

#### COUNTY BOARD OF SUPERVISORS

#### NOTICE OF MEETING

NOTE: UNDER THE KENOSHA COUNTY BOARD OF RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SEC. 210(2) OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY ITEM SCHEDULED FOR THE FIRST OF TWO READINGS IS SUBJECT TO A MOTION TO SUSPEND THE RULES IN ORDER TO PROCEED DIRECTLY TO DEBATE AND VOTE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN.

**NOTICE IS HEREBY GIVEN** the **Regular County Board Meeting** of the Kenosha County Board of Supervisors will be held on Wednesday, the 19th of February at **7:30PM.**, in the County Board Room located in the Administration Building. The following will be the agenda for said meeting:

- A. Call To Order By Chairman Esposito
- B. Pledge Of Allegiance
- C. Roll Call Of Supervisors
- D. Citizen Comments
- E. Announcements Of The Chairman
- F. Supervisor Reports
- G. NEW BUSINESS
- H. Ordinance One Reading

13. From The Planning, Development & Extension Education Committee An Ordinance Regarding New Life Bible Church (Owner), Tracy B. McConnell (Agent) - Comprehensive Plan Amendment - Town Of Randall

Documents:

#### ORD NEW LIFE BIBLE CHURCH CPA.PDF

14. From The Planning, Development & Extension Education Committee An Ordinance Regarding New Life Bible Church (Owner), Tracy B. McConnell (Agent) - Rezone - Town Of Randall

Documents:

ORD NEW LIFE BIBLE CHURCH REZO.PDF

I. Resolution - One Reading

64. From The Finance & Administration Committee A Resolution Authorizing Conveyance Of Property Located At 307 Hwy. Z, Twin Lakes, WI To John Prill; Parcel 85-4-119-212-1020

Documents:

#### RES PRILL.PDF PRILL PMT OPTIONS.PDF

65. From The Finance & Administration Committee A Resolution To Accept And Utilize Wisconsin Land Information Program Grant Funding For Kenosha County Land Records Modernization Project Activities

Documents:

#### RES WI LIO.PDF

66. From The Finance & Administration Committee A Resolution To Appoint Nancy Kemp To The Kenosha County Library System Board

Documents:

#### RES KEMP.PDF

67. From The Human Services Committee-A Resolution To Appoint Rebecca Dutter As The Director Of The Kenosha County Division Of Aging And Disability.

Documents:

#### DUTTER SIGNED RESOLUTION DIRECTOR OF DADS.PDF

68. From The Human Services Committee-A Resolution To Reappoint Mr. Ronald Frederick To The Kenosha County Commission On Aging And Disability Services

Documents:

#### FREDERICK SIGNED RESOLUTION COMMISSION ON AGING.PDF

69. From The Human Services Committee-A Resolution To Reappoint Mr. Gary Preston To The Kenosha County Commission On Aging And Disability Services

Documents:

#### PRESTON SIGNED RESOLUTION COMMISSION ON AGING.PDF

70. From The Human Services Committee-A Resolution To Reappoint Mr. Juan Torres To The Kenosha County Commission On Aging And Disability Services

Documents:

#### TORRES SIGNED RESOLUTION COMMISSION ON AGING.PDF

71. From The Judiciary & Law Enforcement And Finance & Administration Committees A Resolution 2020 WI DOJ NCS-X Implementation Assistance Grant; Funds To Support Costs To Implement A Different Crime Reporting Statistics Method Documents:

**RES WI DOJ.PDF** 

72. A Resolution From The Judiciary And Law Enforcement Committee To Approve The Appointment Of Lt. Horace Staples To Serve As A Member Of The Local Emergency Planning Committee

Documents:

#### RESOLUTION TO APPROVE THE APPOINTMENT OF HORACE STAPLES TO SERVE AS A MEMBER OF THE LOCAL EMERGENCY PLANNING COMMITTEE.PDF

73. From The Planning, Development & Extension Education Committee A Resolution Regarding The Appointment Of Steve Bostrom To The Kenosha County Land Information Council

Documents:

#### RES BOSTROM APPT.PDF

74. From The Planning, Development & Extension Education Committee A Resolution Regarding New Life Bible Church (Owner), Tracy B. McConnell (Agent) - Comprehensive Plan Amendment - Town Of Randall

Documents:

#### RES NEW LIFE BIBLE CHURCH CPA.PDF

75. From The Public Works/Facilities Committee A Resolution To Repair The County Trunk Highway "L" Rail-Highway Crossing With The Tracks Of The Union Pacific Railroad In The Town Of Somers, Kenosha County.

Documents:

#### 02-03-2020 HWY L RESOLUTION.PDF

76. From The Public Works/Facilities Committee A Resolution To Repair The County Trunk Highway "E" Rail-Highway Crossing With The Tracks Of The Union Pacific Railroad In The Town Of Somers, Kenosha County.

Documents:

#### 02-03-2020 HWY E RESOLUTION.PDF

#### J. COMMUNICATIONS

39. Communication From Tammy Capito On The Establishment Of Donation Policy For The Department Of Human Services

Documents:

# COMMUNICATION FOR ESTABLISHMENT OF DONATION POLICY FOR DHS.PDF

40. Communications From Andy M. Buehler Regarding Future Items Scheduled Before

The Planning, Development & Extension Education Committee

Documents:

### 03-11-2020 PDEEC COMMUNICATIONS SIGNED.PDF

- K. Approval Of The February 4, 2020 Minutes By Supervisor O'Day
- L. Adjourn

Kenosha



# County

## BOARD OF SUPERVISORS

ORDINANCE NO.

Subject: New Life Bible Church, 112 W Main Street, Twin Lakes WI 53181 (Owner), Tracy B. McConnell, 112 W Main St., Twin Lakes WI 53181 (Agent), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Governmental and Institutional" to "Governmental and Institutional" and "Suburban-Density Residential" on Tax Parcel #60-4-119-172-1000, located in the NW ¼ of Section 17, T1N, R19E, Town of Randall.

Original		2nd Correction	Resubmitted
Date Submitted:	February 18, 2020	Date Resubmitted:	
-	Planning Development & ension Education Committee		
Fiscal Note Attac	ched 🗖	Legal Note Attached	1 11
	Andy M. Buehler, Director	Signature:	Seller

AN ORDINANCE TO AMEND THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR KENOSHA COUNTY: 2035 BEING CHAPTER 11 OF THE KENOSHA COUNTY MUNICIPAL CODE

That Tax Parcel Tax Parcel #60-4-119-172-1000, located in the NW ¼ of Section 17, T1N, R19E, Town of Randall, be changed "Governmental and Institutional" to "Governmental and Institutional" and "Suburban-Density Residential" as presented in the Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.

For informational purposes only, this property is located at the southeast corner of CTH "F"  $(87^{TH} \text{ ST.})$  and C.T.H. "P"  $(388^{TH} \text{ AVE.})$ .

New Life Bible Church (Owner) Tracy B. McConnell (Agent) Ordinance – New Life Bible Church (Owner), Tracy B. McConnell (Agent) - Comp Plan Amendment February 18, 2020 Page 2

**Description:** See Exhibit #1 (attached).

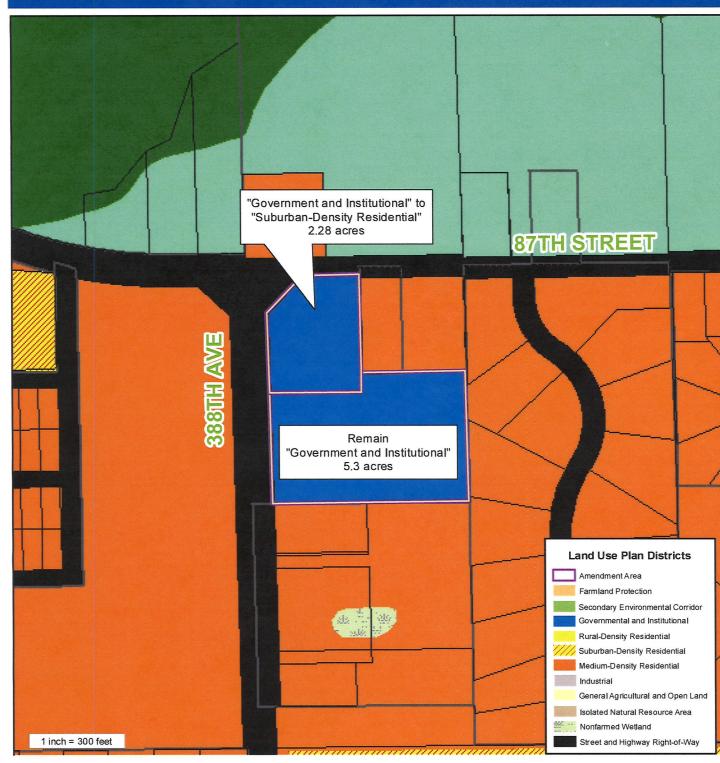
This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE	Aye	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
Erin Decker, Chair	P			
Mjehael Skalitzky, Xige Chair				Æ
John Poole	R			
Mark Nordigian	A			
Zach Rodriguez				

G:\Ordinances\2020\02-2020 New Life Bible Church CPA.doc

#### KENOSHA COUNTY PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE



#### COMPREHENSIVE PLAN AMENDMENT SITE MAP

PETITIONER(S): New Life Bible Church(Owner), Tracy McConnell (Agent)

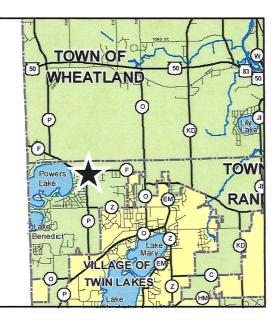
LOCATION:

NW 1/4 of Section 17 Town of Randall

TAX PARCEL(S): #60-4-119-172-1000

#### **REQUEST:**

Requesting an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Governmental and Institutional" to "Governmental and Institutional" and "Suburban-Density Residental".









# County

## BOARD OF SUPERVISORS

### ORDINANCE NO.

Subject: New Life Bible Church, 112 W Main Street, Twin Lakes WI 53181 (Owner), Tracy B. McConnell, 112 W Main St., Twin Lakes WI 53181 (Agent), requesting a rezoning from I-1 Institutional Dist. to I-1 Institutional Dist. and R-2 Suburban Single-Family Residential Dist. on Tax Parcel #60-4-119-172-1000, located in the NW ¼ of Section 17, T1N, R19E, Town of Randall.

