



COUNTY OF KENOSHA

OFFICE OF THE COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56th Street, Third Floor

Kenosha, Wisconsin 53140

(262) 653-2600

Fax: (262) 653-2817

ADMINISTRATIVE PROPOSAL

COUNTY EXECUTIVE APPOINTMENT 2021/22-11

RE: KENOSHA COUNTY TRAFFIC SAFETY COMMISSION

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the Honorable Kenosha County Board of Supervisors for its review and approval the name of

Jeffrey J. Marx
Kenosha Unified School District
3600 52nd Street
Kenosha, WI 53144

to serve a term on the Kenosha County Traffic Safety Commission, as an Education Representative (Group 4), beginning immediately upon the confirmation of the County Board and continuing until the 1st day of May, 2024 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Marx will serve without pay.

Mr. Marx will be filling a vacancy on the Commission.

Respectfully submitted this 28th day of April 2021.

Jim Kreuser

Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE
KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: JEFFREY J MARX
First Middle Last

Residence Address: _____

Previous Address if above less than 5 years: _____

Occupation: KENOSHA UNIFIED School District TRANSPORTATION
Company Title Supervisor

Business Address: 3600 52ND ST.

Telephone Number: Residence _____ Business 262 359-4392

Daytime Telephone Number: _____

Mailing Address Preference: Business (☒) Residence ()

Email Address: JMarx@KUSD.EDU

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes () No (☒)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

NONE

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

NONE

*If more space is needed, please attach another sheet.

Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Nominee's Supervisory District _____

Governmental Services: List services with any governmental unit.

Kenosha Unified Schools.

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

I Deal with traffic matters For KUSD, for Students Safety in Transportation as well as walking Areas.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Signature of Nominee 

Date

4.16.2021

Please Return To: Kenosha County Executive
1010 - 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment ☒

Reappointment ☐

Previous Terms: _____

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

1. Prepares all bus routes for both public and non-public schools in the district.
2. Prepares and updates bus schedules for all schools in the district.
3. Evaluate all walk paths, bus stops and routes to ensure student safety to and from schools.
4. Maintains a district map for both routing purposes and for enforcing school boundaries related to transportation by use of districts bus routing software.
5. Receives and investigates parents, schools, and students complaints in reference to transportation services.
6. Helps school principals with student management on bus behavior.
7. Prepares and administers the transportation budget.
8. Authorizes purchases in accordance with budgetary limitations and District policies.
9. Coordinates with schools and others outside vendors responsible for planning transportation for special school trips and activities (extracurricular activities).
10. Coordinates with city transit department on the monthly bus passes distribution, and controls for the lost bus pass procedures.
11. Upholds board policies and follows administrative procedures.
12. Conforms to all state laws and regulations regarding school transportation.
13. Submits all reports required by state and federal authorities.
14. Submits transportation policies to school board.
15. Work with district administration and committees to develop and or revise redistricting plans as necessary.
16. Work with district administration and school principals to develop school bell times.
17. Monitors road conditions and advises weather committee on road hazards for decisions on school closing or delays during inclement weather.
18. Is responsible for reporting to superintendent's office all bus accidents
19. Supervise and evaluate assigned staff in transportation department.
20. Be responsible for professional development by attending seminars, workshops, and other professional meetings to continue growth and knowledge related to job functions for transportation.

Jeff Marx

Transportation Supervisor

jmarx@kUSD.edu | P: 262.359.6391 | F: 262.359.7496

Kenosha Unified School District | Education Support Building | 3600 52nd Street | Kenosha, WI 53144
kUSD.edu | facebook.com/kenoshaschools | twitter.com/kUSD | youtube.com/kenoshaschools | KUSD 20

Mission: Provide excellent, challenging learning opportunities and experiences that prepare each student for success.