Kenosha County

COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

NOTE: UNDER THE KENOSHA COUNTY BOARD OF RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SEC. 210(2) OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY ITEM SCHEDULED FOR THE FIRST OF TWO READINGS IS SUBJECT TO A MOTION TO SUSPEND THE RULES IN ORDER TO PROCEED DIRECTLY TO DEBATE AND VOTE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN.

NOTICE IS HEREBY GIVEN the **Regular County Board Meeting** of the Kenosha County Board of Supervisors will be held on **Tuesday, the 2nd of August at 7:30PM.,** in the County Board Room located in the Administration Building. The following will be the agenda for said meeting:

A. Call To Order By Chairman Nudo

B. Pledge Of Allegiance

C. Roll Call Of Supervisors

D. Citizen Comments

Documents:

GUIDELINES FOR CITIZEN COMMENTS FOR COUNTY BOARD AND COMMITTEE MEETINGS.PDF

E. Announcements Of The Chairperson

F. Supervisor Reports

G. COUNTY EXECUTIVE APPOINTMENTS

12. Chuck Walker To Serve On The Camp Lake-Center Lake Public Inland Lake Rehabilitation District Board

Documents:

CHUCK WALKER CCLRD APPOINTMENT.PDF

H. NEW BUSINESS

Resolution - One Reading

20. From The Public Works & Facilities Committee - A Resolution To Approve The Appointment Of Daniel Moorehouse To The Kenosha County Traffic Safety Commission

Documents:

RESOLUTION APPOINTMENT DANIEL MOOREHOUSE TRAFFIC SAFETY COMMISSION.PDF

22. From The Legislative Committee And Supervisors Decker And Poole - A Resolution To Conduct Countywide Advisory Referendum On Making The State Of Wisconsin A 2nd Amendment Sanctuary State

Documents:

RESOLUTION COUNTYWIDE ADVISORY REFERENDUM WI SECOND AMENDMENT SANCTUARY STATE.PDF

I. COMMUNICATIONS

20. Communication From Cpt. Horace Staples Regarding The Comprehensive Opioid, Stimulant, And Substance Abuse Program (COSSAP) Grant Awarded To The Sheriff's Department

Documents:

COMMUNICATION RESOLUTION COSSAP GRANT.PDF

J. Approval Of The July 19, 2022, Minutes By Supervisor Franco

K. Adjourn

GUIDELINES FOR "CITIZEN COMMENTS" AT
KENOSHA COUNTY BOARD AND COMMITTEE MEETINGS

Please follow the guidelines for participating in Citizen Comments:

- Any person who wishes to address the county board during the "Citizen Comments" portion of the county board meeting must verbally state their name and residential address for the record.

- Citizens that speak during "Citizen Comments" must list their name and residential address on the sign-in sheet on the podium.

- Citizen Comments portion of the meeting will be for 1 hour, which may be adjusted by the County Board Chair at their discretion, if necessary.

- Each speaker is provided one opportunity to speak up to five (5) minutes in length or as announced by the County Board Chair at the beginning of the meeting. Stay within the time limits provided.

- Citizen comments should pertain to county operations.

- Comments should be made to the Board as a whole, and not to address individual Supervisors.

- Do not ask questions of the Board as a whole, or to individual supervisors, this is a time for public comments, not discussion or debate.

- Citizens must be courteous in their language and deportment and must avoid personalized remarks. Refraining from comments that are rude, obscene, or profane, personally attacking, or which demonstrate a lack of respect for others.

- The County Board Chair will not tolerate abusive language or disruptive behavior. The County Board Chair, for abusiveness or disruptive behavior, may terminate an individual's public comments. The County Board Chair has the authority to rule speakers out of order for noncompliance with these guidelines and may call a short recess in disorderly situations.

- Citizens in the audience are not to audibly respond to comments being made or to make demonstrations either in support of or in opposition to a speaker or idea. Refraining from derogatory comments, inappropriate gesturing, or applause.

COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE
Samantha Kerkman, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2022/23-12

RE: CAMP LAKE-CENTER LAKE PUBLIC INLAND LAKE REHABILITATION DISTRICT BOARD

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS

Placing special trust in his judgement and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. Chuck Walker
9851 269th Ave
Trevor WI 53179

to serve on the Camp Lake-Center Lake Public Inland Lake Rehabilitation District Board, beginning immediately upon confirmation of the County Board and continuing until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Walker will serve without pay. Mr. Walker will succeed Mr. Doug Hughes, who was previously appointed March 21, 2006.

Respectfully submitted this 29th day of July 2022.

Samantha Kerkman
Kenosha County Executive

Kenosha County

BOARD OF SUPERVISORS

RESOLUTION NO._____

Subject: Resolution to approve the appointment of Daniel Moorehouse to serve on the Kenosha County Traffic Safety Commission	
Original ☒ Corrected ☐ 2nd Correction ☐ Resubmitted ☐	
Date Submitted: 07-25-2022	Date Resubmitted:
Submitted by: Public Works/Facilities Committee	
Fiscal Note Attached ☐	Legal Note Attached ☐
Prepared by Wendy Epping	Signature: *Clement Abongwa*

WHEREAS, pursuant to County Executive Appointment 2022/23-11, the County Executive has appointed Daniel Moorehouse to serve on the Kenosha County Traffic Safety Commission, and

WHEREAS, the Public Works/Facilities Committee has reviewed the request of the County Executive for confirmation of the appointment of the above named to serve on the Kenosha County Traffic Safety Commission and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Daniel Moorehouse to the Kenosha County Traffic Safety Commission. Mr. Moorehouse' appointment shall be effective immediately and continuing until the 1st day of September 2025 or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors.

This is a new appointment. Mr. Moorehouse will serve without pay but will receive a per diem. Mr. Moorehouse will succeed Sgt. Aaron Schaffer, who did not seek reappointment.

COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE
Samantha Kerkman, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2022/23-11

RE: TRAFFIC SAFETY COMMISSION

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS

Placing special trust in his judgement and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Daniel Moorehouse
8600 Green Bay Road
Pleasant Prairie, WI 53158

to serve on the Traffic Safety Commission, beginning immediately upon confirmation of the County Board and continuing until the 1st day of September, 2025, or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

This is a new appointment. Moorehouse will serve without pay, but will receive a per diem. Moorehouse will succeed Sgt. Aaron Schaffer, who did not seek reappointment.

Respectfully submitted this 6th day of June, 2022.

Samantha Kerkman
Kenosha County Executive

Respectfully Submitted:

Committee:	Aye	Nay	Abstain	Excused
Mark Nordigian, Chairperson	☐	☐	☐	☒
Zach Stock, Vice Chairperson	☒	☐	☐	☐
Laura Belsky	☒	☐	☐	☐
Aaron Karow	☒	☐	☐	☐
John O'Day	☒	☐	☐	☐
Tim Stocker	☒	☐	☐	☐
Brian Thomas	☒	☐	☐	☐

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
SAMANTHA KERKMAN

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES & BOARDS

(Please type or print)
Information marked with an * will be redacted before this form is publicly posted.

Name: Daniel (First) W. (Middle Initial (optional)) Moorehouse (Last)

*Residence Address: [redacted]

Occupation: Village of Pleasant Prairie (Company) Police Officer (Title)

*Business Address: 8600 Green Bay Road, Pleasant Prairie, WI 53158

*Telephone Number: Residence [redacted] *Business [redacted]

*Daytime Telephone Number: [redacted]

*Email Address: dmoorehouse@pleasantprairiewi.gov

Name of the Commission, Committee or Board for which you are applying:

Traffic Safety Commission

Personal Statement: Please indicate why you believe you would be a valuable addition to the Commission, Committee or Board for which you are applying. If more space is needed, please attach a separate sheet.

I believe I would be a valuable asset being a current Crash Investigator trained through Northwestern University. I am also scheduled for training to become a Crash Reconstructionist Fall of 2022. I was part of a multi-agency Crash Response Team in my prior department responding to serious and fatal crashes throughout 38 member jurisdictions.