Original		2nd Correction	Resubmitted <b>D</b>
Date Submitte	d: February 18, 2020	Date Resubmitted:	
Submitted By:	Planning Development & Extension Education Committee		
Fiscal Note At	tached D	Legal Note Attached	1 11
Prepared By: Div	Andy M. Buehler, Director ision of Planning & Development	Signature:	Sweller

AN ORDINANCE TO AMEND CHAPTER 12 OF THE MUNICIPAL CODE OF KENOSHA COUNTY, WISCONSIN, WITH REFERENCE TO ZONING

That the map referred to in Section 12.02-10 of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance be amended as follows:

That the zoning of Tax Parcel #60-4-119-172-1000 located in the NW <sup>1</sup>/<sub>4</sub> of Section 17, T1N, R19E, Town of Randall, be changed as follows:

from I-1 Institutional Dist. to I-1 Institutional Dist. and R-2 Suburban Single-Family Residential Dist.

New Life Bible Church (Owner) Tracy B. McConnell (Agent) Ordinance – New Life Bible Church (Owner), Tracy B. McConnell (Agent) – Rezoning February 18, 2020 Page 2

**Description:** See Exhibit #1 (attached).

This description is intended to extend to the center of all roads.

Approved by:

PLANNING, DEVELOPMENT & EXTENSION EDUCATION				
COMMITTEE	Aye	<u>No</u>	<u>Abstain</u>	Excused
Erin Decher Erin Decker, Chair	P			
John Poole, <del>Vice Cha</del> ir,	Ø			
Michael Skalitzky - Vice Chair				P
Jach Rodriguez				
Mark Nordigian	P			
Church Rezone				

Pddata/Ordinances/2020/02-2020 New Life Bible Church Rezone

#### KENOSHA COUNTY PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE



#### **REZONING SITE MAP**

PETITIONER(S): New Life Bible Church(Owner), Tracy McConnell (Agent)

LOCATION: NW 1/4 of Section 17 Town of Randall

TAX PARCEL(S): #60-4-119-172-1000

#### **REQUEST:**

Requesting a rezoning from I-1 Institutional Dist. to I-1 Institutional Dist. and R-2 Suburban Single-Family Residential Dist.





#### **KENOSHA COUNTY**

#### BOARD OF SUPERVISORS

#### RESOLUTION NO.

#### Subject: RESOLUTION AUTHORIZING CONVEYANCE OF PROPERTY LOCATED AT 307 Hwy. Z., TWIN LAKES, WI TO JOHN PRILL; PARCEL 85-4-119-212-1020

Original X Correcte	d	□ Resubmitted □
Date Submitted:		Date Resubmitted:
Submitted By: Finance	Committee	
Fiscal Note Attached	1	Legal Note Attached
Prepared By: John F. M Senior Assistar	loyer ht Corporation Counsel	Signature: John J. Moyer

- WHEREAS, Kenosha County acquired title to property formerly owned by John Prill that is located at 307 Hwy. Z. (parcel in the Village of Twin Lakes, Wisconsin through a tax deed issued on August 26, 2019; and
- WHEREAS, Kenosha County served a 28 Day Notice To Vacate Premises on the occupant of the property on August 30, 2019 and initiated eviction proceedings on November 8, 2019; and
- WHEREAS, John Prill has objected to the issuance of a tax deed against his property stating that there was a delinquent tax payment made in May, 2019 in the amount of \$6,000 and that he did not understand that he needed to pay an additional approximately \$1,000 to avoid a tax deed; and
- WHEREAS, John Prill came to the Clerk's Office at the end of August, 2019 to pay an additional amount toward his delinquent taxes and was beyond the date of transfer of the property by tax deed to Kenosha County and therefore he could not tender the amount to avoid the tax deed because he was several days late; and
- WHEREAS, The eviction proceedings against John Prill have not yet been concluded, with the result that John Prill continues to reside at the property; and
- WHEREAS, John Prill will suffer a financial loss from the taking of his property pursuant to the tax deed.
- NOW THEREFORE BE IT RESOLVED that the Kenosha County Board of Supervisors pursuant to Kenosha County Ordinance 3.635 authorizes the conveyance of the property located at 307 Hwy. Z, Twin Lakes, Wisconsin to John Prill by quit claim deed upon payment of the delinquent taxes, interest, penalties and costs incurred by the County in connection with the acquisition and disposal of the property; and

Resolution Re: authorization for transfer of tax deeded land by quit claim deed to John Prill.

BE IT FURTHER RESOLVED that the County Clerk, the County Treasurer, the Corporation Counsel, and such other county employees and officials as may be necessary are directed to take the steps necessary to convey the property to John Prill by quit claim deed.

Respectfully submitted by:

FINANCE COMMITTEE	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	Excused
Terry Rose, Chairman	à			
Ron Frederick, Vice Chair	¢			
Jeffrey Gentz	Ł			
Jeff Wamboldt	$\nearrow$			
John O'Day	P			
Edward Rubicki	×			
John Poole				X

# IF PAID AFTER 2/29/2020 BUT BEFORE 3/31/2020

Property Address:	307 Hwy Z, Village of Twin Lakes	Date of Tax Deed:	8/26/2019		
Total Tax, Interest a			erest and Penalty \$11,765.75		
owed to Kenosha Co	ounty De	Delinquent General Tax:			
		Interest:	\$3,176.27		
		Penalty:	\$1,588.13		
	Delinquent	Special Assessments: Interest:	\$2,019.21		
	\$524.42				
	\$262.22				
		2019 General Tax:	\$4,919.22		
		Interest:	\$98.38		
		Penalty:	\$49.19		
Т	OTAL TAX, SPECIALS, INTEREST & PENALTY OW	/ED:	\$24,402.79		
County Clerk costs:	Tax Deed Recording Fee	\$30.00			
	Count Entering Enco	Construction of the second			
	Court Eviction Fees Corporation Counsel Costs	\$92.50 \$798.60			
		and the second se			
	Corporation Counsel Costs	\$798.60			
	Corporation Counsel Costs Treasurer Personnel Costs	\$798.60 \$237.46			
	Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs	\$798.60 \$237.46 \$52.37			
	Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs	\$798.60 \$237.46 \$52.37 \$493.83			
ТО	Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES:	\$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,402.79	MARCH 2020 PAYOFF		
	Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES: TOTAL AMOUNT TAXES, INTEREST & PENALTY:	\$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,402.79 <b>\$26,107.55</b>	<mark>MARCH 2020 PAYOFF</mark> \$451.00		
	Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES: TOTAL AMOUNT TAXES, INTEREST & PENALTY:	\$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,402.79 <b>\$26,107.55</b>			
	Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES: TOTAL AMOUNT TAXES, INTEREST & PENALTY: <b>PAY MOUNT DUE TO KENOSHA COUNTY:</b> PAYMENT IN FULL TO VILLAGE OF TWIN LAKES FOR PAY BY 3/31/2020 BANK CHECK PAYABLE TO	\$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,402.79 <b>\$26,107.55</b>	\$451.00		

	er: 85-4-119-212-1020						
Property Address:	307 Hwy Z, Village of Twin Lakes	Date of Tax Deed:	8/26/2019				
Total Tax, Interest ar	nd Penalty	Total Tax Int	erest and Penalty				
owed to Kenosha Co		inquent General Tax:	\$11,765.75				
		Interest:					
		Penalty:					
	Delinquent	Delinquent Special Assessments:					
		Interest:					
		Penalty:					
		2019 General Tax:	\$252.12 \$4,919.22				
		Interest:	\$49.19				
		Penalty:					
Т	OTAL TAX, SPECIALS, INTEREST & PENALTY OW	ED:	\$24,122.24				
County Clerk costs:	Tax Deed Recording Fee	\$30.00					
County Clerk costs:	Tax Deed Recording Fee Court Eviction Fees	\$30.00 \$92.50					
County Clerk costs:	Court Eviction Fees	\$92.50					
County Clerk costs:							
County Clerk costs:	Court Eviction Fees Corporation Counsel Costs	\$92.50 \$798.60					
County Clerk costs:	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs	\$92.50 \$798.60 \$237.46					
County Clerk costs:	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs	\$92.50 \$798.60 \$237.46 \$52.37					
	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs	\$92.50 \$798.60 \$237.46 \$52.37 \$493.83					
	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES:	\$92.50 \$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,122.24					
TO	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES: TOTAL AMOUNT TAXES, INTEREST & PENALTY: TAL AMOUNT DUE TO KENOSHA COUNTY:	\$92.50 \$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,122.24 <b>\$25,827.00</b>	FEBRUARY 2020 PAYOFF				
TO	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES: TOTAL AMOUNT TAXES, INTEREST & PENALTY: TAL AMOUNT DUE TO KENOSHA COUNTY:	\$92.50 \$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,122.24 <b>\$25,827.00</b> R 2020 SEWER UTILITY:	FEBRUARY 2020 PAYOFF \$451.00				
TO	Court Eviction Fees Corporation Counsel Costs Treasurer Personnel Costs Sheriff Personnel Costs County Clerk Personnel costs TOTAL EXPENSES: TOTAL AMOUNT TAXES, INTEREST & PENALTY: TAL AMOUNT DUE TO KENOSHA COUNTY:	\$92.50 \$798.60 \$237.46 \$52.37 \$493.83 \$1,704.76 \$24,122.24 <b>\$25,827.00</b> R 2020 SEWER UTILITY: KENOSHA COUNTY:	FEBRUARY 2020 PAYOFF				

# Kenosha County Administrative Proposal Form

1. Proposal Overview           Division:         Department:         Corporation Counsel
Proposal Summary (attach explanation and required documents): This proposal requests authorization to offer, by operation of a new ordinance, to transfer a tax deeded parcel to the prior owner by quit claim deed upon payment of past due taxes, interest, penalties and costs. This parcel was owned by John Prill who is requesting the post-tax deed redemption.
Dept./Division Head Signature: Ann F. Maya Date: 1/31/20
2. Department Head Review Comments:
Recommendation: Approval 🗹 Non-Approval
Department Head Signature: 4 4 6 45 Date: 1/31/2020
3. Finance Division Review Comments:
Recommendation: Approval 🖾 Non-Approval 🗌
Finance Signature Batricia Merrill Date: 1/30/20
<u>4. County Executive Review</u> Comments:
Action: Approval Non-Approval Dete: 19120
Revised 01/11/2001

85-4-119-212-1020 307 HWY Z TWIN LAKES WI 53181

TAX DEED - 8/26/2019

### IF PAID BY 2/28/2020 - 3 Different Payments

 PROOF OF PAYMENT IN FULL TO VILLAGE OF TWIN LAKES FOR 2020 SEWER UTILITY:
 \$451.00

 PAY BY 2/29/2020 BANK CHECK PAYABLE TO KENOSHA COUNTY:
 \$25,827.00

 CHECK PAYABLE TO REGISTER OF DEEDS:
 \$30.00

TOTAL: \$26,308.00

### IF PAID AFTER 2/29/2020 BUT BEFORE 3/31/2020 - 3 Different Payments

- PROOF OF PAYMENT IN FULL TO VILLAGE OF TWIN LAKES FOR 2020 SEWER UTILITY: \$451.00
  - PAY BY 3/31/2020 BANK CHECK PAYABLE TO KENOSHA COUNTY: \$26,107.55
    - CHECK PAYABLE TO REGISTER OF DEEDS: \$30.00

TOTAL: \$26,588.55

Kenosha



County

#### BOARD OF SUPERVISORS

RESOLUTION NO.

