

Judiciary and Law Enforcement Committee Agenda Kenosha County Job Center Conference Room South 10 Wednesday, August 5th at 6:30 p.m.

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES, FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

- CALL TO ORDER BY CHAIRMAN
- 2. ROLL CALL
- 3. CITIZEN COMMENTS

While both the building and the meeting is open to the public, in keeping with the CDC's recommendations on social distancing, members of the public are strongly encouraged NOT to attend the meeting in person. The meeting will be accessible for public monitoring by calling 1-408-418-9388 and using Access Code (146 642 8161). Citizens wishing to make a public comment may submit such comments in writing to before 4:00 pm on Monday August 3rd, 2020.

- 4. SUPERVISOR COMMENTS
- 5. CHAIRMAN COMMENTS
- 6. APPROVAL OF MINUTES FROM JUNE 9TH, 2020
- APPROVAL OF MINUTES FROM JULY 16TH, 2020
- 8. RESOLUTIONS FROM THE KENOSHA COUNTY SHERIFF'S DEPARTMENT
 - Probationary Cabaret License Stein Farms
 - 2020 WI Dept. of Justice Law Enforcement Drug Trafficking Response Equipment Grant
 - FY2020 Equipment Grant Award Homeland Security Wisconsin Emergency Management/ HS ALERT EOD Bomb Suit

Documents:

2020 WIDOJ EQUIPMENT GRANT RESOLUTION.PDF FY2020 EQUIPMENT GRANT BOMB SUIT.PDF STEIN FARMS PROB CABARET LIC RESOLUTION.PDF

9. DISCUSSION OF KSD POLICY 116

Documents:

KSD POLICY 116.PDF

- 10. ANY OTHER BUSINESS ALLOWED BY LAW
- 11. ADJOURNMENT

A Quorum of Other Committees or of the County Board May be Present.

KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO.	LUTION NO.
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Subject: 2020 WI De Equipment Grant	pt of Justice Law E	Inforcement Drug Tra	fficking Response
Original 🖾	Corrected □	2 nd Correction □	Resubmitted □
Date Submitted: Augu	st 18, 2020	Date Resubmitted	
Submitted By:Judiciar Committee & Finance/			
Fiscal Note Attached:	X	Legal Note Attached	d 📮
Prepared By: Robert E. Operations	Hallisy, Captain of	Signature:	2.5

WHEREAS, Racine County, acting as the lead agency for the South East Wisconsin Drug Operations consortium (S.E.A.D.O.G.), had been offered a grant of \$24,906 through the State of Wisconsin Department of Justice to afford equipment to support the operations of the Drug Units in the multi-jurisdictional drug task force group, and

WHEREAS, the Sheriff's Department's Kenosha Drug Operations Group unit was allocated \$5,000 for equipment needs, and

WHEREAS, the grant spending period is March 2020 through September 2020, and

WHEREAS, this funding will be used to afford equipment for the K9 Unit, rifles and surveillance equipment to improve investigation operations on drug trafficking activities and this program does not require a local match.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the \$5,000 awarded to the Kenosha Drug Operations Group and approve the modification to expense and revenue budgets as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements, and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$5,000 and increases expenditures by 5,000 %

Subject: 2020 WI D	ept of Justice Law En	forcement Drug Traff	ficking Response		
Original 🖾	Corrected □	2 nd Correction □	Resubmitted □		
Date Submitted: August 18, 2020 Date Resubmitted					
	Submitted By:Judiciary & Law Enf. Committee & Finance/Admin Committee				
	Respectfully JUDICIARY AND LAW ENFO				

<u>Aye</u>

No Abstain Excused

Supervisor Boyd Frederick, Chair	e.				
Supervisor David Celebre, Vice Chair	rc.				
Supervisor Jeff Wamboldt	8)				
Supervisor Laura Belsky	e.				
	e:				
Supervisor Mark Nordigian	i.				
Supervisor Sharon Pomaville	0				
Supervisor Jerry Gulley FINANCE	/ADMINISTRAT	ION COI	MMITTEE		
		<u>Aye</u>	No 4	Abstain	Excused
Supervisor Terry Rose, Chair		<u>Aye</u> □	No 4	Abstain I	Excused
Supervisor Terry Rose, Chair Supervisor Jeffrey Gentz, Vice Chair					
Supervisor Jeffrey Gentz, Vice Chair					
Supervisor Jeffrey Gentz, Vice Chair Supervisor Ron Frederick		0			0
Supervisor Jeffrey Gentz, Vice Chair Supervisor Ron Frederick Supervisor Jeff Wamboldt					
Supervisor Jeffrey Gentz, Vice Chair Supervisor Ron Frederick Supervisor Jeff Wamboldt Supervisor Ed Kubicki					
Supervisor Jeffrey Gentz, Vice Chair Supervisor Ron Frederick Supervisor Jeff Wamboldt					

Kenosha County Administrative Proposal Form

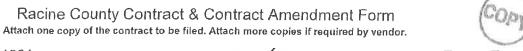
1. Proposal Overview
Division: Law Enforcement Department: SHERIFF
Proposal Summary (attach explanation and required documents):
RESOLUTION: Request to approve a grant offer for \$5,000 offered by the State of WI
Department of Justice passed through the Racine Co. Sheriff's Dept. This grant offer is
\$24,906.00 and is shared amongst the five particiapting counties in the Southeast Area Drug Operations Group (S.E.A.D.O.G.) managed by the Racine Co. Sheriff's Dept. The
Sheriff proposes spending our share of \$5,000 on equipment to support the drug unit
operations.
Dept./Division Head Signature: (apt. /M) / 167 Date: Sunt 29 20
2. Department Head Review
Comments:
Recommendation: Approval Non-Approval
Recommendation: Approval Non-Approval
Department Head Signature: Chief Jaby Mar Ja Date: 6-26-20
Department rised eigneters
3. Finance Division Review
Comments:
Recommendation: Approval Non-Approval
Finance Signature: Date: 7/1/20
4. County Executive Re√iew
Comments:
Action: Approval Non-Approval
Executive Signature: 115/10

Revised 01/11/2007 (5/10/01) DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

								BRE#	ĺ	G/L DATE	ATE		
DEPT/DIVISION:	•	SHERIFF	2020							ENTR	ENTRY DATE		
PURPOSE OF BUDGET MODIFICATION (REQUIRED):	DIFICATIO	N (REQUIR	ED):	Establish a Rev	enue and Expe	ense budget to	account for a nev	Establish a Revenue and Expense budget to account for a new Grant Award through the State of WI Dept of Justice for	th the State of W	I Dept of Justic	e for		
				equipment for the Drug Unit The grant amount is the Ken-	the Drug Unit. Int is the Keno	sha Co. Sheri	ff's Dept share of	equipment for the Drug Unit. The grant amount is the Kenosha Co. Sheriff's Dept share of a larger grant managed by the Racine Co. Sheriff's Dept	ed by the Racine	Co. Sheriff's De	200		
(1) MAIN ACCOUNT				(2)			BUDGET CHAN	BUDGET CHANGE REQUESTED (3) (4)	(5)	(9)	(2)	AFTER TRANSFER (8)	ANSFER (9)
DESCRIPTION EXPENSES	FUND	DIVISION	SUB- DIVISION	MAIN ACCT	PROJECT	SUB- PROJECT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	ADOPTED BUDGET	CURRENT	ACTUAL EXPENSES	REVISED BUDGET	EXPENSE BAL AVAIL
Machinery/Equip <\$5000	100	210	2170	530050				alford and and and and and and and and and an	0	4,015	2,996	9.015	6,019
		The ITes						•					
					EXPENSE TOTALS	OTALS	2,000	5,0%	0	4,015	2.996	9,015	6.019
REVENUES	FUND	DIVISION	SUB- DIVISION	MAIN			REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT		REVISED BUDGET	
WI Dept of Justice	100	210	2170	442550				(Deers)	0	0		(5,000)	
					REVENUE TOTALS	OTALS	0	Prop (Street)	0 180	0		0	
COLUMN TOTALS (EXP TOTAL + REV TOTAL) PREPARED BY:	OTAL + R	LEV TOTAL			DIVISION HEAD;	EAD:	A WIM	Last Seery	Sand Sur 1 4	6.29.20			
DEPARTMENT HEAD	No.	Ser	2	DATE	5.76.5	9	0			Please fill in all columns:	columns:	ation as require	70
FINANCE DIRECTOR (required) COUNTY EXECUTIVE	1/2	1. W.	Jan.	/10 DATE: _	165	13		DATE:		(3) & (4) Rudget change requested (5) Original budget es adopted by the board (6) Current budget (original budget w/past mods.) (7) Actual expenses to date	st change requesiget as adopted get (original bu	sted by the board dget w/past mod	j.)
SEE RACK OF FORM FOR BEOLITIPED LEVELS OF ARBBOAVALEOR BLOCET MONITIVATION	EOTIBED	EVELSO	IAVOQUA	30019 903	Y Oldinovi	20				(8) Budget after requested modifications (9) Balance available after transfer (col 8 - col 7)	requested mod ilable after tran	ifications sfer (col 8 - col	(/



