



COUNTY OF KENOSHA

Department of Public Works

Gary Sipsma, Director
Division of Highways
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1870
Fax: (262) 857-1885

Public Works/Facilities Committee Minutes
Monday, September 9, 2013
6:30 P.M.
Kenosha County Center, Conference Room B
19600 75th Street
Bristol, WI

1) Call to Order (00:01)

- Meeting called to order at 6:30 p.m. by Chairman Dennis Elverman.

2) Roll Call (0:08)

- Public Works/Facilities Committee members present were Supervisors Dennis Elverman, Doug Noble, Rick Dodge, Mike Skalitzky and Gabe Nudo. Youth in Governance present was John Setter and Peter Wierzba.
- Other County Board Supervisor present was Erin Decker.
- Staff members present were Gary Sipsma, Jonathan Rudie, Frank Martinelli, Carol O'Neal, Jim Kupfer and Vickie Galich.

3) Approval of Minutes from Previous Meeting (00:29)

Motion by Supervisor Dodge to approve the minutes from the previous meetings, seconded by Supervisor Skalitzky. All ayes including YIG, motion carried.

4) Chairman/Committee Members/Supervisor/YIG comments (00:55)

Chairman Elverman reported that the agenda item regarding the Ordinance on Parking Regulations was tabled at the last meeting until the committee looks at alternate plans. Currently no alternative plans have been reviewed by the Committee so no discussion will take place.

5) Citizens Comments (1:54)

Bill Glembocki, 33911 Geneva Rd, Burlington WI, Town of Wheatland Chairman. Mr. Glembocki was appearing regarding the No Parking Ordinance proposed along CTH KD by the KD Park. He has requested the DNR put up No Parking signs along their property if no action was taken by the Committee. The area around the dam has no handicap port-a-potty facility available. Mr. Glembocki requested a copy of the master plan for the KD Park.

Paul Ketterhagen, 34227 Bassett Rd, Bassett, WI, spoke regarding the No Parking Ordinance. He stated since the park opened, there is an increase in parking along CTH KD. While traveling southbound on CTH KD, he came upon a young boy with a fishing pole crossing the road, the father was calling to him, and the boy looked like a "squirrel on the freeway". He agrees it is easy access to the lake, but providing parking on the hill is a better solution. He sees the problem increasing in the future.

Erin Decker, 706 School Street, Silver Lake, WI, come to hear the discussion on the No Parking Ordinance. She requested a committee member make a motion to remove it from the table so it may be discussed.

Highway

6) Old Business

- a. Review and Approve an Ordinance on Parking Regulations on County Trunk Highway "KD" (part 1 = 12:53 to 42:51; part 2 = 00:00)**

Motion by Supervisor Skalitzky to un-table the Ordinance on Parking Regulations on CTH KD so

it can be discussed, seconded by Supervisor Noble. All ayes including YIG motion carried.

Motion by Supervisor Dodge to give staff 30 days to review proposal for a “flashing Hill Blocks View sign with 25 MPH speed recommendation”, “No U-Turn sign”, and “a painted pedestrian crossing in roadway”, seconded by Supervisor Noble. Two ayes, 3 nays, YIG – 2 nays, motion failed.

Motion by Supervisor Skalitzky to approve ordinance as issued, seconded by Supervisor Nudo. No vote taken as a motion was made by Supervisor Noble to table for three months, seconded by Supervisor Dodge. Three ayes, 2 nays, YIG – 2 nays, motion approved.

7) **New Business**

a. Review and Approve Resolution to Approve the Appointment of Mr. Roger Johnson to the Kenosha County Traffic Commission (Part 2 – 16:33)

Motion by Supervisor Dodge to approve the resolution, seconded by Supervisor Nudo. All ayes including YIG, motion approved.

b. Review and Approve the Resolution to Purchase Parcel of Land for Ice House Trail Extension (Part 2 – 19:19)

Motion by Supervisor Skalitzky to approved the resolution, seconded by Supervisor Noble. Four ayes, 1 nay, YIG – 2 ayes, motion approved.

Parks

8) **Old Business**

a. KD Park Master Plan (Part 2 - 41:20)

Jon Rudie stated there was nothing new to report.

9) **New Business**

a. Director’s Report (Part 2 – 41:32)

Jon Rudie reviewed the report sent in the committee packet.

Golf

10) **New Business**

a. Discussion – HVAC funding (Part 2 – 47:32)

Jim Kupfer reviewed the report sent in the committee packet.

b. Director’s Report (Part 2 – 50:33)

Motion by Supervisor Skalitzky to accept the Director’s Report, seconded by Supervisor Dodge. All ayes including YIG, motion approved.