Subject: Resolution to accept and utilize Wisconsin Land Information Program grant funding for Kenosha County Land Records modernization project activities.

Original X	Corrected	2nd Correction	Resubmitted
Date Submitte	d: February 13, 2020	Date Resubmitted:	
Submitted By:	Finance/Administration Committee		
Fiscal Note At	tached X	Legal Note Attached 🛛	1
Prepared By:	Scott Schutze, Director Division of Land Information	Signature:	

WHEREAS, Kenosha County participates in the Wisconsin Land Information Program administered by the State of Wisconsin Department of Administration, and

WHEREAS, Kenosha County collects fees from real estate related document recordings in the Kenosha County Register of Deeds Office, and certain portions of those fees are forwarded to the State of Wisconsin Land Information Program for the purpose of redistribution to the counties of the State for land records modernization projects, and

WHEREAS, the Wisconsin Land Information Program has awarded Kenosha County a grant of \$40,000 from the program, and

WHEREAS, the Division of Land Information recognizes that the Kenosha County Department of Public Works has numerous mapping needs and desires to utilize this Wisconsin Land Information Program grant for the creation of public works related mapping applications, and

WHEREAS, the Kenosha County Land Council, a statutorily required county oversight committee for Wisconsin Land Information Program generated funds, has reviewed and approved the use of these funds for the purpose of developing public works related mapping applications, and

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors authorizes the Division of Land Information to act on its behalf and accept and utilize the grant from the Wisconsin Land Information Program in the amount of \$40,000 and amend the budget as per budget modification which is attached and incorporated by reference.

Resolution Regarding Wisconsin Land Information Program Grant Funds Page 2

Approved by:

FINANCE/ADMINISTRATION COMMITTEE	Ауе	No	Abstain	Excused
Terry Rose, Chairman	×			
Ronald, Frederick, Vice Chair	X			
Jeffrey Gentz	Ċ			
	nx			
John O'Day	- AP			
John Poole				本
Jeff Wapholdt	$\nearrow$			

KENDSHA COUNTY EXPEN	ee muuriin daa de da	n						DOCUMENT #		G/L DATE	
DEPT/DIVISION;	Land Information							BATCH #		ENTRY DATE	
PURPOSE OF BUDGET MODI	FICATION (REQUIRED)				ptance and utilization ation purposes.	n of Wisconsin Land In	oformation Program	grant to be used for			
(1) ACCOUNT DESCRIPTION EXPENSES	DIVISION FUND NUMBER	SUBDIVISION NUMBER	(2) 08JECT	sub-	BUDGET CHANG (3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)	(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRAN (8) REVISED BUDGET	SFER (9) EXPENSE BAL AVAIL
MAPPING	411 50	550	581800		40,000			0 0	0	40,000	40,000
			EXPENSE T	OTALS	40,000.00	-				-	
REVENUES	DIVISION FUND NUMBER 411 50	SUBDIVISION NUMBER 550	OBJECT 445460	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-) 40,000	ADOPTED BUDGET 1,000	CURRENT BUDGET 1,000		REVISED BUDGET 41,000	
			REVENUE	TOTALS		40,000.00	1,000.00	1,000.00		41,000.00	
COLUMN TOTALS (EXP TO SEE BACK OF FORM FOR REC PREPARED BY: DIVISION HEAD:	QUIRED LEVELS OF AF	1001	UDGET MO FINANCE (requir ZCOUNTY	DIRECT( ed)	DR: Arw.6	40,000 Date 1/- Date 2/-	22/20 1/2/20	Please fill in all colu (1) & (2) Account in (3) & (4) Budget cha (5) Original budget a (6) Current budget (6 (7) Actual expenses (8) Budget after requ (9) Balance available	formation as require ange requested as adopted by the bo original budget w/pa to date uested modifications	ard ist mods.)	

· ,

# Kenosha County Administrative Proposal Form

1. Proposal Overview           Division:         Land Information           Department:         Information Tech	hnology	
Proposal Summary (attach explanation and required documents):		
. In late 2019, after the 2020 budget was submitted, Kenosha receive a \$40,000 grant administered by the Wisconsin DOA within the Wiscon	nsin Land	k
Information Program. This program is administered from fees collected		
document recordings in the county Register of Deeds offices across the program requires grant funding to be used by counties for land records		
purposes. This administrative proposal seeks to insert these funds into	the 202	0 budget.
Please see attached for further information. These funds are to be pla 445460.	ced in 05	50 0550
Dept./Division Head Signature:	Date:	1/14/20
2. Department Head Review		
Comments:		
Recommendation: Approval Non-Approval		1
Department Head Signature:	Date:	1/16/2020
3. Finance Division Review	annin taolo, a an ann	
Comments:		
Recommendation: Approval 🔀 Non-Approval 🗌		
Finance Signature: D-W.D-7	Date:	1/22/20
4. County Executive Review		
Comments:		
		- Model - Amore
Action: Approval Non-Approval		,
Executive Signature	Date:/	127/2
	S. Martine Contraction	1010

Kenosha



# County

#### BOARD OF SUPERVISORS

#### RESOLUTION NO.

Subject: System Bo	Request to Approve the Appoint	ment of Nancy Kemp to the K	enosha County Library
Original	Original	Original	Resubmitted 🗖
Date Subm	itted: February 18, 2020	Date Resubmitted:	
Submitted	By: Finance & Administration Committee		
Fiscal Not	e Attached 🗖	Legal Note Attached 🗖	
Prepared E	By: Clara-Lin Tappa, Director Division of Human Resources	Signature:	- Jin Tappe

- WHEREAS, pursuant to County Executive Appointment 2019/20-26, the County Executive has appointed Ms. Nancy Kemp to serve on the Kenosha County Library System Board; and
- WHEREAS, the Finance & Administration Committee has reviewed the request of the County Executive for confirmation of his appointment of the above-named to serve on the Kenosha County Library System Board and is recommending to the County Board the approval of the appointment.
- NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors confirms the appointment of Ms. Nancy Kemp to the Kenosha County Library System Board. Ms. Kemp's appointment shall be effective immediately and continue until the 31<sup>st</sup> day of December 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. Ms. Kemp will serve without pay. Ms. Kemp will be succeeding herself.

Resolution to appoint Nancy Kemp to the Kenosha County Library System Board – 02-18-2020 Page 2

Approved by:

FINANCE/ADMINISTRATION COMMITTEE	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	Excused
Terry Rose, Chairman	X			
Ronald Frederick, Vige Chair	ď			
Jeffrey Gentz				
Gr ADLAN	X			
John O'Day	P			
John Poole				Ŕ
Jeff Wamboldt	×.			
$\smile$				

\\co,kenosha,wi.us\KCFiles\Data\FAData\Finance\_Administration Committee\RESOLUTIONS\_ORDINANCES\02-13-2020 Kemp Library System Board.doc



# **COUNTY OF KENOSHA**

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive 1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

# **ADMINISTRATIVE PROPOSAL**

## COUNTY EXECUTIVE APPOINTMENT 2019/20-26

### **RE: KENOSHA COUNTY LIBRARY SYSTEM BOARD**

#### TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Ms. Nancy Kemp P.O. Box 457 Powers Lake, WI 53159

to serve a three-year term on the Kenosha County Library System Board beginning immediately upon confirmation of the County Board and continuing until the 31<sup>st</sup> day of December, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since her last appointment, Ms. Kemp has attended 14 of the 18 meetings held. Her 4 absences were excused.

Ms. Kemp will serve without pay. Ms. Kemp will be succeeding herself.

Respectfully submitted this 16<sup>th</sup> day of January, 2020.

Theneer

Jim Kreuser Kenosha County Executive

#### COUNTY OF KENOSHA OFFICE OF THE COUNTY EXECUTIVE JIM KREUSER

#### APPOINTMENT PROFILE KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)
Name: Dancy Anne Kemp First Middle Last
Residence Address:
Previous Address if above less than 5 years:
Occupation: Open Arms Free Clinic Dispensary Coordinator Company Title
Business Address: 205 Commerce Ct Elkhorn 58121
Telephone Number: Residence Business
Daytime Telephone Number 173)767-4445
Mailing Address Preference: Business ( ) Residence (
Email Address: plngk@yghoo.com
Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No (X)
If yes, please attach a detailed document.
<u>Affiliations</u> : List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation. <u>Community Librery board</u> , <u>Friends of CL board</u> , <u>Seno K/R ' and Toust board</u> , <u>Cateway Technical</u> <u>Catege Progress Howisory Committee</u>

<u>Special Interests</u>: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards Appointment Profile - Page 2

Nominee's Supervisory District \_\_\_\_\_\_

Governmental Services: List services with any governmental unit. Range M Planne on noi See on

<u>Additional Information</u>: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

<u>Conflict Of Interest</u>: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Noncylvne Signature of Noninee

ver 15 Date

Please Return To: Kenosha County Executive 1010 – 56th Street Kenosha, WI 53140

(Fc	or Office Use Only)	
Appointed To: Comm	ission/Committee/Board	
Term: Beginning	Ending	
Confirmed by the Kenosha County B	loard on;	e
New Appointment	Reappointment	
	Previous Terms:	

# KENOSHA COUNTY BOARD OF SUPERVISORS

#### RESOLUTION NO.\_\_\_\_\_

Subject: RESOLUTION TO APPROVE THE APP AS THE DIRECTOR OF THE KENOSHA CO SERVICES.	OINTMENT OF REBECCA DUTTER TO SERVE OUNTY DIVISION OF AGING AND DISABILITY
Original 🖾 Corrected 🗆	2nd Correction Resubmitted
Date Submitted: February 4, 2020	Date Resubmitted:
Submitted By: Human Services Committee	
Fiscal Note Attached	Legal Note Attached
Prepared By: John T. Jansen	Signature m Tampen

WHEREAS, pursuant to County Executive Appointment 2019/20-29, the County Executive has appointed **Rebecca Dutter** to serve as the Director of the Kenosha County Division of Aging and Disability Services; and

WHEREAS, Ms. Dutter has 15 years of experience serving as the Adult Protective Services Supervisor and 6 years as an Investigator with Adult Protective Services. Ms. Dutter's experience includes serving as the CASA Coordinator for Dope Council, Director of Social Services for Beverly Healthcare and as a social worker at Divine Savior Hospital and Nursing Home; and

**WHEREAS**, the Human Services Committee has reviewed the request of the County Executive for confirmation of her appointment of the above named to serve as the Director of the Kenosha County Division of Health.

