Kenosha County

Judiciary and Law Enforcement Committee Agenda
Kenosha County Job Center
8600 Sheridan Rd., Kenosha, WI 53143
Commons Area - Entrance D
Wednesday, May 5th, 2021 at 6:30 p.m.

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **CITIZEN COMMENTS**
4. **SUPERVISOR COMMENTS**
5. **CHAIRMAN COMMENTS**
6. **APPROVAL OF MINUTES FROM APRIL 7TH, 2021**
7. **RESOLUTION FROM THE KENOSHA COUNTY SHERIFF'S DEPARTMENT**

    - Resolution Approving Kenosha County Civil Disturbance Unit Memorandum of Understanding/Intergovernmental Agreement with Other Agencies
    - Resolution Approving 2020 Grant Awards – Homeland Security – Wisconsin Emergency Management. HS ALERT BOMB Explosive Breaching Training
    - Resolution 5-18-21 Approving Clement Abongwa appointment to the Local Emergency Planning Committee
    - Resolution 5-18-21 Approving Joseph Potente appointment to the Local Emergency Planning Committee
    - Resolution 5-18-21 Approving Peter Wicklund appointment to the Local Emergency Planning Committee

    Documents:

    RESOLUTION FY20 GRANT AWARD HS ALERT BOMB EXPLOSIVE BREACHING TRAINING.PDF
    RESOLUTION APPROVING CIVIL DISTURBANCE UNIT MEMORANDUM.PDF
    RESOLUTION 5-18-21 APPROVING ABONGWA- LEPC.PDF
    RESOLUTION 5-18-21 APPROVING POTENTE - LEPC.PDF
    RESOLUTION 5-18-21 APPROVING WICKLUND - LEPC.PDF

8. **ANY OTHER BUSINESS ALLOWED BY LAW**

9. **ADJOURNMENT**

A Quorum of Other Committees or of the County Board May be Present.

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution: To accept $4,600 of grant funds from the Wisconsin Emergency Management (Fed 97.067) - Homeland Security ALERT Bomb Explosive Breaching Training Program. The awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award.

Dept./Division Head Signature: Capt [signature] Date: 4/13/21

2. Department Head Review

Comments:

Recommendation: Approval ☑ Non-Approval ☐

Department Head Signature: Chief Opak, Mgr [signature] Date: 4-13-21

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [signature] Date: 4/20/21

4. County Executive Review

Comments:

Action: Approval ☑ Non-Approval ☐

Executive Signature: [signature] Date: 4/25/21

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

KENOSHA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. _____

Subject: **2020 Grant Award – Homeland Security – Wisconsin Emergency Management/ HS ALERT BOMB Explosive Breaching Training**			
Original ☒	Corrected ☐	2nd Correction ☐	Resubmitted ☐
Date Submitted:		Date Resubmitted	
Submitted By: **Judiciary & Law Enforcement Committee & Finance/Administration Committee**			
Fiscal Note Attached X		Legal Note Attached ☐	
Prepared By: **Lt. Steven T. Beranis, Lieutenant of Patrol**		Signature: LT. 220	

WHEREAS, the Kenosha County Sheriff's Department, as the Agency in charge of the Kenosha County Sheriff's Bomb Squad, has been awarded $4,600 from the State of Wisconsin Emergency Management through the Homeland Security-WEM/HS Alert Bomb Explosive Breaching Training 2020 program cover registration and travel costs for Tactical Explosive Breacher Certification in Will county, IL, and

WHEREAS, the Kenosha County Sheriff's Department Bomb Squad is a regional response team that responds to and processes Hazardous Device Incidents in Kenosha County and the Southeast Wisconsin Region, and

WHEREAS, the training will cover charge calculation, charge construction, target analysis, proper deployment, tactical considerations, and issues pertaining to liability, and

WHEREAS, the awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins April 5, 2021 and expires August 31, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the this grant and approve the revenue and expenditure budget modifications, to the 2021 budget, as per the budget modification form, which is incorporated herein by reference, and

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements.

Note: This resolution requires no funds from the general fund. It increases revenues by $4,600 and increases expenditures by $4,600.

Subject: **2020 Grant Award – Homeland Security – Wisconsin Emergency Management/ HS ALERT BOMB Explosive Breaching Training**			
Original ☒	Corrected ☐	2nd Correction ☐	Resubmitted ☐
Date Submitted:		Date Resubmitted	
Submitted By: **Judiciary & Law Enforcement Committee & Finance/Administration Committee**			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	Aye	No	Abstain	Excused
Supervisor Boyd Frederick, Chair	☐	☐	☐	☐
Supervisor David Celebre, Vice Chair	☐	☐	☐	☐
Supervisor Jeff Wamboldt	☐	☐	☐	☐
Supervisor Laura Belsky	☐	☐	☐	☐
Supervisor Mark Nordigian	☐	☐	☐	☐
Supervisor Sharon Pomaville	☐	☐	☐	☐
Supervisor Jerry Gulley	☐	☐	☐	☐

FINANCE/ADMINISTRATION COMMITTEE

	Aye	No	Abstain	Excused
Supervisor Terry Rose, Chair	☐	☐	☐	☐
Supervisor Jeffrey Gentz, Vice Chair	☐	☐	☐	☐
Supervisor Ron Frederick	☐	☐	☐	☐
Supervisor Jeff Wamboldt	☐	☐	☐	☐
Supervisor Ed Kubicki	☐	☐	☐	☐
Supervisor Monica Yuhas	☐	☐	☐	☐
Supervisor John Franco	☐	☐	☐	☐

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DOCUMENT #		G/L DATE	
BATCH #		ENTRY DATE	

DEPT/DIVISION: **SHERIFF** **2021**

PURPOSE OF BUDGET MODIFICATION (REQUIRED): To modify 2021 budget to recognize grant funding from Wisconsin Emergency Management DMA HLS for the Bomb Explosive Breaching Training Grant

