



COUNTY OF KENOSHA

Chris Masin, PE, Director
Department of Public Works and Development Services

Gary Sipsma, Director
Division of Highways
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1870
Fax: (262) 857-1885

Public Works/Facilities Committee Minutes
Monday, January 13, 2014
6:30 P.M.
Kenosha County Center, Conference Room B
19600 75th Street
Bristol, WI

1) Call to Order (00:15)

- Meeting called to order at 6:30 p.m. by Chairman Dennis Elverman.

2) Roll Call (0:19)

- Public Works/Facilities Committee members present were Supervisors Dennis Elverman, Doug Noble, Rick Dodge, Mike Skalitzky and Gabe Nudo. Youth in Governance present was John Setter and Peter Wierzba.
- Staff members present were Chris Masin, Frank Martinelli, Gary Sipsma, Jonathan Rudie, Dan Drier, Jim Kupfer, Bob Riedl, Carol O'Neal and Vickie Galich.

3) Approval of Minutes from Previous Meeting (00:25)

Motion by Supervisor Skalitzky to approve the minutes from December 2nd 2013, seconded by Supervisor Noble. All ayes including YIG, motion carried.

4) Chairman/Committee Members/Supervisor/YIG comments (00:52)

Chairman Elverman commented on the 2nd Youth Fish Derby held at the KD Park on January 11, 2014. He also commented on the Parking Ordinance that would be discussed later in the meeting. He also complimented the Highway Division for the way the snowstorms were handled. He also commented on the sledding hill in Fox River Park.

Supervisor Dodge thanked the Parks Division for taking care of the walking trails in Petrifying Springs Park. He would like to see the multi-use trails be maintained in the winter also.

The Personnel Director Robert Riedl introduced Chris Masin as the Director of Public Works and Development Services. The appointment will be on the next County Board agenda.

5) Citizens Comments

No citizen comments.

Facilities

6) Old Business

Frank Martinelli reviewed the report handed out the committee regarding items a, b, and d.

a. Update – 60th Street Tower Replacement (8:40)

Frank reported the tower is expected to be fully functional by mid-March.

b. Update – KCDC HVAC Controls Project (13:00)

c. Update – Yule House RFP process for Realtor (14:04)

Carol O'Neal reported there have been 15 showings by the realtor, but no offers have been received. Realtor requested to reduce the price below \$300,000 for marketing purposes. She will share all offers received with the Committee.

Supervisor Nudo reported he is abstaining from comments and any votes regarding this agenda item.

Motion by Supervisor Skalitzky to lower the price below \$300,000 in increments but no lower than

\$250,000 for marketing purposes, seconded by Supervisor Noble. Vote was 4-aye, 1-abstain, YIG – 2-aye; motion approved.

d. Update – KCAB Critical Façade and Roof Survey (22:35)

7) New Business

No new business.

Highway

8) New Business

a. Review and approve Ordinance on Parking Regulations on County Trunk Highway “KD” (23:55)

Motion by Supervisor Dodge to amend the first word of the ordinance from “Either” to “East” and after the parking lots are installed, post the west side of the road as “No Parking”. Vote was 3 - aye, 2 – nay, YIG 2 – nay; motion approved.

b. Director’s Report (44:06)

Gary Sipsma provided the Committee with a 2013/2014 winter maintenance status report.

Parks

9) Old Business

a. KD Park Master Plan

Nothing discussed.

10) New Business

a. Director’s Report (1:03:08)

Jon Rudie reviewed his written report he provided to the committee.

Golf

11) New Business

a. Director’s Report (1:18:47)

Dan Drier reviewed the report sent to the committee. He also reported next month the season pass and golf rates will be represented to the Committee as well as reorganization plan for golf maintenance. He also reported the Golf Division was named “Tourism Partner of the Year”.

12) Other Matters As May Appropriately be Brought Before the Committee

No other matters discussed.

13) Adjournment (1:22:40)

Motion by Supervisor Dodge to adjourn, seconded by Supervisor Noble. Motion approved. Meeting adjourned at 7:53 PM.

Prepared by: Vickie Galich

Recording of meeting is available on the County’s Website.