**NOW, THEREFORE, BE IT RESOLVED** that the Kenosha County Board of Supervisors confirms the appointment of **Rebecca Dutter** to serve as the Director of the Kenosha County Division of Aging and Disability Services and will receive \$88,847 annually.

HUMAN SERVICES COMMITTEE:	<u>Aye</u>	Nay	<u>Abstain</u>	Excused
William Grady, Chairman	Ø			
an E	Ø			
Andy Berg-Vice Chair				
David Celebre	2			
Andam	Ø			
Amy Meterer	Ø			
Gabe Nudo Zach Rodriguez	Þ.			
Zach Rodriguez	(16)			



# COUNTY OF KENOSHA

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

# ADMINISTRATIVE PROPOSAL

## COUNTY EXECUTIVE APPOINTMENT 2019/20-29

### **RE: DIRECTOR OF THE KENOSHA COUNTY DIVISION OF AGING AND DISABILITY SERVICES**

### TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Rebecca Dutter 3604 13<sup>th</sup> Street Kenosha, WI 53144

to serve as the Director of the Kenosha County Division of Aging and Disability Services.

Rebecca Dutter has extensive experience with the Kenosha County Division of Aging and Disability Services. Ms. Dutter has served as a Supervisor of Adult Protective Services for 15 years and prior to that she worked as an Investigator with Adult Protective Services for 6 years.

Her previous experience includes serving as the CASA Coordinator for Hope Council, Director of Social Services for Beverly Healthcare and as a social worker at Divine Savior Hospital and Nursing Home.

Ms. Dutter will be filling the position which will be vacated by LaVerne Jaros, who is retiring on February 28, 2020. Ms. Dutter's salary will be \$88,847 annually.

Respectfully submitted this 17th day of January, 2020.

in Greuser

Jim Kreuser, Kenosha County Executive

3604 13<sup>th</sup> Street Kenosha, WI 53144 262-344-4236 radutter@yahoo.com

# **REBECCA A DUTTER**

#### **Summary of Qualifications:**

2005-present Supervisor of Adult Protective Services, Kenosha County, WI

- Coordinate unit of abuse investigators and protective placement case managers. Responsible for oversight of all abuse, neglect or exploitation investigations of atrisk adults age 17 and over.
- Supervised all court petitions, reports, hearings and ordered protective placement annual reviews to ensure compliance with WI states 46, 51, 54 and 55.
- Provided testimony in both civil and criminal cases related to abuse, neglect, exploitation and WI laws related to adult and elder abuse.
- Provided regular communication and collaboration with Corporation Counsel as well as other legal and court personnel.
- Responsible for all reports required by the county, state and federal guidelines, compliance with related statutes and quality assurance of the unit.
- Created standards, policies and procedures for all APS activity including investigations, legal activity, and standards of conduct.
- Created evaluative measures to assure standards were being met.
- Recruited, hired, trained and provided ongoing evaluations for both county and contract staff.
- Developed staff and community training programs to increase awareness and education on related issues.
- Monitored contracts, budgets and programs to ensure that requirements were being met and funding was used appropriately.
- Collaborated directly with community providers including the mental health system, health system and legal system to ensure the best outcome for all clients.

- 1999-2005 Investigator- Adult Protective Services, Kenosha County Department of Aging/ Goodwill Industries.
  - Initiated investigations of self-neglect, emotional, sexual, physical, and financial abuse incidences.
  - Filed Guardianship petitions, comprehensive evaluations and other court related documents for incompetent individuals.
  - Monitored protective placement orders and filed annual reviews for approximately 200 wards.

2007-2009 CASA Coordinator, HOPE Council.

- Coordinated the Court Ordered Special Advocate Program serving court ordered victims of abuse and neglect.
- Recruited and trained volunteers to serve as advocates for abused and neglected children in the court system.
- Monitored volunteers to ensure compliance with state statutes.
- Marketed the program to both receive court referrals and recruit volunteers.
- Researched state and federal grants to fund the program.
- Created policy and procedures for program standards.

1998-1999Beverly Healthcare-KenoshaKenosha, WIDirector of Social Services/ Coordinator of the Dementia Care Unit

- Charged with duties of resident admissions and discharges of a 103-bed skilled care facility.
- Responsible for staff hiring, training and supervision.
- Provided coordination, planning and development of a dementia care unit.
- Ensured compliance with all federal and state regulations and standards.

1994-1998 Divine Savior Hospital and Nursing Home Portage, WI Social Worker

- Responsible for admissions, discharges and rehabilitation services for a 111 bed skilled nursing facility and an 8 bed independent living center.
- Responsibilities also included coordinating the volunteer program.
- Accountable for compliance with standards for both state and JCHO surveys.

#### **EDUCATION**

Bachelor of Arts, Psychology, University Of Wisconsin, Madison, WI.

# KENOSHA COUNTY BOARD OF SUPERVISORS

#### RESOLUTION NO.

Subject: Resolution to approve the appointm Commission on Aging and Disabilit	ent of Mr. Ronald Frederick to the Kenosha County y Services
Original 🖾 Corrected 🗖	2nd Correction  Resubmitted
Date Submitted: February 4, 2020	Date Resubmitted:
Submitted By: Human Services Committee	
Fiscal Note Attached	Legal Note Attached
Prepared By: John T. Jansen	Signature:
	- With Alward

WHEREAS, pursuant to County Executive Appointment 2019/20-25, the County Executive has reappointed **Mr. Ronald Frederick** to serve on the **Kenosha County Commission on Aging and Disability Services,** and

WHEREAS, the Human Services Committee has reviewed the request of the County Executive for confirmation of the re-appointment of the above named to serve on the Kenosha County Commission on Aging and Disability Services and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the re-appointment of **Mr. Ronald Frederick** to the **Kenosha County Commission on Aging and Disability Services**. This appointment shall be effective immediately and continuing until the **31**<sup>st</sup> **day of December 2022**, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. **Mr. Ronald Frederick** will serve without pay and will be succeeding himself.

HUMAN SERVICES COMMITTEE:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	Excused
Willen the				
William Grady, Chairman	ľ			
Andy Berg, Vice Chairman				
David/Celepre				
Amy Maurer	Ř			
Gabe Nude	Ø			
Zach Rodriguez	Ø			
Lacintounguez				

1



# **COUNTY OF KENOSHA**

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

# **ADMINISTRATIVE PROPOSAL**

## COUNTY EXECUTIVE APPOINTMENT 2019/20-25

## **RE: KENOSHA COUNTY COMMISSION ON AGING AND DISABILITY SERVICES**

### TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. Ronald Frederick 6038 34<sup>th</sup> Avenue Kenosha, WI 53142

to serve a three-year term on the Kenosha County Commission on Aging and Disability Services beginning immediately upon confirmation of the County Board and continuing until the 31<sup>st</sup> day of December, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since his last appointment in February, 2017, Mr. Frederick attended 20 of the 21 meetings held. His one absence was excused.

Mr. Frederick will serve without pay. Mr. Frederick will be succeeding himself.

Respectfully submitted this 16<sup>th</sup> day of January, 2020.

in Greuser

Jim Kreuser Kenosha County Executive

#### COUNTY OF KENOSHA OFFICE OF THE COUNTY EXECUTIVE JIM KREUSER

#### APPOINTMENT PROFILE KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name:RonaldRobertFrederickFirstMiddleLast

Residence Address: 6038 34th Ave, Kenosha, WI 53142

Previous Address if above less than 5 years: NA

Occupation: Retired as of 2008

Business Address: NA

Telephone Number: Residence 262-945-0233

Daytime Telephone Number: as above

Mailing Address Preference: Business ( ) Residence ( X )

Email Address: rfrederick4@wi.rr.com

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No ( X )

If yes, please attach a detailed document.

<u>Affiliations</u>: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Kenosha Co. Long-Term Care Workforce Alliance (Board) Kenosha Harbor Market (Board) AARP—Community Advocate Western Kiwanis Club—Kenosha Mental Health Coalition NAMI-Kenosha Co. City of Kenosha Community Development Block Grant & HOME Commission Kenosha County Volunteer Guardian Program. (I am Guardian for 2 wards) Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved. \*If more space is needed, please attach another sheet. Kenosha County Commissions, Committees, & Boards Appointment Profile - Page 2

Nominee's Supervisory District 11

Governmental Services: List services with any governmental unit.

Served 10 years (1998-2008) as Alderman for the 11<sup>th</sup> District, City o Kenosha

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Served 33 years in Kenosha County Human Services, the last 20 as Director of the Division of Disability S

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

ty. *Ronallt* Hederick Signature of Nominee

Please Return To: Kenosha County Executive 1010 – 56th Street Kenosha, WI 53140

(For Office Use Only)

Appointed To:

Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on:

New Appointment

Reappointment \_\_\_\_\_

Previous Terms:

# KENOSHA COUNTY BOARD OF SUPERVISORS

#### RESOLUTION NO.

2nd Correction   Resubmitted     Date Resubmitted:
Date Resubmitted:
Legal Note Attached
Signature:

WHEREAS, pursuant to County Executive Appointment 2019/20-24, the County Executive has reappointed **Mr. Gary Preston** to serve on the **Kenosha County Commission on Aging and Disability Services,** and

WHEREAS, the Human Services Committee has reviewed the request of the County Executive for confirmation of the re-appointment of the above named to serve on the Kenosha County Commission on Aging and Disability Services and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the re-appointment of **Mr. Gary Preston** to the **Kenosha County Commission on Aging and Disability Services**. This appointment shall be effective immediately and continuing until the 31<sup>st</sup> day of December 2022, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. **Mr. Gary Preston** will serve without pay and will be succeeding himself.

HUMAN SERVICES COMMITTEE:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	Excused
William Grady, Chairman				
Andy Berg, Vice Chairman	Ø			
Laura Belsky	Q⁄			
David Celebre	2			
Amy Maurer	$\square$			
Gabe Nudo	囟			
Zach Rodriguez				Ø



# **COUNTY OF KENOSHA**

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

# **ADMINISTRATIVE PROPOSAL**

## **COUNTY EXECUTIVE APPOINTMENT 2019/20-24**

## **RE: KENOSHA COUNTY COMMISSION ON AGING AND DISABILITY SERVICES**

# TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. Gary Preston 4400 21<sup>st</sup> Avenue Kenosha, WI 53140

to serve a three-year term on the Kenosha County Commission on Aging and Disability Services beginning immediately upon confirmation of the County Board and continuing until the 31<sup>st</sup> day of December, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since his last appointment in February, 2018, Mr. Preston has attended 19 of the 21 meetings held. His two absences were excused.

Mr. Preston will serve without pay. Mr. Preston will be succeeding himself.

