



COUNTY OF KENOSHA

Department of Public Works & Development Services

19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1870
Fax: (262) 857-1885

Public Works/Facility Committee Minutes
Monday, June 2, 2014 - 6:30 P.M.
Kenosha County Center – Conference Room A
19600 75th Street, Bristol, WI

1) Call to Order (0:01)

- Meeting called to order at 6:30 pm by Vice-Chairman William Grady.

2) Roll Call (1:30)

- Public Works/Facilities Committee members present were Supervisors William Grady, John Poole and Mike Skalitzky. Supervisors Dennis Elverman and Boyd Frederick were excused. Youth in Governance present were Bryce Frost and Jacob Hebior.
- Staff members present were Gary Sipsma, Mike Schrandt, Jonathan Rudie, Dan Drier, Chris Masin, Jim Kupfer, Joe Cardamone and Wendy Epping.
- Captain Edo Maccari was present for his appointment to the Kenosha County Traffic Safety Commission.

3) Approval of Minutes from Previous Meeting (3:40)

Motion by Supervisor Skalitzky to approve the Public Works/Facilities Committee meeting minutes from May 5th, 2014, seconded by Supervisor Poole. All ayes including YIG, motion carried.

4) Chairperson/Committee Members/Supervisor/YIG Comments (00:46)

Vice-Chairman Grady welcomed the new Youth in Governance members.

5) Citizen Comments (4:09)

No citizen comments.

Highway

6) New Business

- a. Review and approve resolution to appoint Captain Edo Maccari to the Kenosha County Traffic Safety Commission. (4:40)**
Motion by Supervisor Grady to approve the resolution, seconded by Supervisor Skalitzky. All ayes including YIG, motion carried.
- b. Review and approve resolution to appoint Attorney David P. Wilk to the Kenosha County Traffic Safety Commission. (7:29)**
Motion by Supervisor Skalitzky to approve the resolution, seconded by Supervisor Poole. All ayes including YIG, motion carried.
- c. Review and approve Administrative Proposal for a Kenosha County Highway Vehicle to be given to Kenosha County HazMat Team. (12:28)**
Motion by Supervisor Grady to approve the resolution, seconded by Supervisor Poole. All ayes including YIG, motion carried.
- d. Director's report (18:20)**
Gary Sipsma reviewed the report sent to the committee.



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Parks

7) Old Business (24:40)

- a. Nothing to report

8) New Business

- a. **Review and approve WWTP 2013 Annual Compliance Maintenance Report (24:50)**
Motion by Supervisor Poole to approve the report, seconded by Supervisor Skalitzky. All ayes including YIG, motion carried.
- b. **Review and approve resolution for the County Parks Mountain Bike Trail Construction and Maintenance. (27:15)**
Motion by Supervisor Skalitzky to approve the resolution, seconded by Supervisor Poole. All ayes including YIG, motion carried.
- c. **Director's Report (35:40)**
Jonathan Rudie reviewed the report sent to the committee.

Golf

9) New Business

- a. **Director's Report (42:45)**
Dan Drier reviewed the report sent to the committee.

Facilities

10) Old Business (52:35)

- a. **Update – 60th Street Tower Replacement**
- b. **Update – KCDC HVAC Controls Project**
- c. **Update - Yule House RFP process for Realtor**
- d. **Update – KCAB Restoration**
Chris Masin reporting for Frank Martinelli reviewed the report sent to the committee.

11) New Business

- a. **Review and approve resolution for the Modification of the 2014 Capital Budget regarding the Public Safety Building Parking Lot Gates. (56:40)**
Motion by Supervisor Skalitzky to approve the resolution, seconded by Supervisor Poole. All ayes including YIG, motion carried.
- b. **Facilities Manager Report (1:00:50)**
Chris Masin reporting for Frank Martinelli reviewed the report sent to the committee.

12) Other matters as may appropriately be brought before the Committee

- a. **Review and approve resolution for the Intergovernmental Agreement with City of Kenosha and Town of Paris for Transfer of Jurisdiction of a Segment of CTH "N". (1:04:40)**
Motion by Supervisor Skalitzky to approve the resolution, seconded by Supervisor Poole. All ayes including YIG, motion carried.

13) Adjournment (1:10:25)

Motion by Supervisor Skalitzky to adjourn, seconded by Supervisor Poole. All ayes including YIG, motion carried.

NOTE: There may be a quorum of other Committees of the County Board present due to overlaps of Committee assignments.

Prepared by: Wendy Epping
Recording of the meeting is available on the County Website.

KENOSHA COUNTY
BOARD OF SUPERVISORS

RESOLUTION NO. _____

| | | | |
|--|------------------------------------|--|--------------------------------------|
| Subject: RESOLUTION TO APPROVE THE APPOINTMENT OF CAPTAIN EDO MACCARI TO THE KENOSHA COUNTY TRAFFIC SAFETY COMMISSION | | | |
| Original <input checked="" type="checkbox"/> | Corrected <input type="checkbox"/> | 2nd Correction <input type="checkbox"/> | Resubmitted <input type="checkbox"/> |
| Date Submitted: June 2, 2014 | | Date Resubmitted: | |
| Submitted By: Public Works/Facilities Committee | | | |
| Fiscal Note Attached <input type="checkbox"/> | | Legal Note Attached <input type="checkbox"/> | |
| Prepared By: Gary Sipsma | | Signature: | |

WHEREAS, pursuant to County Executive Appointment 2014/15-06, the County Executive has appointed Captain Edo Maccari to serve on the Kenosha County Traffic Safety Commission, and

WHEREAS, the Public Works/Facilities Committee has reviewed the request of the County Executive for confirmation of his appointment of the above named to serve on the Kenosha County Traffic Safety Commission and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Captain Edo Maccari to the Kenosha County Traffic Safety Commission. Captain Edo Maccari's appointment shall be effective immediately and continuing until the 1st day of May, 2017 or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. Captain Edo Maccari will serve without pay.

PUBLIC WORKS/FACILITIES COMMITTEE:

Aye No Abstain

Dennis Elverman, Chairperson

☐ ☐ ☐

William Grady, Vice-Chairperson

☐ ☐ ☐

Boyd Frederick, Secretary

☐ ☐ ☐

Mike Skalitzky

☐ ☐ ☐

John Poole

☐ ☐ ☐



COUNTY OF KENOSHA

COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56th Street
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

APPOINTMENT 2014/15-6

RE: KENOSHA COUNTY TRAFFIC SAFETY COMMISSION

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Captain Edo Maccari
Kenosha Police Department
1000 55th Street
Kenosha, WI 53140

to serve a three-year term on the Kenosha County Traffic Safety Commission, beginning immediately upon the confirmation of the County Board and continuing until the 1st day of May, 2017 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Captain Maccari will serve without pay.

Captain Maccari will be succeeding Ronald Bartholomew.

Respectfully submitted this 2nd day of May, 2014.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE

KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: EDO JOSEPH MACCARI
First Middle Last

Residence Address: 5146-29 PLACE KENOSHA WI. 53144

Previous Address if above less than 5 years: _____

Occupation: KENOSHA POLICE CAPTAIN
Company Title

Business Address: 1000-55 STREET KENOSHA WI. 53140

Telephone Number: Residence 262-656-1088 Business 262-605-5253

Daytime Telephone Number: 262-945-1030

Mailing Address Preference: Business (☒) Residence ()

Email Address: EJM256@KENOSHAPOLICE.COM

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes () No (☒)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

SEE ATTACHED RESUME

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

RESUME

*If more space is needed, please attach another sheet.
Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

RESUME

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

RESUME

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Ed J. Proctor
Signature of Nominee

05-01-14
Date

Please Return To: Kenosha County Executive
1010 - 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____

EDO J. MACCARI

**5146-29 Place
Kenosha, WI. 53144
262-656-1088**

I was appointed as a Law Enforcement Officer with the City of Kenosha Police Department on May 15, 1984. During my career I have been promoted to the ranks of Sergeant, Lieutenant and Captain. I have served the Department in Administration, the Detective Bureau and the Patrol Division.

LAW ENFORCEMENT EXPERIENCE AND WORK HISTORY:

March 2012 to present, Captain of Police

March 2013 to present, Commander of the First Shift Patrol Division

- Under the direction of the Inspector of Police and responsible for the command of the patrol shift; consisting of two Lieutenants, three Sergeants, thirty-six Officers and four Civilians.

March 2012 to March 2013, Commander of the Second Shift Patrol Division

- Under the direction of the Inspector of Police and responsible for the command of the patrol shift; consisting of two Lieutenants, three Sergeants, forty-three Officers and two Civilians

January 2009 to February 2012, Lieutenant, Detective Bureau

- Under direction of the Detective Bureau Captain. Responsible for the supervision of three Sergeants, thirty-three Detectives, eight Gang Unit Officers, one Accident Investigator and one Evidence Technician
- Responded to serious or complex crime scenes and incidents, supervise and coordinate investigations
- Planned and coordinate Detective Bureau activities including scheduling, training and evaluating subordinates
- Investigated and make recommendations regarding training, counseling and disciplining personnel
- Conducted background investigations
- Maintained liaison between Administration and the Detective Bureau
- Assumed Public Information Officer duties in the absence of the PIO
- Met monthly with detectives to review caseloads
- Monitored and evaluate monthly and yearly statistics
- Member of the 2009 Kansas City Missouri Police Department's Sergeant Promotional Assessment Panel, in Kansas City Mo
- June 2009, sworn in as a Special Deputy United States Marshal for a two-year term. Participated in the USMS Operation Falcon IV
- June 2011, sworn in as a Special Deputy United States Marshal for a second two-year term

September 2006 to December 2008, Lieutenant, Administration, Internal Affairs

- Conducted Department internal affairs investigations, reported to the office of the Chief of Police
- Conducted background investigations on prospective entry level candidates for the Department and the Joint Services Bureau
- Liaison Officer for litigation issues/lawsuits involving the Department
- Assisted in the implementation of a computerized Department Early Intervention System
- Assumed Public Information Officer duties in the absence of the PIO
- Member of the interview panel for entry level police officer candidates
- Member of the Awards and Recognition Review Committee
- Assisted in the development, revision and implementation of formal Department policies and procedures, training memos and directives

January 2006 to September 2006, promoted to the rank of Lieutenant, Second Shift Detective Bureau Commander

- Supervised two Sergeants, twelve Detectives and three Street Crimes Unit Officers
- Responded to serious or complex crime scenes and incidents, supervised and coordinated investigations
- Supervised day-to-day case management

February 2005 to January 2006, Sergeant, Third Shift Patrol Division

- Served as a Field Training Unit Supervisor
- Served on the original Firearms/Use of Force Review Board

January 1998 to January 2005, promoted to the rank of Sergeant, Fourth Shift Patrol Division

- Served as the Fourth Shift Commander from April 2002 to January 2005
- Responsible for sole command, supervision and day-to-day operation of a shift of approximately eighteen Patrol Officers
- Supervised the Tavern Squad

April 1991 to January 1998, Patrol Officer, Second Shift Patrol Division

- Field Training Officer
- Accident Investigator
- Evidence Technician
- Camera Operator

October 1984 to March 1991, Patrol Officer, Third Shift Patrol Division

- Field Training Officer
- Camera Operator

May 1984 to September 1984, First Shift while completing orientation and the law enforcement recruit training academy at the Milwaukee County Sheriff's Department

May 1981 to April 1984, employed as a uniformed/armed Security Officer for Kenosha Private Police and Divisions Inc., Kenosha, Wisconsin

LAW ENFORCEMENT RELATED SCHOOLS, SEMINARS AND TRAINING:

May 2013, Problem Employees
April 2013, Characteristics of Armed Gunmen
September 2012, Incident Management – Debrief the Tucson AZ. Mass Shooting
July 2012, Advanced Traffic Incident Management Workshop for Mid-Level Managers
August 2011, Suicide Prevention for Public Safety Officers
October 2010, 31st Supervisor Leadership Institute, conducted by FBI LEEDA
November 2009, Southeastern Wisconsin Anti-Gang Summit
November 2009, Forensic Science Seminar
October 2009, FAA Aircraft Incident Awareness Training
February 2009, A Community Response to Gangs Seminar
October 2008, Solutions to Supervision and Management Issues
May 2008, Managing and Investigating Internal Affairs
April 2008, Background Investigations
April 2007, Use of Force Manager School
April 2007, Disproportionate Minority Contact Conference
March 2007, Internal Affairs School
February 2007, Retaliation and Disciplinary Documentation Training
January 2007, Conducting Reference Checks Seminar
October 2006, Writing Job Descriptions and Conducting Job Analysis
September 2006, Early Identification & Intervention Systems for Executives
September 2006, Detecting Deception with Forensic Statements Analysis
February 2006, Bulletproof Mind Seminar
April 2004, Police Indiscretion: Litigation and Claims Avoidance Strategies Seminar
April 2004, Use of Force/Taser Training
February 2004, Refresher Instruction for Field Training Officer
September 2003, Supervisor Orientation (Cities Villages Mutual Insurance Company)
February 2003, Media Relations with Rick Rosenthal
January 2003, Critical Incident Management Seminar
November 2002, First Responder Awareness Level Training
April 2002, Microsoft Excel/Intermediate
April 2002, Microsoft Access
January 2002, Media Relations with Rick Rosenthal
April 2001, Microsoft Outlook
December 2000, Accountability – Commitment: A New Model for Police Management
November 2000, Sexual Harassment Training
October 2000, Street Survival Seminar
May 2000, Constitutional Law
December 1999, Techniques for Sudden Life or Death Encounters Seminar
June 1999, Emergency Management Training: Emergency Response to Terrorism