Munis Contract #;	1964	Amend	ment: 🗆 Yes 🛭 🗷	No Signed by	vendor: 🗇 Yes 🗷	Vo	
Contract Type	☐ Non Encumber Expense ☐ Encumber Expense ☐ Not To Exceed Revenue ☐ Limitless Revenue						
Vendor/Customer #	4212	Vendor Name: Si	tate of WI DO	J			
		Full Address: R	oom 114 E. St	tate Capitol P.O Box	7857 Madison, W	1 53707	
Department:	RASO			Sub Department:			
Brief Description of S	ervices:	L.E. Drug Traff	icking Respor	nse(SEADOG) Grar	nt # 2020-DT-01-1	5766	
Contact/administrator	;	Captain James Weidn	er	Contact Munis ID:	6750JWeidner		
Contract Start:	4/1/20	Co	ntract End:	9/30/20			
		contract - Committee and County By completing this form,			act can be processed.		
Accounts Information Account Name		Account Num	ber	Available Budget	Contract Amount	YR	
State-MD		118931196.30		7,vanagor Buagor	(24,906.00)	20	
		(4)					
						+	
						\vdash	
			-				
					/		
If additional account lines a	ire nocessa	ry, attach a schedule.		Total:	(\$ 24,906.00)		
Have you read the agree	ement:	v Yes □ No	Do you under	stand & agree with the Te	erms: 🗹 Yes 🗉	No	
		ould be changed in this Contra e changes you think should be ma		□ Yes □ No			
Was a resolution passed	to autho	rize the original contract:	□ Yes □ No				
If yes, indicate the resolu	ition numl	ber:	(2	altach a copy of the resolution)			
Is there a required signar	ture date:	Ø Yes □ No	If yes, v	vhat date: <u>5/15/20</u>			
Corp Counsel Stamp:			County Clerk S	Stamp:			
				•			
			sent 6	0/9/2020			



RACINE COUNTY SHERIFF'S OFFICE



717 Wisconsin Avenuc, Racine, WI 53403-1237 (262) 886-2300 FAX (262) 637-5279 Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

April 28, 2020

To:

Robert Miller

Chairman, Finance and Human Resources Committee

From:

Sheriff Christopher Schmaling

RE:

Racine County LE Drug Trafficking Response DOJ Grant (SEADOG)

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to the Racine County Sheriff Drug Unit in the amount of \$24,906. Funding is provided by the State of Wisconsin to support the investigation and response to drug trafficking within the State.

The Racine County Metro Drug Unit is part of the South East Area Drug Operations Group (SEADOG), a task force engaged in the ongoing investigation of drug trafficking operations in this region and beyond. The Racine Sheriff's Office is requesting that the DOJ grant monics be accepted in order to ensure continued success of the SEADOG mission.

We are requesting asset forfeiture monies to fund this project.

If you have any questions concerning this matter, please feel free to contact me. I will also have staff available at the Finance Committee meeting to answer any questions that you may have.

Sheriff Christopher Schmaling Sheriff, Racine County

By: Captain Daniel Adams



STATE OF WISCONSIN DEPARTMENT OF JUSTICE



Josh Kaul Attorney General

Room 114 East, State Capitol PO Box 7857 Madison WI 53707-7857 (608) 266-1221 TTY 1-800-947-3529

April 15, 2020

Capt. James Weidner Racine County Sheriff - Drug Unit 717 Wisconsin Avenue Racine, WI 53403-1237

Re: Law Enforcement Drug Trafficking Response (SEADOG)

DOJ Grant Number: 2020-DT-01-15766

Dear Capt. Weidner:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to the Racine County Sheriff - Drug Unit in the amount of \$24,906. Funding is provided by the State of Wisconsin to support the investigation and response to drug trafficking within the state. This grant supports the Racine County Sheriff - Drug Unit's Law Enforcement Drug Trafficking Response (SEADOG) Program.

To accept this award, please have the authorized official sign the Signatory Page in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to the Wisconsin Department of Justice within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,

Joshua L. Kaul

JLK:JLA:alm

Enclosures



Josh Kaul Attorney General Room 114 East, State Capitol PO Box 7857 Madison WI 53707-7857 (608) 266-1221 TTY 1-800-947-3529

Attorney General

Wisconsin Department of Justice

LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE Law Enforcement Drug Trafficking Response (SEADOG) 2020-DT-01-15766

The Wisconsin Department of Justice (DOJ), hereby awards to the Racine County Sheriff - Drug Unit, (hereinafter referred to as the Grantee), the amount of \$24,906 for programs or projects pursuant to Wisconsin Statute S.165.986.

This grant may be used until 9/30/2020 for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY: Joshua J. Karl

Date

The (Grantee), Racine County Sheriff - Drug Unit, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: Racine County Sheriff - Drug Unit

BY:

NAME: Jonathan Delagrave

TITLE: County Executive

Completion of this signed grant award within 30 days of the date of the award is required to release state funds.

WISCONSIN DEPARTMENT OF JUSTICE ATTACHMENT A

Grantee: Ra Project Title:	cine County Sheriff - Drug Unit Law Enforcement Drug Trafficki	g Resnanse (SEADOG)
Grant Period:	From 4/1/2020	To 9/30/2020
Grant Number:	2020-DT-01-15766	Program Area; 1
	APPRO	ED BUDGET
		State Funds
Personnel Employee Benef	its	· · · · · · · · · · · · · · · · · · ·
Travel (Including		
Equipment Supplies & Opera	ating Expenses	
Consultants	ang Dipondos	\$24,906
Other		
OTAL APPRO	VED BUDGET	\$24,906

Award Conditions:

- 1. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require approval from DOJ. All changes to the contractual category require prior DOJ approval.
- Failure to submit an acceptable Equal Employment Opportunity Plan (if required under 28 CFR 42.302) that
 is approved by the Federal Office of Civil Rights, is a violation of DOJ's Certified Assurances and may result
 in grant termination.
- 3. To be allowable under a grant program, costs must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
- 4. Grant funds will be disbursed upon DOJ receipt of the certified Fiscal Report as well as copies of paid vendor invoices.
- 5. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
- 6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
- 7. Recipient fully understands DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
- 8. Reimbursement for mileage from the grant will be limited to the state of Wisconsin maximum of \$.51 per mile. Reimbursement for in-state hotel rates will be limited to the State of Wisconsin maximum of \$82.00 per night.
- 9. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition.
- 10. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
- All contracts pertaining to this grant must be submitted to DOJ within 30 days of receipt of grant award documents.

WISCONSIN DEPARTMENT OF JUSTICE Law Enforcement Drug Trafficking Response (2020) Grant Summary Sheet

Grantce or Unit of Government: Racine County Sheriff - Drug Unit

Project Name: Law Enforcement Drug Trafficking Response (SEADOG)

Address: Racine County Sheriff - Drug Unit, 717 Wisconsin Avenue, Racine, Wisconsin, 53403-1237

Project Director: James Weidner
Phone number: 262-886-8473

Signing Official: Mr. Jonathan Delagrave, Racine County Sheriff - Drug Unit, 717 Wisconsin Avenue,,

Wisconsin 53403-1237

Amount of State Award: \$24,906

Amount of Match:

Amount of Total Award: \$24,906

SUMMARY OF GRANT:

The impact of dug abuse affects the health, safety, and economy of our communities. The South East Arca Drug Operations Group (SEADOG) was formed to combat this problem in the region and to help coordinate the efforts of our stakeholders in the region in government, the private sector, and the public. We recognize that our efforts must include education, treatment, and enforcement to be effective. SEADOG has engaged in ongoing threat assessment of the drug problem in the region: gathering and sharing information from a wide variety of sources each with their own unique expertise. SEADOG is able to combine and share resources with the other drug enforcement efforts such as Milwaukee HIDTA. As a regional drug enforcement task force, SEADOG is able to coordinate investigations of drug trafficking organizations, who operate in the region and beyond. Support from this grant will be critical in the success of SEADOG's mission.