(1) MAIN ACCOUNT DESCRIPTION	(2)						BUDGET CHANGE REQUESTED (3)	(4)	(5)	(6)	(7)	AFTER TRANSFER (8)	(9)
EXPENSES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	ACTUAL EXPENSES	REVISED BUDGET	EXPENSE BAL AVAIL
Grant Program Payment	100	210	2130	571580			4,600		0	0	0	4,600	4,600
						EXPENSE TOTALS	4,600	0	0	0	0	4,600	4,600

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
WI DMA-HS Program	100	210	2130	442605				4,600	0	0	4,600
						REVENUE TOTALS	0	4,600	0	0	4,600
COLUMN TOTALS (EXP TOTAL + REV TOTAL)							4,600	4,600			

PREPARED BY: Jaclyn Jones

DIVISION HEAD: Chief Deputy MJ DATE: 4-13-21

DEPARTMENT HEAD: _____ DATE: _____

FINANCE DIRECTOR: _____ DATE: _____
(required)

COUNTY EXECUTIVE: _____ DATE: 4/28/21

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

Please fill in all columns:
(1) & (2) Main Account information as required
(3) & (4) Budget change requested
(5) Original budget as adopted by the board
(6) Current budget (original budget w/past mods.)
(7) Actual expenses to date
(8) Budget after requested modifications
(9) Balance available after transfer (col 8 - col 7)

WISCONSIN EMERGENCY MANAGEMENT

Applicant Hereby Applies to the WEM for Financial Support for the Within-Described Project:

SUBGRANT #: 12370

WEM USE ONLY

Receipt Date	Award Date	Subgrant Number(s)
3/4/2021		2020-HSW-02B 12370

SHORT TITLE: HS ALERT Bomb Explosive Breaching Training

1. **Type of Funds for which you are applying.**	Homeland Security - WEM (Fed. 97.067 HSW) HS ALERT Bomb Explosive Breaching Training 2020			
2. **Applicant**	**Name Of Applicant:** Kenosha County Sheriff's Department		**County:** Kenosha	
	Street Address: 1000 55th Street			
	Address Line 2:		**Address Line 3:**	
	City: Kenosha		**State:** WI	**Zip:** 53140-3794
3. **Recipient Agencies**	Kenosha County Sheriff's Department			
4. **Signatory**	**Name:** Sheriff David G. Beth		**Title:** Sheriff **Agency:** Kenosha County	
	Street Address: 1010 56th Street			
	Address Line 2:		**Addr Line 3:**	
	City: Kenosha		**State:** WI	**Zip:** 53140-3707
	Phone: 262-605-5101	**Fax:** 262-653-6903	**Email:** david.beth@kenoshacounty.org	
5. **Financial Officer**	**Name:** Ms Jasleen Kaur		**Title:** Fiscal Services Manager **Agency:** Kenosha County Sheriff's Department	
	Street Address: 1000 55th Street			
	Address Line 2:		**Addr Line 3:**	
	City: Kenosha		**State:** WI	**Zip:** 53140-3794
	Phone: 262-605-5178	**Fax:**	**Email:** Jasleen.Kaur@kenoshacounty.org	
6. **Project Director**	**Name:** Lt. Steven T Beranis		**Title:** Lieutenant **Agency:** Kenosha County Sheriff's Department	
	Street Address: 1000 55th Street			
	Address Line 2:		**Addr Line 3:**	
	City: Kenosha		**State:** WI	**Zip:** 53140-3794
	Phone: 262-605-5124	**Fax:**	**Email:** steven.beranis@kenoshacounty.org	
7. **Brief Summary of Project** (Do Not Exceed Space Provided)	**Short Title** (may not exceed 50 characters) HS ALERT Bomb Explosive Breaching Training This grant will allow the Kenosha County ALERT Bomb Squad to send two bomb technicians to explosive breaching training. The training will provide an explosive breaching certification when completed. The operational explosive breachers will be able to to respond to calls for that advanced skill in the Kenosha County Bomb Squad ALERT region. This course is required to make them operational explosive breachers.			

8. **SubGrant Budget**

Sources

Categories	Federal	Category Total
Travel (Including Training)	4,600.00	4,600.00
Source Total	4,600.00	4,600.00

9. **Project Start Date:** 4/5/2021 **Project End Date:** 8/31/2021

10. **Budget Details:**

Master Budgets:

By Recipient Agency	Year 1	Total
Kenosha County Sheriff's Department	4,600.00	4,600.00
Total:	4,600.00	4,600.00

Allocation/Recipient Agency: Kenosha County Sheriff's Department

Category:	Year 1	Total
Travel (Including Training)	4,600.00	4,600.00
Total:	4,600.00	4,600.00

11. **Budget Details:**

Master Budgets:

Line Item Details for Kenosha County Sheriff's Department

YEAR 1

TRAVEL (INCLUDING TRAINING)

Briefly describe the overall use of the funds for this budget category: This grant will cover the registration and travel costs for Tactical Explosive Breacher Certification in Will County Illinois. This is a 6 day hands on course that will cover charge calculation, charge construction, target analysis, proper deployment, tactical considerations, and issues pertaining to liability. The course is taught by certified instructors who possess real world operational experience in field of explosive breaching.

COST

Purpose of Travel Tactical Explosive Breacher Certification Course

Location Joliet, IL

Item Lodging

Description of your computation: 1150

Source: Federal 1,150.00

Purpose of Travel Tactical Explosive Breacher Certification Course

Location Joliet, IL

Item Registration

Description of your computation: 3050

Source: Federal 3,050.00

Purpose of Travel Tactical Explosive Breacher Certification Course

Location Joliet, IL

Item Meals

Description of your computation: 400

Source: Federal 400.00

Travel (Including Training) **Year 1 Total:** **4,600.00**

YEAR 1 TOTAL: 4,600.00

Notice of Funding Opportunity

HS ALERT Bomb Explosive Breaching Training 2020

Applications must be submitted through Egrants on or before March 12, 2021

Contact Information for this Notice of Funding Opportunity

Program Manager:	Rod Stearns (608) 381-8010 Rod.Stearns@wisconsin.gov
Grants Specialist:	Rebecca Thompson (608) 242-3236 Rebecca2.Thompson@wisconsin.gov

Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to https://register.wisconsin.gov/accountmanagement/default.aspx and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. Please note: If you register outside the hours of Monday-Friday 7:30am-4pm, access may not be approved until the next business day. Once your Egrants access has been approved, you may begin your online grant application.