February 1999, Supervision of Field Training Programs Seminar
February 1999, Due Process: Internal Affairs Investigations
December 1998, Day-to-Day Practical Supervision Skills
November 1998, Proactive Management to Prevent Sexual Harassment
August 1998, How to Legally Fire Employees with Attitude Problems
May 1998, Mastering Law Enforcement Leadership Skills with Integrity & Ethics
April 1998, Microsoft Excel Windows 97
March 1998, Microsoft Word for Windows
March 1998, Microsoft Windows 98
February 1998, How to Build a Better Team Seminar
January 1998, Supervision of Police Personnel
February 1997, Street Survival Seminar
November 1996, Explosive Ordinance Recognition & Bomb Threat Training
October 1996, Crowd/Riot Control Training
April 1995, Standard Field Sobriety Test Training
March 1995, FBI Interviews & Interrogations Class
September 1994, Street Survival Seminar
November 1993, Accident Investigator I School
November 1993, Evidence Technician School
November 1992, Field Training Officer Update Class
October 1989, Field Training Officer School
June 1987, Street Survival Seminar
August 1984, Recruit Training Academy at Milwaukee Sheriff's Department

EDUCATION:

June 1981, Graduated from George N. Tremper Senior High School, Kenosha, Wisconsin

QUALIFICATIONS AND SKILLS:

Thirty years of law enforcement experience with the Kenosha Police Department

Sixteen years supervisory experience

Assignments on all the Shifts and in every Division within the Department

- Strong problem solving and decision making abilities
- Knowledgeable
- Common Sensed
- Fair and Reasonable
- Reliable and Dependable
- Ethical and Responsible
- Dedicated and Loyal
- Energetic and Adaptable

LAW ENFORCEMENT AWARDS & COMMENDATIONS:

September 1988, Mayoral Heroism Award

Forty-five Letters of Commendation/Recognition

Twenty consecutive years with perfect attendance

PROFESSIONAL ASSOCIATIONS:

Member of the Kenosha Police Supervisory Officers Association

Member of the Wisconsin Professional Police Officers Association

Member of the Fraternal Order of Police

Former member of Kenosha Professional Police Officers Association Board of Directors

Former member of the Kenosha Professional Police Officers Association

PERSONAL:

Born in Kenosha in 1962

Spouse; Laura, married in 1985

Adult children; Matthew 24 and Daniel 22

COMMUNITY INVOLVEMENT:

Active member of St. Peter's Catholic Church, Kenosha, Wisconsin

- Eucharistic Minister
- Usher
- Member of the Parish Collaborative Planning Committee
- Events volunteer

Member of the Kenosha County Traffic Safety Commission

Member of the National Rifle Association

Former Boy Scouts of America Pack Leader

**KENOSHA COUNTY
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

| | | | |
|---|------------------------------------|--|--------------------------------------|
| Subject: RESOLUTION TO APPROVE THE APPOINTMENT OF ATTORNEY DAVID P. WILK TO THE KENOSHA COUNTY TRAFFIC SAFETY COMMISSION | | | |
| Original <input checked="" type="checkbox"/> | Corrected <input type="checkbox"/> | 2nd Correction <input type="checkbox"/> | Resubmitted <input type="checkbox"/> |
| Date Submitted: June 2, 2014 | | Date Resubmitted: | |
| Submitted By: Public Works/Facilities Committee | | | |
| Fiscal Note Attached <input type="checkbox"/> | | Legal Note Attached <input type="checkbox"/> | |
| Prepared By: Gary Sipsma | | Signature: | |

WHEREAS, pursuant to County Executive Appointment 2014/15-07, the County Executive has appointed Attorney David P. Wilk to serve on the Kenosha County Traffic Safety Commission, and

WHEREAS, the Public Works/Facilities Committee has reviewed the request of the County Executive for confirmation of his appointment of the above named to serve on the Kenosha County Traffic Safety Commission and is recommending to the County Board the approval of this appointment,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors confirms the appointment of Attorney David P. Wilk to the Kenosha County Traffic Safety Commission. Attorney David P. Wilk's appointment shall be effective immediately and continuing until the 1st day of June, 2016 or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. Attorney David P. Wilk will serve without pay.

PUBLIC WORKS/FACILITIES COMMITTEE:

Aye No Abstain

Dennis Elverman, Chairperson

☐ ☐ ☐

William Grady, Vice-Chairperson

☐ ☐ ☐

Boyd Frederick, Secretary

☐ ☐ ☐

Mike Skalitzky

☐ ☐ ☐

John Poole

☐ ☐ ☐



COUNTY OF KENOSHA

COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56th Street
Kenosha, Wisconsin 53140
(262) 653-2600
Fax: (262) 653-2817

APPOINTMENT 2014/15-7

RE: KENOSHA COUNTY TRAFFIC SAFETY COMMISSION

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in his judgment and based upon his qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and approval the name of

Mr. David P. Wilk
Guttormsen, Hartley, Wilk & Higgins, LLP
600 52nd Street
Kenosha, WI 53140

to serve on the Kenosha County Traffic Safety Commission, beginning immediately upon the confirmation of the County Board and continuing until the 1st day of June, 2016 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Mr. Wilk will serve without pay.

Mr. Wilk will be succeeding himself.

Respectfully submitted this 15th day of May, 2014.

Jim Kreuser
Kenosha County Executive

COUNTY OF KENOSHA
OFFICE OF THE COUNTY EXECUTIVE
JIM KREUSER

APPOINTMENT PROFILE

KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: _____
David P Wilk
First Middle Last

Residence Address: 7706 6th Avenue, Kenosha, WI 53143

Previous Address if above less than 5 years: _____

Occupation: Attorney - Guttormsen, Hartley, Wilk & Higgins, LLP (Partner)
Company Title

Business Address: 600 52nd Street, Kenosha, WI 53140

Telephone Number: Residence 262.657.7424 Business 262.658.4800

Daytime Telephone Number: _____

Mailing Address Preference: Business (xx) Residence ()

Email Address:
dpw@kenoshalawyers.com

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes () No (xx)

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Boys and Girls Club of Kenosha (Board President), University of Wisconsin – Parkside Foundation (Board); Kenosha Christmas Charities –Goodfellows (Board); Boy Scout Troop 505 (Board); Kenosha County Bar Association; State Bar of Wisconsin; American Bar Association; Wisconsin Association for Justice (Board)

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.


*If more space is needed, please attach another sheet.
Kenosha County Commissions, Committees, & Boards
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

I have practiced in the area of personal injury law for the past 20 years. As part of that practice I often have to assess the causes of accidents and determine ways in which the accident may have been avoidable. This is also an important role for the members of the Traffic and Safety Commission.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.


Signature of Nominee

5/13/14
Date

Please Return To: Kenosha County Executive
1010 - 56th Street
Kenosha, WI 53140

(For Office Use Only)

Appointed To: _____
Commission/Committee/Board

Term: Beginning _____ Ending _____

Confirmed by the Kenosha County Board on: _____

New Appointment _____ Reappointment _____

Previous Terms: _____



COUNTY OF KENOSHA

Department of Public Works
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1870
Fax: (262) 857-1885

To: Finance Committee

From: Chris Masin

CM

Date: June 2, 2014

Kenosha County has a contract with the Kenosha County Fire Chiefs and Captains Association for coordinating the emergency Hazardous Materials Response services across Kenosha County. This Association is made up of the various Fire Departments within Kenosha County, excluding the City of Kenosha. They also coordinate the activities of the Kenosha County Dive Team and the Kenosha County Specialty Response Team.

The HazMat Team provides a valuable service ensuring the safety of the citizens of the County. This Team mitigates and/or contains any hazardous material spills or releases. Once the hazardous situation is contained, an environmental firm removes the contaminants at the owner's expense or if there is no owner, the Wisconsin DNR pays for the cost of the cleanup.

The County currently owns a vehicle formerly used by the Highway Dept. that is past its useful life and is scheduled to be traded in when a new vehicle is purchased. The vehicle is a 1993 Mack Dump Truck with 197,384 miles. The current trade-in value of this vehicle is approximately \$7,700. The County would like to give this vehicle to the HazMat Team to be used for training and response purposes.

We ask for the Committee's approval and thank you for your attention to this matter.

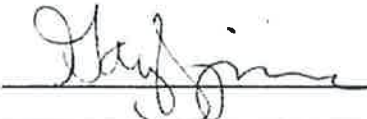
**Kenosha County
Administrative Proposal Form**

1. Proposal Overview

Division: Highway Department: Public Works

Proposal Summary (attach explanation and required documents):

Kenosha County Highway Vehicle given to Kenosha County HazMat Team.

Dept./Division Head Signature:  Date: 5/27/14

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 5/27/14

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  J. M. H. Date: 5/27/14

4. County Executive Review

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: _____ Date: _____

3.625 COUNTY DISPOSAL OF SURPLUS SUPPLIES (7/2/96)

(1) Purpose--Rules of Construction.


- (a) Interpretation. This chapter shall be liberally construed and applied to promote its underlying purposes.
- (b) Purposes. To provide for the timely, effective, and efficient disposal of surplus supplies while ensuring a disposal system of quality and integrity which generates, to the fullest extent practicable, the maximum value to the public and which engenders public confidence in the disposal system.
- (c) Third Party Rights. This ordinance is not intended to create any right or cause of action to any third party and is intended to be utilized as an internal disposal policy to be followed by county officials and employees.
- (d) Severability. In the event any section or sections of this ordinance are determined by a court of competent jurisdiction to be contrary to law or public policy or unconstitutional, said determination shall be confined to said section or sections and shall not affect any other provision of this ordinance.
- (e) Effect of State or Federal Assistance Requirements. In the event state or federal requirements pertaining to disposal of items purchased in whole or in part with state or federal funds conflict with the provisions of this chapter, nothing in this chapter shall prevent the county from complying with the terms and conditions of the state or federal assistance requirements.

(2) Definitions. Unless the context clearly requires otherwise, the words defined in this section shall have the meanings set forth below whenever they appear in this chapter.

- (a) "Disposal System" means the process, procedures, steps, and policies which comprise and define the Counties practices in the disposal of surplus supplies.
- (b) "Supplies" unless otherwise specified means all property, including but not limited to equipment (a complete item or tool), parts (components of equipment), materials (non-consumable resources), and consumable resources but excluding buildings and land.
- (c) "Surplus supplies" means supplies having a remaining useful life but which are no longer required by the using department in possession of the supplies, obsolete supplies, scrap materials, and nonexpendable supplies that have completed their useful life cycle.

(3) Method of Disposal. The disposal of surplus supplies belonging to the County shall be done in accordance with the method determined to be most advantageous to the County and its citizens, including, but not limited to, trade-ins, sealed bids, auction, listing, advertisement, rummage sale, transfer to another unit of government, transfer between County departments or divisions, scrapping of items with no residual value, or recycling.

(4) Authority to Dispose of Surplus Supplies.

- 
- (a) The County Board shall authorize by resolution the disposal of an individual item with an estimated residual value of \$10,000 or more.
 - (b) The Finance Committee of the Kenosha County Board of Supervisors shall be delegated the authority to authorize the disposal of an individual item with an estimated residual value exceeding \$1,000 but not exceeding \$10,000.
 - (c) The County Executive, or the County Executive's designee, shall be authorized to dispose of an individual item with an estimated residual value of up to \$1,000.
 - (d) Trade-ins performed in conjunction with the procurement process shall be authorized.
 - (e) The Sheriff shall be authorized to dispose of any individual item acquired wholly through the use of federal forfeiture funds. Receipts from the disposal of said items shall be deposited within the account or fund containing the federal forfeiture funds.
 - (f) The transfer within the County of the surplus supplies of a using department shall be authorized by the Department of Administration.
- (5) Restriction on Employees. No employee of the county shall be entitled to purchase any such surplus supplies, except by public auction or competitive sealed bidding or in the case of a rummage sale until after the public at large has been given an amount of time equal to one-half of the first day of the rummage sale.
- (6) Intent. All previous ordinances and resolutions dealing with the disposal of surplus supplies are hereby superseded.



