



COUNTY OF KENOSHA

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Department of Public Works

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Public Works/Facilities Committee Minutes
Monday, July 11, 2011
6:30 P.M.
Pringle Nature Center
9800 160th Ave
Bristol, WI

1) **Call to Order**

- Meeting called to order at 6:30 p.m. by Chairman Dennis Elverman.

2) **Roll Call**

- Public Works/ Facilities Committee members present were Supervisors Dennis Elverman, John O'Day, William Grady, Gail Gentz, Boyd Frederick, and Dan Esposito. Aaron Kohlmeier was absent. Youth in Governance present were Christina Dalton and Dustin Beth
- Other County Board Supervisor present was Mike Underhill.
- Staff members present were Ray Arbet, Gary Sipsma, Jon Rudie, Dan Drier, Ron Henning, Frank Martinelli, Jim Kupfer, Vickie Galich and Kathy Drissel.

3) **Approval of minutes of previous meetings**

None.

4) **Chairman/Committee Members/Supervisor/YIG comments**

Chairman Elverman commented on the history of the Pringle Nature Center for the benefit of the new Committee members and the Youth in Governance members.

Chairman Elverman commended the Parks and Highway staff for the cleanup job that was done at the Kemper Center from the June 30th storm. Chairman Elverman thanked the Highway Department for their assistance given the extent of the damage and the required clean-up

Chairman Elverman commented that Mr. Rudie and his staff sponsored a Revolutionary War Re-enactors weekend that had the full uniform and militia setup at Fox River Park. The Boy Scouts also had a food stand. In addition to the Re-enactors, a charity bicycle rally and separate disc golf tournament were simultaneously going on in the park. These were just a few of the events happening in all of the County Parks. Chairman Elverman commented that these events provide a variety of opportunities for the public to experience the County Parks.

Chairman Elverman commented that since the June meeting there has been trees planted at the KD Park and the work crew was working on the trails. Chairman Elverman reported that at the last County Board meeting, the County Executive did not agree with opening the KD Park on weekends so now it is back to every other weekend for this year.

Supervisor Gentz commented that Wally Zirbel had invited her out and was given a tour of the Brightondale Little League Park with the three ball diamonds and the new combined rest-rooms/concessions building. Supervisor Gentz suggested that with the ball tournaments coming up in fall, that there may be an opportunity to develop some golf packages for parents and visitors to the Park.

5) **Citizens Comments**

- Larry Fitzgerald, 16223 93rd St, commented on the background of the Pringle Nature Center and surrounding area.

6) **Barry Thomas, Pringle Board to Address Committee**

Barry Thomas introduced some of the staff at the Pringle Nature Center. Mr. Thomas explained some of the events and activities that the Pringle Nature Center has going on. Mr. Thomas thanked the Parks staff for their assistance when needed.

Valerie Mann, Naturalist at the Pringle Nature Center, presented a handout and explained some of the events and activities at the Center and how money is being raised to help with programming.

7) **Review of Chapter 3 Parks & Open Space Plan – Dave Schilling, SEWRPC**

A copy of Chapter 3, “Park and Open Space Plan for Kenosha County” which is the “Existing Park and Open Space Sites” was included in the Committee’s packet. Dave Schilling, from SEWRPC reviewed and explained the chapter. Mr. Schilling suggested that there should be a meeting for public input at some point regarding the Plan.

After Committee discussion, Supervisor Frederick made a motion to approve Chapter 3 of the Park and Open Space Plan, seconded by Supervisor Grady. Motion carried.

Facilities

8) **Old Business**

a) **Update – Courthouse/Molinaro Restoration Project**

Frank Martinelli, Project Manager, presented a handout of what is occurring with the restoration in each of the zones in the Courthouse and the Molinaro Buildings. Manager Martinelli commended Berglund for being very responsible in securing the restoration areas with the storms of June 30th and July 11th.

b) **Update – Parking Structure**

Public Works Director, Ray Arbet, reported that he had met with the State and went over the plans to finish the Parking Structure which include installing control gates, finishing the lighting, and addressing security. It is estimated that it will cost around \$175,000 to complete the Project. The State is recommending that we use a formal QBS process for selecting a design/engineering firm to complete the Project, which will take additional time. Director Arbet was originally hoping this project would be completed in 2011, but will likely extend into 2012 given the QBS process and required State approval processes. As part of the State’s administrative review of the Project completed earlier this year, \$35,000 spent on the Project in approximately 2005, had been disallowed. Public Works will work with Finance to review the options for providing the 10% Project match for the last phase.

c) **Update – Brookside Demo Project**

Director Arbet reported that was delayed a bit but still on track. A little time was lost because there were a few questions that came up during the pre-bid walk through requiring investigation. The four bids came in on July 5th, with two bids coming in below the budgeted amount. Working with Purchasing, we are discussing the project with the apparent low bidder to ensure project understanding. Chairman Elverman asked if the City is going to allow brick-crushing on-site. Director Arbet was not certain so he stated this issue would be addressed with the City when applying for the demolition permit. Director Arbet stated that it may take a bit of time to confirm the apparent low bidder’s insurance/bonding meets

County requirements, but that the extra administrative time would be worth it because he was \$90,000 less than the next bidder.

d) Update – Corporation Counsel Remodel/Relocate Project

This project involves remodeling the space in the courthouse formerly occupied by the IT Department to accommodate the Corporation Counsel. Preliminary design options are being reviewed to ensure functionality. This project has a budget of \$50,000, so the design must emphasize minimal floor-plan changes and be able to accommodate existing furniture. The design should be finished up within the next few weeks and the plan is to complete the project to permit staff move-in by November.

