

**KENOSHA COUNTY BOARD OF SUPERVISORS  
COUNTY BOARD CHAMBERS COUNTY ADMINISTRATION BUILDING  
November 9, 2010**

The **Organizational Meeting** was called to order by Chairman Molinaro immediately following the Public Hearing in the County Board Room located in the Administration Building.

Roll call was taken.

Present: Supervisors Grady, Zerban, Rose, Goebel, Celebre, Kubicki, Hallmon, Grulich, J. Gentz, Arrington, R. Frederick, Johnson, Michel, O'Day, Singer, B. Frederick, Kohlmeier, G. Gentz, Molinaro, Esposito, Clark, Noble, Underhill, Decker, Breunig, Haas, Elverman, Ekornaas.

Present: 28.

**CITIZEN COMMENTS**

Paul Falduto, 8140 57<sup>th</sup> Ave., state he is a member of the sworn non-reps of the Sheriff's Department. All supervisors received a letter jointly from all the sworn non-reps of the Sheriff's Department referring to a resolution which has a first reading tonight and second reading tomorrow night. He asked that the board read the letter before deciding on the resolution.

**ANNOUNCEMENTS OF THE CHAIRMAN**

Chairman Molinaro extended his condolences to Vice-chair Ekornaas on the passing of his wife and acknowledged a thank you card sent to the board by Vice-chair Ekornaas. Behind the podium there is a Kenosha County flag displayed that was signed by local members that are serving overseas. On Saturday he attended the Council on Government meeting. He encouraged the board if given the opportunity to attend the next meeting.

**SUPERVISOR REPORTS**

Supervisor Grady reported the addition of the Public Safety Building is completely done, on time and under budget. The renovation is currently in process and should be substantially completed by December 1<sup>st</sup>. There are 3 pre-qualified bidders for the renovation of the Courthouse and the Molinaro Building. The bid packages are out and are due December 10<sup>th</sup>. The Building & Grounds Committee has wanted some sort of warranty in the future on these large capital projects that both the contractor and architect would have to live up to certain expectations. There will more information on this at a future meeting. In past lease agreements, capital outlays and expenditures that have required repair were solely the county's burden. In the new lease agreement there are more equitable division among repairs & capital expenditures. He would like the Administration to bring someone who has better knowledge about this to one of the future meetings.

Supervisor Elverman stated the October & November weather has helped immensely in the golf operations. There have been two open houses at the park on KD & F to showcase the trails and fishing at the park. Both were very well attended. He encourages the board to take a tour of the park. Anyone interested can contact Supervisor Elverman.

**OLD BUSINESS**

Ordinance - second reading, two required

**ORDINANCE 7**

7. From Judiciary & Law, Finance and Legislative Committees an Ordinance to Repeal and Recreate Section 4.40(1)(a) of the Municipal Code of Kenosha County Entitled "Jail Maintenance Costs".

The Kenosha County Board of Supervisors does hereby ordain that section 4.40(1)(a) of the Municipal Code of Kenosha County be, repealed and recreated to read as follows:

4.40 JAIL INMATE MAINTENANCE COSTS.

(1) The cost per day for the maintenance of the inmates in the County Jail shall be as follows:

(a) The charge for confinement of prisoners from municipalities or towns in Kenosha County shall be as follows:

2011 - \$21  
2012 - \$28  
2013 - \$36  
2014 - \$44

For years 2015 and beyond, the recreate will be adjusted annually using the CPI.

SUBMITTED BY:  
Judiciary & Law Committee  
William Michel  
Bob Haas  
Ronald Johnson  
Ronald Frederick  
David Singer

It was moved by Supervisor Michel to adopt Ordinance 7. Seconded by Supervisor Clark.

Motion carried.

Policy Resolution - second reading, two required

**POLICY RESOLUTION 1**

1. From the Finance Committee a Resolution regarding use of Procurement Credit Cards.

**WHEREAS**, Kenosha County continually seeks to streamline and improve its purchasing methods, and be current with commercial practices that have changed substantially in the past 15 years due to the advent of web-based sales via the Internet; and

**WHEREAS**, In the past, Kenosha County has maintained purchasing accounts at certain national chains with local stores and vendors, and has extensively used paper purchasing orders by mail and fax transmission to order and obtain goods and services needed to adequately supply County operations, but today many stores and vendors discontinue use of such purchasing accounts or purchasing orders and instead direct customers to websites and internet catalogs; and

**WHEREAS**, Merchants and vendors often offer substantial savings to customers on the internet websites, but almost always demand the payment electronically by credit card and refuse to accept purchase orders or checks for promise of payment; the County is hindered by the lack of purchasing by internet; and

**WHEREAS**, Kenosha County is a member of the "Value in Local Government" purchasing consortium, a non-profit organization consisting of municipalities in Southeastern Wisconsin designed to reduce the cost of goods and services by combining purchases for commonly used items; and such consortium has successfully completed a competitive search for a vendor to provide "Procurement Cards" to its members upon favorable terms; and

**WHEREAS**, By implementing payment via procurement card, Kenosha County will experience a savings due to reduction in check paper usage and postage and will receive rebates based on amounts purchased; and

**WHEREAS**, Procurement Cards are not traditional credit cards, and may be customized by the County with "front-end" purchasing restrictions at the credit card company which can control how the card is used, and will be able to provide detailed transaction details so that use of the card may be closely monitored; the data from the cards can be integrated into the existing JD Edwards accounting system with general ledger transaction coding; further the Purchasing Division proposes to implement strict rules on the proper and limited use of such cards to regulate employees at the County level.

**NOW THEREFORE BE IT RESOLVED**, That the County Board of Supervisors does authorize the use of Procurement Credit Cards by Kenosha County for purchasing necessary goods and services, provided that such cards are established with appropriate "frontend" limits and controls with the issuing company, and that procedures are created specifically to regulate use of such cards by employees; and that said procedures may be amended as necessary by the Department of Administration and Financial Services; and that such cards shall be obtained, distributed, monitored and/or rescinded by the Purchasing Division. This resolution does not increase the levy or amend the 2010 Kenosha County Budget, as adopted; and

**BE IT FURTHER RESOLVED**, That Section TR-5.02-1(2) of the Kenosha County Policy & Rules Manual on travel and expenses be amended to read as follows:

(2) The use of credit cards by County elected officials or employees shall be limited to cards issued under the County's purchasing card program as administered by the County Department of Administration and Financial Services.

SUBMITTED BY:

Finance Committee

Joseph Clark

John O'Day

Jeff Gentz

Fred Ekornaas

David Singer

It was moved by Supervisor Clark to adopt Policy Resolution 1. Seconded by Supervisor O'Day.

Motion carried.

It was moved by Supervisor Singer to approve the October 19, 2010 minutes. Seconded by Supervisor Decker.

It was moved by Supervisor Clark to adjourn sine die. Seconded by Supervisor Michel.

Meeting adjourned at 8:47 p.m.

Prepared by: Edie LaMothe

Deputy Clerk

Submitted by: Mary T. Schuch-Krebs

County Clerk