise specifically provided by statute, no secret ballot may be authorized to determine any election or decision of the Board except the election of officers of such Board in

any meeting; except as so provided in the case of officers, any member of the Board may require that a vote be taken at any meeting in such manner that the vote of each member is ascertained and recorded.

(6) The records of the county clerk after approval by a majority of the members of the governmental body and certification of such approval by the prescribed officer, shall be filed in the office of the clerk and in the case of committees with the chair of the committee or his or her designee. Records of closed session portions of meetings shall be impounded until the body by majority vote authorizes their release and inclusion in the regular public records file.

(7) The motion and roll call votes of each meeting including closed sessions of the Board and its committees shall be recorded and preserved and open to public inspection to the extent prescribed in sec. [19.31](#) of the Wisconsin Statutes.

(8) Unless otherwise specified or required by law, the majority vote shall consist of a simple majority of the votes cast and unless otherwise specified, a two-third vote shall consist of two-thirds of the members of the County Board; that is, not less than sixteen votes of the 23 member Board. (11/15/88)

(9) Any member of the Board or the Board Chair may move for consideration of a resolution or ordinance by paragraph or seriatim. Upon the adoption of said motion by majority vote, the Board Chair shall read the first subdivision or paragraph of the resolution or ordinance, after which reading the proponent shall be provided the opportunity to explain said paragraph or subdivision, after which the Board Chair shall inquire as to debate or amendment to that particular paragraph or subdivision. When there is no further debate or amendment to the first paragraph, each succeeding paragraph or subdivision shall be taken up in similar fashion. Amendments to each paragraph shall be voted on as they arise, but no paragraph as amended shall be acted upon (as to final adoption or review) at that time. After all parts have been considered, the Board Chair shall open the entire document to further amendment. All such amendments shall be corrected and inserted in the record by the county clerk, and after final debate and amendment, the entire resolution or ordinance shall be acted upon in a single vote.

## 2.11 Claims.

- (1) All claims against the county that are otherwise not acted upon by the Finance and Administration Committee as provided in these Board Rules shall follow the procedure set forth in sections [59.64](#) and [893.80](#) of the Wisconsin Statutes and amendments thereto.
- (2) The Corporation Counsel may recommend a compromise of any claim or lawsuit to the Board Chair and Vice-Chair of the Board, the chair of the finance committee and the chair of the standing committee of any department involved in the claim, who, together, shall advise the corporation counsel on a proposed settlement including the limits and conditions of settlement contingent upon approval of the Board if the proposed settlement is acceptable to the claimant or litigant. This provision is subject to any statutory requirements and/or contractual obligations related to any claim for which the County is insured. (5/17/16)

## 2.12 Finance and budget.

- (1) No later than the second Board meeting of April of each year, the county financial report for the previous year and the annual report of each department shall be presented. At or before the first meeting in June, the county executive shall be allotted sufficient time to present his or her message to the County Board as provided for in section [59.17\(5\)](#) of the Wisconsin Statutes.
- (2) Prior to October 15 of each year, the county executive shall submit his or her proposed budget to the County Board.
- (3) The annual budget shall be presented to the County Board for informational purposes and in accordance with the laws of the State of Wisconsin, acted upon by the Finance Committee, then presented at a public hearing and shall be then adopted by the County Board at its annual meeting held in November of each year, which budget shall be adopted by resolution and shall require a majority roll call vote for enactment. Upon adoption by the County Board, the budget shall be forwarded to the county executive pursuant to the provisions of section [59.17\(6\)](#) of the Wisconsin Statutes.
- (4) *Supervisor's and County Executive's compensation.* Any increase in the salary or compensation of County Board Supervisors or the county executive shall require a majority vote of the members-elect (as defined in sec. 65.90(5)(ag) of the Wisconsin Statutes), shall be made at or

before the annual meeting and shall take effect after the next scheduled election for County Board Supervisors or county executive.

(5) Except as provided in Subsection [\(7\)](#), the amount of tax to be levied or certified, the amounts of the various appropriations and the purposes for such appropriations stated in such budget, shall not be changed thereafter unless authorized by a vote of two-thirds of the members-elect (as defined in sec. 65.90(5)(ag) of the Wisconsin Statutes) of the Board. Where such changes are made they shall be published as a class 1 notice under chapter 985 within 15 days thereafter or a notice of the changes is posted on the County's website within 15 days thereafter. Failure to give such notice shall preclude any changes in the proposed budget and alterations thereto made pursuant to Section 2.11(7).

(6) Subject to Section 2.11(7), all budget changes or appropriations of money as defined below shall be made only by the adoption of a resolution or ordinance passed in accordance with the laws of the State of Wisconsin, and may not be made by the adoption or acceptance of any committee report or motion; any such resolution or ordinance that will by its actions change the budget or appropriate additional funds so as to put it into effect, must contain the amount of money required, the account which it is to be transferred from, the account which it is to be transferred to, and the recommendation of the finance committee to either adopt or reject such resolution or ordinance. If the Finance and Administration Committee does not recommend adoption or rejection of the resolution or ordinance, then their inaction shall be deemed to be a recommendation to reject the resolution or ordinance. A budget change is defined as a transfer of moneys from the contingency or general fund to any other account, or a transfer of funds from one appropriation unit to another such unit. Within 15 days after adoption of such resolution or ordinance transferring moneys, the county clerk shall give notice thereof as required by section [65.90\(5\)](#) of the Wisconsin Statutes. Failure to give such notice shall preclude any changes in the proposed budget and alteration thereto. (6/21/88)

(7) Notwithstanding Section 2.11(6), the County Board's standing Finance and Administration Committee may, without further Board action, transfer in any one year up to an amount equal to 10% of the funds originally provided for an appropriation unit between appropriation units for an individual county office or department, if such units have been separately appropriated, and may, without further Board action, supplement the appropriations for a particular office, department or activity by transfers from the general or contingent fund of up to an amount equal to 10% of the funds originally provided for an appropriation unit in any budget year

pursuant to Wisconsin Statutes, section [65.90](#) and its limitations. The publication provisions of subsection [\(5\)](#) shall apply to all committee transfers from the contingent fund and shall be reported to the Board.

An appropriation unit is defined as the level of control at which a line item is adopted in the annual budget. The level of control shall be established in the annual resolution to adopt the county budget, or in a separate resolution approved by the County Board. (6/21/88)

(8) No committee or department of county government shall purchase any insurance or personal bond without prior approval of the administration committee.

## **2.13 Standing committees (6/17/14).**

(1) The Standing Committees of the County Board shall be as follows:

- (a) Finance and Administration Committee
- (b) Judiciary and Law Enforcement Committee
- (c) Public Works and Facilities Committee
- (d) Planning, Development and Extension Education Committee
- (e) Human Services Committee
- (f) Executive Committee
- (g) Legislative Committee

(2) *Oversight Authority, Areas of Responsibility, and Powers.*

(a) *Finance and Administration Committee.*

1. All matters relating to purchasing, finance, taxes, budgets, assessments, audits, the sale, lease, purchase or disposition of any county lands or buildings (except highway right-of-way), economic development, Deferred Compensation, the Office of the County Clerk, the Office of the County Treasurer, the Office of the Register of Deeds, the Housing Authority, and the following Divisions of the Department of Administration: Financial Services, Information Services, and the Office of the Director

which are to come before the County Board shall be referred to the Finance and Administration Committee.

2. Pursuant to section [59.52\(12\)\(a\)](#) of the Wisconsin Statutes, the Finance and Administration Committee is delegated the power of the County Board in regard to current accounts, claims, demands, or causes of action against the County where the amount does not exceed \$10,000.

3. All matters relating to personnel matters arising out of Wisconsin Statutes Chapter [111](#), employee classification, reclassification, labor contracts, collective bargaining, employee safety and working conditions, personnel policy, insurance, risk management, and the Department of Administration Division of Personnel Services which are to come before the County Board shall be referred to the Finance and Administration Committee.

*(b) Judiciary, and Law Enforcement Committee.*

1. All matters relating to law enforcement, the jail, the house of corrections, the court system, the Sheriff's Department, the Office of Juvenile Intake, the Department of Administration Division of Emergency Services, the Department of Corrections, Conservation Wardens, the Office of the Clerk of Courts, and the Office of the District Attorney which are to come before the County Board shall be referred to the Judiciary and Law Enforcement Committee.

2. The Judiciary, and Law Enforcement Committee shall have the authority to review and act upon licenses and permits as set forth in Chapter [8](#) of the Municipal Code of Kenosha County.

*(c) Public Works and Facilities Committee.*

1. All matters relating to highways, roads, dams, parks, recreation, and the Department of Public Works which are to come before the County Board shall be referred to the Public Works and Facilities Committee.

2. The Public Works and Facilities Committee shall have the powers of a county park commission as defined in Wisconsin Statutes, Chapter [27](#) and the powers of the county highway committee as defined in Wisconsin Statutes, Chapter [83](#).



3. The Public Works and Facilities Committee shall have the power to adopt rules and regulations for the administration of County Parks as set forth in section [10.20](#) of the Municipal Code of Kenosha County.

4. All matters relating to major repairs, remodeling, expansion, construction, demolition, purchase, sale, or lease of all county-owned buildings and grounds, including Kemper Center, which are to come before the County Board shall be referred to the Public Works and Facilities Committee.

(d) *Planning, Development and Extension Education Committee.*

1. All matters relating to land use planning, development, shore land and floodplain issues, subdivision control, sanitation, interim reapportionment, the County Surveyor's Office, and the Department of Planning and Development, excluding the land conservation function, which are to come before the County Board shall be referred to the Planning, Development and Extension Education Committee.

2. The Planning, Development and Extension Education Committee shall act as the agent of the County Board in matters pertaining to county planning and development as outlined in the Wisconsin Statutes, section [59.69](#) as amended.

3. The Planning, Development and Extension Education Committee shall have the powers as set forth in Chapter [12](#) of the Municipal Code of Kenosha County in general and as set forth in section [12.03–12.04](#) of the Municipal Code of Kenosha County specifically.

4. All matters relating to the University of Wisconsin Cooperative Extension Office (including concerns related to agriculture, home economics, horticulture, 4-H youth development, and Community, Natural Resource, and Economic Development (CNRED)), soil and water conservation, and the Department of Planning and Development land conservation function which are to come before the County Board shall be referred to the Planning, Development and Extension Education Committee.

(e) *Human Services Committee.* All matters relating to community health, aging services, Brookside, the public welfare, child support, the Office of the Medical Examiner and the Department of Human Services which are to come before the County Board shall be referred to the Human Services Committee.

(f) *Executive Committee.* All matters relating to strategic planning for the greater good of Kenosha County and other matters as deemed necessary and proper by the Board Chair shall be referred to the Executive Committee.

(g) *Legislative Committee.* All matters relating to the policies and rules of procedure of the County Board, intergovernmental relations, intergovernmental communications, pending or proposed legislation, the Office of the Corporation Counsel and other governmental matters which are to come before the County Board shall be referred to the Legislative Committee.

(3) *Committee Assignments.*

(a) Standing Committees of the County Board may at the discretion of the Board Chair consist of five (5) or seven (7) members except that the Finance and Administration Committee must have seven (7) members.

(b) Every supervisor shall serve on at least one committee unless otherwise determined by the Board Chair provided such determination is confirmed by the County Board.

(c) No supervisor shall serve on more than three standing committees.

(d) No chair of another standing committee may serve on the Finance and Administration Committee.

(e) The Finance and Administration Committee Chair may not serve on any other standing committee except the Executive Committee.

(f) No more than two members from any one standing committee may serve on the Finance and Administration Committee.

(g) The Executive Committee shall consist of the Board Chair, Vice-Chair and each Committee Chair. In the event the Vice Chair is also a Committee Chair, the Board Chair shall appoint another Supervisor of his or her choosing.

(h) No supervisor shall simultaneously serve as the chair of a standing committee and as the chair of a County affiliated board, committee, or commission. For avoidance of doubt, the Joint Services Board is not a County affiliated board, committee, or commission.

(5/17/16)

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(4) *Committee Operations.*

(a) At the time the Board Chair appoints members to the standing committees, the Board Chair shall also appoint a chair and vice-chair of each standing committee. (3/20/18)

(b) The committee chair shall set the time and place for all meetings of the committee during the session, check and list committee meeting dates with the County Clerk to avoid conflicts with other committee meetings, and report committee attendance to the County Clerk who shall maintain a record thereof. Standing Committees of the County Board shall convene no earlier than 6:00 PM if a vote or legal action is to be taken. Standing Committee meetings may occasionally require alternate meeting times. In these rare situations, the committee chair will notify the County Board chair prior to noticing a meeting occurrence. This shall not be interpreted to hinder the duly noticed working session of the Planning, Development and Education Extension Committee.

(c) The committee chair shall preside over all committee meetings. The committee vice-chair shall act as chair in the absence of the chair. (3/20/18)

(d) It is the responsibility of the committee chair, in cooperation with the county clerk, to ensure that all proceeding minutes are recorded in the appropriate format and posted to the County website.

(e) All County Board standing or ad hoc committee open meetings and public hearings, board of health meetings and board of adjustment meetings shall be digitally recorded and such recordings shall be posted, in unedited form, to the county website within five (5) business days of the proceeding. Written minutes are required to note the start and end time of the committee proceedings as well as the approximate start time of each specific agenda item to allow the public to efficiently search the audio recordings for a full audio transcript of a specific topic. No portion of any closed session of a meeting shall be posted unless and until the confidentiality of any such recording is no longer necessary.

(f) All written minutes of a previous meeting must be approved by the committee at the next regularly scheduled committee meeting with all written minutes posted to the County website within five (5) business days of the date of the meeting at which the written minutes were approved. No draft meeting minutes shall be posted to the website.

The County Clerk shall keep minutes of County Board meetings and final approved minutes shall be posted within five (5) business days of approval; the Board agenda shall be kept on file with the Clerk, be posted on the county's web site and published in the proceedings of the County Board as required by law.

(g) No item may be scheduled for inclusion on the agenda for a committee meeting without the consent of the committee chair. Members of the County Board shall endeavor to file all reports, resolutions, ordinances, communications, etc., to be presented to the committee with the county clerk no later than 10:00 a.m. on the Thursday preceding the committee meeting. The committee chair may authorize the filing of any report, resolution, ordinance, communication, etc., at a later time than provided herein.(h) While members of the County Board may attend any meeting of a committee or commission, subject to sec. 2.03(2), members of the County Board who are not members of the committee or commission shall not participate in discussion or debate on any matter presented to the committee or commission without the committee chair's approval.

(5) *General Duties and Powers of Committees.*

(a) Each standing committee shall study, conduct investigations, and make recommendations and shall perform such other duties as the County Board may from time to time direct relative to their areas of responsibility.

(b) Each standing committee shall meet as necessary with officials and staff of the appropriate divisions, departments, boards, or commissions.

(c) Each standing committee may refer matters relating to their areas of responsibility to the County Board. In order to sign a resolution or ordinance, as a committee member, a supervisor must have been in attendance of the committee meeting at which the measure was discussed.

(d) *Citizens' comments.*

1. Each standing committee shall place an item on every committee meeting agenda for citizens' comments.

2. Committee members shall not engage in debate concerning any matter raised during citizens' comments that is not on that meeting's agenda. Nonetheless, each

standing committee shall endeavor to respond, or request that staff respond, to citizens' comments and inquiries when requested to do so by citizens.

(e) Each standing committee shall have the power to issue subpoenas in accordance with Wisconsin State statutes, but shall not exercise such power prior to consulting with Corporation Counsel.

(f) If the relevant committee chair requests and the Board Chair agrees to attend, the Board Chair's presence at a committee meeting shall be considered in determining if a committee quorum is present only if his or her presence is needed to obtain a quorum and in which case he or she shall be entitled to vote on said committee. In those instances where the Board Chair is not needed to make a quorum, he or she may still vote to break a tie vote of committee members.

(6) All appointments, including reappointments, to boards, commissions, or department director positions by the County Executive and/or the Board Chair and all approvals of division head nominees which may come before the County Board shall be referred by the Board Chair to one or more appropriate standing committees. The committee(s) may investigate, study, and interview prospective appointees and nominees requiring County Board approval and shall perform such other duties as the County Board may from time to time direct relative to such reviews. The committee(s) may interview prospective appointees and nominees with respect to their familiarity with Kenosha County; their expertise and qualifications for service on the board, commission, or position in question; their understanding of the rules of procedure and due process; and their philosophy with respect to any issue or concern which the board, commission, department, or division in question will, in all likelihood, face or be subjected to.

## **2.14 Rule changes, suspension of rules.**

No Board Rule as herein adopted may be rescinded, or changed, nor any new rule or order added hereto except by amendment to this ordinance by a two-thirds vote. Any such proposed change to these Board Rules shall be provided to the Board members at least three (3) days before the meeting at which it is to be presented for the first reading. Any Board Rule not in conflict with state statutes may be suspended by a two-thirds vote of the members present.

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## **2.15 Severability, prior rules, repeal, effective date, and publication.**

(1) If any provisions of this ordinance are found by final judgment by a court of competent jurisdiction, after exhaustion of all rights to appeal, invalid or unconstitutional, or in conflict with the Wisconsin Statutes, or if the application of this ordinance and these rules or ordinance is invalid or unconstitutional or conflicting said provision shall not affect the provisions or application of this ordinance which can be given effect without the invalid or unconstitutional provision. This ordinance shall be construed in accordance with the Wisconsin Statutes and in the event of any conflict between this ordinance and the Wisconsin Statutes, the Wisconsin Statutes shall prevail.

(2) All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

(3) This ordinance shall take effect upon passage and publication as provided by law.

## **2.16 Penalty provision.**

The penalty provision of Chapter [25](#) of the Municipal Code of Kenosha County shall not apply to any violation of this chapter.



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**Addendum.**

## AGENDA FORM

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SEC. 2.10(2) OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE.

Notice is hereby given that (the) (a) (annual, organizational, regular, special, emergency) meeting of the County Board will be held at \_\_\_\_ (a.m.) (p.m.) on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at the \_\_\_\_\_ and that the following will be the agenda for said meeting,

- (1) Call to order.
- (2) Pledge of allegiance.
- (3) Roll call.
- (4) Approval of minutes from previous meeting(s).
- (5) Announcements and appointments of chair.
- (6) Elections.
- (7) Citizen comments. (Citizen comments are subject to the rules).
- (8) County Executive communications.
- (9) County supervisor reports and announcements.
- (10) Consent calendar.
- (11) Unfinished business (by committee in alphabetical order).

- (a) Resolutions second reading
- (b) Ordinances second reading

(12) New business (by committee in alphabetical order).

(Note: Under County Board rules of procedure, rules may be suspended and action taken after the first reading of any resolution or ordinance).

- (a) Resolutions first reading
- (b) Ordinances first reading
- (c) Reports standing committees

Standing Committees:

Executive Committee

Finance and Administration Committee

Human Services Committee

Judiciary and Law Enforcement Committee

Legislative Committee

Planning, Development and Extension Education Committee

Public Works Committee

- (d) Reports Special Committees

(13) Licenses and permits.

(14) Petitions.

(15) Communications.

(16) Claims.

(17) Supervisor Comments under Rule 2.07(9)

(18) Closed session, contemplated to consider, deliberate, confer, or take action upon matters pursuant to Wisconsin Statutes, section [19.85\(1\)](#) (\_\_\_), to-wit:

(19) Adjournment to \_\_\_\_\_.

(20) Meeting of \_\_\_\_\_ Committee to discuss item \_\_\_\_\_ of the agenda in room \_\_\_\_\_ following adjournment. (Wis. Stat. section [19.84\(6\)](#)).

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**The Municipal Code of Kenosha County is current through Ordinance 7 (2022), passed December 6, 2022.**

Disclaimer: The clerk of the Board's office has the official version of the Municipal Code of Kenosha County. Users should contact the clerk of the Board's office for ordinances passed subsequent to the ordinance cited above.

County Website: [www.kenoshacounty.org](http://www.kenoshacounty.org)

Hosted by Code Publishing Company, A General Code Company.



# KENOSHA COUNTY

## BOARD OF SUPERVISORS

Resolution No. \_\_\_\_\_

Subject: <b>A Resolution Recognizing May 5-11, 2024 as "Public Service Recognition Week"</b>			
Original [ <input checked="" type="checkbox"/> ]	Revised [ <input type="checkbox"/> ]	2nd Correction [ <input type="checkbox"/> ]	Resubmitted [ <input type="checkbox"/> ]
Date Submitted: 2/27/24		Date Resubmitted:	
Submitted by: Vice Chair Decker, Supervisors Rodriguez, and Poole			
Fiscal Note Attached [ <input type="checkbox"/> ]		Legal Note Attached [ <input type="checkbox"/> ] Agreement	
Prepared by: Vice Chair Decker		Signature:	

WHEREAS, so much of our lives are touched by our public servants—from keeping us safe, to maintaining our infrastructure, to conserving our beautiful parks, and ensuring our county’s operations keep running—and often, their work goes unnoticed; and

WHEREAS, public servants work passion, expertise, and dedication to lift up and strengthen our county; and

WHEREAS, public service is a noble calling involving a wide variety of challenging and rewarding professions; and

WHEREAS, the ability of Kenosha County government to be responsive, innovative, and effective depends on outstanding performance of dedicated public servants; and

WHEREAS, public servants play a vital role and contribute significantly to the greatness and prosperity of Kenosha County; and

WHEREAS, Kenosha County benefits daily from the knowledge and skills of the highly trained individuals who work in public service;

NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors commends public servants for their outstanding contributions to Kenosha County during Public Service Recognition Week and throughout the year; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors calls upon a new generation to consider a career in public service as an honorable profession and encourages efforts to promote public service careers in Kenosha County; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors expresses gratitude to the Kenosha County public servants who are committed to doing their jobs regardless of the circumstances; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors does recognize May 5-11, 2024, as Public Service Recognition Week in Kenosha County; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors encourages all citizens to take time to thank our public servants and appreciate everything they do to improve our lives.