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org

Gary Sipsma, Director
Division of Highways
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1870
Fax: (262) 857-1885

Public Works / Facilities Committee Highway Division

- 1) The Petrifying Springs path conversion project has been paved with binder and surface courses. Items remaining on the project include painting lines and symbols, signs, and landscaping.
- 2) Resurfacing of CTH "UE", CTH "N" to STH 142 will be completed this week.
- 3) Plan on preparing base for cart path paving at Brighton Dale Blue Course beginning Monday June 2nd. This work is subject to dry conditions. The paths have not been in a condition to work on yet this year due to rain. There is considerable amount of prep work required including hauling is additional base material in existing wash outs, erosion and wear. Path paving is a priority, but we will be paving projects on the County Trunk Highway system if conditions on golf course do not allow work.
- 4) The Petrifying Springs Maintenance Road paving has been suspended due to higher than expected cost of Kemper reconstruction projects. The Petrifying Springs Maintenance Road project will be re-evaluated later this year and may be completed if budget allows.
- 5) The CTH "C" & "H" intersection reconstruction project bids have been opened and the project has been awarded to AW Oaks and Sons. Project low bid was slightly under pre-bid estimate. Anticipate construction start is June 16th.
- 6) Bids were opened for 2014 countywide pavement marking. Century Fence was low bidder and will be awarded contract. Work is expected to begin next week.



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org

Jonathan L. Rudie, General Manager
Park Operations
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1869
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MEMO:

To: Public Works/Facilities Committee
From: Jonathan Rudie
Cc: Song Tran, Chris Masin, Richard Heinisch, Daniel Drier
Re: WDNR Compliance Maintenance Annual Report for Year 2013
Date: June 2, 2014

Kenosha County owns and operates a small wastewater treatment plant at the Brighton Dale Golf Course. Operation of this plant is monitored by the Wisconsin Department of Natural Resources and operated by Kenosha County employees licensed to do so.

The CMAR report is essentially a report card for how the plant is being operated. This is a 22 page report covering in detail the 8 sections listed on the Grade Summary. Please review the report and be sure to look at the Grade Summary to see how the plant and operator has scored.

The Public Works/ Facilities Committee is the governing body in matters relating to the plant. Most municipalities are required to do a resolution before the CMAR can be submitted to the WDNR but because our plant does not serve a community, only the park and golf course, we are exempt from the requirement. I am required to bring this report before the Committee so everyone is aware of the level of maintenance and operation of the plant.

A vote to acknowledge and accept the 2013 WDNR Compliance Maintenance Annual Report is required before the CMAR can be submitted.

Richard Heinisch is the certified operator on staff at Brighton Dale Golf Course.

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Influent Flow and Loading

| Questions | | | | | | | | |
|-----------|---|------------------------------------|---|---|---|-------------|---|--|
| 1. | Monthly average flows and (C)BOD loadings. | | | | | | | |
| | Influent No.701 | Influent Monthly Average Flow, MGD | X | Influent Monthly Average (C)BOD Concentration mg./l | X | 8.34 | = | Influent Monthly Average (C) BOD Loading, pounds/day |
| | January | 0.0023 | X | 5 | X | 8.34 | = | 0 |
| | February | 0.0023 | X | 5 | X | 8.34 | = | 0 |
| | March | 0.0040 | X | 2 | X | 8.34 | = | 0 |
| | April | 0.0110 | X | 1 | X | 8.34 | = | 0 |
| | May | 0.0031 | X | 30 | X | 8.34 | = | 1 |
| | June | 0.0037 | X | 63 | X | 8.34 | = | 2 |
| | July | 0.0028 | X | 56 | X | 8.34 | = | 1 |
| | August | 0.0024 | X | 116 | X | 8.34 | = | 2 |
| | September | 0.0020 | X | 130 | X | 8.34 | = | 2 |
| | October | 0.0012 | X | 105 | X | 8.34 | = | 1 |
| | November | 0.0012 | X | 41 | X | 8.34 | = | 0 |
| | December | 0.0005 | X | 10 | X | 8.34 | = | 0 |
| 2. | Maximum month design flow and design (C)BOD loading. | | | | | | | |
| | | Design | X | % | = | % of Design | | |
| | Max Month Design Flow, MGD | .014 | x | 90 | = | 0.0126 | | |
| | | | x | 100 | = | .014 | | |
| | Design (C)BOD, lbs./day | 23 | x | 90 | = | 20.7 | | |
| | | | x | 100 | = | 23 | | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Influent Flow and Loading (Continued)

| | | | | | | |
|--|--|----------------------------|--|---|--|---|
| 3. | Number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score: | | | | | |
| | | Months of Influent Flow | Number of times flow was greater than 90% of design | Number of times flow was greater than 100% of design | Number of times (C)BOD was greater than 90% of design | Number of times (C)BOD was greater than 100% of design |
| January | 1 | 0 | 0 | 0 | 0 | |
| February | 1 | 0 | 0 | 0 | 0 | |
| March | 1 | 0 | 0 | 0 | 0 | |
| April | 1 | 0 | 0 | 0 | 0 | |
| May | 1 | 0 | 0 | 0 | 0 | |
| June | 1 | 0 | 0 | 0 | 0 | |
| July | 1 | 0 | 0 | 0 | 0 | |
| August | 1 | 0 | 0 | 0 | 0 | |
| September | 1 | 0 | 0 | 0 | 0 | |
| October | 1 | 0 | 0 | 0 | 0 | |
| November | 1 | 0 | 0 | 0 | 0 | |
| December | 1 | 0 | 0 | 0 | 0 | |
| Points per each exceedance | | 2 | 1 | 3 | 2 | |
| Exceedances | | 0 | 0 | 0 | 0 | |
| Points | | 0 | 0 | 0 | 0 | |
| Total Number of Points | | | | | 0 | |
| 4. | Was the influent flow meter calibrated in the last year? | | | | | |
| | <input checked="" type="radio"/> Yes Enter last calibration date, MM/DD/YYYY | | | | | 10/08/2013 |
| | <input type="radio"/> No -explain | | | | | |
| | | | | | | |
| 5. | Sewer Use Ordinance | | | | | |
| <p>5.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If No, please describe:</p> | | | | | | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Influent Flow and Loading (Continued)

We have a self-contained system. We do not serve a community.

5.2 Was it necessary to enforce?

- ☐ Yes
☒ No

If Yes, please describe:

NA

6. Septage Receiving

6.1 Did you have requests to receive septage at your facility?

| Septic Tanks | Holding Tanks | Grease Traps |
|---|---|---|
| <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |

6.2 Did you receive septage at your facility? If yes, indicate volume in gallons

| Septic Tanks | Holding Tanks | Grease Traps |
|---|---|---|
| <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| gal | gal | gal |

6.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes

NA

7. Pretreatment

7.1 Did your facility experience operational problems, permit violations, biosolids quality concerns or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- ☐ Yes
☒ No

If Yes, describe the situation and your community's response:

NA

7.2 Did your facility accept hauled industrial wastes, landfill leachate, etc?

- ☐ Yes
☒ No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the plant from the discharge of hauled industrial wastes.

NA

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Influent Flow and Loading (Continued)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Influent Flow and Loading (Continued)

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Effluent Quality and Plant Performance ((C)BOD)

| Questions | | | | | | |
|-----------|--|-------------------------------------|---------------------------------|--|----------------------------------|-------------------------|
| 1. | Monthly average effluent values, exceedances, and points for (C)BOD: | | | | | |
| | Outfall No.001 | Monthly Average C(BOD) Limit (mg/L) | 90% of Permit Limit >10 (mg/L)* | Effluent Monthly Average C(BOD) (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance |
| | January | 20 | 18 | 0 | 1 | 0 |
| | February | 20 | 18 | 0 | 1 | 0 |
| | March | 20 | 18 | 0 | 1 | 0 |
| | April | 20 | 18 | 0 | 1 | 0 |
| | May | 20 | 18 | 8 | 1 | 0 |
| | June | 20 | 18 | 16 | 1 | 0 |
| | July | 20 | 18 | 5 | 1 | 0 |
| | August | 20 | 18 | 6 | 1 | 0 |
| | September | 20 | 18 | 9 | 1 | 0 |
| | October | 20 | 18 | 4 | 1 | 0 |
| | November | 20 | 18 | 0 | 1 | 0 |
| | December | 20 | 18 | 0 | 1 | 0 |
| | * Equals limit if limit is <=10 | | | | | |
| | Months of Discharge/yr | | | | 12 | |
| | Points per each exceedance with 12 months of discharge: | | | | 7 | 3 |
| | Exceedances | | | | 0 | 0 |
| | Points | | | | 0 | 0 |
| | Total Number of Points | | | | | 0 |
| | <p>NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.</p> <p>Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0</p> | | | | | |
| 2. | If any violations occurred, what action was taken to regain compliance? | | | | | |
| | No Violations | | | | | |
| 3. | Was the effluent flow meter calibrated in the last year? | | | | | |
| | <input checked="" type="radio"/> Yes - enter last calibration date, MM/DD/YYYY: | | | | 10/08/2013 | |
| | <input type="radio"/> No - explain: | | | | | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Effluent Quality and Plant Performance ((C)BOD) (Continued)

| | |
|----|--|
| | |
| 4. | <p>What problems, if any, were experienced over the last year that threatened treatment?</p> <div style="border: 1px solid black; padding: 5px; min-height: 20px;">None</div> |
| 5. | <p>Other Monitoring and Limits</p> <p>5.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as metals, pH, residual chlorine, or fecal coliform?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> |
| | <p>5.2 At any time in the past year was there an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> |
| | <p>5.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p> <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA </p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> |

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Effluent Quality and Plant Performance (Total Suspended Solids)

| Questions | | | | | | |
|-----------|---|----------------------------------|---------------------------------|-------------------------------------|----------------------------------|-------------------------|
| 1. | Monthly average effluent values, exceedances, and points for TSS: | | | | | |
| | Outfall No.001 | Monthly Average TSS Limit (mg/L) | 90% of Permit Limit >10 (mg/L)* | Effluent Monthly Average TSS (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance |
| | January | 20 | 18 | 0 | 1 | 0 |
| | February | 20 | 18 | 0 | 1 | 0 |
| | March | 20 | 18 | 1 | 1 | 0 |
| | April | 20 | 18 | 1 | 1 | 0 |
| | May | 20 | 18 | 4 | 1 | 0 |
| | June | 20 | 18 | 14 | 1 | 0 |
| | July | 20 | 18 | 7 | 1 | 0 |
| | August | 20 | 18 | 8 | 1 | 0 |
| | September | 20 | 18 | 14 | 1 | 0 |
| | October | 20 | 18 | 10 | 1 | 0 |
| | November | 20 | 18 | 2 | 1 | 0 |
| | December | 20 | 18 | 0 | 1 | 0 |
| | * Equals limit if limit is <=10 | | | | | |
| | Months of Discharge/yr | | | | 12 | |
| | Points per each exceedance with 12 months of discharge: | | | | 7 | 3 |
| | Exceedances | | | | 0 | 0 |
| | Points | | | | 0 | 0 |
| | Total Number of Points | | | | | 0 |
| | <p>NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.</p> <p>Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$</p> | | | | | |
| 2. | If any violations occurred, what action was taken to regain compliance? | | | | | |
| | No Violations | | | | | |

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Biosolids Quality and Management

| | Questions | Points |
|--------------------------------------|--|--------|
| 1. | Biosolids Use/Disposal: 1.1 How did you use or dispose of your biosolids?(Check all that apply) <div style="margin-left: 20px;"> <input type="checkbox"/> Land Applied Under Your Permit <input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids <input checked="" type="checkbox"/> Hauled to Another Permitted Facility <input type="checkbox"/> Landfilled <input type="checkbox"/> Incinerated <input type="checkbox"/> Other </div> <p>NOTE:If you do not remove biosolids from your system annually, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc, and if biosolids were land applied last year, please also check top box above.</p> <p>1.1.1 If you checked Other, Please describe: <div style="border: 1px solid black; height: 20px; width: 350px; margin-top: 5px;"></div> </p> | |
| 6. | Biosolids Storage:0 6.1 How many days of actual,current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? <div style="margin-left: 20px;"> <input checked="" type="radio"/> >+ 180 days (0 points) <input type="radio"/> 150 - 179 days (10 points) <input type="radio"/> 120 - 149 days (20 points) <input type="radio"/> 90 - 119 days (30 points) <input type="radio"/> < 90 days (40 points) <input type="radio"/> Not Applicable (0 points) </div> | 0 |
| | 6.2 If you check Not Applicable above, explain why. <div style="border: 1px solid black; height: 30px; width: 350px; margin-top: 5px;"></div> | |
| 7. | Issues: 7.1 Describe any outstanding biosolids issues with treatment, use or overall mgt? <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">NA</div> | |
| Total Points Generated | | 0 |
| Score (100 - Total Points Generated) | | 100 |
| Section Grade | | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Staffing and Preventative Maintenance (All Treatment Plants)

| Questions | Points |
|---|--------|
| <p>1. Was your wastewater treatment plant adequately staffed last year?</p> <p> <input type="radio"/> Yes <input type="radio"/> No </p> <p>If No, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 600px; margin-bottom: 10px;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 600px;"></div> | |
| <p>2. Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <p> <input type="radio"/> Yes <input type="radio"/> No. Explain </p> <div style="border: 1px solid black; height: 20px; width: 600px; margin-top: 10px;"></div> | |
| <p>3. Did your plant have a <u>documented AND implemented</u> plan for preventative maintenance on major equipment items?</p> <p> <input type="radio"/> Yes (Continue with questions below) <input type="radio"/> No (40 points and go to question 6) </p> <p>If No, explain:</p> <div style="border: 1px solid black; height: 20px; width: 600px; margin-top: 10px;"></div> | 0 |
| <p>4. Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <p> <input type="radio"/> Yes <input type="radio"/> No (10 points) </p> | 0 |
| <p>5. Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <p> <input type="radio"/> Yes <ul style="list-style-type: none"> <input type="radio"/> (Paper file system) <input type="radio"/> (Computer program) <input type="radio"/> (Both Paper and Computer) <input type="radio"/> No (10 points) </p> | 0 |
| <p>6. Did your plant have a detailed O&M Manual that was used as a reference when needed?</p> | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Staffing and Preventative Maintenance (All Treatment Plants) (Continued)

| | | |
|----|---|--|
| | <input checked="" type="radio"/> Yes <input type="radio"/> No | |
| 7. | Rate the overall maintenance of your wastewater plant. | |
| | <input type="radio"/> Excellent <input type="radio"/> Very Good <input checked="" type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor | |
| | Describe your rating: <div style="border: 1px solid black; padding: 2px;">O and M as manual requires, no problems</div> | |