Respectfully submitted this 16<sup>th</sup> day of January, 2020.

im Greuser

Jim Kreuser Kenosha County Executive

#### COUNTY OF KENOSHA OFFICE OF THE COUNTY EXECUTIVE. JM KREUSER

#### AFFOINTMENT PROFILE KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

Name: <u>GARY</u> <u>POAALD</u> <u>PRESTON</u> First Middle Last Residence Address:	
Last Last	
Residence Address:	
Previous Address if above less than 5 years:	
Occupation: 16noshA COUNTY CAPTEIN CRC-1 Company Title	<u>r (r</u> ei
Business Address: 1000 55 STREET	
Telephone Number: Residence 2626528485 Business	
Daytime Telephone Number: <u>SAA</u>	
Mailing Address Preference: Business ( ) Residence (K)	
Email Address: <u>GDPRESTONIOO</u> GMAJICOM	_
Do you or have you done business with any part of Kenosha County Government in the	ne
past 5 years? Yes ( ) No ( $\gamma$ )	
If yes, please attach a detailed document.	
Affiliations: List affiliations in all service groups, public service organizations, social charitable groups, labor, business or professional organization, and indicate if it was a	or
board or staff affiliation. ADRC BOARd, COADS BO.	trcl
-	

W .

<sup>\*</sup>If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards Appointment Profile - Page 2

Nominee's Supervisory District	le	(ED	Kupicki)
Governmental Services: List serv	ices with a	any governme Ke & o.S.	ental unit. An sheartf Dept.

Additional Information: List any qualifications or expertise you possess that would

Accident Recon Straction ist, Deroutines Commences Accident Recon Straction ist, Deroutines Commencer Raised A Special needs (Vild, Foster Proved Zords,

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointce, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Signature of Nominee

28 November 2019 Date

Please Return To: Kenosha County Executive

1010 - 56th Street Kenosha, WI 53140

-------(For Office Use Only)

Appointed To:

Commission/Committee/Board

Term: Beginning

Ending

Confirmed by the Kenosha County Board on:

New Appointment

Reappointment

Previous Terms:

DEC - 5 2019

### KENOSHA COUNTY BOARD OF SUPERVISORS

#### **RESOLUTION NO.**

Subject: Resolution to approve the appointm Commission on Aging and Disability	ent of Mr. Juan Torres to the Kenosha County y Services
Original 🖾 Corrected 🗆	2nd Correction  Resubmitted
Date Submitted: February 4, 2020	Date Resubmitted:
Submitted By: Human Services Committee	
Fiscal Note Attached	Legal Note Attached
Prepared By: John T. Jansen	Signature:
	- Janyajuras u

WHEREAS, pursuant to County Executive Appointment 2019/20-28, the County Executive has reappointed **Mr. Juan Torres** to serve on the **Kenosha County Commission on Aging and Disability Services,** and

WHEREAS, the Human Services Committee has reviewed the request of the County Executive for confirmation of the re-appointment of the above named to serve on the Kenosha County Commission on Aging and Disability Services and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the re-appointment of **Mr. Juan Torres** to the **Kenosha County Commission on Aging and Disability Services**. This appointment shall be effective immediately and continuing until the 31<sup>st</sup> day of December 2022, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. **Mr. Juan Torres** will serve without pay and will be succeeding himself.

HUMAN SERVICES COMMITTEE:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	Excused
Willen Doorty	U			
William Grady, Chairman	Ø			
Andy Berg, Vice Chairman				
Laura Belsky David Gelebre	1			
Amy Maurer	X			
Gabe-Nudo	<b>E</b>			
Son and as				
Zach Rodriguez				

1



## **COUNTY OF KENOSHA**

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

## **ADMINISTRATIVE PROPOSAL**

### **COUNTY EXECUTIVE APPOINTMENT 2019/20-28**

### **RE: KENOSHA COUNTY COMMISSION ON AGING AND DISABILITY SERVICES**

#### TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. Juan Torres 3600 52<sup>nd</sup> Street Kenosha, WI 53144

to serve a three-year term on the Kenosha County Commission on Aging and Disability Services beginning immediately upon confirmation of the County Board and continuing until the 31<sup>st</sup> day of December, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since his last appointment in February, 2017, Mr. Torres has attended 15 of the 21 meetings held. His 6 absences were excused.

Mr. Torres will serve without pay. Mr. Torres will be succeeding himself.

Respectfully submitted this 16<sup>th</sup> day of January, 2020.

Frencer

Jim Kreuser Kenosha County Executive

#### COUNTY OF KENOSIHA OFFICE OF THE COUNTY EXECUTIVE JIM KREUSER

#### APPOINTMENT PROFILE KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)
Name: JUAN J. ORRES
First Middle Last
Residence Address:
Previous Address if above less than 5 years:
Occupation: KENOSHA-Unified School Dist. ADMINISTRATEN
Business Address: 3600-52Nd STREET, KENOCHA, WE3144
Telephone Number: Residence Business 262-359-632
Daytime Telephone Number:
Mailing Address Preference: Business ( ) Residence ( )
Email Address: Servotja pahoo-com
Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes () No ()
If yes, please attach a detailed document.
Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a
poard or staff affiliation. YMCA, UNITED WAY, Building Our Furne

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved. YMCA, UNITEWAY

\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards Appointment Profile - Page 2

Nominee's Supervisory District

Governmental Services: List services with any governmental unit.

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Formiere School Board Member 1994-1992

<u>Conflict Of Interest:</u> It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Signature of Vominee Date

Please Return To: Kenosha County Executive 1010 – 56th Street Kenosha, WI 53140

(For Office Use Only)

Appointed <sup>*</sup>	To:
------------------------	-----

Commission/Committee/Board

Term:	Beginning	Ending	
	Beginning	Ending	

Confirmed by the Kenosha County Board on:

New Appointment

Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_



### **BOARD OF SUPERVISORS**

#### RESOLUTION NO.

Subject: 2020 WI DOJ National Crime Statistics Exchange Implementation Assistance Grant; funds to support costs to implement a different crime reporting statistics method.

Original 🗵 Corrected 🗆	2 <sup>nd</sup> Correction  Resubmitted			
Date Submitted: February 18, 2020	Date Resubmitted			
Submitted By:Judiciary & Law Enforcement Committee & Finance/ Administration Committee				
Fiscal Note Attached: X	Legal Note Attached			
Prepared By: Justin Miller, Captain of Administration	Signature:			

WHEREAS, Kenosha County Sheriff's Department has been awarded a grant, totaling \$24,650, funded through the State of WI Department of Justice, Division of Law Enforcement Services and partnering with Kenosha Joint Services, this grant provides funding to implement a change in our law enforcement software to report crime statistics in the manner of Incident-Based Reporting (IBR) versus the Uniform Crime Reporting method, and

WHEREAS, the federal government is mandating the change to crime statistics reporting to the Incident-Based Reporting method and is providing funds through the State of WI Dept of Justice to law enforcement agencies to help cover the costs, and

WHEREAS, the Sheriff's Dept is partnering with Kenosha Joint Services to contract with Tyler Technologies to build/configure the modifications necessary in our current law enforcement records management software, and

WHEREAS, the grant spending period runs through September 30, 2020, and will not require any additional tax levy dollars.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2020 WI DOJ grant for \$24,650 and approve the budget modification as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining at year-end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements and that the Administration be authorized to modify the grant appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$24,650 and increases expenditures by \$24,650.

Subject: 2020 WI DOJ National Crime Statistics Exchange Implementation Assistance Grant; funds to support costs to implement a different crime reporting statistics method.

Original 🗵	Corrected	2 <sup>nd</sup> Correction □	Resubmitted
Date Submitted: Fe	bruary 18, 2020	Date Resubmitted	
Submitted By: Judie	iom 8 Low		

Submitted By:Judiciary & Law Enforcement Committee &

Finance/Administration Committee

Respectfully Submitted, JUDICIARY AND LAW ENFORCEMENT COMMITTEE

$\square$	Aye	No	Abstain	Excused
Supervisor Boyd Frederick, Chair	4			
Supervisor Jeff Wambolt, Vice Chair				
Supervisor David Celebre ,				C.
Marica Muhas Supervisor Monica Juhas				
Supervisor Zach Rodriguez				
FINANCE/ADMINISTR	RATION CC	оммітт	ΈĒ	
	Aye	No	Abstain	Excused
Supervisor Terry Rose, Chair	×			
Run Judent Supervisor Ronald J., Frederick, Vice Chair	Ł	, 🗆		
fiff Merch	E manual and a second			
Supervisor Jeffrey Gentz Juran D. Kubach Supervisor Edward Kubicki	K			
Supervisor John Poole				Þ
Supervisor John Poole				
John Wambolt	X			

#### KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

													•
								BRE #		G/L I	DATE		
DEPT/DIVISION:		SHERIFF	2020							ENTI	RY DATE		
PURPOSE OF BUDGET MOI	DIFICATIO		ED).	Establish Deve	nue and Exnen	diture Buda	ate for new grant a	ward through the Stat	e of WI DOI for	the National C	rime Statistics	100	
TORIOSE OF BODOLT MOI	DITICATIC	N (NEQUIK						-NCSX-01-15429).				on scheduled	
				for County Boa									
(1)							BUDGET CHAN	NGE REQUESTED				AFTER T	RANSFER
MAIN ACCOUNT			·····	(2)			(3)	(4)	(5)	(6)	(7)	(8)	(9)
DESCRIPTION			SUB-	MAIN		SUB-	EXPENSE	EXPENSE	ADOPTED	CURRENT	ACTUAL	REVISED	EXPENSE
EXPENSES	FUND	DIVISION	DIVISION	ACCT	PROJECT	PROJECT	INCREASE (+)	DECREASE (-)	BUDGET	BUDGET	EXPENSES	BUDGET	BAL AVAIL
Grant Program Payment	100	210	2130	571580			24,650		0	0	0	24,650	24,650
					EXPENSE TO	OTALS	24,650		0		0		24,650
REVENUES	FUND	DIVISION	SUB- DIVISION	MAIN ACCT			REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET		REVISED BUDGET	
WI Department of Justice	100	210	2130	442550				(24,650)	0	0		(24,650)	
					REVENUE T	OTALS	0	(24,650)	0	0		(24,650)	
COLUMN TOTALS (EXP T	OTAL + F	REV TOTAL	.)				24,650	(24,650)					
	cy Otis		7		DIVISION H	EAD:	ept ge	Are DA	ATE: 1/	22/200	G		
DEPARTMENT HEAD:	<u>JL</u>	X35	3	DATE:	1-22-2	é				Please fill in al			
FINANCE DIRECTOR:		7 1/23	f approval	DATE:	18/0 t modifica	20 TION.		DATE:		<ul> <li>(3) &amp; (4) Budg</li> <li>(5) Original bu</li> <li>(6) Current bu</li> <li>(7) Actual exp</li> <li>(8) Budget after</li> </ul>	n Account inform get change reque udget as adopted dget (original bu enses to date er requested mo- vailable after trans	ested I by the board udget w/past mo difications	ods.)