Egrants Help Desk: 608-616-0020 or WEMEgrants@egrants.us
The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website: https://wem.egrants.us/egmis/documents/EgrantsExternalUserGuideUpdated9-9-19-Final.pdf

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

WEM Egrants website: https://wem.egrants.us

Requirements for Federally Funded Grants

Data Universal Numbering System (DUNS) Number:
The federal government requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to http://fedgov.dnb.com/webform. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at http://fedgov.dnb.com/webform/displayFAQPage.do. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

Unique Entity Identifier and System for Award Management (SAM):
All applicants for this grant opportunity must be registered in SAM before submitting an application; and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant.

WEM's website has a helpful guide for SAM registration.
https://dma.wi.gov/DMA/divisions/wem/egrants/How_to_Register_in_SAM.GOV.pdf

WEM cannot award a grant until the applicant has complied with all applicable DUNS and SAM requirements.

Notice of Funding Opportunity: HS ALERT Bomb Explosive Breaching Training 2020

Description: WEM will provide grant funds for members of the Aligned Law Enforcement Response Teams (ALERT), specifically the Bomb Squads, to attend training out of state for an established training course for explosive breacher certification. The explosive breacher training should be specific to law enforcement to teach the necessary skills required to become operational breachers.

Opportunity Category: Limited Eligibility

Important Dates:

Application Due Date: March 12, 2021

Project Start Date: April 5, 2021

Project End Date: August 31, 2021

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

Program Reports Frequency must be submitted as a final only.

Financial Reports Frequency must be submitted as a final only.

Anticipated Funding Amount: As approved by the Homeland Security Funding Advisory Working Group, the total grant amount of $9,200.00 for the following agencies in the amounts specified: Each of the ALERT agencies will be allowed $2,300.00 for their designated Bomb Technician to attend the training in Will County, Illinois June 14-19, 2021.

Dane Co $2300 - Milwaukee Co $2300 - Kenosha County $4600

Match/Cost Sharing Requirement: There is not match but the agency is responsible for any costs that are not covered for lodging, meals, and travel in excess of the amount provided.

Eligibility: The only eligible agencies are the Dane County Sheriff's Office, Kenosha County Sheriff's Office, and the Milwaukee County Sheriff's Office.

Eligible Expenses: Funding may be used for Travel/Training expenses including tuition for the class, lodging, meals and some of the travel expenses.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Notice of Funding Opportunity: HS ALERT Bomb Explosive Breaching Training 2020

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

1. **Main Summary**
   This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

   In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

   > "Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)"

   There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

2. **Approval Checklist**
   Answer Yes, No, or N/A (not applicable) to each question.

3. **Budget Detail**
   Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

   Travel/Training:
   Guidelines for Travel and/or training costs for an individual with the funded project. Only actual expenses will be reimbursed. All reimbursements will be at current state rates that are subject to change.

   > Mileage/Fuel: $0.51/mile for personal vehicles used. If a government vehicle is used, only fuel cost is reimbursed and must have original receipts for all fuel costs.

The maximum lodging rates are for single-night stays in standard rooms and **exclude** all applicable sales and lodging taxes, although tax exempt should be requested when available. Original receipts from the hotel must include the name of the person(s) occupying that room on the original hotel receipt/folio.

Meals:

In-state rate: $8/breakfast (leaving before 6 a.m.); $10/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); $20/dinner (returning after 7 p.m.). Original Receipts for meals must be provided.

Out-of-state rate $10/breakfast (leaving before 6 a.m.); $15/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); $25/dinner (returning after 7 p.m.). Original Receipts for meals must be provided.

4. **Free Style Questionnaire- Core Capabilities**
   Choose a primary core capability for the project. Select as many secondary core capabilities as applicable for the project.

Application Review and Award Criteria
All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

Post-Award Special Conditions/Reporting Requirements
If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions.

1. Reimbursement for Travel
   Reimbursement for Travel and Training expenses must represent actual costs and contingent upon submission of an agenda and receipts to support each expense including fuel, meals, registration and hotels. Hotel receipts/folios must include the name of the person(s) occupying that room. The Travel Status used to determine eligibility for meals and mileage is the time the individual departs their home or headquarters, whichever is closest. Meals provided by another entity are not eligible for reimbursement, regardless if the individual did not take the meal; this includes hotels that provide "Continental Breakfast" of any variation. On a day an individual is entitled to reimbursement for two or more consecutive meals, the individual may exceed the maximum for one or more meals,

provided that the total amount claimed does not exceed the maximum reimbursement rate for all eligible meals; each day is considered separately for application of this policy. Travel costs are reimbursed within current state rates and uniform travel guidelines as listed in the Notice of Funding Opportunity and https://dpm.wi.gov/Documents/BCER/Compensation/Section_F_19-21.pdf. The Grants Specialist is available to answer questions before costs are incurred.

2. Grant modification
   Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

3. Course Completion
   Verification Required Reimbursement of costs will be contingent on submission of a certificate, email or other document demonstrating completion of the course. Upload the correct roster into Egrants in the program report. Each roster must only contain one course.

4. Course Registration
   Agencies are required to register all personnel from their agency attending the course.

5. SAM Requirement
   SAM.gov Requirement – Pursuant to 2 CFR Part 25.200, the applicant must be registered in the System for Award Management (SAM.gov) prior to submitting an application for federal funds and they must certify that they will maintain an active SAM registration at all times during which it has an active federal award.