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Erin Decker

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Zachary Rodriguez

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John Poole



## KENOSHA COUNTY BOARD OF SUPERVISORS

Resolution No. \_\_\_\_\_

Subject: <b>A Resolution Recognizing May 15, 2024 as "Peace Officers Memorial Day" and May 12-18, 2024 as "National Police Week"</b>			
Original [ <input checked="" type="checkbox"/> ]	Revised [ <input type="checkbox"/> ]	2nd Correction [ <input type="checkbox"/> ]	Resubmitted [ <input type="checkbox"/> ]
Date Submitted: 2/27/24		Date Resubmitted:	
Submitted by: Vice Chair Decker, Supervisors Rodriguez, and Poole			
Fiscal Note Attached [ <input type="checkbox"/> ]		Legal Note Attached [ <input type="checkbox"/> ] Agreement	
Prepared by: Vice Chair Decker		Signature:	

WHEREAS, Congress asked President John F. Kennedy to designate May 15th to honor peace officers, and in 1963 President Kennedy declared "Peace Officers Memorial Day" in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty; and

WHEREAS, in 1963 President John F. Kennedy designated the calendar week during which May 15th occurs to be observed as "National Police Week"; and

WHEREAS, from the beginning of this nation, law enforcement officers have played an important role in safeguarding the rights and freedoms which are guaranteed by the Constitution and in protecting the lives and property of our citizens; and

WHEREAS, we rely on law enforcement officers to keep our neighborhoods safe, enforce our laws, and respond in times of crisis; and

WHEREAS, every day, law enforcement officers face the threat of violence and danger, routinely putting their lives in jeopardy to defend others, putting themselves at risk of injury, disability, or even death; and

WHEREAS, these men and women by their distinctive service and dedicated efforts as law enforcement officers have earned our highest respect and deepest gratitude.

WHEREAS, it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of the citizens of Kenosha County provided by the men and women of the Kenosha County Sheriff's

Department, City of Kenosha Police Department, Village of Pleasant Prairie Police Department, Village of Twin Lakes Police Department, UW-Parkside Police Department, and the Town of Wheatland Constable; and

WHEREAS, we remember the law enforcement officers that made the ultimate sacrifice while protecting the citizens of Kenosha County:

Town of Salem Department of Public Safety Officer Michael Ventura End of Watch July 8, 2016

Deputy Sheriff Frank Fabiano, Jr. End of Watch May 17, 2007

Deputy Sheriff Blanco Aquino End of Watch July 21, 1991

Deputy Sheriff James Rieschl End of Watch July 2, 1961

Deputy Sheriff Jacob Keul End of Watch June 11, 1922

Kenosha Police Officer Dreux M. Beaulier End of Watch May 15, 2004

Kenosha Police Officer Gary W. Fraid End of Watch June 7, 1973

Kenosha Detective Donald F. Murphy End of Watch June 2, 1953

Kenosha Police Officer Anthony Pingitore End of Watch March 31, 1919

May we never forget the years of dedicated service these officers bestowed upon this community and the sacrifices they and their families have made for us;

NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors does recognize May 15, 2024 as “Peace Officers Memorial Day” in Kenosha County to honor those law enforcement officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors does recognize May 12-18, 2024 as “National Police Week” in Kenosha County to honor the outstanding men and women whose diligence and professionalism keep our county and citizens safe; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors encourages members of public to join in this recognition and appreciation with appropriate ceremonies and observances in which our community may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities, and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

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Erin Decker

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Zachary Rodriguez

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John Poole



# KENOSHA COUNTY

## BOARD OF SUPERVISORS

Resolution No. \_\_\_\_\_

Subject: <b>A Resolution Recognizing May 2024 as "National Military Appreciation Month"</b>			
Original [ <input checked="" type="checkbox"/> ]	Revised [ <input type="checkbox"/> ]	2nd Correction [ <input type="checkbox"/> ]	Resubmitted [ <input type="checkbox"/> ]
Date Submitted: 2/27/24		Date Resubmitted:	
Submitted by: Vice Chair Decker, Supervisors Rodriguez, and Poole			
Fiscal Note Attached [ <input type="checkbox"/> ]		Legal Note Attached [ <input type="checkbox"/> ] Agreement	
Prepared by: Vice Chair Decker		Signature:	

WHEREAS, the United States Armed Forces is comprised of six branches including the Army, Navy, Airforce, Marines, Coast Guard, and Space Force and is 2.2 million strong and includes the National Guard and Reserve units; and

WHEREAS, during May, we recognize Loyalty Day established in 1921, Victory in Europe (VE) Day commemorating the end of WWII in Europe in 1945, Armed Forces Day, Military Spouses Day, Children of Fallen Patriots Day, and Memorial Day; and

WHEREAS, we owe a great debt of gratitude to those in the United States Armed Forces, and their families, who have sacrificed for our nation's citizens to enjoy the liberties guaranteed by the Constitution of the United States of America; and

WHEREAS, through their commitment to freedom, America's Armed Forces and veterans have made the world more secure, and have demonstrated that freedom should be cherished and appreciated; and

WHEREAS, the United States Senate passed Resolution 33 on April 30, 1999, designating May 1999 as "National Military Appreciation Month" calling for all Americans to remember those who gave their lives in the defense of freedom and to honor the men and women of our Armed Services who have served and are now serving our Country, together with their families; and



NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors does recognize May 2024, as National Military Appreciation Month in Kenosha County; and

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors encourages all citizens to recognize the valor of our veterans and the sacrifices made by our military personnel and their family by displaying the flag of the United States at their home and businesses; and

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors encourages all citizens to thank our veterans for their service to our nation.

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Erin Decker

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Zachary Rodriguez

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John Poole



# KENOSHA COUNTY

## BOARD OF SUPERVISORS

Resolution No. \_\_\_\_\_

Subject: <b>A Resolution Recognizing May 5-11, 2024 as "National Correctional Officers and Employees Week"</b>			
Original [ <input checked="" type="checkbox"/> ]	Revised [ <input type="checkbox"/> ]	2nd Correction [ <input type="checkbox"/> ]	Resubmitted [ <input type="checkbox"/> ]
Date Submitted: 2/27/24		Date Resubmitted:	
Submitted by: Vice Chair Decker, Supervisors Rodriguez, and Poole			
Fiscal Note Attached [ <input type="checkbox"/> ]		Legal Note Attached [ <input type="checkbox"/> ] Agreement	
Prepared by: Vice Chair Decker, Captain Steven Beranis		Signature:	

**WHEREAS**, "National Correctional Officers' Week," was first proclaimed on May 5, 1984, by President Ronald Reagan when he signed Proclamation 5187 to recognize and thank the men and women who work in jails, prisons, and community corrections across the country; and

**WHEREAS**, "National Correctional Officers and Employees Week" became the official name the first week in May when, in 1986, the U.S. Senate officially changed the name from "National Correctional Officers' Week"; and

**WHEREAS**, "National Correctional Officers and Employees Week" has been designated as the week of May 5, 2024, through May 11, 2024, by the U.S. Department of Justice and the Federal Bureau of Prisons; and

**WHEREAS**, "National Correctional Officers and Employees Week" honors the work of correctional officers and correctional personnel for their service with honor, respect, and integrity; and

**WHEREAS**, "National Correctional Officers and Employees Week" raises the awareness of the duties, hazards, and sacrifices made by correctional workers; and

**WHEREAS**, the Kenosha County Detention Center employs 13 supervisors, 79 officers, and 8 correctional cooks, and the Kenosha County Jail/Pre-trial Facility employs 13 supervisors, 52 officers, and 17 admission release specialists; and

**WHEREAS**, the 2023 admissions for Kenosha County Detentions was 6,186 inmates, with a running daily average total population of 652 inmates, 39 USM inmates, 22 under electronic monitoring, and 37 work crew members in custody; and

**WHEREAS**, “National Correctional Officers and Employees Week” in Kenosha County recognizes employees of the Kenosha County Sheriff’s Department jail and detention center for their role in safeguarding the citizens of Kenosha County by providing safe, secure, and humane incarceration of offenders within our custody; and

**WHEREAS**, Kenosha County Sheriff David W. Zoerner wishes to acknowledge and recognize the efforts of the Kenosha County Corrections Officers and Employees by designating May 5 through 11, 2024, “National Correctional Officers and Employees Week”;

**NOW THEREFORE, BE IT RESOLVED** that the Kenosha County Board of Supervisors does hereby proclaim the week of May 5, 2024, through May 11, 2024, as “National Correctional Officers and Employees Week”; and

**BE IT FURTHER RESOLVED** that the Kenosha County Board of Supervisors encourages members of public to pay tribute to the many Correctional Officers and Employees of the Kenosha County Sheriff’s Department jail and detention center for the vital public service they provide.

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Erin Decker

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Zachary Rodriguez

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John Poole



# KENOSHA COUNTY

## BOARD OF SUPERVISORS

Resolution No. \_\_\_\_\_

Subject: <b>A Resolution Recognizing May 6-12, 2024 as "National Skilled Nursing Care Week"</b>			
Original [ <input checked="" type="checkbox"/> ]	Revised [ <input type="checkbox"/> ]	2nd Correction [ <input type="checkbox"/> ]	Resubmitted [ <input type="checkbox"/> ]
Date Submitted: 2/27/24		Date Resubmitted:	
Submitted by: Vice Chair Decker, Supervisors Rodriguez, and Poole			
Fiscal Note Attached [ <input type="checkbox"/> ]		Legal Note Attached [ <input type="checkbox"/> ] Agreement	
Prepared by: Vice Chair Decker		Signature:	

WHEREAS, established by the American Health Care Association (AHCA) in 1967 and always beginning on Mother's Day, National Skilled Nursing Care Week, formerly known as National Nursing Home Week, provides an opportunity to recognize the role of skilled nursing care centers in caring for America's seniors and individuals with disabilities; and

WHEREAS, the citizens of Kenosha County place a great value upon the well-being of the senior population; and

WHEREAS, we salute our citizens now residing in nursing facilities and recognize the immeasurable contributions they have made to our society as a truly respected generation that built Kenosha County; and

WHEREAS, the aging of America is placing new demands on long-term care providers and nursing home care is an integral part of America's health care system; and

WHEREAS, trusted nursing home health professionals, including those at Brookside Care Center, offer supportive services that meet the unique personal needs of our older citizens and help them live well and age well; and

WHEREAS, nurses are a key component of the healthcare system and have an important role to play in people's lives by nature of their keen judgement, compassion and clinical experience; and

WHEREAS, nurses advocate on behalf of their patients for an environment that promotes safe patient care, dignity, and respect;

NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors, in support of the nursing homes in Kenosha County including Brookside Care Center, does recognize May 6-12, 2024, as National Skilled Nursing Care Week in Kenosha County; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors urge all citizens to join in celebration and recognition of nurses and their unique ability to have a positive impact on the lives of those in their care; and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors encourage each citizen to honor the residents of nursing homes by visiting or volunteering at a local nursing home to bring the community spirit to the residents and show appreciation to the staff who care for our most beloved citizens on our behalf.

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Erin Decker

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Zachary Rodriguez

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John Poole



# KENOSHA COUNTY

## BOARD OF SUPERVISORS

Resolution No. \_\_\_\_\_

Subject:	
<b>A Resolution Recognizing May 2024 as "National Foster Care Month"</b>	
Original [ <input checked="" type="checkbox"/> ]	Revised [ <input type="checkbox"/> ]
2nd Correction [ <input type="checkbox"/> ]	Resubmitted [ <input type="checkbox"/> ]
Date Submitted: 2/27/2024	Date Resubmitted:
Submitted by: Vice Chair Decker, Supervisors Rodriguez, and Poole	
Fiscal Note Attached [ <input type="checkbox"/> ]	Legal Note Attached [ <input type="checkbox"/> ] Agreement
Prepared by: Vice Chair Decker	Signature:

WHEREAS, Kenosha County's children and youth are our hope for the future, and we assert that all children deserve a safe, loving, stable, and nurturing family; and

WHEREAS, families, serving as the primary providers of love, identity, self-esteem, and support, are the very foundations of our county; and

WHEREAS, kinship families and foster families play a critical role in serving as a support, not a substitute, for the parents of children in foster care to make family reunification possible; and

WHEREAS, supporting foster care children, their foster families, biological families, and services that support foster children can change generations, break cycles of abuse, prevent exploitation, and give children the opportunity to thrive; and

WHEREAS, many kinship families and foster families create permanency for children in foster care through adoption when those children cannot be safely reunified with their birth families; and

WHEREAS, children available for adoption are currently receiving foster care services; most of the children waiting to be adopted are school-age children, teenagers, groups of siblings who want to stay together, children with special needs, and children of color; and

WHEREAS, it is vital that Kenosha County ensures that all qualified individuals have the support, resources, education, and opportunity to serve our most vulnerable population as foster, adoptive, or kinship parents; and

WHEREAS, Congress passed Senate Joint Resolution 59 and on May 10, 1988, President Ronald Reagan proclaimed May as “National Foster Care Month” under Proclamation 5820;

NOW THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors does recognize May 2024, as National Foster Care Month in Kenosha County; and

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors recognizes and thanks the many foster parents, volunteers, and organizations that work tirelessly to ensure the safety, health, and welfare of children and youth in foster care; and

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors encourages members of public to join in this recognition and to consider becoming a foster parent.

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Erin Decker

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Zachary Rodriguez

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John Poole

**Kenosha**



**County**

**BOARD OF SUPERVISORS**

**RESOLUTION NO. \_\_\_\_\_**

Subject: Resolution for land rental agreement with University of Wisconsin-Madison for the installation of a weather station within 225 square feet of the Kenosha County Center property	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 <sup>nd</sup> Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted:	Date Resubmitted:
Submitted by: Public Works/Facilities Committee and Finance/Administration Committee	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Shelly Billingsley Director of PWDS	Signature:

WHEREAS, Kenosha County has space available in the Kenosha County Center property building and

WHEREAS, the University of Wisconsin-Madison would use approximately 225 square feet of space on the property to install, operate, and maintain a weather station and

WHEREAS, the University of Wisconsin-Madison works with the University of Wisconsin-Extension in studying climate impacts on trees and plants within the Kenosha County Center Prairie and Arboretum and

WHEREAS, the data obtained from the weather station will be used for studies as to the impacts climate has on various trees and plantings that are within the Kenosha County Prairie and Arboretum and will be shared with Kenosha County. These studies may ultimately lead to identifying climate tolerant trees and plantings thereby possibly identifying strategies for mitigating climate change and

WHEREAS, much can be gained by intergovernmental cooperation to benefit our local citizens and more widely across the State and

WHEREAS, Kenosha County has the space to allow for the installation of a weather station within the Prairie and Arboretum to allow for these studies to continue.



NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby authorizes and approves the allocation of approximately 225 square foot of property, at no cost to the Kenosha Achievement Center, for the installation, operation and maintenance of a weather station for collecting wind speed, direction, temperature, relative humidity, air pressure, solar radiation, leaf wetness, precipitation, and soil moisture and temperature.

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors hereby authorizes entering into the attached land rental agreement; and

THEREFORE, BE IT FURTHER RESOLVED, that the Kenosha County Executive and County Clerk are hereby authorized to execute the appropriate documents in order to execute this lease.

Dated at Kenosha County, Wisconsin, this 25<sup>th</sup> day of March, ~~2023~~ 2024

Respectfully Submitted:

Respectfully Submitted:

Committee:

Aye      Nay      Abstain      Excused

  
\_\_\_\_\_  
Mark Nordigian, Chairperson

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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\_\_\_\_\_  
Zach Stock, Vice Chairperson

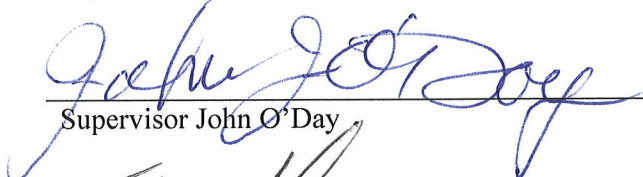
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\_\_\_\_\_  
Supervisor Laura Belsky

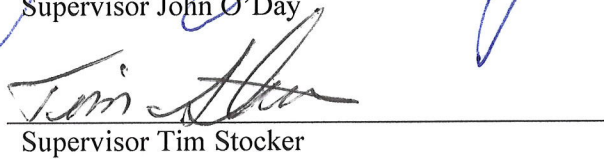
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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\_\_\_\_\_  
Supervisor Aaron Karow

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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\_\_\_\_\_  
Supervisor John O'Day

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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\_\_\_\_\_  
Supervisor Tim Stocker

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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\_\_\_\_\_  
Supervisor Brian Thomas

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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FINANCE/ADMINISTRATION COMMITTEE

	Aye	Nay	Abstain	Excused
<hr/> Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<hr/>  Supervisor Dave Geertsen, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>  Supervisor Erin Decker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>  Supervisor John Franco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Supervisor William Grady	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<hr/> Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<hr/>  Supervisor Tim Stocker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Kenosha County  
Administrative Proposal Form**

**1. Proposal Overview**

Division: Facilities

Department: Public Works

**Proposal Summary (attach explanation and required documents):**

Resolution for land rental agreement with University of Wisconsin-Madison for the installation of a weather station within 225 square feet of the Kenosha County Center property. Attached is the resolution and land rental agreement.

Dept./Division Head Signature: \_\_\_\_\_

Matt Sturino

Date: 3-8-24

**2. Department Head Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: \_\_\_\_\_

Shelly Billingsley  
Shelly Billingsley

Date: 3-1-24

**3. Finance Division Review**

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: \_\_\_\_\_

Chris Walton  
Chris Walton

Date: 3-4-24

**4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: \_\_\_\_\_

Samantha Kerkman  
Samantha Kerkman

Date: 3/5/2024

LAND RENTAL AGREEMENT BETWEEN  
KENOSHA COUNTY  
AND  
UNIVERSITY OF WISCONSIN-MADISON  
FOR INSTALLATION OF A WEATHER STATION

This Land Rental Agreement ("Agreement") is made and entered into this \_\_\_\_\_ day in \_\_\_\_\_ 2024, by and between the Board of Regents of the University of Wisconsin System, operating as the University of Wisconsin-Madison ("University"), and Kenosha County as ("Owner)."

RECITALS

The Owner owns certain lands located at 19600 75<sup>th</sup> St, Bristol, Wisconsin (hereinafter the "Property"); and

The University desires to have the College of Agriculture and Life Sciences use a portion of the Property, for the purposes stated herein;

In consideration of the Premises and of other good and valuable considerations as set forth in this Agreement, the University and the Owner covenant and agree as follows:

AGREEMENT

1. **PROPERTY, ACCESS, USE of SITE.** The Owner grants the University use of 225 square feet (15 feet x15 feet) of land (the "Premises"), located on the Property in Bristol, Wisconsin for the purpose of constructing, operating, and maintaining a weather station. The Premises is further described in Exhibit "A"(Site Plan), which is attached to this Agreement and incorporated by reference. The University shall exercise great care to not permanently damage the prairie, landscape or hardscapes as part of the construction, setup, maintenance or ongoing operations of the weather station.  
  
University and Owner recognize that the Premises is public property, and that public use of the premises is mutually desirable. The University is not responsible for any injury to person or property that may occur on the Premises unless injury is a result of a hazard caused or created by university activity. The premises and its surroundings shall remain open and available to the public on a daily basis.
2. **TERM.** The University's right of use of the Premises shall begin on May 1, 2024 ,and end on May 1, 2029. This Agreement may be renewed for an additional five (5) year term by mutual consent of the parties in writing at least 60 days before the Agreement would otherwise expire.
3. **COSTS.** University improvements shall be performed: (a) at the University's sole cost and expense and with notice to Kenosha County relating to dates of improvement work, (b) in good workmanlike manner, and (C) in accordance with all applicable federal, state, and local laws, regulations, codes, ordinances, and by-laws. The University is responsible for all costs incurred for the installation, maintenance, and operation of the weather station.

Kenosha County will not charge the University for 225 square feet of rent for the premises identified in this agreement.

4. **ASSIGNMENT, SUBLETTING.** The University shall not assign this Agreement in any event, and shall not sublet the Premises, and will not permit the use of the Premises by anyone other than the University, and the agents, contractors, grantors, and grantees, and servants of the University without prior written approval of the Owner.
5. **MAINTENANCE AND REPAIR.** The Owner shall maintain access to the Property in good repair and tenantable condition during the continuance of this Agreement, except in case of damage arising from a willful act or the negligence of the University's agents or employees. Costs for repair or replacements to the Premises due to misuse or negligence by an employee or agent of the University shall be the responsibility of the University. The University shall not store any trash, merchandise, appliance, crates, pallets, or materials of any kind on the Property outside the Premises without the Owners' prior approval, except for occasional overnight storage of farm equipment. The University shall not park or keep any unlicensed and or unregistered vehicles or equipment on the premises or property without the prior approval of the Owner.
6. **COVENANTS OF OWNER.** The Owner agrees as follows:
  - a) The Owner warrants that the University shall have the opportunity to use the premises solely for the purpose of constructing, operating, and maintaining the weather station; that the Owner has complete interest, right in, and title to the Premises so as to enable the Owner to enter into this Agreement; and that the Premises is not encumbered in any way so as to hinder or obstruct the University's proposed use thereof, including no encumbrance or obstruction due to existing easements, zoning ordinances or building restrictions.
  - b) The Owner shall duly carry out the various obligations and duties imposed upon it at the time and in the manner called for by this Agreement.
  - c) The Owner hereby authorizes the University to perform from time to time during the term of this Agreement all necessary upgrades and improvements to the Premises as the University deems reasonable and appropriate to maintain and operate the Weather Station.
  - d) The Owner authorizes the University to collect data as it is relating to wind speed and direction, temperature and relative humidity, air pressure, solar radiation, leaf wetness, precipitation, and soil moisture and temperature, if any additional data is collected it must be authorized by Kenosha County.

In connection with the performance of work under this Agreement, the Owner agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Section 51.01(5), Wis. Stats., sexual orientation, or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer;

recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation and selection for training, including apprenticeship. Except with respect to sexual orientation, the Owner further agrees to take affirmative action to ensure equal employment opportunities. The Owner agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the University, setting forth the provisions of the non-discrimination clause.

- e) Pursuant to 2019 Wisconsin Executive Order 1, Owner agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.
- f) The Owner is required to provide a written Affirmative Action Plan acceptable under Wisconsin Statutes and Administrative Code if the annual rent is fifty thousand dollars (\$50,000) or more per year and the Owner employs fifty (50) or more employees. If required, the Owner must have a plan on file or submit a plan for approval, within fifteen (15) working days after the execution of this Agreement, to the University of Wisconsin System, Procurement Department, whose address and phone number are listed at the bottom of the enclosed AFFIRMATIVE ACTION PLAN. Instructions and technical assistance in preparing the plan are available from the University of Wisconsin, Procurement Department. Failure to comply with the conditions of this Item may result in the Agreement being declared "Null and Void," the Owner being declared "ineligible," or the withholding of rental payment until such time as the above cited plan is accepted.
- g) For the purposes of this Agreement, "Hazardous Materials, Substances, or Air Pollutants" shall include, but not be limited to any and all substances, materials, waste, or air pollutants determined currently or in the future as hazardous or capable of posing a risk of injury to health, safety, or property by any Federal, State, or local statute, law, ordinance, code, rule, regulation, order, or decree. The Owner attests that the Premises are free of any hazardous materials, substances, or air pollutants as defined above, and the Owner will now and forever after the termination of this Agreement hold the University harmless and indemnify the University from and against any and all claims, liability, damages or costs arising from or due to the presence of hazardous materials, substances, or air pollutants as defined above, except liability resulting from the University's use and occupancy of the Premises.

