



# COUNTY OF KENOSHA

---

Raymond G. Arbet,  
Department of Public Works

Gary Sipsma, Director  
Division of Highways  
P. O. Box 609  
Bristol, Wisconsin 53104  
(262) 857-1870  
Fax: (262) 857-1885

Public Works/Facilities Committee Minutes  
Monday, September 12, 2011  
6:30 P.M.  
Kenosha County Center  
19600 75<sup>th</sup> Street  
Bristol, WI

1) **Call to Order**

- Meeting called to order at 6:30 p.m. by Chairman Dennis Elverman.

2) **Roll Call**

- Public Works/ Facilities Committee members present were Supervisors Dennis Elverman, William Grady, Gail Gentz, Boyd Frederick, Dan Esposito, and John O'Day. Aaron Kohlmeier was not excused, arrived at 6:51. Youth in Governance present were Christina Dalton and Dustin Beth
- Other County Board Supervisor present was Mike Underhill.
- Staff members present were Jon Rudie, Dan Drier, Ron Henning, Frank Martinelli, Ray Arbet, Jim Kupfer, Rebecca Mentink, Todd Roehl, and Kathy Drissel.

3) **Approval of minutes of previous meetings**

Motion to approve the minutes of the August 1<sup>st</sup> meeting was made by Supervisor Frederick and seconded by Supervisor Gail Gentz. Motion carried, minutes approved.

4) **Chairman/Committee Members/Supervisor/YIG comments**

- Chairman Elverman commented on the 'Star Party' on August 20<sup>th</sup> at the KD Park was very entertaining.
- Supervisor Grady gave a big compliment to the staff regarding the minutes prepared for the previous meeting minutes.

5) **Citizens Comments**

- None.

6) **Review of Chapter IV Parks & Open Space Plan – Dave Schilling, SEWRPC**

- A copy of Chapter IV, "Park and Open Space Plan for Kenosha County" which is the "Objectives, Principles, and Standards and Park and Open Space Needs Analysis" was included in the Committee's packet. Dave Schilling, from SEWRPC reviewed the Chapter. There was a recommendation from the Committee that the inventory of lakes and their respective beaches needed to be reviewed for accuracy and that a "table" vs. "narrative" format be used to detail this information. Mr. Schilling indicated he would make the changes and have it for his next presentation.

After Committee discussion, Supervisor Grady made a motion to proceed with Chapter IV of the Park and Open Space Plan provided the discussed changes be incorporated in the document. The changes will be prepared by the next meeting. The motion was seconded by Supervisor Frederick. Motion carried.

## **Facilities**

### **7) Old Business**

#### **a) Update – Courthouse/Molinaro Restoration Project**

Frank Martinelli, Project Manager shared a handout and reported the progress of the project which was outlined in his handout. The project has lost 13.5 days due to inclement weather which is making the schedule a bit tight but it's still on schedule. The total employment went up from 27 to 37 employees. The project should be substantially complete around January 13<sup>th</sup>, provided the tuck-pointing goes as planned before the freezing weather approaches. The goal is to getting the majority of the scaffolding work completed before the end of the year.

#### **b) Update – Parking Structure**

Public Works Director, Ray Arbet, reported that the QBS has been prepared to select a consultant for the last phase of the parking structure which includes the gate controls, lighting, and security. It was coordinated very closely with the State. The QBS went out and there were four engineering responses. Mr. Arbet and Mr. Sipsma have got a recommendation that now has to be presented and approved by the State. It is anticipated that a contract for engineering and design services will be approved by year-end.

#### **c) Update – Brookside Demo Project**

Facilities Project Manager Ron Henning reported that the asbestos abatement started on August 8<sup>th</sup>. Additional asbestos has been identified in the building, still investigating to determine exact quantity. There was a delay in getting the demolition permit from the City, it was not received until August 26<sup>th</sup>. The project is projected to be complete by the end of October.

#### **d) Update – Corporation Counsel Remodel/Relocate Project**

Project Manager Frank Martinelli reported that the bid went out on August 31<sup>st</sup>. The Potential Contractors Walk-Thru was held on September 7<sup>th</sup>. Project completion is estimated to be November 1<sup>st</sup>.

#### **e) Update – Register of Deeds / Victim Witness Security**

Public Works Director, Ray Arbet indicated that there was a report that went out in the agenda packet clarifying some points from the August meeting. In summary, it is not apparent that putting in some type of system just for the Register of Deeds makes sense. It may make more sense to review the entire KCAB's security needs as part of the exterior restoration planned in a few years. With regard to the Victim/Witness area, given its location and features – it does not appear a monitoring system will add any real value. Supervisor Grady suggested that the Committee should go through some of the newly remodeled areas. Chairman Elverman and Director Arbet suggested that maybe the October meeting could be held at the Administration Building and then tour some of the areas.

#### **f) KCDC Exterior Doors**

Manager Henning reported that a request for bids to repair the exterior doors and concrete approaches at KCDC was advertised on August 19<sup>th</sup>. The bids will be opened on September 14<sup>th</sup> and it is expected that work will begin before the end of the month.