Jasleen Kaur

From: Justin Miller
Sent: Saturday, February 27, 2021 3:01 PM
To: Steven Beranis
Cc: Bill Beth; Jasleen Kaur
Subject: Re: Explosive Breacher

If it's grant covered go ahead and put in a request

Captain Justin Miller
Administrative Services Division

On Feb 27, 2021, at 10:36 AM, Steven Beranis <Steven.Beranis@kenoshacounty.org> wrote:

Yes sir, two of our people and when I estimated the full cost with registration, hotel and meals was 2200 per person. Class is in Will Co IL

From: Justin Miller <Justin.Miller@kenoshacounty.org>
Sent: Saturday, February 27, 2021 10:08 AM
To: Steven Beranis <Steven.Beranis@kenoshacounty.org>
Cc: Bill Beth <Bill.Beth@kenoshacounty.org>; Jasleen Kaur <Jasleen.Kaur@kenoshacounty.org>
Subject: Re: Explosive Breacher

So if I'm reading it correct there's only two spots for Kenosha techs correct? And the cost will be all covered by the grant? If approved?

Captain Justin Miller
Administrative Services Division

On Feb 27, 2021, at 8:59 AM, Steven Beranis <Steven.Beranis@kenoshacounty.org> wrote:

This is in reference to a basic explosive breaching class that would be funded by a WEM ALERT grant. We have 3 techs who need this training. I am confident I can get the grant application paperwork done in the short timeline. I am not sure about the other moving parts that would be required.

The class registration is $1500 and the rest is for rooms and meals. If the KSD training request is approved, can I register them for training before final board approval?

This is my first time doing a grant for training only.

R/

STB220

From: Stearns, Rod - DMA <Rod.Stearns@wisconsin.gov>
Sent: Saturday, February 27, 2021 6:27 AM
To: Immel, Charles (Dane Co) <Immel.Charles@danesheriff.com>; Mazurczak Joseph <joseph.mazurczak@milwaukeecountywi.gov>; Steven Beranis <Steven.Beranis@kenoshacounty.org>
Subject: Explosive Breacher

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize and trust the sender.

Good Morning

I have completed the grant announcement for training in June for the Explosive breacher class (Jun 14-19). My intent is to allow two Kenosha County, one Dane, and one Milwaukee Co for this round. Chuck will look more into the Madison class as well. However, the dates on this grant are as follows...due Mar 12, start date April 5. Let me know if there will be any issues with those dates and to get registered.

I wanted to upload this yesterday but it was slowed down in WEM so hopefully I can get it uploaded Monday and ready for you to apply by Tuesday or Wednesday. Total for each agency is 2300 per person.

Let me know your thoughts?

Rodney P. Stearns
ALERT Program Manager
Wisconsin Emergency Management
608-381-8010



Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

This is an MOU in reference to a Civil Disturbance Unit consisting of sworn members of the Sheriff's Department as well as other Kenosha County police agencies and defines the roles and responsibilities of the participating agencies.

Wages, benefits, sick days, vacation days, etc. will be paid to the officers by their parent agency along with any workman's compensation claims for injuries sustained while performing civil disturbance duties and/or training. Officers assigned to the Unit will be considered to be working under the "mutual aid" provision of the Wisconsin State Statutes.

Dept./Division Head Signature: Chief Deputy Date: 4-5-21

2. Department Head Review

Comments:

Recommendation: Approval ☐ Non-Approval ☐

Department Head Signature: _____ Date: _____

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: Patricia Merrill Date: 4/14/2021

4. County Executive Review

Comments:

REVIEWED BY
KENOSHA COUNTY
CORPORATION COUNSEL'S OFFICE
APR 12 2021

Action: Approval ☒ Non-Approval ☐

Executive Signature: Jim Kreuser Date: 4/15/21



KENOSHA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. _____

Subject: **Resolution Approving Kenosha County Civil Disturbance Unit Memorandum of Understanding/Intergovernmental Agreement with Other Agencies**			
Original ☒	Corrected ☐	2nd Correction ☐	Resubmitted ☐
Date Submitted:		Date Resubmitted	
Submitted By: **Judiciary & Law Enforcement Committee**			
Fiscal Note Attached:		Legal Note Attached ☐	
Prepared By: **Chief Deputy Marc Levin**		Signature:	

WHEREAS, Wisconsin State Statute § 66.0301 governing Intergovernmental Agreements provides that two or more public agencies may enter into a cooperative agreement with one another for the joint exercise of any power or duty required or authorized by law; and

WHEREAS, after the riots in Kenosha County in 2020, the Kenosha County Sheriff's Department has determined it would be beneficial to form and maintain a Civil Disturbance Unit consisting of sworn members from the Sheriff's Department as well as sworn officers from other Kenosha County Police Agencies to allow for a coordinated and effective response to civil disturbances in Kenosha County; and

WHEREAS, Kenosha County Sheriff's Department is following the model used by other law enforcement agencies in Wisconsin for the creation of this Civil Disturbance Unit; and

WHEREAS, Kenosha County Sheriff's Department has had success in maintaining and operating joint law enforcement units in the past such as the Kenosha Drug Operations Group; and

WHEREAS, the attached Memorandum of Understanding defines the roles and responsibilities of the participating agencies and is consistent with the relevant statutory provisions addressing law enforcement requests for mutual assistance set forth in Wis. Stats. §§ 66.0313 and 66.0513; and

WHEREAS, respective police agencies have reviewed the language in the Memorandum of Understanding, determined it complies with applicable law and believe it is in the best interest of the law enforcement agencies involved for the operation of the Civil Disturbance Unit and will be asking their respective counsels and municipal boards to approve this Memorandum of Understanding to allow participation in the Civil Service Disturbance Unit; and

WHEREAS, the formation and operation of the Civil Disturbance Unit will not require any budget adjustment or additional levy-funded costs for 2021.