7. **COVENANTS OF UNIVERSITY.** The University agrees as follows:

- a) At the expiration of this Agreement or any renewal thereof, the University will return the Premises to the Owner in as good condition as it was at the time the University went into possession.
- b) The University will not make or permit anyone to make any alterations, improvements, or additions in or to the Premises, without the prior written consent of the Owner.
- c) The University will conduct its business and control its employees, agents, and invitees in such a manner as not to create any nuisance or unreasonably interfere with, annoy, or disturb any other

tenant's or lawful occupant's use of the Property, provided, however, that nothing in this section shall be construed as limiting the University's use of the Premises as set forth in section 1 of this Agreement.

- d) The University shall ensure that the Premises is kept in good order and repair, safely, and cleanly maintained. The University shall be responsible for the safety and security of the weather station. Documentation by photograph and written report shall be allowed by either party.
- e) If the contact is terminated the University shall remove all equipment and structures in accordance with Federal, state, and local regulations within ten (10) days after the University vacates or abandons the premises, unless other arrangements have been made with Kenosha County. The University shall restore the site to its original condition prior to the weather stations installation.

8. **INSURANCE.** The Owner agrees to maintain, during the term of this Agreement, insurance coverage for its liabilities arising out of ownership of the Premises.

The University agrees to maintain liability coverage for its officers, employees and agents under the State of Wisconsin Self-Funded Liability Program. The University also agrees to maintain property coverage under the State of Wisconsin Self-Funded Property Program for contents, fine arts, or equipment owned by the University. Proof of Insurance, showing adequate coverage, shall be provided by the University to Kenosha County prior to installation of the station.

9. **HOLD HARMLESS.** Each party shall be responsible for the acts and omissions of itself and its employees, directors, officers, and agents. The Agreement shall not be construed to create a contractual obligation for either party to indemnify the other for loss or damage resulting from any act of omission of the other party or its employees, directors, officers, and agents. This Section shall not constitute a waiver by either party or any rights to indemnification, statutory limits of liability, contribution or subrogation which the party may have by operation of law.

10. **NOTICES.** All notices or official communications which may be required under this Agreement, given by either party to the other, shall be in writing and addressed to such party's address, unless otherwise provided herein, as follows:

Notice to UNIVERSITY: University of Wisconsin-Madison  
Real Estate  
Suite 6101  
21 N Park Street  
Madison, Wisconsin 53715

Notice to OWNER: Kenosha County  
Director of Public Works & Development Services



19600 75<sup>th</sup> St, Suite 122-1  
Bristol, WI 53104

11. **CANCELLATION.** This Agreement may be cancelled by either the Owner or the University, upon 60 days prior written notice to the other party.
12. **BINDING EFFECT.** The Agreement when fully executed shall be binding upon the parties and their respective heirs, executors, administrators, successors, and assigns.
13. **ENFORCEABILITY.** The invalidity or unenforceability of any provision of this Agreement shall not affect or impair any other provision. The laws of the State of Wisconsin shall govern the validity, performance, and enforcement of the Agreement. The rights and remedies granted under this Agreement are cumulative and are in addition to any given by statute, rule of law, or otherwise, and the use of one remedy shall not be taken to exclude or waive the right to use another.

IN WITNESS WHEREOF, the UNIVERSITY and OWNER have caused this Agreement to be executed and delivered as of the day and year first written above.

**BOARD OF REGENTS OF THE  
UNIVERSITY OF WISCONSIN SYSTEM**

---

Brent Lloyd  
Interim Director, Real Estate Administration

Date: \_\_\_\_\_

**OWNER**

---

Samantha Kerkman  
County Executive

Date: \_\_\_\_\_

### Exhibit A

**Approximate location of weather station. Exact location of the 225 square feet (15ft x 15ft) will be determined in a site visit with Kenosha County Staff  
Premises to be marked with permanent unobtrusive Stakes or perimeter certain markings by and at the expense of the University.**



**Kenosha**



**County**

**BOARD OF SUPERVISORS**

**RESOLUTION NO. \_\_\_\_\_**

Subject: Resolution to approve the Jurisdictional Transfer Agreement of a segment of County Trunk Highway "N" between 128 <sup>th</sup> Avenue and County Trunk Highway "UE" excluding the intersection of County Trunk Highway "N" and "UE" from Kenosha County to the City of Kenosha.	
Original <input checked="" type="checkbox"/> Corrected <input type="checkbox"/> 2 <sup>nd</sup> Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>	
Date Submitted: March 12, 2024	Date Resubmitted:
Submitted by: Public Works/Facilities Committee and Finance/Administration Committee	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared by: Shelly Billingsley Director of PWDS	Signature:

WHEREAS, Kenosha County and the City of Kenosha in the State of Wisconsin have determined it to be in the best interest to jurisdictionally transfer a segment of County Trunk Highway "N" from 128th Avenue to County Trunk "UE", excluding the intersection of County Trunk Highway "N" and "UE" and

WHEREAS, Section 83.025, Wisconsin Statutes, enables the County to enter into jurisdictional transfer agreements with the City of Kenosha, thereby facilitating alterations in jurisdictional highway systems.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby approves the transfer of jurisdictional responsibility between Kenosha County and the City of Kenosha, and

BE IT FURTHER RESOLVED that the Kenosha County Highway Commissioner is authorized to process the jurisdictional transfer with the Wisconsin Department of Transportation subject to the City of Kenosha approval of a single Resolution jurisdictionally transferring the segment of County Trunk Highway "N" from 128th Avenue to County Trunk Highway "UE" excluding the intersection of County Trunk Highway "N" and "UE" and

THEREFORE, BE IT FURTHER RESOLVED, that the Kenosha County Executive and County Clerk are hereby authorized to execute the appropriate documents in order to execute this jurisdictional transfer.


Dated at Kenosha County, Wisconsin, this 25<sup>th</sup> day of March, ~~2023~~: 2024

Respectfully Submitted:



Respectfully Submitted:

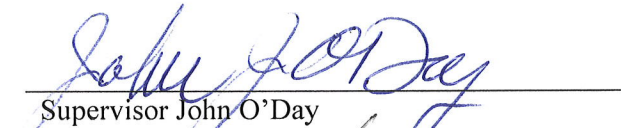
Committee:

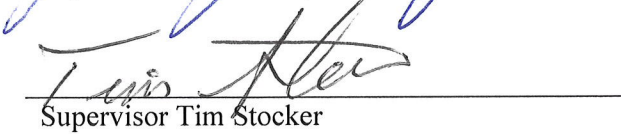
  
Mark Nordigian, Chairperson

  
Zach Stock, Vice Chairperson

\_\_\_\_\_  
Supervisor Laura Belsky

\_\_\_\_\_  
Supervisor Aaron Karow

  
Supervisor John O'Day

  
Supervisor Tim Stocker

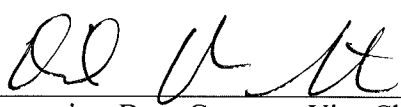
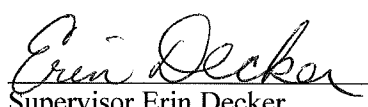
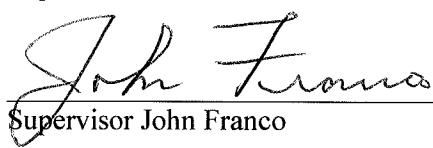
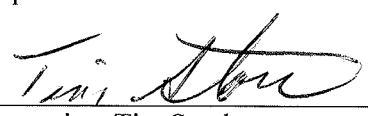
\_\_\_\_\_  
Supervisor Brian Thomas

Aye	Nay	Abstain	Excused
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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March 12, 2024

Page 3

FINANCE/ADMINISTRATION COMMITTEE

	Aye	Nay	Abstain	Excused
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 _____ Supervisor Dave Geertsen, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor Erin Decker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Supervisor John Franco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor William Grady	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 _____ Supervisor Tim Stocker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Kenosha County Administrative Proposal Form

## 1. Proposal Overview

Division: Highways Department: Public Works

### Proposal Summary (attach explanation and required documents):

Resolution to approve the Jurisdictional Transfer Agreement of a segment of County Trunk Highway "N" between 128<sup>th</sup> Avenue and County Trunk Highway "UE" excluding the intersection of County Trunk Highway "N" and "UE" from Kenosha County to the City of Kenosha.

Dept./Division Head Signature: Clement Abongwa Date: 3-13-24  
Clement Abongwa

## 2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: Shelly Billingsley Date: 3-12-24  
Shelly Billingsley

## 3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: Chris Walton Date: 3-13-24  
Chris Walton

## 4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: Samantha Kerkman Date: 3/13/2024  
Samantha Kerkman

**Intergovernmental Agreement on Jurisdictional Transfer of Roadway**

**By County of Kenosha, Wisconsin and City of Kenosha, Wisconsin**

**For Part of County Trunk Highway "N"**

I. Parties, Purpose, Authority, Consideration.

A. Parties.

The County of Kenosha is a municipal corporation and a political subdivision of the State of Wisconsin having its principal offices located at 1010 – 56th Street, Kenosha, Wisconsin. It may be referred to as “the County” or “Kenosha County” hereinafter. The City of Kenosha is a municipal corporation having its principal offices located at 625 – 52nd Street, Kenosha, Wisconsin. It may be referred to as “City” hereinafter. Both parties are created and organized under the laws of the State of Wisconsin.

B. Purpose.

The parties enter this agreement to promote highway safety, improve roadway conditions, handle increased commercial truck traffic and encourage future economic development along an east-west corridor connecting the City to a main vehicular highway known as Interstate Highway 94. The parties deem this agreement to be the most expeditious and least expensive approach to restructuring the existing rural roadway into an urban profile roadway suitable of handling substantial commercial truck traffic. The purpose of this agreement is more fully set forth in City Common Council Resolution No. \_\_\_\_\_ passed on \_\_\_\_\_ and in Kenosha County Board of Supervisors Resolution No. - \_\_\_\_, passed on \_\_\_\_\_.

C. Authority.

The parties rely upon all the laws of the State of Wisconsin for authority to enter into this agreement, particularly Section 66.0301 of the Wisconsin Statutes on Intergovernmental Cooperation contracts.

D. Consideration.

The mutual promises set forth herein, and the benefit bestowed upon the public by this project, constitute the lawful consideration of this contract.

E. Subject Highway.

The highway that is the subject of this Intergovernmental Agreement Jurisdictional Transfer of Roadway is that portion of Kenosha County Trunk Highway “N” located between its juncture with 128<sup>th</sup> Avenue to its juncture with the 136<sup>th</sup> Avenue, this highway may be referred to as the “Transferred Highway.” The Transferred Highway is a recorded highway, as that term is used in Subsection 82.01(8) of the Wisconsin Statutes, that has been worked by the County as a public highway in its current roadbed continuously for over sixty years prior to entry into this Intergovernmental Agreement Transfer of Roadway. Transferred Highway includes all interest in the right of way acquired by the County through



expressed dedications and through prescription by action of law. The description of the current roadbed, which is subject to acquisition of interest in the right of way through prescription by action of law, is more particularly described in Exhibit "1" attached hereto and made a part hereof. During the time that the County has worked the Transferred Highway, it has issued permits for others to occupy portions of the right of way, subject to the superior interests of the County in the right of way and subject to conditions that inure to the benefit of the County.

## II. Transfer of CTH "N", Duties and Obligations.

### A. Transfer of "N" and Duties and Obligations of the County of Kenosha.

1. The County of Kenosha hereby gives, devises, grants and transfers ownership, control, authority, and jurisdiction of Transferred Highway, to the City of Kenosha and its successors and assigns forever. This transfer shall include all the legal interests of the County in such land and roadway as those rights exist on the date of this agreement. This transfer includes all rights of any kind relating to such transferred highway and includes all rights to control the location and relocation of utilities and other installations, structures, or facilities within the right of way of the transferred highway, whether the County obtained such rights by statute, regulation, permit, easement, deed, contract, permission or otherwise. In all other respects, the transferred highway is given in its current condition, "as is, with all faults", except as specifically set forth in this agreement.

2. The County of Kenosha will adopt a resolution by the County Board memorializing that the Transferred Highway is a recorded highway, as that term is used in Subsection 82.01(8) of the Wisconsin Statutes, that has been worked by the County as a public highway in its current roadbed continuously for over sixty years.

3. The County warrants that it has no notice or knowledge of any conditions of the Transferred Highway that would subject the City to liability, specifically including, but not limited to, adverse environmental conditions.

### B. Transfer of "N" and Duties and Obligations of the City of Kenosha.

1. The City of Kenosha hereby accepts the transfer of ownership, control, authority, and jurisdiction the Transferred Highway, from the County of Kenosha. Such Transferred Highway is accepted on an "as is, with all faults" basis, except as specifically set forth in this agreement. The City accepts all appurtenant rights, legal interests and responsibilities transferred by the County.

2. The City will perform all necessary maintenance and roadway improvements on the transferred roadway in the future. The City will hereafter be the legal authority to issue right of way permits and otherwise control and approve the location and relocation of utilities and other installations, structures, or facilities within the right of way of the transferred highway. It is the intent of the County and the City that the County is transferring to the City all rights that the County has with respect to relocation of utilities that are existing in the right of way at the time of entry into this Intergovernmental Agreement Jurisdictional Transfer of Roadway.

## III. Obey All Laws; Savings Clause.

The County and the City each agree to abide by all applicable state, federal and local laws and regulations in connection to all acts related to this agreement. If any part of this agreement is deemed to be void or

unenforceable by a court of competent jurisdiction, such part shall be deemed to be severable from the remaining terms of the agreement and shall not affect the validity of the balance of this agreement if such interpretation can reasonably give effect to the main purpose and intent of the parties.

IV. Duplicate Originals; Amendments in Writing.

Duplicate originals shall be signed and an original shall be delivered to each party. Any amendments to this agreement shall be in writing and signed with same formality as the original agreement.

Dated at Kenosha, Wisconsin this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
SAMANTHA KERKMAN, Kenosha County Executive

\_\_\_\_\_  
REGI WALIGORA, Kenosha County Clerk

\_\_\_\_\_  
Kenosha County Highway Commissioner

Dated at Kenosha, Wisconsin this \_\_\_\_ day of \_\_\_\_\_, 2024.

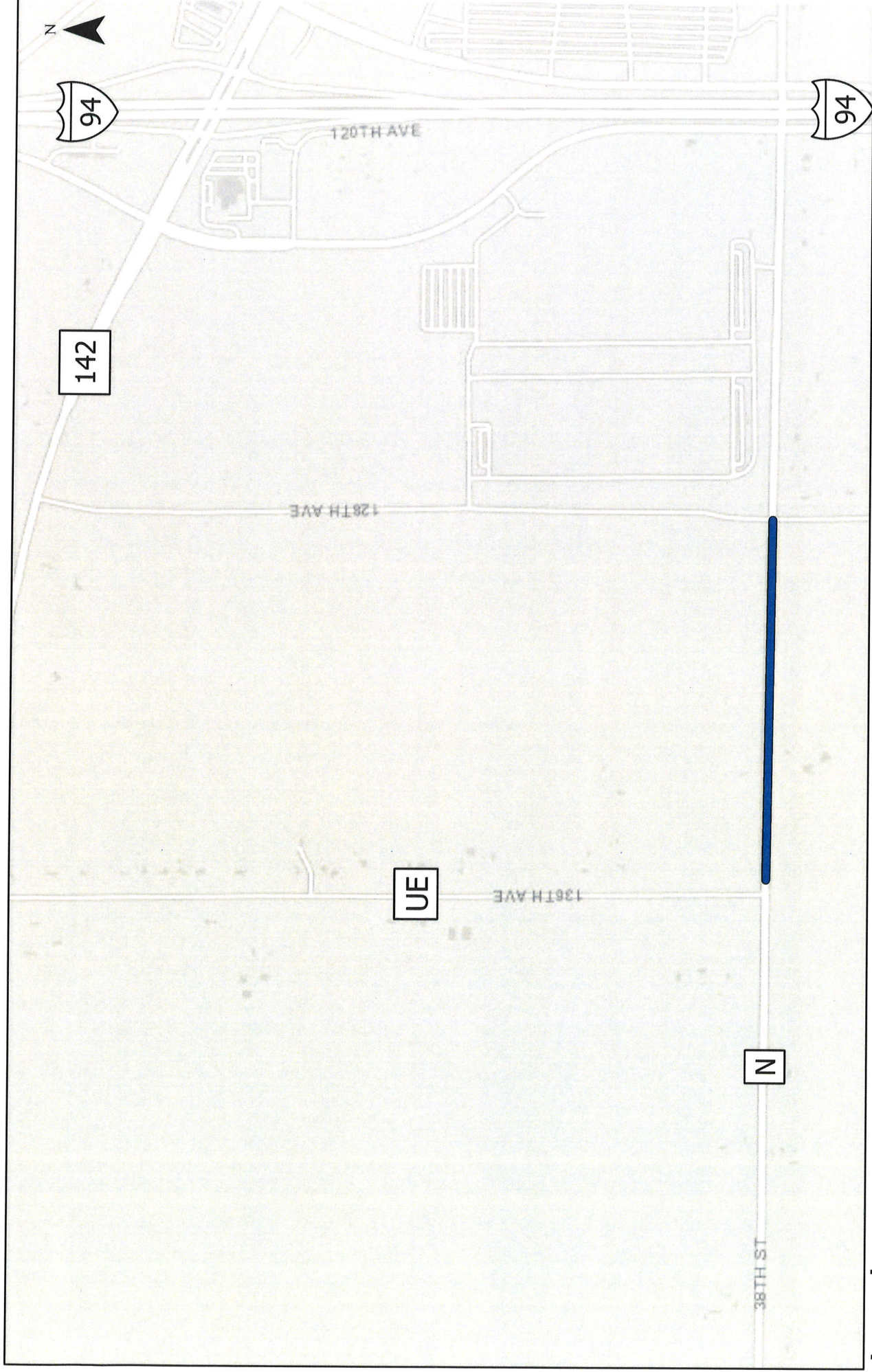
\_\_\_\_\_  
JOHN ANTARAMIAN, Mayor for the City of Kenosha

\_\_\_\_\_  
MICHELLE NELSON, Kenosha City Clerk/Treasurer



# Intergovernmental Agreement on Jurisdictional Transfer of Roadway

## CTH N - Exhibit 1



### Legend

CTH N (38th Street)  
Proposed to be jurisdictionally transferred from Kenosha County to the City of Kenosha



# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> 2023 TO 2024 CARRYOVER AND ANNUAL CLOSEOUT RESOLUTION	
Original__x   Corrected__   2nd Correction__   Resubmitted__	
Date Submitted: April 11, 2024	Date Resubmitted:
Submitted By: Finance Committee	
Fiscal Note Attached   Yes	Legal Note Attached
Prepared By: Barna Bencs, Budget Director	Signature:

WHEREAS, certain projects were authorized by the County Board in the prior year's budget; and

WHEREAS, it is necessary to carryover these funds to complete these projects; and

WHEREAS, there is a need for a Human Service Quality Analyst FTE position to assist Divisions within Human Services on quality assurance, outcome measurement, and program evaluation; and

WHEREAS, there are available resources to fund the creation of this FTE without incurring any additional use of County tax levy; and

WHEREAS, there is a Real Estate Property Lister (RPL) position vacancy created by a recent retirement within the Land Information Division; and

WHEREAS, the Land Information Division is requesting that this position be reclassified to a GIS/RPL Analyst position to better position the Division's response to service requests by providing more technical staff availability, provide staff flexibility, and greatly assist with position recruitment; and

WHEREAS, the vacancy savings from the Real Property Lister position exceeds the increased cost due to the upgrade in position classification and therefore requires no additional budget levy funding; and



WHEREAS, the County Board approved \$2.0 million of ARPA funding as part of the 2021 and 2022 Kenosha County budgets for a Broadband Infrastructure capital project of which \$1,074,839 has already been expended or will be carried over to 2024 to expend leaving \$925,161 available to repurpose; and

WHEREAS, there are various deficits identified as part of the 2023 Year-End financial carryover and annual close-out resolution including within the Sheriff's Department personnel appropriation, Information Technology Division Data Processing Costs, Sheriff's Department Pharmaceuticals, District Attorney personnel appropriation, and Corporation Counsel Other Legal Costs expenditures; and

WHEREAS, based on the analysis included in the 2023 Year-end Carryover and Close-out Resolution there is a material budgetary surplus that will increase the Unassigned General Fund balance of the County; and

WHEREAS, the County is required to report to United States Treasury the balance of the ARPA funding expenditure estimates by mid-year 2024, and

WHEREAS, the Administration has proposed earmarking the estimated ARPA funding balance available (net of ARPA funding used as part of the 2024 County Budget) for a Communications Tower signal enhancement capital project (\$200,000), for offsetting anticipated outside legal counsel expenditures (\$50,000), towards a Sheriff's Department boat patrol capital expenditure (\$20,000), with the balance offsetting eligible County salary deficits; and

Now, Therefore Be It Resolved, these funds be carried over from 2023 to 2024, and the 2024 budget be adjusted as shown in the attached fiscal notes which detail the source and application of funds to be carried forward and all appropriate accounting entries to complete these transactions are incorporated by reference; and

Be It Further Resolved, it is the policy, desire, and intent of the Kenosha County Board that each appropriation unit of this budgetary amendment for which funds have been appropriated be carried out as if adopted by separate resolution and as necessary to carry out the public intent. The funds are made available and, unless amended by law or action by the County Board through budgetary transfers, no monies appropriated for any one purpose in any one appropriation unit can be used for any other purpose in any other appropriation unit without prior approval of the Kenosha County Board. The Finance Committee is authorized to approve transfers not to exceed \$1,000; and

Be It Further Resolved, the County Board approves the creation of a Human Services Quality Analyst FTE position and the necessary budget modification incorporated as part of this resolution repurposing 2024 approved budget for Other Professional Services expenditure towards 2024 Personnel appropriation; and

Be It Further Resolved, the County Board approves the reclassification of a Real Property Lister position from NE9 to NE11 effective immediately; and

Be It Further Resolved, the County Board approves the repurposing of \$925,161 ARPA funds previously approved for the Broadband Infrastructure capital project to offset identified 2023 operating deficits in addition to the use of an additional \$1.0 million available ARPA funds to partially offset a Sheriff's Department 2023 personnel appropriation deficit per the attached budget modification incorporated as part of this resolution; and

Be It Further Resolved, the County Board approves the transfer of \$2.2 million of fiscal year 2023 available budget surplus that would otherwise lapse to the Unassigned General Fund to the Human Services Building Fund (Fund 204) for the purpose of reducing the capital financing necessary for the future purchase of the new Human Serves building currently under construction and the necessary and appropriate accounting entries to complete this transfer; and




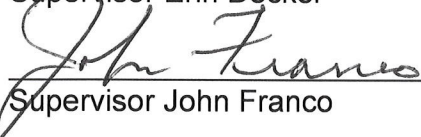
Be It Further Resolved, the County Board approves the earmarking of projected ARPA funding balance on a Communications Tower signal enhancement capital project (\$200,000), for offsetting anticipated outside legal counsel expenditures (\$50,000), towards a Sheriff's Department Boat Patrol capital expenditure (\$20,000), with the balance offsetting eligible County salary deficits; and

Be It Further Resolved, if the Administration determines that a different use of this remainder ARPA funding is warranted, it will request approval from the County Board for its repurposing; and

Be It Resolved, all expenditures appropriated are not to exceed funded monies in the budget or this amount without prior approval of the County Board.

