

# Kenosha County Administrative Proposal Form

## 1. Proposal Overview

Division: Administration Department: Sheriff

Proposal Summary (attach explanation and required documents):

KSD would like to accept donations from members of our community and any who would like to assist in supporting K-9 mission readiness. KSD would accept cash donations at the Public Safety Building and community events along with electronic donations via an online portal established with the assistance of Kenosha County IT.

Funds raised for the K-9 unit will have a restricted purpose and only be used for expenses that benefit the K-9 unit and their mission. The donated funds will be tracked using internal project coding within the County's ERP system and receipted in the KSD Patrol Donations line item. The KSD will submit annual reports to the Finance Committee which will detail donations received, expenses and balance information for oversight purposes.

To encourage donations, donors who give pre-determined levels of support will receive gifts from the K-9 unit such as stuffed dogs in the likeness of K-9s in the unit, challenge coins, T-shirts, and other "swag" items. Fundraiser items will be purchased upfront using the KSD Community Relations budget, as funds are donated they will first go to repaying the Community Relations budget, resulting in a Net Zero effect on Levy funds. Any additional funds received after the Community Relations budget is repaid will be restrictively expended to cover K-9 unit expenses such as vet visits, food, and training.

Dept./Division Head Signature: Capt. Tony Gonzalez #252 Date: 1/16/2024  
Print Name: TONY GONZALEZ

## 2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature: David W. Zoerner Date: 1/17/2024  
Print Name: Sheriff David W. Zoerner

## 3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature: Barbara W. Benes Date: 1-29-24  
Print Name: BARBARA W. BENES

#### **4. County Executive Review**

Comments:

Action: Approval ☒ Non-Approval ☐

Executive Signature: *Samantha Kerkman* Date: 1/29/2024  
Print Name: Samantha Kerkman

Revised 01/11/2001 (5/10/01)



# Kenosha



# County

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject:  
K-9 Unit Fundraising

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted:		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/ Admin Committee</b>			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: <i>Angela Khabbaz</i>		Signature: <i>Angela Khabbaz</i>	

WHEREAS, the Kenosha County Sheriff's Department ("KSD") operates a K-9 unit consisting of six highly skilled K-9 and handler teams. These teams have proven to be a high-value asset, not only to the Kenosha community with their work on criminal takedowns, drug detection, and search and rescue efforts but to Sheriff Deputy safety, often acting as a first line of defense when in pursuit of dangerous criminals or by effectively searching inmates cells for dangerous paraphernalia; and

WHEREAS, this valuable law enforcement tool comes at a considerable price with annual expenses ranging anywhere from \$16,000 to over \$50,000 when the need arises to train and replace a K-9 and handler team. These expenses cover all training, medical, and feeding needs of the K-9s to keep them in mission-ready condition whenever the community or Deputy calls on their assistance; and

WHEREAS, KSD has been fortunate to receive substantial funding assistance from local community groups and federal organizations in the past. For example, in September of 2014, the North Central High Intensity Drug Area sponsored a grant for the Kenosha County Sheriff's Department to purchase K-9 Riggs and train the handler Deputy Tiff. In March of 2022, the Kenosha County Tavern League donated \$20,000 to assist with the purchase of a new K-9 and to train a new handler, after Riggs' heroic actions on October 21, 2021, in which he sustained a life threatening wound when he apprehended a dangerous subject and required months of re-training, medical care, and physical therapy, before making a full recovery; and

WHEREAS, while KSD is incredibly thankful for the generous support from community organizations and the agencies with which the K-9 unit has been assisted by in the years since the unit was established, it recognizes that these funds and contributions cannot be given on a regular or continuous basis and cannot be relied upon to offset the costs and expenses associated with the K-9 unit; and

WHEREAS, KSD would like to accept donations from members of our community and any who would like to assist in supporting K-9 mission readiness. KSD would accept cash donations at the Public Safety Building and community events along with electronic donations via an online portal established with the assistance of Kenosha County IT; and

