

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Law Enforcement Department: SHERIFF

Proposal Summary (attach explanation and required documents):

Resolution: To accept \$4,600 of grant funds from the Wisconsin Emergency Management (Fed 97.067) - Homeland Security ALERT Bomb Explosive Breaching Training Program. The awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award.

Dept./Division Head Signature: Capt [Signature]

Date: 4/13/21

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: Chief [Signature]

Date: 4-13-21

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: [Signature]

Date: 4/20/21

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: [Signature]

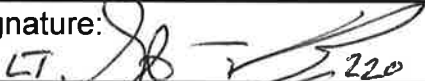
Date: 4/25/21

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.
- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Subject: 2020 Grant Award – Homeland Security – Wisconsin Emergency Management/ HS ALERT BOMB Explosive Breaching Training			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted:		Date Resubmitted	
Submitted By: Judiciary & Law Enforcement Committee & Finance/Administration Committee			
Fiscal Note Attached X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Lt. Steven T. Beranis, Lieutenant of Patrol		Signature: 	

WHEREAS, the Kenosha County Sheriff's Department, as the Agency in charge of the Kenosha County Sheriff's Bomb Squad, has been awarded \$4,600 from the State of Wisconsin Emergency Management through the Homeland Security-WEM/HS Alert Bomb Explosive Breaching Training 2020 program cover registration and travel costs for Tactical Explosive Breacher Certification in Will county, IL, and

WHEREAS, the Kenosha County Sheriff's Department Bomb Squad is a regional response team that responds to and processes Hazardous Device Incidents in Kenosha County and the Southeast Wisconsin Region, and

WHEREAS, the training will cover charge calculation, charge construction, target analysis, proper deployment, tactical considerations, and issues pertaining to liability, and

WHEREAS, the awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins April 5, 2021 and expires August 31, 2021,

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the this grant and approve the revenue and expenditure budget modifications, to the 2021 budget, as per the budget modification form, which is incorporated herein by reference, and

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end be hereby authorized for carryover to subsequent years until such time as the grant funds are expended in accord with the grant requirements.

Note: This resolution requires no funds from the general fund. It increases revenues by \$4,600 and increases expenditures by \$4,600.

Subject: 2020 Grant Award – Homeland Security – Wisconsin Emergency Management/ HS ALERT BOMB Explosive Breaching Training

Original ☒

Corrected ☐

2nd Correction ☐

Resubmitted ☐

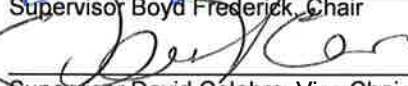
Date Submitted:

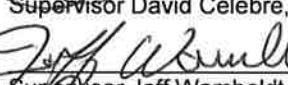
Date Resubmitted

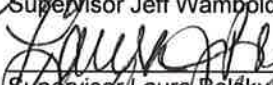
Submitted By: **Judiciary & Law
Enforcement Committee &
Finance/Administration Committee**

Respectfully Submitted,
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

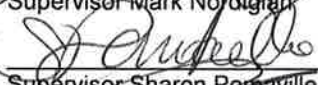

Supervisor Boyd Frederick, Chair

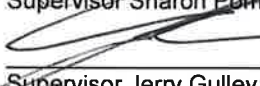

Supervisor David Celebre, Vice Chair


Supervisor Jeff Wamboldt


Supervisor Laura Belsky


Supervisor Mark Nordigan


Supervisor Sharon Pomaville


Supervisor Jerry Gulley

Aye No Abstain Excused

☒ ☐ ☐ ☐

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FINANCE/ADMINISTRATION COMMITTEE

Aye No Abstain Excused

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Supervisor Terry Rose, Chair

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Supervisor Jeffrey Gentz, Vice Chair

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Supervisor Ron Frederick

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Supervisor Jeff Wamboldt

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Supervisor Ed Kubicki

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Supervisor Monica Yuhaz

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Supervisor John Franco

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: **SHERIFF** **2021**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): To modify 2021 budget to recognize grant funding from Wisconsin Emergency Management DMA HLS for the Bomb Explosive Breaching Training Grant

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)						BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Grant Program Payment	100	210	2130	571580			4,600		0	0	0	4,600	4,600
EXPENSE TOTALS							4,600	0	0	0	0	4,600	4,600

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	PROJECT	SUB-PROJECT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
WI DMA-HS Program	100	210	2130	442605				4,600	0	0	4,600
REVENUE TOTALS							0	4,600	0	0	4,600

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

PREPARED BY: Jasleen Jaine

DIVISION HEAD: Chief Deputy DATE: 4-13-21

DEPARTMENT HEAD: _____ DATE: _____

FINANCE DIRECTOR: _____
(required)

COUNTY EXECUTIVE: [Signature] DATE: 4/28/21

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

Please fill in all columns:
 (1) & (2) Main Account information as required
 (3) & (4) Budget change requested
 (5) Original budget as adopted by the board
 (6) Current budget (original budget w/past mods.)
 (7) Actual expenses to date
 (8) Budget after requested modifications
 (9) Balance available after transfer (col 8 - col 7).