I have a huge passion for investigating and responding to crashes. This is not only beneficial in helping better our roadways for safety but also giving answers to the families of victims.

I also am currently spear heading a County-Wide Crash Response team with a hopeful hard deployment date middle of September 2022. This team will comprise of highly trained and certified members who will provide quality and professions products not only adding to the needed data for traffic safety but solidifying prosecutions for criminal cases.

Additional Information:

Nominee's Supervisory District: _____

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ☐ No ☑ If yes, please attach a detailed explanation.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Governmental Services: List services with any governmental unit.

Police Officer with Pleasant Prairie Police, Prior Gurnee Police Officer (IL) and Prior Kenosha County Sheriff's Deputy.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Daniel William Moorehouse

Signature of Nominee

07-05-2022

Date

Please Return To: Kenosha County Executive

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____
_____

Kenosha County

BOARD OF SUPERVISORS

RESOLUTION NO._____

Subject: **REQUEST TO APPROVE THE APPOINTMENT OF SHELLY BILLINGSLEY AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT SERVICES**			
Original ☐	Corrected ☐	2nd Correction ☐	Resubmitted ☐
Date Submitted: July 25, 2022		Date Resubmitted:	
Submitted By: Public Works and Facilities Committee			
Fiscal Note Attached ☐		Legal Note Attached ☐	
Prepared By: Clara-lin Tappa, Director Division of Human Resources		Signature: Clara-lin Tappa	

WHEREAS, pursuant to County Executive Appointment 2022/23-09, the County Executive has appointed Shelly Billingsley to the position of Director of Public Works and Development Services; and

WHEREAS, Ms. Billingsley has a Masters of Business Administration degree from the University of Wisconsin – Parkside and has served as the City of Kenosha as an engineer, Director of Engineering, Deputy Director of Public Works and, since 2016, as Director of Public Works;

WHEREAS, the Public Works and Facilities Committee of the Kenosha County Board of Supervisors has reviewed the request of the County Executive for confirmation of the above-named to serve as the Director of Public Works and Development Services and is recommending to the County Board the approval of the appointment;

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors confirms the appointment of Shelly Billingsley as the Director of Public Works and Development Services. Ms. Billingsley's appointment shall be effective August 1, 2022.

Approved by:

PUBLIC WORKS & FACILITIES COMMITTEE	Aye	No	Abstain	Excused
Mark Nordigian, Chair	☐	☐	☐	☒
Zach Stock, Vice-Chair	☒	☐	☐	☐
Supervisor Laura Belsky	☒	☐	☐	☐
Supervisor Aaron Karow	☒	☐	☐	☐
Supervisor Tim Stocker	☒	☐	☐	☐
Supervisor Brian Thomas	☒	☐	☐	☐
Supervisor John O'Day	☒	☐	☐	☐

COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE
Samantha Kerkman, County Executive

1010 – 56th Street, Third Floor
Kenosha, Wisconsin 53140
(262) 653-2600

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2022/23-09

RE: DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT SERVICES

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and confirmation the name of

Shelly Billingsley

to serve as the Director of the Kenosha County Department of Public Works and Development Services.

Ms. Billingsley has a Master of Business Administration degree from the University of Wisconsin-Parkside and has served the City of Kenosha as an engineer, Director of Engineering, Deputy Director of Pubic Works and, since 2016, as Director of Public Works.

Respectfully submitted this 5th day of July, 2022.

Samantha Kerkman
Kenosha County Executive

SHELLY BILLINGSLEY

- DIRECTOR OF PUBLIC WORKS -



PROFESSIONAL PROFILE

A Professional Civil Engineer with a Master's in Business Administration with nearly 20 years of experience with the City of Kenosha Public Works Department. Extensive knowledge of budgeting principles, staff management, project management, operational techniques of civil engineering and Stormwater Utility operations. Professional acumen in addressing concerns of city administration, legislative committees and the public. Extensive experience in coordinating many diverse projects within the Departments of Public Works – Streets, Waste, Parks, Municipal Golf Course, Administration, Fleet Maintenance, Stormwater Utility, and Municipal Office Building Operations.

WORK EXPERIENCE

Director of Public Works

City of Kenosha | Kenosha, WI | 2013-Present

- Develop annual multi-million-dollar operation and capital improvement budgets include operations such as, but not limited to: engineering, fleet, streets, snow and ice control, Municipal Golf Course, pools, special events, general park maintenance, building maintenance, and stormwater utility programs.
- Completed overview of Waste Division and developed reports which caused modifications to waste and recycling operations and converted a manual collection stream to a fully automated system.
- Coordinate and respond to general inquiries, special events, various permits.
- Oversee Divisions of: Streets, Parks, Fleet Maintenance, Building Maintenance, Public Works Administration, Engineering, Waste and Stormwater Utility.
- Oversaw the development of system for Alderpersons requests.

Deputy Director of Public Works / City Engineer

City of Kenosha | Kenosha, WI | 2011-2013

- Aided the Director of Public Works
- Oversaw that permit compliance of the stormwater utility
- Developed spill response procedures and assigned staff inspections as well as training on the procedure(s).
- Presented operations and projects to the following Committees: Public Works, Parks, Public Works, Finance and Common Council.

EDUCATION

MASTER'S DEGREE

UW- Parkside

Business Administration

2010– 2014

BACHELOR'S DEGREE

UW - Milwaukee

Science / Civil Engineer

1996 - 2000

PERSONAL SKILLS

Leadership

Interpersonal skills

Attention to details

Active Listener

Communicator

AWARDS

Women in Construction

Contructech, 2016

2022 Project of the Year

Stormwater Management

Wisconsin APWA, 2022

SHELLY BILLINGSLEY

- DIRECTOR OF PUBLIC WORKS -

[redacted]

Deputy Director of Engineering (Asst. City Engineer)
City of Kenosha | Kenosha, WI | 2009-2011

- Developed and maintained more efficient and user – friendly database for analyzing a variety of data.
- Researched, delegated and obtained multiple grants for use in Park Division.
- Coordinated, prioritized and assigned projects to engineering staff utilizing design and management principles.
- Coordinated and developed computerized forms and database for analyzing a variety of data.
- Project manager of Kenosha Engine Plant (Chrysler) Remediation, MacWhyte property demolition, remediation and expansion of Petzke Park onto the brownfield.

PROFESSIONAL ASSOCIATIONS

AMERICAN PUBLIC WORKS ASSOCIATION
Wisconsin Chapter | Member Since 2008

I have served on the Executive Committee as Secretary since 2000 and have been voted as Vice President which will begin in July 2022. Prior to serving as Secretary I was the Chairperson of the Technical Committee for Facilities and Grounds.

REFERENCES

Mike Lemens, PE
Retired Director of DPW City of
City of Kenosha
[redacted]

Cathy Austin, PE
Director of DPW
City of Plymouth
[redacted]

Chase Kuffel, PE
Assistant City Engineer
City of DePere
[redacted]

Dani Patton
Employment Practices
Liability Specialist
Cities and Villages Mutual
Ins. Co.
[redacted]

Randy Hernandez
Former City Administrator
[redacted]

TECHNICAL SKILLS

Microsoft Office: 10/10
Excel: 10/10
Power Point: 10/10
Access: 8/10
PublicStuff: 7/10
Force America: 7/10

INTERESTS

Hobby Farm
Crocheting
Drawing / Painting
Kids Sports
Kenosha Co. 4H
Photography
Needle Point
Running

ORGANIZATIONS

Kiwanis Downtown Kenosha
2010 – 2014

- Member
- President

Wisconsin American Public Works Association
2008 – Present

- Vice President
- Secretary
- Chairperson Facilities and Grounds Committee

KENOSHA COUNTY

BOARD OF SUPERVISORS

Resolution No. _____

Subject: **Resolution to Conduct Countywide Advisory Referendum on making the State of Wisconsin a 2nd Amendment Sanctuary State**			
Original [x]	Corrected [ ]	2nd Correction [ ]	Resubmitted [ ]
Date Submitted: Date Submitted: 5/9/2022			Date Resubmitted:
Submitted by: Supervisors Decker and Poole			
Fiscal Note Attached [ ]			Legal Note Attached [ ] Agreement
Prepared by: Supervisor Erin Decker			Signature:

WHEREAS, the Constitution of the United States is the Supreme Law of our nation, and;

WHEREAS, the Right of the People to Keep and Bear Arms is guaranteed as an Individual Right under the Second Amendment to the United States Constitution, and reads "A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed," and;

WHEREAS, the Constitution of the State of Wisconsin, Article 1, Section 25, reads "The people have the right to keep and bear arms for security, defense, hunting, recreation or any other lawful purpose," and;

WHEREAS, the United States Supreme Court in *District of Columbia v. Heller*, 554 U.S. 570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home, and;

WHEREAS, the United States Supreme Court in *McDonald v. Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the states, and;

WHEREAS, the United States Supreme Court in *United States v. Miller*, 307 U.S. 174 (1939), opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment, and;

WHEREAS, the Right of the People to Keep and Bear Arms for the defense of Life, Liberty, and Property is regarded as an Inalienable Right by the People of the Kenosha County, and;

WHEREAS, the People of Kenosha County derive an economic benefit from all safe forms of firearms recreation, hunting, and shooting conducted within Wisconsin using all types of firearms allowable under the United States Constitution and the Constitution of the State of Wisconsin, and;

WHEREAS, the Citizens of Kenosha County are concerned about the passage of any bill containing language which could be interpreted as infringing the rights of the citizens of Kenosha County to keep and bear arms, and;

WHEREAS, The Kenosha County Board of Supervisors desires to hear the views of the public on this important matter; and subsection 59.52 (25) of the Wisconsin Statutes permits the County Board of Supervisors to conduct a countywide referendum for advisory purposes, and;

WHEREAS, The following advisory referendum question provides a way for the public to express its views on making Wisconsin a 2nd Amendment Sanctuary State:

> Question: Should the Wisconsin State Legislature declare the State of Wisconsin be a Second Amendment Sanctuary State?

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha County Board of Supervisors, in legal session assembled will place the following question on the November 8, 2022 ballot as an advisory referendum question. Question: Should the Wisconsin State Legislature declare the State of Wisconsin be a Second Amendment Sanctuary State? YES _____ NO _____., and;

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors directs Corporation Counsel to prepare a Notice of Referendum to be published by the Kenosha County Clerk in accordance with statutory requirement, and;

BE IT FURTHER RESOLVED, that this resolution and the referendum shall be filed with Kenosha County Clerk no later than 70 days prior to the November 8, 2022 election at which the question will appear on the ballot, and;

BE IT FURTHER RESOLVED, that a copy of this ballot referendum shall be forwarded to Kenosha County's legislative delegation, all other Wisconsin counties, the Wisconsin Counties Association and Governor Evers.

Supervisor Erin Decker

Supervisor John Poole

LEGISLATIVE COMMITTEE:	Aye	Nay	Abstain	Excused
Brian Thomas, Chair	☑	☐	☐	☐
John Poole, Vice Chair	☒	☐	☐	☐
Amanda Nedweski	☒	☐	☐	☐
~~Zack Stock~~ Zach Stock	☒	☐	☐	☐
Andy Berg	☐	☐	☐	☒
Daniel Gaschke	☐	☒	☐	☐
Monica Yuhas	☑	☐	☐	☐

Kenosha County

MEMORANDUM

Communication to Kenosha County Board of Supervisors
(For Informational Purposes Only)

***COMMUNICATION TO APPEAR ON COUNTY BOARD MEETING AGENDA*: 08/02/2022**

***SUBJECT*: Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant awarded to Sheriff's Department**

***SUBMITTED BY*: Captain Horace Staples**

TO BE REFERRED TO A COMMITTEE BY CHAIRMAN

***ADDITIONAL INFORMATION (optional)*:**

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Detentions Department: Sheriff

Proposal Summary (attach explanation and required documents):

The Kenosha County Sheriff's Department has been awarded the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant offered through the Wisconsin Department of Justice in the amount of $150,000. The opioid crisis has significantly impacted Kenosha County and incarcerated persons. This grant will be utilized by the Sheriff's Detentions Divison Discharge Planner (Medication Assisted Treatment Coordinator) to reduce the risk of overdose death, and enhance treatment and recovery service engagement among the pretrial and post-trial populations leaving Kenosha County correctional facilities.

Dept./Division Head Signature: _____ Date: 07/27/2022

Print Name: Captain Horace Staples

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: _____ Date: 07/27/2022

Print Name: Sheriff David Beth

3. Finance Division Review

Comments:

Recommendation: Approval ☐ Non-Approval ☐

Finance Signature: _____ Date: _____

Print Name:

4. County Executive Review

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: _____ Date: _____

Print Name:

Revised 01/11/2001 (5/10/01)

KENOSHA COUNTY
BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: Resolution to Approve the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Medication-Assisted Treatment (MAT) Grant awarded to the Sheriff's Department by the Wisconsin Department of Justice			
Original ☒	**Corrected** ☐	**2nd Correction** ☐	**Resubmitted** ☐
Date Submitted: 07/27/2022		**Date Resubmitted:**	
Submitted By: Judiciary & Law Enforcement Committee			
Fiscal Note Attached ☒		**Legal Note Attached** ☐	
Prepared By: Captain, Detentions Division, Horace Staples		**Signature:**	

WHEREAS, the Kenosha County Sheriff's Department Detentions Division has applied for and was awarded a grant for $150,000 from the Wisconsin Department of Justice to reduce the risk of overdose death and enhance treatment and recovery service engagement among the pretrial and post-trial populations leaving Kenosha County correctional facilities, and

WHEREAS, the Kenosha County Sheriff's Department Detentions Division Discharge Planner has been designated as a Medication Assisted Treatment (MAT) Coordinator that assists individuals suffering from opioid addiction, and

WHEREAS, the funds will enable specialized employee training of key staff and supervision in Medication Assisted Treatment (MAT) programming, obtain essential telemedicine and support equipment, HIPAA compliant software, and will provide funding for medical labs, treatment medications, professional care, assessment, counseling, treatment, and post-release comprehensive community services, and access to community support programs, and

WHEREAS, the awarding agency does not require a hard match for this award; therefore, no additional tax levy dollars are requested to implement this grant award, and

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept this grant and approve the revenue and expenditure budget modifications, to the 2022 budget, as per the budget modification form which is incorporated herein by reference, and

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year-end be hereby authorized for carryover to subsequent years until the grant funds are expended according to the grant requirements.

NOTE: This resolution requires no funds from the general fund. The grant increases revenues by $150,000 and increases expenditures by $150,000.

Respectfully Submitted,

JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	Aye	No	Abstain	Excused
Supervisor Zach Rodriguez, Chair	☐	☐	☐	☐
Supervisor Brian Bashaw, Vice Chair	☐	☐	☐	☐
Supervisor Laura Belsky, 2nd Vice Chair	☐	☐	☐	☐
Supervisor Mark Nordigian	☐	☐	☐	☐
Supervisor Erin Decker	☐	☐	☐	☐
Supervisor John Franco	☐	☐	☐	☐
Supervisor Jeff Wamboldt	☐	☐	☐	☐

FINANCE/ADMINISTRATION COMMITTEE

	Aye	No	Abstain	Excused
Supervisor Terry Rose, Chair	☐	☐	☐	☐
Supervisor Dave Geertsen, Vice Chair	☐	☐	☐	☐
Supervisor John Poole	☐	☐	☐	☐
Supervisor Erin Decker	☐	☐	☐	☐
Supervisor Tim Stocker	☐	☐	☐	☐
Supervisor Brian Bashaw	☐	☐	☐	☐
Supervisor Bill Grady	☐	☐	☐	☐

WISCONSIN DEPARTMENT OF JUSTICE
COSSAP Medication-Assisted Treatment 2019 (2022)
Grant Summary Sheet

Grantee or Unit of Government: **Kenosha County**

Project Name: **COSSAP Medication-Assisted Treatment 2019 (2022)**

Address: **Kenosha County Sheriff's Department, 1000 55th Street, Kenosha, Wisconsin, 53140-3794**

Project Director: **Douglas Simpson**

Phone number: **262-605-5806**

Signing Official: **Samantha Kerkman, County Executive, Kenosha County, 1010 56th Street, Kenosha, Wisconsin 53140-3707**

Amount of Federal Award: **$150,000**

Amount of Match Funds:

Amount of Total Award: **$150,000**

SUMMARY OF GRANT:

Plan to develop and implement a comprehensive plan to reduce the risk of overdose death and enhance treatment and recovery service engagement among the pretrial and post-trial populations leaving jails. This includes implementing medication-assisted treatment (MAT) and cognitive-behavioral treatment within a local jail and supporting the transition to community-based services once released from custody. The overall intent of this project is to expand existing programming and emerging options to address the opioid epidemic. The Wisconsin Department of Justice's Bureau of Justice Information and Analysis will act as the research partner for this project. Priority considerations include the high and quickly rising rates of opioid deaths and primary treatment admissions, and the heightened needs of the many rural, remote, and tribal regions of Wisconsin.

