Kenosha County

BOARD OF SUPERVISORS

RESOLUTION NO._____

Subject: Resolution to accept and utilize Wisconsin Land Information Program grant funding for Kenosha County Land Records modernization project activities.			
Original **X**	Corrected ☐	2nd Correction ☐	Resubmitted ☐
Date Submitted:		Date Resubmitted:	
Submitted By: Finance/Administration Committee			
Fiscal Note Attached **X**		Legal Note Attached ☐	
Prepared By: Scott Schutze, Director Division of Land Information		Signature:	

WHEREAS, Kenosha County participates in the Wisconsin Land Information Program administered by the State of Wisconsin Department of Administration, and

WHEREAS, Kenosha County collects fees from real estate related document recordings in the Kenosha County Register of Deeds Office, and certain portions of those fees are forwarded to the State of Wisconsin Land Information Program for the purpose of redistribution to the counties of the State for land records modernization projects, and

WHEREAS, the Wisconsin Land Information Program has awarded Kenosha County a grant of $60,000 from the program, and

WHEREAS, the Division of Land Information, after discussion with numerous county Divisions, Elected Offices, and additional stakeholders, desires to utilize this Wisconsin Land Information Program grant for the scanning and indexing of various land records related documents housed in the Register of Deeds and Treasurer's Offices, and

WHEREAS, the Kenosha County Land Council, a statutorily required county oversight committee for Wisconsin Land Information Program generated funds, has reviewed and approved the use of these funds for the purpose of scanning and indexing said documents, and

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors authorizes the Division of Land Information to act on its behalf and accept and utilize the grant from the Wisconsin Land Information Program in the amount of $60,000 and amend the budget as per budget modification which is attached and incorporated by reference.

Approved by:

FINANCE/ADMINISTRATION COMMITTEE	Aye	No	Abstain	Excused
Jeffrey Gentz, Chairman	☑	☐	☐	☐
Ron Frederick, Vice Chair	☑	☐	☐	☐
Jeff Wamboldt	☑	☐	☐	☐
Ed Kubicki	☒	☐	☐	☐
Monica Yuhas	☑	☐	☐	☐
John Franco	☑	☐	☐	☐
Vacant	☐	☐	☐	☐

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Land Information Department: Information Technology

Proposal Summary (attach explanation and required documents):

. In late 2021, after the 2022 budget was submitted, Kenosha received notice of award for a $60,000 grant administered by the Wisconsin DOA within the Wisconsin Land Information Program. This program is administered from fees collected on real estate document recordings in the county Register of Deeds offices across the entire state. This program requires grant funding to be used by counties for land records modernization purposes. This administrative proposal seeks to insert these funds into the 2022 budget. Please see attached for further information. These funds are to be placed in 050 0550 445460.

Dept./Division Head Signature: _____ Date: 1/25/22

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: _____ Date: 1/26/2022

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: Patricia Merrill Date: 1/27/22

4. County Executive Review

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: _____ Date: 1/28/22

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DOCUMENT #	G/L DATE
BATCH #	ENTRY DATE

DEPT/DIVISION: Land Information

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Adjust budget for acceptance and utilization of Wisconsin Land Information Program grant to be used for land records modernization purposes.

(1) ACCOUNT DESCRIPTION	(2)					BUDGET CHANGE REQUESTED (3)	(4)	(5)	(6)	(7)	AFTER TRANSFER (8)	(9)
EXPENSES	FUND	DIVISION NUMBER	SUBDIVISION NUMBER	OBJECT	sub-sidiary	EXPENSE INCREASE (+)	EXPENSE DECREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	ACTUAL EXPENSES	REVISED BUDGET	EXPENSE BAL AVAIL
MAPPING	411	50	550	581800		60,000		0	0	0	60,000	60,000
				EXPENSE TOTALS		60,000.00	-	-	-	-	-	-

REVENUES	FUND	DIVISION NUMBER	SUBDIVISION NUMBER	OBJECT	sub-sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	411	50	550	445460			60,000	1,000	1,000	61,000
				REVENUE TOTALS		-	60,000.00	1,000.00	1,000.00	61,000.00

COLUMN TOTALS (EXP TOTAL + REV TOTAL)	60,000	60,000

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

PREPARED BY: Scott Schutze

DIVISION HEAD: _____ Date 1/25/22

DEPARTMENT HEAD: _____ Date _____

FINANCE DIRECTOR (required): _____ Date 1/27/22

COUNTY EXECUTIVE: _____ Date 1/28/22

Please fill in all columns:
(1) & (2) Account information as required
(3) & (4) Budget change requested
(5) Original budget as adopted by the board
(6) Current budget (original budget w/past mods.)
(7) Actual expenses to date
(8) Budget after requested modifications
(9) Balance available after transfer (col 8 - col 7).