WISCONSIN EMERGENCY MANAGEMENT

Applicant Hereby Applies to the WEM for Financial

Support for the Within-Described Project:

SUBGRANT #: 12370**WEM USE ONLY**

Receipt Date	Award Date	Subgrant Number(s)
3/4/2021		2020-HSW-02B 12370

SHORT TITLE: HS ALERT Bomb Explosive Breaching Training

1. Type of Funds for which you are applying.	Homeland Security - WEM (Fed. 97.067 HSW) HS ALERT Bomb Explosive Breaching Training 2020		
2. Applicant	Name Of Applicant:		County: Kenosha
	Kenosha County Sheriff's Department		
	Street Address: 1000 55th Street		
	Address Line 2:		Address Line 3:
	City: Kenosha	State: WI	Zip: 53140-3794
3. Recipient Agencies	Kenosha County Sheriff's Department		
4. Signatory	Name:		Title: Sheriff
	Sheriff David G. Beth		Agency: Kenosha County
	Street Address: 1010 56th Street		
	Address Line 2:		Addr Line 3:
	City: Kenosha	State: WI	Zip: 53140-3707
	Phone: 262-605-5101	Fax: 262-653-6903	Email: david.beth@kenoshacounty.org
5. Financial Officer	Name:		Title: Fiscal Services Manager
	Ms Jasleen Kaur		Agency: Kenosha County Sheriff's Department
	Street Address: 1000 55th Street		
	Address Line 2:		Addr Line 3:
	City: Kenosha	State: WI	Zip: 53140-3794
	Phone: 262-605-5178	Fax:	Email: Jasleen.Kaur@kenoshacounty.org
6. Project Director	Name:		Title: Lieutenant
	Lt. Steven T Beranis		Agency: Kenosha County Sheriff's Department
	Street Address: 1000 55th Street		
	Address Line 2:		Addr Line 3:
	City: Kenosha	State: WI	Zip: 53140-3794
	Phone: 262-605-5124	Fax:	Email: steven.beranis@kenoshacounty.org
7. Brief Summary of Project (Do Not Exceed Space Provided)	Short Title (may not exceed 50 characters) HS ALERT Bomb Explosive Breaching Training This grant will allow the Kenosha County ALERT Bomb Squad to send two bomb technicians to explosive breaching training. The training will provide an explosive breaching certification when completed. The operational explosive breachers will be able to respond to calls for that advanced skill in the Kenosha County Bomb Squad ALERT region. This course is required to make them operational explosive breachers.		

8. SubGrant Budget

Sources		
	Federal	
Categories		Category Total
Travel (Including Training)		
	4,600.00	4,600.00
Source Total	4,600.00	4,600.00

9. Project Start Date: 4/5/2021

Project End Date: 8/31/2021

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Kenosha County Sheriff's Department	4,600.00	4,600.00
Total:	4,600.00	4,600.00

Allocation/Recipient Agency: Kenosha County Sheriff's Department

Category:	Year 1	Total
Travel (Including Training)	4,600.00	4,600.00
Total:	4,600.00	4,600.00

11. Budget Details:

Master Budgets:

Line Item Details for Kenosha County Sheriff's Department

YEAR 1

TRAVEL (INCLUDING TRAINING)

Briefly describe the overall use of the funds for this budget category: This grant will cover the registration and travel costs for Tactical Explosive Breacher Certification in Will County Illinois. This is a 6 day hands on course that will cover charge calculation, charge construction, target analysis, proper deployment, tactical considerations, and issues pertaining to liability. The course is taught by certified instructors who possess real world operational experience in field of explosive breaching. **COST**

Purpose of Travel Tactical Explosive Breacher Certification Course

Location Joliet, IL

Item Lodging

Description of your computation: 1150

Source: Federal 1,150.00

Purpose of Travel Tactical Explosive Breacher Certification Course

Location Joliet, IL

Item Registration

Description of your computation: 3050

Source: Federal 3,050.00

Purpose of Travel Tactical Explosive Breacher Certification Course

Location Joliet, IL

Item Meals

Description of your computation: 400

Source: Federal 400.00

Travel (Including Training)