#### STATE OF WISCONSIN DEPARTMENT OF JUSTICE

Josh Kaul Attorney General

Room 114 East, State Capitol PO Box 7857 Madison WI 53707-7857 (608) 266-1221 TTY 1-800-947-3529

December 17, 2019

Josh Nielsen, Assistant Director Kenosha County Sheriff's Department 1000 55th Street Kenosha, WI 53140-3794

> Re: NCS-X Implementation Assistance Wisconsin Department of Justice Grant Number: 2015-NCSX-01-15429

Dear Mr. Nielsen:

The Wisconsin Department of Justice, Division of Law Enforcement Services, has approved a grant award to Kenosha County in the amount of \$24,650. These funds are from the Wisconsin Department of Justice's National Crime Statistics Exchange Implementation Assistance Grant Program available through the US Department of Justice. This grant supports Kenosha County's "NCS-X Implementation Assistance Program."

To accept this award, please have the authorized official sign the Signatory Page, Certified Assurances and Lobbying and Debarment Forms in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to Wisconsin Department of Justice within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,

oshua S. Kal

Joshua L. Kaul Attorney General

JLK:AWL Enclosures

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

1-17-20 Mail Signed Set to



#### STATE OF WISCONSIN DEPARTMENT OF JUSTICE

Josh Kaul **Attorney General** 

Room 114 East, State Capitol PO Box 7857 Madison WI 53707-7857 (608) 266-1221 TTY 1-800-947-3529

#### NATIONAL CRIME STATISTICS EXCHANGE IMPLEMENTATION ASSISTANCE PROGRAM NCS-X Implementation Assistance 2015-NCSX-01-15429

The Wisconsin Department of Justice (DOJ), hereby awards to Kenosha County, (hereinafter referred to as the Grantee), the amount of \$24,650 for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended.

This grant may be used until September 30, 2020 for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

Joshua J. Kail JOSHUA L. KAUL

Attorney General Wisconsin Department of Justice

12/17/19

Date

The (Grantee), Kenosha County, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE:

Kenosha County BY NAME: (Jim Kreuse

TITLE: County Executive

Date

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

## NATIONAL CRIME STATISTICS EXCHANGE IMPLEMENTATION ASSISTANCE PROGRAM $\underline{\mathrm{ATTACHMENT}}\,\mathbf{A}$

Grantee:	Kenosha County	
Project Title:	NCS-X Implementation Assistance	CFDA #16.734
Grant Period:	From September 1, 2019	To September 30, 2020
Grant Number	2015-NCSX-01-15429	Program Area: 01

#### APPROVED BUDGET

See your Egrants Application for details

	Federal & Match	
Personnel		
Employee Benefits		
Supplies & Operating Expenses		
Consultants	\$24,650	
Other		
FEDERAL TOTAL		
MATCH TOTAL		
TOTAL APPROVED BUDGET	\$24,650	

#### Award General Conditions:

- 1. Award funds will be used to supplement, not supplant, planned or allocated funds.
- 2. To be allowable under a grant program, all funds (federal and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
- 3. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require approval from DOJ. All changes to the contractual category require prior DOJ approval.
- 4. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
- 5. Grant funds will be paid to the grantee on a reimbursement basis.
- 6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
- 7. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day, unless prior approval is received from DOJ.
- 8. All income generated as a direct result of an agency funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and expended as soon as possible. If the cost is allowable under the Federal grant program, then the cost would be allowable using program income. All program income must be reported to DOJ.
- 9. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.

- 10. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
- 11. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
- 12. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
- 13. Please be advised that a hold may be placed on any application or grant payment if it is deemed that an agency is not in good standing on other Wisconsin Department of Justice (DOJ) grants, has other grants compliance issues that would make the applicant agency ineligible to receive DOJ funding, and/or is not cooperating with an ongoing DOJ grant review or audit.
- 14. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.

## Kenosha County Administrative Proposal Form

<u>1. Proposal Overview</u>		
Division: Law Enforcement Department: SHERIFF		
Proposal Summary (attach explanation and required documents):		
RESOLUTION: 2020 WI DOJ National Crime Statistics Exchange Implementation	Assistance	Grant
The State of WI Department of Justice has awarded the Sheriff's Department \$24,6		
associated with modifying our Law Enforcement Records Management software to the manner of Incident-Based Reporting vs the current methodology of Uniform Crit		
federal government is offering fund through the States in order to encourage the ch		
statistics.	ange in ch	mereporting
Enter and		1-1-
Dept./Division Head Signature:	Date:	1/22/2020
2. Department Head Review		
Comments:		
Recommendation: Approval 🎦 Non-Approval 🗌		
Department Haad Signature:	Deter	1-77 701
Department Head Signature:	Date	1-2221
3. Finance Division Review		
Comments:		
Recommendation: Approval 🔀 Non-Approval 🗌		
		1 - 1
Finance Signature:	Date:	1 23 /20
	Duto.	
A County Executive Poview		
4. County Executive Review		
Comments:		
2		
Action: Approval Non-Approval		
Action: Approval Non-Approval		1
		Mah
Executive Signature:	Date:	15 Sto
	5010. 4	
Revised 01/11/2001 (5/10/01)		

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

#### **KENOSHA COUNTY** BOARD OF SUPERVISORS

#### RESOLUTION NO.

Subject: Resolution to Approve the Appointment of Lt. Horace J. Staples to Serve as a				
Member of the Local Emergency Planning Committee				
Original  Corrected  Correction  Resubmitted				
Date Submitted: February 18, 2020 Date Resubmitted:				
Submitted By: Judiciary & Law Committee				
Fiscal Note Attached  Legal Note Attached				
<b>Prepared By:</b> Lt. Horace J. Staples, MSCJ Director of Emergency Management	Signature:			
Director of Emergency Management				

WHEREAS under County Executive Appointment #2019/20-27, the County Executive has appointed Lt. Horace J. Staples to serve as a three-year term as a member of the Local Emergency Planning Committee, and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approve the appointment of Lt. Horace J. Staples to serve as a member of the Local Emergency Planning Committee immediately upon confirmation of the County Board and to continue until the 1<sup>st</sup> day of November 2022, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Respectfully submitted,

Judiciary & Law Committee	Aye	No	<u>Abstain</u>
Boyd Frederick, Chairperson	X		
Jeff Wamboldt, Vice-Chairperson	ŀ		
·			
David Celebre			
Monica Yuhas Monica Yuhas			
Zach/Rodriguez			



## **COUNTY OF KENOSHA**

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive 1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

### **ADMINISTRATIVE PROPOSAL**

#### COUNTY EXECUTIVE APPOINTMENT 2019/20-27

#### **RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Lt. Horace Staples 1000 55<sup>th</sup> Street Kenosha, WI 53140

to serve a three-year term on the Kenosha County Local Emergency Planning Committee beginning immediately upon the confirmation of the County Board and continuing until the 1st day of November, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since his last appointment in April, 2017, Lt. Staples has attended 6 out of the 6 meetings held.

Lt. Staples will serve without pay. Lt. Staples will be succeeding himself.

Respectfully submitted this 16<sup>th</sup> day of January, 2020.

Jim Kreuser

Kenosha County Executive

#### COUNTY OF KENOSHA OFFICE OF THE COUNTY EXECUTIVE JIM KREUSER

#### <u>APPOINTMENT PROFILE</u> <u>KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS</u>

(Please type	e or print)				
Name:	Horace	Joseph	1	Staples	
-	First	Middl		Last	
Residence	Address: <u>7119 –</u>	24 <sup>th</sup> Avenue, K	enosha,	Wisconsin 53143-5252	<u></u>
Previous A	ddress if above le	ess than five yea	urs:		
Occupation	: <u>Kenosha Sheriff</u> Comp		eutenant	/ Director of Emergency Title	Management
Business A	ddress: <u>1000 – 5</u>	5 <sup>th</sup> Street, Keno	sha, WI	53140	
Telephone	Number: Resider	nce <u>(262) 654-2</u>	2064	Business (262) 705-87	42
Daytime Te	elephone Number	: (262) 605-79	00 ext. 7	7903	
Mailing Ad	dress Preference:	Business ( X	)	Residence ( )	
Email Addı	ress: horace.stap	es@kenoshaco	unty.org	[	
Do you or l past five ye		siness with any Yes ( )	part of	Kenosha County Gover No ( X )	mment in the
If yes, pleas	se attach a detaile	d document.			
charitable g		-		public service organizat rganization, and indicat	
				rticipation: St. Mark Pa	
		171 872.1		ct Recognition Commit mmittee Member, St. J	at the second second second
				Management Association	
				National Honor Societ	
and the second sec	and the second sec	and a set of the set o	16201	Kenosha & Racine Can	
45 N 52555					

<u>Special Interests</u>: Indicate organizations or activities in which you have a special interest but may not have been actively involved. <u>N/A</u> Appointment Profile - Page 2 \*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards: <u>Appointed as Director of Kenosha County Emergency Management - Kenosha County</u> <u>LEPC - Kenosha County Land Information Council</u>

Nominee's Supervisory District Eight Supervisor Zach Rodriguez

<u>Governmental Services</u>: List services with any governmental unit. <u>Work-related only: Kenosha Sheriff's Department – Kenosha County Government –</u> <u>Wisconsin Emergency Management/Department of Military Affairs – FEMA</u>

<u>Additional Information:</u> List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.: <u>All of the above professional and personal affiliations</u>

<u>Conflict Of Interest:</u> It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in a conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Signature of Nominee

12/10/2019

Please Return: To Kenosha County Executive 1010 – 56th Street Kenosha, WI 53140

(For Off	ice Use Only)
Appointed To:	n/Committee/Board
Commission	D'Commuee/Board
Term: Beginning	Ending
Confirmed by the Kenosha County Board	on:
New Appointment	Reappointment
	Previous Terms:



7119 – 24<sup>th</sup> Avenue - Kenosha, WI 53143-5252 (262) 620-3065 / (262) 705-8742 Wk. Cell hjejstaples@wi.rr.com / horace.staples@kenoshacounty.org

#### Objective

As a candidate for reappointed to the Kenosha County LEPC (Local Emergency Planning Committee), an Appointment Profile form and a resume must be submitted to the Kenosha County Executive's Office.