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Operator Certification and Education

| Questions | Points |
|---|--------|
| <p>1. Did you have a designated operator-in-charge during the report year?</p> <p> <input checked="" type="radio"/> Yes (0 point) <input type="radio"/> No (20 points) </p> <p>Name: <input style="width: 500px;" type="text" value="Richard Heinisch"/></p> <p>Certification No: <input style="width: 500px;" type="text" value="31622"/></p> | 0 |
| <p>2. In accordance with Chapter NR 114.08 and 114.09, Wisconsin Administrative Code, what grade and subclass(es) were required for the operator-in-charge to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?</p> <p>Required: <input style="width: 500px;" type="text" value="2 - CE; C - ACTIVATED SLUDGE; E - DISINFECTION"/></p> <p>Held: <input style="width: 500px;" type="text" value="2-CE: C-Activated Sludge Grade 2: Pond/aerated Lagoon grade 2 Disinfection Grade 2"/></p> | |
| <p>3. Was the operator-in-charge certified at the appropriate level to operate this plant?</p> <p> <input checked="" type="radio"/> Yes (0 point) <input type="radio"/> No (20 points) </p> | 0 |
| <p>4. In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation & maintenance of the plant that includes one or more of the following options (check all that apply):</p> <p> 4.1 <input checked="" type="checkbox"/> one or more additional certified operators on staff 4.2 <input type="checkbox"/> an arrangement with another certified operator 4.3 <input type="checkbox"/> an arrangement with another community with a certified operator 4.4 <input type="checkbox"/> an operator on staff who has an operator-in-training certificate for your plant and is expected be certified within one year 4.5 <input type="checkbox"/> a consultant to serve as your certified operator 4.6 <input type="checkbox"/> None of the above (20 points) </p> <p>Explain: <input style="width: 500px;" type="text"/></p> | 0 |
| <p>5. If you had a designated operator-in-charge, was the operator-in-charge earning continuing education credits at the following rates?</p> <p>Grades T, 1, and 2:</p> <p> <input checked="" type="radio"/> Averaging 6 or more CEUs per year <input type="radio"/> Averaging less than 6 CEUs per year </p> <p>Grades 3 and 4:</p> <p> <input type="radio"/> Averaging 8 or more CEUs per year </p> | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Operator Certification and Education (Continued)

| | |
|---|--|
| <input type="radio"/> Averaging less than 8 CEUs per year | |
| Not applicable: | |
| <input type="radio"/> See Question 1. | |

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Financial Management

| Questions | Points |
|--|--------|
| 1. Person Providing This Financial Information | |
| <div style="display: flex; justify-content: space-between;"> <div style="width: 25%;"> Name: Telephone: E-Mail Address(optional): </div> <div style="width: 70%; border: 1px solid black; padding: 2px;"> <div style="border-bottom: 1px solid black; margin-bottom: 2px;">Jonathan Rudie</div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;">(262) 857-1861</div> <div style="border-bottom: 1px solid black;">jonathan.rudie@kenoshacounty.org</div> </div> </div> | |
| 2. Are User Charge or other Revenues sufficient to cover O&M Expenses for your wastewater treatment plant AND/OR collection system ? | 0 |
| <div style="margin-left: 20px;"> <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) </div> <div style="margin-left: 20px;"> If No, please explain: <div style="border: 1px solid black; height: 20px; width: 500px; margin-top: 5px;"></div> </div> | |
| 3. When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2013 | 0 |
| <div style="margin-left: 20px;"> <input type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input checked="" type="radio"/> Not Applicable (Private Facility) </div> | |
| 4. Did you have a special account (e.g., CWWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? | 0 |
| <div style="margin-left: 20px;"> <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points) </div> | |
| REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5) | |
| 5. Equipment Replacement Funds | |
| 5.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2013 | 0 |
| <div style="margin-left: 20px;"> <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: </div> <div style="margin-left: 20px;"> <div style="border: 1px solid black; height: 20px; width: 500px; margin-top: 5px;"></div> </div> | |
| 5.2 What amount is in your Replacement Fund? <div style="text-align: center;">Equipment Replacement Fund Activity</div> | |
| 5.2.1 Ending Balance Reported on Last Year's CMAR: | \$0 |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Financial Management (Continued)

| | 5.2.2 Adjustments + \$0.00 if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) | | | | | | | |
|---|--|-------------------------------|---------------------|----------------|-------------------------------|---|----------|------|
| | 5.2.3 Adjusted January 1st Beginning Balance \$0.00 | | | | | | | |
| | 5.2.4 Additions to Fund (e.g., portion of User Fee, earned interest, etc.) + \$0.00 | | | | | | | |
| | 5.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*) - \$0.00 | | | | | | | |
| | 5.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$0.00 | | | | | | | |
| | (All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.) *5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | | | | | | | |
| | 5.3 What amount <u>should</u> be in your replacement fund? \$200.00 (If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.) | | | | | | | |
| | 5.3.1 Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)? <input type="radio"/> Yes <input checked="" type="radio"/> No Explain: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">We carry no balance because of Enterprise fund, we budget money as necessary.</div> | | | | | | | |
| 6. | Future Planning | | | | | | | |
| | 6.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system? <input checked="" type="radio"/> Yes (If yes, please provide major project information, if not already listed below) <input type="radio"/> No | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 20%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td>Slipline sewer lines and grout manholes</td> <td style="text-align: center;">\$225000</td> <td style="text-align: center;">2014</td> </tr> </tbody> </table> | | Project Description | Estimated Cost | Approximate Construction Year | Slipline sewer lines and grout manholes | \$225000 | 2014 |
| Project Description | Estimated Cost | Approximate Construction Year | | | | | | |
| Slipline sewer lines and grout manholes | \$225000 | 2014 | | | | | | |
| 7. | Financial Management General Comments: | | | | | | | |
| | <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | | | | | | | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Financial Management (Continued)

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems

| | Questions | Points |
|----|---|--------|
| 1. | <p>Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?</p> <p style="margin-left: 40px;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> | |
| 2. | <p>Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance or CMOM program last calendar year?</p> <p style="margin-left: 40px;"> <input checked="" type="radio"/> Yes (go to question 3) <input type="radio"/> No (30 points) (go to question 4) </p> | 0 |
| 3. | <p>Check the elements listed below that are included in your Operation and Maintenance (O&M) or CMOM program.:</p> <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> Goals: Describe the specific goals you have for your collection system: <div style="border: 1px solid black; padding: 2px; margin-left: 20px;">Future plans to slipline and grout manholes Replace lift station 2014</div> </div> <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> Organization: Do you have the following written organizational elements (check only those that you have): <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> Ownership and governing body description <input checked="" type="checkbox"/> Organizational chart <input checked="" type="checkbox"/> Personnel and position descriptions <input checked="" type="checkbox"/> Internal communication procedures <input type="checkbox"/> Public information and education program </div> </div> <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> Legal Authority: Do you have the legal authority for the following (check only those that apply): <div style="margin-left: 20px;"> <input type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> </div> </div> <div style="margin-left: 20px;"> <input type="checkbox"/> Pretreatment/Industrial control Programs <input type="checkbox"/> Fat, Oil and Grease control <input type="checkbox"/> Illicit discharges (commercial, industrial) <input type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc) <input type="checkbox"/> Private lateral inspections/repairs <input checked="" type="checkbox"/> Service and management agreements </div> <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> Maintenance Activities: details in Question 4 <input type="checkbox"/> Design and Performance Provisions: How do you ensure that your sewer system is designed and constructed properly? <div style="margin-left: 20px;"> <input type="checkbox"/> State plumbing code <input type="checkbox"/> DNR NR 110 standards <input type="checkbox"/> Local municipal code requirements <input type="checkbox"/> Construction, inspection and testing <input type="checkbox"/> Others: </div> </div> | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

| | | | |
|----|--|--|--|
| | <input type="checkbox"/> | <p>Overflow Emergency Response Plan: Does your emergency response capability include (check only those that you have):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Alarm system and routine testing <input type="checkbox"/> Emergency equipment <input type="checkbox"/> Emergency procedures <input type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc) <p><input checked="" type="checkbox"/> Capacity Assurance: How well do you know your sewer system? Do you have the following?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Current and up-to-date sewer map <input checked="" type="checkbox"/> Sewer system plans and specifications <input checked="" type="checkbox"/> Manhole location map <input checked="" type="checkbox"/> Lift station pump and wet well capacity information <input checked="" type="checkbox"/> Lift station O&M manuals <p>Within your sewer system have you identified the following?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Areas with flat sewers <input type="checkbox"/> Areas with surcharging <input type="checkbox"/> Areas with bottlenecks or constrictions <input type="checkbox"/> Areas with chronic basement backups or SSO's <input type="checkbox"/> Areas with excess debris, solids or grease accumulation <input type="checkbox"/> Areas with heavy root growth <input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I) <input type="checkbox"/> Sewers with severe defects that affect flow capacity <input type="checkbox"/> Adequacy of capacity for new connections <input type="checkbox"/> Lift station capacity and/or pumping problems <p><input type="checkbox"/> Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed.</p> <p><input checked="" type="checkbox"/> Special Studies Last Year (check only if applicable):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Infiltration/Inflow (I/I) Analysis <input type="checkbox"/> Sewer System Evaluation Survey (SSES) <input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP) <input type="checkbox"/> Lift Station Evaluation Report <input checked="" type="checkbox"/> Others: <div style="border: 1px solid black; padding: 2px; width: 500px; margin-top: 5px;">NA</div> | |
| 4. | <p>Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:</p> | | |
| | <p>Cleaning</p> <p>Root Removal</p> <p>Flow Monitoring</p> <p>Smoke Testing</p> <p>Sewer Line Televising</p> | <div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="border: 1px solid black; width: 40px; text-align: center; margin-right: 5px;">0</div> <div>% of system/year</div> </div> <div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="border: 1px solid black; width: 40px; text-align: center; margin-right: 5px;">0</div> <div>% of system/year</div> </div> <div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="border: 1px solid black; width: 40px; text-align: center; margin-right: 5px;">0</div> <div>% of system/year</div> </div> <div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="border: 1px solid black; width: 40px; text-align: center; margin-right: 5px;">0</div> <div>% of system/year</div> </div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 40px; text-align: center; margin-right: 5px;">0</div> <div>% of system/year</div> </div> | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

| | | |
|--|---|--------------------------|
| Manhole Inspections | 0 | % of system/year |
| Lift Station O&M | 0 | # per L.S./year |
| Manhole Rehabilitation | 0 | % of manholes rehabed |
| Mainline Rehabilitation | 0 | % of sewer lines rehabed |
| Private Sewer Inspections | 0 | % of system/year |
| Private Sewer I/I Removal | 0 | % of private services |
| Please include additional comments about your sanitary sewer collection system below: <div style="border: 1px solid black; padding: 5px; min-height: 20px;"> Cleaning, tv inspection, manhole inspection and grouting as required. </div> | | |