#### **g) KCDC Isolation Plumbing**

Manager Henning reported that a request for bids to begin installing isolation valves in the heating and domestic hot water systems at the KCDC was advertised on September 8<sup>th</sup>. Bids will be opened on October 6<sup>th</sup>.

**8) New Business**

**a) Resolution to Ban Firearms & Weapons in County Buildings**

Public Works Director, Ray Arbet explained the need for and intent of the resolution. The resolution would prohibit bringing a weapon, concealed or exposed into any County building. If the resolution is approved by the County Board, appropriate signage would be posted in each County building. The question was asked why this was a resolution and not an ordinance? A second question was asked regarding what penalty would be imposed if there was a violation. Director Arbet did not have an answer but indicated he would take the questions back to Corporation Counsel and request he provide answers to the Judiciary and Law Enforcement Committee as part of their consideration of the resolution.

A motion was made by Supervisor Esposito, seconded by Supervisor Frederick to approve the resolution. Motion carried.

**b) Public Safety Building Utility Report**

Public Works Director, Ray Arbet explained the report provided in the Committee's agenda packets. The report detailed energy usage in the PSB for the first seven months of 2011. It shows that given the size and type of space added to the building, energy use did not increase proportionately. Supervisor Grady would like to see a follow-up report in January that breaks out the usage on a per/square/foot basis.

**Golf/Highway/Parks**

**9) Old Business Golf/Highway/Parks**

None

**10) New Business Golf/Highway/Parks**

**a) Update of Monthly Activities for Highways**

Public Works Director, Ray Arbet, reported on the recent accident on CTH "C" and "U" as the Highway and Sheriff's Departments both received numerous phone calls about the accident. Director Sipsma has checked into it the background of the intersection, visibility issues, etc. and has found there is nothing out of the ordinary. Notwithstanding this, Director Sipsma felt it would be good to install a blinking stop sign at that intersection to provide another layer of safety to the intersection.

Public Works Director, Ray Arbet, reported on the cart paving projects at Petrifying Springs and Brighton Dale courses planned for this year are no complete. The next project is the South Bike Trail, which should begin on September 12<sup>th</sup> and be completed by the end of the month.

Public Works Director, Ray Arbet, reported that Director Sipsma met with the highway employees to review the new work rules. Director Sipsma indicated that although some employees are still very upset about the changes - that the majority seemed to be willing to move forward. It was communicated to the staff that some of the specifics for administering winter overtime need to be worked out yet.

**b) Update of Monthly Activities for Parks**

Parks Manager Jon Rudie reported that there were fourteen telescopes at the "Star Party" and roughly thirty people from the community attended the event. "After Dark in the Park" is done for the season and averaged about forty people at each event. There are two events coming up on October 1<sup>st</sup>: the "Fall Wheel Ride" at Petrifying Springs and

Oktoberfest” at Old Settlers Park. The Park staff continues to work on Kemper Center storm clean-up as time permits. The Parks purchased a new mower for the bike trails and it has reduced mowing time by about 50%. The new playground equipment for Area 5 at Petrifying Springs has arrived and installation should be complete by the end of the week. The new bike path through Petrifying Springs Park was going out for bid and the project should be done by the end of the year. The plans for the North and South Bike Trails are complete and the Highway Department will start working on them shortly. A consulting firm has also been selected for the Petrifying Springs Road Replacement Project and we are working on developing a contract.

**c) Update of Monthly Activities for Golf**

General Manager Dan Drier gave an update of the golf expenses and revenues compared to last year. He also gave an update on the STH 75 project and how this has impacted the season and what he has done to try to compensate for some the inconvenience to getting to the course. In addition, he also reported that there is a new Golf Course Communication Committee that will discuss ways to share more golf course news and events to the community and bring feedback to the Committee. General Manager Dan Drier reported on the cart path paving project that utilized FEMA funding. When this paving is complete, about 40% of Brightondale’s ten miles of cart paths will be paved.

General Manager Dan Drier reported that Carthage College is putting together a report that will include an analysis of the economic impact of the golf courses in the community and some potential marketing/business plan initiatives. This report should be ready for the October meeting. He also reported that Lori Stanek, Assistant Superintendent at Petrifying Springs Golf Course recently attended a Toro seminar and won a \$35,000 greens mower. Ms. Stanek will be accepting the mower for Kenosha County on September 15<sup>th</sup>.

**11) Other Matters**

Public Worker Director, Ray Arbet, reported that he had met with Al Swartz and indicated that the Finance Department is forecasting a smaller than last year’s deficit for Golf and overall breakeven for the Public Works Division 2011 budget.

Public Worker Director, Ray Arbet, reported that KD Park conceptual plan should be ready yet in September and hoping to bring it to the Committee in October.

Chairman Elverman reported that the County Executive approved have the KD Park opened on designated weekends.

**12) Adjournment**

Motion by Supervisor O’Day to adjourn, seconded by Supervisor Grady. Motion carried. Meeting adjourned at 8:30p.m.

Prepared by: Kathy Drissel

Recording of meeting is available on tape.