NOW, THERFORE, BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby supports, authorizes and approves the formation of the Civil Disturbance Unit and execution of the attached Memorandum of Understanding between Kenosha County and other Police Agencies in Kenosha County; and

BE IT FURTHER RESOLVED, by the Kenosha County Board of Supervisors, that the Sheriff of Kenosha County and/or his or her authorized representative are authorized to execute this Memorandum of Understanding and any document necessary to carry out the intent of this resolution.

Subject: **Resolution Approving Kenosha County Civil Disturbance Unit Memorandum of Understanding/Intergovernmental Agreement With Other Agencies**			
Original ☒	Corrected ☐	2nd Correction ☐	Resubmitted ☐
Date Submitted:		Date Resubmitted	
Submitted By: **Judiciary & Law Enforcement Committee**			

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	Aye	No	Abstain	Excused
Supervisor Boyd Frederick, Chair	☐	☐	☐	☐
Supervisor David Celebre, Vice Chair	☐	☐	☐	☐
Supervisor Jeff Wamboldt	☐	☐	☐	☐
Supervisor Laura Belsky	☐	☐	☐	☐
Supervisor Mark Nordigian	☐	☐	☐	☐
Supervisor Sharon Pomaville	☐	☐	☐	☐
Supervisor Jerry Gulley	☐	☐	☐	☐

Kenosha County Civil Disturbance Unit

Memorandum of Understanding

Kenosha County Police Agency Participation within the Kenosha County Civil Disturbance Unit

Purpose: The Kenosha County Sheriff's Department shall maintain a Civil Disturbance Unit consisting of sworn members from the Sheriff's Department as well as sworn officers from other Kenosha County police agencies. This memorandum of understanding defines the roles and responsibilities of the participating agencies.

Command and Management: The command, management and operation of the Civil Disturbance Unit shall be defined and controlled by the policies and procedures of the Kenosha County Sheriff's Department and shall act under the authority of the Sheriff. The Kenosha County Sheriff's Department shall provide the command and supervisory resources for the management of the Civil Disturbance Unit. The Sheriff shall also provide sufficient operational members to meet the needs of the Unit taking into consideration the level of police participation and the needs of the community. Participating agency members agree to participate in accordance with the policies and procedures of the Civil Disturbance Unit. Agencies participating under the terms of this MOU will have ongoing opportunities to provide input to the policies, procedures and operations of the Civil Disturbance Unit.

On-Scene Command: For municipalities participating in this MOU, the Sheriff or designated command officer shall serve as the overall Incident Commander. During civil disturbance incidents, the Civil Disturbance Unit Commander shall follow the Incident Command System and work under the Incident Commander to resolve incidents. The Civil Disturbance Unit Commander shall have full command and control of the Civil Disturbance Unit personnel and Civil Disturbance operations. If discrepancies between the Incident Commander and the Civil Disturbance Unit Commander arise the Sheriff reserves the right to exercise his authority under Wisconsin State Statute § 59.28 and any other applicable state statutes.

Wages, benefits, insurance and authority: During the period an officer is assigned to the Civil Disturbance Unit, all wages and benefits will be paid to the officers by their parent agency. Use of sick days, vacation days, etc. will be subject to the labor agreements of the officer's parent agency. During the performance of duties, the officers or agents will be considered employees of their respective agencies and shall be covered by insurance policies their employers provide. Workman's compensation claims for injuries sustained while performing civil disturbance duties and/ or training shall be managed/ compensated by the parent agency. Officers assigned to the Civil Disturbance Unit will be considered to be working under the "mutual aid" provisions of the Wisconsin State Statutes. Pursuant to Wisconsin Statutes §§ 66.0301, 66.0313 and 66.0513, law

enforcement personnel who provide mutual aid assistance shall be deemed an employee of the requesting agency for the purpose of Wisconsin Statutes § 895.35 and § 895.46. Officers will be subject to the rules and regulations of their parent agencies during the period of their assignments to the Civil Disturbance Unit, in addition to the policies and procedures of the Kenosha County Sheriff's Office as they relate to the Civil Disturbance Unit.

Liaison: Participating police agencies shall assign a command/supervisory officer to act as liaison to the Civil Disturbance Commander. This liaison shall be the point of contact to coordinate day-to-day activities such as scheduling, training, equipment maintenance and other operational issues.

Equipment: Participating agencies that join the Sheriff's Civil Disturbance Unit and provide equipment and/ or vehicles for the Unit, will retain ownership of those assets. Maintenance of vehicles and insurance for vehicles shall remain the responsibilities of the owning agency unless otherwise agreed to by the parties. Initial assignment of personal equipment such as body protection systems, helmets, shields, batons, APR masks, and uniforms, absent other agreement shall be provided by the Kenosha County Sheriff's Department. Personal equipment issued by KSD remains the property of the Kenosha County Sheriff's Department.

Training: Team members will participate in regular on-going training and are expected to maintain performance and fitness levels to be capable of performing essential duties for the Unit. To properly perform civil disturbance duties, basic, proficiency and specialty training is required at a minimum level. All members of the Civil Disturbance Unit shall participate in an initial basic training approved by the Civil Disturbance Unit Commander. Basic and Proficiency training shall be funded by the Kenosha County Sheriff's Department. Specialized training schools that are required for the Civil Disturbance Unit may be funded by the Kenosha County Sheriff's Department. To maintain minimum proficiency requirements, it is expected that every effort will be made to attend on-going training. Repeated absences will be reviewed by the Civil Disturbance Unit Commander on a case by case basis. Participating agencies agree to ensure that officers comply with established training and attendance guidelines.

Termination: This MOU shall remain in effect until terminated by any party upon 90 days written notice to the other parties. This notice is intended to give the affected agencies the opportunity to implement alternate considerations to an emergency response.

