

**MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, March 12, 2020**

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, John O'Day, John Poole, and Jeff Wamboldt,

YIG MEMBERS

ABSENT: YIG Member Martin Blagoev and YIG Member Olivia Valentine

PLACE: KCAB, Committee Conference Room

DATE: March 12, 2020

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (Recording Time: 01:27)

Gentz/Kubicki Motion to approve the minutes from February 4 and 13, 2020. Motion carried - All aye.

COUNTY EXECUTIVE – Resolution to Approve the Appointment of Michelle Miloslavic to the Kenosha County Library System Board (01:35)

Clara Tappa, Director of Human Resources, presented this item. Gentz/Wamboldt Motion to approve. Motion carried - All aye.

CORPORATION COUNSEL – Resolution to Review Payment of Interest and penalties for Tax Payment Due to Postal Service Delay (11:02)

John Moyer, Corporation Counsel, presented this item. Gentz/Frederick Motion to approve the resolution to give it back to the individual. Motion approved on the following roll call: Rose-no; Gentz-aye; Frederick-aye; O'Day-aye; Kubicki-no; Wamboldt-aye; Poole-aye.

PUBLIC WORKS – PARKS – Resolution Authorizing Director of Parks to apply for grant funding from the Wi Dept. of Natural Resources (WDNR) which will be used to develop trails and construct park access in KC Veterans memorial Park (KCVMP) (03:10)

James Kupfer, Chief Financial Officer-Public Works, presented this item. Frederick/O'Day Motion to approve. Motion carried - All aye.

PUBLIC WORKS – PARKS – Resolution Authorizing Director of Parks to apply for grant funding from the Wi Dept. of Natural Resources (WDNR) which will be used for stream restoration work on the Pike River within Petrifying Springs Park (09:00)

James Kupfer, Chief Financial Officer-Public Works, presented this item. Gentz/Kubicki Motion to approve. Motion carried - All aye.

INFORMATION TECHNOLOGY (23:47) – Cybersecurity Presentation

Shawn Smith, Assistant Director of IT, and Martin Lacock, CIO, presented this item.

FINANCE – Resolution Authorizing the Issuance of Not to Exceed \$12,125,000 General Obligation Refunding Bonds (51:19)

Dawn Gunderson, Ehlers Public Finance Advisors, presented this item. Gentz/Kubicki Motion to approve. Motion carried - All aye.

FINANCE – Resolution Authorizing the Issuance of Not to Exceed \$3,815,000 General Obligation Taxable Refunding Bonds (51:19)

Dawn Gunderson, Ehlers Public Finance Advisors, presented this item. Gentz/Kubicki Motion to approve. Motion carried - All aye.

HUMAN SERVICES – Resolution – Establishment of Donation Policy for the Dept of Human Services (1:00:34)

Tammy Capito, CFO, presented this item. Change in policy - anything above 10K comes to the committee for review/approval. Item referred back to Human Services Committee.

AUDIT OF BILLS (1:16:33)

REPORT FROM DEPARTMENT OF ADMINISTRATION (1:09:43)

CORONAVIRUS (COVID-19) - STATE OF EMERGENCY – Presented by Clara Tappa, Director of Humana Resources.

General Fund Balance Report – Barna Bencs, Budget Director, presented.

Treasurer's Reports – Finance Tax Status Report 03/05/2020 – November and December 2019 Monthly Reports - presented.

Register of Deeds Report – February 2020 – presented.

Monthly Statement – March 12, 2020 – presented.

Budget Modification – March 12, 2020 - presented.

Kubicki/O'Day Motion to adjourn. Motion carried - All aye.

The Committee adjourned at 7:51 p.m.

Recording of the minutes is available.

Respectfully Submitted,
Prepared by Yasmin Ortiz, HR Specialist