Name of Program Manager: Dennis Powers

Phone number: 608-264-9441

Name of Grants Specialist: Jannifer Ayers

Phone number: 608-267-2115

LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE ACKNOWLEDGEMENT NOTICE

					Date	April 2020
Grantee:	Ra	cine Cour	ty Sheriff - Drug Unit		Grant No.	2020-DT-01-15766
Project T	itle:	Law Enf	orcement Drug Traffi	cking Respon	se (SEADOG)	
The follow	ing re	porting r	equirements apply to y	our grant aw	ard.	
NOTE:	Rep Rep	orts due 0 orts due 1	4/12 includes January, I 7/12 includes April, Ma 7/12 includes July, Aug 1/30 includes October, N	y and June pro ust and Septen	gram activity. iber program activ	vity.
http	://ww	w.doj.state		ttom of the we	hsite, under Reso	ld be completed in Egrants: urces, (in blue) and click on
40000	7/12	/20	10/30/20 FD	NAL		
Egra on:	nts. S		documentation should by 10/30/20 FIN		the Fiscal Report	in Egrants and are due do DOJ
\triangle	ENTC		ORTS must be submitte	ed in Egrants f	or all equipment i	tems and are due to DOJ on:
OTHE	ER:					
			ACKNO	OWLEDGEM	ENT	

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

04/27/20 Date

James Weigher

Project Director







Anti-Methamphetamine Task Force Program Grant MEMORANDUM OF UNDERSTANDING

Through the COPS Anti-Methamphetamine Task Force Program Grant, the Wisconsin Department of Justice, Division of Criminal Investigation (DCI) will provide reimbursement to each participating County/Task Force for overtime expenses associated with the development and investigation of narcotics cases that target the illicit activities related to the manufacture and distribution of methamphetamine. As a condition of receiving funds and other benefits under this program, the undersigned herby agrees:

- 1. To appoint a Methamphetamine Grant Agency Coordinator and Alternate, who will be assigned to administer the Methamphetamine Grant Program within the jurisdiction accepting the funds;
- 2. To compile and report information as required by the Methamphetamine Grant Program on a monthly basis;
 - a. To utilize ACISS as the investigative case management system if possible; if ACISS is unavailable, to provide copies of case investigative reports for methamphetamine related investigations; and, through this reporting, the number of Cases Opened, Search Warrants Obtained, and Methamphetamine Arrests generated, in addition to other statistics, will be provided;
 - b. To provide related investigative communication records from telephone downloads, call detail records, pen registers/ trap and traces, or other records from service providers (Facebook, e-mail, etc) to the WSIC for entry into the Penlink database;
- 3. To comply with the guidelines of the COPS Anti-Methamphetamine Task Force Program as prescribed and outlined in the 2018 COPS Office Anti-Methamphetamine Task Force Program Grant Owner's Manual;
- 4. To meet the established reporting and overtime request deadlines;
- 5. To use Methamphetamine Grant funding for personnel overtime associated with investigations focused on the illioit trafficking of methamphetamine.
 - a. The money is designated ONLY for reimbursement of overtime related to methamphetamine investigations and must be tracked separately from any existing federal or state grant funded overtime or additional local agency funding, Electronically signed Overtime Reimbursement Forms must be submitted to MethGrant@doi.state.wi.us no later than 15 days after the end of the month during which the expense was incurred.
 - b. The total overtime payments for an individual officer for a 12-month period (the Federal fiscal year is 10/01-9/30), including ALL federal sources (i.e. OCDETF, HIDTA, Byrne JAG, CEASE, COPS Heroin Grant, COPS Methamphetamine Grant) are not to exceed 25% of the current Federal salary rate in effect at the time the overtime was performed. This amount is \$18,649 as of 10/01/2019.

 The undersigned agency has been allotted \$ Doco per year for two years; second year allocations may be revised at the discretion of the Wisconsin Department of Justice.

Agency Coordinator	Alternate Coordinator
Title/Name Captain Vames Weidner	Title/Name Captain Planiel Adams
Brail james weidnes racine confuer	Email daniel adamse reine courty com
Office Phone (262) 886-8473	Office Phone (262) 636-3224 .
Cell Phone (262) 939-9530	Cell Phone (262) 930 - 8211
Pax Number (262) 636-3466	Fax Number (262) 636-3466
Address 7/7 W consin Av. 2,	Address 717 Wisconsin Ave. Recine, WI 53403
Name and Title Deputy Attorney General Eric J. Wilson	

KENOSHA COUNTY BOARD OF SUPERVISORS RESOLUTION NO.

30 M	3				
Subject: FY20 18 E	uipment Grant Av	ward – Homeland Se	curity – Wisconsin		
Emergency Manage	ment/ HS ALERT	EOD Bomb Suit			
Original 🗵	Corrected □	2 nd Correction □	Resubmitted □		
Date Submitted: Aug	gust 18, 2020	Date Resubmitte	Date Resubmitted		
Submitted By:Judicia Enforcement Commit Finance/Administration	tee &				
Fiscal Note Attached	Χ	Legal Note Attac	Legal Note Attached □		
Prepared By: Lt. Ste Lieutenant of Patro		Signature)	Signature)		

WHEREAS, the Kenosha County Sheriff's Department, as the Agency in charge of the Kenosha County Sheriff's Bomb Squad, has been awarded \$36,000 from the State of Wisconsin Emergency Management through the Homeland Security-WEM/HS Alert EOD Bomb Suits 2019 program to purchase (1) ALERT EOD 10 bomb suit, and

WHEREAS, the Kenosha County Sheriff's Department Bomb Squad is a regional response team that responds to and processes Hazardous Device Incidents in Kenosha County and the Southeast Wisconsin Region, and

WHEREAS, the EOD 10 Bomb Suit Ensemble consist of a front jacket panel, neck/chest/groin plate, rear jacket panel and back protector with integrated ventilation, one-piece trousers, foot protectors, helmet, and visor built in lights; all of which provides full body protection to the bomb technician from four main threats from a blast: overpressure, fragmentation, impact and heat, and will be worn on joint SWAT Responses and EOD missions where there is a explosive threat, and

WHEREAS, the awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins July 20, 2020 and expires December 31, 2020.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the this grant and approve the revenue and expenditure budget modifications, to the 2020 budget, as per the budget modification form, which is incorporated herein by reference, and

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements.

Note: This resolution requires no funds from the general fund. It increases revenues by \$36,000 and increases expenditures by \$36,000.

20 4	4				
Subject: FY2019 E	quipment Grant Awa	rd – Hon	neland	d Securit	y – Wisconsin
Original 🗵	ement/ HS ALERT EC		orrection	on 🗆	Resubmitted □
Date Submitted: Au		Date I	Resub	mitted	
Submitted By:Judici Enforcement Commi Finance/Administrati	ary & Law ttee &				
1	Respectfull JUDICIARY AND LAW EN			MITTEE	
		<u>Aye</u>	<u>No</u>	Abstain	Excused
Supervisor Boyd Frederick, (Chair				
Supervisor David Celebre, V				П	
Supervisor Jeff Wamboldt					
Supervisor Laura Belsky					
Supervisor Mark Nordigian					
Supervisor Sharon Pomaville	9				
Supervisor Jerry Gulley					
	FINANCE/ADMINIST	RATION CO	TTIMMC	EE	
		<u>Aye</u>	<u>No</u>	Abstain	Excused
Supervisor Terry Rose, Chai	r				
Supervisor Jeffrey Gentz, Vid	ce Chair				
Supervisor Ron Frederick					
Supervisor Jeff Wamboldt	W				
Supervisor Ed Kubicki					
Supervisor Monica Yuhas	*				

Supervisor John Franco

Kenosha County Administrative Proposal Form

1. Proposal Overview Division: Law Enforcement Department: SHERIFF					
Proposal Summary (attach explanation and required documents):					
Resolution: to accept \$36,000 of grant funds from the Wisconsin Emergency Management - Homeland Security Program (Fed. 97.067 HSW) - to purchase (1) EOD 10 Bomb Suit Ensemble. This bomb suit is an FBI required piece of equipment item for certified bomb squads and will be used by the Sheriff's Department Bomb Squad. The awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award.					
Dept./Division Head Signature:	Date: 6-30-20				
2. Department Head Review Comments:					
Recommendation: Approval Pon-Approval					
Department Head Signature:	Date: 6-30-20				
3. Finance Division Review Comments:					
Recommendation: Approval Non-Approval					
Finance Signature:	Date: 7/1/20				
4. County Executive Review Comments:					
Action: Approval Non-Approval Description: Approval Description: A	Date: 7/5/30				
1	-11 100				

Revised 01/11/2001 (5/10/01) DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM.