Facilities

11) **Old Business**

a. Update – 60th Street Tower Replacement (Part 2 – 52:10)

DNR approved project, awaiting NPS approval. Expecting approval by Tuesday.

b. Update – KCDC HVAC Controls Project (Part 2 – 52:59)

The County has contracted with a contractor to continue with the VAV replacement. Contractor expected on site on September 12th.

c. Update – Yule House RFP process for Realtor (Part 2 – 53:26)

The RFP has been released with proposals due on September 20th, 2013. The form has been modified in an effort to simplify the proposal.

d. Update – KCAB Critical Façade and Roof Survey (Part 2 – 55:00)

Being considered for the 2014 CIP.

e) Update - KCAB Waterproofing (Part 2 – 55:15)

Nothing new to report as the project is on hold until the City decides on the timing and scope of the

56th Street project.

f) Update – Mary-Higgins Frost Property (Part 2 – 56:04)

Project is complete.

12) Other Matters As May Appropriately be Brought Before the Committee (Part 2 – 56:19)

YIG Peter Wierzba questioned the protocol for the Youth in Governance (YIG).

13) Adjournment (Part 2 – 58:28)

Motion by Supervisor Skalitzky to adjourn, seconded by Supervisor Dodge. Motion approved.

Meeting adjourned at 8:14 PM.

Prepared by: Vickie Galich

Recording of meeting is available on the County's Website. This meeting is in two parts – during item 6a the batteries failed.



COUNTY OF KENOSHA

Jonathan L Rudie, General Manager
Park Operations
P. O. Box 549
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

2013 August Park Report

- **Pringle Nature Center**
 - Eagle Scout Projects, an observation tower out in the woods (see attached) has been completed and work has started on a stage in the amphitheater.

- **Kemper Center**
 - Work on the Kemper bike path started on September 3rd.

- **Petrifying Springs**
 - Staff restored a stone bridge on a trail by Area 4 that was built by the WPA. An Eagle Scout is going to restore the steps and trail as a project. (see attached)

- **KD Park**
 - The interior of the shop is being cleaned and painted by a contractor.
 - Staff is applying herbicide on phragmites around the lake to try and get some control and stop the spreading.

- **Pets Streambank Restoration**
 - Notice went out for bids to repair the stream bank by Area 1 parking lot. The bank has washed away to the point that we are in danger of it starting to undermine the parking lot.

- **Movie Nite**
 - No one showed up at the last 2 movie nites. I see that the City Parks, Gateway, Twin Lakes and Silver Lake are showing outdoor movies now as well.

- **Oktoberfest**
 - September 14th, schedule attached.







Restored bridge, right side railing had to be 80% rebuilt from scratch.



WPA trail project (1937) bridge that was restored center left in photo.

Kenosha County Executive Jim Kreuser
invites you to



Admission is free!
Saturday, September 14th
12:00 to 9:00 PM

FOOD TENT 12-8

BEER TENT 12-9

CLASSIC CAR SHOW 12-4

CHILDREN'S GAMES & HAIR BRAIDING 2-5:30

DACHSHUND DASH

REGISTRATION 12:00 RACE BEGINS 1:00

BANDS

BREW HAUS POLKA KINGS 12-3:30

JERRY SCHNEIDER BAND 3:30-7:30

GERMAN DANCERS "D'OBERLANDERS"

2:00, 3:15, 4:30, 6:00 & 7:30

Oktoberfest is brought to you by:





COUNTY OF KENOSHA

Dan Drier
Department of Public Works
Bristol, Wisconsin 53104
(262) 857-1865
Fax: (262) 857-1885

DATE: September 12, 2013

TO: Finance Committee

FROM: Dan Drier – General Manager – Division of Golf

SUBJECT: Petrifying Springs and Brighton Dale Clubhouse HVAC Issues

Two situations have come up at the golf course clubhouses regarding HVAC equipment that provides heating and or cooling for the benefit of golf customers.

The air conditioner that services the clubhouse dining room at the Petrifying Springs golf course has broken down. This unit has been inspected by an HVAC contractor and deemed to be at the end of its useful life. In addition, the control panel for the economizer for the Brighton Dale furnace needs to be replaced.

The 2013 budget for HVAC repairs at the Brighton Dale clubhouse was \$82,000, a portion of which was used to replace one of the two furnaces and the air conditioning. There are funds remaining in this budget that can be used to replace the Petrifying Springs air conditioning and the Brighton Dale control panel.

The attached spreadsheet explains the capital modifications needed for these HVAC projects.

The Division of Golf requests permission to use the remaining funds for the golf course HVAC projects.