2014 January Facilities Report By Frank Martinelli

- **60th Street Tower.**
 - December 3rd Larger crane erected tower to its full height of 313 feet.
 - December 19th Tower building delivered and installed on site
 - December 26th Electrical power installed
 - January 20th Fiber optic line scheduled to go live

- **KCDC HVAC Controls Project**
 - Completed cut over of 3 of the 10 HVAC units to digital controls.
 - Completed retrofit of 10 VAV boxes using KCAB maintenance personnel

- **Yule House RFP process for Realtor**
 - Report by Carol O'Neal.

- **KCAB Critical Façade and Roof Survey**
 - Prequalification process of bidders completed
 - Bid document send to qualified bidders.
 - Bids due January 21st
 - Work scheduled to begin mid March



COUNTY OF KENOSHA

Department of Public Works

Gary Sipsma, Director
Division of Highways
19600 75th Street, Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1870
Fax: (262) 857-1885

2013/2014 Winter Maintenance Status Report

Responses to date: 17 – Storms* 10 – Incidents**

Average responses per season: 25 – Storms* 10 – Incidents**

*Storm is Snow Storm

**Incident is frost, ice, drifting

Total Salt used to date:	6,100 Tons
Estimated need for balance of season:	5,600 Tons
Total estimated salt needed for season:	11,700 Tons (Average is 7,500 Ton per Season)
Available quantity this season:	13,200 Tons
Estimated balance at end of season:	1,500 Tons
Balance needed to begin next season:	6,000 Tons
Estimated additional salt purchase in 2014:	4,500 Tons



COUNTY OF KENOSHA

Jonathan L Rudie, General Manager
Park Operations
P. O. Box 549
Bristol, Wisconsin 53104
(262) 857-1869
Fax: (262) 857-1885

2013 December Park Report

- **Kemper Center**
 - Anderson Arts Center boiler is running with temporary repairs. The parts were ordered by Facilities 2 weeks ago and should be here any day. So far the boiler has been keeping up with demand.
- **KD Park**
 - We held the Youth Ice Fishing Derby on January 11th. We had 82 children register to fish. The weather cooperated but the fish did not only 7 fish were registered.
- **Emerald Ash Bore**
 - I have a call in to Bluestem to see if they have had any luck finding a logger that might be willing to remove some of the trees for the lumber.
- **Thompson Property**
 - Corp Counsel closed on the property on January 3rd. We will be putting together a bid document to tear the Thompson house and the old park residence at Petrifying Springs down.
- **Wisconsin Association for Floodplain, Stormwater, and Coastal Management**
 - Kenosha County received an award on October 31, 2013 for the Petrifying Springs Dam removal and Multi-Purpose Bridge Replacement Project.
- **Silver Lake Mountain Bike Trail**
 - Nothing to report. Snow and cold shut the volunteers down.
- **Pringle Nature Center**
 - Nothing new to report, the PNC did come out to the Fishing Derby to demonstrate snowshoeing but with the icy snow snowshoeing was impossible
- **Letter to Finance/Administration Committee**
 - Parks Division is asking to repurpose money to purchase a quad turn 72 inch mower.





COUNTY OF KENOSHA

Daniel A. Drier, General Manager
Golf Operations
19600 75th Street Suite 122-1
Bristol, Wisconsin 53104
(262) 857-1865
Fax: (262) 857-1885

Division of Golf Update January 6, 2014 Public Works Committee Meeting

- We are working on rebooking all of our past outings and finding new outings for 2014. Petrifying Springs is full for afternoon leagues for 2014. We should have around 400 players, the most we have been able to accommodate again since 2009. We are looking to fill more leagues in at Brighton Dale. We will be bringing the 2014 proposed golf and season pass rates to our February meeting.

Projects we are working on at for 2014 are:

- Completion of the last two holes of fairway irrigation on the White Birch course at BDL.
- Paving the Maintenance shop road and yard at Petrifying Springs as soon as possible this spring.
- Completing the cart path paving on the Blue Spruce Course at BDL. The highway department will be doing the paving work.
- Putting in new flooring in the BDL clubhouse.
- Purchasing some new golf cars, beverage carts, a utility vehicle and mowing equipment.