This agreement is effective on the participant's signatory date and includes the following participants:

Sheriff David G. Beth, Kenosha County Sheriff's Department	Date
	Date
	Date
	Date
	Date
	Date
	Date

IN WITNESS HERETO, THE DULY AUTHORIZED AGENTS OF THE PARTIES AFFIX THEIR SIGNATURES.

CITY OF KENOSHA:

BY: _____ DATE: _____

NAME/TITLE: _____

BY: _____ DATE: _____

NAME/TITLE: _____

REVIEWED BY
KENOSHA COUNTY
CORPORATION COUNSEL'S OFFICE

APR 12 2021

KENOSHA COUNTY
BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to Approve the Appointment of Clement Abongwa to Serve as a Member of the Local Emergency Planning Committee (Group 2)			
Original ☒	**Corrected** ☐	**2nd Correction** ☐	**Resubmitted** ☐
Date Submitted: May 18, 2021		**Date Resubmitted:**	
Submitted By: Judiciary & Law Committee			
Fiscal Note Attached ☐		**Legal Note Attached** ☐	
Prepared By: Lt. Horace J. Staples, MSCJ Director of Emergency Management		**Signature:**	

WHEREAS, under County Executive Appointment #2021/22-1, the County Executive has appointed Clement Abongwa to serve as a three-year term as a member of the Local Emergency Planning Committee (Group 2), and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approves the appointment of Clement Abongwa to serve as a member of the Local Emergency Planning Committee (Group 2) immediately upon confirmation of the County Board and to continue until the 1st day of May 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Respectfully submitted,

Judiciary & Law Committee	**Aye**	**No**	**Abstain**
_____ Boyd Frederick, Chairperson	☐	☐	☐
_____ David Celebre, Vice-Chairperson	☐	☐	☐
_____ Jeff Wamboldt	☐	☐	☐
_____ Laura Belsky	☐	☐	☐
_____ Mark Nordigian	☐	☐	☐

Sharon Pomaville	☐	☐	☐
Jerry Gulley	☐	☐	☐

COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE
Jim Kreuser, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2021/22-1

RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Clement Abongwa
19600 75th Street
Bristol, WI 53104

to serve a three-year term on the Kenosha County Local Emergency Planning Committee as a transportation representative (Group 2), beginning immediately upon the confirmation of the County Board and continuing until the 1st day of May 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Abongwa will serve without pay.

Mr. Abongwa will be filling a vacancy on the Committee.

Respectfully submitted this 14th day of April 2021.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: Clement (First) Abongwa (Last)

Residence Address: _____

Previous Address if above less than 5 years: _____

Occupation: Kenosha County (Company) Director of Highways (Title)

Business Address: 19600 75th Street Bristol, WI 53104

Telephone Number: Residence _____ Business (262) 653-1872

Daytime Telephone Number: _____

Mailing Address Preference: Business (✓) Residence ( )

Email Address: Clement.Abongwa@kenoshacounty.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No (✓)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

1. Wisconsin County Highway Association
2. American Public Works Association

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

Not Applicable

*If more space is needed, please attach another sheet.

Nominee's Supervisory District _____

Governmental Services: List services with any governmental unit.

Director of Highways

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Kenosha County Traffic Safety Commission

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Clement Abongwa
Signature of Nominee

03-23-2021
Date

Please Return To: Kenosha County Executive
1010 – 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment ____ Reappointment ____

Previous Terms: _____

KENOSHA COUNTY
BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to Approve the Appointment of Joseph Potente to Serve as a Member of the Local Emergency Planning Committee (Group 3)			
Original ☒	**Corrected** ☐	**2nd Correction** ☐	**Resubmitted** ☐
Date Submitted: May 18, 2021		**Date Resubmitted:**	
Submitted By: Judiciary & Law Committee			
Fiscal Note Attached ☐		**Legal Note Attached** ☐	
Prepared By: Lt. Horace J. Staples, MSCJ Director of Emergency Management		**Signature:**	

WHEREAS, under County Executive Appointment #2021/22-2, the County Executive has appointed Joseph Potente to serve as a three-year term as a member of the Local Emergency Planning Committee (Group 3), and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approves the appointment of Joseph Potente to serve as a member of the Local Emergency Planning Committee (Group 3) immediately upon confirmation of the County Board and to continue until the 1st day of May 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Respectfully submitted,

Judiciary & Law Committee	**Aye**	**No**	**Abstain**
_____ Boyd Frederick, Chairperson	☐	☐	☐
_____ David Celebre, Vice-Chairperson	☐	☐	☐
_____ Jeff Wamboldt	☐	☐	☐
_____ Laura Belsky	☐	☐	☐
_____ Mark Nordigian	☐	☐	☐

Sharon Pomaville	☐	☐	☐
Jerry Gulley	☐	☐	☐

COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE
Jim Kreuser, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2021/22-2

RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Joseph Potente
1010 56th Street
Kenosha, WI 53140

to serve a three-year term on the Kenosha County Local Emergency Planning Committee as a Social Media Representative, (Group 3) beginning immediately upon the confirmation of the County Board and continuing until the 1st day of May 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Potente will serve without pay.

Mr. Potente will be filling a vacancy on the Committee.

Respectfully submitted this 14th day of April 2021.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: Joseph (First) Gene (Middle) Potente (Last)

Residence Address: _____

Previous Address if above less than 5 years: N/A

Occupation: Kenosha County (Company) Communications Manager (Title)

Business Address: 1010 56th St., Kenosha, WI 53140

Telephone Number: Residence _____ Business 262-653-2802

Daytime Telephone Number: 262-653-2802

Mailing Address Preference: Business (✔) Residence ( )

Email Address: Joe.Potente@kenoshacounty.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No (✔)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.
Kenosha Creative Space Inc., Board of Directors member, 2017-present

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.
N/A

*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Nominee's Supervisory District 16th

Governmental Services: List services with any governmental unit.
N/A

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.
I am an experienced communicator, working presently for Kenosha County and formerly as a journalist.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Signature of Nominee

3/31/21
Date

Please Return To: Kenosha County Executive
1010 – 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____

Joe Potente

Objective

- Experienced journalist, now working in the world of government communications.