2023 TO 2024 CARRYOVER AND ANNUAL CLOSEOUT RESOLUTION

Respectfully Submitted,  
FINANCE/ADMINISTRATION COMMITTEE

	Aye	No	Abstain	
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Excused
 _____ Supervisor Dave Geertsen, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 _____ Supervisor Tim Stocker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
_____ Supervisor William Grady	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Excused
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 _____ Supervisor Erin Decker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 _____ Supervisor John Franco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

KENOSHA COUNTY  
YEAR-END CLOSE-OUT & CARRYOVER  
RESOLUTION  
FOR THE FISCAL YEAR ENDING  
DECEMBER 31, 2023



## 2023 General Fund Year-End Forecast

In 2022, the County's general fund closed with a balance of approximately \$25.57 million or \$12.36 million over the County general fund reserve policy minimum threshold.

### Prior Year Unassigned Reserves

**Mar F/A Meeting**  
\$25,577,221

**Year End 2023**  
\$25,577,221

### Items causing increase to the General Fund

Human Services surplus - CCS revenue 4,632,000  
 General Fund Investment Interest revenue 2,748,000  
 Workers Compensation insurance surplus 732,000  
 Treasurer revenue surplus including net unrealized gain on investments 557,000  
 Decrease in Tax Delinquencies reserve 133,000  
 Public Works operating surplus 180,000  
 City of Kenosha TID #28 closing proceeds 104,000  
 County Board new approved use of ARPA Revenue towards : KSD Salaries/OT 1,000,000  
 County Board approved repurpose use of ARPA Revenue towards : Offset of GASB 96 implementation 485,000  
 County Board approved repurpose use of ARPA Revenue towards : KSD Pharmaceuticals deficit 360,000  
 County Board approved repurpose use of ARPA Revenue towards : District Attorney/VW Salaries 60,160  
 County Board approved repurpose use of ARPA Revenue towards : Outside Legal Costs 20,000

### Total increases to General Fund

**\$9,086,000**

**\$11,171,160**

### Items causing decrease to the General Fund

Sheriff operating expenditures deficit (2,140,000)  
 Sheriff operating revenue deficit (1,610,000)  
 Sales Tax revenue deficit (812,000)  
 Health insurance deficit (785,000)  
 Reserves to fund subsequent year budget approved and permitted by Reserve policy (650,000)  
 Vacancy deficit (554,000)  
 Register of Deeds revenue deficit (527,000)  
 Levy effect of GASB 96 implementation (485,000)  
 Miscellaneous operating expenditures/revenues deficit (390,000)  
 Liability insurance deficit (210,000)  
 County Board allocation of General Fund surplus to New Human Services Bldg project fund 0

### Total net reduction to Fund Balance

**(\$7,392,000)**

**(\$10,258,486)**

### Estimated year-end unassigned fund balance

**\$27,271,221**

**\$26,489,895**

Less: County Board minimum requirement of 17% of General Fund Expenditures

**\$13,682,937**

### Amount over 17% Minimum

**\$13,588,284**

**\$12,439,411**

<b>Estimated Year-End Unassigned General Fund Balance</b>	<b>\$27,271,221</b>	<b>\$26,489,895</b>
<b>Change to General Fund Over Year Prior</b>	<b>1,694,000</b>	<b>912,674</b>
<b>General Fund Expenditures</b>	<b>\$80,487,863</b>	<b>\$82,649,907</b>
<b>Unassigned Reserves as a Percentage of General Fund Expense</b>	<b>33.88%</b>	<b>32.05%</b>
<b>Variance from Estimated General Fund Expenditures</b>	<b>2.10%</b>	<b>1.10%</b>

**Health Insurance History  
Surplus/(Deficit)  
2013 - 2023 Budget Years**

	Internal Service Fund Adopted Budget	Internal Service Fund Revenues	Internal Service Fund Expenses	ISF Year-End (Chargeback) Credit	Year-End Vacancy Surplus (Deficit)	Net Year-End Final Surplus (Deficit)
2013	20,506,707	18,664,053	18,228,523	435,530	1,417,469	1,852,999
2014	20,106,460	19,211,847	20,118,003	(906,156)	831,711	(74,445)
2015	20,395,124	20,136,198	22,165,336	(2,027,385)	283,617	(1,743,768)
2016	21,094,773	20,057,109	24,185,819	(4,128,710)	561,544	(3,567,166)
2017	23,298,803	21,763,333	23,147,127	(1,383,794)	679,359	(704,435)
2018	23,537,081	22,290,156	24,208,257	(1,918,101)	511,151	(1,406,950)
2019	24,399,685	22,714,366	25,366,632	(2,652,266)	1,304,352	(1,347,914)
2020	24,888,401	22,035,341	21,342,233	693,108	1,274,957	1,968,065
2021	23,167,278	21,005,953	22,239,326	(1,233,373)	1,657,810	424,437
2022	22,988,560	21,367,398	23,258,726	(1,891,328)	1,463,837	(427,491)
2023	23,023,302	21,795,193	23,868,338	(2,073,145)	1,159,713	(913,432)

2022 Health Insurance ISF Revenue Deficit	(2,073,145)
Vacancy Surplus	1,159,713
Surplus-Brkside/Willowbr/Golf (Fund 600/620/640)	128,499
Net Effect to General Fund	(784,933)

Summary of Resolution Carryovers

Finance	Purpose or Explanation	Account	Fund	Division	Division	Fund	Division	Division	Project	Account	Project	Source
New payroll system - addl training Furniture Jensen Hughes study		Staff Development	100	100	1010	100	100	1010		543340		3,000
		Furn/Fixture>\$100<\$5000	100	100	1040	100	100	1040		530010		2,306
		Other Professional Services	100	100	1030	100	100	1030		521900		18,000
<b>Human Resources</b>												
Employee Recruitment Tuition Reimbursement Community Relations		Staff Development	100	030	0300	100	030	0300		543340		2,000
		Employee Recruitment	100	030	0310	100	030	0310		519300		5,328
		Other Professional Services	100	030	0310	100	030	0310		519400		5,000
		Community Relations	100	030	0310	100	030	0310		525700		417
<b>Civil Services</b>												
Fitness for Duty Exams Employee Testing		Fitness for Duty Exams	100	070	0700	100	070	0700		521150		731
		Employee Testing	100	070	0700	100	070	0700		521160		2,084
<b>County Executive</b>												
Outreach items needed as a result of County rebranding Costs associated with ongoing rebranding effort Rebranding Materials 2023 commitment by County Executive to Park Archway County Board staff development opportunities		Community Outreach/Promotion	100	10	100	100	10	100		574320		1,875
		Other Professional Services	100	10	100	100	10	100		521900		37,293
		Printing/Duplication	100	10	100	100	10	100		531300		918
		Other Professional Services	100	10	100	100	760	7600		534900		9,254
		Other Professional Services	100	10	100	100	75	750		543340		10,000
<b>Parks</b>												
Misc Contract Svcs		Misc Contract Svcs	100	760	7600	100	760	7600		529900		20,000
<b>Information Technology</b>												
Carryover request to purchase a desk that was budgeted for originally in 2023		Furn/Fixture>\$100<\$5000	100	40	400	100	40	400		530010		4,269
<b>Juvenile Intake</b>												
Other Professional Services - Juvenile Housing		Other Professional Services	100	380	3810	100	380	3810		521900		189,738
<b>Total General Fund - Fund 100</b>												
						<b>Total Fund 100</b>						
<b>Facilities Capital</b>												
Simulcast System		Building Improvements	411	790	7935	411	790	7935		580050		6,173
<b>Total Capital Projects - General Fund 411</b>												
						<b>Total Fund 411</b>						
<b>Highways</b>												
Highways - Other Prof. Svcs Highways - Utilities		Highways - Other Prof. Svcs	700	700	7000	700	700	7000		529900		30,000
		Highways - Utilities	700	700	7000	700	700	7000		522200		25,000
<b>Total Highway - Fund 700</b>												
						<b>Total Fund 700</b>						
<b>Total Highway - Fund 700</b>												
						<b>Total Fund 700</b>						
<b>Fund 100</b>												
						<b>Fund 100</b>						
<b>Fund 411</b>												
						<b>Fund 411</b>						
<b>Fund 700</b>												
						<b>Fund 700</b>						
<b>Grand Total</b>												
						<b>Grand Total</b>						

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION: \_\_\_\_\_

PURPOSE OF BUDGET MODIFICATION (REQUIRED): \_\_\_\_\_

DOCUMENT # \_\_\_\_\_ G/L DATE \_\_\_\_\_ 12/30/2023

BATCH # \_\_\_\_\_ ENTRY DATE \_\_\_\_\_

(1) ACCOUNT DESCRIPTION	(2)			BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB DIVISION	MAIN ACCOUNT	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)			(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Repurpose Broadband Funds	230	920	9210	521200	20,000				20,000	20,000
	230	920	9210	521400	485,000				485,000	485,000
	230	920	9210	534150	360,000				360,000	360,000
	230	920	9210	511100	60,161				60,161	60,161
	411	40	480	581700		925,161			(925,161)	(925,161)
Record Use of ARPA Funds	230	920	9210	511100	1,000,000				1,000,000	1,000,000
									-	-
									-	-
EXPENSE TOTALS					1,925,161.00	925,161.00	-	-	1,000,000.00	1,000,000.00

REVENUES	FUND	DIVISION	SUB DIVISION	MAIN ACCOUNT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
ARPA Revenue	230	920	9210	443293					(1,925,161)
	411	40	480	443293	925,161	1,925,161			925,161
									-
REVENUE TOTALS					925,161.00	1,925,161.00	-	-	(1,000,000.00)

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

2,850,322.00	2,850,322.00
--------------	--------------

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

PREPARED BY:

FINANCE DIRECTOR

DIVISION HEAD: *Catherine Mervin* (required) Date: *3/28/24*

DEPARTMENT HEAD: \_\_\_\_\_ Date: \_\_\_\_\_

COUNTY EXECUTIVE:

*Sebastian* Date: *4/18/2024*

- Please fill in all columns:
- (1) & (2) Account information as required
  - (3) & (4) Budget change requested
  - (5) Original budget as adopted by the board
  - (6) Current budget (original budget w/past mods.)
  - (7) Actual expenses to date
  - (8) Budget after requested modifications
  - (9) Balance available after transfer (col 8 - col 7).

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION:

DOCUMENT # \_\_\_\_\_ G/L DATE 4-11-24  
 BATCH # \_\_\_\_\_ ENTRY DATE \_\_\_\_\_

PURPOSE OF BUDGET MODIFICATION (REQUIRED): 1.0 Quality Analyst Position E10

(1) ACCOUNT DESCRIPTION	(2)			BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	Fund	Division	Sub Division	Main Account	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)			(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
EXPENSES										
Salaries - OOD	200	410	4100	511100	100,000	100,000			100,000	100,000
Purchased Services - OOD				571760					-100,000	-100,000
EXPENSE TOTALS					100,000	100,000	0	0	0	0

REVENUES	Fund	Division	Sub Division	Main Account	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
REVENUE TOTALS									

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

\_\_\_\_\_

Please fill in all columns:

- SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.
- PREPARED BY: \_\_\_\_\_
- DIVISION HEAD: \_\_\_\_\_
- DEPARTMENT HEAD: \_\_\_\_\_
- FINANCE DIRECTOR: W. J. 4-2-24
- COUNTY EXECUTIVE: 4/18/2024
- (1) & (2) Account information as required  
 (3) & (4) Budget change requested  
 (5) Original budget as adopted by the board  
 (6) Current budget (original budget w/past mods.)  
 (7) Actual expenses to date  
 (8) Budget after requested modifications  
 (9) Balance available after transfer (col 8 - col 7).

**Kenosha County, WI**  
**Job Description**

<b>Classification Title</b>	<b>Human Services Quality Analyst Manager</b>
<b>Reports to</b>	
<b>FLSA Status</b>	<b>Exempt</b>
<b>Pay Grade</b>	<b>E11</b>

### **GENERAL SUMMARY**

The Human Services Quality Analyst Manager, reporting to the Director of Human Services, will help to improve access to programs and services for Kenosha County citizens and assure the quality and cost-effectiveness of county-supported programs through performance and outcome monitoring, quality improvement strategies and troubleshooting. This position will assist in utilization review and trend analysis; be participative in new grant development; assist the administration to assure accessible, quality care; and assist with special projects throughout Human Services.

### **ESSENTIAL DUTIES & RESPONSIBILITIES**

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.*

- Work with Kenosha County's network of service providers to establish and monitor contract performance and consumer outcome measures for contracted services
- Provide supervision for the Contract Specialist
- Develop/improve systems for reporting and reviewing monthly progress on performance measures and persons served to assure that goals are met and target populations are reached
- Identify system barriers to service quality or cost effectiveness; initiate quality improvement strategies such as NIATx, using stakeholder teams
- Assist with grant identification, preparation, monitoring and reporting
- Assist in troubleshooting with issues that may affect service delivery or costs, including review of regulations and communication with state officials
- Respond to and address consumer and family concerns
- Review contracts and goal setting with providers, annually and as needed
- Facilitate special projects to improve community programs while assuring services reach diverse populations
- Review monthly core service reports against performance goals relative to service units, persons served and other objectives; quarterly review of consumer outcome measures and follow up with management and providers
- Facilitate quality improvement projects, assembling key stakeholders to identify and test system changes to improve quality or cost effectiveness of services
- Acts as a liaison for providers on family concerns while respecting consumer privacy rights
- Assist with completion of Human Service's annual reports



**Kenosha County, WI**

**Job Description**

<b>Classification Title</b>	<b>Human Services Quality Analyst Manager</b>
<b>Reports to</b>	
<b>FLSA Status</b>	<b>Exempt</b>
<b>Pay Grade</b>	<b>E11</b>

- Create and manage a Human Service monthly dashboard
- Produce outcome presentations for the County Executive and County Board
- Conduct specific case reviews with contracted staff at remote locations
- Monitor consumer centered outcomes for specific programs
- Serve as the Civil Rights Compliance Officer for Human Services programs
- Perform other work as required or assigned

**MINIMUM ENTRANCE QUALIFICATIONS**

**Education and Experience**

- Bachelor's degree in Public Administration, Social Work, Psychology or related field; Master's degree in related field preferred; or an equivalent combination of education and experience.
- At least 3 years administrative experience in human services

**PREFERRED ENTRANCE QUALIFICATIONS**

**Education and Experience**

- Master's Degree in public administration, human services or related field
- Three+ years administrative experience in quality improvement, program evaluation or program supervision
- Experience in program evaluation and/or analysis
- Experience in grant writing and/or monitoring

Or any combination of education, training and experience which provides the required knowledge, skills and abilities.

**Licenses or Certifications**

N/A

**OTHER JOB REQUIREMENTS**

N/A

**COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES**

**Knowledge of:**

- Advanced skills in Microsoft Programs including Excel, Power Point

**Skill in:**

**Kenosha County, WI**  
**Job Description**

<b>Classification Title</b>	<b>Human Services Quality Analyst Manager</b>
<b>Reports to</b>	
<b>FLSA Status</b>	<b>Exempt</b>
<b>Pay Grade</b>	<b>E11</b>

- NIATx or comparable quality improvement process
- Analytical and problem-solving skills

**Ability to:**

- Have a high degree of accuracy and attention to detail
- Excellent communication and presentational skills
- Excellent writing skills
- Excellent organizational skills
- Work respectfully in a diverse and inclusive environment

**WORK ENVIRONMENT/CONDITIONS**

*The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

<b>Work Environment</b>	<b>Seldom or Never</b>	<b>Sometimes or Occasionally</b>	<b>Frequently or Often</b>
Office or similar indoor environment			X
Outdoor environment	X		
Street environment (near moving traffic)	X		
Construction site	X		
Clinical health care environment	X		
In the community (homes, businesses, etc.)	X		
Warehouse environment	X		
Shop environment	X		
Detention center or correctional facility	X		
<b>Exposures</b>	<b>Seldom or Never</b>	<b>Sometimes or Occasionally</b>	<b>Frequently or Often</b>
Individuals who are rude or irate		X	
Individuals with known violent backgrounds	X		
Communicable diseases	X		
Bodily fluids (blood, urine, etc.)	X		
Infectious waste	X		
Extreme cold ( <i>below 32 degrees</i> )	X		
Extreme heat ( <i>above 100 degrees</i> )	X		
Moving mechanical parts	X		
Risk of electrical shock	X		
Vibration	X		
Fumes or airborne particles	X		
Toxic or caustic chemicals, substances waste	X		



**Kenosha County, WI**  
**Job Description**

<b>Classification Title</b>	<b>Human Services Quality Analyst Manager</b>
<b>Reports to</b>	
<b>FLSA Status</b>	<b>Exempt</b>
<b>Pay Grade</b>	<b>E11</b>

Loud noises (85+ decibels)	X		
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**PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The position involves **light physical demands**, including computer workstation and local travel by automobile. This position may require sitting for long periods of time.

*Kenosha County, WI is an Equal Opportunity Employer.*

<b>Date created:</b>	03/13/24
<b>Date revised:</b>	

## Kenosha County Division of Land Information

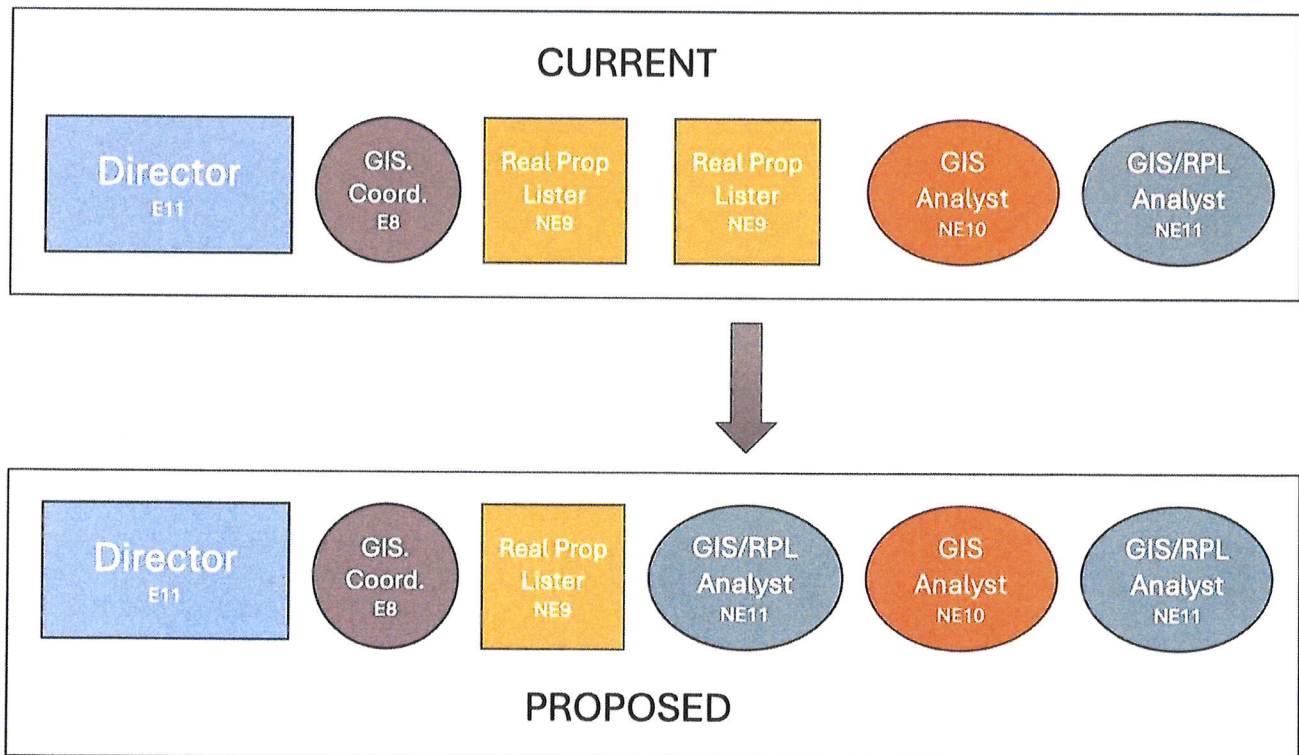
### Proposed Real Property Lister Position Reclassification

With the Real Property Lister (RPL) vacancy created by a recent retirement within the Division, Land Information is requesting to fill this vacancy and do so strategically via a position reclassification. This proposed reclassification would replace the open RPL position with a GIS/RPL Analyst position that would effectively change the wage compensation scale from NE9 to NE11. The reclassification would better position the Division to respond to service requests by providing more technical staff availability, specifically on the mapping aspects of our service delivery. The duties of the current RPL would be shared by multiple GIS/RPL Analysts.

In an effort to avoid a prolonged vacancy that would compromise the mission and work of the Division, this proposal furthermore requests to do so as part of the 2023 budget close-out process. If approved, the vacancy could be filled in the coming months using the new GIS/RPL Analyst position description which will require more technical background for any potential candidates. The vacancy savings for current 2024 Land Information salaries will be approximately \$14,500 and the additional budgetary cost of the position upgrade, even when filled at the mid-point of the NE11 wage range, is approximately \$2,912. Therefore, as the savings materially exceeds the projected additional cost – no budget modification for existing 2024 Division salaries will be required. Additional advantages exist for the implementation of this proposal:

- the Division would become more GIS-centric and provide more technical staff availability
- provide the Division with additional flexibility in responding to GIS/mapping based requests from the public, Departments, Divisions, our municipalities and other government partners
- RPL positions are unique to the counties of Wisconsin and difficult to fill. This proposal would integrate RPL duties with GIS personnel and improve candidate pool selection.