WHEREAS, funds raised for the K-9 unit will have a restricted purpose and only be used for expenses that benefit the K-9 unit and their mission. The donated funds will be tracked using internal project coding within the County's ERP system and receipted in the KSD Patrol Donations line item. The KSD will submit annual reports to the Finance Committee which will detail donations received, expenses and balance information for oversight purposes; and

WHEREAS, to encourage donations, donors who give pre-determined levels of support will receive gifts from the K-9 unit such as stuffed dogs in the likeness of K-9s in the unit, challenge coins, T-shirts, and other "swag" items. Fundraiser items will be purchased upfront using the KSD Community Relations budget, as funds are donated they will first go to repaying the Community Relations budget, resulting in a Net Zero effect on Levy funds. Any additional funds received after the Community Relations budget is repaid will be restrictively expended to cover K-9 unit expenses as described above; and

WHEREAS, monetary donations such as the ones described herein cannot be accepted by KSD until approved by the Kenosha County Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED that the Kenosha County Board of Supervisors hereby approves the fundraising and the acceptance of public and private donations described herein for the purpose of maintaining, funding and meeting the needs of the K-9 Unit for KSD.

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors approves the acceptance of any funds donated in support of the K-9 Unit and approve the budget modification as detailed in the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED that any unobligated funds remaining at year-end be hereby authorized for carryover to subsequent years until such time as the raised funds are expended in accord with the above fundraising requirements and that the Administration be authorized to modify the funds appropriations among various budget and expenditure units within the Sheriff's Department in accordance with all federal and state regulations of the program and in compliance with generally accepted accounting principles.

BE IT FURTHER RESOLVED that the Kenosha County Board of Supervisors authorizes the Sheriff or his designee to execute any documents necessary to carry out the intent of this resolution.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$5,000 and increases expenditures by \$5,000.

Subject:

Original ☒

Corrected ☐

2<sup>nd</sup> Correction ☐

Resubmitted ☐

Date Submitted:

Date Resubmitted

Submitted By: **Judiciary & Law Enf.  
Committee & Finance/Admin Committee**

Respectfully Submitted,  
**JUDICIARY AND LAW ENFORCEMENT COMMITTEE**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Brian Bashaw, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Zach Rodriguez, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Laura Belsky, 2 <sup>nd</sup> Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Mark Norigian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Erin Decker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Franco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeff Wamboldt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FINANCE/ADMINISTRATION COMMITTEE**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Dave Geertsens, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Erin Decker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Supervisor Tim Stocker

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Supervisor Brian Bashaw

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Supervisor Bill Grady

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**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION: **SHERIFF 2024**

BRE #	G/L DATE
	ENTRY DATE

PURPOSE OF BUDGET MODIFICATION (REQUIRED): **Modify 2024 budgets for Revenue and Expenditures to acknowledge fundraising efforts for the KSD K-9 Unit.**

(1) MAIN ACCOUNT DESCRIPTION EXPENSES	(2)					BUDGET CHANGE REQUESTED		(5) ORIGINAL BUDGET	(6) REVISED BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	SUB-PROJECT	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Community Relations	100	210	2100	525700		5,000		12,500	12,500	2,400	15,100	12,700
	100	210	2130	534550		15,000		0	0	0	15,000	15,000
EXPENSE TOTALS						20,000	0	12,500	12,500	2,400	30,100	27,700

REVENUES	FUND	DIVISION	SUB-DIVISION	MAIN ACCT	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
Donations	100	210	2130	448560		(20,000)	0	0	20,000
REVENUE TOTALS					0	(20,000)	0	0	20,000

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

20,000 (20,000)

PREPARED BY: Angela Khabbaz

DIVISION HEAD: Capt. J. H. H.

DATE: 1/23/2024

DEPARTMENT HEAD: David W. Jern DATE: 01-23-2024

FINANCE DIRECTOR: [Signature] DATE: 1-29-24  
(required)

DATE: \_\_\_\_\_

COUNTY EXECUTIVE: [Signature] DATE: 1/29/2024

Please fill in all columns:

- (1) & (2) Main Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.