Skills & Abilities

- Versatile in many aspects of communications, including reporting, writing, editing and social media management
- Knowledgable about local government and its inward- and outward-facing communications needs
- Easily adaptable to new technologies

Experience

COMMUNICATIONS MANAGER | KENOSHA COUNTY | MAY 2017-PRESENT

- Duties include the crafting, editing and distribution of communications for external and internal uses, social media management and website administration.
- Accomplishments
  - Oversaw the successful establishment of the county's social media presence on various platforms including Facebook, Twitter and Instagram
  - Continual work with local and regional media outlets to facilitate the communication of county programs, events and initiatives
  - Continual work as a member of the Division of Information Technology staff on the development and execution of strategies to facilitate effective communications externally and internally

FREELANCE WRITER/EDITOR | NOVEMBER 2016-MAY 2017

- Projects included pieces published in Milwaukee magazine and the editing of a magazine for the nonprofit Kenosha Creative Space.

EDITOR/REPORTER | KENOSHA NEWS | FEBRUARY 2004-NOVEMBER 2016

- Worked as a reporter for roughly nine years, covering several beats including city, county, state and federal government.
- Served as Assignment Editor, overseeing the daily local news report, supervising a staff of roughly 12 journalists and producing a twice-daily video newscast.
- Served as Editor in Chief, directing the newspaper's editorial operation, overseeing the editorial department budget and managing the newsroom leadership staff.
- Accomplishments
  - Led the newspaper through continually challenging times in the industry, adjusting to budget and staff reductions
  - Adjusted to changing technologies in the industry, including the establishment of video and web products and social media channels
  - Directed and edited a series on poverty in Kenosha County that won a national Inland Press Association award

REPORTER | THE CAPITAL TIMES | 2003-2004

- Worked as a part-time, general-assignment city desk reporter

Education

BACHELOR OF ARTS | 2003 | UNIVERSITY OF WISCONSIN-MADISON

- Majors: Journalism and Mass Communications, History

Kenosha County Board of Supervisors
"New Supervisor" Orientation
Mon, April 19 & Wed, April 21, 2021
8:30AM – 10:30AM
Via Microsoft Teams

Extension
UNIVERSITY OF WISCONSIN-MADISON
KENOSHA COUNTY

Supervisor Lewis received the Powerpoint slides prior to the, orientation. The orientation via Teams primarily focuses on highlights and answering questions.

	April 19, 2021	
8:30 – 8:50 AM	**Welcome!!** **"County Government 101"** *(slides 3-20)* ○ County Government ○ County Executive function ○ County Organization Chart ○ County Board Chair/Supervisors Function **County Board Meetings** *(slides 28)* ○ Procedures with County Clerk's office ○ Who to contact if unable to attend a meeting (County Board or committee) ○ How to vote using electronic system ○ Mileage reimbursement ○ Attending conferences **County Clerk's Office** *(slide 34)* **County Buildings** *(slides 29-30)* **Youth In Governance** (YIG) *(slide 83)*	John O'Day, County Board Chair Bev Baker, UW-Madison Extension Regi Bachochin, County Clerk
8:55 - 9:30 AM	**Kenosha County Board of Supervisors** *(30 min)* **Roles and Procedures** ○ Committee roles/Policy role *(slides 21-27)* ○ Department/Division staff roles/Operations role ○ Corporation Counsel role ○ County Board Procedures ○ Ethics ○ Review "typical" County Board meeting agenda ○ Robert's Rules of Order ○ Open Meetings & Closed Meetings ○ Public Records	Joseph Cardamone Corporation Counsel
9:30 - 9:50 AM	**County Departments/Divisions** – located at KCAB • Finance & Administrative Services *(slides 49-58)* ○ County Budget *(slide 55-58)*	Patty Merrill Finance Director
9:55 – 10:10 AM	**Human Resources Functions, Employment Matters and Risk Management** *(slides 95-98)*	Clara Tapa, Human Resources Director
10:10- 10:30 AM	**Resources and Information** *(slide 99-101)*	Bev Baker, UW-Extension

UW-Extension and the Local Government Center, County Officials Workshop - https://localgovernment.extension.wisc.edu/county-officials-workshops/
IT – iPad; HR - ID badge
Questions, Next Session on April 21, 8:30 AM

April 21, 2021

8:30 – 8:35 AM	Welcome/Check-in	Bev Baker
8:35 - 8:55 AM	**Elected Officials** - located at KCAB County Executive Jim Kreuser - County Executive Offices *(15 min)* *(slide 32)* Treasurer *(5 min)* *(slide 46)* Register of Deeds *(5 min)* *(slides 43-44)*	Jim Kreuser or Jennie Tunkieicz Teri Jacobson JoEllyn Storz
8:55 - 9:15 AM	**Elected Officials** - located at the Courthouse/Molinaro Building • Clerk of Courts *(slides 35-37)* *(10 min)* • District Attorney *(slides 38-42)* *(10 min)*	Rebecca Matoska-Mentick Michael Graveley
9:20 – 9:40 AM	**Elected Official** - located at the Public Safety Building • Sheriff David Beth *(slide 45)* *(10 minutes)* • Division of Emergency Management *(slides 85-93)* *(10 minutes)*	Sheriff Beth Lt. Horace Staples
9:40 – 10:00 AM	**County Departments/Divisions** • **Department of Human Services** – located at KCJC *(slides 60-67)*	John Jansen, Director
10:00 - 10:20 AM	• **Department of Public Works & Development Services** located at KCC *(slides 69-79, UW-Extension 79-82)*	Ray Arbet, Director Andy Buehler, P&D Bev Baker, UW Madison-Extension
10:20 – 10:30 AM	Questions/Evaluation	Bev Baker