5. Provide the following collection system and flow information for the past year:

| | |
|-------|--|
| 42.5 | Total Actual Amount of Precipitation Last Year |
| 36.10 | Annual Average Precipitation (for your location) |
| 1 | Miles of Sanitary Sewer |
| 2 | Number of Lift Stations |
| 0 | Number of Lift Station Failure |
| 0 | Number of Sewer Pipe Failures |
| 0 | Number of Basement Backup Occurrences |
| 0 | Number of Complaints |
| | Average Daily Flow in MGD |
| | Peak Monthly Flow in MGD(if available) |
| | Peak Hourly Flow in MGD(if available) |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

| LIST OF SANITARY SEWER OVERFLOWS (SSO) REPORTED | | | | | | | | | | | | | | | | | |
|--|--|-------|-----------------------|------|---|------|--|------|---|------|-------------------------------------|------|--------------------------------|--|--|--|--|
| Date | Location | Cause | Estimated Volume (MG) | | | | | | | | | | | | | | |
| NONE REPORTED | | | | | | | | | | | | | | | | | |
| <p>** If there were any SSO's that are not listed above, please contact the DNR and stop work on this section until corrected.</p> <p>What actions were taken, or are underway, to reduce or eliminate SSO occurrences in the future?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | | | | | | | | | | | | | | | | | |
| <p>PERFORMANCE INDICATORS</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 15%; text-align: center; padding: 2px;">0.00</td> <td style="padding: 2px;">Lift Station Failures(failures/ps/year)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center; padding: 2px;">0.00</td> <td style="padding: 2px;">Sewer Pipe Failures(pipe failures/sewer mile/yr)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center; padding: 2px;">0.00</td> <td style="padding: 2px;">Sanitary Sewer Overflows (number/sewer mile/yr)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center; padding: 2px;">0.00</td> <td style="padding: 2px;">Basement Backups(number/sewer mile)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center; padding: 2px;">0.00</td> <td style="padding: 2px;">Complaints (number/sewer mile)</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="padding: 2px;">Peaking Factor Ratio (Peak Monthly:Annual Daily Average)</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="padding: 2px;">Peaking Factor Ratio(Peak Hourly:Annual daily Average)</td> </tr> </table> | | | | 0.00 | Lift Station Failures(failures/ps/year) | 0.00 | Sewer Pipe Failures(pipe failures/sewer mile/yr) | 0.00 | Sanitary Sewer Overflows (number/sewer mile/yr) | 0.00 | Basement Backups(number/sewer mile) | 0.00 | Complaints (number/sewer mile) | | Peaking Factor Ratio (Peak Monthly:Annual Daily Average) | | Peaking Factor Ratio(Peak Hourly:Annual daily Average) |
| 0.00 | Lift Station Failures(failures/ps/year) | | | | | | | | | | | | | | | | |
| 0.00 | Sewer Pipe Failures(pipe failures/sewer mile/yr) | | | | | | | | | | | | | | | | |
| 0.00 | Sanitary Sewer Overflows (number/sewer mile/yr) | | | | | | | | | | | | | | | | |
| 0.00 | Basement Backups(number/sewer mile) | | | | | | | | | | | | | | | | |
| 0.00 | Complaints (number/sewer mile) | | | | | | | | | | | | | | | | |
| | Peaking Factor Ratio (Peak Monthly:Annual Daily Average) | | | | | | | | | | | | | | | | |
| | Peaking Factor Ratio(Peak Hourly:Annual daily Average) | | | | | | | | | | | | | | | | |
| 6. | Was infiltration/inflow(I/I) significant in your community last year? | | | | | | | | | | | | | | | | |
| <p style="margin-left: 20px;"> <input checked="" type="radio"/> Yes <input type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; padding: 2px; margin-left: 20px;">Only during heavy rains</div> | | | | | | | | | | | | | | | | | |
| 7. | Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year? | | | | | | | | | | | | | | | | |
| <p style="margin-left: 20px;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | | | | | | | | | | | | | | | | | |
| 8. | Explain any infiltration/inflow(I/I) changes this year from previous years? | | | | | | | | | | | | | | | | |
| <div style="border: 1px solid black; padding: 2px; margin-left: 20px;">None</div> | | | | | | | | | | | | | | | | | |
| 9. | What is being done to address infiltration/inflow in your collection system? | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:
5/16/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

| | | |
|--|---------------------------------|--|
| | Sliplining and manhole grouting | |
|--|---------------------------------|--|

| | |
|--------------------------------------|-----|
| Total Points Generated | 0 |
| Score (100 - Total Points Generated) | 100 |
| Section Grade | A |

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:

Reporting Year: 2013

WPDES No.0060348

| GRADING SUMMARY | | | | |
|-------------------------------|--------------|--------------|-------------------|----------------|
| SECTION | LETTER GRADE | GRADE POINTS | WEIGHTING FACTORS | SECTION POINTS |
| Influent Loadings | A | 4.0 | 3 | 12 |
| Effluent Quality BOD | A | 4.0 | 10 | 40 |
| Effluent Quality TSS | A | 4.0 | 5 | 20 |
| Biosolids Mgt. | A | 4.0 | 5 | 20 |
| Prev. Maintenance Staffing | A | 4.0 | 1 | 4 |
| Operator Certification | A | 4.0 | 1 | 4 |
| Financial Management | A | 4.0 | 1 | 4 |
| Collection Systems | A | 4.0 | 3 | 12 |
| TOTALS | | | 29 | 116 |
| GRADE POINT AVERAGE(GPA)=4.00 | | 4.00 | | |

Notes:

A = Voluntary Range

B = Voluntary Range

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Brighton Dale Links Wwtp

Last Updated:


Reporting Year: 2013

Resolution or Owner's Statement

| | |
|--|------------------------------------|
| NAME OF GOVERNING BODY OR OWNER | DATE OF RESOLUTION OR ACTION TAKEN |
| RESOLUTION NUMBER | |
| ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSO's were reported): | |
| Influent Flow and Loadings: Grade=A | |
| Effluent Quality: BOD: Grade=A | |
| Effluent Quality: TSS: Grade=A | |
| Biosolids Quality and Management: Grade=A | |
| Staffing: Grade=A | |
| Operator Certification: Grade=A | |
| Financial Management: Grade=A | |
| Collection Systems: Grade=A | |
| ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 4.00 | |

COUNTY OF KENOSHA
BOARD OF SUPERVISORS

Resolution No. _____

| | | | |
|---|---------------|---|-----------------|
| Subject: County Park Mountain Bike Trail Construction and Maintenance | | | |
| Original [x] | Corrected [] | 2nd Correction [] | Resubmitted [] |
| Date Submitted: June 2, 2014 | | Date Resubmitted: | |
| Submitted by: Jon Rudie | | | |
| Fiscal Note Attached [x] | | Legal Note Attached [] | |
| Prepared by: Jon Rudie | | Signature:  | |
| | | | |

WHEREAS, Kenosha County has constructed and maintains mountain bike trails in County Parks, and

WHEREAS, mountain bike enthusiasts living in Kenosha County and the surrounding area collect funds that can be used by the County for construction and ongoing maintenance of these trails, and

WHEREAS, the Division of Parks would like to use these funds for trail construction and maintenance and that the expenses associated with these activities on an annual basis will not exceed the amount of these funds,

THEREFORE, BE IT RESOLVED, that the Kenosha County Board of Supervisors hereby approves the acceptance of funds for the purpose of building and maintaining mountain bike trails in Kenosha County Parks, and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors authorizes the General Manager of Parks to act on their behalf and use these trail funds to construct and maintain County Park bike trails, and

BE IT FURTHER RESOLVED, that the Kenosha County Board of Supervisors authorizes an increase in revenue and expenses for mountain bike trail purposes per the budget modification which is attached and incorporated by reference, and

BE IT FURTHER RESOLVED, that the Administration be allowed to modify these budgets should revenues exceed the budgeted amount in any year, and

BE IT FURTHER RESOLVED, that any surplus funds resulting from an excess of revenues over expenditures in any given year be carried over to the following year and used for the same purposes

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Parks Department: Public Works

Proposal Summary (attach explanation and required documents):

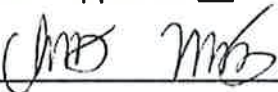
Resolution to approve revenue and expenses for Mountain Bike Trail construction and maintenance in Kenosha County Parks.

Dept./Division Head Signature:  Date: 5/27/14

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 5/27/14

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  Date: 5/27/14

4. County Executive Review

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: _____ Date: _____

Respectfully submitted:

PUBLIC WORKS / FACILITIES COMMITTEE

Aye

No

Abstain

Excused

☐☐☐☐

Dennis Elverman, Chairperson

☐☐☐☐

Bill Grady, Vice-Chairperson

☐☐☐☐

Boyd Frederick, Secretary

☐☐☐☐

Mike Skalitzky

☐☐☐☐

John Poole

FINANCE & ADMINISTRATION COMMITTEE

Aye

No

Abstain

Excused

☐☐☐☐

Terry Rose, Chairperson

☐☐☐☐

Ron Frederick, Vice-Chairperson

☐☐☐☐

John O'Day, Secretary

☐☐☐☐

Aaron Kohlmeier

☐☐☐☐

Jeff Gentz

☐☐☐☐

Kim Breunig

☐☐☐☐

Rick Dodge

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORMDEPT/DIVISION: Public Worker - Parks

| | | | |
|------------|-------|------------|-------|
| DOCUMENT # | _____ | G/L DATE | _____ |
| BATCH # | _____ | ENTRY DATE | _____ |

| | | |
|--|--|--|
| PURPOSE OF BUDGET MODIFICATION (REQUIRED): | | Establish revenue and expense budgets for Mountain Bike Trails at Kenosha County Parks |
|--|--|--|

[illegible]

| REVENUES | | | | | EXPENSE TOTALS | | | | | | | |
|---------------------------|------|---------------|--------|-------------|----------------------|----------------------|----------------|----------------|----------------|--|--|--|
| ACCOUNT DESCRIPTION | FUND | BUSINESS UNIT | OBJECT | sub-sidiary | REVENUE DECREASE (+) | REVENUE INCREASE (-) | ADOPTED BUDGET | CURRENT BUDGET | REVISED BUDGET | | | |
| Muntran Bike Trail Reveny | 411 | TBD | TBD | | | 5000.00 | 0 | 0 | 5000.00 | | | |
| REVENUE TOTALS | | | | | - | - | - | - | - | | | |

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

PREPARED BY: J. M. [Signature]

FINANCE DIRECTOR:
(required)

Date 5/28/14

DIVISION HEAD: Yoon Rucki Date 5/25/14

DEPARTMENT HEAD: MSH Date 5/28/14

COUNTY EXECUTIVE: _____ Date _____

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org

Jonathan L. Rudie, General Manager
Park Operations
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

Public Works / Facilities Committee Status Report for June 2014

- **Pringle Nature Center**, Nothing to report
- **KD Park**, Phragmites, *the contractor came back with a \$134,000 estimate for a 2 year eradication and restoration plan/project. We met with a representative from Living lands and Waters and they are asking some local contractors for estimates to at least clean up the area around the lake. They do not have the funds for all 26 acres of phragmites in KD Park.*
- **Current Project list**,
 - Kemper Center Parking Lot Reconstruction, 66th Street Renovation and Lighting. *Bids awarded work to start June 2nd.*
 - Brighton Dale Park Lift Station Replacement. *Bids to go out in August.*
 - Kemper Pier Removal, *Removal to start June 2nd.*
 - Re-roof Fox River Storage Building. *I will be turning the bid specs over to Purchasing to bid the roof out in the near future.*
 - Emerald Ash Bore Tree Removal. *Consultant was unable to coordinate with loggers before the April 30th deadline. The earliest any removal will start now would be this November.*
 - Training burn of the 2 houses at Petrifying Springs Park. *Thompson house at 961 Green Bay Rd was burned down on May 17th, the old park residence will be burned on June 7th.*
 - Silver Lake Disc Golf Course *No progress.*
 - Silver Lake Mountain Bike Trail. *KORBA Starting June 21st the volunteers will be working for 9 straight days to get as much trail built as they can.*
- **Ho Chunk Property**, Corporation Counsel is investigating a lease on a piece of property that borders the Pike River in the Town of Somers. If an agreement could be made a primitive gravel parking lot and trails would be installed to provide access for fishermen and kayakers to the river.
We still have not received the draft lease from the Nation.
- **Ye Olde Bristol Towne Hall**, There is a group of Bristol residents that are investigation restoring the old town hall to its original late 1800s state. The town hall belongs to the County and sits on Highway "C" on the north end of Bristol Woods Park. The Parks Department currently maintains the building exterior and uses it to store snow fence and other grounds supplies. If this were to come to fruition they would be responsible for the building maintenance and upkeep.
We have not been updated from the Bristol Residents inquiring about the Town Hall.



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org

Jonathan L. Rudie, General Manager
Park Operations
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Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

- **KD Parkland Development Grant**, The grant application has been submitted. We will not hear back until late July. The actual award would not happen until the end of December.
- **Park Staff**, We had large crowds at Petrifying Springs Park and normal attendance at the beaches Memorial Day weekend. We are not up to full staff yet but should be by the second week in June.
- **Eagle Scout Projects assigned and in progress.**
 - Small shelter in Warren Close Dog Park.
 - A stage by the amphitheater, Pringle Nature Center.
 - A boardwalk by the ephemeral ponds in Bristol Woods.
 - Build a new display for the educational animals and birds in the nature center.
 - A Native American interpretive trail in Silver Lake Park.
 - A permanent bench on the Silver Lake Icehouse Trail.
 - Restoration of a trail and stone stairways that was an original WPA project at Petrifying Springs Park.