9) New Business

a) KCDC Exterior

Manager Henning reported that the KCDC was built “slab on grade”, which over time has settled creating a water issue (and subsequent rusting-out) of many of the exterior security doors. This project is to replace the doors, cleanup the frames and address the pitched sidewalks. Specifications are being developed so this project can be bid and performed in 2011.

b) KCDC Isolation Plumbing

Manager Henning reported that this building was constructed without isolation valves for both the domestic and building hot water systems. This project will begin to add isolation valves throughout the facility to enable more efficient plumbing repairs. This work is planned to be done in two phases, \$75,000 this year and \$75,000 next year.

c) Tower Building

Public Works Director, Ray Arbet reported that there was an incident involving the 60th Street antenna tower building on June 8th. Initial reports indicated that the building became too hot and a piece of the Kenosha Fire Department’s equipment malfunctioned. A subsequent investigation found this to be untrue and that a piece of KFD equipment at another location had malfunctioned. A number of issues with the building’s roof and electrical systems were identified though and plans/actions to address them are being initiated.

Golf/Highway/Parks

10) Old Business Golf/Highway/Parks

Public Works Director, Ray Arbet, reported that the Green Ribbon Committee met on July 8th. There was an update of planning activities presented in a power point format by JJR that would be uploaded to the County website by the end of the week. The schedule is to bring a plan concept to the Public Works Committee in September.

11) New Business Golf/Highway/Parks

a) Resolution to Review and Approve Acceptance of FEMA and State of Wisconsin Funds for FEMA Severe Winter Storm Disaster 1966 Declared on April 5, 2011

Fiscal Manager, Vickie Galich, explained the resolution regarding the snow storm that started on January 31 and went into February 1st and 2nd. On April 5th it was declared a winter storm disaster by FEMA, which qualified us for FEMA funds. The County appears eligible for approximately \$53,000 in reimbursement. This resolution would allow acceptance of the funds. A motion was made by Supervisor Frederick to accept the funds, seconded by Supervisor Gentz. Motion carried.

b) Review WDNR Waste Treatment Plan (WWTP) Annual Report

General Manager Jon Rudie explained how the County owns and operates a small wastewater treatment plant at the Brighton Dale Golf Course subject to DNR operating regulations. The CMAR report is essentially report card for how the plant is being operated. A copy of the report was included in the agenda packets. A motion was made by Supervisor Grady to accept the report, seconded by Supervisor O'Day. Motion carried.

c) Update of Monthly Activities for Golf

General Manager Dan Drier reported to the Committee on how the golf courses are standing in comparison to last year in regards to revenue and expenses. The courses are still behind last year in sales because of the better weather conditions in 2010 but cost control efforts have lowered expenses.

General Manager Dan Drier gave a summary of recent and upcoming activities including the Ladies', Junior's and Men's Opens.

General Manager Dan Drier gave project updates regarding completion of the new patio and walk way behind Petrifying Springs Clubhouse, intake screen replacement at Pets and the clubhouse/park pavilion wells.

General Manager Dan Drier reported that per the DOT and contractor, the STH 75 project is moving forward and paving from STH 11 to STH 142 should be done by 7-15.

d) Highway Director's Report

Director of Highways, Gary Sipsma, reported on the role and of the Highway Department in the Kemper Center cleanup. He stated that the scope of the clean-up required significant resources and that the paving operation is going to be about two weeks behind schedule. The estimated costs for the Highway portion of the clean-up is \$35,214 through 7-8.

Director Sipsma reported that the State budget was approved and that key items affecting the Highway Department include a 9.3% reduction in general transportation aids (equates to a loss of \$238,000), State highway maintenance funding will increase \$19M (total for the State) the first year and \$7.8M the second and that no County can perform work outside their County. In addition, there are some changes to the Prevailing Wage Law.

Director Sipsma reported that on 7-14, the Finance and Administrative Committee would be reviewing a resolution to establish interim employment policies for Local 70 employees.

e) Update of Monthly Activities for Parks

Manager Jon Rudie gave the Committee an overview of the damage done by the June 30th storm at Kemper Center. Manager Rudie thanked the Parks, Highway and Summer Youth staff for all their assistance in clean-up activities. He also indicated that the building damage should be covered by insurance but that it was doubtful any of the grounds damage would be eligible for FEMA reimbursement

Public Works Director, Ray Arbet reported that after the June 30th storm that the power was out in a good share of the Civic Center campus. Director Arbet reported that the Public Safety Building was on generator for the longest time in history - nearly 24 hours. All critical systems functioned correctly, but a number of things were identified that could be improved upon and plans are being developed to do so.

Manager Jon Rudie also reported on a number of recent and upcoming Park events, maintenance activities and increased attendance at all Parks.

12) Other matters as may appropriately be brought before the Committee.

Supervisor Grady questioned why there was nothing on the agenda regarding the Register of Deeds and Victim Witness security monitoring issue that had been raised prior to the formation of the Public Works Committee. Director Arbet responded that the issue had been addressed at the June meeting and that a recommendation would be made as part of the 2012 budget. Supervisor Grady agreed that would be okay for budgeting, but he is looking for an assessment of the situation to understand the if and how it could be addressed. Supervisor Grady requested and Chairman Elverman agreed it should be an August agenda item.

Supervisor Grady questioned whether the meeting agendas could be e-mailed as soon as they are available rather than waiting for hard-copies to arrive. Public Works staff thought this would be no problem.

11) Adjournment

- Motion by Supervisor O'Day to adjourn, seconded by Supervisor Frederick. Motion carried. Meeting adjourned at 8:43 p.m.

Prepared by: Kathy Drissel

Recording of meeting is available on tape.