								DOCUMENT#		G/L DATE	ATE		
DEPT/DIVISION			SHERIFF	2020				BATCH#		ENTR	ENTRY DATE		
PURPOSE OF BUDGET MODIFICATION (REQUIRED)	FICATIC	IN (REQUIR		To modify She	iff Patrol/Eme	rgency Mana	gement 2020 budg	To modify Sheriff Patrol/Emergency Management 2020 budget to recognize grant funding from Wisconsin Emergency Management DMA HLS	funding from W	sconsin Emergi	ency Manageme	ant DMA HLS	
				for the Kenosh	в Соипту Воль	Squad pure	hase of (1) HS AL	for the Kenosha County Bomb Squad purchase of (1) HS ALERT EOD Bomb Suit Ensemble	. Ensemble				
(1) MAIN ACCOUNT				(2)			BUDGET CHAN	BUDGET CHANGE REQUESTED	(5)	(9)	6	AFTER TRANSFER	LANSFER
DESCRIPTION EXPENSES	FUND	_	SUB- BIVISION DIVISION	MAIN	PROJECT	SUB-	EXPENSE (+)	EXPENSE DECREASE (A)	ADOPTED	CURRENT	ACTUAL	REVISED	EXPENSE RAL AVAIL
Grant Payment Programs	100		2130	571580			36,000		0	24,650	19,013	60,650	41,637
												-	
					EXPENSE TOTALS	TALS	36,000	0	0	24.650	19,013	059'09	41,637
REVENUES	FUND	DIVISION	FUND DIVISION DIVISION	MAIN	PROJECT	SUB- PROJECT	REVENUE DECREASE (+)	REVENUE INCREASE (+)	ADOPTED BUDGET	CURRENT	1	REVISED BUDGET	
WI DMA-HS Program	001	210	0 2130	442605				(36,000)	0	0		(36,000)	
					REVENUE TOTALS	OTALS	0	(36,000)	0	0		(36,000)	
COLUMN TOTALS (EXP TOTAL + REV TOTAL) PREPARED BY	OTAL+1	REV TOTAL	T		DIVISION HEAD	O de	36.000	(36,000	DATE 6.20-20	3			
DEPARTMENTALEAD	50	2	R	DATE	6-32-26	9	0			Please fill in all columns:	columns:	·	I-
FINANCE DIRECTOR. (required) COUNTY EXECUTARE	1	dure -	The same	No TATE	11.20			рате	1	(1) & (2) Mann Account into (3) & (4) Budget change rec (5) Original budget as adopt (6) Current budget (original (7) Actual expenses to date (8) Budget after requested n	(1) & (2) Mann Account information as required (3) & (4) Budget change requested (5) Original budget as adopted by the board (6) Current budget (original budget w/past mods) (7) Actual expenses to date (8) Budget after requested modifications	iation as require sted by the board dget w/past mod	72 (S
SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION	SQUIRED	LEVELS OI	F APPROVAL	FOR BUDGET	MODIFICAT	NOI				(9) Balance ava	(9) Balance available after transfer (col 8 - col 7)	sfer (col 8 - col	()

WISCONSIN EMERGENCY MANAGEMENT

Applicant Hereby Applies to the WEM for Financial Support for the Within-Described Project:

SUBGRANT #: 11981

WEM USE ONLY

Receipt Date	Award Date	Subgrant Number(s)
6/24/2020	6/30/2020	2019-HSW-02A 11981

SHORT TITLE: IIS ALERT EOD Bomb Suit 2019

1.	Type of Funds for which you are applying.	Homeland Security - WEM (F	ed. 97.067 HSW) HS A	LERT EOD	Bomb Suit 2	2019 (2)
2.	Applicant	Name Of Applicant:		County:	Kenosha		
		Kenosha County Sheriff's Dep	artment				
		Street Address: 1000 55th	Street				
		Address Line 2:		Address Li	ne 3:		
		City: Kenosha		State: W		Zip:	53140-3794
3.	Recipient Agencies	Kenosha County Sheriff's Dep	artment				
4.	Signatory	Name:		Title:	Sheriff		
		Sheriff David G. Beth		Agency:	Kenosh	a Coun	ty
		Street Address: 1010 56th	Street				
		Address Line 2:		Addr Line	3:		
		City: Kenosha		State: W	I	Zip:	53140-3707
		Phone: 262-605-5101 F	fax: 262-653-6903	Email: da	vid.beth@k	enosha	county.org
5.	Financial Officer	Name:		Title:	Fiscal S	ervices	Manager
		Jasleen Kaur		Agency:	Kenosha Departn		ty Sheriff's
		Street Address: 1000 55th	Street				
		Address Line 2:		Addr Line	3:		
		City: Kenosha		State: W	1	Zip:	53140-3794
		Phone: 262-605-5178 F	ax;	Email: Jas	sleen.Kaur@	kenosl	nacounty.org
6.	Project Director	Name:		Title:	Lieutena		
		Street Address: 1000 55th Street		Agency:	Kenosha Departn		ty Sheriff's
		Address Line 2:		Addr Line	3:		
		City: Kenosha		State: W	I	Zip:	53140-3794
			ax:	Email: ste	ven.beranis	@keno	shacounty.org
7.	Brief Summary of Project	Short Title (may not exce HS ALERT EOD Bomb Suit 2	ed 50 characters)				
	(Do Not Exceed Space Provided)	The ALERT EOD Bomb Suit, a EOD 10E bomb suit. The bo explosive blast. The bomb ensubody. The bomb suit will be w bomb suit meets the requirement Public Safety Bomb Suit Stand	omb suit ensemble will pr emble is the suit and helm orn on EOD missions wh ents set forth in the U.S. N	ovide protect net that provi ere there is a	tion against ides protecti explosive t	the thre on to th hreat. T	eats of an ne whole The EOD 10E

1

8. SubGrant Budget

Sources

	Federal	
Categories		Category Total
Equipment		
	36,000.00	36,000.00
Source Total	36,000.00	36,000.00

9. Project Start Date: 7/20/2020

Project End Date: 12/31/2020

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Kenosha County Sheriff's Department	36,000.00	36,000.00
Total:	36,000.00	36,000.00

Allocation/Recipient Agency:

Kenosha County Sheriff's Department

Category:	Year 1	Total
Equipment	36,000.00	36,000.00
Total:	36,000.00	36,000.00

11. Budget Details:

Master Budgets:

Line Item Details for Kenosha County Sheriff's Department

YEAR 1

EQUIPMENT

Briefly describe This grant will allow the Kenosha County ALERT Bomb squad to purchase a EOD 10E bomb

the overall use suit ensemble. The bomb suit ensemble will be worn on EOD missions where there is a of the funds for explosive threat. The EOD 10E suit is lighter in weight, provides enhanced user mobility and this budget has ventilation within the jacket. The helmet is lighter and provides higher levels of protection

category: against the threats of a blast. We will also purchase the SCBA compatible face shield,

Item [02PE-01-BSUT] - Suit, Improvised Explosive Device/Explosive Ordnance Disposal (IED/EOD)

Protective Ensemble

Description: EOD 10 Bomb suit

County Located Kenosha Jurisdiction Located Kenosha, County of

In:
Discipline Using: Law Enforcement

In:
Project Type: Establish/enhance explosive

ordinance disposal units/bomb squads

COST

36,000.00

Summary: The Kenosha County ALERT Bomb Squad is in need of a new bomb suit. We are currently using

one EOD 10 and one EOD 9 bomb suits. The EOD 9 was manufactured in 04/2006. The manufacture of the suits recommends they be replaced after 10 years of use. The EOD Bomb Suit 2019 grant will allow for the purchase of a new EOD 10 bomb suit. The EOD 10 offers advanced technology with reduced weight and greater protection from explosive threats. The EOD 10 Bomb Suit Ensemble meets the requirements set forth in the U.S. National Institute of Justice NIJ 0117.01 Public Safety Bomb Suit Standard. The bomb suit will protect the bomb technician from the four main threats from a blast: overpressure, fragmentation, impact and heat. The bomb suit is a FBI required equipment item for certified bomb squads. The bomb suit ensemble consists of: a front jacket panel, neck/chest/groin plate, rear jacket panel and back protector with integrated

ventilation, one-piece trousers, foot protectors, helmet, and visor with built-in lights. We will also purchase the EOD® 10 breathing apparatus (BA) face shield kit for CBRNe operations where

chemical-biological threats are suspected. The face shield integrates with the SCBA,

Quantity: 1.00

Unit Cost: 36,000.0000

Source: Federal 36,000.00

Equipment Year 1 Total;

YEAR 1 TOTAL: 36,000.00

12. Sections:

A FREESTYLE QUESTIONNAIRE

Core Capabilities

This page contains the 32 core capabilities identified in the National Preparedness Goal and is intended to assist everyone who has a role in achieving all of the elements in the Goal.

The state of the s	otto thing direct the ordinate in the ordinate
Primary	Access Control And Identity Verification
Primary	Community Resilience
Primary	Critical Transportation
Primary	Cybersecurity
Primary	Economic Recovery
Primary	Environmental Response/Health And<br Safety>
Primary	Fatality Management Services
Primary	Fire Management And Suppression
Primary	Forensics And Attribution
Primary	Health And Social Services
Primary	Housing
Primary	Infrastructure Systems
Primary	Intelligence And Information Sharing
Primary	Interdiction And Disruption

Primary	0	Logistics And Supply Chain<br Management>
Primary	0	Long-Term Vulnerability Reduction
Primary	0	Mass Care Services
Primary	0	Mass Search And Rescue Operations
Primary	0	Natural And Cultural Resources Coordination
Primary	0	On-Scene Security, Protection, And Law Enforcement
Primary	0	Operational Communications
Primary	0	Operational Coordination
Primary	•	Physical Protective Measures
Primary	0	Planning
Primary	0	Public Health, Healthcare, And<br Emergency Medical Services>
Primary	0	Public Information And Warning
Primary	0	Risk And Disaster Resilience<br Assessment>
Primary	0	Risk Management For Protection Programs And Activities
Primary	0	Screening, Search, And Detection
Primary	0	Situational Assessment
Primary	0	Supply Chain Integrity And Security
Primary	0	Threats And Hazards Identification

Planning	
Public Information And Warning • Mission Areas: All • Description: Deliver coordinated, prompt, reliable, and actionable information to the whole community through the use of clear, consistent, accessible, and culturally and linguistically appropriate methods to effectively relay information regarding any threat or hazard, as well as the actions being taken and the assistance being made available, as appropriate.	
Secondary Operational Coordination Mission Areas: All Description: Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.	
Forensics And Attribution • Mission Areas: Prevention • Description: Conduct forensic analysis and attribute terrorist acts (including the means and methods of terrorism) to their source, to include forensic analysis as well as attribution for an attack and for the preparation for an attack in an effort to prevent initial or follow-on acts and/or swiftly develop counter-options.	