The below graphic provides a visual representation of this request:







**KENOSHA COUNTY  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
December 31, 2023**

	General	Human Services	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and investments	\$ 29,152,447	\$ -	\$ 25,990	\$ 22,949,664	\$ 52,128,101
Receivables					
Property taxes	35,445,360	17,114,420	19,604,336	4,666,814	76,830,930
Delinquent taxes	6,174,869	-	-	-	6,174,869
Leases	-	-	-	159,777	159,777
Miscellaneous	220,677	101,247	-	-	321,924
Due from other governments	5,789,064	9,747,047	-	844,685	16,380,796
Advance due from other funds	2,288,000	-	-	-	2,288,000
Prepaid items	721,188	275	-	-	721,463
Loans receivable	-	-	-	1,166,309	1,166,309
<b>TOTAL ASSETS</b>	<b>\$ 79,791,605</b>	<b>\$ 26,962,989</b>	<b>\$ 19,630,326</b>	<b>\$ 29,787,249</b>	<b>\$ 156,172,169</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable	\$ 2,285,827	\$ 6,231,467	\$ 800	\$ 1,159,285	\$ 9,677,379
Accrued compensation	4,470,430	-	-	-	4,470,430
Other current liabilities	25,417	-	-	-	25,417
Special deposits	67,439	434,367	-	10,831	512,637
Due to other governments	1,929,209	-	-	-	1,929,209
Due to other funds	-	3,106,197	-	560,036	3,666,233
Other unearned revenue	392,289	6,268	-	5,911,368	6,309,925
<b>Total Liabilities</b>	<b>9,170,611</b>	<b>9,778,299</b>	<b>800</b>	<b>7,641,520</b>	<b>26,591,230</b>
<b>Deferred Inflows of Resources</b>					
Property taxes levied for subsequent year	35,445,360	17,114,420	19,604,336	4,666,814	76,830,930
Leases	-	-	-	158,749	158,749
Revolving loan fund outstanding loans	-	-	-	1,166,309	1,166,309
<b>Total deferred inflows of resources</b>	<b>35,445,360</b>	<b>17,114,420</b>	<b>19,604,336</b>	<b>5,991,872</b>	<b>78,155,988</b>
<b>Fund Balances</b>					
<b>Nonspendable</b>					
Prepaid items	721,188	275	-	-	721,463
Advance due from other funds	2,288,000	-	-	-	2,288,000
Delinquent taxes	3,035,632	-	-	-	3,035,632
<b>Restricted</b>					
Debt service	-	-	25,190	-	25,190
Opioid addiction services	-	-	-	2,208,226	2,208,226
Housing Authority revolving loan fund	-	-	-	22,531	22,531
Sheriff Federal Equitable Sharing funds	-	-	-	349,543	349,543
Human Services Building Project	-	-	-	3,107,760	3,107,760
Human Services - Aging	-	34,364	-	-	34,364
<b>Committed</b>					
Federated Library System	-	-	-	44,154	44,154
Geographic Information Systems	-	-	-	15,418	15,418
<b>Assigned</b>					
Encumbrances	195,115	-	-	232,287	427,402
Sheriff special deposit-DARE program	122,716	-	-	-	122,716
Subsequent year expenditures	1,078,169	35,631	-	10,067,249	11,181,049
Capital projects	969,080	-	-	106,689	1,075,769
<b>Unassigned (deficit)</b>	<b>26,765,735</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,765,735</b>
<b>Total Fund Balances (deficit)</b>	<b>35,175,634</b>	<b>70,270</b>	<b>25,190</b>	<b>16,153,857</b>	<b>51,424,951</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<b>\$ 79,791,605</b>	<b>\$ 26,962,989</b>	<b>\$ 19,630,326</b>	<b>\$ 29,787,249</b>	<b>\$ 156,172,169</b>

**KENOSHA COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2023**

	General	Human Services	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Taxes	\$ 56,254,064	\$ 17,085,074	\$ 18,761,374	\$ 3,960,385	\$ 96,060,897
Licenses and permits	149,857	-	-	542,857	692,714
Intergovernmental revenues	12,600,633	57,986,666	395,973	18,295,536	89,278,808
Charges for services	3,056,346	16,797	-	2,168,046	5,241,189
Fines, forfeits and penalties	1,322,632	-	-	-	1,322,632
Investment income	3,810,808	-	-	78,321	3,889,129
Miscellaneous income	2,119,942	28,493	70,000	158,432	2,376,867
Total revenues	79,314,282	75,117,030	19,227,347	25,203,577	198,862,236
<b>EXPENDITURES</b>					
Current					
General government	27,496,381	-	-	1,533,667	29,030,048
Health	-	13,761,828	-	10,090,041	23,851,869
Public safety	50,888,517	-	-	1,244,091	52,132,608
Social services	320,378	57,363,186	-	948,329	58,631,893
Education and recreation	2,722,814	-	-	2,589,970	5,312,784
Conservation and development	1,159,175	-	-	64,387	1,223,562
Capital Outlay	-	-	-	10,376,129	10,376,129
Debt Service					
Principal retirement	62,642	-	16,885,000	47,274	16,994,916
Interest, fiscal charges and debt issuance costs	-	-	3,846,730	225,733	4,072,463
Total expenditures	82,649,907	71,125,014	20,731,730	27,119,621	201,626,272
Excess (deficiency) of revenues over expenditures	(3,335,625)	3,992,016	(1,504,383)	(1,916,044)	(2,764,036)
<b>OTHER FINANCING SOURCES (USES)</b>					
General obligation debt issued	-	-	-	15,870,000	15,870,000
Premium on issuance of debt	-	-	961,917	96,966	1,058,883
Transfers in	4,765,780	234,802	50,000	800,312	5,850,894
Transfers out	(216,874)	(4,227,921)	-	(11,975,038)	(16,419,833)
Total other financing sources (uses)	4,548,906	(3,993,119)	1,011,917	4,792,240	6,359,944
Net change in fund balance	1,213,281	(1,103)	(492,466)	2,876,196	3,595,908
FUND BALANCES - BEGINNING OF YEAR	33,962,353	71,373	517,656	13,277,661	47,829,043
FUND BALANCES (DEFICIT) - END OF YEAR	\$ 35,175,634	\$ 70,270	\$ 25,190	\$ 16,153,857	\$ 51,424,951

**KENOSHA COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND**  
**For the Year Ended December 31, 2023**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>Revenues</b>				
Taxes	\$ 57,643,150	\$ 57,852,081	\$ 56,254,064	\$ (1,598,017)
Licenses and permits	174,800	174,800	149,857	(24,943)
Intergovernmental revenues	15,952,576	14,982,468	12,600,633	(2,381,835)
Charges for services	3,964,986	3,992,986	3,056,346	(936,640)
Fines, forfeits and penalties	1,163,200	1,403,200	1,322,632	(80,568)
Investment income	595,000	595,000	3,810,808	3,215,808
Miscellaneous income	860,973	970,703	2,119,942	1,149,239
Continuing appropriations	810,000	2,032,369	-	(2,032,369)
Total revenues	81,164,685	82,003,607	79,314,282	(2,689,325)
<b>Expenditures</b>				
Current				
General government	26,788,753	26,806,526	27,496,381	(689,855)
Public safety	49,792,519	49,252,468	50,888,517	(1,636,049)
Social services	408,586	463,494	320,378	143,116
Education/recreation	2,798,822	2,954,656	2,722,814	231,842
Conservation and development	1,254,363	1,312,409	1,159,175	153,234
Capital outlay	-	-	-	-
Debt service				
Principal	62,642	62,642	62,642	-
Interest, fiscal charges, and debt issuance cost	-	-	-	-
Total expenditures	81,105,685	80,852,195	82,649,907	(1,797,712)
Excess (deficiency) of revenues over expenditures	59,000	1,151,412	(3,335,625)	(4,487,037)
<b>Other Financing Sources</b>				
Transfers in	-	4,765,780	4,765,780	-
Transfers out	-	(216,874)	(216,874)	-
Total other financing sources (uses)	-	4,548,906	4,548,906	-
Net change in fund balance	59,000	5,700,318	1,213,281	(4,487,037)
Fund balance - beginning	33,962,353	33,962,353	33,962,353	-
Fund balance - ending	\$ 34,021,353	\$ 39,662,671	\$ 35,175,634	\$ (4,487,037)

**KENOSHA COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - BUDGET AND ACTUAL - HUMAN SERVICES FUND**  
**For the Year Ended December 31, 2023**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>Revenues</b>				
Taxes	\$ 17,085,074	\$ 17,085,074	\$ 17,085,074	\$ -
Intergovernmental revenues	56,066,694	56,124,162	57,986,666	1,862,504
Charges for services	17,600	17,600	16,797	(803)
Miscellaneous income	5,059	6,452	28,493	22,041
Continuing appropriations	-	64,258	-	(64,258)
Total revenues	<u>73,174,427</u>	<u>73,297,546</u>	<u>75,117,030</u>	<u>1,819,484</u>
<b>Expenditures</b>				
Current				
Health	14,916,435	15,035,080	13,761,828	1,273,252
Social services	58,257,992	58,542,466	57,363,186	1,179,280
Total expenditures	<u>73,174,427</u>	<u>73,577,546</u>	<u>71,125,014</u>	<u>2,452,532</u>
Excess (deficiency) of revenues over expenditures	-	(280,000)	3,992,016	4,272,016
<b>Other Financing</b>				
Transfers in	-	234,802	234,802	-
Transfers out	-	(4,227,921)	(4,227,921)	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>(3,993,119)</u>	<u>(3,993,119)</u>	<u>-</u>
Net change in fund balance	-	(4,273,119)	(1,103)	4,272,016
Fund balance - beginning	<u>71,373</u>	<u>71,373</u>	<u>71,373</u>	<u>-</u>
Fund balance - ending	<u>\$ 71,373</u>	<u>\$ (4,201,746)</u>	<u>\$ 70,270</u>	<u>\$ 4,272,016</u>

KENOSHA COUNTY  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS  
December 31, 2023

	Housing Authority	Opioid Settlement	Health Department	Human Services Building Grant	ARPA	Federated Library System	Geographic Information Systems	Sheriff Federal Equitable Sharing	Nonmajor Special Revenue Funds	Total
<b>ASSETS</b>										
Cash and investments	\$ 22,531	\$ 2,211,246	\$ -	\$ 3,191,642	\$ 5,512,780	\$ 442,742	\$ 19,728	\$ 349,543	\$	\$ 11,750,212
Receivables										
Property taxes	-	-	2,154,211	-	-	1,949,603	-	-	-	4,103,814
Due from other governments	-	-	801,185	-	-	-	31,588	-	-	832,773
Loans receivable	1,166,309	-	-	-	-	-	-	-	-	1,166,309
<b>TOTAL ASSETS</b>	<b>\$ 1,188,840</b>	<b>\$ 2,211,246</b>	<b>\$ 2,955,396</b>	<b>\$ 3,191,642</b>	<b>\$ 5,512,780</b>	<b>\$ 2,392,345</b>	<b>\$ 51,316</b>	<b>\$ 349,543</b>	<b>\$</b>	<b>\$ 17,853,108</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>										
<b>Liabilities</b>										
Accounts payable	\$ -	\$ 3,020	\$ 230,318	\$ 83,882	\$ -	\$ -	\$ 26,596	\$ -	\$	\$ 343,816
Special deposits	-	-	10,831	-	-	-	-	-	-	10,831
Due to other funds	-	-	560,036	-	-	-	-	-	-	560,036
Other unearned revenue	-	-	-	-	5,512,780	398,588	-	-	-	5,911,368
<b>Total liabilities</b>	<b>-</b>	<b>3,020</b>	<b>801,185</b>	<b>83,882</b>	<b>5,512,780</b>	<b>398,588</b>	<b>26,596</b>	<b>-</b>	<b>-</b>	<b>6,826,051</b>
<b>Deferred Inflows of Resources</b>										
Property taxes levied for subsequent year	-	-	2,154,211	-	-	1,949,603	-	-	-	4,103,814
Revolving loan fund outstanding loans	1,166,309	-	-	-	-	-	-	-	-	1,166,309
<b>Total deferred inflows of resources</b>	<b>1,166,309</b>	<b>-</b>	<b>2,154,211</b>	<b>-</b>	<b>-</b>	<b>1,949,603</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,270,123</b>
<b>Fund Balances</b>										
<b>Restricted</b>										
Opioid Settlement fund	-	2,208,226	-	-	-	-	-	-	-	2,208,226
Housing Authority revolving loan fund	22,531	-	-	-	-	-	-	-	-	22,531
Sheriff Federal Equitable Sharing funds	-	-	-	-	-	-	-	349,543	-	349,543
Human Services Building project	-	-	-	3,107,760	-	-	-	-	-	3,107,760
<b>Committed</b>										
Health Department	-	-	-	-	-	-	-	-	-	-
Federated Library System	-	-	-	-	-	44,154	-	-	-	44,154
Geographic Information Systems	-	-	-	-	-	-	15,418	-	-	15,418
<b>Assigned</b>										
Subsequent year expenditures	-	-	-	-	-	-	9,302	-	-	9,302
<b>Total Fund Balances</b>	<b>22,531</b>	<b>2,208,226</b>	<b>-</b>	<b>3,107,760</b>	<b>-</b>	<b>44,154</b>	<b>24,720</b>	<b>349,543</b>	<b>-</b>	<b>5,756,934</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<b>\$ 1,188,840</b>	<b>\$ 2,211,246</b>	<b>\$ 2,955,396</b>	<b>\$ 3,191,642</b>	<b>\$ 5,512,780</b>	<b>\$ 2,392,345</b>	<b>\$ 51,316</b>	<b>\$ 349,543</b>	<b>\$</b>	<b>\$ 17,853,108</b>



**KENOSHA COUNTY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS**  
**For the Year Ended December 31, 2023**

	Housing Authority	Opioid Settlement	Health Department	Human Services Building Grant	ARPA	Federated Library System	Geographic Information Systems	Sheriff Federal Equitable Sharing	Federal Inmate Fund	Total Nonmajor Special Revenue Funds
<b>REVENUES</b>										
Taxes	\$ -	\$ -	\$ 1,781,392	\$ -	\$ -	\$ 1,848,993	\$ -	\$ -	\$ -	\$ 3,630,385
Licenses and permits	-	-	542,857	-	-	-	-	-	-	542,857
Intergovernmental revenues	-	456,590	6,023,155	4,000,000	5,246,005	783,906	32,026	323,306	1,077,217	17,942,205
Charges for services	-	-	1,988,154	-	-	-	4,850	-	-	1,993,004
Investment income	7	78,314	-	-	-	-	-	-	-	78,321
Miscellaneous income	39,310	-	801	-	-	-	-	-	-	40,111
Total revenues	39,317	534,904	10,336,359	4,000,000	5,246,005	2,632,899	36,876	323,306	1,077,217	24,226,883
<b>EXPENDITURES</b>										
Current										
General government	-	-	-	-	1,533,667	-	-	-	-	1,533,667
Health	-	-	10,090,041	-	-	-	-	-	-	10,090,041
Social services	-	56,089	-	892,240	-	-	-	-	-	948,329
Public safety	-	-	-	-	-	-	-	-	1,244,091	1,244,091
Education and recreation	-	-	-	-	-	2,589,970	-	-	-	2,589,970
Conservation and development	-	-	-	-	-	-	47,601	-	-	47,601
Capital outlay	16,786	31,800	-	-	-	-	-	-	-	48,586
Debt service	-	-	-	-	-	-	-	-	-	-
Principal retirement	-	-	47,274	-	-	-	-	-	-	47,274
Interest and fiscal charges	-	-	-	-	-	-	-	-	-	-
Total expenditures	16,786	87,889	10,137,315	892,240	1,533,667	2,589,970	47,601	-	1,244,091	16,549,559
Excess (deficiency) of revenues over expenditures	22,531	447,015	199,044	3,107,760	3,712,338	42,929	(10,725)	323,306	(166,874)	7,677,324
<b>OTHER FINANCING SOURCES (USES)</b>										
Transfers in	-	-	-	-	-	-	-	-	166,874	166,874
Transfers out	-	-	(199,044)	-	(3,712,338)	-	-	-	-	(3,911,382)
Total other financing sources (uses)	-	-	(199,044)	-	(3,712,338)	-	-	-	166,874	(3,744,508)
<b>Net change in fund balance</b>	22,531	447,015	-	3,107,760	-	42,929	(10,725)	323,306	-	3,932,816
<b>FUND BALANCES - BEGINNING OF YEAR</b>	-	1,761,211	-	-	-	1,225	35,445	26,237	-	1,824,118
<b>FUND BALANCES - END OF YEAR</b>	\$ 22,531	\$ 2,208,226	\$ -	\$ 3,107,760	\$ -	\$ 44,154	\$ 24,720	\$ 349,543	\$ -	\$ 5,756,934

**KENOSHA COUNTY**  
**COMBINING BALANCE SHEET**  
**NONMAJOR GOVERNMENTAL FUNDS - CAPITAL PROJECTS FUNDS**  
**December 31, 2023**

	Parkland Development	Energy Reduction Technology	Other Capital Projects	Total Nonmajor Capital Projects Funds
<b>ASSETS</b>				
Cash and investments	\$ 647,213	\$ 197,024	\$ 10,355,215	\$ 11,199,452
Property taxes receivable	-	-	563,000	563,000
Lease receivable	22,960	-	136,817	159,777
Due from other governments	1,339	-	10,573	11,912
<b>TOTAL ASSETS</b>	<u>\$ 671,512</u>	<u>\$ 197,024</u>	<u>\$ 11,065,605</u>	<u>\$ 11,934,141</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>				
Liabilities				
Accounts payable	\$ 12,989	\$ 23,283	\$ 779,197	\$ 815,469
Total liabilities	<u>12,989</u>	<u>23,283</u>	<u>779,197</u>	<u>815,469</u>
Deferred inflows of resources				
Property taxes levied for subsequent year	-	-	563,000	563,000
Unearned lease revenue	22,916	-	135,833	158,749
Total deferred inflows of resources	<u>22,916</u>	<u>-</u>	<u>698,833</u>	<u>721,749</u>
Fund Balance				
<b>Assigned</b>				
Encumbrances	-	-	232,287	232,287
Subsequent year expenditures	624,365	173,741	9,259,841	10,057,947
Capital projects	11,242	-	95,447	106,689
Total fund balances	<u>635,607</u>	<u>173,741</u>	<u>9,587,575</u>	<u>10,396,923</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 671,512</u>	<u>\$ 197,024</u>	<u>\$ 11,065,605</u>	<u>\$ 11,934,141</u>

**KENOSHA COUNTY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS - CAPITAL PROJECTS FUNDS**  
**For the Year Ended December 31, 2023**

	Parkland Development	Public Safety Building	Energy Reduction Technology	Other Capital Projects	Nonmajor Capital Projects Funds
<b>REVENUES</b>					
Taxes	\$ -	\$ -	\$ -	\$ 330,000	\$ 330,000
Intergovernmental revenues	-	-	-	353,331	353,331
Charges for services	142,262	-	-	32,780	175,042
Miscellaneous income	75,000	-	-	43,321	118,321
Total revenues	217,262	-	-	759,432	976,694
<b>EXPENDITURES</b>					
Capital outlay	49,935	-	96,578	10,197,816	10,344,329
Debt service					
Interest, fiscal charges and debt issuance costs	-	-	-	225,733	225,733
Total expenditures	49,935	-	96,578	10,423,549	10,570,062
Excess (deficiency) of revenues over expenditures	167,327	-	(96,578)	(9,664,117)	(9,593,368)
<b>OTHER FINANCING SOURCES (USES)</b>					
General obligation debt issued	-	-	50,000	15,820,000	15,870,000
Premium on issuance of debt	-	-	-	96,966	96,966
Transfers in	-	-	-	633,438	633,438
Transfers out	(56,352)	(343,304)	-	(7,664,000)	(8,063,656)
Total other financing sources (uses)	(56,352)	(343,304)	50,000	8,886,404	8,536,748
<b>Net change in fund balance</b>	110,975	(343,304)	(46,578)	(777,713)	(1,056,620)
<b>FUND BALANCES - BEGINNING OF YEAR</b>	524,632	343,304	220,319	10,365,288	11,453,543
<b>FUND BALANCES - END OF YEAR</b>	\$ 635,607	\$ -	\$ 173,741	\$ 9,587,575	\$ 10,396,923

**KENOSHA COUNTY  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
December 31, 2023**

	Business-type Activities				Governmental Activities
	Brookside Care Center	Highway	Golf Course	Totals	Internal Service
<b>ASSETS</b>					
Current assets					
Cash and cash equivalents	\$ -	\$ -	\$ 2,303,961	\$ 2,303,961	\$ 2,968,627
Accounts receivable	2,194,349	-	324	2,194,673	613,777
Property taxes receivable	-	1,082,224	-	1,082,224	261,863
Lease receivable	-	-	-	-	43,977
Due from other governments	-	1,643,624	-	1,643,624	3,219
Due from other funds	-	3,858,405	1,105,767	4,964,172	3,666,233
Prepaid Supplies	-	630,011	75,843	705,854	-
Prepaid items	108,850	-	-	108,850	694,003
Total current assets	2,303,199	7,214,264	3,485,895	13,003,358	8,251,699
Noncurrent assets					
Restricted cash and investments	-	-	-	-	1,241,227
Deposit in WMMIC	-	-	-	-	1,157,860
Right to use leased assets, net of amortization	25,340	-	-	25,340	90,839
Capital assets					
Land and construction in progress	203	60,885	285,295	346,383	797,641
Buildings and improvements	22,953,753	9,340,364	10,203,434	42,497,551	7,594,373
Machinery and equipment	9,744,136	18,121,723	4,360,346	32,226,205	638,654
Accumulated depreciation/amortization	(11,893,694)	(19,582,834)	(9,349,194)	(40,825,722)	(7,975,371)
Total capital assets	20,804,398	7,940,138	5,499,881	34,244,417	1,055,297
Total noncurrent assets	20,829,738	7,940,138	5,499,881	34,269,757	3,545,223
Total assets	23,132,937	15,154,402	8,985,776	47,273,115	11,796,922
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred outflows related to pension	8,406,601	5,358,836	990,908	14,756,345	-
Deferred outflows related to OPEB	717,342	669,190	99,286	1,485,818	-
Total deferred outflows of resources	9,123,943	6,028,026	1,090,194	16,242,163	-
<b>LIABILITIES</b>					
Current liabilities					
Accounts payable	515,037	205,831	1,055,872	1,776,740	989,022
Claims payable	-	-	-	-	5,702,806
Due to other funds	4,964,172	-	-	4,964,172	-
Special deposits	21,446	-	-	21,446	-
Accrued interest	193,284	-	-	193,284	-
Other current liabilities	-	-	-	-	14,932
Current portion of long-term debt payable	1,060,000	-	-	1,060,000	-
Current portion of lease liability	6,700	-	-	6,700	24,380
Current portion of OPEB liability	187,772	166,106	25,277	379,155	-
Unearned revenue	-	-	58,990	58,990	-
Total current liabilities	6,948,411	371,937	1,140,139	8,460,487	6,731,140
Noncurrent liabilities					
Advance due to other funds	2,288,000	-	-	2,288,000	-
Unamortized premium on bonds	479,984	-	-	479,984	-
Net pension liability	2,246,812	1,436,291	266,193	3,949,296	-
Long-term obligations	14,235,001	-	-	14,235,001	-
Lease liability	18,672	-	-	18,672	66,571
OPEB liability	2,741,949	2,513,241	375,999	5,631,189	-
Total noncurrent liabilities	22,010,418	3,949,532	642,192	26,602,142	66,571
Total liabilities	28,958,829	4,321,469	1,782,331	35,062,629	6,797,711