Year 1 Total:

4,600.00

YEAR 1 TOTAL: 4,600.00

Notice of Funding Opportunity

HS ALERT Bomb Explosive Breaching Training 2020

**Applications must be submitted through
Egrants on or before March 12, 2021**

Contact Information for this Notice of Funding Opportunity

Program Manager: Rod Stearns (608) 381-8010
Rod.Stearns@wisconsin.gov

Grants Specialist: Rebecca Thompson (608) 242-3236
Rebecca2.Thompson@wisconsin.gov

Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <https://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. Please note: If you register outside the hours of Monday-Friday 7:30am-4pm, access may not be approved until the next business day. Once your Egrants access has been approved, you may begin your online grant application.

Egrants Help Desk: 608-616-0020 or WEMEgrants@egrants.us

The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website: <https://wem.egrants.us/egmis/documents/EgrantsExternalUserGuideUpdated9-9-19-Final.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

WEM Egrants website: <https://wem.egrants.us>

Requirements for Federally Funded Grants

Data Universal Numbering System (DUNS) Number:

The federal government requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to <http://fedgov.dnb.com/webform>. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at <http://fedgov.dnb.com/webform/displayFAQPage.do>. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

Unique Entity Identifier and System for Award Management (SAM):

All applicants for this grant opportunity must be registered in SAM before submitting an application; and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant.

WEM's website has a helpful guide for SAM registration.

[https://dma.wi.gov/DMA/divisions/wem/egrants/How to Register in SAM.GOV.pdf](https://dma.wi.gov/DMA/divisions/wem/egrants/How%20to%20Register%20in%20SAM.GOV.pdf)

WEM cannot award a grant until the applicant has complied with all applicable DUNS and SAM requirements.

Notice of Funding Opportunity: HS ALERT Bomb Explosive Breaching Training 2020

Description: WEM will provide grant funds for members of the Aligned Law Enforcement Response Teams (ALERT), specifically the Bomb Squads, to attend training out of state for an established training course for explosive breacher certification. The explosive breacher training should be specific to law enforcement to teach the necessary skills required to become operational breachers.

Opportunity Category: Limited Eligibility

Important Dates:

Application Due Date: March 12, 2021

Project Start Date: April 5, 2021

Project End Date: August 31, 2021

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

Program Reports Frequency must be submitted as a final only.

Financial Reports Frequency must be submitted as a final only.

Anticipated Funding Amount: As approved by the Homeland Security Funding Advisory Working Group, the total grant amount of \$9,200.00 for the following agencies in the amounts specified: Each of the ALERT agencies will be allowed \$2,300.00 for their designated Bomb Technician to attend the training in Will County, Illinois June 14-19, 2021.

Dane Co \$2300 - Milwaukee Co \$2300 - Kenosha County \$4600

Match/Cost Sharing Requirement: There is not match but the agency is responsible for any costs that are not covered for lodging, meals, and travel in excess of the amount provided.

Eligibility: The only eligible agencies are the Dane County Sheriff's Office, Kenosha County Sheriff's Office, and the Milwaukee County Sheriff's Office.

Eligible Expenses: Funding may be used for Travel/Training expenses including tuition for the class, lodging, meals and some of the travel expenses.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Notice of Funding Opportunity: HS ALERT Bomb Explosive Breaching Training 2020

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)”

There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

2. Approval Checklist

Answer Yes, No, or N/A (not applicable) to each question.

3. Budget Detail

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Travel/Training:

Guidelines for Travel and/or training costs for an individual with the funded project. Only actual expenses will be reimbursed. All reimbursements will be at current state rates that are subject to change.

Mileage/Fuel: \$0.51/mile for personal vehicles used. If a government vehicle is used, only fuel cost is reimbursed and must have original receipts for all fuel costs.

The maximum lodging rates are for single-night stays in standard rooms and **exclude** all applicable sales and lodging taxes, although tax exempt should be requested when available. Original receipts from the hotel must include the name of the person(s) occupying that room on the original hotel receipt/folio.

Meals:

In-state rate: \$8/breakfast (leaving before 6 a.m.); \$10/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); \$20/dinner (returning after 7 p.m.). Original Receipts for meals must be provided.

Out-of-state rate \$10/breakfast (leaving before 6 a.m.); \$15/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); \$25/dinner (returning after 7 p.m.). Original Receipts for meals must be provided.