Name of Program Manager: **Brad Kelly**

Phone number: **608-716-1870**

Name of Grants Specialist: **Deb Hughes**

Phone number: **608-284-0432**

STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

July 26, 2022

Douglas Simpson, Sergeant
Kenosha County Sheriff's Department
1000 55th Street
Kenosha, WI 53140-3794

Re: COSSAP Medication-Assisted Treatment 2019 (2022)
Wisconsin Department of Justice Grant Number: 2019-COA-01-17251

Dear Sgt. Simpson:

The Wisconsin Department of Justice, Division of Law Enforcement Services, has approved a grant award to Kenosha County in the amount of $150,000. These funds are from DOJ's Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) available through the US Department of Justice. This grant supports Kenosha County's "COSSAP Medication-Assisted Treatment 2019 (2022) Program."

To accept this award, please have the authorized official sign the *Signatory Page and Standard Terms and Conditions* in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. Please return the signed award document to the Wisconsin Department of Justice within 30 days. Please maintain a copy for your records. Funds cannot be released until all signed documents are received and any special conditions are met.

As project director, you will be responsible for all reporting requirements outlined in the grant award and ensuring that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,

Joshua L. Kaul
Attorney General

JLK:DAH:alm
Enclosures

STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP)
Medication-Assisted Treatment Program
COSSAP Medication-Assisted Treatment 2019 (2022)
2019-COA-01-17251

The Wisconsin Department of Justice (DOJ) hereby awards to **Kenosha County**, (hereinafter referred to as the **Grantee**), the amount of **$150,000** for programs or projects pursuant to the federal Comprehensive Addiction and Recovery Act (CARA) of 2016, as amended.

This grant may be used until **July 31, 2023** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY: Joshua L. Kaul
JOSHUA L. KAUL
Attorney General
Wisconsin Department of Justice

07/26/2022
Date

The (Grantee), **Kenosha County**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Kenosha County**

BY: _____
NAME: **Samantha Kerkman**
TITLE: **County Executive**

_____
Date

COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE SITE-BASED PROGRAM
MEDICATION-ASSISTED TREATMENT PROGRAM

ATTACHMENT A

Grantee: **Kenosha County**

Project Title: **COSSAP Medication-Assisted Treatment 2019 (2022)** CFDA #16.838

Grant Period: From **August 1, 2022** To **July 31, 2023**

Grant Number: **2019-COA-01-17251** Program Area: **01**

APPROVED BUDGET

See your Egrants Application for details

	Federal & Match
Personnel	
Employee Benefits	
Travel/Training	$5,620
Equipment	$6,800
Supplies & Operating Expenses	
Consultants	$131,580
Other	$6,000
FEDERAL TOTAL	**$150,000**
MATCH TOTAL	
TOTAL APPROVED BUDGET	**$150,000**

Award General Conditions:

1. Grant recipients are advised that DOJ will monitor grants to ensure that funds are expended for appropriate purposes and that recipients are complying with state and federal requirements as described in the grant award contract. This includes timely completion of progress and financial reports, active efforts to achieve and measure stated goals and objectives, appropriate documentation of activities and outcomes, on-going submission of participant data, and adherence to any conditions included in the grant award.
2. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
3. The DOJ reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to DOJ such as background check fees, etc. Refusal to provide information requested by DOJ may impact the payment of current or approval of future grant funds.
4. Please be advised that a hold may also be placed on any current or future application or grant payment if it is deemed that an agency is not in good standing on any DOJ grants or other reporting requirements, has other grants compliance issues (including being out of compliance with special conditions) that would make the applicant agency ineligible to receive future DOJ funding, failure to make progress in obtaining project goals and objectives, and/or is not cooperating with an ongoing DOJ grant review or audit.
5. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.
6. Program Income: To maintain consistent practices with other similar programs, and as a proven practice, projects funded under this announcement are subject to program income guidelines detailed in the federal Office of Justice Programs Financial Guide. Grant award funds received are not program income. Program income is income earned by the recipient, during the funding period, as a direct result of the award. Any fees charged to the participants of your project are considered

program income. The amount earned as program income during the length of the grant period must be expended by the end of the grant period and must be used for the purposes and under the condition applicable to the award.

7. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition.
8. If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or DOJ representative would be able to identify the use of Federal and Matching funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
9. Award funds will be used to supplement, not supplant, planned or allocated funds.
10. To be allowable under a grant program, all funds (state, federal, and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 30 days of the grant period ending date.
11. All budget changes require prior approval from DOJ and must be requested in a grant modification via Egrants.
12. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
13. Grant funds will be paid to the grantee on a reimbursement basis.
14. Any changes in personnel involved with the grant including the Project Director, Financial Officer, and/or Signatory must be reported to DOJ in a grant modification via Egrants.
15. Fees for independent consultants may not exceed the federal rate of $650 per eight-hour day unless prior approval is received from DOJ.
16. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
17. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
18. All contracts pertaining to this grant must be submitted to DOJ within 30 days of receipt of Grant Award Documents.
19. If the grant award contains equipment, a request for reimbursement should only be submitted once the equipment is installed and testing has been completed.

COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE SITE-BASED PROGRAM (COSSAP)
MEDICATION-ASSISTED TREATMENT PROGRAM

ACKNOWLEDGEMENT NOTICE

Date **July 2022**

Grantee: **Kenosha County** Grant No. **2019-COA-01-17251**

Project Title: **COSSAP Medication-Assisted Treatment 2019 (2022)**

The following reporting requirements apply to your grant award.

☒ **QUARTERLY PROGRESS REPORTS** must be submitted on a scheduled basis and **should be completed in Egrants**. Narrative reports on the status of your project are due to Wisconsin Department of Justice on:

10/12/22	**1/12/23**	**04/12/23**	**07/12/23**
08/30/23 - FINAL			

☒ **FINANCIAL REPORTS** must be submitted on a scheduled basis and should be completed and certified in Egrants. Supporting documentation should be attached to the Fiscal Report in Egrants and are due to DOJ on:

10/12/22	**1/12/23**	**04/12/23**	**07/12/23**
08/30/23 - FINAL			

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/12 includes October, November and December program activity.

☒ **EEOP CERTIFICATION FORM** The Office of Justice Programs requires that all subgrantees complete the online Equal Employment Opportunity (EEO) Program Reporting Tool to meet the related civil rights reporting requirements. The EEO Program Reporting Tool can be accessed at https://ocr-eeop.ncjrs.gov/_layouts/15/eeopLogin2/customLogin.aspx?ReturnUrl=%2f_layouts%2f15%2fAuthenticate.aspx%3fSource%3d%252F&Source=%2F
A copy of the completed Certification Form must be returned with this signed grant award.

☒ OTHER **Complete and return Certified Assurances and Lobbying/Debarment Forms, enclosed**

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

Date _____ Douglas Simpson _____, Project Director

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of $100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction", as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Kenosha County Sheriff's Department, 1000 55th Street, Kenosha, Wisconsin, 53140-3794

Grantee Name and Address

COSSAP Medication-Assisted Treatment 2019 (2022)

Project Name

Samantha Kerkman, County Executive — Date

Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)

CERTIFIED ASSURANCES AND SPECIAL CONDITIONS
Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP)
Law Enforcement Deflection Program

FEDERAL CERTIFIED STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).

