

**Board of Health: Kenosha County Public Health**

**Meeting Minutes: Re-organizational 3.12.24**

In person – N2/12:00 Noon

Agenda Item	Talking Points	Action Step (Who & When)
<b>Call to Order, President</b>	<p>The meeting was called to order at 12:00 noon by President, Julia Robinson.</p> <p>Welcomed new Board of Health members, Kayla Hove, RN, and Dr. Harry Laws. Introduced Gillian Redmond in her new role of Clinical Services Manager. Everyone introduced themselves.</p> <p>Presented Dr. Foster with a certificate and thanked him for his 22 years serving on the Board of Health! Dr. Foster encouraged members to participate and get involved. A certificate will be sent to Dr. Diane Gerlach for her over 10 years of service as well.</p> <p><b>(00:00:07 – 00:15:09)</b></p>	
<b>Election of Officers</b> a. President b. Vice-President	<p>Nomination for Board of Health President. Dr. Rita Ventura nominated Julia Robinson for a second term as President. Juan Torres seconded. No other nominations.</p> <p><b>MOTION CARRIED UNANIMOUSLY</b></p> <p>Nomination for Board of Health Vice-President. Julia Robinson nominated Dr. Rita Ventura. Juan Torres seconded. No other nominations.</p> <p><b>MOTION CARRIED UNANIMOUSLY (00:33:16)</b></p>	
<b>Appointments</b> a. Secretary	<p>Rita Ventura nominated Karen Kersting. Juan Torres seconded. No other nominations.</p> <p><b>MOTION CARRIED UNANIMOUSLY (00:34:55)</b></p>	
<b>Change in 2024 Meeting Schedule</b>	<p>Lori Plahmer explained that our Board of Health is an advisory board, and it is a statutory requirement that we meet at least four times per year. Recommended that we meet every other month or quarterly with in-person meetings. Discussion ensued. The group agreed to meet 4 times per year extending the meeting length to 90 minutes with the caveat of calling special meetings if needed. Proposed meetings in January (in person), April, October-Budget (in person) and November.</p> <p>Approval of change in 2024 Meeting Schedule. Juan Torres motioned to approve, seconded by Dr. Rita Ventura. <b>MOTION CARRIED UNANIMOUSLY (00:35:19 – 00:51:20)</b></p>	
<b>Adjournment</b>	<p>Motion to adjourn meeting by Kenny Harper, seconded by Dr. Rita Ventura.</p> <p>Meeting adjourned at 12:50 pm. <b>(00:51:26)</b></p> <p>Prepared by Karen Kersting, Board of Health Secretary</p>	

	Respectfully submitted by Lori Plahmer, Health Officer/Director	
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**Present:** Liane Blanck, Rebecca Dutter, Dr. James Foster, Kenny Harper, Kayla Hove, John Jansen, Karen Kersting, Dr. Harry Laws, Mark Melotik, Jennifer Phan, Lori Plahmer, Dr. Domonique Pritchett, Gillian Redmond, Julia Robinson, Juan Torres, Dr. Rita Ventura

**Not Present:** (Excused) Olatoye Baiyewu

**Board of Health: Kenosha County Public Health**

**Meeting Minutes: Regular 03.12.24**

In person – N2/12:00 Noon

Agenda Item	Talking Points	Action Step (Who & When)
<b>Call to Order, President</b>	The meeting was called to order at 12:51 pm. <b>(00:51:37)</b>	
<b>Approval of Minutes of November 14, 2023</b>	Motion to approve minutes of November 14, 2023 by Juan Torres seconded by Kenny Harper. <b>MOTION CARRIED UNANIMOUSLY. (00:51:40)</b>	
<b>Public Comments</b>	None	
<b>President’s Comments</b>	None	
<b>Environmental Highlights – Mark Melotik</b>	<p>Mark distributed 2 handouts. This past year there has been a change to the State Swimming Pool Code. The Health Department has revised our Chapter 16 codes to be more in line with the State. Recently held a training seminar at the Rec Plex in Pleasant Prairie with over 67 attendees (including Waukesha County) to go over new swimming pool codes. Kenosha County licenses 70 pools and inspects them annually.</p> <p>Some lesser-known services that our Environmental Health section provides:</p> <ul style="list-style-type: none"> <li>• There are over 800 gas pumps in the city of Kenosha that are checked annually</li> <li>• Kenosha County licenses 136 mobile home parks (including hotels, motels, tourist rooming houses)</li> <li>• We sample 143 public wells and educate on safe water</li> <li>• Package checking – state requires us to check specific stores</li> <li>• Member of a State Field Team for radiation</li> <li>• Have over 800 restaurants/retail food establishments that we license</li> <li>• Have a new program for lead testing in daycares</li> <li>• Have a HUD grant to remediate lead from older homes in Kenosha/Racine</li> </ul> <p>We would like to focus more on all the things the Health Department does vs giving immunizations. Dr. Rita Ventura expressed that she would like to see program updates return to the Board of Health. <b>(00:15:58 – 00:32:58)</b></p>	Handouts attached
<b>Health Officer/Director’s Report</b> <b>a. Monthly Highlights</b>	<p>Lori reviewed highlights from the monthly report that is sent to the County Executive.</p> <ul style="list-style-type: none"> <li>• Initial planning for the August 2024 Kenosha Community Back to School Health Fair is underway. The date and location have been identified: August 22, 2024 at Brass Elementary School.</li> <li>• Received approval from Opioid Settlement Advisory Panel for \$54,165.65 (for supplies) to operate our new laboratory ProE Instrument used in testing samples for drug courts.</li> <li>• Preparedness Supervisor continues to attend meetings as preparation continues for the RNC this</li> </ul>	January & February reports attached

	<p>summer.</p> <ul style="list-style-type: none"> <li>• After one month of our vending machines live, there have been 103 Narcan, 55 Fentanyl Test Strip Kits, and 17 Hygiene Kits used.</li> <li>• Our Narcan team will be attending and training, per Supervisor Yuha's request, the Pleasant Prairie Women's Club on Narcan.</li> </ul> <p><b>(00:52:24 – 01:02:36)</b></p>	
<b>Corporation Counsel's Report</b>	None	
<b>Other Business as Allowed by Law</b>	None	
<b>Closing Board Comments</b>	None	
<b>Adjournment</b>	<p>Motion to adjourn meeting by Juan Torres, seconded by Kenny Harper. Meeting adjourned at 1:04 pm. <b>(01:03:16)</b></p> <p>Prepared by Karen Kersting, Board of Health Secretary</p> <p>Respectfully submitted by Lori Plahmer, Health Officer/Director</p>	

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**Not Present:** (Excused) Olatoye Baiyewu