4. Free Style Questionnaire- Core Capabilities

Choose a primary core capability for the project. Select as many secondary core capabilities as applicable for the project.

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions.

1. Reimbursement for Travel

Reimbursement for Travel and Training expenses must represent actual costs and contingent upon submission of an agenda and receipts to support each expense including fuel, meals, registration and hotels. Hotel receipts/folios must include the name of the person(s) occupying that room. The Travel Status used to determine eligibility for meals and mileage is the time the individual departs their home or headquarters, whichever is closest. Meals provided by another entity are not eligible for reimbursement, regardless if the individual did not take the meal; this includes hotels that provide "Continental Breakfast" of any variation. On a day an individual is entitled to reimbursement for two or more consecutive meals, the individual may exceed the maximum for one or more meals,

provided that the total amount claimed does not exceed the maximum reimbursement rate for all eligible meals; each day is considered separately for application of this policy. Travel costs are reimbursed within current state rates and uniform travel guidelines as listed in the Notice of Funding Opportunity and

https://dpm.wi.gov/Documents/BCER/Compensation/Section_F_19-21.pdf. The Grants Specialist is available to answer questions before costs are incurred.

2. Grant modification

Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

3. Course Completion

Verification Required Reimbursement of costs will be contingent on submission of a certificate, email or other document demonstrating completion of the course. Upload the correct roster into Egrants in the program report. Each roster must only contain one course.

4. Course Registration

Agencies are required to register all personnel from their agency attending the course.

5. SAM Requirement

SAM.gov Requirement – Pursuant to 2 CFR Part 25.200, the applicant must be registered in the System for Award Management (SAM.gov) prior to submitting an application for federal funds and they must certify that they will maintain an active SAM registration at all times during which it has an active federal award.

Jasleen Kaur

From: Justin Miller
Sent: Saturday, February 27, 2021 3:01 PM
To: Steven Beranis
Cc: Bill Beth; Jasleen Kaur
Subject: Re: Explosive Breacher

If it's grant covered go ahead and put in a request

Captain Justin Miller
Administrative Services Division

On Feb 27, 2021, at 10:36 AM, Steven Beranis <Steven.Beranis@kenoshacounty.org> wrote:

Yes sir, two of our people and when I estimated the full cost with registration, hotel and meals was 2200 per person. Class is in Will Co IL

From: Justin Miller <Justin.Miller@kenoshacounty.org>
Sent: Saturday, February 27, 2021 10:08 AM
To: Steven Beranis <Steven.Beranis@kenoshacounty.org>
Cc: Bill Beth <Bill.Beth@kenoshacounty.org>; Jasleen Kaur <Jasleen.Kaur@kenoshacounty.org>
Subject: Re: Explosive Breacher

So if I'm reading it correct there's only two spots for Kenosha techs correct? And the cost will be all covered by the grant? If approved?

Captain Justin Miller
Administrative Services Division

On Feb 27, 2021, at 8:59 AM, Steven Beranis <Steven.Beranis@kenoshacounty.org> wrote:

This is in reference to a basic explosive breaching class that would be funded by a WEM ALERT grant. We have 3 techs who need this training. I am confident I can get the grant application paperwork done in the short timeline. I am not sure about the other moving parts that would be required.

The class registration is \$1500 and the rest is for rooms and meals. If the KSD training request is approved, can I register them for training before final board approval?

This is my first time doing a grant for training only.

R/

STB220

From: Stearns, Rod - DMA <Rod.Stearns@wisconsin.gov>
Sent: Saturday, February 27, 2021 6:27 AM
To: Immel, Charles (Dane Co) <Immel.Charles@danesherriff.com>; Mazurczak Joseph <joseph.mazurczak@milwaukeecountywi.gov>; Steven Beranis <Steven.Beranis@kenoshacounty.org>
Subject: Explosive Breacher

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize and trust the sender.

Good Morning

I have completed the grant announcement for training in June for the Explosive breacher class (Jun 14-19). My intent is to allow two Kenosha County, one Dane, and one Milwaukee Co for this round. Chuck will look more into the Madison class as well. However, the dates on this grant are as follows...due Mar 12, start date April 5. Let me know if there will be any issues with those dates and to get registered.

I wanted to upload this yesterday but it was slowed down in WEM so hopefully I can get it uploaded Monday and ready for you to apply by Tuesday or Wednesday. Total for each agency is 2300 per person.

Let me know your thoughts?

Rodney P. Stearns
ALERT Program Manager
Wisconsin Emergency Management
608-381-8010