**KENOSHA COUNTY  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
December 31, 2023**

	Business-type Activities				Governmental Activities
	Brookside Care Center	Highway	Golf Course	Totals	Internal Service
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred inflows related to pension	4,702,589	3,006,164	557,143	8,265,896	-
Deferred inflows related to OPEB	322,752	349,289	48,460	720,501	-
Deferred inflows related to leases	-	-	-	-	43,006
Deferred property tax levy	-	1,082,224	-	1,082,224	261,863
Total Deferred Inflows of Resources	5,025,341	4,437,677	605,603	10,068,621	304,869
<b>NET POSITION</b>					
Net investment in capital assets	5,029,413	7,398,485	5,499,881	17,927,779	1,055,297
Restricted for non-expendable fund use					
Culich Trust	60,450	-	-	60,450	-
Unrestricted (deficit)	(6,817,153)	5,024,797	2,188,155	395,799	3,639,045
Total Net Position	<u>\$ (1,727,290)</u>	<u>\$ 12,423,282</u>	<u>\$ 7,688,036</u>	<u>\$ 18,384,028</u>	<u>\$ 4,694,342</u>

**KENOSHA COUNTY**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2023**

	Business-type Activities			Governmental Activities
	Brookside Care Center	Highway	Golf Course	Internal Service
<b>OPERATING REVENUES</b>				
Charges for services	\$ 20,351,086	\$ 4,331,871	\$ 5,087,968	\$ 29,770,925
Total operating revenues	20,351,086	4,331,871	5,087,968	29,770,925
<b>OPERATING EXPENSES</b>				
Operations and maintenance	20,686,347	31,555,099	5,108,425	57,349,871
Depreciation and amortization	-	-	-	-
Total operating expenses	20,686,347	31,555,099	5,108,425	57,349,871
Operating income (loss)	(335,261)	(27,223,228)	(20,457)	(27,578,946)
<b>NON-OPERATING REVENUES (EXPENSES)</b>				
General property taxes	-	1,395,547	-	1,395,547
Intergovernmental grants	712,062	19,646,933	-	20,358,995
Levy reduction contribution	137,042	-	-	137,042
Investment income	2,244	-	-	2,244
Miscellaneous income	-	13,170	-	13,170
Amortization of debt premium	39,999	-	-	39,999
Interest and fiscal charges	(569,850)	-	-	(569,850)
Total non-operating revenues (expenses)	321,497	21,055,650	-	21,377,147
Income (loss) before transfers	(13,764)	(6,167,578)	(20,457)	(6,201,799)
<b>TRANSFERS</b>				
Transfers in	1,704,000	9,153,754	-	10,857,754
Transfers out	-	(338,815)	-	(338,815)
Total Transfers	1,704,000	8,814,939	-	10,518,939
Change in net position	1,690,236	2,647,361	(20,457)	4,317,140
Net position - January 1	(3,417,526)	9,775,921	7,708,493	14,066,888
Net position - December 31	\$ (1,727,290)	\$ 12,423,282	\$ 7,688,036	\$ 18,384,028

**KENOSHA COUNTY**  
**COMBINING STATEMENT OF NET POSITION**  
**INTERNAL SERVICE FUNDS**  
**December 31, 2023**

	Human Services Building	Health Insurance	Workers Compensation	General Liability Insurance	Totals
<b>ASSETS</b>					
Current assets					
Cash and cash equivalents	\$ -	\$ 1,069,971	\$ 854,703	\$ 1,043,953	\$ 2,968,627
Accounts receivable	-	603,984	-	9,793	613,777
Property taxes receivable	261,863	-	-	-	261,863
Lease receivable	43,977	-	-	-	43,977
Due from other governments	3,219	-	-	-	3,219
Due from other funds	2,479,054	-	1,187,179	-	3,666,233
Total current assets	2,788,113	2,321,155	2,041,882	1,100,549	8,251,699
Noncurrent assets					
Restricted cash and investments	-	865,000	-	376,227	1,241,227
Deposit in WMMIC	-	-	-	1,157,860	1,157,860
Right to use leased assets, net of amortization	90,839	-	-	-	90,839
Capital assets					
Land and construction in progress	797,641	-	-	-	797,641
Buildings and improvements	7,594,373	-	-	-	7,594,373
Machinery and equipment	638,654	-	-	-	638,654
Accumulated depreciation	(7,975,371)	-	-	-	(7,975,371)
Total capital assets	1,055,297	-	-	-	1,055,297
Total noncurrent assets	1,146,136	865,000	-	1,534,087	3,545,223
Total assets	3,934,249	3,186,155	2,041,882	2,634,636	11,796,922
<b>LIABILITIES</b>					
Current liabilities					
Accounts payable	329,155	453,155	32,939	173,773	989,022
Current portion of lease liability	24,380	-	-	-	24,380
Claims payable	-	1,233,000	2,008,943	2,460,863	5,702,806
Other current liabilities	14,932	-	-	-	14,932
Total current liabilities	368,467	1,686,155	2,041,882	2,634,636	6,731,140
Noncurrent liabilities					
Lease liability	66,571	-	-	-	66,571
Total noncurrent liabilities	66,571	-	-	-	66,571
Total liabilities	435,038	1,686,155	2,041,882	2,634,636	6,797,711
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred inflows related to leases	43,006	-	-	-	43,006
Property taxes levied for subsequent year	261,863	-	-	-	261,863
	304,869	-	-	-	304,869
<b>NET POSITION</b>					
Net investment in capital assets	1,055,297	-	-	-	1,055,297
Unrestricted	2,139,045	1,500,000	-	-	3,639,045
Total net position	\$ 3,194,342	\$ 1,500,000	\$ -	\$ -	\$ 4,694,342

**KENOSHA COUNTY**  
**COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION**  
**INTERNAL SERVICE FUNDS**  
**For the Year Ended December 31, 2023**

	Human Services Building	Health Insurance	Workers Compensation	General Liability Insurance	Totals
<b>OPERATING REVENUES</b>					
Charges for services	\$ 1,720,565	\$ 23,817,876	\$ 642,275	\$ 1,352,355	\$ 27,533,071
Total operating revenues	<u>1,720,565</u>	<u>23,817,876</u>	<u>642,275</u>	<u>1,352,355</u>	<u>27,533,071</u>
<b>OPERATING EXPENSES</b>					
Operations and maintenance	2,204,824	23,868,337	777,669	1,450,887	28,301,717
Depreciation and amortization	-	-	-	-	-
Total operating expenses	<u>2,204,824</u>	<u>23,868,337</u>	<u>777,669</u>	<u>1,450,887</u>	<u>28,301,717</u>
Operating income (loss)	<u>(484,259)</u>	<u>(50,461)</u>	<u>(135,394)</u>	<u>(98,532)</u>	<u>(768,646)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>					
General property taxes	247,081	-	-	-	247,081
Intergovernmental grants	-	50,461	-	-	50,461
Investment income	-	-	135,394	51,006	186,400
Miscellaneous income	-	-	-	47,526	47,526
Total non-operating revenues (expenses)	<u>247,081</u>	<u>50,461</u>	<u>135,394</u>	<u>98,532</u>	<u>531,468</u>
Income (loss) before transfers	(237,178)	-	-	-	(237,178)
<b>TRANSFERS</b>					
Transfers in	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
Change in net position	(187,178)	-	-	-	(187,178)
Net position - January 1	<u>3,381,520</u>	<u>1,500,000</u>	<u>-</u>	<u>-</u>	<u>4,881,520</u>
Net position - December 31	<u>\$ 3,194,342</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,694,342</u>



# KENOSHA COUNTY

## BOARD OF SUPERVISORS


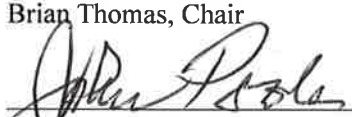
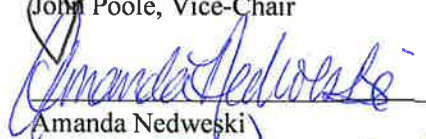


ORDINANCE NO.

Subject: Amendment of MCKC Chapters 19 and 20 - Kenosha County Ethics Policy	
Original <input type="checkbox"/>	Corrected <input type="checkbox"/> 2nd Correction <input type="checkbox"/> Resubmitted <input type="checkbox"/>
Date Submitted: February 6, 2024	Date Resubmitted:
Submitted By: Legislative Committee	
Fiscal Note Attached <input type="checkbox"/>	Legal Note Attached <input type="checkbox"/>
Prepared By: Joseph M. Cardamone III Corporation Counsel	Signature:

THE KENOSHA COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN that the Municipal Code of Kenosha County Chapters 19 and 20 are hereby repealed and replaced by the attached, which shall be Chapter 19.

Approved by:

Legislative Committee:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Excused</u>
 Brian Thomas, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 John Poole, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Amanda Nedweski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Jeff Wamboldt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Andy Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____ Daniel Gaschke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Monica Yuhas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ETHICS CODE FOR ALL COUNTY ELECTED OFFICIALS AND  
COUNTY EMPLOYEES

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19.01-1 TITLE

This code shall be known as, referred to, or cited as the Kenosha County Code of Ethics.

19.02-1 DECLARATION OF POLICY

The proper operation of democratic government requires that Elected County Officials and County Employees be independent, impartial and responsible to the people; that government decisions and policies be made in proper channels of the government structure; that public elected office not be used for improper personal gain; and that the public have confidence in the integrity of its government. Kenosha County believes that a code of ethics for the guidance of all County Employees and Elected County Officials will help them avoid conflicts which are substantial and material between their personal interests and their public responsibilities. In recognition of these objectives, there is hereby established a Code of Ethics for all County Employees and Elected County Officials. The purpose of this code is to establish rules for ethical standards of conduct to assist public officials and employees in avoiding those acts or actions which are incompatible with the best interests of county government and by directing disclosure by such officials of private interests in matters affecting the county.

Specifically exempt from the provisions of this ordinance are volunteer citizen committee and commission members and the following State employees, who are governed by separate codes of ethics: Circuit Court Judges, the District Attorney and Assistant District Attorneys. Nothing herein contained is intended to deny to any individual rights granted by the United States Constitution, the Constitution of the State of Wisconsin, the laws of the State of Wisconsin.

19.03-1 RESPONSIBILITY OF PUBLIC OFFICE

Elected County Officials and County Employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of the State of Wisconsin; to carry out impartially the laws of the nation, state and county; to observe in their official acts the highest standards of ethics; and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct and their official actions are to be above reproach so as to foster respect for all government.

All future Elected County Officials, County Employees and candidates for such positions shall be given notice of the fact that they will be subject to the provisions of this Code of Ethics as well as any financial disclosure requirements that they will be subject to and the need to reveal any potential or actual conflict of interests.

19.04-1 STANDARDS OF CONDUCT

- (1) Public Trust. Kenosha County hereby reaffirms that each Elected County Official and County Employee holds his or her position as a public trust and any effort to realize an improper personal gain through official conduct is a violation of that trust. Except as may be provided for herein, this section does not prevent any Kenosha County Elected Official or County Employee from accepting other employment

or following any pursuit which in no way interferes with the faithful discharge of his or her duties to this county. Kenosha County further recognizes that in a representative democracy, the representatives are drawn from society and, therefore, cannot and should not be without all personal and economic interest in the decisions and policies of government; that citizens who serve as Elected County Officials and County Employees retain their rights as citizens to interests of a personal or economic nature; that standards of ethical conduct for Elected County Officials and County Employees need to distinguish between those minor and inconsequential conflicts that are unavoidable in a free society, and those conflicts which are substantial and material; and that Elected County Officials and County Employees may need to engage in employment, professional or business activities, other than their official duties, in order to support themselves or their families and to maintain a continuity of professional or business activity, or may need to maintain investments, which activities or investments do not conflict with the specific provisions of this section.

- (2) Use of Public Property. No Elected County Official or County Employee shall request or permit the use of county services or manpower or of county-owned vehicles, equipment, materials, facility or property for non-official purposes or personal profit unless in accordance with County policy.
- (3) Obligations to Citizens. All persons shall be treated fairly and impartially and without discrimination in accordance with the federal and state Constitution and laws.
- (4) Special Conflicts and Standards of Conduct Enumerated. Conflicts of interest prohibited under this section and expected standards of conduct by Elected County Officials and County Employees include:
  - (a) Disclosure of Confidential Information. No Elected County Official or County Employee shall, without proper legal authorization from the County Corporation Counsel or pursuant to a Court order or Court-approved subpoena, disclose legally confidential information as defined in this ordinance gathered in the course of his or her duties concerning the affairs of the county or of a citizen, nor shall he or she use such information to advance the financial or personal interest of himself or others.
  - (b) Incompatible Employment. No Elected County Official or County Employee shall engage in or accept private employment or render services for compensation for a private interest when such employment or service is consistently incompatible with the proper discharge of official duties or would impair the independence or judgment or action in the performance of official duties or would lessen the time to perform such duties. For County Employees, disclosure of all outside employment must be made to an immediate supervisor, disclosing the nature and extent of the outside employment prior to accepting such employment. Where employment is not consistently or inherently incompatible, the employee must avoid all county involvement in any matter where a conflict or appearance of a conflict or

impropriety may arise.

(c) Representing Private Interests Before County Agencies or Courts. No Elected County Official or County Employee shall represent, *as a paid advocate*, any private interests adverse to Kenosha County, other than for himself or herself, his or her spouse or children, before any county agency or department; nor, except as hereinafter provided, shall any Elected County Official or County Employee who is admitted to practice law in the State of Wisconsin represent as an advocate any private interests other than for himself or herself, his or her spouse or children, in any proceeding adverse to the county in any court without prior County authorization. Elected County Officials and County Employees who are licensed to practice law in the State of Wisconsin expressly may act as a criminal or ordinance defense counsel, Juvenile Court counsel, or as a Guardian ad Litem, only in conformity with State law and the Rules and Regulations of the State Bar of Wisconsin.

(d) Gifts, Favors, Raffles and Door Prizes. No person or organization may offer or give to an Elected County Official or County Employee, directly or indirectly, and no Elected County Official or County Employee may solicit or accept from any person or organization, directly or indirectly, anything of value as herein defined if it could reasonably be expected to influence such Elected County Official's or County Employee's official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of such Elected County Official or County Employee. Non-monetary gratuities, such as but not limited to food or flowers given by members of the public at holidays or on special occasions may not exceed \$200 in total value annually and may be accepted only when made available to an entire department and not an individual official or employee. This provision does not apply to monetary donations to Kenosha County which are accepted by the County Board or donations to Brookside Care Center or its "Sunshine Fund" which are accepted by either the County Board or the Brookside Trustees.

Elected County Officials and County Employees attending an event at the expense of the County must reimburse the County the value of any raffle or door prize obtained at that particular event unless its value is de minimis as defined by Section 132(e)(1) of the Internal Revenue Code or unless it is donated to or used solely for County purposes.

(e) Insider Advantage. No Elected County Official or County Employee may intentionally or recklessly use or disclose information gained in the course of or by reason of his or her official position or activities in any way that could result in the receipt of anything of value for himself or herself, for his or her immediate family, or for any other person or organization, if the information has not been communicated to the public or is not public information.

(f) Contracting. (Personal Gain). Except as otherwise provided by Wis. Stat. §

946.13, no Elected County Official or County Employee shall, in his or her private capacity, negotiate or bid for or enter into a contract in which he or she has a private pecuniary interest, direct or indirect, if at the time he or she is authorized or required by law to participate in his or her capacity as such Elected County Official or County Employee in the making of that contract or to perform in regard to that contract some official function requiring the exercise of discretion on his or her part, nor shall any Elected County Official or County Employee, in his or her official capacity, participate in the making of a contract in which he or she has a private pecuniary interest, direct or indirect, or perform in regard to that contract some function requiring the exercise of discretion on his or her part. A violation of Wis. Stat. § 946.13 shall also constitute a violation of this code.

An Elected County Official or County Employee, or a member of the Elected County Official's or County Employee's immediate family, as defined in this ordinance, may not contract with the County.

The employer of an Elected County Official or County Employee may contract with the County only if the Elected County Official or County Employee abstains from voting and attests in writing that he or she will receive no direct or indirect benefit from such contract and further attests that he or she has had no discussions with any county official or employee with respect to such contract and has made no direct or indirect attempt to influence the awarding of such contract.

(g) Consulting. Except as otherwise may be expected as part of an official's or employee's job description and in the normal course of employment by Kenosha County, no Elected County Official or County Employee is to serve as a consultant to or, except as hereinafter provided, serve as a member of the Board of Directors of any for-profit entity or for-profit corporation doing business either as a contractor or sub-contractor or otherwise with, or seeking to do business with, Kenosha County, subject to exemptions in the Wisconsin State Statutes. This provision shall not apply to Elected County Officials or County Employees serving on a Board of Directors where such service has been approved by the County Board or in cases where the Corporation Counsel's Office has reviewed such membership and found no conflict of interest.

(h) Business Associates and Clientele. No Elected County Official or County Employee shall render service to, engage in debate, lobby for, make any decision concerning or involving any, as defined herein, former, present or known future business associate or client or customer of such Elected County Official or County Employee who may have a matter pending before the County Board. Where such relationship and circumstances exist, the Elected County Official or County Employee shall abstain from participation in any decision-making process and file a financial disclosure statement or an amended statement as required by this code and reveal the nature and extent of the relationship. This provision, however, shall not be applied in the case

of a legally recognized privilege, such as in the case of an attorney-client or doctor-patient relationship.

- (i) Issuance of Permits. No Elected County Official empowered to vote upon issuance of a discretionary permit under either state or local laws or regulations shall vote on the issuance of any such permit to himself or herself or to any member of that individual's immediate family. No County Employee shall process a discretionary permit under either state or local laws or regulations sought by himself or herself or to any member of that individual's immediate family without first revealing in writing the request for such permit to that individual's immediate supervisor who shall then assign another employee to process such permit.
- (j) Material Conflict of Interest. No Elected County Official or County Employee shall engage in any material conflict of interest as defined in section 19.06-1(3) or this Code. Pursuant to this Code, a material conflict of interest on the part of an Elected County Official or County Employee is deemed to exist within the meaning of this section in regard to a matter in which he or she is involved, or is about to be involved, in the discharge of his or her official duties, whenever the Elected County Official or County Employee utilizes and exploits his or her official capacity in such a way as to obtain a personal financial benefit for himself or herself or his or her immediate family or an organization with which he or she is associated.
- (k) Personal Services. No Elected County Official or County Employee shall be required to perform any private work or private or personal service for any Elected County Official or County Employee or make a contribution to any such Elected County Official or County Employee. Nothing contained herein shall be construed to bar voluntary campaign contributions to an Elected County Official or County Employee.
- (l) Falsifying Claims or Records. No Elected County Official or County Employee shall intentionally or recklessly engage in submitting any falsified claim and knowingly false document.
- (m) Misuse or Misappropriation of County Property or Funds. No Elected County Official or County Employee shall misuse or misappropriate any county funds or property. The use of County copiers, computers, tablets and phones are subject to separate terms of use policies; however, the County maintains the right to access, monitor and review the use of such equipment and recognizes no claim of confidentiality regarding the use of such County equipment. No County property, facility or personnel on County time may be used to repair or maintain an Elected County Official's or County Employee's personal property.
- (n) Acquiring of County Property. No Elected County Official or County Employee shall acquire any interest in county-owned property if the Elected County Official or County Employee was aware of any material information

239 regarding the property or the property sale that was not also publicly  
240 available.

241  
242 (o) Obligation to Report Fraud. Any Elected County Official or County  
243 Employee who has actual knowledge of fraud or other illegal activity  
244 conducted by an Elected County Official or County Employee must report  
245 such activity or conduct to the Office of Corporation Counsel as soon as  
246 practical.

247  
248 (p) Obligation to Report Conflicts. Elected County Officials and County  
249 Employees shall disclose to the County Corporation Counsel any conflict  
250 of interest involving another Elected County Official or County Employee.

251  
252 (q) State Standards of Conduct for Municipal Employees. Those standards  
253 incorporated in Wisconsin Statutes § 19.59 for municipal officials and  
254 employees are incorporated herein by reference as if fully set forth.

255  
256 (r) Conflicts of Law or with Agreements. In case of a conflict between the State  
257 law and this Code, or in the event of a conflict between requirements  
258 contained in any agreements or contract entered into by Kenosha County  
259 and this Code, the more restrictive standard shall apply.

## 260 261 19.05-1 COMPLIANCE WITH STATE STATUTES

262  
263 (1) The following sections of the Wisconsin Statutes as they may be amended or re-  
264 numbered from time to time are hereby incorporated by reference and made a part  
265 of this Code of Ethics:

266  
267 (a) Section 19.01---Oaths and Bonds.

268  
269 (b) Section 19.21---Custody and Delivery of Official Property and Records.

270  
271 (c) Section 19.31 through 19.39---Public Records.

272  
273 (d) Section 19.59---Code of Ethics for Local Government Officials,  
274 Employees and Candidates

275  
276 (e) Section 19.81 through 19.89---Open Meeting of Governmental Bodies.

277  
278 (f) Section 946.12---Misconduct in Public Office.

279  
280 (g) Section 946.13---Private Interest in Public Contract Prohibited.

281  
282 (h) Any provision of Chapter 17 of the Wisconsin Statutes justifying removal  
283 of an official or employee for cause.

284  
285 (2) All Elected County Officials and County Employees shall comply with the  
286 provisions of these enumerated sections of the Wisconsin Statutes and failure to so

comply shall, in addition, constitute a breach of this Code of Ethics.