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org

Daniel Drier, General Manager
Golf Operations
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

Public Works / Facilities Committee

Golf Division

Status Report for ~~April~~ 2014 JUNE

- We have hired Douglas Shulski as our new Head Golf Professional / Group Golf Coordinator. Doug comes to us from Lincolnshire Marriott in Lincolnshire IL. Doug is a graduate of the Golf Academy of America and is working his way towards PGA membership. Doug worked with Kenosha County as an Assistant Golf Professional in 2011 and 2012.
- We are receiving outstanding reviews about the golf courses conditions. We are off to a slow start like last year due to the cold rainy spring weather but have been controlling expenses and payroll. We had an outstanding Memorial Day Weekend. We are ahead of pace on food & beverage, merchandise and range sales so far this season.
- Our Spring Scramble was Saturday May 3rd. We had 44 players for the tournament. Saturday May 10th we hosted the Ladies Spring Fling and the Nike Demo Day to sell Nike golf equipment. Saturday May 31st we will have a Tour Edge Demo Day. We will be hosting an Adams Golf Demo Day on June 7th and a Nike Demo Day June 14th. The first Nike demo day was great with about \$4,000 worth of club sales. We had very good results with about 25 people coming out to hit the new technology and get their clubs evaluated. We expect good result for the upcoming events.
- Our calendar of events has been updated for 2014 on our websites. We have been sending out an e-mail blast every week to keep people informed about Kenosha County Golf and to promote our events. We have over 12,300 e-mail addresses in our database. Our next big initiative is the junior golf clinics. These will be on Wednesdays at 8 AM at BDL and Wednesdays and Thursdays at 4:30 PM at Pets. Our junior program and the PGA Junior League sign up are under way. We expect another great turn out this year.
- All of the returning leagues have started up for the season. We are looking to fill more leagues in at Brighton Dale. We are trying to form some morning senior and ladies leagues and possibly some couples leagues.

Projects we will continue to work on for 2014 are:

- The last two holes of fairway irrigation on the White Birch course at BDL have been completed. Midwest Irrigation did the work. This work started May 1st and was done by May 22nd.

- Completing the cart path paving on the Blue Spruce Course at BDL. The Kenosha County Highway Department will be doing the paving as well as soon as the golf course dries out enough to have heavy equipment out there without causing damage.
- We purchased 65 new golf cars and 4 new beverage carts. All of the purchase of the equipment is complete and has been delivered. We now have 142 golf cars at BDL and 66 at Pets.
- The roof project of the small garage at the Pets maintenance shop is complete.



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org


Frank Martinelli, Project Manager
Facilities Division
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

Public Works / Facilities Committee Status Report for June 2014

- **60th Street Tower.**
 - Tower infrastructure is complete
 - Sherriff's dept is waiting for permission from FCC to move their frequencies to new tower location.
 - End of July is the scheduled go live date
- **KCDC HVAC Controls Project**
 - Completed cut over of 10 of the 14 HVAC units to digital controls.
 - Completed retrofit of 26 out of 42 VAV boxes using KCAB maintenance personnel.
- **Yule House Seller Update**
 - The inspection of the property was scheduled to begin last week and a report is expected soon
 - The sale is contingent on the sale of the purchaser's home in San Diego. However, the market has slowed due to extensive fires in the area.
- **KCAB Restoration Project**
 - Project is on schedule
 - Grinding of old mortar on the north and west sides of building has been completed.
 - Shoring on the south and east sides has been completed and waterproofing of the walls and foundation will begin this week.
 - Excavation on the north side will begin in about two weeks.
 - Work scheduled to be completed October 30th

COUNTY OF KENOSHA
BOARD OF SUPERVISORS

Resolution No. _____

| | | | |
|--|---------------|---|-----------------|
| Subject: Modify 2014 Capital Budget – Public Safety Building Parking Lot Gates | | | |
| Original [x] | Corrected [] | 2nd Correction [] | Resubmitted [] |
| Date Submitted: June 2, 2014 | | Date Resubmitted: | |
| Submitted by: | | | |
| Fiscal Note Attached [x] | | Legal Note Attached [] | |
| Prepared by: Chris Maslin | | Signature:  | |
| | | | |

WHEREAS, the 2014 Capital Projects Budget included \$60,000 for the installation of security gates for Public Safety Building parking lot number 3, and

WHEREAS, the Kenosha County Board of Supervisors has determined that security gates are not the most cost-effective way of controlling parking in Public Safety Building parking lot 3, and

WHEREAS, the \$60,000 for the project was to be funded with bonding, and

WHEREAS, parking at the Public Safety Building parking lot 3 will be managed by Joint Services per the Intergovernmental Agreement between Kenosha County and the City of Kenosha

THEREFORE, BE IT RESOLVED, that the \$60,000 revenue and expenditure be removed from the 2014 Budget per the budget modification attached and incorporated by reference.

**Kenosha County
Administrative Proposal Form**

1. Proposal Overview

Division: Facilities Department: Public Works

Proposal Summary (attach explanation and required documents):

Modify 2014 Capital Budget for Public Safety Building Parking Lot Gates Project

Dept./Division Head Signature:  Date: 5/28/14

2. Department Head Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Department Head Signature:  Date: 5/28/14

3. Finance Division Review

Comments:

Recommendation: Approval ☒ Non-Approval ☐

Finance Signature:  JMK/pt Date: 5/28/14

4. County Executive Review

Comments:

Action: Approval ☐ Non-Approval ☐

Executive Signature: _____ Date: _____

PUBLIC WORKS / FACILITIES COMMITTEE**Aye****No****Abstain****Excused**☐☐☐☐

Dennis Elverman, Chairperson☐☐☐☐

Bill Grady, Vice-Chairperson☐☐☐☐

Boyd Frederick, Secretary☐☐☐☐

Mike Skalitzky☐☐☐☐

John Poole**FINANCE & ADMINISTRATION COMMITTEE****Aye****No****Abstain****Excused**☐☐☐☐

Terry Rose, Chairperson☐☐☐☐

Ron Frederick, Vice-Chairperson☐☐☐☐

John O'Day, Secretary☐☐☐☐

Aaron Kohlmeier☐☐☐☐

Jeff Gentz☐☐☐☐

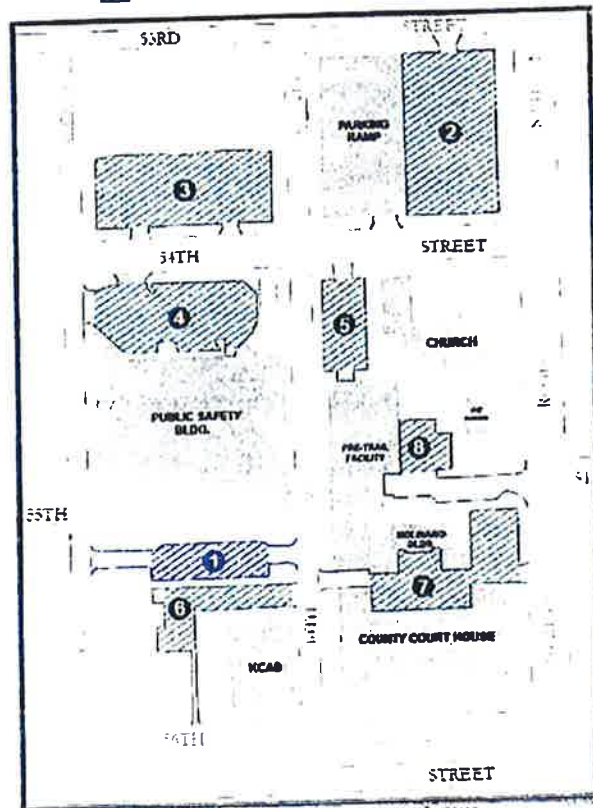
Kim Breunig☐☐☐☐

Rick Dodge

LEASE AGREEMENT BY AND BETWEEN KENOSHA COUNTY, WI. AND CITY OF KENOSHA
December 22, 2009

**KENOSHA COUNTY CIVIC CENTER
 DESIGNATED PARKING AREAS**

 Designated Parking Lots
  Parking Lot Number



KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

DEPT/DIVISION: Public Works - Facilities

| | |
|------------|------------|
| DOCUMENT # | G/L DATE |
| BATCH # | ENTRY DATE |

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Reallocate Budgeted Funds for Public Safety Building Parking Lot Grades

| EXPENSES (1) ACCOUNT DESCRIPTION | (2) | | | | BUDGET CHANGE REQUESTED | | (5) ADOPTED BUDGET | (6) CURRENT BUDGET | (7) ACTUAL EXPENSES | AFTER TRANSFER | |
|---|------|------------------|--------|-----------------|--------------------------------|--------------------------------|--------------------------|--------------------------|---------------------------|--------------------------|-----------------------------|
| | FUND | BUSINESS UNIT | OBJECT | sub- sidiary | (3) EXPENSE INCREASE (+) | (4) EXPENSE DECREASE (-) | | | | (8) REVISED BUDGET | (9) EXPENSE BAL AVAIL |
| PSB - Land Improvements | 411 | 19580 | 582100 | | | 60,000 | 60,000 | 60,000 | 0 | 0 | 0 |
| PSB - Bonding | 411 | 19580 | 440000 | | 60,000 | | 0 | 0 | 0 | 0 | 0 |
| EXPENSE TOTALS | | | | | - | - | - | - | - | - | - |

| REVENUES | | | | | | | | | |
|------------------------|------|------------------|--------|-----------------|-------------------------|-------------------------|-------------------|-------------------|-------------------|
| ACCOUNT DESCRIPTION | FUND | BUSINESS UNIT | OBJECT | sub- sidiary | REVENUE DECREASE (+) | REVENUE INCREASE (-) | ADOPTED BUDGET | CURRENT BUDGET | REVISED BUDGET |
| REVENUE TOTALS | | | | | - | - | - | - | - |

COLUMN TOTALS (EXP TOTAL + REV TOTAL)

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

PREPARED BY: [Signature]

FINANCE DIRECTOR:
(required)

Date

5/28/14

DIVISION HEAD: _____ Date _____

DEPARTMENT HEAD: [Signature] Date 5/28/14

COUNTY EXECUTIVE: _____ Date _____

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works & Development Services
Chris.Masin@kenoshacounty.org

Michael Schrandt, Facilities Manager
Facilities Division
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

Public Works / Facilities Committee Facilities Division Status Report for June 2014

- Brookside Care Center Projects
Sprinkler pipe replacement
Hallway can light replacement
Café renovation
- Public Safety Building Projects
Sewer pipe replacement
- Courthouse Projects
Replace fire alarm system
- Detention Center Projects
Replace sliding detention doors
- Countywide Projects
HVAC position

County of Kenosha

Board of Supervisors

Resolution No. _____

| | | | |
|--|-----------------------|--|-------------------------|
| Subject: A Resolution Approving Intergovernmental Agreement With City of Kenosha and Town of Paris For Transfer of Jurisdiction of a Segment of CTH 'N' | | | |
| Original <u>X</u> | Corrected <u> </u> | 2 nd Correction <u> </u> | Resubmitted <u> </u> |
| Date Submitted : 6-2-2014 | | | |
| Date resubmitted: | | | |
| Submitted by: The Public Works/Facilities Committee | | | |
| Fiscal Note Attached: | | Legal Note Attached: | |
| Prepared By: Joseph M. Cardamone, 1st Assistant Corporation Counsel | | | |

WHEREAS, Continued development within Kenosha County benefits us all through the creation of new jobs and the expansion of the economic base; and

WHEREAS, The County of Kenosha, the City of Kenosha, and the Town of Paris are all desirous of facilitating such development by creating conditions appropriate for it to occur; and

WHEREAS, The County of Kenosha, the City of Kenosha, and the Town of Paris have negotiated an Intergovernmental Cooperation Agreement designed to permit an such development to occur whilst being beneficial to all parties and respectful of both municipal sovereignty and individual property owner rights; and

WHEREAS, As a provision of this Intergovernmental Cooperation Agreement the County of Kenosha would be transferring jurisdiction of a portion of 38th Street, also known as County Highway N, from its intersection with the I-94 west frontage road to 128th Avenue;

NOW THEREFORE BE IT RESOLVED, the County Board of Supervisors does approve the purpose, terms and conditions of the attached Intergovernmental Cooperation Agreement Between the County of Kenosha, the City of Kenosha, and the Town of Paris. The County Executive, County Clerk and County Highway Commissioner are authorized to sign all necessary and appropriate documents to accomplish this Agreement.