Core Capabilities	
Secondary Intelligence And Information Sharing • Mission Areas: Prevention, Protection • Description: Provide timely, accurate, and actionable information resulting from the planning, direction, collection, exploitation, processing, analysis, production, dissemination,	
evaluation, and feedback of available information concerning physical and cyber threats to the United States, its people, property, or interests; the development, proliferation, or use of WMDs; or any other matter bearing on U.S. national or homeland security by local, state, tribal, territorial, federal, and other stakeholders. Information sharing is the ability to exchange intelligence, information, data, or knowledge among government or private sector entities, as appropriate.	
Secondary	
Interdiction And Disruption • Mission Areas: Prevention, Protection • Description: Delay, divert, intercept, halt, apprehend, or secure threats and/or hazards.	
Secondary	
Screening, Search, And Detection • Mission Areas: Prevention, Protection	×
Description: Identify, discover, or locate threats and/or hazards through active and passive surveillance and search procedures. This may include the use of systematic examinations and assessments, bio surveillance, sensor technologies, or physical investigation and intelligence.	
Secondary	
Access Control And Identity Verification Mission Areas: Protection Description: Apply and support necessary physical, technological, and cyber measures to control admittance to critical locations and systems.	

Secondary	
Cybersecurity	
Physical Protective Measures	
Risk Management For Protection Programs And Activities Mission Areas: Protection Description: Identify, assess, and prioritize risks to inform Protection activities, countermeasures, and investments.	
Secondary Supply Chain Integrity And Security Mission Areas: Protection Description: Strengthen the security and resilience of the supply chain.	
Community Resilience Mission Areas: Mitigation Description: Enable the recognition, understanding, communication of, and planning for risk and empower individuals and communities to make informed risk management decisions necessary to adapt to, withstand, and quickly recover from future incidents.	
Secondary Long-Term Vulnerability Reduction Mission Areas: Mitigation Description: Build and sustain resilient systems, communities, and critical infrastructure and key resources lifelines so as to reduce their vulnerability to natural, technological, and human-caused threats and hazards by lessening the likelihood, severity, and duration of the adverse consequences.	

Secondary Risk And Disaster Resilience Assessment Mission Areas: Mitigation Description: Assess risk and disaster resilience so that decision makers, responders, and community members can take informed action to reduce their entity's risk and increase their resilience.	
Secondary Threats And Hazards Identification Mission Areas: Mitigation Description: Identify the threats and hazards that occur in the geographic area; determine the frequency and magnitude; and incorporate this into analysis and planning processes so as to clearly understand the needs of a community or entity.	
Secondary Critical Transportation Mission Areas: Response Description: Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas.	
Secondary Environmental Response/Health And Safety • Mission Areas: Response • Description: Conduct appropriate measures to ensure the protection of the health and safety of the public and workers, as well as the environment, from all-hazards in support of responder operations and the affected communities.	

_		
	Secondary	
	Fatality Management Services Mission Areas: Response Description: Provide fatality management services, including decedent remains recovery and victim identification, working with local, state, tribal, territorial, insular area, and federal authorities to provide mortuary processes, temporary storage or permanent internment solutions, sharing information with mass care services for the purpose of reunifying family members and caregivers with missing persons/remains, and providing counseling to the bereaved.	
	Secondary	П
	Fire Management And Suppression Mission Areas: Response Description: Provide structural, wildland, and specialized firefighting capabilities to manage and suppress fires of all types, kinds, and complexities while protecting the lives, property, and the environment in the affected area.	
	Secondary	
	Infrastructure Systems	
	Secondary	П
	Logistics And Supply Chain Management Mission Areas: Response Description: Deliver essential commodities, equipment, and services in support of impacted communities and survivors, to include emergency power and fuel support, as well as the coordination of access to community staples. Synchronize logistics capabilities and enable the restoration of impacted supply chains.	

Secondary	П
 Mass Care Services Mission Areas: Response Description: Provide life-sustaining and human services to the affected population, to include hydration, feeding, sheltering, temporary housing, evacuee support, reunification, and distribution of emergency supplies. 	
Secondary Mass Search And Rescue Operations Mission Areas: Response Description: Deliver traditional and atypical search and rescue capabilities, including personnel, services, animals, and assets to survivors in need, with the goal of saving the greatest number of endangered lives in the shortest time possible.	
Secondary On-Scene Security, Protection, And Law Enforcement • Mission Areas: Response • Description: Ensure a safe and secure environment through law enforcement and related security and protection operations for people and communities located within affected areas and also for response personnel engaged in lifesaving and life-sustaining operations.	
Secondary Operational Communications • Mission Areas: Response • Description: Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces.	
Secondary Situational Assessment Mission Areas: Response Description: Provide all decision makers with decision-relevant information regarding the nature and extent of the hazard, any cascading effects, and the status of the response.	

11

Economic Recovery	
Health And Social Services	
Housing Mission Areas: Recovery Description: Implement housing solutions that effectively support the needs of the whole community and contribute to its sustainability and resilience.	
Secondary Natural And Cultural Resources Coordination • Mission Areas: Recovery • Description: Protect natural and cultural resources and historic properties through appropriate planning, mitigation, response, and recovery actions to preserve, conserve, rehabilitate, and restore them consistent with post-disaster community priorities and best practices and in compliance with applicable environmental and historic preservation laws and executive orders.	

Notice of Funding Opportunity

HS ALERT EOD Bomb Suit 2019 (2)

Applications must be submitted through Egrants on or before June 26, 2020

All applicants for this grant opportunity must be registered in SAM before submitting an application; and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant.

WEM's website has a helpful guide for SAM registration. https://dma.wi.gov/DMA/divisions/wem/egrants/How to Register in SAM.GOV.pdf

WEM cannot award a grant until the applicant has complied with all applicable DUNS and SAM requirements.

Notice of Funding Opportunity: HS ALERT EOD Bomb Suits 2019 (2)

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations. An Alternate contact may be added to the application. This person is one that can and should access the application to complete required tasks such as modifications and reports, in the absence of the Project Director. This person should have knowledge of the project and authority to speak on behalf of the organization in the absence of the Project Director. If possible, we encourage the Project Director to list an alternate on the grant.

- The Signatory is the highest elected official. (example: Mayor, County Board Chair, Tribal Chair, etc.) For a non-profit this would be the Board President
- The Financial Officer Person at the applicant agency who is responsible for financial reporting.
- The Project Director Person at the applicant agency who is responsible for the project and for programmatic reporting.
- An Alternate contact may be added to the application. This person is one that can and should access the application to complete required tasks such as modifications and reports, in the absence of the Project Director. This person should have knowledge of the project and authority to speak on behalf of the organization in the absence of the Project Director. If possible, we encourage the Project Director to list an alternate on the grant.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

"Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)"

All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The sub-recipient is required to maintain proper training records.

2. Title: Equipment subject to mutual aid agreements Emergency response capabilities developed using these grant funds must be made available to other emergency response agencies regionally, as may be required for incident response

purposes.

3. Title: Equipment Maintenance and Disposal

Equipment shall be maintained and available to use as intended by the grant for the duration of its useful life. The sub-recipient is required to maintain proper equipment records. Sub-recipient seeking to dispose or transfer ownership of equipment must contact Wisconsin Emergency Management (WEM) Homeland Security Staff to obtain the Homeland Security Equipment Disposition Form, and further directions. If approved, the sub-recipient must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses.

4. Title: Sustainment Costs

Agencies that accept funding are responsible for all sustainment costs.

5. Title: ALERT Equipment

Agencies accepting funding understand that equipment is intended to support regional law enforcement response efforts with ALERT. In the event that an agency is separated from the ALERT program, all equipment must be surrendered or transferred as directed by the ALERT Executive Committee.

6. Title: Procurement

Recipients and sub recipients shall use their own procurement standards and regulations, provided that the procurement conforms to applicable Federal law and the standards identified in the Procurement Standards Sections of 2 CFR § 200.318-326.

7. Title: Grant modification

Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

8. Title: SAM Requirement

SAM.gov Requirement – Pursuant to 2 CFR Part 25.200, the applicant must be registered in the System for Award Management (SAM.gov) prior to submitting an application for federal

KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO.