#### 19.06-1 ACTION UPON CONFLICT AND COMPLAINTS

- (1) Any Elected County Official or County Employee who, in the discharge of his or her official duties, is involved or about to be involved in any matter that could result in a violation of this code or a material conflict of interest as defined herein, on his or her part shall:
  - (a) Prepare a written statement describing such matter and the nature of the possible conflict of interests; and
  - (b) Deliver copies of the statement to the Corporation Counsel's office; and
  - (c) Take no further action in regard to such matter until an opinion has been rendered by the Corporation Counsel.
- (2) Notwithstanding any other provision to the contrary in the Municipal Code of Kenosha County, the Corporation Counsel's Office is authorized to issue an ethics / conflict of interest opinion to any Elected County Official or County Employee and at the request of such official shall keep the matter confidential as it pertains to that individual and request. In situations where guidance is sought on prospective conduct and the official making the request supervises the Corporation Counsel or is authorized to vote on the annual budget of the Corporation Counsel's Office, the Corporation Counsel may choose to either issue an advisory opinion or refer the matter to either the Attorney General, the State Ethics Board, the Kenosha District Attorney or outside counsel.
- (3) In situations where an act or omission contrary to this Code or state law has already occurred, a complaint may be made to the Corporation Counsel. Any such complaint must be made in writing and provide any material factual allegations in conjunction with identifying the code provision(s) or state law(s) believed to have been violated. When such complaint is submitted, the Corporation Counsel shall refer the complaint to outside counsel for investigation and recommendations within 30 days of the date of the complaint or, if outside counsel is not retained within 30 days, provide an explanation to the Complainant. In the event that the Corporation Counsel is the subject of the complaint, the complaint shall be presented to the County Executive and the County Executive shall refer the complaint to outside counsel for investigation and recommendations within 30 days of the complaint or, if outside counsel is not retained within 30 days, provide an explanation to the Complainant. A complaint may also be made with the District Attorney's Office for review and potential prosecution, consistent with Section 19.11 of this Code.



334 19.07-1 EXCEPTIONS

336 (1) Fees and Honorariums.

337  
338 (a) In order to achieve the broadest possible public discussion and  
339 understanding of county government, the legislative process and the  
340 specific policy issues and proposals pending before the legislature, every  
341 Elected County Official or County Employee is encouraged to meet with  
342 clubs, conventions, special interest groups, political groups, school groups  
343 and other gatherings to discuss and to interpret these topics.

344  
345 (b) Notwithstanding any provisions of this code, reasonable compensation and  
346 reimbursement for expenses for any off-duty speaking, teaching, lecturing or  
347 for any published work or creation of any product or intellectual property may  
348 be accepted by a Elected County Official or County Employee. However,  
349 if such speaking, teaching, lecturing, , product creation, published work or  
350 intellectual property that is created or conducted by an Elected County  
351 Official or County Employee with the use of county time or of its facilities,  
352 services or supplies not generally available to all citizens of this county in  
353 the course of his or her official duties, the Elected County Official or County  
354 Employee may not retain such compensation or reimbursement of expenses  
355 but shall deposit it with the County Treasurer and the activity, product,  
356 published work or intellectual property created shall be deemed a work  
357 made for hire and shall be the property of Kenosha County and any  
358 copyright, trademark or patent obtained by such individual shall be  
359 transferred without compensation to Kenosha County.

360  
361 (2) Reimbursements. Nothing in this section prevents or limits reimbursement by the  
362 county of actual and reasonable expenses incurred by an Elected County Official or  
363 County Employee in the performance of official duties.

364  
365 (3) Reward Points and Frequent Flyer Miles

366 Nothing contained in this Ordinance shall preclude an Elected County Official or  
367 County Employee from obtaining credit card reward points or frequent flyer miles  
368 where the initial payment, prior to County reimbursement, was paid for by the  
369 Elected County Official or County Employee.

370  
371 19.08-1 CAMPAIGN ACTIVITY

372  
373 (1) Nothing contained herein shall be construed as prohibiting an Elected County  
374 Official or County Employee from voluntarily endorsing or contributing to a  
375 candidate or working on a candidate's behalf outside of County facilities or on their  
376 personal time.

377  
378 (2) It is prohibited to require current County Employees to campaign on behalf of  
379 elected officials as a condition of maintaining continued employment with Kenosha  
380 County.

- 381
- 382 (3) Campaign solicitation and electioneering on County property or in violation of the Code
- 383 of Conduct is prohibited, provided, however, that photographs of or on County
- 384 common areas are permitted.
- 385
- 386 (4) With the exception County-owned property designated and permitted for public use,
- 387 the use of County-owned property for campaign purposes is prohibited.
- 388
- 389 (5) This section does not prohibit an Elected County Official or County Employee from
- 390 accepting employment or being involved with any political campaign which in no
- 391 way interferes or could reasonably be expected to interfere with the full discharge of
- 392 his or her official duties. This section may not fully apply to law enforcement officers
- 393 employed by the Kenosha County Sheriff's Office and who are covered by the law
- 394 enforcement officers' bill of rights contained in Chapter 164 of the Wisconsin
- 395 Statutes or may be subject to the Hatch Act.
- 396

397 **19.09-1 FINANCIAL/PERSONAL LEGISLATIVE INTEREST DISCLOSURE**

398 The Financial/Interest Disclosure Form set forth in Appendix 1 shall be completed by all

399 Elected County Officials and candidates for such office and filed with the Kenosha County

400 Clerk as a public record prior to the end of business on the last day for filing nomination

401 papers for the Spring election. In non-election years the disclosure statements shall be filed

402 prior to January 7. Subsequent to filing the Financial/Interest Disclosure Form set forth in

403 Appendix 1, an Elected County Official shall, in the event of a change in circumstances or

404 upon becoming aware of an omission or error in a form already on file with the County

405 Clerk, file an amended form within ten (10) business days of becoming aware of the change

406 in circumstances or error.

407

408

409 **19.10-1 POST COUNTY EMPLOYMENT CONFLICTS**

410 Elected County Officials who have voted on the awarding of a contract with a particular

411 contractor provider or vendor, or who have had input into such award may not accept

412 employment with such contractor, provider or vendor or their sub-contractors for a period

413 of one year after such vote. Further, no contractor, provider or vendor or their sub-

414 contractor may make an offer of employment to such Elected County Official or any

415 member of their immediate family between the date of a contract solicitation or proposal

416 and the later of one year after the vote on the contract or the commencement of the contract

417 with Kenosha County.

418

419 **19.11-1 PENALTY**

420 Any Elected County Official or County Employee found by a court of competent

421 jurisdiction to have violated any provision of this code shall be subject to a fine of not less

422 than \$100 nor more than \$1000 for each violation and may be required to reimburse the

423 County for any costs, including attorney fees and for direct or indirect costs and damages

424 resulting from such violation, including, but not limited to, the costs of investigation.

425 Violations shall be prosecuted by the District Attorney's Office.

426

427 Any action taken on behalf of Kenosha County and found to be in violation of this code

428 may be reconsidered by the Kenosha County Board of Supervisors and deemed void. Any

party found to have violated County ethics ordinances or policies may be prohibited from doing business with Kenosha County for a period not to exceed five years.

In addition to any penalty imposed in this section, the County Clerk shall accept nomination papers in cases where the candidate has not filed a financial disclosure statement as required herein, however, any candidate who fails to timely file a disclosure statement as required herein shall not have his or her name placed on the ballot, as permitted pursuant to Wis. Stat. § 19.59(3)(b).

#### 19.12-1 EFFECTIVE DATE

This code shall take effect upon publication.

#### 19.13-1 SEVERABILITY

If any provision of this code is found by a court of competent jurisdiction to be invalid or unconstitutional, or if the application of this code to any person or circumstances is found by a court of competent jurisdiction to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this code which can be given effect without the invalid or unconstitutional provision or application.

#### 19.14-1 DEFINITIONS

In this code, and for purposes of this code only:

- (1) "Anything of Value" means any of the following items [either alone or in combination] whose value in a calendar year from any one person or entity is in excess of \$200: money, gift card, creditcard reward points, frequent flyer miles, or property, favor, service, gift, loan payment, subscription, advance forbearance, lodging, food or drink, travel, recreational or entertainment expense, thing or promise of future reward or employment that could reasonably be expected to influence such Elected County Official's or County Employee's official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of such county public official, BUT DOES NOT INCLUDE compensation and expenses paid by the county, speaking fees, honorariums [except as may be otherwise allowed by this Ordinance] and expenses, political contributions which are properly reported under Chapter 11, Wisconsin Statutes, tips for food service normally given to waiters and waitresses or for customary services provided to the general public at County golf facilities, unsolicited advertising or promotional material, such as pens, pencils, note pads, calendars and other items of de minimis values as defined by Section 132(e)(1) of the Internal Revenue Code.
- (2) "Associated" when used with reference to an organization, includes any organization in which a person or member of his or her immediate family is an employee, director, officer or trustee or owner or controls, directly or indirectly and severally or in the aggregate at least 10% of the outstanding equity.
- (3) "County Employee" means all persons filling an allocated position of county employment or any volunteer with the exception, however, that "employee" does not include volunteers, including citizen volunteer committee, citizen commission

members or judges but does include court commissioners.

- (4) "Financial Interest" shall mean any interest that will yield directly or indirectly a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the official or employees or any member of the immediate family of said official or employee, except as permitted by Wis. Stat. § 946.13.
- (5) "Former Client" for purposes of requiring an abstention from voting as an Elected County Official, means a person or other legal entity, including all known officers and directors of that legal entity, who the Elected County Official knows has engaged the services of that Elected County Official or that Elected County Official's employer or associate or who has been a customer of that Elected County Official or that Elected County Official's employer or associate within a period of four (4) years prior to any matter affecting that former client or customer coming before the County.
- (6) "Gift" means the payment or receipt of anything of value without valuable and sufficient consideration.
- (7) "Known Future Client" for purposes of requiring an abstention from voting, means a person or other legal entity, including all officers and directors of that legal entity, to whom an Elected County Official or that Elected County Official's employer or associate has a commitment either direct or implied, formal or informal to provide services or products for anything of value, as defined herein, at some time in the future after the County's consideration of a matter affecting such client or customer.
- (8) "Personal Interest" shall mean any interest arising from a personal, familial or intimate relationship.
- (9) "Immediate Family" means either a spouse, child, parent, or any other person, including a domestic partner, who is a member of the immediate household or receives more than 50% of their support from such employee or official.
- (10) "Income" has the meaning given under the federal internal revenue code.
- (11) "Non-Official Purpose" means unrelated to county business but does not include assistance to a non-profit entity.
- (12) "Elected County Official" shall mean any person holding an elected or appointed county office, but not elected Judges.
- (13) "Person" shall mean any natural person, corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, trust or other legal entity recognized as such by the laws of the State of Wisconsin.
- (14) "Privileged Information" or "Confidential Information" or "Legally Confidential Information" is information recognized by State or Federal law as being entitled to

524 confidentiality or privilege or matters that may be legally considered in closed  
525 session pursuant to the Wisconsin Open Meetings law or written or oral material  
526 related to county government which has not become a part of the body of public  
527 information and which is designated by statute, court decision, lawful orders or  
528 custom as being either privileged or confidential. Nothing contained herein shall be  
529 construed to be a violation of this Code if the information communicated is in the  
530 public interest, not the subject of pending litigation and relates to a violation of law,  
531 mismanagement of County funds, or neglect of duty.

532  
533  
534 19.15-1 REFERENCE

535 This Ordinance may be referred to as the Kenosha County Code of Ethics.

DRAFT ETHICS CODE FOR ALL COUNTY ELECTED OFFICIALS AND  
COUNTY EMPLOYEES

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19.01-1 TITLE

This code shall be known as, referred to, or cited as the Kenosha County Code of Ethics.

19.02-1 DECLARATION OF POLICY

The proper operation of democratic government requires that Elected County Officials and County Employees be independent, impartial and responsible to the people; that government decisions and policies be made in proper channels of the government structure; that public elected office not be used for improper personal gain; and that the public have confidence in the integrity of its government. Kenosha County believes that a code of ethics for the guidance of all County Employees and Elected County Officials will help them avoid conflicts which are substantial and material between their personal interests and their public responsibilities. In recognition of these objectives, there is hereby established a Code of Ethics for all County Employees and Elected County Officials. The purpose of this code is to establish rules for ethical standards of conduct to assist public officials and employees in avoiding those acts or actions which are incompatible with the best interests of county government and by directing disclosure by such officials of private interests in matters affecting the county.

Specifically exempt from the provisions of this ordinance are volunteer citizen committee and commission members and the following State employees, who are governed by separate codes of ethics: Circuit Court Judges, the District Attorney and Assistant District Attorneys. Nothing herein contained is intended to deny to any individual rights granted by the United States Constitution, the Constitution of the State of Wisconsin, the laws of the State of Wisconsin.

19.03-1 RESPONSIBILITY OF PUBLIC OFFICE

Elected County Officials and County Employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of the State of Wisconsin; to carry out impartially the laws of the nation, state and county; to observe in their official acts the highest standards of ethics; and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct and their official actions are to be above reproach so as to foster respect for all government.

All future Elected County Officials, County Employees and candidates for such positions shall be given notice of the fact that they will be subject to the provisions of this Code of Ethics as well as any financial disclosure requirements that they will be subject to and the need to reveal any potential or actual conflict of interests.

19.04-1 STANDARDS OF CONDUCT

- (1) Public Trust. Kenosha County hereby reaffirms that each Elected County Official and County Employee holds his or her position as a public trust and any effort to realize an improper personal gain through official conduct is a violation of that trust. Except as may be provided for herein, this section does not prevent any Kenosha County Elected Official or County Employee from accepting other employment

or following any pursuit which in no way interferes with the faithful discharge of his or her duties to this county. Kenosha County further recognizes that in a representative democracy, the representatives are drawn from society and, therefore, cannot and should not be without all personal and economic interest in the decisions and policies of government; that citizens who serve as Elected County Officials and County Employees retain their rights as citizens to interests of a personal or economic nature; that standards of ethical conduct for Elected County Officials and County Employees need to distinguish between those minor and inconsequential conflicts that are unavoidable in a free society, and those conflicts which are substantial and material; and that Elected County Officials and County Employees may need to engage in employment, professional or business activities, other than their official duties, in order to support themselves or their families and to maintain a continuity of professional or business activity, or may need to maintain investments, which activities or investments do not conflict with the specific provisions of this section.

- (2) Use of Public Property. No Elected County Official or County Employee shall request or permit the use of county services or manpower or of county-owned vehicles, equipment, materials, facility or property for non-official purposes or personal profit unless in accordance with County policy.
- (3) Obligations to Citizens. All persons shall be treated fairly and impartially and without discrimination in accordance with the federal and state Constitution and laws.
- (4) Special Conflicts and Standards of Conduct Enumerated. Conflicts of interest prohibited under this section and expected standards of conduct by Elected County Officials and County Employees include:
  - (a) Disclosure of Confidential Information. No Elected County Official or County Employee shall, without proper legal authorization from the County Corporation Counsel or pursuant to a Court order or Court-approved subpoena, disclose legally confidential information as defined in this ordinance gathered in the course of his or her duties concerning the affairs of the county or of a citizen, nor shall he or she use such information to advance the financial or personal interest of himself or others.
  - (b) Incompatible Employment. No Elected County Official or County Employee shall engage in or accept private employment or render services for compensation for a private interest when such employment or service is consistently incompatible with the proper discharge of official duties or would impair the independence or judgment or action in the performance of official duties or would lessen the time to perform such duties. For County Employees, disclosure of all outside employment must be made to an immediate supervisor, disclosing the nature and extent of the outside employment prior to accepting such employment. Where employment is not consistently or inherently incompatible, the employee must avoid all county involvement in any matter where a conflict or appearance of a conflict or

impropriety may arise.

(c) Representing Private Interests Before County Agencies or Courts. No Elected County Official or County Employee shall represent, *as a paid advocate*, any private interests adverse to Kenosha County, other than for himself or herself, his or her spouse or children, before any county agency or department; nor, except as hereinafter provided, shall any Elected County Official or County Employee who is admitted to practice law in the State of Wisconsin represent as an advocate any private interests other than for himself or herself, his or her spouse or children, in any proceeding adverse to the county in any court without prior County authorization. Elected County Officials and County Employees who are licensed to practice law in the State of Wisconsin expressly may act as a criminal or ordinance defense counsel, Juvenile Court counsel, or as a Guardian ad Litem, only in conformity with State law and the Rules and Regulations of the State Bar of Wisconsin.

(d) Gifts, Favors, Raffles and Door Prizes. No person or organization may offer or give to an Elected County Official or County Employee, directly or indirectly, and no Elected County Official or County Employee may solicit or accept from any person or organization, directly or indirectly, anything of value as herein defined if it could reasonably be expected to influence such Elected County Official's or County Employee's official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of such Elected County Official or County Employee. Non-monetary gratuities, such as but not limited to food or flowers given by members of the public at holidays or on special occasions may not exceed \$200 in total value annually and may be accepted only when made available to an entire department and not an individual official or employee. This provision does not apply to monetary donations to Kenosha County which are accepted by the County Board or donations to Brookside Care Center or its "Sunshine Fund" which are accepted by either the County Board or the Brookside Trustees.

Elected County Officials and County Employees attending an event at the expense of the County must reimburse the County the value of any raffle or door prize obtained at that particular event unless its value is de minimis as defined by Section 132(e)(1) of the Internal Revenue Code or unless it is donated to or used solely for County purposes.

(e) Insider Advantage. No Elected County Official or County Employee may intentionally or recklessly use or disclose information gained in the course of or by reason of his or her official position or activities in any way that could result in the receipt of anything of value for himself or herself, for his or her immediate family, or for any other person or organization, if the information has not been communicated to the public or is not public information.

(f) Contracting. (Personal Gain). Except as otherwise provided by Wis. Stat. §



946.13, no Elected County Official or County Employee shall, in his or her private capacity, negotiate or bid for or enter into a contract in which he or she has a private pecuniary interest, direct or indirect, if at the time he or she is authorized or required by law to participate in his or her capacity as such Elected County Official or County Employee in the making of that contract or to perform in regard to that contract some official function requiring the exercise of discretion on his or her part, nor shall any Elected County Official or County Employee, in his or her official capacity, participate in the making of a contract in which he or she has a private pecuniary interest, direct or indirect, or perform in regard to that contract some function requiring the exercise of discretion on his or her part. A violation of Wis. Stat. § 946.13 shall also constitute a violation of this code.

An Elected County Official or County Employee, or a member of the Elected County Official's or County Employee's immediate family, as defined in this ordinance, may not contract with the County.

The employer of an Elected County Official or County Employee may contract with the County only if the Elected County Official or County Employee abstains from voting and attests in writing that he or she will receive no direct or indirect benefit from such contract and further attests that he or she has had no discussions with any county official or employee with respect to such contract and has made no direct or indirect attempt to influence the awarding of such contract.

- (g) Consulting. Except as otherwise may be expected as part of an official's or employee's job description and in the normal course of employment by Kenosha County, no Elected County Official or County Employee is to serve as a consultant to or, except as hereinafter provided, serve as a member of the Board of Directors of any for-profit entity or for-profit corporation doing business either as a contractor or sub-contractor or otherwise with, or seeking to do business with, Kenosha County, subject to exemptions in the Wisconsin State Statutes. This provision shall not apply to Elected County Officials or County Employees serving on a Board of Directors where such service has been approved by the County Board or in cases where the Corporation Counsel's Office has reviewed such membership and found no conflict of interest.

- (h) Business Associates and Clientele. No Elected County Official or County Employee shall render service to, engage in debate, lobby for, make any decision concerning or involving any, as defined herein, former, present or known future business associate or client or customer of such Elected County Official or County Employee who may have a matter pending before the County Board. Where such relationship and circumstances exist, the Elected County Official or County Employee shall abstain from participation in any decision-making process and file a financial disclosure statement or an amended statement as required by this code and reveal the nature and extent of the relationship. This provision, however, shall not be applied in the case

of a legally recognized privilege, such as in the case of an attorney-client or doctor-patient relationship.

- (i) Issuance of Permits. No Elected County Official- empowered to vote upon issuance of a discretionary permit under either state or local laws or regulations shall vote on the issuance of any such permit to himself or herself or to any member of that individual's immediate family. No County Employee shall process a discretionary permit under either state or local laws or regulations sought by himself or herself or to any member of that individual's immediate family without first revealing in writing the request for such permit to that individual's immediate supervisor who shall then assign another employee to process such permit.
- (j) Material Conflict of Interest. No Elected County Official or County Employee shall engage in any material conflict of interest as defined in section 19.06-1(3) or this Code. Pursuant to this Code, a material conflict of interest on the part of an Elected County Official or County Employee is deemed to exist within the meaning of this section in regard to a matter in which he or she is involved, or is about to be involved, in the discharge of his or her official duties, whenever the Elected County Official or County Employee utilizes and exploits his or her official capacity in such a way as to obtain a personal financial benefit for himself or herself or his or her immediate family or an organization with which he or she is associated.
- (k) Personal Services. No Elected County Official or County Employee shall be required to perform any private work or private or personal service for any Elected County Official or County Employee or make a contribution to any such Elected County Official or County Employee. Nothing contained herein shall be construed to bar voluntary campaign contributions to an Elected County Official or County Employee.
- (l) Falsifying Claims or Records. No Elected County Official or County Employee shall intentionally or recklessly engage in submitting any falsified claim and knowingly false document.
- (m) Misuse or Misappropriation of County Property or Funds. No Elected County Official or County Employee shall misuse or misappropriate any county funds or property ~~including~~. The use of County copiers, computers, tablets and phones are subject to separate terms of use policies; however, the County maintains the right to access, monitor and review the use of such equipment and recognizes no claim of confidentiality regarding the use of such County equipment. No County property, facility or personnel on County time may be used to repair or maintain an Elected County Official's or County Employee's personal property.
- (n) Acquiring of County Property. No Elected County Official or County Employee shall acquire any interest in county-owned property if the Elected County Official or County Employee was aware of any material information

239 regarding the property or the property sale that was not also publicly  
240 available.

241  
242 (o) Obligation to Report Fraud. Any Elected County Official or County  
243 Employee who has actual knowledge of fraud or other illegal activity  
244 conducted by an Elected County Official or County Employee must report  
245 such activity or conduct to the Office of Corporation Counsel as soon as  
246 practical.

247  
248 (p) Obligation to Report Conflicts. Elected County Officials and County  
249 Employees shall disclose to the County Corporation Counsel any conflict  
250 of interest involving another Elected County Official or County Employee.