R

#### Education

Bachelor of Arts | Lakeland Univ. | Health and Fitness - Dates August 1981 to May 1986 Master of Science | Northcentral Univ. | Criminal Justice - Dates April 2017 to Feb. 2019

#### Employment

Kenosha County Sheriff's Department – 1000 – 55th Street – Kenosha, WI 53140

- The rank of Deputy Sheriff Dates July 25, 1995, to August 2001 Second Shift Patrol / Firearms Instructor 1998 / Tactical Response Team 1998 to 2018 / Field Training Officer 1999 / Honor Guard Member 1999 / Bike Patrol Officer 1999
- The rank of Sergeant Dates August 2001 to February 2017 Second Shift Patrol Supervisor / Public Information Officer / Communications and Support Services / Training Sergeant / KDOG (Kenosha Drug Operations Group) Commander
- The rank of Lieutenant Dates February 2017 to Present Director of Emergency Management

Gateway Technical College – Kenosha and Racine Campuses

Adjunct Instructor – Dates May 1998 to Present

 $\otimes$ 

#### Affiliations

#### List of Service Groups and Organizations Participation

- Kenosha Unified School District Recognition Committee Member | May 2006 to Present
- St. Mark Parish Pastoral Council Past-Chair | May 2006 to Present
- St. Joseph Catholic Academy Board of Trustee | July 2012 to July 2020
- International Association of Police Chiefs Member January 2013 to Present
- Wisconsin Emergency Management Association Member | February 2017 to Present
- United Way Community Investment Committee Member | August 2018 to Present
- National Honor Society Member | March 2019 to Present







#### BOARD OF SUPERVISORS

#### RESOLUTION NO.

# Subject: REQUEST TO APPROVE THE APPOINTMENT OF STEVE BOSTROM TO THE LAND INFORMATION COUNCIL.

Original		2nd Correction $\Box$	Resubmitted
Date Submitted: F	Sebruary 18. 2020	Date Resubmitted:	
Submitted By: Pla Extension Education	nning, Development & on Committee		
Fiscal Note Attach	ed 🗖	Legal Note Attached	1 11
	ndy M. Buehler sion of Planning Operations	Signature:	Zuller
L	¥		

- WHEREAS, pursuant to County Executive Appointment 2019/20-23, the County Executive has appointed Steve Bostrom to serve on the Kenosha County Land Information Council; and
- WHEREAS, the Planning, Development & Extension Education Committee of the Kenosha County Board of Supervisors has reviewed the request of the County Executive for confirmation of the above-named to serve on the Kenosha County Land Information Council and is recommending to the County Board the approval of the appointment.
- NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors confirms the appointment of Steve Bostrom to the Kenosha County Land Information Council. Mr. Bostrom's appointment shall be effective immediately and continue until the 1<sup>st</sup> day of July, 2022, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors. Mr. Bostrom will serve without pay. Mr. Bostrom will be succeeding Joe Huck.

Resolution – Appointment of Steve Bostrom Page 2

Approved by:

PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE Abstain Excused Aye Nay 0 ala  $\mathbb{Z}$ Erin Decker, Chairman Z Michael J. Skalitzky, Vice Chairperson John Poole ack Rodriguez Mark Nordigian

\\KCFS2\KCKCC\PD\PDDATA\RESOLUTIONS\Resolutions for Appointments\Resol Bostrom LIC.doc



# **COUNTY OF KENOSHA**

**OFFICE OF THE COUNTY EXECUTIVE** Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor Kenosha, Wisconsin 53140 (262) 653-2600 Fax: (262) 653-2817

### **APPOINTMENT 2019/20-23**

### **RE: KENOSHA COUNTY LAND INFORMATION COUNCIL**

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. Steve Bostrom 6040 39<sup>th</sup> Avenue, Suite 4 Kenosha, WI 53142

to serve a term on the Kenosha County Land Information Council beginning immediately upon confirmation of the County Board and continuing until the 1st day of July, 2022 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Bostrom will serve without pay.

Mr. Bostrom will be succeeding Joe Huck.

Respectfully submitted this 20<sup>th</sup> day of December, 2019.

in Reuser

Jim Kreuser Kenosha County Executive

щ

#### COUNTY OF KENOSHA OFFICE OF THE COUNTY EXECUTIVE JIM KREUSER

#### APPOINTMENT PROFILE KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please ty	/pe or print)					
Name:	Steve	Green	Bost	rom		
_	First	Middle	Last			
Residenc	e Address:					
	Address if above less					
Occupatio	on: <u>Ber Kshire</u> Compar Address: <u>6040</u>	Hathsway	Lest Es Title	tate	Broker	
Business	Address: 6040	39+1+ Ave	Suffe 4	Ke~0	slla wess	142
	e Number: Residenc		Busine	ss 262	-605-1500	
Daytime	Telephone Number:					
	Address Preference:					
Email Ad	ldress: <u>Steve</u>	e Epichi	Dwest. Cor	h	<u></u>	
	r have you done busi ars? Yes (				ment in the	
If yes, ple	ease attach a detailed	document.				
	ns: List affiliations in groups, labor, busin					

board or staff affiliation. <u>120003/100 Aren CHAMber OF COMMERCE / South Sthile Realtors Association</u> <u>South RAST Wisconsin Regional Planning Commission</u> <u>Icenosha Regional Aigroct Commission Chairman</u>

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

\*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards Appointment Profile - Page 2

Nominee's Supervisory District	
Governmental Services: List services with any governmental unit.	

<u>Additional Information</u>: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Former	AlderM	An	
Fosmer	lounty	BUARD	Supervisor
	1		<i>y</i>

<u>Conflict Of Interest:</u> It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Signature of Nominee

12-17-2019 Date

Please Return To: Kenosha County Executive 1010 – 56th Street Kenosha, WI 53140

	(For Office Use Only)	
Appointed To:		
C	Commission/Committee/Board	
Term: Beginning	Ending	
Confirmed by the Kenosha Cou	inty Board on:	
New Appointment	Reappointment	
	Previous Terms:	

Kenosha



## County

### BOARD OF SUPERVISORS

#### RESOLUTION NO.

Subject: New Life Bible Church, 112 W Main Street, Twin Lakes WI 53181 (Owner), Tracy B. McConnell, 112 W Main St., Twin Lakes WI 53181 (Agent), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Governmental and Institutional" to "Governmental and Institutional" and "Suburban-Density Residential" on Tax Parcel #60-4-119-172-1000, located in the NW ¼ of Section 17, T1N, R19E, Town of Randall.

Corrected D	Corrected D	2nd Correction	Resubmitted $\Box$
Date Submitted:	February 18, 2020	Date Resubmitted:	
Submitted By:	Planning, Development & Extension Education Committee		
Fiscal Note Atta	ched 🗖	Legal Note Attached	n////
• •	Andy M. Buehler, Director sion of Planning & Development	Signature hurry	Zueller

- WHEREAS, in compliance with Wisconsin's comprehensive planning law set forth in Section 66.1001 of the Wisconsin Statutes, Kenosha County adopted a Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035 on April 20, 2010; and,
- WHEREAS, New Life Bible Church, 112 W Main Street, Twin Lakes WI 53181 (Owner), Tracy B. McConnell, 112 W Main St., Twin Lakes WI 53181 (Agent), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Governmental and Institutional" to "Governmental and Institutional" and "Suburban-Density Residential" on Tax Parcel #60-4-119-172-1000, located in the NW ¼ of Section 17, T1N, R19E, Town of Randall; and,
- WHEREAS, the Kenosha County Division of Planning & Development has published said request in accordance to State Statutes; and
- WHEREAS, the Town Board of Randall recommended approval of the request; and,
- WHEREAS, the Kenosha County Planning, Development and Extension Education Committee held a public hearing on the request on February 12, 2020, and recommended approval of the request.

Resolution – New Life Bible Church (Owner), Tracy B. McConnell (Agent) - Comp Plan Amendment February 18, 2020 Page 2

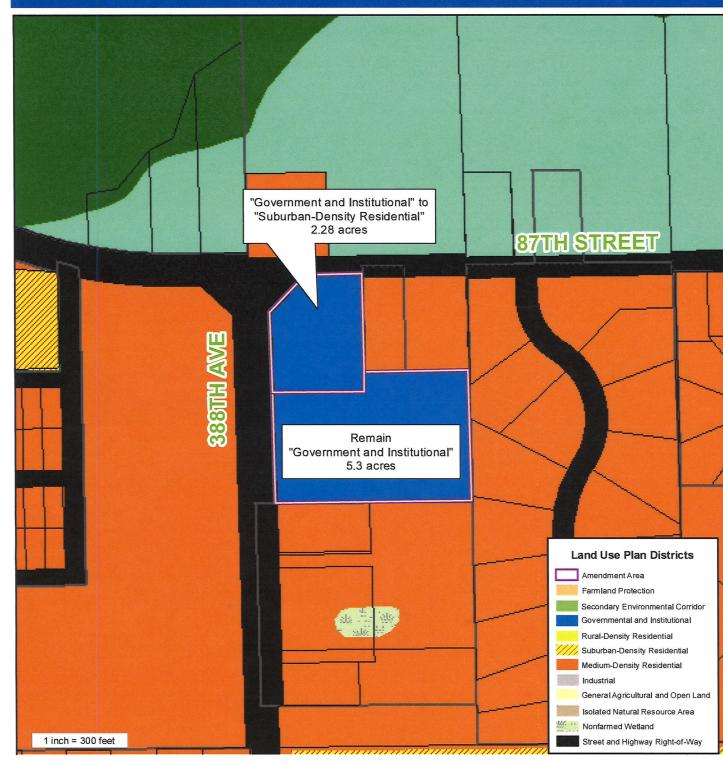
NOW, THEREFORE, BE IT RESOLVED that pursuant to Sections 59.69 and 66.1001(4) of Wisconsin Statutes, the Kenosha County Board of Supervisors hereby amends the comprehensive plan on Tax Parcel #60-4-119-172-1000 as described above.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors enact an ordinance adopting the comprehensive plan change.

Approved by:				
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE	Aye	<u>No</u>	<u>Abstain</u>	Excused
Erin Decker, Chair				
John Poole, <del>Vice Chair</del>	6			
Michael Skalitzky-Vice Chair				
Zatt Rogrigurez A	Þ			
Mark Nordigian	Ø			
V				

Pddata/Resolutions/2020/02-2020 New Life Bible Church CPA

#### KENOSHA COUNTY PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE



#### COMPREHENSIVE PLAN AMENDMENT SITE MAP

PETITIONER(S): New Life Bible Church(Owner), Tracy McConnell (Agent)

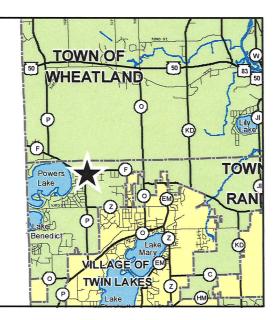
LOCATION:

NW 1/4 of Section 17 Town of Randall

TAX PARCEL(S): #60-4-119-172-1000

#### **REQUEST:**

Requesting an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Governmental and Institutional" to "Governmental and Institutional" and "Suburban-Density Residental".





