

Document Title <b>KENOSHA COUNTY</b>	
<b>POWTS MAINTENANCE AGREEMENT SEPTIC/TREATMENT TANK(S) SERVICING PRE-TREATMENT UNIT INSPECTION SUPPLEMENTAL TREATMENT DEVICE SERVICE/REPLACEMENT</b>	
Return Document To: KENOSHA COUNTY DIVISION OF PLANNING & DEVELOPMENT 19600 75 <sup>TH</sup> ST, SUITE 185-3 BRISTOL WI 53104-9772	Property Owner's Name & Mailing Address
Parcel Identifier # (PIN)	Project Property Street Address
Legal Description – See Attached	

**IT IS HEREBY AGREED BY THE UNDERSIGNED PARTIES:**

**Septic system maintenance** is a requirement specified in the Wisconsin Department of Safety & Professional Services Administrative Code and Chapter 15 of the Kenosha County Sanitary Code and Private Sewage System Ordinance.

The owner must submit the required septic tank(s) maintenance report form in the allotted time frame when notified by the County to have the tank(s) serviced by a licensed septage hauler. The service frequency of the tank(s) will be at least once every three years.

This septic system maintenance agreement will remain in effect until the County Sanitarian certifies that the subject property is served by a municipal sewer system and that this agreement shall bind the owner and his or her heirs and assignees and shall remain in effect until the property is served with a municipal sewer system.

The owner shall receive a complete set of septic system design plans that will be provided to them at the time of sanitary permit issuance and as part of the plans a management plan has been provided which includes additional maintenance requirements. The owner shall read and adhere to all required inspection, maintenance and servicing events as stated in the management plan for their particular system. SPS 383 requires the owner or their agent to report to the County each time an inspection, maintenance or service event is completed.

The proposed septic system that will serve the structure(s) on your property will have a **septic tank effluent filter**. The effluent filter is designed to prevent solids from leaving the septic tank and entering the proposed soil absorption drainfield. The resulting use of the septic tank effluent filter should assist in improving the lifespan of your soil absorption drainfield system.

The septic tank effluent filter requires periodic maintenance. Frequency of filter maintenance will depend on septic tank design choices and individual wastewater habits of the system users. Some filters may require maintenance several times a year.

**FAILURE TO PROPERLY MAINTAIN THE SEPTIC TANK EFFLUENT FILTER CAN CAUSE SEWAGE TO BACK-UP INTO THE STRUCTURE/S SERVED. EFFLUENT FILTER ALARMS ARE AVAILABLE TO ASSIST YOU IN DETERMINING WHEN FILTER SERVICE MAY BE NEEDED.**

**Pretreatment Unit Maintenance** and reporting of maintenance to the County Division of Planning and Development shall be performed in accordance with the manufacturers specifications, the management plan, the service contract and Chapter 15.06-5 of the Kenosha County Sanitary Code and Private Sewage System Ordinance.

All maintenance requirements shall remain in effect for as long as a PTU exists on the above stated property and binds all owners, his or her heirs and assignees to all costs and service obligations incurred during the operation of this PTU.

In the event the PTU is no longer required because of a connection to municipal sewer or a replacement Private Onsite Wastewater Treatment System (POWTS) eliminating the PTU, the unit shall be properly abandoned and this agreement may be cancelled by requesting a document be drafted by the County Sanitarian.

The owner agrees to be under a service contract with a service provider/POWTS maintainer for the life of the PTU. The owner may change service providers each time a service contract is approaching its renewal date. The owner shall provide the County Division of Planning and Development with a copy of all new or renewed service contracts.

Service frequency shall be determined by the manufacturer's specifications and the POWTS designer's/installer's management plan. It is common for the service frequency requirement to be annually or bi-annually. It shall be the owner's responsibility to know when the PTU is to be serviced. If the owner is having difficulty securing the POWTS maintainer to service the PTU at the correct intervals, the owner shall notify the County Sanitarian of this problem.

Upon completion of each service visit, the POWTS maintainer shall complete a report. The owner shall be responsible for submitting a copy of the report to the County Sanitarian at the Kenosha County Division of Planning and Development within ten (10) business days of the service date.

Service intervals or maintenance procedures shall not be deviated from unless written authorization is received from the manufacturer and approved by the County Sanitarian.

**Supplemental Treatment Devices** must be serviced and often a component replaced on a specific service frequency as determined by the product manufacturer. The reporting of this maintenance to the Kenosha County Division of Planning and Development shall be performed in accordance with the manufacturer specifications, the management plan found in the approved plans, the service contract from the service provider and as per Chapter 15.06-5 of the Kenosha County Sanitary Code and Private Service System Ordinance.

All maintenance requirements shall remain in effect for this device unless the POWTS is abandoned. The owner of the POWTS, his or her heirs and assignees are responsible for all costs and service obligations incurred during the operation of the supplemental treatment device.

The owner agrees to be under a service contract with a service provider/POWTS maintainer for the life of the supplemental treatment device. The owner must provide the Kenosha County Division of Planning and Development with a copy of all new or renewed service contracts with a service provider.

Service frequency is determined by the product manufacturer and will often entail the replacement of a component such as the installation of a new UV-light that is at its life expectancy or the replenishment to a component such as chlorinator pellets. The POWTS maintainer/service provider must provide product information on their report to the County as to the manufacturer model number, and any change in the replacement interval based on information provided by the manufacturer.

County Sanitarian's Signature	Alex S. Priesgen	Date
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I agree to allow the County Sanitarians or their agents access to this property with permission during business hours to investigate, inspect or monitor the PTU's operation, performance and maintenance.

I, the undersigned, have read the above requirements and I agree to maintain the private sewage disposal system in accordance with the standards set forth, here in, as set by the Wisconsin Department of Safety & Professional Services Administrative Code and the Kenosha County Sanitary Code and Private Sewage System Ordinance and the management plan created for my system.

**SIGNATURE SHALL BE NOTARIZED**

Owners Name (Please Print)		Date
Owners Signature		
The above instrument was signed by _____ before me this ____ day of _____, 20____.		
State of _____		
County of _____		
Notary Public Signature	Print Name	My Commission Expires