KENOSHA COUNTY
BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to Approve the Appointment of Peter Wicklund to Serve as a Member of the Local Emergency Planning Committee (Group 3)			
Original ☒	**Corrected** ☐	**2nd Correction** ☐	**Resubmitted** ☐
Date Submitted: May 18, 2021		**Date Resubmitted:**	
Submitted By: Judiciary & Law Committee			
Fiscal Note Attached ☐		**Legal Note Attached** ☐	
Prepared By: Lt. Horace J. Staples, MSCJ Director of Emergency Management		**Signature:**	

WHEREAS, under County Executive Appointment #2021/22-6, the County Executive has appointed Peter Wicklund to serve as a three-year term as a member of the Local Emergency Planning Committee (Group 3), and;

WHEREAS, the Judiciary & Law Committee has reviewed the County Executive's request for review and approval of his appointment of the above named to serve on this Committee and is recommending to the County Board the approval of this appointment, and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors approves the appointment of Peter Wicklund to serve as a member of the Local Emergency Planning Committee (Group 3) immediately upon confirmation of the County Board and to continue until the 1st day of May 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Respectfully submitted,

Judiciary & Law Committee	**Aye**	**No**	**Abstain**
_____ Boyd Frederick, Chairperson	☐	☐	☐
_____ David Celebre, Vice-Chairperson	☐	☐	☐
_____ Jeff Wamboldt	☐	☐	☐
_____ Laura Belsky	☐	☐	☐
_____ Mark Nordigian	☐	☐	☐

Sharon Pomaville	☐	☐	☐
Jerry Gulley	☐	☐	☐

COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE
Jim Kreuser, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2021/22-6

RE: KENOSHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Peter J. Wicklund
Kenosha, WI 53144

to serve a three-year term on the Kenosha County Local Emergency Planning Committee as a Print Media Representative, (Group 3) beginning immediately upon the confirmation of the County Board and continuing until the 1st day of May 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Wicklund will serve without pay.

Mr. Wicklund will be filling a vacancy on the Committee.

Respectfully submitted this 14th day of April 2021.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: Peter James Wicklund
First Middle Last

Residence Address: _____

Previous Address if above less than 5 years: _____

Occupation: Lee Enterprises/Kenosha News Managing editor
Company Title

Business Address: 6535 Green Bay Road, Kenosha, WI 53140

Telephone Number: Residence _____ Business 262-656-6337

Daytime Telephone Number: _____

Mailing Address Preference: Business (✔) Residence ( )

Email Address: pwicklund@kenoshanews.com

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No (✔)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Somers Fire and Rescue Department
Somers Fire and Rescue Association Inc. (Board position)

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

Wisconsin State Firefighters Association, Wisconsin State Fire Inspectors Association

*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Nominee's Supervisory District 5

Governmental Services: List services with any governmental unit.

Former employee of the Town of Somers

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Peter J Wrakl
Signature of Nominee

April 14, 2021
Date

Please Return To: Kenosha County Executive
1010 – 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____

PETER JAMES WICKLUND

EDUCATION

Bachelor of science in journalism, University of Kansas, 1985. (Served on school's daily newspaper).

Associate degree of arts, William Rainey Harper College, Palatine, Ill., 1982. (Served as editor of the school's weekly newspaper).

Graduate studies in library and information science, Dominican University, River Forest, Ill., 1992-1993.

State of Wisconsin certified Firefighter I and II and state-licensed emergency medical technician, Gateway Technical College, Burlington and Racine, Wis., 1997-1998, 2004.

EMPLOYMENT

Managing Editor, The Kenosha News, Kenosha, WI, 2020-present.

Assistant Managing Editor: The Journal Times, Racine, WI, 2016-2020

Copy editor, reporter, page designer, columnist, bureau chief, photographer: The Journal Times, Racine, WI, 1999-2016.

Editor, chief correspondent: Wisconsin Fire Journal (Publication of the Wisconsin State Firefighters Association) 2008-2021.

Assignment editor: Community Newspapers Inc., New Berlin, WI, 1998-1999.

Managing editor: Southern Lakes Newspapers, Burlington, WI, 1995-1998. (freelancer/reporter 1993-95).

Assistant editor: Kalmbach Publishing Co., Waukesha, WI, 1993-1995.

Business reporter/copy editor: Daily Herald, Arlington Heights, Ill., 1990-1993.

Bureau editor/reporter: Pioneer Press, Glenview, Ill., 1986-1990. Helped launch new editions in Lake County, Illinois.

Reporter: Miami County Republican and Western Spirit, Paola, Kan., 1985-1986.

CIVIC SERVICE

Washington Island Observer newspaper, Washington Island, Wis.: Member of ownership team, member of the advisory Editorial Committee, correspondent, 2013-present

Volunteer firefighter/EMT, Somers Fire and Rescue Dept., Somers, Wis., 2003-2016 (Promoted to lieutenant in January, 2012).

Somers Fire and Rescue Association Inc.: President, 2006-2012; Treasurer, 2012-2016.

Member, Wisconsin State Firefighters Association, 1997-present

Member, Wisconsin State Fire Inspectors Association

City of Burlington Volunteer Fire Dept.: 1997-2003.

Burlington, Wis., Rotary Club: 1995-1998; 1999-2003.

Board of Directors, Love, Inc. Community Center, Burlington, Wis., 2001-2003.

School bus driver, Thomas Bus Service, Burlington, Wis., 1998-2003.

Palatine, Illinois Jaycees: 1986-1990.

Paola, Kansas Lions Club: 1985-86.

OTHER EXPERIENCE

Attended Federal Emergency Management Agency Institute on Emergency Management, Emmitsburg, Md., 1998. (Racine County disaster drill).

Wisconsin Association of School Boards Media Honor Roll, 2003 and 2004.

Friend of Farm Bureau, Racine County Farm Bureau honor, 2000.

Wisconsin Newspaper Association award for spot news photography, 1997.