

**MINUTES**  
**KENOSHA COUNTY**  
**FINANCE/ADMINISTRATION COMMITTEE**  
**Thursday, February 10, 2022**

MEMBERS PRESENT: Jeff Gentz, Ron Frederick, Edward Kubicki, Monica Yuhas, Jeff Wamboldt, and John Franco, YIG John Cargille and YIG Member Carly Lois

PLACE: KCAB, Committee Conference Room

DATE: February 10, 2022

Chairman Gentz called the meeting to order at 6:00 p.m.

**CITIZENS COMMENTS**

Victoria Sarzant, Kenosha County employee for 16 years commented on the on the ARPA bonus amount that she received. She believes that she should have gotten the larger sum based on her daily work with the public. Employee was unhappy with the response that she received from Human Resources.

Supervisor Rodriguez also spoke and asked that the Committee move the agenda item Human Resources Report from Administration to be the first item discussed in consideration for Ms. Sarzant attending the meeting after works hours.

**REPORTS FROM THE CHAIRMAN**

The Chairman thanked the Committee and Vice-Chairman for filling in during his absence last month.

**REPORTS FROM COMMITTEE**

There were none.

**APPROVAL OF MINUTES (Recording Time: 5:36)**

Motion by Kubicki second by Yuhas to approve the minutes from January 13, 2022. Motion carried - All aye, including YIG Members.

**Human Resources- Report from Department of Administration – Clara Tappa, Director of Human Resources, presented. – (6:38)**

Supervisor Frederick made motion, second by Wamboldt to move Human Resources Report from Administration to be discussed first. Motion carried - All aye, including YIG Members.

**KABA 4th Quarter Report - (28:10)**

Brock Portilia, KABA Director of Finance and Administration, presented this item. Motion by Kubicki to receive and file report, second by Wamboldt. Motion carried - All aye, including YIG Members.

**Sheriff Department- Resolution Approving the 2022 WI OJA Multi-Jurisdiction Drug Task Force Grant for S.E.A.D.O.G. Consortium – (37:40)**

Captain Tony Gonzalez presented this item. Motion by Frederick to approve, second by Yuhas. Motion carried - All aye, including YIG Members.

**Information Technology - Ordinance to create Chapter 22 of the Municipal Code of Kenosha County Entitled "Broadband Forward! Community Ordinance" - (41:52)**

Shawn Smith, Information Technology CIO, presented this item. Motion by Yuhas to approve, second by Kubicki. Motion carried - All aye, including YIG Members.

**Public Works – Resolution authorizing Administration to undertake and complete a project to relocate the Kenosha County Human Services Building - (44:50)**

Jim Kupfer, DPW CFO, presented this item. Motion by Frederick to approve, second by Kubicki. Motion carried - All aye, including YIG Members.

**Land Information - Resolution to accept and utilize Wisconsin Land Information Program Grant Funding for Kenosha County Land Records Modernization Project Activities - (01:07)**

Scott Schutze, Director Division of Land Information, presented this item. Motion by Kubicki to approve, second by Franco. Motion carried - All aye, including YIG Members.

**Human Services - Resolution to modify the Division of Aging, Disability and Behavioral Health Services 2022 Budget using American Rescue Plan Act Funds (ARPA) – Resources Center - (01:08)**

Rebecca Dutter, Director Division Aging and Disability Services, presented this item. Motion by Yuhas to approve, second by Wamboldt. Motion carried - All aye, including YIG Members.

**Human Services - Resolution to modify the Division of Aging, Disability and Behavioral Health Services 2022 Budget using American Rescue Plan Act Funds (ARPA) – Treatment Court - (01:14)**

Rebecca Dutter, Director Division Aging and Disability Services, presented this item. Motion by Yuhas to approve, second by Franco. Motion carried - All aye, including YIG Members.

**Human Services – Update on Behavioral Health- (01:21)**

Rebecca Dutter, Director Division Aging and Disability Services, presented this item.

**Human Resources – Review and approve Administrative Proposal for an individual early retirement package- (01:33)**

Clara Tappa, Director of Human Resources, presented. Motion by Frederick to approve, second by Kubicki. Motion carried - All aye, including YIG Members.

**\*COMMITTEE TOOK A 5 MINUTE RECESS\***

**Finance – Resolution for the Approval of 2022 Expenditures of American Rescue Plan Act (ARPA) Funds for Long Term Seasonal Bonuses- (0:51)**

Patty Merrill, Finance Director, presented this item. Motion by Frederick to approve, second by Yuhas. Roll Call Vote: Gentz-Aye, Frederick-Aye, Kubicki-Aye, Yuhas-Aye, Wamboldt-Aye, Franco-Aye, YIG Cargile-Aye, YIG Lois-Aye, Motion carried

**Finance - Resolution Approving Bonuses for Employees who Retired in 2021- (21:35)**

Patty Merrill, Finance Director, presented this item. Motion by Yuhas to defer this item until next month, second by Franco. Roll Call Vote: Gentz-Aye, Frederick-Nay, Kubicki-Aye, Yuhas-Aye, Wamboldt-Aye, Franco-Aye, YIG Cargile-Aye, YIG Lois-Aye, Motion carried

**AUDIT OF BILLS - (31:00)**

**REPORT FROM DEPARTMENT OF ADMINISTRATION - (32:00)**

**General Fund Balance Report** –Barna Bencs, Budget Director, presented.

**Treasurer’s Report** – Tax Status Report and Monthly Report –Feb 2022 – presented.

**Register of Deeds Report** –January 2022 - presented.

**County Clerk** – Summary of Revenue – no report

**Monthly Statement** – No report.

**Budget Modification** – No report

Motion to adjourn by Kubicki, second by Yuhas. Motion carried - All aye, including YIG Members.

The Committee adjourned at 8:31 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: Mary Fasci, Recording Secretary