## Kenosha County Administrative Proposal Form

1. Proposal Overview           Division:         Highway           Department:         Public Works		
Proposal Summary (attach explanation and required documents):		
Resolution to repair the County Trunk Highway "L" rail-highway crossing with the tracks of the Union Pacific Railroad in the Village of Somers, Kenosha County.		
Dept./Division Head Signature: Clement Abra ma Date: 01/27/2020		
<u>2. Department Head Review</u> Comments:		
Recommendation: Approval 🔯 Non-Approval 🗔		
Department Head Signature: Date: Date:		
<u>3. Finance Division Review</u> Comments:		
Recommendation: Approval 🔀 Non-Approval 🗌		
Finance Signature: 1/27/20 Date: 1/27/20		
<u>4. County Executive Review</u> Comments:		
Action: Approval Non-Approval Date: 128/20		
Revised 01/11/2001		





#### BOARD OF SUPERVISORS

#### RESOLUTION NO.

Subject: Resolution to repair the County Trunk Highway "L" rail-highway crossing with the tracks of the Union Pacific Railroad in the Village of Somers, Kenosha County.		
Original 🗖 Corrected 🖾 2 <sup>nd</sup> Correction 🗖 Resubmitted 🗖		
Date Submitted: 02/03/2020	Date Resubmitted:	
Submitted by: Clement Abongwa		
Fiscal Note Attached	Legal Note Attached 🗖	
Prepared by: Glenn Fenske	Signature: Clement Abryne	

WHEREAS, The Union Pacific Railroad crosses Kenosha County Trunk Highway "L", 0.25 miles east of County Trunk Highway EA; and

WHEREAS, the Kenosha County Department of Public Works has identified the railroad crossing at crossing number 176-889F at the above location to be in disrepair; and

WHEREAS, Wisconsin Statutes 86.12 (1) requires all railroad companies owning or operating tracks crossing streets or highway grade to keep the surface of the crossings between the tracks and rails and extending 4 feet on either side of the outside rails, in good condition and repair for highway travel; and

WHEREAS, the safety of the travelling public can be impacted by the poor condition of the railroad crossings.

WHEREAS, Kenosha County requires that the Union Pacific Railroad pave, plank, repair, change or otherwise improve the crossing, as the needs require.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby directs the Kenosha County Public Works staff to serve a copy of this resolution upon the Union Pacific Railroad requiring the railroad to repair the rail-highway crossing County Highway "L" (176-889F) with the tracks of the Union Pacific Railroad in the Village of Somers, Kenosha County.

County Trunk Highway "L" Rail-Highway Crossing Repair Resolution February 3, 2020 Page 2

NOW, THEREFORE BE IT RESOLVED, that in the event that the Union Pacific Railroad fails to repair the rail-highway crossing within 30 days after service of the resolution, the Kenosha County Board of Supervisors hereby directs the Kenosha County Department of Public Works staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order for the repair of the rail-highway crossing of County Trunk Highway "L" (176-889F) with the tracks of the Union Pacific Railroad in the Village of Somers, Kenosha County.

**Respectfully Submitted:** 

4

Committee:	Aye	Nay	Abstain	Excused
Dennis Elverman, Chairperson	$\bigtriangledown$			
John Franco, Vice Chairperson	V			
				X
Laura Belsky Daniel Gaschke	X			
Mark Nordigian	V			
Michael Skalitzky	K			
Monica Muhas	$\checkmark$			
Monica Yuhas				

## Kenosha County Administrative Proposal Form

1. Proposal Overview           Division:         Highway           Department:         Public Works			
Proposal Summary (attach explanation and required documents):			
Resolution to repair the County Trunk Highway "E" rail-highway crossing with the tracks of the Union Pacific Railroad in the Town of Somers, Kenosha County.			
Dept./Division Head Signature: Claurent Horngun Date: 01/27/2020			
2. Department Head Review Comments:			
Recommendation: Approval 🌠 Non-Approval 🗌			
Department Head Signature: Date: Date:			
<u>3. Finance Division Review</u> Comments:			
Recommendation: Approval 🔀 Non-Approval 🗌			
Finance Signature: 1/27/20			
<u>4. County Executive Review</u> Comments:			
Action: Approval Non-Approval			
Executive Signature: March Muser Date: Date:			
Revised 01/11/2001			

an Abso





#### BOARD OF SUPERVISORS

#### RESOLUTION NO.

Subject: Resolution to repair the County Trunk Highway "E" railhighway crossing with the tracks of the Union Pacific Railroad in the Town of Somers, Kenosha County.

Original $\square$ Corrected 🗵 2 <sup>nd</sup> Correction $\square$ Resubmitted $\square$		
Date Submitted: 02/03/2020	Date Resubmitted:	
Submitted by: Clement Abongwa		
Fiscal Note Attached	Legal Note Attached $\square$	
Prepared by: Glenn Fenske	Signature: Allment Abongura	

WHEREAS, The Union Pacific Railroad crosses Kenosha County Trunk Highway "E", 1000 feet west of State Trunk Highway 32; and

WHEREAS, the Kenosha County Department of Public Works has identified the railroad crossing at crossing number 176-679R at the above location to be in disrepair; and

WHEREAS, Wisconsin Statutes 86.12 (1) requires all railroad companies owning or operating tracks crossing streets or highway grade to keep the surface of the crossings between the tracks and rails and extending 4 feet on either side of the outside rails, in good condition and repair for highway travel; and

WHEREAS, the safety of the travelling public can be impacted by the poor condition of the railroad crossings.

WHEREAS, Kenosha County requires that the Union Pacific Railroad pave, plank, repair, change or otherwise improve the crossing, as the needs require.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby directs the Kenosha County Public Works staff to serve a copy of this resolution upon the Union Pacific Railroad requiring the railroad to repair the rail-highway crossing County Highway "E" (176-679R) with the tracks of the Union Pacific Railroad in the Town of Somers, Kenosha County.

County Trunk Highway "E" Rail-Highway Crossing Repair Resolution February 3, 2020 Page 2

NOW, THEREFORE BE IT RESOLVED, that in the event that the Union Pacific Railroad fails to repair the rail-highway crossing within 30 days after service of the resolution, the Kenosha County Board of Supervisors hereby directs the Kenosha County Department of Public Works staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order for the repair of the rail-highway crossing of County Trunk Highway "E" (176-679R) with the tracks of the Union Pacific Railroad in the Town of Somers, Kenosha County.

**Respectfully Submitted:** Committee: Nay Abstain Excused Dennis Elverman, Chairperson John Franco, Vice Chairperson Laura Belsky Daniel Gaschke Mark Nordigian Michael Skalitzky unas Monica Yuhas

# Kenosha



# County

## MEMORANDUM

Communication to Kenosha County Board of Supervisors (For Informational Purposes Only)

COMMUNICATION TO APPEAR ON COUNTY BOARD MEETING AGENDA: 02/19/2020

SUBJECT: Establishment of donation policy for the Department of Human Services

**COMMITTEE:** Human Services

SUBMITTED BY: Tammy Capito, CFO Human Services

**RESOLUTION TO BE PRESENTED AT Human Services COMMITTEE ON 03/03/2020** 

ADDITIONAL INFORMATION (optional):



# **COUNTY OF KENOSHA**

Division of Planning & Development

Andy M. Buehler, Director Division of Planning & Development 19600 75<sup>th</sup> Street, Suite 185-3 Bristol, WI 53104-9772 (262) 857-1895

#### MEMORANDUM

Communication to Kenosha County Board of Supervisors (For Informational Purposes Only)

As required by Section 59.69(2)(e), the following report is being made on the petitions to the <u>March 11, 2020</u> Planning, Development & Extension Education Committee meeting that have been filed in the Kenosha County Clerk & Kenosha County Planning & Development Offices for future consideration by the County Board.

- John P. Lourigan/Lourigan Trust, 844 172<sup>nd</sup> Ave., Union Grove, WI 53182 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Farmland Protection" to "Farmland Protection", "General Agricultural & Open Land" and "Suburban-Density Residential" on Tax Parcel # 45-4-221-091-0310 located in the NE ¼ of Section 9, T2N, R21E, Town of Paris.
- 2. John P. Lourigan/Lourigan Trust, 844 172<sup>nd</sup> Ave., Union Grove, WI 53182 (Owner), requesting a rezoning from A-1 Agricultural Preservation Dist. to A-1 Agricultural Preservation Dist., A-2 General Agricultural Dist., R-2 Suburban Single-Family Residential Dist., C-1 Lowland Resource Conservancy Dist. & PUD Planned Unit Development Overlay Dist. on Tax Parcel # 45-4-221-091-0310 located in the NE ¼ of Section 9, T2N, R21E, Town of Paris.
- 3. John P. Lourigan/Lourigan Trust, 844 172<sup>nd</sup> Ave., Union Grove, WI 53182 (Owner), requesting a Certified Survey Map on Tax Parcel # 45-4-221-091-0310 located in the NE ¼ of Section 9, T2N, R21E, Town of Paris.
- 4. **HC1 LLC**, 1551 Richmond Rd., Twin Lakes, WI 53181 (Owner), Kenosha County Planning, Development & Extension Education Committee, 19600 75th Street, Suite 185-3, Bristol, WI 53104 (Sponsor), requesting a **rezoning** from R-4 Urban Single-Family Residential & C-1 Lowland Resource Conservancy to R-4 Urban Single-Family Residential & C-1 Lowland Resource on Tax Parcel # 95-4-119-112-1112 located in the NW ¼ of Section 11, T1N, R19E, Town of **Wheatland**.
- 5. **Michael J. & Ann M. Grossman**, 25537 52<sup>nd</sup> St., Salem, WI 53168 (Owner), requesting a **Certified Survey Map** on Tax Parcel # 30-4-220-344-0406 located in the SE ¼ of Section 34, T2N, R20E, Town of **Brighton**.
- Comprehensive Plan Amendment Planning, Development & Extension Education Committee, Public Hearing on Proposed Comprehensive Plan Amendment, Planning, Development & Extension Education Committee, 19600 75<sup>th</sup> Street, Suite 185-3, Bristol, WI 53104 (Sponsor), requests approval of Draft Annual Report, "A Multi-Jurisdictional Plan for Kenosha County: 2035, 2019 Annual Report".
- 7. Review and Possible Approval of Adult Entertainment Ordinance Revisions
- 8. Approval of Minutes

- 9. Citizens Comments
- 10. Any Other Business Allowed by Law
- 11. Adjournment

Sincerely,

Andy M. Buchluf Aw

ANDY M. BUEHLER, Director Division of Planning & Development

14

AMB:BF:aw