5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).

6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

7. If a governmental entity:

   a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
   b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance

FEDERAL AWARD SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

   The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

   Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - - may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

   Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

   Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

   The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

   The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

   For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

   Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

   In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

   References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

   On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

   Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

7. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements) and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

8. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E- Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

9. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

10. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization) and are incorporated by reference here.

11. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000).

This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)) and are incorporated by reference here.

12. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R.200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or - subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

13. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

14. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors) and are incorporated by reference here.

15. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

16. Requirement for data on performance and effectiveness under the award

    The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

17. OJP Training Guiding Principles

    Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm.

18. Effect of failure to address audit issues

    The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

19. Potential imposition of additional requirements

    The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

    The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

    The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

    The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

    Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

    The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

23. Restrictions on "lobbying"

    In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

    Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

    Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

24. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

26. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

27. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

    The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

    The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

    Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

28. Encouragement of policies to ban text messaging while driving

    Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

29. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

    If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

30. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds $20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

    1) name of event;

    2) event dates;

    3) location of event;

    4) number of federal attendees;

    5) number of non-federal attendees;

    6) costs of event space, including rooms for break-out sessions;

    7) costs of audio visual services;

    8) other equipment costs (e.g., computer fees, telephone fees);

    9) costs of printing and distribution;

    10) costs of meals provided during the event;

    11) costs of refreshments provided during the event;

    12) costs of event planner;

    13) costs of event facilitators; and

    14) any other costs associated with the event.

    The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

    1) meals and incidental expenses (M&IE portion of per diem);

    2) lodging;

    3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,

    4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.

31. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

32. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2019-AR-BX-K051 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

33. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

34. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at https://ojp.gov/funding/FAPIIS.htm (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

35. Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information or provide detailed justification for why an alternative approach is recommended.

36. Any organization using Office of Justice Programs grant funds, in whole or in part, to collect, aggregate, and/or share data on behalf of a government agency, must guarantee that the agency that owns the data and its approved designee(s) will retain unrestricted access to the data, in accordance with all applicable law, regulations, and BJA policy: a) in an expeditious manner upon request by the agency; b) in a clearly defined format that is open, user-friendly, and unfettered by unreasonable proprietary restrictions; and c) at a minimal additional cost to the requestor (which cost may be borne by using grant funds).

37. Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.

38. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

39. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.

40. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

41. All program authority and responsibility inherent in the Federal stewardship role shall remain with the Bureau of Justice Assistance (BJA). BJA will work in conjunction with the recipient to routinely review and refine the work plan so that the program's goals and objectives can be effectively accomplished. BJA will monitor the project on a continual basis by maintaining ongoing contact with the recipient and will provide input to the program's direction, in consultation with the recipient, as needed.

42. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

43. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

44. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

45. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

46. The recipient agrees to budget funds for two staff representatives to attend one three-day national meeting in Washington, D.C. each year for the life of the grant. In addition, the recipient agrees to participate in BJA training events, technical assistance events, or conferences held by BJA or its designees, upon request.

47. Withholding of funds: Certification with respect to federal taxes

The recipient may not obligate, expend, or draw down any funds under this award until it has submitted to the program manager, in a format acceptable to OJP, a formal written certification directed to OJP and executed by an official with authority to sign on behalf of the recipient, that the recipient (unless an exemption applies by operation of law, as described below)-- (1) has filed all Federal tax returns required for the three tax years immediately preceding the tax year in which the certification is made; (2) has not been convicted of a criminal offense under the Internal Revenue Code of 1986; and (3) has not, more than 90 days prior to this certification, been notified of any unpaid federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding; and until a Grant Adjustment Notice (GAN) has been issued to remove this condition.

The certification must be dated and must indicate the full name and title of the signer, as well as the full legal name of the recipient.

A recipient that is exempt from any legal requirement to file or pay federal taxes (such as a government entity exempt from federal income tax), and to which the elements of the above-specified certification would not apply, must advise OJP in writing -- in lieu of submitting the above-specified certification -- that it is not subject to any legal requirement to file or pay federal taxes.

CERTIFICATION

Lead Agency's Chief Executive: I certify that applicant will comply with the above-certified assurances and award special conditions.

Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)	Date
Samantha Kerkman, County Executive	Telephone Number

State of Wisconsin
Bureau of Justice Programs
Division of Law Enforcement Services

Criminal Justice

COSSAP:
Law Enforcement Deflection Program
2019 (2022) Re-Announcement

Grant Announcement

Applications must be submitted through Egrants on or before June 13th, 2022 *by* 11:59 p.m.

WISCONSIN DEPARTMENT OF JUSTICE
17 W. Main Street · P.O. Box 7070 · Madison, WI 53707-7070
www.doj.state.wi.us

STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Important Contact Information for this Grant Opportunity:

Program/Policy:	Brad Kelly (608) 716-1870 kellybc@doj.state.wi.us
Budget/Fiscal:	Jannifer Ayers (608) 514-5623 ayersjl@doj.state.wi.us
Egrants Assistance:	Weekdays, 8am – 4:30pm Email: Egrants@doj.state.wi.us Local calls: (608) 267-9068 Toll free: (888) 894-6607

The Egrants Application Guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the Egrants page of our website.

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

Grant Announcement Summary

Program Area: Criminal Justice

Grant Title: Comprehensive Opioid, Stimulate and Substance Abuse Site-Based Program (COSSAP): Law Enforcement Deflection Program 2019 (2022)

Description: Through this grant announcement, the Wisconsin Department of Justice (DOJ) is seeking applications to develop and implement a comprehensive plan establishing a law enforcement deflection program that allows non-violent offenders struggling with drug addiction to be diverted from arrest and receive assistance obtaining treatment within the community. Successful applications should establish pre-arrest or post-arrest law enforcement or other first-responder deflection programs for individuals who commit low level, non-violent, drug-related offenses to community-based substance abuse and behavioral health services.

The overall intent of this project is to expand existing programming and emerging options to address the opioid epidemic. The Wisconsin Department of Justice's Bureau of Justice Information and Analysis will act as the research partner for this project. Priority considerations include the high and quickly rising rates of opioid deaths and primary treatment admissions, and the heightened needs of the many rural, remote, and tribal regions of Wisconsin.

The goals of a deflection program are to address the underlying substance use needs of non-violent offenders and to reduce exposure to the justice system. To achieve these goals, there needs to be a collaborative effort from community partners, including local law enforcement (police departments or sheriffs' offices), the district attorney's office, and local substance use treatment providers. These partners are essential for the success of a deflection program, and they must commit to working together towards these common goals.

General program parameters are as follows:

- Provide deflection to treatment at pre-arrest or post-arrest stage, limiting exposure to the criminal justice system.
- Led by the law enforcement agency.
- Establish processes and/or criteria to identify appropriate participants.
- Establish resources to refer the client to a treatment provider or coordinator.

Opportunity Category: Competitive

Important Dates:

Application Due Date: June 13th, 2022

Project Start Date: August 1st, 2022

Project End Date: July 31st, 2023

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports to receive reimbursement.

- Program Reports must be submitted in Egrants quarterly.
- Equipment grants will require an Inventory Report in addition to Program and Financial reports. An Inventory Report must be submitted in Egrants prior to grant closeout and final reimbursement.
- Financial Reports must be submitted in Egrants quarterly.
- Performance Measurement Tool (PMT) reports must be submitted quarterly in the PMT system located at https://ojpsso.ojp.gov/ and uploaded into Egrants Program Reports as required.

Anticipated Funding Amount: A total of up to $600,000 is available to support at least four sites to be selected by a peer review panel at the Wisconsin Department of Justice (DOJ). Each site will be eligible for up to $150,000 for a planned project period that runs through July 31st, 2023.

If you receive an award under this grant announcement, there may be an opportunity to apply for additional funding to run the program through 2024. That opportunity is dependent on the availability of federal formula grant funds and satisfactory program performance.