Subject: PROBATIONARY CABARE	T LICENSE	- St	ein Farm	S	
/					
Original V Corrected	2 nd Correction Resubmitted				
Date Submitted: August 18, 2020	Date Res	ubmitte	ed:		
Submitted By: Judiciary & Law					
Enforcement Committee					
Fiscal Note Attached:	Legal Note Attached: Signature:				
Prepared By: Robert Hallisy, Jr.					
Captain of Operations	Caysi	- /	Try L	27	
WHEREAS, the application of Clem St 5708 312 th Ave. Salem, Wisconsin, i of June of 2020, was turned over to	n the Town of the Kenosha	f Whea Sheriff's	itland, was office on .	made during June 17, 202	the month 0, and,
WHEREAS, said applicant has paid to the of \$200.00, and	ne Kenosha Co	ounty T	reasurer's (Office the ap	plication fee
WHEREAS, the Kenosha Sheriff's Depart	rtment has cor	nducted	an inspecti	on of the pre	mises, and
WHEREAS, the premises were found t 8.02 .	o be in confo	rmity w	ith the Cab	aret Ordinar	ice Number
NOW, THEREFORE BE IT RESOLVED holder, a probationary license be granted	, that because I to Clem Stei	this is	the initial a	pplication by or six mont l	the license ns.
Respec	tfully Submitte	d,			
JUDICIARY AND LAW	ENFORCEME	чт сом	MITTEE		
	Aye	<u>No</u>	Abstain	Excused	
upervisor Boyd Frederick, Chairperson					
			£1	D	
pervisor David Celebre, Vice Chairperson			1.1	Ц	
political Balla deliasie, visa evisinperson	_	_		_	
and the state of t					
pervisor Jeff Wamboldt					
pervisor Mark Nordigan					
			C		
pervisor Laura Belsky					
pervisor Sharon Pomaville					
			100		

Supervisor Jerry Gulley

APPLICATION FOR PROBATIONARY CABARET LICENSE

Kenosha County, Wisconsin

DATE: 6-9-20

Malling Address

TO THE KENOSHA COUNTY BOARD OF SUPERVISORS:

I, as holder of a Class B Liquor License, hereby apply for a Probationary Cabaret License for:

Coloin Farms	5708 312th Ave Salon WI. 53168
Name of Premises	Address
5708. 312 Au	Salin, WI. 53168

Located in the Town of Wheat land , in the County of Kenosha from the date hereof for 6 months, (an application for a regular cabaret license will be sent upon expiration of the probationary license) and I hereby agree to deposit \$200.00 for said license and to comply with all the provisions of the Cabaret License Ordinance adopted by the County Board and in effect March 6, 2001 and all the laws of the State of Wisconsin pertaining thereto.

> Clem Steil PRINT LICENSE HOLDER'S NAME

Signature of Applicant (Must be license holder)

Zip Code

REGI BACHOCHIN

312-371-1155 Day-time Telephone Number

A PHOTOCOPY OF YOUR CLASS B LIQUOR LICENSE MUST BE SUBMITTED WITH THIS **APPLICATION**

NOTE: AN UPDATED LIQUOR LICENSE MUST BE FILED WITH THE CLERK'S OFFICE FOLLOWING RENEWAL IN JULY

COMBINATION FORM

No. 2020/2021 -- 009

CLASS B RETAILER'S LICENSE for the sale of FERMENTED MALT BEVERAGES and INTOXICATING LIQUORS

WHEREAS, the local governing body of the TOWN of WHEATLAND, County of KENOSHA, Wisconsin, has, upon application duly made, granted and authorized the Issuance of a Retail Class "B" License to Stein Farms LLC, Clem Stein, Agent to sell Fermented Malt Beverages as defined by and pursuant to Section 125.26 of the Statutes of the State of Wisconsin and Local Ordinances and the said applicant has paid to the Treasurer the sum of \$100.00 for such Class "B" Retailer's Fermented Malt Beverage license as required by local ordinances.

AND WHEREAS, the local governing body has granted and authorized the Issuance of a "Class B" Intoxicating Liquor License to said applicant to sell intoxicating liquor as defined in and pursuant to Chapter 125.51(3) of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the Treasurer the sum of \$200.00 for such "Class B" Intoxicating Liquor License as provided by local ordinances and has complied with all the requirements necessary for obtaining such licenses,

LICENSES ARE HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Mait Beverages and Intoxicating Liquors at the following described premises "Stein Farms" 5708 312th Ave., events barn, stage, beer garden, patio, breezeway, lodge, and courtyard per attached map.

FOR THE PERIOD from July 1, 2020 thru June 30, 2021.

Given under my hand and the corporate seal of the

TOWN of WHEATLAND

this July 9th 2020

Sheila M. Siegler

Sheila M. Siegler, Town Clerk

TOWN OF WHEATLAND

34315 Geneva Road · P.O. Box 797 · New Munster, Wisconsin 53152-0797 · Phone: (262) 537-4340 · Fax (262) 537-4261

CERTIFICATE OF OCCUPANCY

Parcel No.: 95-4-219-364-0112
Location: 5708-312# AUE.
Owner(s): STEIN FARMS
Type of structure: A-Z BANGUAT MALL
Current use: Same
After final inspection of the structure located on the above-described parcel, I hereby certify that it has been built according to the codes of the Town of Wheatland and the State of Wisconsin, with the following exceptions, and may be occupied as listed.
Any future use of the structure must conform with uses allowed for this zoning district as delineated in the Kenosha County Shoreland and Floodplain Zoning Ordinance.
Wheatland Building Inspector
Certificate No. 70246
EXCEPTIONS:
After the above exceptions are completed, another inspection must be made and a clear certificate issued.
DATED: 8/17/019 Red 5/21/020
(Form 01.19.2006)

KENOSHA COUNTY Treasurer 1010 56th Street Kenosha, NI 53140

003050-0007 Jeslyn S. 06/16/2020 02:52PM

PAY TO THE ORDER OF Johnson Bank 075011052 FOR DEPOSIT 014, V KENOSHA COUNTY 122006822 000060-000007:06/16/2020 02:61PM 200.00 KCAB

1 @ 200.00 CL23 Cabaret License-Probationary 200.00	100-150-1510-444010 200.000	200.000	Subtotal 200.00 Total 200.00
1 @ 200.00 CL23 Cabaret License-Probationa	3(Subto Total

200.00	200,000	0,00
Subtotal Total	CHECK Check Number3010	Change due

Paid by: The Stein Farms

Comments: Cabaret License Prob - Stein Farms FOR CHECK PAYMENTS, RECEIPT IS NOT VALID UNTIL THE CHECK HAS CLEARED ALL BANKS.

CUSTOMER COPY DUPLICATE RECEIPT

3010		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	E		1	E
79-1784/759	DATE 6-10-20	1,205 \$ 7 weeps	DOLLARS		7	3010
THE STEIN FARMS	CLEMENT STEIN III 5708 312TH AVE SALEM, WI 53168-5229	PAYTOTHE KENOSAS (POUTLY	Two Hundry	TOWN BANK	A WINTRUST COMMUNITY BANK	5417843:0000120559#



Kenosha County Sheriff's Department Summary

Print Date/Time: Login ID: 07/21/2020 08:25 kcad\rhallisy

Case Number: 2019-00325599

Kenosha County Sheriff's Department

ORI Number:

WI0300000

Case

Case Number: Location: 2019-00325599

5708 312TH AVE

BURLINGTON, WI 53168

Reporting Officer ID: 206 - Zoerner

Incident Type:

pe: Service

Occurred From:

06/12/2019 15:42

Occurred Thru: 06/12/2019 15:42

Disposition:

Disposition Date:

Reported Date:

06/12/2019 15:42 Wednesday

Offenses

No.	Group/ORI	Crime Code	Statute	Description	Counts

Property

Date Code Type Make Model Description Tag No. Item No.

Routing:

KSD Supplement, Officer: KCAD\DZoerner, Supervisor: KCAD\MMalecki, Merged By:



KENOSHA SHERIFF

FIELD CASE REPORT

CASE# 2019-00325599

	73,200						
L	06/18/2020 10:24	OCCURRED INCIDENT TYPE					
EVENT	DCCURRED FROM DATE OF HE	OCCURRED THRU DATE/IMIL	FOCATION OF OCCU	Dr-(ENC)			
	STATUTE/DESCRIPTION					courts	ATTEMPT/COMMIT
	37770180180141701						
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Malecki, Mark M

06/18/2020



KENOSHA SHERIFF

FIELD CASE REPORT

CASE# 2019-00325599

NARRATIVE

I, Sgt. David Zoerner, responded to Stein Farms at 5708 312th Avenue reference following up on a Cabaret License Check that I conducted on 06-12-2019.

The structures and layout of the venue remain unchanged from my previous inspection. See attached diagram.

Stein Farms is not currently in possession of a valid Class B Liquor License, as it is to be voted upon by the Town of Wheatland Board at the town meeting Monday, June 22, 2020, per Wheatland Town Clerk, Shiela Siegler. Clerk Siegler advised that she will forward the Class B Liquor License as soon as it is available. No problems with its issuance are foreseen.

Nothing further at this time.

PET ORTHIG CHEKER	DATE	REVIEWED 0	
Zoerner David 206	06/18/2020	Malecki, Mark M	06/18/2020

KSD Supplement, Officer: KCAD\DZoerner, Supervisor: KCAD\DZoerner, Merged By:



KENOSHA SHERIFF

FIELD CASE SUPPLEMENT

CASE# 2019-00325599

SUPPLEMENTAL NARRATIVE

On 07/29/2019, I, Sgt. David Zoerner received notification from Town of Wheatland Clerk Sheila Siegler reference the Stein Farms Cabaret License Check final inspection. Clerk Siegler advised that the Stein Farm has not received "a final sign off," but with extenuating circumstances.