Submitted by:

PUBLIC WORKS/FACILITIES COMMITTEE:

| | <u>Aye</u> | <u>No</u> | <u>Abstain</u> | <u>Excused</u> |
|--------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <hr/> Dennis Elverman | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> William Grady | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Boyd Frederick | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> Michael Skalitzky | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <hr/> John Poole | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Intergovernmental Cooperation Agreement Between the
County of Kenosha, the City of Kenosha, and the Town of Paris
Under Section 66.0301, Wisconsin Statutes Respecting Jurisdiction**

The County of Kenosha, a quasi-municipal corporation created pursuant to § 2.01(3), Wisconsin Statutes and authorized to enter into contracts pursuant to § 59.01, Wisconsin Statutes with its principal place of business located at 1010 56th Street, Kenosha, Wisconsin, 53140 (hereinafter "County"), the City of Kenosha, Wisconsin, a Wisconsin municipality with offices at 625 52nd Street, Kenosha, Wisconsin 53140 (hereinafter "City"), and the Town of Paris, a Wisconsin municipality with offices at 16607 Burlington Road, Union Grove, WI 53182 (hereinafter "Town")(collectively, the County, City, and Town together are hereinafter "the Parties") enter into this Intergovernmental Cooperation Agreement (hereinafter "IGA"), under the authority of § 66.0301, Wisconsin Statutes.

RECITALS

WHEREAS, the Parties to this IGA anticipate that a prospective Primary User, as that term is defined herein, will locate within the City Growth Area, as that term is defined herein, said Primary User bringing to the location a development comprising quality design and construction of improvements and employment for an estimated five hundred (500) people; and

WHEREAS, the Parties are desirous of facilitating the location of the prospective Primary User within the City Growth Area; and

WHEREAS, in order to locate within the City Growth Area, the prospective Primary User will need City services, including, but not limited to, water service and sanitary sewer service; and

WHEREAS, a petition by unanimous consent for annexation to the City for parcels contiguous to the City that are currently under the jurisdiction of the Town has been circulated and filed with the City, said parcels exist within the proposed City Growth Area and include the location proposed for the use of the prospective Primary User; and

WHEREAS, to facilitate the location of the prospective Primary User within the City Growth Area, the Parties are desirous to articulate their mutual cooperation and their lack of discord in these regards, and enter into this IGA.

AGREEMENT

THEREFORE, in consideration of the promises, mutual covenants, and obligations set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

SECTION I – AUTHORITY

The County, the City, and the Town enter into this IGA under the authority of §66.0301, Wisconsin Statutes.

SECTION II – DEFINITIONS

A. General – Words in this IGA, unless technical in nature or otherwise defined herein, are given their common, ordinary, dictionary meaning.

B. Special – for purposes of this IGA, the following words or phrases have the following, respective meanings:

1. The terms “City”, “County”, “IGA”, “Parties”, and “Town” have the meanings given in the introduction to this agreement.

2. “City Growth Area” means the area currently in the Town subject to annexation into the City pursuant to this IGA. The City Growth Area is depicted on **Exhibit A** as the “Direct Annexation Area” and particularly described in **Exhibit B**. To the extent that there is any discrepancy between **Exhibit A** and **Exhibit B**, the legal description in **Exhibit B** will prevail. The City Growth Area comprises approximately six hundred fifty eight and fifty-five one-hundredths (658.55) acres.

3. “Commencement of Construction” or “Commence Construction” means that an applicant for a building permit has received an issued building permit for an improvement on property annexed into the City pursuant to this IGA, which building permit is consistent with a site plan review or conditional use permit.

4. “Effective Date” means May 13, 2014.

5. “Full Tax Year” means the tax year for property-tax calculation consideration commencing on the January 1 immediately ensuing the granting of an occupancy permit for specific improvements made by the Primary User. The Full Tax Year described in Subsection V.A. may be different than the Full Tax Year described in Subsection V.B.

6. “Highway” has the meaning given in § 340.01(22), Wisconsin Statutes.

7. “Initial Improvement” means the first improvement made by the Primary User to real property annexed into the City from the City Growth Area, for which an occupancy permit was issued by the City.

8. “Primary User” means a business entity that satisfies all of the following criteria:

a. the business entity that as of the Effective Date, already employs approximately five hundred (500) people within the County and has been conducting a search for the location for a new distribution center of approximately one million square feet, which would result in the employment of an estimated 500 additional persons within the City, and is estimated to result in an additional Seventy Million Dollars in assessed value;

b. within one (1) year of the Effective Date, the business entity, or its agent, has purchased real property within the City Growth Area; and

c. within two years of the Effective Date, the business entity has Commenced Construction on the real property of a facility; and

d. within three (3) years of the Effective Date, the business entity has completed construction of the facility comprising a new distribution center and associated office space of approximately one million square feet, secured an occupancy permit from the City, and has at least four hundred fifty(450) people employed at the facility comprising a mix of full-time and part-time employment, as defined by the United States Department of Labor.

For purposes of this definition of "Primary User," "business entity" includes affiliated business entities that have common ownership.

SECTION III – GROWTH AREA ANNEXATION

During the term of this IGA, only petitions for direct annexations within the City Growth Area from the Town to the City by unanimous approval made pursuant to § 66.0217(2), Wisconsin Statutes will be allowed. During the term of this IGA, the Town will not contest any direct annexations by unanimous approval from the City Growth Area.

SECTION IV – FIVE-YEAR MORATORIUM ON ANNEXATIONS OUTSIDE OF THE CITY GROWTH AREA

The Town and the City agree to a five-year moratorium from the Effective Date of this IGA on any annexations to the City of parcels outside City Growth Area. Unless required by court order, during this five-year moratorium, the City will not accept any annexation petition or pass any ordinance of annexation that annexes property from the Town to the City for property that lies outside the City Growth Area, without Town approval.

SECTION V – PAYMENTS

A. First Lump Sum Payment. The City shall make a one-time, lump sum payment to the Town in the amount of Five Hundred Thousand dollars (\$500,000) after the City receives the entirety of the taxes from the Primary User for the Full Tax Year, which taxes are to be based on the fully assessed value of the land and the Initial Improvement of the Primary User. Payment to Town shall be made by City within 30 days of receipt of the final tax payment from Primary User to City for the Full Tax Year.

B. Conditional Lump Sum Payment. If after the occupancy permit is issued for the Initial Improvement identified in Subsection V.A., the Primary User Commences Construction of a second improvement, other than an accessory structure, the City shall be obligated to make a one-time, lump sum payment to the Town in an amount equal to twenty-five percent (25%) of the collected tax for the Full

Tax Year, based on the mill rate of the City of Kenosha, applied to the assessed incremental value of the land and improvements of the Primary User that are directly attributable to the second improvement by the Primary User within the City Growth Area. In order for the Town to receive a payment under this Subsection B, the Primary User must Commence Construction of the second improvement prior to December 31, 2019. Payment shall be made by the City for the Full Tax Year associated with the second improvement, in accordance with the procedures set forth in Subsection V.A., above.

C. Effect of the Creation of a TIF District. Any payment made under Subsections V. A. or B. above shall be made by the City to the Town regardless of whether any portion of the included area is in a Tax Incremental Financing District (herein, "TIF District"). In the event that the property owned by the Primary User is included in the TIF District, the City and the Town shall agree to a mutual accommodation regarding the timing of the payment(s).

D. In Lieu of Taxes. Although the Parties acknowledge that since owners of real property in the Town do not pay taxes to the Town, a written agreement is not necessary under §66.0217(14)(a)1., Wisconsin Statutes, to the extent that such an agreement is ever deemed necessary, the Parties agree that this section satisfies such requirement.

SECTION VI - COOPERATION

The Town and the City are supportive of this IGA, and proposed development project, and will work cooperatively to ensure the location is suitable for the prospective Primary User.

SECTION VII - SERVICE AREA

The Kenosha Water Utility, a wholly-owned utility of the City, has applied for an amendment to its sewer service area to include a portion of the City Growth Area, with Southeast Wisconsin Regional Planning Commission, which application is attached hereto as **Exhibit C**. The Town will support that application for amendment.

SECTION VIII – ROADS

A. Improvement of Roadways Within or Adjacent to the City Growth Area. The City, to the exclusion of the County or Town, will be responsible for roadway improvements determined to be necessary by a traffic impact analysis undertaken pursuant to the site plan review or conditional use permit application for any development on parcels annexed into the City from the City Growth Area. Nothing herein will be construed to prohibit the City from shifting some or all of its obligations under this Subsection A to a developer or owner of a parcel within the City Growth Area.

B. Cooperation by County and Town. The Town and County will cooperate with the City on all efforts to obtain funding from third parties for improvement on the roadway described in Subsection VIII D, included, but not limited to, Wisconsin Transportation Economic Assistance grants, and similar funding sources on condition that such cooperation is at no direct cost to the Town or County.

C. Annexations. Annexation into the City of parcel from the City Growth Area that is adjacent to a Federal, State, County, or Town Highway, will include extension of the City boundary into the center of

the Highway. With the exception of the provisions of Subsection VIII D., extension of the City boundary into a Highway or across a Highway does not constitute a transfer of jurisdiction to the City for purposes of maintenance of the Highway.

D. Jurisdictional Transfer of 38th Street. Upon the annexation into the City of all parcels abutting 38th Street from its intersection with the 1-94 west frontage road to 128th Avenue, a jurisdictional transfer of 38th Street from its intersection with the 1-94 west frontage road to 128th Avenue as generally depicted in **Exhibit A**, from the County to the City will occur.

SECTION IX – TERM

The term of this IGA is five (5) years from the Effective Date. Notwithstanding anything herein to the contrary, the boundaries between the City and the Town specified in this IGA shall not be permanent. The parties recognize that there may be payment(s) obligations pursuant to Subsection V. B. from City to Town that extend beyond the term of this IGA.

SECTION X – AGREEMENT VOID

A. This IGA is void upon the occurrence of either of the following

1. By May 13, 2017, no business entity satisfies the definition of Primary User in paragraph II.B.8. of this IGA; or
2. By May 13, 2016, no business entity that could qualify as a Primary User as defined in paragraph II. B. 8. or its agent has Commenced Construction of an improvement that would qualify under subparagraph II. B. 8. a.; or
3. By May 13, 2015, no business entity that could qualify as a Primary User as defined in paragraph II. B. 8. or its agent has taken title of real estate in the City Growth Area that would accommodate improvements contemplated in subparagraph II. B. 8. a.; or
4. By December 31, 2014, no business entity that could qualify as a Primary User as defined in paragraph II. B. 8. or its agent has entered into an enforceable offer to purchase land in the City Growth Area that would accommodate improvements contemplated in subparagraph II. B. 8. a.; this provision voiding the IGA may be initiated by a letter from all owners of property annexed into the City from the City Growth Area to this effect.

B. If this IGA is void, any action taken otherwise in conformity with this IGA with regard to completed annexation will not be undone.

SECTION XI - AMENDMENT

The City and Town, upon mutual agreement, may extend the geographic boundaries of the City Growth Area without the consent of the County. All other provisions of this IGA may be amended by mutual consent of all parties.

SECTION XII - INDEMNIFICATION

(a) Subject to all statutory and common law protections and defenses, the Town agrees to indemnify, defend and hold City harmless from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising directly from any actions taken by the City pursuant to the moratorium imposed under Section IV, herein, except to the extent as such claims or liability arise by virtue of the negligence or willful misconduct of the City or any of its agents, contractors, consultants, officers or employees. This indemnification also does not apply to any claim asserted by the Town against the City pursuant to Section XV.

SECTION XIII - NO THIRD PARTY BENEFICIARY

This IGA is intended to be solely between the County, City, and the Town. Nothing in this IGA shall be interpreted as giving to any person or entity not party to this IGA any legal or equitable rights whatsoever.

SECTION XIV - ADMINISTRATION OF THIS IGA

This IGA shall be administered on behalf of the Town by the Town Chair or designee, and on behalf of the City, by the City Administrator or designee. The appointment of a designee must be in writing, and the other party to this IGA must be notified in writing of the appointment.

SECTION XV - ENFORCEMENT

A. Remedies. This IGA is intended to provide each party with the right and standing to challenge in Court any act or omission which violates this IGA. This IGA is intended to provide each party with the right and standing to seek any available legal or equitable remedy to enforce this IGA and to seek damages for the breach of this IGA.

B. Notice of Breach/Dispute Resolution. If a party to this IGA believes that the other party is in breach of this IGA, the aggrieved party shall promptly serve written notice of said breach upon the other party. The parties shall meet promptly thereafter and shall endeavor in good faith to resolve any dispute amicably. If the initial meeting fails to resolve the dispute, the parties shall meet again within thirty (30) days after service of the written notice. Failure or refusal of a party to meet promptly and attempt in good faith to resolve any dispute shall be deemed a waiver by such party of any right to recover any litigation expenses or attorney fees other than statutory costs; provided, however, that good faith shall not require an amendment of this IGA. This subparagraph is intended by the parties to *waive* their respective statutory right to any further notice under § 893.80(1)(a), Wisconsin Statutes, to the extent such subsection is applicable.