Match/Cost Sharing Requirement: There is no match required under this program.

Eligibility: Funding will be awarded to at least four local sites to develop law enforcement deflection programs. Site selection will vary based on existing capacity, existing structures, and underserved or rural geographic areas of the state. In determining these selections, factors will include support of the local criminal justice coordinating council (CJCC), treatment resources, other Treatment Alternatives and Diversion or drug court programming within the county, proposed program capacity, existing alternative to incarceration programs and data regarding Wisconsin State Crime Lab case submissions and/or overdose fatality data.

Eligible Expenses:
Funding may be used for Personnel, Employee Benefits, Travel/Training, Equipment, Supplies & Operating Expenses, Consultants/Contractual, Other.

Funds are intended to be spent funding a deflection program which could include hiring new staff, establishing treatment services, implementing a peer support network, or supporting recovery or transitional housing.

Requirements for Federally Funded Grants:

System for Award Management (SAM) Registration:
CAGE Code Number: All applicants must be registered on the SAM (formerly Central Contractor Registration/CCR) database. This is the repository for standard information about federal financial assistance applicants, recipients, and sub recipients. If you had an active CCR, you have an active record in SAM. Applicants must update or renew their SAM

registration on an annual basis. Information to update your entity records can be accessed at https://sam.gov/SAM/.

On **April 4, 2022**, we no longer will use or request DUNS Numbers, as the federal government changed from the DUNS Number to the Unique Entity Identifier (UEI) (generated by SAM.gov). All entities doing business using federal funds will be required to have an active UEI number.

Unique Entity Identifier (UEI)

- The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- As part of this transition, the DUNS Number has been removed from SAM.gov.
- Entity registration, searching, and data entry in SAM.gov now require use of the new Unique Entity ID.
- Existing registered entities can find their Unique Entity ID by following the steps here.
- New entities can get their Unique Entity ID at SAM.gov and, if required, complete an entity registration.

DOJ cannot award funds until an agency has an active registration in SAM and is eligible to receive federal funds.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Comprehensive Opioid, Stimulate and Substance Abuse Site-Based Program (COSSAP): Law Enforcement Deflection Program 2019 (2022)

The Wisconsin Department of Justice (DOJ) through its Bureau of Justice Programs (BJP) provides financial and technical assistance to public safety and criminal justice agencies throughout the state. As the state administering agency (SAA) for state and federal juvenile and criminal justice programs DOJ is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

Program Description and Background

Signed into law on July 22, 2016, the Comprehensive Addiction and Recovery Act (CARA) is the first major federal substance abuse treatment and recovery legislation in 40 years and the most comprehensive legislative effort to address the opioid epidemic. CARA establishes a comprehensive, coordinated, and balanced strategy through enhanced grant programs that encompass prevention and education efforts, effective responses to those affected by substance abuse, and services for treatment and recovery from addiction. The Comprehensive Opioid, Stimulate and Substance Abuse Site-Based Program (COSSAP) was developed as part of the CARA legislation. COSSAP's purpose is to provide financial and technical assistance to states, units of local government, and Indian tribal governments to plan, develop, and implement comprehensive efforts to identify, respond to, treat, and support those impacted by the opioid epidemic.

The FY19 COSSAP is an initiative to support the implementation of local site-based programming throughout the State of Wisconsin. Specifically, this statewide effort seeks to build on emerging efforts to address gaps in addressing opioid abuse in Wisconsin, through the development and implementation of a comprehensive plan that establishes a law enforcement-assisted deflection program, allowing non-violent offenders struggling with drug addiction to be diverted from arrest and receive assistance obtaining treatment within the community. Successful applications should establish pre-arrest or post-arrest law enforcement or other first-responder deflection programs for individuals who commit low level, non-violent, drug-related offenses to community-based substance abuse and behavioral health services.

Funds will be used to support at least four local implementation sites under this program, as well as to build needed infrastructure at the state level to support the implementation of these program models. Though this grant announcement, DOJ is seeking applications from local jurisdictions in Wisconsin to develop law enforcement deflection programs specifically designed to address opioid abuse. In collaboration with the Wisconsin Department of Health Services, the Wisconsin Department of Justice, as the State Administering Agency, will administer the subaward process, selection of sites, assist with training the sites, collect performance data from the sites, provide ongoing technical assistance to the sites, and provide overall grant monitoring and oversight. This strategy is based on a number of factors, including the State Criminal Justice Coordinating Council's role as an advisory body, and participation in the National Institute of Corrections' Evidence-Based Decision-Making Initiative, the recent expansions of the Treatment Alternatives and Diversion program, and recently enacted state legislation to provide initial funding for the proposed program models.

Target Population
Evidence-based practices indicate that individuals with whom law enforcement officers interact have different levels of risk and need and should be served accordingly. In defining their population, applicants should adhere to evidence-based practices, using validated tools to assess the risk and needs of their population and determining which individuals are appropriate to receive services based on research to reduce incarceration and interaction with the criminal justice system.

In addition to the general items above, Law Enforcement-Assisted Deflection programs should address the following:

Research and Evaluation
In applying for these grants, applicants agree to cooperate in any and all related research efforts and program evaluations by collecting and providing enrollment and participation data during all years of the project. Applicants also agree to provide detailed individual-level data, in the format specified by DOJ during this time period (and for a follow-up period for recidivism data).

Applicants are encouraged to consider a partnership with a local research organization that can assist with data collection, performance measurement, and local evaluations.

Note: All successful applicants will be expected to secure permission from all program participants to collect and report on administrative data pertaining to criminal status.

Submit Applications Using Egrants
Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, the Project Director and Financial Officer listed on the grant application will need to register for their unique login credentials to access the system. To register online, go to http://register.wisconsin.gov/AccountManagement/ and complete the 'self-registration' process. On the account registration site, you will have a choice between the DOJ Egrants and WEM Egrants. Please take care to select DOJ Egrants during this process.

Authorization to access Egrants can take several days depending on registration activity.

For questions relating to Egrants registration contact the technical assistance contact listed on this announcement, or the DOJ help desk. The helpdesk hours are Monday-Friday 8am-4:30pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

An Egrants System User Guide is posted on the DOJ website. If you have any problems using Egrants, please contact our help desk at Egrants@doj.state.wi.us or call us at (608) 267-9068 or toll free at (888) 894-6607 during business hours.

Application Components
Through Egrants, you will provide DOJ with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Brad Kelly at (608)716-1870 or at kellybc@doj.state.wi.us .

Please note: Attachments should only be included in this grant application where specifically requested in section instructions.

1. **Main Summary**
   This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

   Please note: When identifying individuals involved in this grant, each responsible individual in this grant must be a different person.

   - The Signatory is the highest elected official in municipality/government entity/organization. (For example, in a city it is the mayor, for counties it is the county executive or county board chair, and for non-profit agencies it is the executive director.)
   - The Financial Officer is the individual at the applicant agency who is responsible for financial activities in your organization.
   - The Project Director is an individual at the applicant agency who will oversee project operations.
   - An Alternate Contact may be added to the application. This person is one that can and should access the application to complete required tasks such as modifications and reports, in the absence of the Project Director. This person should have knowledge of the project and authority to speak on behalf of the organization in the absence of the Project Director. If possible, we encourage the Project Director to list an alternate on the grant.

   In the "Brief Project Description" text box, please describe your project in 150 words or less. A suggested format is included for your convenience:

   "Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit.]"

   Responses to this section will be used on the DOJ website, cited in DOJ reports and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

2. **Approval Checklist**
   Answer Yes or No to each question.

3. **Performance Measures**
   Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

   Please note: Performance measures specific to the COSSAP program have been developed by the federal Bureau of Justice Assistance (BJA). Applicants selected for grant awards will be required to report on these new measures on a quarterly basis in the web-based Performance Measurement Tool (PMT) developed by BJA.