Thank you for your attention to this matter.

Sincerely,

Dan Drier
General Manager – Division of Golf

Golf HVAC Modifications

2013 Budget

Automatic Carryover from 2012	\$3,414
Brighton Dale Furnace (#1 of 2) - Resolution 83 - 1/2013	9,586
Brighton Dale Air Conditioning - Resolution 13 - 5/2013	<u>69,000</u>
Available to Spend	82,000

2013 Spending

Brighton Dale Furnace #1 Replacement	(15,125)
Brighton Dale Air Conditioning	<u>(48,200)</u>
Subtotal Spending	<u>(63,325)</u>
Available Funds	18,675

Golf HVAC Modifications

Pets Air Conditioning and Economizer for Brighton Dale (estimate)	<u>18,675</u>
Balance	<u><u>\$0</u></u>

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Golf Department: Public Works

Proposal Summary (attach explanation and required documents):

Provide funding for Golf Course HVAC issues.

Dept./Division Head Signature: _____ Date: _____

2. Department Head Review

Comments:

Recommendation: Approval Non-Approval

Department Head Signature: _____ Date: _____

3. Finance Division Review

Comments:

Recommendation: Approval Non-Approval

Finance Signature:   Date: 9/5/13

4. County Executive Review

Comments:

Action: Approval Non-Approval

Executive Signature:  Date: 9/5/13



COUNTY OF KENOSHA

Daniel Drier, General Manager
Golf Operations
P. O. Box 549
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

Golf Update September 9th, 2013 Public Works Committee Meeting

- In August the golf course created more revenue than the last 3 Augusts. Revenue and rounds are still down overall but August was an excellent month for us. We are working diligently to control expenses. We are receiving outstanding reviews about the golf courses conditions and service.
- The food and beverage staff is receiving excellent comments about the food at both courses including the fish fries. To date we have served 2,057 fish fries.
- Our Junior Program finished strong. We had over 100 children from 7 to 16 participating at both golf courses. We introduced playing on the golf courses, the golf swing and rules and etiquette to the kids. We had a Parent Child tournament for the participants on Sunday 8/18 and had 33 attendees. All had a good time.
- The air conditioning for Brighton Dale Links clubhouse was set in place July 31st and we had the work completed by August 9th. The units are performing nicely.
The rooftop air conditioning, a 1995 unit in the Petrifying Springs dining room went out around August 13th. The clubhouse is being cooled by the remaining unit in the golf shop and kitchen end of the building but it does not keep the dining room cool enough. The rooftop unit needs to be taken down and a central air unit attached to the furnace for the dining room end of the building. We also still have the 2nd furnace at Brighton Dale Links to replace.
- Overall the last two months have been extremely busy. We are looking forward to an excellent fall season of golf. The comments are still outstanding on all aspects of our operations. I think we have a lot of positive momentum and we are offering product our guests are really enjoying.

ROUNDS OF GOLF

PETRIFYING SPRINGS

	2011	2012	2013
March	0	1825	0
April	2425	4562	3600
May	6404	6798	6428
June	6379	6642	5754
July	6108	6594	6340
August	6731	6409	6154
September	4470	4671	
October	3211	2312	
November	1226	1311	
December			
Total	36954	41124	28276
	43%	43%	41%

-1825
-962
-370
-888
-254
-255
-4554
-4671
-2312
-1311
0
-12848

BRIGHTON DALE

	2011	2012	2013
March	0	1852	0
April	3614	5050	3742
May	7496	7535	7279
June	8312	9615	8941
July	8511	9490	9882
August	9067	9336	10306
September	5854	7381	
October	4405	3134	
November	1066	1076	
December	0	0	0
Total	48325	54469	40150
	57%	57%	59%

-1852
-1308
-256
-674
392
970
-7381
-3134
-1076
0
-14319
-27167
-7282

Total Rounds: 85279 95593 68426



COUNTY OF KENOSHA

Department of Public Works

Facilities Division
19600 75th Street, Suite 122-1
Bristol, WI 53104
262-857-1870
Fax: 262-857-1885

2013 September Facilities Report

- **60th Street Tower**
 - DNR approved project. Awaiting NPS approval.
- **KCDC HVAC Controls Project**
 - Awaiting replacement of non functioning VAVs. VAV replacement to start September 12th.
- **Yule House RFP process for Realtor**
 - Report by Carol O'Neal.
- **KCAB Critical Façade and Roof Survey**
 - Being considered for 2014 CIP
- **KCAB Waterproofing**
 - On hold until City decides on timing and scope of 56th street repaving
- **Mary – Higgins Frost Property**
 - Demo complete