Stein Farms has received approval from the state of the revised fire suppression plans for the building. The fire suppression system has been installed and last Friday it did pass a pressure test of the system. But, to receive a final signoff, the test must be performed in the presence of the building inspector and fire chief by an independent testing firm. Neither of those two officials were available on Friday. So, a date has been set up for mid-August. At that time, there should be a final to this.

Clerk Seigler advises that she will advise the Sheriff's Office of the outcome of that final inspection.

Nothing Further

PER PARING OF DEEP	9 A E	HOVERED BY.	
206 Zoerner	07/29/2019	Zoerner, David W	07/29/2019

APPLICATION FOR PROBATIONARY CABARET LICENSE

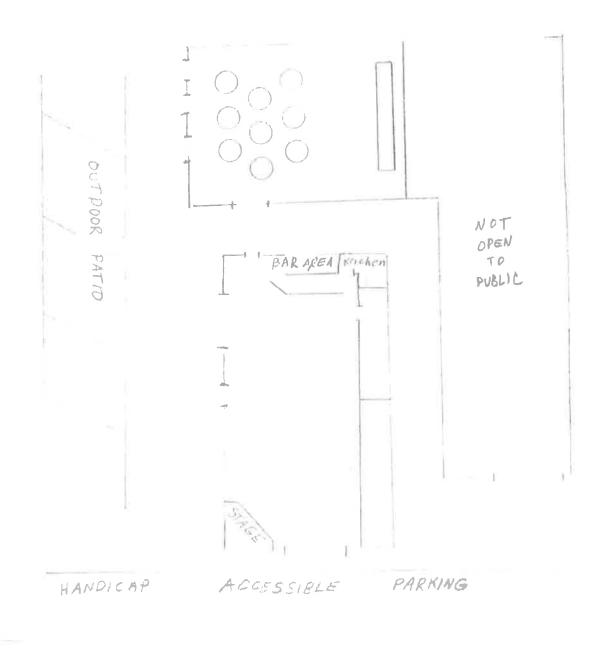
Kenosha County, Wisconsin

DATE: 1-23.19	
TO THE KENOSHA COUNTY BOARD OF SUPERVISORS:	
I, as holder of a Class B Liquor License, hereby apply for a Probationary Cabaret License for:	
Slein Farms 5708 312 Ave. Silam UI. 531. Name of Premises Address	68
5708 312" Ave Salem WI. 53 168	
Mailing Address	
Located in the Town of	
PRINT LICENSE HOLDER'S NAME	
Signature of Applicant (Must be license holder)	
Day-time Telephone Number	

A PHOTOCOPY OF YOUR CLASS B LIQUOR LICENSE MUST BE SUBMITTED WITH THIS APPLICATION

NOTE: AN UPDATED LIQUOR LICENSE MUST BE FILED WITH THE CLERK'S OFFICE FOLLOWING RENEWAL IN JULY

Stein Farms LLC. 5708 312 Avenue



on chike a Resail Dicense Some at a Revenue, income, Sales & Excise Ti

No. 2018/2019 -- 009

CLASS B RETAILER'S LICENSE

for the sale of

FERMENTED MALT BEVERAGES and INTOXICATING LIQUORS

of \$16.67 for such Class "B" Retailer's Fermented Malt Beverage license as required by local ordinances, Statutes of the State of Wisconsin and Local Ordinances and the said applicant has paid to the Treasurer the sum Clem Stein, Agent to sell Fermented Mait Beverages as defined by and pursuant to Section 125.26 of the application duly made, granted and authorized the Issuance of a Retall Class 18" Dicense to Stein Farms LLC, WHEREAS, the local governing body of the TOWN of WHEATLAND, County of KENOSHA, Wisconsin, has, upon

the requirements necessary for obtaining such licenses, \$33.33 for such "Class B" Intoxicating Liquor License as provided by local ordinances and has complied with al Lquor License to said applicant to sell intoxicating liquor as defined in and pursuant to Chapter 125.51(3) of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the Treasurer the sum of AND WHEREAS, the local governing body has granted and authorized the issuance of a "Class B" intoxicating

barn, stage, beer garden, patio, breezeway, lodge, and courtyard per attached and intoxicating Liquors at the following described premises "Stein Farms" 5708 312th Ave., events LICENSES ARE HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages

FOR THE PERIOD from May 9 thru June 30, 2019...

Given under my hand and the corporate seal of the

TOWN OF WHEATLAND

CU

Page: 8 of 14

Sec. 183.0202 Wis. Stats.



State of Wisconsin Department of Financial Institutions

ARTICLES OF ORGANIZATION - LIMITED LIABILITY COMPANY

Executed by the undersigned for the purpose of forming a Wisconsin Limited Liability Company under Chapter 183 of the Wisconsin Statutes:

Article 1.

Name of the limited liability company:

Stein Farms LLC

Article 2.

The limited liability company is organized under Ch. 183 of the Wisconsin Statutes.

Article 3.

Name of the initial registered agent:

LEGALINC CORPORATE SERVICES INC.

Article 4.

Street address of the initial registered office:

4650 WEST SPENCER STREET

SUTTEL

APPLETON, WI 54914 United States of America

Article 5

Management of the limited liability company shall be vested in:

A member or members

Article 6.

Name and complete address of each organizer:

Clem Stein 5708 312th Ave. Salem, WI 53168

United States of America

Other Information. This document was drafted by:

Zoe Dickson

Organizer Signature:

Clem Stein

Date & Time of Receipt:

5/30/2017 2 35:46 PM

DEPARTMENT OF THE TREASURY ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB) Alcohol Dealer Registration — For Use On and After July 1, 2

	Alcohol Deale	er Registration				1, 2008	
	Comp	SECTION 1 - ID					
NAME (Lns	I, First, Middle) or CORPORA	A Construction was the ball of the construction		The second section is the second	IDENTIFICATION	NUMBER	(See Instructions)
STEEN FARM	15 LLC			694879			
MAILING A	DDRESS (Street address or P	P.O. Box)		CITY		STATE	ZIP CODE
5708 312TH	AVE.			SALEM		WI	53168
b. DATE OF C	NX B, b, or c: NEW BUSINESS OUT OF BUSINESS HANGE, OR OF ENTRY NESS, OR OF TERMINATION SS (mm/dd/yyyy)	I NAM ADD BUS	(completed / Completed / Compl	le ilems below DE NAME .OCATION LASS	OWNERSH EMPLOYE (OLD: (NEW:	R IDENTIF	CATION NUMBE
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RETAIL DEALER (Anyone who sells, or offers for sale, everage alcohol products to any person other than a dealer complex are package stores, restaurants, bars, private			Liquors (Distilled Spirits, Wine or Beer)			74	
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luba, fratem	al organizations, grocery store ch beverages.)					15	
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	E DEALER (Anyone who see		Liquors (Distilled Spirits, Wine, or Beer)			31	
	nust register as a wholesaler i oh <mark>ol products to other deale</mark> rs		Bear Or	nly			32
A retail deal	er at large is one whose busin	neas requires him to	move fro	om place to pl	ace, such as a circ	us or camh	zaJ.
CLASS CODE	TRADE NAME	PREMISES . STREET NUMBE		_	CITY, STATE, ZIP CODE		TELEPHONE NUMBER
11	STEIN FARMS	5708 312	TH AVE.		SALEM, WT. 5316	8 (312) 371-1155
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owledge at	ies of perjury, I de clace than the belief, that this registration one location, it amplies on	on amplies only k	The spe	oilled busine	ess and location o	or, where t	he registration is

IRS DEPARTMENT OF THE TREASURY CINCINNATI OH 45999-0023

4

Date of this notice: 05-30-2017

Employer Identification Number: 82-1694879

Form: SS-4

Number of this notice: CP 575 G

STEIN FARMS LIC CLEM STEIN SOLE MBR 5708 312TH AVE SALEM, WI 53168

For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN) We assigned you EIN 82-1694879. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

when filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

A limited liability company (LLC) may file Form 8832, Entity Classification Election, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing 5 corporation status, it must timely file Form 2553, Election by a Small Business Corporation. The LLC will be treated as a corporation as of the effective data of the 8 corporation election and does not need to tile Form 8632.

To obtain tax forms and publications including those referenced in this notice, visit our Reb site at www irs gov. If you do not have access to the Internet, cull 1800-829-3676 (TTY/TDD 1-800-829-4659) or visit your roual IRS office.