4. **Budget Detail**
Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the grant period. **It is important that you include specific details in the justification field for each budget line, including cost computation.**

Personnel: Provide salary information for non-contractual employees that will be funded through this grant, including overtime. List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time/number of hours to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Only personnel costs of the agency applying for the grant funds should be included under "personnel." Example for computation line: $25/hr. x 2080 hr. = $52,000. When entering this into the amount text box please round up to the nearest dollar.

Employee Benefits: Employee benefits for grant-funded personnel include FICA, Unemployment Compensation, Health Insurance, etc. and amounts budgeted should be based on actual known costs or an established formula. Employee benefits are for the personnel listed in the budget and only for the percentage of time/number of hours devoted to the project. Employee benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. Example for computation line: $79,539 1.0 FTE salary x 43% fringe rate = $34,202. When entering this into the amount text box please round up to the nearest dollar.

Travel/Training:
Guidelines for travel and/or training costs for an individual with the funded project. Only actual expenses will be reimbursed. All reimbursements will be at current state rates that are subject to change. Current rates for in-state travel at the time of this announcement include:

- Mileage: $0.51/mile
- Lodging: Maximum $82/night ($90/night for Milwaukee, Waukesha or Racine County)
- Meals: $8/breakfast (leaving before 6 a.m.); $10/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); $20/dinner (returning after 7 p.m.).

Example for computation line: 75 miles x $0.51 state rate = $38.25. When entering this into the amount text box please round up to the nearest dollar.

(Please note: Costs will only be reimbursed after submission of an event agenda. Travel and training for contracted employee/contractual services does not go in this section. These expenses should be itemized under ("Contractual").

The following are guidelines for any travel and/or training costs associated for hosting an event (conference/convention, training, etc.) with the funded project. Only actual expenses will be reimbursed. All reimbursements will be at current state rates that are subject to change. Current rates for in-state travel at the time of this announcement include:

- Meal cost per attendee: $8/breakfast (start time prior to 6 a.m.); $10/lunch (starting before 10:30 a.m. and concluding after 2:30 p.m.); $20/dinner (event ending after 7 p.m.).

(Please note: Costs will only be reimbursed after submission of an event agenda and attendance list. Travel and training for contracted employees/contractual services does not go in this section. These expenses should be itemized under "Contractual").

Paying for food from US Dept. of Justice funds is no longer allowed or strict limitations apply as of Oct. 2011. Food for clients being served by the program is the only time prior approval is not needed. **Please consult the DOJ grant program manager prior to submitting this application for clarification and for prior approval if food is being requested.**

- BJA anticipates one annual national meeting will occur each year during the grant period for which applicants must budget their travel. All applicants should budget travel expenses (airfare, hotel, per diem, and group transportation) for two staff to attend one face-to-face meeting each year of the life of the grant. Category 2 applicants must require that all subrecipient sites budget to have a minimum of two staff attend the national meeting each year as well. Each meeting should be budgeted for 3 days each in Washington, D.C. The purpose of this travel may vary according to the funding category and specific project objectives; however, BJA wants to ensure that all grantees have the opportunity to present their work and collaborate with their peers and other national and federal stakeholder groups.

Equipment: Tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of **$5,000 or more per unit**. Example for computation line: 1 filtration system x $5,500 per unit = $5,500. When entering this into the amount text box please round up to the nearest dollar.

- No more than 10 percent of the total proposed budget may be used to purchase or lease devices that allow for the remote monitoring of offenders (e.g., applications or services that remotely monitor the location of an individual or monitor substance use remotely).

Supplies and Operating Expenses: Supplies includes consumables such as paper, postage, software, computer/laptop, monitor, accessories, license and subscriptions. Operating expenses include items such as rent and utilities. All supply and operating expenses have an acquisition cost of less than $5,000 per unit. Example for computation line: rent $150/mo. x 12 months = $1,800. When entering this into the amount text box please round up to the nearest dollar.

- No more than 10 percent of the total proposed budget may be used to purchase and maintain web-based services and electronic applications that can be accessed from computers, tablets, and/or smart phone devices that are designed to enhance or support treatment and recovery support services (e.g., apps for self-management through reminders and educational prompts).
- No more than 10 percent of the total proposed budget may be used to purchase or lease devices that allow for the remote monitoring of offenders (e.g., applications or services that remotely monitor the location of an individual or monitor substance use remotely).
- No more than 20 percent of the total proposed budget may be used to support remote, secure, and private two-way, real-time, interactive audio and video connections between the supervision officer and the client located at another location in the community. (See the previous note about budget restrictions associated with remote monitoring.)

Consultants/Contractual: Provide costs associated with individuals or entities providing services through a contractual arrangement. With the exception of a few justified sole source situations, contracts should be awarded via competitive processes. Attach detailed information to support the total cost of each contract. For each consultant enter the name, if known; service to be provided; hourly or daily fee (8-hour day); and estimated time on the project. Consultant fees in excess of $650 per 8-hour day require additional justification (contact DOJ). List all expenses to be paid from the grant to the individual consultant in addition to their fees (e.g., travel, lodging, meals, etc.). Show the basis of computation for each service requested. Within 30 days of grant award date, a signed contract must be received by DOJ. No fund reimbursements will be made prior to receipt of the contract.

- No more than 30 percent of the proposed budget may be used to provide technology-assisted treatment and recovery support services to an incarcerated population.

Other: Items that don't fit into specific categories. This section would include any funds to be used for recovery or transitional housing.

- If an applicant proposes to fund recovery or transitional housing, no more than 30 percent of the total budget may be used for this purpose.
- If an applicant proposes to fund services to children impacted by the opioid epidemic, applicants should ensure that their budget clearly labels all costs used to support children/victim services and separate these costs from any other project expenses.

5. **Budget Narrative (Up to 3 points)**
   Please describe in detail how your budget relates to the overall program/project strategy. The narrative should describe the proposed activities and the justification for the related budget cost.

6. **Problem Description (Up to 12 points)**
   Provide a program description that answers each of the following questions:
   1. Describe the nature and scope of the problem the project will address. Use local data to provide evidence the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the community. (1, 2, or 3 points)

   2. Describe any previous or current attempts to address the problem and explain why they did or did not work. (1, 2, or 3 points)

   3. Describe any unique factors about your community impacting the problem and the design of this proposed response. (1, 2, or 3 points)

   4. Describe your proposed target population and link that population to research and evidence-based practices. (1, 2, or 3 points)

7. **Project Design (Up to 9 points)**
   Explain how your team will operate a law enforcement deflection program. Factors can include but are not limited to support of the local criminal justice coordinating council (CJCC), collaboration with treatment resources, healthcare providers, and peer support services, proposed program capacity and structure, integration of recovery or

transitional housing and utilizing data regarding Wisconsin State Crime Lab case submissions and/or overdose fatality data to serve the target population. Please be sure to indicate how elements of the program are supported by evidence-based practices.

1. Briefly explain the structure, mission/values, and overall functioning of the local Criminal Justice Coordinating Council (CJCC) or similar oversight body. Be specific on how the CJCC supports the current program implementation. Include a detailed list of proposed deflection team members and their roles along with how often team meetings will occur to discuss program operations and improvements. (1, 2, or 3 points)

2. Fully describe the structure of the deflection program, including, but not limited to program set-up and intended operation, referral types and referring agency or agencies, screenings and assessments utilized to determine eligibility and when they are conducted, role of the coordinator or case manager and their desired activities conducted with the participants and how or when treatment services are involved or recommended. (1, 2, or 3 points)

3. Describe how program participation will be monitored and who will be responsible for tracking program compliance for participants. Include the approach that will be taken to respond to violations of program requirements, completion and termination requirements, and participation feedback. (1, 2, or 3 points)

8. Implementation Plan (Up to 6 points)

The purpose of this section is to provide specifics on how your project will implement a Law Enforcement-Assisted Deflection program detailed on pages 4 and 5 of this announcement, utilizing resources to carry out the project as designed, and how the implementation plan supports your program goals.