C. Limitation on Commencement of Civil Action. No civil action may be commenced until after thirty (30) days from the effective date of written notice required by this IGA, except that a party

may commence an action seeking specific performance or injunctive relief in less than thirty (30) days if, in that party's good faith judgment, such an action is necessary to protect the public health, safety or welfare.

SECTION XVI - NO CHALLENGES TO THIS IGA

City and Town hereby waive any right each may have to commence or maintain any civil action or other proceeding to contest, invalidate or challenge this IGA or any of the actions required or contemplated by this IGA, or to take any actions, either directly or indirectly, to oppose in any other way, or to initiate, promote or support the opposition of this IGA or any of the actions required or contemplated by this IGA.

SECTION XVII - SUCCESSORS

This IGA shall benefit and be binding upon the successors of Town, including any portion which may hereinafter be incorporated, and upon City. Successors include, but are not limited to, a city, village or town being a party to a consolidation, and any other governmental entity which may govern the City Growth Area.

SECTION XVIII - IMPLEMENTATION

Town and City shall each take such actions as may be necessary or desirable to implement and effectuate the provisions and intent of this IGA.

SECTION XIX - INTERPRETATION

This IGA shall be interpreted as though jointly drafted by the Parties.

SECTION XX - NOTICES

All notices required by or relating to this IGA shall be in writing. Each notice shall specifically refer to this IGA by name and shall refer specifically to the number of the paragraph(s) or subparagraph(s) to which the notice relates. Any such notice shall be delivered in person to the clerk of the party receiving the notice or to the person apparently in charge of the clerk's office during normal business hours, or shall be mailed to such clerk by certified mail, return receipt requested (or equivalent private delivery service). Each notice to the Town shall be addressed to the Town Clerk, Town of Paris, 7511 12th Street, Paris, Wisconsin 53171. Each notice to the City shall be addressed to the City Clerk, City of Kenosha, 625 52nd Street, Kenosha, Wisconsin 53140. Each party may change its address (or add addresses for facsimile, electronic mail or other communications media), for purposes of this IGA, by written notice to the other party pursuant to this paragraph. Each notice shall be effective upon delivery in person, or mailing, or upon actual receipt without regard to the method of transmission, whichever occurs first.

SECTION XXI - TRIPPLICATE ORIGINALS

This IGA will be executed in triplicate, with each executed document being considered as an original.

IN WITNESS WHEREOF, the parties certify that this IGA has been duly approved by their respective governing bodies in accordance with state and local laws, rules and regulations, and each party has caused their duly authorized officers to execute this IGA on the dates written below their respective signatures.

COUNTY OF KENOSHA, WISCONSIN,

By: _____
JIM KREUSER, County Executive

Date: _____

STATE OF WISCONSIN)
:SS.
COUNTY OF KENOSHA)

Personally came before me this _____ day of _____, 2014, JIM KREUSER, County Executive, of the COUNTY OF KENOSHA, WISCONSIN, to me known to be such County Executive of said County, and acknowledged to me that he executed the foregoing instrument as such officer as the agreement of said County, by its authority.

Notary Public, Kenosha County, WI.
My Commission expires/is: _____

THE CITY OF KENOSHA, WISCONSIN,
A Municipal Corporation

By: [Signature]
KEITH G. BOSMAN, Mayor

Date: May 14, 2014

By: [Signature]
DEBRA SALAS, City Clerk/Treasurer

Date: May 14, 2014


STATE OF WISCONSIN)
 :SS.
COUNTY OF KENOSHA)

Personally came before me this 14th day of May, 2014, KEITH G. BOSMAN, Mayor, and DEBRA L. SALAS, City Clerk/Treasurer, of the CITY OF KENOSHA, WISCONSIN, a municipal corporation, to me known to be such Mayor and City Clerk/Treasurer of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said City, by its authority.

Paula M Lattergrass
Notary Public, Kenosha County, WI.
My Commission expires/is: 08/09/15



TOWN OF PARIS, WISCONSIN

By: 
VIRGIL GENTZ, Chairman

Date: May 15th 2014

By: 
BEVERLY MCCUMBER, Clerk/Treasurer

Date: May 15, 2014

STATE OF WISCONSIN)

:SS.

COUNTY OF KENOSHA)

Personally came before me this 15th day of May, 2014, VIRGIL GENTZ, Chairman and BEVERLY MCCUMBER, Clerk/Treasurer, of the TOWN OF PARIS, WISCONSIN, to me known to be such Chairman and Clerk/Treasurer of said Township, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said Town, by its authority.

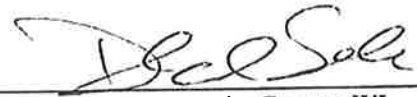

Notary Public, Kenosha County, WI.
My Commission expires/is: 3-15-15

Exhibit "A"

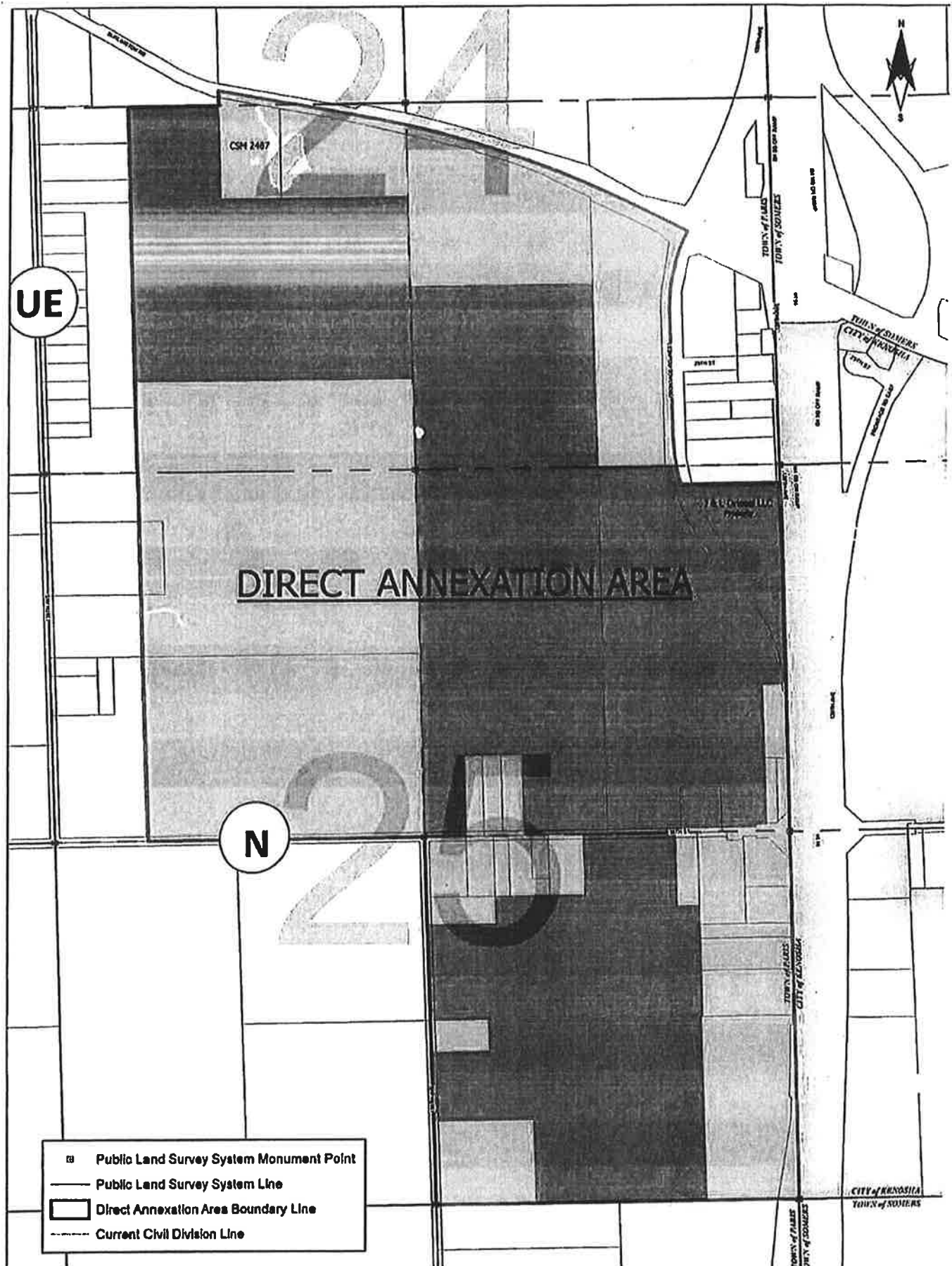


EXHIBIT B

Direct Annexation Area Legal Description

Town of Paris

(Revised 5-9-2014)

Part of the Southeast $\frac{1}{4}$, part of the Northwest $\frac{1}{4}$, and part of the Northeast $\frac{1}{4}$ of Section 25 in addition part of the Southwest $\frac{1}{4}$ and part of the Southeast $\frac{1}{4}$ of Section 24 all lands being in Township 2 North, Range 21 East of the Fourth Principal Meridian described as follows:

Begin at the Southeast corner of the Southeast $\frac{1}{4}$ of Section 25 Township 2 North, Range 21 East; thence West along the South line of the Southeast $\frac{1}{4}$ to the Southwest corner of said Southeast $\frac{1}{4}$ said point being in the centerline of 128th Avenue; thence North along the West line of the Southeast $\frac{1}{4}$ also being the center line of 128th Avenue to the Center of Section 25; said point being in the centerline of 38th Street; thence West along the South line of the Northwest $\frac{1}{4}$ of said Section 25 also being the centerline of 38th Street known as County Trunk Highway "N" to a point being 660 feet East of the Southwest corner of the Northwest $\frac{1}{4}$ of Section 25 Township 2 North, Range 21 East; thence Northerly parallel with and 660 feet East of the West line of the Northwest $\frac{1}{4}$ of said Section 25 to the North line of the Northwest $\frac{1}{4}$ of said Section 25; thence continue Northerly parallel with and 660 feet East of the West line of the Southwest $\frac{1}{4}$ of Section 24 Township 2 North, Range 21 East to the North line of said $\frac{1}{4}$ Section; thence Easterly along the North line of the Northwest $\frac{1}{4}$ of said Section 24 to the West line of Certified Survey Map 2487 recorded in the Kenosha County Register of Deeds Office on August 24th 2005 as document number 1447062; thence North along the West line of Certified Survey Map 2487 to the center line of State Trunk Highway 142 also known as Burlington Road; thence Southeasterly along the center line of State Trunk Highway 142 to the Intersection of State Trunk Highway 142 with the Center line of West Frontage Road as described on State Transportation Project Plat Number: 1030-22-20 recorded at the Kenosha County Register of Deeds Office on September 30th 2008; thence Southerly along the center line of West Frontage Road to a point being on the centerline of West Frontage Road that is South 57° 03' 45" East from the Southeast corner of parcel 45-4-221-244-0460; thence continue South 57° 03' 45" East to the Intersection with the Northwest corner of parcel 45-4-221-251-0101 being lands owned by J & L Drissel LLC; thence Easterly along the North line of lands to a point on the East section line of the Northeast $\frac{1}{4}$ of Section 25 being 132.08 feet South along the section line from the Northeast corner of the Northeast $\frac{1}{4}$ of said Section 25; thence Southerly along the East line of the Northeast $\frac{1}{4}$ of said Section 25 to the East $\frac{1}{4}$ corner of said section; thence continue Southerly along the East line of the Southeast $\frac{1}{4}$ of Section 25 to the place of beginning. Said lands being in the Town of Paris, County of Kenosha and State of Wisconsin.

EXHIBIT C

Board of Water Commissioners

Jan Michalski, Chairman
Eric Haugaard, Vice Chairman
Steve Bostrom
Scott N. Gordon
Patrick Juliana
G. John Ruffolo



Edward St. Peter
General Manager

4401 Green Bay Road
Kenosha, WI 53144
Phone (262) 653-4300
Fax (262) 653-4303

"Providing and Protecting Kenosha's Greatest Natural Resource"

April 7, 2014

Kenneth Yunker
Executive Director
Southeastern Wisconsin Regional Planning Commission
P.O. Box 1607
Waukesha, WI 53187-1607

Subject: Kenosha Sewer Service Area Amendment

Dear Mr. Yunker:

I herewith submit the official request from the City of Kenosha Water Utility to amend the Kenosha Sewer Service Area to include a soon to be annexed area in the Town of Paris west of interstate I-94.

Attached is a map depicting the requested areas to be added to the Kenosha Sewer Service Area.

The Kenosha Water Utility requests to have these extensions placed on the Regional Planning Commission calendar at your earliest convenience.

Sincerely,
Kenosha Water Utility

Edward St. Peter
General Manager

c: Board of Water Commissioners
Dave Schilling, Chief Land Use Planner
Keith Bosman, Mayor – City of Kenosha
KWU Staff

EXHIBIT C