251  
252 (q) State Standards of Conduct for Municipal Employees. Those standards  
253 incorporated in Wisconsin Statutes § 19.59 for municipal officials and  
254 employees are incorporated herein by reference as if fully set forth.

255  
256 (r) Conflicts of Law or with Agreements. In case of a conflict between the State  
257 law and this Code, or in the event of a conflict between requirements  
258 contained in any agreements or contract entered into by Kenosha County  
259 and this Code, the more restrictive standard shall apply.

#### 260 261 19.05-1 COMPLIANCE WITH STATE STATUTES

262  
263 (1) The following sections of the Wisconsin Statutes as they may be amended or re-  
264 numbered from time to time are hereby incorporated by reference and made a part  
265 of this Code of Ethics:

266  
267 (a) Section 19.01---Oaths and Bonds.

268  
269 (b) Section 19.21---Custody and Delivery of Official Property and Records.

270  
271 (c) Section 19.31 through 19.39---Public Records.

272  
273 (d) Section 19.59---Code of Ethics for Local Government Officials,  
274 Employees and Candidates

275  
276 (e) Section 19.81 through 19.89---Open Meeting of Governmental Bodies.

277  
278 (f) Section 946.12---Misconduct in Public Office.

279  
280 (g) Section 946.13---Private Interest in Public Contract Prohibited.

281  
282 (h) Any provision of Chapter 17 of the Wisconsin Statutes justifying removal  
283 of an official or employee for cause.

284  
285 (2) All Elected County Officials and County Employees shall comply with the  
286 provisions of these enumerated sections of ~~f the~~ the Wisconsin Statutes and failure to

so comply shall, in addition, constitute a breach of this Code of Ethics.

#### 19.06-1 ACTION UPON CONFLICT AND COMPLAINTS

- (1) Any Elected County Official or County Employee who, in the discharge of his or her official duties, is involved or about to be involved in any matter that could result in a violation of this code or a material conflict of interest as defined herein, on his or her part shall:
  - (a) Prepare a written statement describing such matter and the nature of the possible conflict of interests; and
  - (b) Deliver copies of the statement to the Corporation Counsel's office; and
  - (c) Take no further action in regard to such matter until an opinion has been rendered by the Corporation Counsel.
- (2) Notwithstanding any other provision to the contrary in the Municipal Code of Kenosha County, the Corporation Counsel's Office is authorized to issue an ethics / conflict of interest opinion to any Elected County Official or County Employee and at the request of such official shall keep the matter confidential as it pertains to that individual and request. In situations where guidance is sought on prospective conduct and the official making the request supervises the Corporation Counsel or is authorized to vote on the annual budget of the Corporation Counsel's Office, the Corporation Counsel may choose to either issue an advisory opinion or refer the matter to either the Attorney General, the State Ethics Board, the Kenosha District Attorney or outside counsel.
- (3) In situations where an act or omission contrary to this Code or state law has already occurred, a complaint ~~or request for a legal opinion~~ may be made to the Corporation Counsel. Any such complaint must be made in writing and provide any material factual allegations in conjunction with identifying the code provision(s) or state law(s) believed to have been violated. -and- When such complaint is submitted, the Corporation Counsel shall refer the complaint -or request for opinion- to outside counsel for investigation and recommendations within 30 days of the date of the complaint or, if outside counsel is not retained within 30 days, provide an explanation to the Complainant. In the event that the Corporation Counsel is the subject of the complaint, the complaint shall be presented to the County Executive and the County Executive shall refer the complaint to outside counsel for investigation and recommendations within 30 days of the complaint or, if outside counsel is not retained within 30 days, provide an explanation to the Complainant. A complaint may also be made with the District Attorney's Office for review and potential prosecution, consistent with Section 19.11 of this Code.

#### 19.07-1 EXCEPTIONS

(1) Fees and Honorariums.

(a) In order to achieve the broadest possible public discussion and understanding of county government, the legislative process and the specific policy issues and proposals pending before the legislature, every Elected County Official or County Employee is encouraged to meet with clubs, conventions, special interest groups, political groups, school groups and other gatherings to discuss and to interpret these topics.

(b) Notwithstanding any provisions of this code, reasonable compensation and reimbursement for expenses for any off-duty speaking, teaching, lecturing or for any published work or creation of any product or intellectual property may be accepted by a Elected County Official or County Employee. However, if such speaking, teaching, lecturing, , product creation, published work or intellectual property that is created or conducted by an Elected County Official or County Employee with the use of county time or of its facilities, services or supplies not generally available to all citizens of this county in the course of his or her official duties, the Elected County Official or County Employee may not retain such compensation or reimbursement of expenses but shall deposit it with the County Treasurer and the activity, product, published work or intellectual property created shall be deemed a work made for hire and shall be the property of Kenosha County and any copyright, trademark or patent obtained by such individual shall be transferred without compensation to Kenosha County.

(2) Reimbursements. Nothing in this section prevents or limits reimbursement by the county of actual and reasonable expenses incurred by an Elected County Official or County Employee in the performance of official duties.

(3) Reward Points and Frequent Flyer Miles

Nothing contained in this Ordinance shall preclude an Elected County Official or County Employee from obtaining credit card reward points or frequent flyer miles where the initial payment, prior to County reimbursement, was paid for by the Elected County Official or County Employee.

19.08-1 CAMPAIGN ACTIVITY

(1) Nothing contained herein shall be construed as prohibiting an Elected County Official or County Employee from voluntarily endorsing or contributing to a candidate or working on a candidate's behalf outside of County facilities or on their personal time.

(2) It is prohibited to require current County Employees to campaign on behalf of elected officials as a condition of maintaining continued employment with Kenosha County.

(3) Campaign solicitation and electioneering on County property or in violation of [the Code of Conduct](#) ~~work rules~~ is prohibited, provided, however, that photographs of or on

County common areas are permitted.

(4) With the exception County-owned property designated and permitted for public use, the use of County-owned property for campaign purposes is prohibited.

(5) This section does not prohibit an Elected County Official or County Employee from accepting employment or being involved with any political campaign which in no way interferes or could reasonably be expected to interfere with the full discharge of his or her official duties. This section may not fully apply to law enforcement officers employed by the Kenosha County Sheriff's Office and who are covered by the law enforcement officers' bill of rights contained in Chapter 164 of the Wisconsin Statutes or may be subject to the Hatch Act.

#### 19.09-1 FINANCIAL/PERSONAL LEGISLATIVE INTEREST DISCLOSURE

The Financial/Interest Disclosure Form set forth in Appendix 1 shall be completed by all Elected County Officials and candidates for such office, and filed with the Kenosha County Clerk as a public record prior to the end of business on the last day for filing nomination papers for the Spring election. In non-election years the disclosure statements shall be filed prior to January 7. Subsequent to filing the Financial/Interest Disclosure Form set forth in Appendix 1, an Elected County Official shall, in the event of a change in circumstances or upon becoming aware of an omission or error in a form already on file with the County Clerk, file an amended form within ten (10) business days of becoming aware of the change in circumstances or error.

#### 19.10-1 POST COUNTY EMPLOYMENT CONFLICTS

Elected County Officials who have voted on the awarding of a contract with a particular contractor, provider or vendor or who have had input into such award may not accept employment with such contractor, provider or vendor or their sub-contractors for a period of one year after such vote. Further, no contractor, provider or vendor or their sub-contractor may make an offer of employment to such Elected County Official or any member of their immediate family between the date of a contract solicitation or proposal and the later of one year after the vote on the contract or the commencement of the contract with Kenosha County.

#### 19.11-1 PENALTY

Any Elected County Official or County Employee found by a court of competent jurisdiction to have violated any provision of this code shall be subject to a fine of not less than \$100 nor more than \$1000 for each violation and may be required to reimburse the County for any costs, including attorney fees and for direct or indirect costs and damages resulting from such violation, including, but not limited to, the costs of investigation. Violations shall be prosecuted by the District Attorney's Office.

Any action taken on behalf of Kenosha County and found to be in violation of this code may be reconsidered by the Kenosha County Board of Supervisors and deemed void. Any party found to have violated County ethics ordinances or policies may be prohibited from doing business with Kenosha County for a period not to exceed five years.



In addition to any penalty imposed in this section, the County Clerk shall accept nomination papers in cases where the candidate has not filed a financial disclosure statement as required herein, however, any candidate who fails to timely file a disclosure statement as required herein shall not have his or her name placed on the ballot, as permitted pursuant to Wis. Stat. § 19.59(3)(b).

#### 19.12-1 EFFECTIVE DATE

This code shall take effect upon publication.

#### 19.13-1 SEVERABILITY

If any provision of this code is found by a court of competent jurisdiction to be invalid or unconstitutional, or if the application of this code to any person or circumstances is found by a court of competent jurisdiction to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this code which can be given effect without the invalid or unconstitutional provision or application.

#### 19.14-1 DEFINITIONS

In this code, and for purposes of this code only:

- (1) "Anything of Value" means any of the following items [either alone or in combination] whose value in a calendar year from any one person or entity is in excess of \$200: money, gift card, creditcard reward points, frequent flyer miles, or property, favor, service, gift, loan payment, subscription, advance forbearance, lodging, food or drink, travel, recreational or entertainment expense, thing or promise of future reward or employment that could reasonably be expected to influence such Elected County Official's or County Employee's official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of such county public official, BUT DOES NOT INCLUDE compensation and expenses paid by the county, speaking fees, honorariums [except as may be otherwise allowed by this Ordinance] and expenses, political contributions which are properly reported under Chapter 11, Wisconsin Statutes, tips for food service normally given to waiters and waitresses or for customary services provided to the general public at County golf facilities, unsolicited advertising or promotional material, such as pens, pencils, note pads, calendars and other items of de minimis values as defined by Section 132(e)(1) of the Internal Revenue Code.
- (2) "Associated" when used with reference to an organization, includes any organization in which a person or member of his or her immediate family is an employee, director, officer or trustee or owner or controls, directly or indirectly and severally or in the aggregate at least ~~ttt~~ 10% of the outstanding equity.
- (3) "County Employee" means all persons filling an allocated position of county employment or any volunteer with the exception, however, that "employee" does not include volunteers, including citizen volunteer committee, citizen commission members or judges but does include court commissioners.

- (4) "Financial Interest" shall mean any interest that will yield directly or indirectly a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the official or employees or any member of the immediate family of said official or employee, except as permitted by Wis. Stat. § 946.13.
- (5) "Former Client" for purposes of requiring an abstention from voting as an Elected County Official, means a person or other legal entity, including all known officers and directors of that legal entity, who the Elected County Official knows has engaged the services of that Elected County Official or that Elected County Official's employer or associate or who has been a customer of that Elected County Official or that Elected County Official's employer or associate within a period of four (4) years prior to any matter affecting that former client or customer coming before the County.
- (6) "Gift" means the payment or receipt of anything of value without valuable and sufficient consideration.
- (7) "Known Future Client" for purposes of requiring an abstention from voting, means a person or other legal entity, including all officers and directors of that legal entity, to whom an Elected County Official or that Elected County Official's employer or associate has a commitment either direct or implied, formal or informal to provide services or products for anything of value, as defined herein, at some time in the future after the County's consideration of a matter affecting such client or customer.
- (8) "Personal Interest" shall mean any interest arising from a personal, familial or intimate relationship.
- (9) "Immediate Family" means either a spouse, child, parent, or any other person, including a domestic partner, who is a member of the immediate household or receives more than 50% of their support from such employee or official.
- (10) "Income" has the meaning given under the federal internal revenue code.
- (11) "Non-Official Purpose" means unrelated to county business but does not include assistance to a non-profit entity.
- (12) "Elected County Official" shall mean any person holding an elected or appointed county office, but not elected Judges.
- (13) "Person" shall mean any natural person, corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, trust or other legal entity recognized as such by the laws of the State of Wisconsin.
- (14) "Privileged Information" or "Confidential Information" or "Legally Confidential Information" is information recognized by State or Federal law as being entitled to confidentiality or privilege or matters that may be legally considered in closed session pursuant to the Wisconsin Open Meetings law or written or oral material



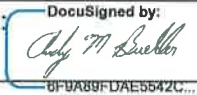
related to county government which has not become a part of the body of public information and which is designated by statute, court decision, lawful orders or custom as being either privileged or confidential. Nothing contained herein shall be construed to be a violation of this Code if the information communicated is in the public interest, not the subject of pending litigation and relates to a violation of law, mismanagement of County funds, or neglect of duty.

19.15-1 REFERENCE

This Ordinance may be referred to as the Kenosha County Code of Ethics.

**Kenosha****County****BOARD OF SUPERVISORS****ORDINANCE NO. \_\_\_\_\_**

Subject: **Gerald A. & Linda M. Helmert Jt. Rev. Trust**, 21810 31<sup>st</sup> St., Bristol, WI 53104 (Owner), requesting a **rezoning** from A-1 Agricultural Preservation Dist. & C-2 Upland Resource Conservancy Dist. to A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #30-4-220-244-0300 & 30-4-220-244-0200, located in the SE ¼ of Section 24, T2N, R20E, Town of **Brighton**.

Original <input type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: April 16, 2024		Date Resubmitted:	
Submitted By: Planning Development & Extension Education Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Andy M. Buehler, Director Division of Planning & Development		Signature: 	

**AN ORDINANCE TO AMEND CHAPTER 12 OF THE MUNICIPAL CODE OF  
KENOSHA COUNTY, WISCONSIN, WITH REFERENCE TO ZONING**

That the map referred to in Section 12.02-10 of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance be amended as follows:

That the zoning of Tax Parcel #30-4-220-244-0300 & 30-4-220-244-0200, located in the SE ¼ of Section 24, T2N, R20E, Town of **Brighton**, be changed as follows:

from A-1 Agricultural Preservation Dist. & C-2 Upland Resource Conservancy Dist.  
to A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist., C-2 Upland  
Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist.

**Gerald A. & Linda M. Helmert Jt. Rev. Trust (Owner)**

Gerald A. & Linda M. Helmert Jt. Rev. Trust (Owner) - Rezone  
Page 2

**Description:** See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

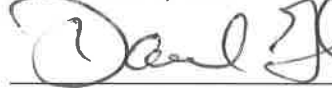
Approved by:

PLANNING, DEVELOPMENT  
& EXTENSION EDUCATION  
COMMITTEE

Aye    No    Abstain    Excused

\_\_\_\_\_  
Aaron Karow, Chair

☐    ☐    ☐    ☒

  
\_\_\_\_\_  
Daniel Gaschke, Vice Chair

☒    ☐    ☐    ☐

  
\_\_\_\_\_  
Brian Bashaw

☒    ☐    ☐    ☐

  
\_\_\_\_\_  
John Franco

☒    ☐    ☐    ☐

  
\_\_\_\_\_  
Ed Kubicki

☒    ☐    ☐    ☐



## REZONING SITE MAP

### PETITIONER(S):

Gerald A. & Linda M. Helmert  
Jt. Rev. Trust (Owner)

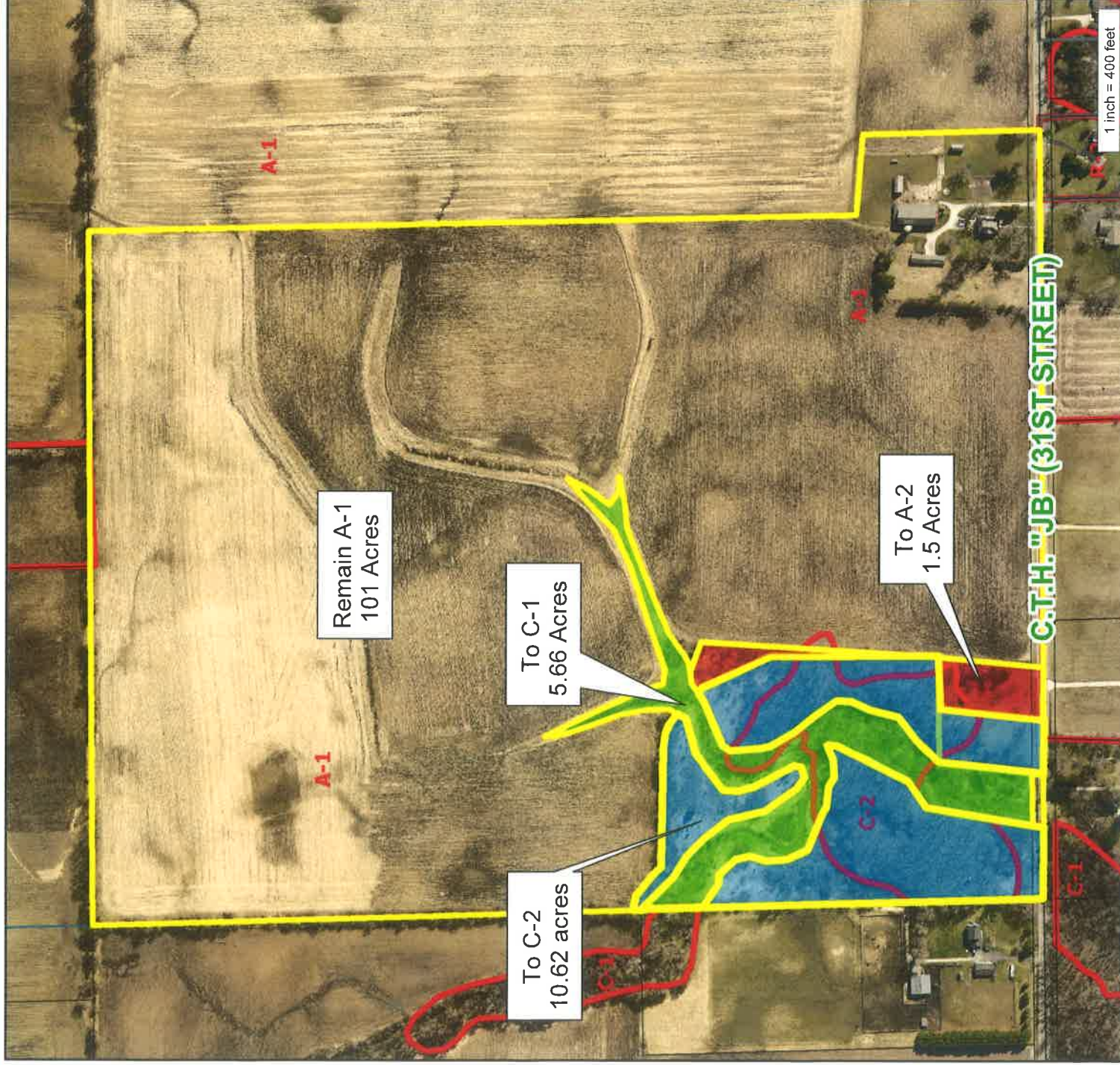
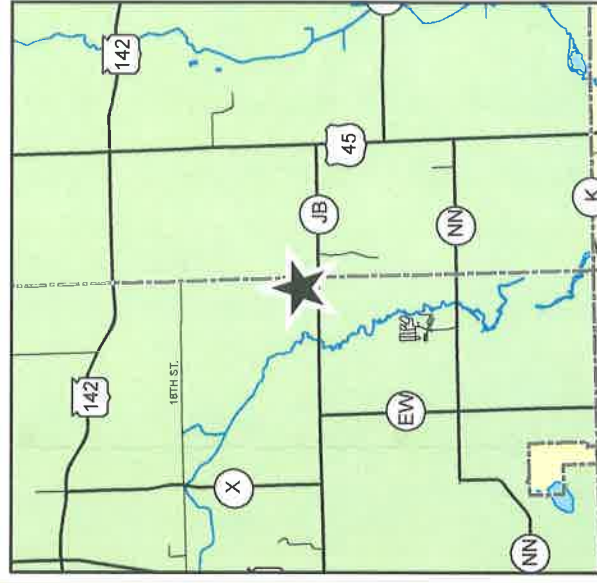
### LOCATION:

SE1/4 of Section 24  
Town of Brighton

TAX PARCEL(S): #30-4-220-244-0300 &  
#30-4-220-244-0200

### REQUEST:

Requesting a rezoning from A-1 Agricultural Preservation Dist. & C-2 Upland Resource Conservancy Dist. to A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist.





# COUNTY OF KENOSHA

## COUNTY CLERK

Regi Bachochin

GL-08-24

1010 - 56th Street  
Kenosha WI 53140  
(262) 653-2552  
Fax: (262) 653-2564

### CLAIM AGAINST KENOSHA COUNTY

FULL NAME Mike Seitz DATE 3-26-24

ADDRESS [REDACTED] 53168

TELEPHONE NUMBER: Home: [REDACTED]

Work: [REDACTED]

DATE & TIME OF ACCIDENT OR LOSS MAR 22 MID DAY

LOCATION OF ACCIDENT MAIL BOX

DESCRIPTION OF ACCIDENT OR LOSS

snow plow hit MAIL BOX

WITNESS: Name [REDACTED]

Address [REDACTED]

Phone [REDACTED]

AMOUNT OF CLAIM (damages) \$ 39.02

CLAIMANT'S SIGNATURE [Signature]

**Please attach receipts, estimates, and/or other supporting data to this form.**


RETURN THIS FORM TO: KENOSHA COUNTY CLERK  
1010 - 56<sup>TH</sup> STREET  
KENOSHA WI 53140

THANK YOU FOR SHOPPING AT  
REINEMANS PL TRUE VALUE  
24708 75TH STREET  
PADDOCK LAKE, WI 53168  
(262) 843-2422

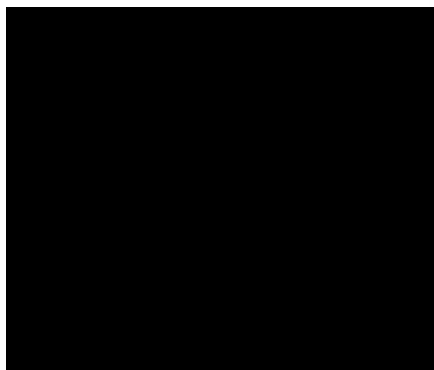
03/25/24 1:22PM JULIA 572 SALE

724904 1 EA \$36.99 EA  
BLK LG T2 Rural Mailbox \$36.99

SUB-TOTAL:\$ 36.99 TAX: \$ 2.03  
TOTAL: \$ 39.02  
BC AMT: \$ 39.02

BK CARD#:   
MID:\*\*\*\*\*8999 TID:\*\*\*8851  
AUTH: 828913 AMT: \$ 39.02  
Host reference #:812479 Bat#

Authorizing Network: AMEX



Bank card USD\$ 39.02



==>> JRNL# I12479  
CUST NO: \*35640

THANK YOU MICHAEL A SEITZ  
FOR YOUR PATRONAGE  
TVR ID # 3265005863

Acct: MIKE SEITZ

Customer Copy