1. Describe any prior work your agency has done to plan, train or implement alternative to incarceration programs. (1, 2, or 3 points)
2. Attach a project timeline that outlines proposed project activities from August 1st, 2022 to July 31st, 2023 and include all activities including planning and implementation. (Up to 1,2 or 3)

9. Goals and Objectives (Up to 3 points)

Submit a document that identifies the goals and objectives of the project and attach it in this section. Keep in mind that goals and objectives should be SMART (specific, measurable, attainable, realistic, and time-bound). (1, 2, or 3 points)

10. Letter of Support (Up to 3 points)

In this section, attach letters of support for the project. You must submit a letter from the following two partners, or your application will not be considered for funding. You may submit one letter with the signatures or two separate letters.

- Law enforcement agencies (Police Departments and Sheriff's Office)
- District Attorney's Office

If you provide additional letters of support from the local Criminal Justice Coordinating Council (CJCC) or other critical partners, additional points will be awarded to your application. You will receive an extra point for a letter from the CJCC chair, and up to

two more points from letters from other critical partners such as peer support networks, local department of health or healthcare providers.

Application Review and Award Criteria
All applications must be submitted on or before 11:59 pm on the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. All compliant applications will be reviewed on a 36-point scale, based on the following point values for the selection criteria:

- Budget Narrative (Up to 3 points)
- Problem Description (Up to 12 points)
- Project Design (Up to 9 points)
- Implementation Plan (Up to 6 points)
- Goals and Objectives (Up to 3 points)
- Letters of Support (Up to 3 points)

Although the point values will be assigned as shown above, applications will only be considered if all of the indicated sections (#1 - #10) are submitted.

Top scoring applications will include detailed responses that demonstrate a well-thought-out program that is supported by critical partners. Answers in each section should fully answer the question, including specific answers to each sub-question, and align logically with answers to other sections so that when read together, the application will provide a comprehensive overview of the proposed program.

The review ratings and any resulting rankings or recommendations are advisory. In addition to review ratings, consideration may be given to factors such as: underserved populations, strategic priorities, past performance, underserved geographic areas, and available funding. Once ranked, the applications will be submitted to the Attorney General for further review and comment. Depending on resources, grants will be funded in the final ranked order until grant funds are exhausted. Each grant must satisfy the basic criteria set out above. Grant applicants will be contacted if more information is needed to clarify elements of their proposal, and grant reviewers may suggest amendments to applications. All final grant award decisions will be made by the Attorney General.

Award Information
Upon application approval, the applicant agency's project director will receive signed grant award documents within approximately 30 days via email. The grant award documents will explain the total funding amount, approved budget by category, performance period, and fiscal and program reporting requirements and deadlines. Grant expenditures will be reimbursed when signed award documents have been received by DOJ, spending and grant activity is documented in proper reports and reimbursement requests are submitted to DOJ.

Post-Award Special Conditions/Reporting Requirements
If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions (and any others noted on your award documents).

Standard Special Conditions

1. Grant recipients are also advised that DOJ will monitor grants to ensure that funds are expended for appropriate purposes and that recipients are complying with state and federal requirements as described in the grant award contract. This includes timely completion of progress and financial reports, active efforts to achieve and measure stated goals and objectives, appropriate documentation of activities and outcomes, on-going submission of participant data, and adherence to any conditions included in the grant award.

2. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

3. The DOJ reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to DOJ such as background check fees, etc. Refusal to provide information requested by DOJ may impact the payment of current or approval of future grant funds.

4. Please be advised that a hold may also be placed on any current or future application or grant payment if it is deemed that an agency is not in good standing on any DOJ grants or other reporting requirements, has other grants compliance issues (including being out of compliance with special conditions) that would make the applicant agency ineligible to receive future DOJ funding, failure to make progress in obtaining project goals and objectives, and/or is not cooperating with an ongoing DOJ grant review or audit.

5. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.

6. Program Income: To maintain consistent practices with other similar programs, and as a proven practice, projects funded under this announcement are subject to program income guidelines detailed in the federal Office of Justice Programs Financial Guide. Grant award funds received are **not** program income. Program income is income earned by the recipient, during the funding period, as a direct result of the award. Any fees charged to the participants of your project are considered program income. The amount earned as program income during the length of the grant period must be expended by the end of the grant period and must be used for the purposes and under the condition applicable to the award.

7. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition.

8. If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or DOJ representative would be able to identify the use of Federal and Matching funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.

9. Deflection programs should also work to ensure that treatment providers are following evidence-based practices, as well as striving to incorporate the National Standards for Culturally and Linguistically Appropriate Services in Health and Healthcare (National CLAS Standards).

10. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law. Projects that continue to meet program requirements and make progress in attaining project goals and objectives will be able to reapply for funding in a non-competitive environment.

11. Changes from the approved grant application to the scope of the program require approval from DOJ and should be under the direction of the oversight body.

12. Grantees must agree to comply with all reporting, data collection, and evaluation requirements, as determined by DOJ's Bureau of Justice Information and Analysis (BJIA). Grantees will be expected to submit data on individual overdose reviews in the system designated by DOJ.

Additional Resources
Additional information about the Department of Justice, Bureau of Justice Programs and resources to assist with Egrants is available as follows:

- Department of Justice Egrants webpage: https://egrants.doj.state.wi.us/egmis/login.aspx
- A helpful Egrants User Guide is posted on the Egrants page of the DOJ website. It includes registration through grant award instructions.
- The Grants Administrative Guide provides assistance with grants management and fiscal management rules, such as allowable costs and procurement.
- Online help is available in many areas of the Egrants program – watch for the help buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 8am and 4:30pm.
    - Email: Egrants@doj.state.wi.us
    - Local calls: (608) 267-9068
    - Outside the 608-area code: (888) 894-6607

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **Sheriff 2022**

DOCUMENT # _____ G/L DATE _____

BATCH # _____ ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): To modify Sheriff Operations 2022 budget to recognize grant funding from the Department of Justice to develop and implement a comprehensive plan to reduce the risk of overdose deaths and enhance treatment participation among the Pre-Trial and Post Trial populations leaving jail.

(1) MAIN ACCOUNT DESCRIPTION	(2)				BUDGET CHANGE REQUESTED (3)	(4)	(5)	(6)	(7)	AFTER TRANSFER (8)	(9)
EXPENSES	FUND	DIVISION	SUB DIVISION	MAIN ACCOUNT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	ACTUAL EXPENSES	REVISED BUDGET	EXPENSE BAL AVAIL
Misc Contractual Services	100	210	2110	529900	65,790.00		-	-	-	65,790.00	65,790.00
	100	210	2120	529900	65,790.00		8,000.00	8,000.00	-	73,790.00	73,790.00
Other Operating Supplies	100	210	2110	534900	6,400.00		13,600.00	1,360.00	-	7,760.00	7,760.00
	100	210	2120	534900	6,400.00		1,340.00	1,340.00	(32.83)	7,740.00	7,772.83
Staff Development	100	210	2110	543340	2,810.00		21,157.00	21,157.00	5,082.18	23,967.00	18,884.82
	100	210	2120	543340	2,810.00		16,293.00	16,293.00	5,541.21	19,103.00	13,561.79
										-	-
										-	-
										-	-
										-	-
EXPENSE TOTALS					150,000.00	-	60,390.00	48,150.00	10,590.56	198,150.00	187,559.44

REVENUES	FUND	DIVISION	SUB DIVISION	MAIN ACCOUNT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
WI Department of Justice	100	210	2110	442550		75,000.00	-	-	75,000.00
	100	210	2120	442550		75,000.00	-	-	75,000.00
									-
									-
									-
									-
REVENUE TOTALS					-	150,000.00	-	-	150,000.00
COLUMN TOTALS (EXP TOTAL + REV TOTAL)					150,000.00	150,000.00			

PREPARED BY: _____

DIVISION HEAD: _____ DATE: _____

DEPARTMENT HEAD: _____ DATE: _____

FINANCE DIRECTOR: _____ DATE: _____

COUNTY EXECUTIVE: _____ DATE: _____

Please fill in all columns:
(1) & (2) Account information as required
(3) & (4) Budget change requested
(5) Original budget as adopted by the board
(6) Current budget (original budget w/past mods.)
(7) Actual expenses to date
(8) Budget after requested modifications
(9) Balance available after transfer (col 8 - col 7).