IMPORTANT REMINDERS

- * Reep a ropy of this notice in your paymanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this deciment to anyone asking for proof of your EIN.
- Use this EIM and your name exactly as they appear at the top of tris office on all your federal tax forms
- * Refer to this EIN on your tux-related correspondence and documents:

If you have questions about your EIN, you can call us at the phone number or write to be a time address shown at the top of this potice. If you write, please tear off the time rection of this potice and rend it along with your letter. It you do not need to write us no not reciplete and return the about

Your man control of viated with the will be Side. You will need to perform the farmer tier, along with your Film, if you file your returns electronically

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KSD Case, Officer: KCAD\DZoerner, Supervisor: KCAD\DZoerner, Merged By: KJS\mrs366



KENOSHA SHERIFF

FIELD CASE REPORT

CASE# 2019-00325599

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06/12/2019

Zoerner, David W

06/13/2019

206 ZoernerDavid



KENOSHA SHERIFF

FIELD CASE REPORT

CASE# 2019-00325599

NARRATIVE

On 06-12-2019 at 1542 hours, Sergeant David Zoerner conducted a Probationary Cabaret License Application Check at Stein Farms, 5708 312th Avenue. I met with owner Clem Stein in the north building at the bar area. I observed their Class B Retailer's License issued by the Town of Wheatland on May 13, 2019 clearly displayed on the west wall at the bar area. Expires June 30, 2019. Also clearly displayed was the Temporary Cabaret License for an event held there on June 8, 2019. Mr. Stein also presented me with three additional Temporary Cabaret Licenses for upcoming events. These are dated for June 16, 2019, June 23, 2019 and June 30, 2019. I gave Clem Stein a printed copy of the Kenosha County Ordinance 8.02 Cabaret Licenses.

The Stein Farms venue is two separate buildings. The north building contains a dance area with a small stage in the northeast corner, bar and kitchen area. The building to the south contains seating area for dinner service, also can be used as a dancing area, per Clem Stein. There is an outdoor seating area to the east of these buildings. The north side of the property contains the parking area including clearly marked handicap accessible parking stalls directly in front of the north building and outdoor seating area.

Stein Farms has had issues with its fire suppression system and does not have a final inspection completed by the state at this time. I spoke with Shiela Siegler, Clerk for the Town of Wheatland reference the inspection for Stein Farms LLC. Clerk Siegler advised that Stein Farms is waiting for a revised state plan approval as there were changes made during the installation of their fire suppression system. Stein Farms cannot receive a final inspection from the Town of Wheatland building inspector until Town of Wheatland has the state approved plan on file.

Clerk Siegler advised that although municipalities can issue business licenses, the Town of Wheatland does not. Siegler provided me with copies of business documentation for Stein Farms LLC including the Wisconsin Department of Revenue Seller's Permit, State of Wisconsin Articles of Incorporation - Limited Liability Company, Alcohol Dealer Registration from the Alcohol and Tobacco Tax and Trade Bureau and their Internal Revenue Service Employer ID number assignment.

PRECEDITION OF A CERT	67	RESENTATION W	
206 ZoernerDavid	06/12/2019	Zoerner, David W	06/13/2019

BLB Combination Class B Retail License Wisconsin Department of Revenue, Income, Sales & Excise Tax Division

COMBUNATION

No. 2019/2020 -- 009

CLASS B RETAILER'S LICENSE for the sale of

FERMENTED MALT BEVERAGES and INTOXICATING LIQUORS

Clem Stein, Agent to sell Fermented Malt Beverages as defined by and pursuant to Section 125.26 of the Statutes of the State of Wisconsin and Local Ordinances and the said applicant has paid to the Treasurer the sum of WMEREAS, the local governing body of the TOWN of WHEATLAND, County of KENGSNA, Wisconsin, has, upon application duly made, granted and authorized the Issuance of a Retail Class "B" License to Steln Farms LLC, \$100.00 for such Class "B" Retailer's Fermented Malt Beverage license as required by local ordinances,

for such "Class B" Intoxicating Liquor License as provided by local ordinances and has complied with all the AND WHEREAS, the local governing body has granted and authorized the issuance of a "Class B" Intoxicating Liquor License to said applicant to sell intoxicating liquor as defined in and pursuant to Chapter 125.51(3) of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the Treasurer the sum of \$200.00 requirements necessary for obtaining such licenses, **LICENSES ARE MEREBY ISSUED** to said applicant to sell, deal and traffic in, at retail, Fermented Mait Beverages and Intoxicating Liquors at the following described premises "Stein Farms" 5708 312th Ave., events barn, stage, beer garden, patio, breezeway, lodge, and courtyard per attached map.

FOR THE PERIOD from July 1, 2019 thru June 30, 2020.

Given under my hand and the corporate seal of the

TOWN of WHEATLAND

this twenty-fourth day of June 2019

Shire m. Lugar

Sheila M. Siegler, Town Clerk

Kenosha County Sheriff's Department

Agency-Wide Policies

Anti-Retaliation

116.1 PURPOSE AND SCOPE

This policy prohibits retaliation against members who identify workplace issues, such as fraud, waste, abuse of authority, gross mismanagement or any inappropriate conduct or practices, including violations that may pose a threat to the health, safety or well-being of members.

This policy does not prohibit actions taken for nondiscriminatory or non-retaliatory reasons, such as discipline for cause.

These guidelines are intended to supplement and not limit members' access to other applicable remedies. Nothing in this policy shall diminish the rights or remedies of a member pursuant to any applicable federal law, provision of the U.S. Constitution, law, ordinance or collective bargaining agreement.

116.2 POLICY

The Kenosha County Sheriff's Department has a zero tolerance for retaliation and is committed to taking reasonable steps to protect from retaliation members who, in good faith, engage in permitted behavior or who report or participate in the reporting or investigation of workplace issues. All complaints of retaliation will be taken seriously and will be promptly and appropriately investigated.

116.3 RETALIATION PROHIBITED

No member may retaliate against any person for engaging in lawful or otherwise permitted behavior; for opposing a practice believed to be unlawful, unethical, discriminatory or retaliatory; for reporting or making a complaint under this policy; or for participating in any investigation related to a complaint under this or any other policy.

Retaliation includes any adverse action or conduct, including but not limited to:

- Refusing to hire or denying a promotion.
- Extending the probationary period.
- Unjustified reassignment of duties or change of work schedule.
- Real or implied threats or other forms of intimidation to dissuade the reporting of wrongdoing or filing of a complaint, or as a consequence of having reported or participated in protected activity.
- Taking unwarranted disciplinary action.
- Spreading rumors about the person filing the complaint or about the alleged wrongdoing.
- Shunning or unreasonably avoiding a person because he/she has engaged in protected activity.

Kenosha County Sheriff's Department

Agency-Wide Policies

Anti-Retaliation

116.4 COMPLAINTS OF RETALIATION

Any member who feels he/she has been retaliated against in violation of this policy should promptly report the matter to any supervisor, command staff member, Sheriff, or the Human Resources Director.

Members shall act in good faith, not engage in unwarranted reporting of trivial or minor deviations or transgressions, and make reasonable efforts to verify facts before making any complaint in order to avoid baseless allegations. Members shall not report or state an intention to report information or an allegation knowing it to be false, with willful or reckless disregard for the truth or falsity of the information or otherwise act in bad faith.

Investigations are generally more effective when the identity of the reporting member is known, thereby allowing investigators to obtain additional information from the reporting member. However, complaints may be made anonymously. All reasonable efforts shall be made to protect the reporting member's identity. However, confidential information may be disclosed to the extent required by law or to the degree necessary to conduct an adequate investigation and make a determination regarding a complaint. In some situations, the investigative process may not be complete unless the source of the information and a statement by the member is part of the investigative process.

116.5 SUPERVISOR RESPONSIBILITIES

Supervisors are expected to remain familiar with this policy and ensure that members under their command are aware of its provisions.

The responsibilities of supervisors include, but are not limited to:

- (a) Ensuring complaints of retaliation are investigated as provided in the Internal Affairs Policy.
- (b) Receiving all complaints in a fair and impartial manner.
- (c) Documenting the complaint and any steps taken to resolve the problem.
- (d) Acknowledging receipt of the complaint, notifying the Sheriff via the chain of command, and explaining to the member how the complaint will be handled.
- (e) Taking appropriate and reasonable steps to mitigate any further violations of this policy.
- (f) Monitoring the work environment to ensure that any member making a complaint is not subjected to further retaliation.
- (g) Periodic follow-up with the complainant to ensure that retaliation is not continuing. (h)Not interfering with or denying the right of a member to make any complaint.
- (h) Taking reasonable steps to accommodate requests for assignment or schedule changes made by a member who may be the target of retaliation if it would likely mitigate the potential for further violations of this policy.

Kenosha County Sheriff's Department

Agency-Wide Policies

Anti-Retaliation

116.6 COMMAND STAFF RESPONSIBILITIES

The Sheriff should communicate to all supervisors the prohibition against retaliation.

Command staff shall treat all complaints as serious matters and shall ensure that prompt actions take place, including but not limited to:

- (a) Communicating to all members the prohibition against retaliation.
- (b) The timely review of complaint investigations.
- (c) Remediation of any inappropriate conduct or condition and instituting measures to eliminate or minimize the likelihood of recurrence.
- (d) The timely communication of the outcome to the complainant.

116.7 RECORDS RETENTION AND RELEASE

The KSD Office Manager shall ensure that documentation of investigations is maintained in accordance with the established records retention schedules.

116.8 TRAINING

The policy should be reviewed with each new member.

All members should receive periodic refresher training on the requirements of this policy.